

Memorandum

To: Honorable Mayor Shetter and members of the Burleson City Council

From: Curtis E. Hawk, City Manager

Date: July 20, 2009

Subject: Agreement with Harvest House to provide city support to the annual Little Red Schoolhouse program and authorize the City Manager to execute.

Council Action Requested:

Authorize the City Manager to execute an agreement with Harvest House for city support of the annual Little Red Schoolhouse program.

Background Information:

Staff has been approached by representatives of Harvest House requesting the City's support of the "Little Red Schoolhouse" Program (LRSH). It is the understanding of staff that this program was first begun approximately twenty years ago by concerned citizens to assist the children of Burleson with obtaining necessary supplies and clothing for going back to school. For 2009, the LRSH Program is again being sponsored and coordinated by the Harvest House. The City Council has chosen to support this agreement annually since June 2006.

In order to expedite this process in the future, the recommended agreement allows for the City Manager to renew this agreement for (1) one additional year without requiring further action from City Council. If approved, this agreement would be brought back for Council consideration every two years.

The Program will culminate in a "Little Red Schoolhouse Community Fair" on Saturday, August 15, 2009 from 10:00 a.m. to 2:00 p.m. at Kerr Middle School. At this fair, students will choose their own backpack and fill it with donated school supplies. Vouchers for clothing are also planned to be available. BISD will provide necessary school information and vouchers for haircuts will be provided by the BHS Cosmetology Department. Huguley Hospital's Mobile Clinic will be providing immunization services.

Harvest House has requested and the agreement would provide support from the City in the form of information in or on the City's utility bills as well as space at certain City facilities to allow for promotion of the Program (via placement of Little Red School Houses) and collection boxes for non-monetary donations to support the Program.

Board/Citizen Input:

The Mayor's Youth Council has indicated that the Little Red Schoolhouse program is a positive way to give back to the community and have expressed interest in continuing assisting the Harvest House with the program in 2009 and future years.

Financial Considerations:

Funding to provide information about the LRSB program is included in the operating budget of the Water/Wastewater Fund, Customer Service division.

Attachments:

Agreement

Staff Contact:

Kellye Cunningham, Assistant to the City Manager

817-447-5400 ext. 245

kcunningham@burllesontx.com

**AGREEMENT FOR PROVISION OF SOCIAL SERVICES
BETWEEN THE CITY OF BURLESON AND
HARVEST HOUSE**

WHEREAS, the City of Burleson desires to partner with certain social service non-profit organizations to provide needed social services to citizens within the City of Burleson; and

WHEREAS, for approximately twenty years concerned citizens have sponsored "Little Red School House" program (the "Program") to assist the children of Burleson with necessary supplies and clothing for going to school; and

WHEREAS, the Program is being sponsored and coordinated by the Harvest House during the Summer of 2009; and

WHEREAS, the Burleson Independent School District (BISD) has agreed to provide Kerr Middle School as a location for the August 15, 2009 "Little Red Schoolhouse Community Fair" and provide other services to students served by the Program; and

WHEREAS, the City of Burleson desires to partner with the BISD, Harvest House and concerned citizens to assist children in need via the Program;

THE PARTIES AGREE AS FOLLOWS:

1. The City of Burleson agrees to provide the following:
 - a. Information in or on the City's utility billing statements providing the public with information on how to support the Program benefiting school aged students in need; and
 - b. Space at certain City facilities to allow for promotion of the Program and collection boxes for non-monetary donations to support the Program.
2. Harvest House, in exchange for the above support from the City, agrees to operate the Program and accept donations received at City facilities solely for the purpose of providing clothing, school supplies and related items as may be required for students attending public schools.
3. The City Manager may renew this agreement for an additional year without further action from the City Council, provided the terms of the agreement between the parties is unchanged.

This agreement was authorized by the Burleson City Council during their meeting on the 20th day of July, 2009.

Executed this _____ day of July 2009 by the City Manager.

Executed this _____ day of July 2009 by Harvest House.

Curtis E. Hawk
CITY MANAGER

Alice Bleeker
HARVEST HOUSE