

**Memorandum**

To: Honorable Mayor Shetter and members of the Burleson City Council

From: Sandy Bradley, Purchasing Agent

Date: September 21, 2009

Subject: Award the contract for the Cemetery Irrigation System to Cole Construction, Inc. (ITB 2010-004)

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**Council Action Requested:**

Council is requested to award ITB 2010-004 Cemetery Irrigation System to Cole Construction, Inc, in the amount of \$41,365, the lowest and best bid per the attached tabulation sheet.

**Background Information:**

The Purchasing Division opened bids for ITB 2010-004 on August 31, 2009 at 2:00 p.m. at City Hall. Five bids and two no bids were received. Bids were sent to all vendors registered to do business with the City of Burleson for this commodity.

On June 1, 2009, staff presented the recommendations of the Cemetery Board to the City Council regarding improvements to Burleson Memorial Cemetery. The Board identified four (4) immediate improvements to the cemetery that need to be addressed: irrigation, fencing, roadway, and landscaping. The Board recommended that Council fund the irrigation, fencing, and roadway projects with revenue received from the gas well on the cemetery property. The Board recommended that the City's cemetery operations contractor, Burleson Cemetery Operations, LLC, remain responsible for the landscape.

**Board/Citizen Input:**

N/A

**Financial Considerations:**

Funds are budgeted in the Cemetery Fund - 403-000-101.01-00

**Attachments:**

Bid tabulation

**Staff Contact:**

Amanda McCrory, City Secretary, 817-426-9660

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Sandy Bradley, Purchasing Manager 817-426-9653

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**ITB 2010-004  
Cemetery Irrigation System  
Bid Tabulation**

<b><u>VENDOR</u></b>	<b><u>Bid Bond or Bid Security</u></b>	<b><u>Addendums Acknowledged</u></b>	<b><u>BID AMOUNT</u></b>
<b>Cole Construction, Inc.</b>	<b>Yes</b>	<b>Yes</b>	<b>\$41,365.00</b>
<b>Phillips Lawn Sprinkler Co., Inc.</b>	<b>Yes</b>	<b>Yes</b>	<b>\$58,395.00</b>
<b>Whitmore &amp; Sons, Inc.</b>	<b>Yes</b>	<b>Yes</b>	<b>\$63,426.00</b>
<b>Green Hills Landscaping *</b>	<b>Yes</b>	<b>Yes</b>	<b>\$64,020.00</b>
<b>Qualitiscap Services, Inc.</b>	<b>Yes</b>	<b>Yes</b>	<b>\$79,500.00</b>
<b>Circle T Landscape</b>			<b>No Bid</b>
<b>Davis Irrigation *</b>			<b>No Bid</b>

\* **Minority Owner**