

November 2, 2009

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Memorandum

To: Honorable Mayor Shetter and members of the Burleson City Council

From: Amanda McCrory, City Secretary

Date: November 2, 2009

Subject: Approval of the minutes of the October 19, 2009, regular Council session.

Council Action Requested:

Approve the minutes of the October 19, 2009, regular Council session.

Background Information:

Board/Citizen Input:

Financial Considerations:

Attachments:

Minutes of the October 19, 2009, regular Council session.

Staff Contact:

Amanda McCrory
City Secretary
817-426-9660

BURLESON CITY COUNCIL WORK SESSION

October 19, 2009

DRAFT MINUTES

Roll Call:

Council present:

Stuart Gillaspie
Jim Wadlow
Matt Powell

Council Absent:

Ken Shetter

Dan McClendon
Carter Mahanay
Chip Stephens

Staff

Curtis E. Hawk, City Manager
Paul Cain, Deputy City Manager
David Wynn, Deputy City Manager

WORK SESSION – Call to order – Time: 6:20p.m.

1. Discussion of draft “Policy for Naming Municipal Property”.

Paul Cain, Deputy City Manager presented to council the draft “Policy for Naming Municipal Property”.

2. Discussion of formal name for ballfields under construction at Chisenhall Park.

Paul Cain, Deputy City Manager presented to council the possible formal name for the ball fields under construction at Chisenhall Park.

3. Discussion regarding Graffiti ordinance revision.

Lisa Duello, Director of Neighborhood Services, presented to council the draft Graffiti Ordinance.

4. Discussion of all items on tonight’s meeting. No action will be taken and each item will be considered during the Regular Session.

11. Approval of Lot 4R Block 43 Mrs. M.A. Clark Addition, Burleson, John County, Texas "B&G Plaza" as a park land dedication and designating the property as Veteran's Memorial Park.

Peter Krause, Director of Parks & Recreation, presented to council B&G Plaza land dedication.

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5. **Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, 551.073, 551.074, 551.076, 551.087, and Section 418.183(f) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated here in.**

None.

6. **Reconvene into open session for possible action.**

BURLESON CITY COUNCIL REGULAR SESSION
October 19, 2009
DRAFT MINUTES

Roll Call:

Council present:

Stuart Gillaspie
Jim Wadlow
Matt Powell
Ken Shetter
Dan McClendon
Carter Mahanay
Chip Stephens

Council Absent:

Staff

Curtis E. Hawk, City Manager
Paul Cain, Deputy City Manager
David Wynn, Deputy City Manager
Allen Taylor, City Attorney

REGULAR SESSION – Call to order – Time: 7:20 p.m.

Invocation – Gloria Gillaspie, Lighthouse Church

Pledge of Allegiance

Proclamations

- *Proclamation for Census 2010 Complete Count Committee*

Items to be continued or withdrawn

Items to be withdrawn from the consent agenda for separate discussion.

Consent Agenda

1A. Approve the minutes from the October 5, 2009 regular council meeting.

Motion was made by Matt Powell and seconded by Jim Wadlow to approve.

Motion passed 7-0.

1B. Financial Transactions.

Motion was made by Matt Powell and seconded by Jim Wadlow to approve.

Motion passed 7-0.

| Financial Transactions Vendor / Description | Amount | Fund |
|--|--------------|-----------------------------|
| REQUISITIONS OVER \$3,000: | | |
| Denitech – Maintenance fees for copiers – fire, MC, Library, PD, PW admin, color copier, toner | \$23,931.00 | GF |
| Doug Wiegref Concrete – Curb replace – PW | 3,500.00 | GF |
| Freese & Nichols – engineering master agreement for drainage reviews | 20,000.00 | GF |
| HD Supply Waterworks LTD – drive-by mobile reading units | 25,000.00 | WW |
| Dataprose Inc. – postage fees & printing fees utility bills | 90,900.00 | WW |
| Patillo Brown & Hill – annual audit fee | 64,500.00 | GF |
| Integrated Forensic Lab – crime scene & lab svc contract | 16,800.00 | GF |
| Allied Waste – trash removal golf course | 3,120.00 | HCGC |
| Cen Tex Uniforms – Paving division uniforms | 3,600.00 | GF |
| Community Waste Disposal – recycling collection | 103,368.00 | SW |
| IESI – Various trash collection/removal for SW, Streets, WW & GF | 1,756,053.52 | GF, WW, SW |
| Hill's Pet Nutrition Sales Inc – Animal food | 3,876.00 | GF |
| Harmon Consulting Inc – transportation contract consulting | 12,000.00 | GF |
| All American Press – Parks fall brochure | 7,325.00 | Park Performance Fund (PP) |
| Crafco Texas Inc – Crack sealer public works | 11,610.00 | GF |
| SMS Woodstone Inc- Annual brush grinding | 30,000.00 | SW |
| Vendor / Description | Amount | Fund |
| Gilco Contracting - concrete construction median noses | 21,450.00 | 2005 CO – Hidden Creek Pkwy |
| S & D Enterprise – row mowing parks maintenance | 12,078.00 | GF |
| Titliest – golf merchandise | 5,000.00 | HCGC |
| BR Services – police intox services contract | 4,500.00 | GF |
| Elder Engineering Inc – C/O #2 increasing PO 205839 by \$5,000 bringing total to \$78,670.00 | 5,000.00 | 2007 GO Bond S&D |
| Community Waste Disposal – increase PO 207266 by \$22,637.63 bringing total to \$302,863.63 | 22,637.63 | SW |
| US Postal Service – postage | 30,000.00 | GF |
| Ingram Library Service – October books | 5,752.24 | GF |

