

## Memorandum

To: Honorable Mayor Shetter and members of the Burleson City Council  
From: Rhett Clark, Director of Finance  
Date: November 2, 2009  
Subject: Financial Transactions.

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**Council Action Requested:**  
Approve financial transactions.

**Background Information:**  
All transactions requiring Council approval will be enclosed in Council folders the night of the Council meeting.

**Board/Citizen Input:**

**Financial Considerations:**  
Please review each individual financial transaction for financial considerations.

**Attachments:**

**Staff Contact:**  
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