

BURLESON CITY COUNCIL WORK SESSION
August 23, 2007
MINUTES

Roll Call:

No Work Session held.

WORK SESSION –

1. Discussion of Proposed Budget for FY 2007-2008.

No discussion.

2. **Discussion of all items on tonight's meeting. No action will be taken and each item will be considered during the Regular Session.**

No items removed.

3. **Executive Session:**

No executive session

4. **Reconvene into open session for possible action.**

BURLESON CITY COUNCIL REGULAR SESSION
August 23, 2007
MINUTES

Roll Call:

Council present:

Jim Wadlow
Matt Powell
Ken Shetter
Dan McClendon
Claudia Humphreys
Chip Stephens

Council Absent:

Stuart Gillaspie

Staff

Curtis E. Hawk, City Manager
Paul Cain, Deputy City Manager
Allen Taylor, City Attorney

REGULAR SESSION – Call to order – Time: 7:07p.m.

Invocation – Gerald Johnson, Living Water Church

Pledge of Allegiance

Proclamations

Items to be continued or withdrawn

No items.

Items to be withdrawn from the consent agenda for separate discussion.

No items.

Consent Agenda

1A. Approve the minutes from the August 9, 2007 regular session.

Motion made by Matt Powell and second by Jim Wadlow to approve minutes with amendment to item 3B; change word from addressed to discussed in reference to Wendy Warton of Devon Energy.

Motion passed 5-0. Chip Stephens abstain. Stuart Gillaspie absent.

1B. Financial Transactions.

Requisitions

Fund: General Fund

Vulcan Construction Materials - \$7,035.00

Semmaterials L.P. - \$19,030.00

Borders, Inc. - \$3,149.66

Knox Company - \$4,735.00

Century Industries, LLC - \$3,950.00

Fund: 2003 Sales Tax Revenue Bond Fund

Midwest Wrecking Company of Texas, Inc. - \$11,880.00

J. T. Desrner, Inc. - \$5,000.00

Fund: 2006 General Obligation Bond

Pelco Structural, LLC - \$11,599.00

Payment

Fund: General Fund/2003 Sales Tax Revenue Bond Fund/2001 Sales Tax Revenue Bond Fund/ 4A

Motion was made by Matt Powell and second by Jim Wadlow to approve.

Motion passed 6-0. Stuart Gillaspie absent.

1C. Ordinance B-769-07, an emergency ordinance revising the time of the school zone on Elk Drive. (First and Final Reading)

Motion was made by Matt Powell and second by Jim Wadlow to declare ordinance B-769-07 an emergency ordinance and approve the first and final reading of the ordinance B-769-07.

Motion passed 6-0. Stuart Gillaspie absent.

1D. Ordinance C-628-07, the Designation of approximately a 10 acre tract of land as "Tax Abatement Reinvestment Zone Number 001-07, City of Burleson" under Chapter 312 of the Texas Tax Code. (Final Reading)

Motion was made by Matt Powell and second by Jim Wadlow to approve.

Motion passed 6-0. Stuart Gillaspie absent.

- 1E. Approve a Professional Services Agreement with HNTB for architectural and engineering services related to the design of the Chisenhall Sport Complex and authorize the City Manager to execute.**

Motion was made by Matt Powell and second by Jim Wadlow to approve in the amount of \$1,197,877.00.

Motion passed 6-0. Stuart Gillaspie absent.

Presentations

2A. Citizens Appearance

No speakers.

Public Hearings and Related Ordinances

3A. There are no items for consideration.

Ordinances & Resolutions

4B. Ordinance C-630-07, establishing rates to be charged for solid waste collections by city forces. (First Reading)

David Stringer, Director of Public Works, presented to council the solid waste collections rates.

Motion was made by Jim Wadlow and second by Chip Stephens to approve.

Motion passed 6-0. Stuart Gillaspie absent.

4C. Resolution R-1099-07 to create a Single Non-Profit Trust to allow the City of Burleson to be Exempt from Health Insurance Premium Taxes, authorizing the City Manager to Execute and designating the Director of Finance as the Trustee.

Maria Reed, Director of Human Resources, presented to council the savings of creating a Single Non-Profit Trust.

Motion was made by Claudia Humphreys and second Chip Stephens to approve R-1099-07 and designating the Director of Finance as the Trustee.

Motion passed 6-0. Stuart Gillaspie absent.

Contracts & Agreements

5A. Authorize the City Manager to Execute a Tax Abatement Agreement with DCTC-Sphinx Development, L. P. for the Sphinx at Alsbury Villas multi-family development.

Paul Cain, Deputy City Manager, presented to council the Tax Abatement Agreement with DCTC Sphinx Development.

