



# Burleson

## TEXAS

### Budget Brief Fiscal Year 2008-2009

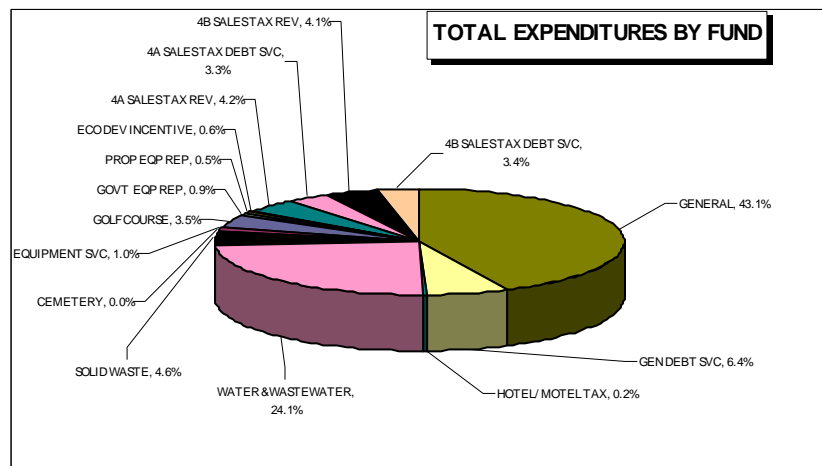
The purpose of this Budget Brief is to give the citizens of Burleson a general overview of the City's proposed budget for Fiscal Year 2008-2009. In addition, this Brief will highlight some of the more significant changes to the City's budget. If a more detailed understanding of the budget information is desired, a copy of the complete budget may be obtained from the Finance Department at City Hall.

The **Debt Service Fund** budget amounts to about \$3.7 million. This provides for the servicing of the City's general obligation debt.

The **Equipment Services Fund** is an internal service fund that accounts for the maintenance of the City's fleet of vehicles and equipment. The Equipment Services Fund has a budget of \$579,000.

#### SUMMARY

The 2008-2009 budget for all City funds totals approximately \$57 million. The City establishes a budget for fifteen separate funds, as illustrated in the following graph. The largest of these is the **General Fund** with budgeted expenditures of \$24.6 million. The General Fund accounts for the majority of City services, including Library, Parks, Police, Fire, Streets, and Administrative Services. The General Fund will be discussed in more detail later, as will the Water and Wastewater Fund.



The second largest fund is the **Water and Wastewater Fund** with budgeted expenditures of \$13.8 million. The Water and Wastewater Fund accounts for the maintenance and upkeep of the City's water and wastewater system, as well as the purchase of water service and wastewater disposal services provided through long term contracts with the City of Fort Worth.

The **Hidden Creek Golf Course Fund** expenditure budget is \$2 million. It accounts for the maintenance, operations, and debt service of Hidden Creek Golf Course.

The **Solid Waste Fund** accounts for the operation of the City's solid waste collection service. This year, the Solid Waste budget is \$2.6 million.

There are two funds of the City whose function is the accumulation of money for replacement of City-owned vehicles and equipment. The **Proprietary Equipment Replacement Fund** is an internal service fund that accounts for the replacement of the equipment and vehicles used by business-type City departments. The **Governmental Equipment Replacement Fund** is an internal service fund that accounts for the replacement of the equipment and vehicles used by other City departments. The Proprietary and Governmental Equipment Replacement Funds have expenditure budgets of \$280,000 and \$536,000, respectively.

The **Hotel/Motel Tax Fund** accounts for the expenditure of revenues derived from a tax imposed on visitors to local hotels and motels. Its budget of \$108,000 goes toward activities to promote Burleson as a tourist destination.

The **Cemetery Fund**, with a budget of \$800, accounts for the upkeep of the Burleson Memorial Cemetery.

The **Burleson 4A Economic Development Corporation** is represented in the budget by two funds. The first fund is a special revenue fund that accounts for the revenue from the 1/2 cent sales tax approved by voters in 2001 and the transfer of this revenue to the debt service fund or capital projects funds. This fund's budget is about \$2.4 million. Approximately \$.5 million of this is being transferred for a loan from the Governmental Equipment Replacement fund. Approximately \$1.9 million is being transferred to the debt service fund. The debt service fund accounts for the payment of the bonds that are supported by the 4A sales tax. This fund's budget is also about \$1.9 million.

The **Burleson Community Services Development Corporation** is also represented in the budget by a revenue fund and a debt service fund. Formed in 1993, the BCSDC administers the 1/2 cent 4B economic development sales tax. The 4B sales tax revenue fund has a budget of about \$2.3 million. The debt service fund has a budget of about \$1.9 million.

The **Economic Development Incentive Fund** accounts for the cost of incentives offered by the City of Burleson to encourage economic development. Expenditures in this fund are budgeted at \$369,000.

