

**Memorandum**

To: Honorable Mayor Shetter and members of the Burleson City Council

From: Curtis E. Hawk, City Manager

Date: August 3, 2009

Subject: Minute Order MO-09-066, setting the date for the public hearing for the 2009-2010 proposed budget to be August 31, 2009 at 6:00 p.m.

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**Council Action Requested:**

Council is requested to vote on Minute Order MO-09-066 to set the date for the public hearing for the 2009-2010 proposed budget as August 31, 2009 at 6:00 p.m.

**Background Information:**

Section 50 of the Burleson Charter states that the Council shall set the time and place for a public hearing on the budget and cause notice of the time and place to be published in the newspaper.

Staff recommends that the Council set the public hearing for August 31, 2009 at a Special Session to begin at 6:00 p.m. to be held in the Council Chambers.

The notice of the public hearing will be published in the newspaper, posted on the bulletin board at City Hall and posted on the City's website.

**Board/ Citizen Input:**

N/A

**Financial Considerations:**

N/A

**Attachments:**

N/A

**Staff Contact:**

Curtis E. Hawk, City Manager, 817-447-5400 ext. 213 or  
Rhett Clark, Director of Finance, 817-447-5400 ext, 261  
Amanda McCrory, City Secretary, 817-447-5400 ext. 277