

## Memorandum

To: Honorable Mayor Shetter and members of the Burleson City Council

From: Amanda McCrory, City Secretary

Date: August 3, 2009

Subject: Award the contract for the installation of the new Fencing for the Burleson Memorial Cemetery and authorize the use of Gas Well fund money.

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### **Council Action Requested:**

Award the contract for the installation of the new Fencing for the Burleson Memorial Cemetery to Elrod Fencing Co. and authorize the use of Gas Well fund money in the amount of \$36,000.

### **Background Information:**

On June 1, 2009 staff presented the recommendations of the Cemetery Board to the City Council regarding improvements to Burleson Memorial Cemetery. The Board identified four (4) immediate improvements to the cemetery that need to be addressed: irrigation, fencing, roadway and landscaping. The Board recommended that Council fund the irrigation, fencing, and roadway projects with revenue received from the gas well on the cemetery property. The Board recommended that the City's cemetery operations contractor, Burleson Cemetery Operations, LLC, remain responsible for the landscape.

The fencing, irrigation, and roadway projects are closely tied. Construction of the roadway will require removal of the side and back portion of the fence for access, thus the fence will be constructed in two phases. The entrance gate and wrought iron across the front portion of the cemetery would be Phase One of the project. In Phase Two the remaining black coated chain link fence around the sides and back portion of the cemetery would be constructed.

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Five (5) vendors submitted a proposal for the fencing portion of the improvements. Elrod Fencing Company was the low bidder. The vendor does not have a problem with time frame between the phases of construction.

**Board/Citizen Input:**

Cemetery Board

**Financial Considerations:**

403-000-101.01-00

**Attachments:**

Bid Tabulation.

**Staff Contact:**

Amanda McCrory

City Secretary

817-447-5400 ext. 277

<b>Vendor</b>	<b>Phase 1</b>	<b>Phase 2</b>	<b>Total</b>
<b><i>Elrod Fencing</i></b>	\$21,500	\$14,500	<b>\$36,000</b>
<b><i>Skeeter's</i></b>	\$24,400	\$22,950	<b>\$47,350</b>
<b><i>Circle T</i></b>	\$31,060	\$17,200	<b>\$48,260</b>
<b><i>Custom Fence</i></b>	\$18,674	No bid	
<b><i>K&amp;K Fence</i></b>	No bid	\$17,975	