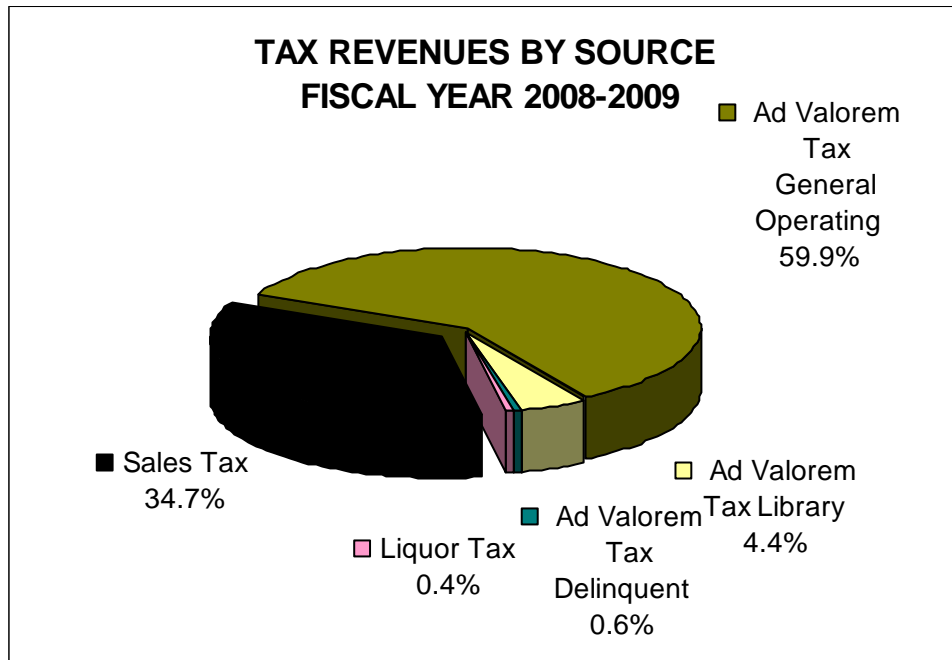
**GENERAL FUND**

Significant Changes:

- Police Department, Fire Department, Fire Marshal's Office — Software to be purchased. (\$110,000)
- Fire Department — EMS equipment and Jaws of Life for Engine 2 will be upgraded. Jaws of Life for the reserve fire engine will be purchased. (\$102,600)
- Animal Control – A commercial washer and

dryer will be purchased for the animal shelter. (\$3,500)

- Planning – Funding provided for aerials and contours. (\$10,000)
- Finance – Funding is provided for a Degreed Accountant position at 70%. Thirty percent of the funding for this position will be provided by the Water/Wastewater Fund. (\$81,320 total)
- Information Systems – Funding is provided for a system administrator position for 9 months at 70%. Thirty percent of the funding for this position will be provided by the Water/Wastewater Fund. (\$57,248 total)
- Municipal Court – Funding is provided for a Teen Court Administrator position. (\$59,720)
- Code Enforcement and Building Inspections – Funding is provided for Wireless Field Inspections software. (\$65,200)
- City Wide – Funding is provided for Document Imaging software and hardware. (\$175,000)



- City Wide – Funding is provided for replacement of the City's phone system. (\$172,000)
- City Wide – Funding is provided for a Facilities Study. (\$80,000)

Revenues projected in the 2008-2009 General Fund

budget total \$24.6 million. This is an increase of about \$2.3 million over the 2007-2008 budget.

**Sources of Revenue**

The largest source of General Fund revenue is Ad Valorem Taxes. The proposed 2008-2009 rate is \$0.6940 per \$100 valuation. This is an increase of \$0.0322 from last year’s rate of \$0.66183. The maintenance and operations portion of the tax rate (\$0.5318/\$100) is expected to provide \$10.3 million.

The City has numerous, diverse revenue sources to try to limit its reliance on property taxes. The City expects sales tax to provide \$5.5 million, and other taxes to provide another \$166,000; Franchise Fees \$1.9 million; License and Permit Fees \$983,000; Charges for Services \$316,000; Fines and Forfeitures \$1.3 million; Interest \$310,000; Miscellaneous \$1.1 million; and Other Sources \$2.7 million.

**Classification of Expenditures**

The General Fund budget can be divided into six classifications of expenditures. The largest of these classifications, representing 70% of total expenditures, is Personal Services. This class includes the cost of all personnel salaries, benefits, payroll taxes, and training.

**WATER & WASTEWATER FUND**

The Water & Wastewater Fund is an “enterprise” fund. An enterprise fund runs as a business and is expected to be self-supporting, without requiring tax subsidy. The City purchases its water and wastewater treatment from the City of Fort Worth.

