

**AGENT AUTHORIZATION FORM FOR
SINGLE FAMILY RESIDENCE FOR CHILD CARE PURPOSES**
(Please Print or Type)

DATE: _____

This letter shall serve as authorization for _____
to submit this Specific Use Permit application on the property described herein.

Owner: _____

Address: _____

City/State/Zip: _____

Phone: _____

Fax: _____

E-Mail: _____

Recorded in Volume _____ Page _____, _____ County Deed Records.

(Owner's Signature)

State of Texas {

County of Johnson {

Sworn and subscribed before me the undersigned notary public this the
_____ day of _____, 20_____.

(Notary Public)

(Seal)

Notary Public, State of _____
Commission Expires: _____

**REQUEST FOR A SPECIFIC USE PERMIT
SINGLE FAMILY RESIDENCE FOR CHILD CARE PURPOSES
(Please Print or Type)**

Applicants' Name: _____ **Date:** _____
Applicant's Address: _____
Applicant's Phone: _____ **Fax:** _____
Applicant's E-Mail Address: _____

If the applicant is not the current owner of record of the property described in Exhibit "A", a signed Agent Authorization form must be completed.

You are respectfully requested to issue a specific use permit on the property described as:

(Property Address)

(Legal Description-Lot, Block, Addition)
that is on the attached Site Plan (Exhibit "A") which is presently zoned _____

Present use of property: _____

Describe use to be made of property: _____

Total number of children to be cared for or enrolled: _____
Maximum number of children cared for at any one time on premises:

Has a state certification of registration been submitted with the application? *yes* () *no* ()

(Applicant must submit a Texas certification of registration with this application. The application will not be deemed to be complete without the certificate).

(Applicant's Signature)

(Date)

SPECIFIC USE PERMIT FOR CHILDCARE APPLICATION CHECKLIST

A site plan, **drawn to scale**, and illustrating the location of on-site structures and improvements and adjacent residential structures must be provided. The location of active play areas and other pertinent facilities must be indicated on the site plan.

The site plan drawing, submitted with an application for a Specific Use Permit for the use of a Single Family Residence for Child Care Purposes, shall include the following.

- _____ Name of owner
- _____ Property address
- _____ Vicinity map
- _____ Zoning of all abutting tracts
- _____ Screening and/or landscaping, either existing or proposed
- _____ Parking and/or ingress and egress (garage, carport, and/or driveways)
- _____ Location of all on-site structures (buildings, utility poles, retaining walls, etc.)
- _____ Location of all security fencing and gates
- _____ Indicate "North" direction
- _____ Name and location of adjacent streets

Fee Paid: \$ _____

FOR CITY USE

Date: _____

Received by: _____