| | | |
|---|---------------|------------------------|
| Costar Realty Information - Economic development software annual fee | 6,888.00 | GF |
| NTRLS – Library downloadable audiobook annual fee | 9,500.00 | GF |
| Game Time - playground equipment for Burleson Meadows | 205,128.03 | Park Improvement fund |
| CDW Government Inc – Websense email security subscription renewal & Neatsuite maintenance renewal | 9,340.64 | Support Services fund |
| American Communications – Sirens & batteries for fire | 3,075.00 | GF |
| Blackmon Mooring – mold removal at fire station 2 | 5,999.81 | GF |
| Kimley-Horn & Assocs. – Brushy mound median design eng. Contractor | 16,000.00 | 2005 GOB Eng Projects |
| American Tower – Tower lease | 9,515.00 | Support Services Fund |
| Sungard Public Sector – Software maintenance contracts & Lookingglass maintenance | 73,180.90 | SS |
| Vendor / Description | Amount | Fund |
| Azteca Systems Inc – City works annual update & support | 21,801.00 | SS |
| Circle T Nursery – Park maintenance contract for veterans memorial mowing & bronze eagle installation | 4,410.00 | GF, Park Performance |
| Mallory's Screenprint – uniforms Fire dept | 4,308.00 | GF |
| GST Public Safety Supply – uniforms Fire dept | 4,868.80 | GF |
| Peter Thomas – Easement for 16" waterline | 8,872.44 | 2007 CO Water/Sewer |
| PAYMENTS OVER \$3,000.00 | | |
| B&G Commercial Investments – Tif2 Johnson County portion | 19,047.15 | Tif 2 |
| TML Administrative Services – membership renewal | 3,861.00 | GF, WW |
| City of Cleburne Transportation – transit services | 18,288.00 | GF, WW |
| Redmoon Broadband – lightning strike of wireless | 4,978.00 | GF |
| Kimco Burleson LP – 380 Agreement – Gateway | 116,652.92 | Eco Dev Incentive Fund |
| Calea – Accreditation fee 1st installation | 3,915.00 | GF |
| Metro Fire Apparatus – rental/lease equipment & pumps & accessories | 3,138.00 | GF, ES |

1C. Resolution R-1161-09, related to Energy Efficiency and Conservation Block Grant (EECBG) funding made available through the American Recovery and Reinvestment Act (ARRA) of 2009.

Motion was made by Matt Powell and seconded by Jim Wadlow to approve.

Motion passed 7-0.

1D. Resolution R-1162-09, Adopting a Policy for the Naming of Municipal Property and adding the language to Article 3 Section B(3) "or other circumstances which in the decision of the city council necessitate the street to be renamed".

Motion was made by Matt Powell and seconded by Jim Wadlow to approve.

Motion passed 7-0.

1E. Approve an Economic Development Services contract for \$78,589 between Burleson Area Chamber of Commerce and the City of Burleson.

Motion was made by Matt Powell and seconded by Jim Wadlow to approve.

Motion passed 7-0.

1F. Contract with Atlas Enterprises in the amount of \$37,000.00 for the annual firework displays

Motion was made by Matt Powell and seconded by Jim Wadlow to approve.

Motion passed 7-0.

1G. Contract with Al Nelson for the 2010 Hot Sounds of Summer Concert Series May 28, 2010 performance.

Motion was made by Matt Powell and seconded by Jim Wadlow to approve.

Motion passed 7-0.

1H. Award the annual contract for Motor Oil & Lube to Dial Lubricants. (ITB 2010-005)

Motion was made by Matt Powell and seconded by Jim Wadlow to approve.

Motion passed 7-0.

- 1I. Accept 0.1572 acres in Lot 4R, Block 43, Mrs. M.A. Clark Addition to the City of Burlison "The B & G Plaza" as a park land dedication and designate the property as a Veteran's Memorial Park.**

Motion was made by Matt Powell and seconded by Jim Wadlow to approve.

Motion passed 7-0.

- 1J. Quitclaim Deed to D&L Investments for a portion of an Alley Abandonment within Block 10, G.W. Cummings Addition. (5' of alley that abuts Lots AR, B, & C Block 10 G. W. Cummings Addition)**

Motion was made by Matt Powell and seconded by Jim Wadlow to approve.