**Water Rates**

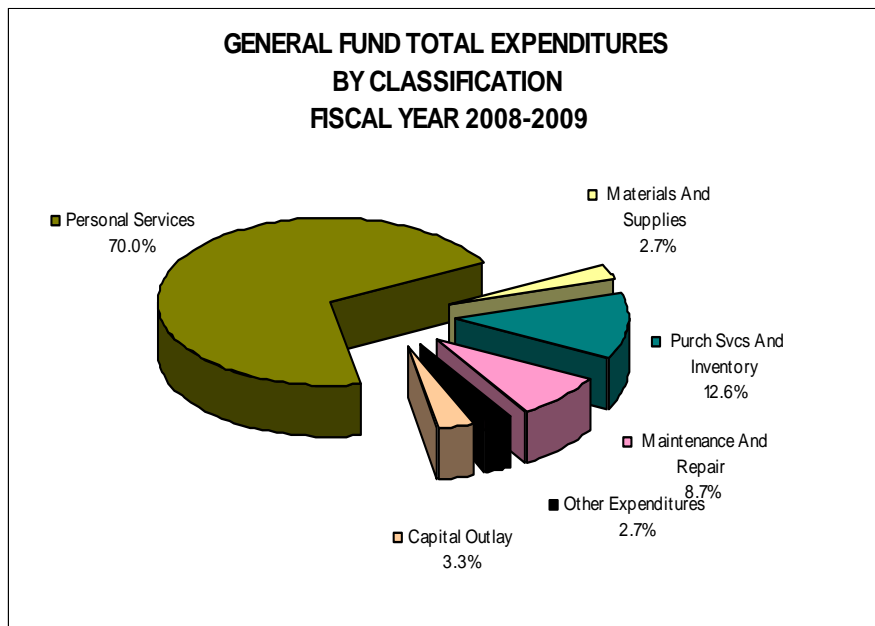
The base water rate will be changing from a flat \$12 per month to tiered rates based on meter size ranging from \$7.50/month for 5/8” meters to \$819.70/month for 12” meters. Monthly Volume Charges (per 1,000 gallons) will drop to \$3.40 for the first 10,000 gallons from \$3.66. The cost for the next 10,000 gallons used will increase to \$4.10 from \$3.66 and anything over 20,000 gallons will cost \$4.75, down from the previous rate of \$4.94 for anything over 25,000. There will be no seasonal rates. With an average

residence using around 7,800 gallons per month with a ¾ inch meter, this decrease will save an average residence about \$3.03 per month.

**Wastewater Rates**

The flat base rate for all meter sizes will increase from \$10 to \$11.20. The variable residential wastewater rate will increase from \$2.91 to \$3.26 per 1,000 gallons. With an average residence contributing 5,571 gallons of wastewater per month (winter average), this increase will cost an average residence about \$3.15 per month.

Significant changes in the Water/Wastewater Fund include funding for lease of modular offices.



**Solid Waste Fund**

The purpose of the enterprise fund for Solid Waste is to fully account for all costs associated with the City’s solid waste collection operations.

The proposed budget includes a \$.25 per month increase (\$18.32 to \$18.57) in the rate charged for residential solid waste collections.

Expenditures are projected at \$2,608,000. This is 7% more than the FY 2007-2008 adopted budget. The primary driver for this is an increase in operating costs.

# JUST THE FACTS

## TOTAL EXPENDITURES (in thousands)

	Fiscal Year 2007-08	Fiscal Year 2008-09
General Fund	22,555	24,569
Water & Wastewater Fund	13,272	13,766
Golf Course Fund	2,141	1,991
Solid Waste Fund	2,084	2,607
General Debt Service Fund	2,241	3,654
Governmental Equip Rep Fund	568	536
Proprietary Equip Rep Fund	42	280
Equipment Service Fund	513	579
Hotel/Motel Fund	108	108
Cemetery Fund	2	1
4A Sales Tax Revenue Fund	3,541	2,384
4A Sales Tax Debt Service Fund	1,465	1,892
4B Sales Tax Revenue Fund	1,598	2,328
4B Sales Tax Debt Service Fund	1,036	1,949
Economic Development Fund	359	369
<b>TOTAL EXPENDITURES</b>	<b>51,523</b>	<b>57,013</b>

## GENERAL FUND REVENUES (in thousands)

	Fiscal Year 2007-08	Fiscal Year 2008-09
Taxes	14,296	15,897
Franchise Fees	1,788	1,889
Other Sources	1,919	2,725
Charges for Services	337	315
Fines and Forfeitures	1,105	1,342
Licenses and Permits	1,124	983
Interest	310	310
Miscellaneous	997	1,108
<b>TOTAL REVENUES</b>	<b>\$ 21,876</b>	<b>\$ 24,569</b>

## GENERAL FUND TAX REVENUES BY SOURCE (in thousands)

	Fiscal Year 2007-08	Fiscal Year 2008-09
General Ad Valorem	8,389	9,575
Sales Tax	5,078	5,470
Library Ad Valorem	674	686
Delinquent Ad Valorem	100	100
Liquor Tax	55	66
<b>TOTAL</b>	<b>\$ 14,296</b>	<b>\$ 15,897</b>