Motion was made by Jim Wadlow and second by Chip Stephens to approve.

Motion passed 5-0. Dan McClendon abstain. Stuart absent.

Other Items for Consideration

6A. MO-07-002, setting the date for the public hearing for the 2007-2008 proposed budget to be September 06, 2007 at 6:00 p.m.

Curtis E. Hawk, City Manager, explained to council the reason for the minute order request to comply with Section 50 of the Burleson Charter.

Motion was made by Claudia Humphreys and second by Matt Powell to approve amending the time to 6:30 p.m.

Motion passed 6-0. Stuart Gillaspie absent.

6B. MO-07-003, placing the proposed tax rate for vote on the September 27, 2007 regular council agenda and stating the proposed tax rate.

Curtis E. Hawk, City Manager, explained to council the reason for the minute order request is to abide by Truth-in-Taxation laws.

Motion was made by Chip Stephens and second by Dan McClendon to approve and stating the proposed tax rate as \$0.661825

Motion passed 6-0. Stuart Gillaspie absent.

6C. MO-07-004, setting the dates for public hearings on the 2007 tax rate as September 06, 2007 and September 13, 2007.

Curtis E. Hawk, City Manager, explained to council the reason for the minute order request is to abide by Truth-in-Taxation laws.

Motion was made by Matt Powell and second by Chip Stephens to approve.

Motion passed 6-0. Stuart Gillaspie absent.

6D. Approve Renewal of Agreements for Health, Life, Vision, and EAP Services.

Maria Reed, Director of Human Resources, presented to council the increase in rate and need for the agreement.

Motion was made by Jim Wadlow and Chip Stephens to approve renewal of agreements with United Healthcare as healthcare insurance coverage and life insurance, VSP for vision coverage, Alliance Work Partners for employee assistance plan and Business Management Associates to administer the 125 Flexible spending plan and COBRA administration.

Motion passed 6-0. Stuart Gillaspie absent.

6E. Approve proposal for new dental vendor to provide city employees with dental insurance.

Maria Reed, Director of Human Resources, presented to council the increase in rate and need for the agreement.

Motion was made by Chip Stephens and second by Claudia Humphreys to approve Met Life as new dental vendor.

Motion passed 6-0. Stuart Gillaspie absent.

6F. Authorization for automated payment processing system for Utility Customer Service Department.

David Smyth, Assistant Director of Public Works, presented the benefit of the automated payment processing system for the Utility Customer Service Department.

Motion was made by Claudia Humphreys second by Chip Stephens to appropriate \$23,500.00 from surplus revenues in the Water & Wastewater fund, authorize \$18,500.00 to purchase remittance system from Creditron Corporation and approve \$3,600.00 interface fee charged by H.T.E..

Motion passed 6-0. Stuart Gillaspie absent.

7C. Budget

Curtis E. Hawk, City Manager, Rhett Clark, Director of Finance, Paul Cain, Deputy City Manager, and Police Chief Tom Cowan presented revisions to the budget presentation on August 16, 2007 and discussed.

Executive Session

- 9A. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, 551.074, 551.076, 551.087, and Section 418.183(f) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated here in. Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.**

Motion was made by Jim Wadlow and second by Matt Powell to convene into executive session. **Time: 8:00 p.m.**

Motion passed 6-0. Stuart Gillaspie absent.

Motion was made by Jim Wadlow and second by Chip Stephens to reconvene into open session. **Time: 9:04 p.m.**

Motion passed 6-0 Stuart Gillaspie absent.

- 4A. Ordinance C-629-07, appointing the Municipal Court Judge and Associate Municipal Court Judge of the Municipal Court of Record in the City of Burleson to two-year terms commencing October 1, 2007 and terminating September 30, 2009. (First Reading)**

Motion was made by Chip Stephens and second by Jim Wadlow to approve first reading of C-629-07 to appoint Judge Bradley as interim Municipal Judge and Judge Evans, Judge Newman and Judge Driver as interim Associate Judges effective September 6, 2007 and ending December 31, 2007.

Motion passed 6-0. Stuart Gillaspie absent.

- 6G. Action necessary to initiate 2007 Annexation Procedures and set Annexation Calendar.**

Curtis E. Hawk, City Manager, David Wynn, Director of Engineering and Planning and Stephen Cook, City Planner presented to council the 2007 Annexation Procedures and calendar.

Reports

- 7A. Economic Development**

No report.

7B. Land acquisition for flood control, public infrastructure, and other public improvements.

No report.

7D. Various Staff Reports

No report.

Council and Staff Comments

8A. Non-agenda council and staff comments.

There being no further business Mayor Shetter adjourned the meeting.

Time: 9:45 p.m.

Amanda J. McDowell
City Secretary