Motion passed 6-0. Carter Mahanay abstained.

- 1K. Minute Order MO-09-073(A1009), approval of Betsy Erskine-Toralballa as the Animal Welfare Representative on the Animal Shelter Advisory Committee.**

Motion was made by Matt Powell and seconded by Jim Wadlow to approve.

Motion passed 7-0.

Presentations

- 2A. Presentation and discussion by Med Star on changes to their system management.**

Matt Zavadsky, MedStar representative, presented "What's Up with MedStar".

- 2B. Citizens Appearance**

None

Public Hearings and Related Ordinances

- 3A. Public Hearing and consideration of Ordinance B-732(A1009), requesting an amendment to the Burlison Old Town Design Standards, specifically Chapter 10, Article XV, Section 10-529 of the Burlison Code of Ordinances, eliminating single family detached residential buildings from the list of excepted buildings. (Case 09-094) First Reading**

Shai Roos, Director of Community and Economic Development presented to council Ordinance B-732(A1009), requesting an amendment to the Burlison Old Town Design Standards, specifically Chapter 10, Article XV, Section 10-529 of

the Burleson Code of Ordinances, eliminating single family detached residential buildings from the list of excepted buildings. (Case 09-094) First Reading

Mayor Shetter opened the public hearing: Time: 8:03 p.m.

No speakers

Mayor Shetter closed the public hearing: Time: 8:03 p.m.

Motion made by Chip Stephens and seconded by Stuart Gillaspie to approve.

Motion passed 7-0.

3B. Public Hearing and consideration of Ordinance D-103-09, request for Zoning Change from Commercial (C) to Planned Development (PD) District for Burleson Crossing located at the southeast corner of IH 35w and East Renfro St. (Case 09-075) First Reading

Shai Roos, Director of Community and Economic Development, presented to council Ordinance D-103-09, request for Zoning Change from Commercial (C) to Planned Development (PD) District for Burleson Crossing located at the southeast corner of IH 35w and East Renfro St. (Case 09-075) First Reading

Mayor Shetter opened the public hearing: Time: 8:16 p.m.

Steve Eisner, 200 Man O War, Burleson, TX, developer, answered questions from council.

Mayor Shetter closed the public hearing. Time: 8:22 p.m.

Motion was made by Dan McClendon and seconded by Stuart Gillaspie to approve.

Motion passed 7-0.

**Moved up in the agenda*

7E. Report on NLC National Summit on Your City's Families.

Mayor Ken Shetter presented to council a report on NLC National Summit on Your City's Families.

Ordinances & Resolutions

4A. No items for consideration at this time.

Contracts & Agreements

5A. No items for consideration at this time.

Other Items for Consideration

6A. MO-09-076, combining existing Council Sub-committees into expanded committees and assigning council members to the various committees.

**Burleson City Council
Committees
2009-2011 Appointments**

All appointments begin on October 1, this term mirrors all the current City of Burleson Boards and Commissions and is consistent with Chapter 2 Article II Section 2-31 of the Code of Ordinances.

Infrastructure & Development Committee

Dan McClendon
Matt Powell
Chip Stephens

Community Services Committee

Jim Wadlow
Carter Mahanay
Matt Powell

Finance & Internal Services Committee

Carter Mahanay
Dan McClendon
Stuart Gillaspie

Public Safety & Court Committee

Ken Shetter
Stuart Gillaspie
Chip Stephens

Community & Intergovernmental Relations

Ken Shetter
Dan McClendon
Stuart Gillaspie

Appointments & Council Policies

Chip Stephens
Ken Shetter
Jim Wadlow

Motion was made by Jim Wadlow and seconded by Chip Stephens to approve.

Motion passed 7-0.

Reports

7A. Discussion regarding changes to Graffiti ordinance

* Discussed in Work Session.

7B. Report on Energy Efficiency of New Recreation Center.

Dalan Walker, Park Planner, introduced representative from GSBS Steve Gill. Mr. Gill presented a report on Energy Efficiency of the New Recreation Center.

7C. Police Crime Stats Report.

Chief Cowan, presented to council a Police Crime Stats Report.

**7D. Report on Council Sub Committees:
Finance Committee
Community Facilities Work Group
Economic Development Incentives Committee**

None.

7E. Report on NLC National Summit on Your City's Families.

* Moved up in the Agenda

7F. Community Interest Items.

Boo Bash, October 31, 2009
BOF Fundraiser, November 3, 2009
Veteran's Day Celebration, November 7, 2009

Executive Session

- 8A. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, 551.073, 551.074, 551.076, 551.087, and Section 418.183(f) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated here in. Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.**

None

There being no further business Mayor Shetter adjourned the meeting.

Time: 10:00 p.m.

Amanda J. McCrory
City Secretary