



**Texas Residential
Construction Commission**
Quality Construction for Texans

Builder/Remodeler Registration Form

Important: Answer each section completely. Skipping sections or questions may result in application denial. Government Code Sections 2005.052 and 2005.053 permit denial of an application and criminal prosecution for making false statements, misrepresenting information, refusing to provide required information or failing to provide a complete criminal history. *Application fees are non-refundable.*

Section 1: Type of Registration

- Initial application Reopen a canceled or failed-to-timely-renew company - # _____
- Reapplication of a previously withdrawn, revoked, suspended or denied - # _____

Section 2: Company Information

Legal Name: _____

Physical Address: _____ City: _____ 9-Digit Zip: _____

Mailing Address: _____ City: _____ 9-Digit Zip: _____

Phone: _____ Fax: _____ Email: _____

Section 3: Business Type

- Limited Liability Company Limited Liability Partnership Limited Partnership Corporation
 Sole Proprietorship General Partnership Joint Venture Estate Trust

Section 4: Primary Business Activity of Company (survey question)

- New Construction Remodeling Both

Section 5: Assumed Names or DBAs Used in Residential Construction

1. _____ 3. _____
 2. _____ 4. _____

Section 6: Fees (Non Refundable)

Filing Fee: \$500	Late Filing Fee: \$500 (w/out waiver in Section 10 F)	Primary Agent – Free Additional Agents \$25 each	Total Fees Paid _____
<input type="checkbox"/> Credit Card	<input type="checkbox"/> Money Order	<input type="checkbox"/> Check	<input type="checkbox"/> 501 c3 – Exempt from fees
<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> American Express <input type="checkbox"/> Visa/MasterCard Debit	Card Number _____ - _____ - _____		
	Expiration Date _____ - _____ Billing Address _____ City _____ Zip _____ <small>Mo Yr</small>		
	X _____ Print Name	X _____ Signature	X _____ Date



Section 7: Names of All Builder Partners and Affiliates

1. _____ 3. _____
 2. _____ 4. _____

Section 8: Other Companies Affiliated with the Applicant

1. _____ # _____
 2. _____ # _____

Section 9: Primary Designated Agent Information

Legal Name: _____ DoB: _____

Physical Address: _____ City: _____ 9-Digit Zip: _____

Mailing Address: _____ City: _____ 9-Digit Zip: _____

Phone: _____ Fax: _____ SSN: _____

USA Citizen or Lawfully Admitted Alien: Yes No If alien, provide visa number: _____

Counties of residence over the past three years: _____

Are you currently a registered agent w/ another builder? Yes, # _____ No

Section 10: Primary Designated Agent Criminal and Financial Histories and Other Attestations

- Yes No A. Has the agent been convicted of, pled no contest to or accepted deferred adjudication for a misdemeanor crime involving moral turpitude? If yes, provide proof of payment of court fees and completion of sentence/probation/parole/deferred adjudication; and, provide an explanation of restitution and rehabilitation.
- Yes No B. Has the agent been convicted of, pled no contest or accepted deferred adjudication for any felony crime? If yes, provide proof of payment of court fees and completion of sentence/probation/parole/deferred adjudication; and, provide an explanation of restitution and rehabilitation.
- Yes No C. Does the agent have any unpaid judgments or liens filed against him, the builder or his affiliates? If yes, provide proof of a payment plan or settlement.
- Yes No D. Has the agent had any professional or occupational license or certification refused, denied, revoked, expired, withdrawn or denied renewal? Has the agent received disciplinary action, sanction or administrative penalties from any other licensing agency? If yes, provide an explanation of the action, circumstances and any reasons why the actions do not effect the trustworthiness of the agent.
- Yes No E. Is the agent delinquent in the payment of any child support obligations under a valid court order? (failure to continue to pay may result in suspension of the company builder registration).
- Yes No F. I swear and affirm that this application was submitted to the commission within 45 days qualifying as a builder/remodeler. If no, pay late filing fees.
- Yes No G. As primary designated agent, I swear all information provided is true and correct; and acknowledge as designated agent, I am individually and severally liable for company violations related to compliance with statutes and rules governing residential construction.

X _____ X _____ X _____
 Print Name Signature Date

