

# FY 2021-2022

## FOURTH QUARTER REPORT

*September 2022*



THE CITY OF

# BURLESON

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# ABOUT THIS Quarterly Report

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This report has been prepared by the city of Burlison's finance, public works, parks and recreation and community services departments. The quarterly report is intended to provide both internal and external users with information regarding the city's financial position, economic activity, capital improvement project progress and updates on the city-wide strategic plan. This report includes information for the quarter ending September 30, 2022.

- 01 Executive Dashboard:**  
This section contains a high level summary of the major operating funds using graphic illustrations and key economic indicators.
- 02 Financial Summary:**  
This section reports the performance of the major operating funds of the City.
- 03 Investment Report:**  
This section provides a summary of the City's investment portfolio, interest earnings and a brief market outlook.
- 04 Strategic Plan Quarterly Update:**  
This section shows the progress of the strategic plan's goals and work plan items, along with detailed updates on associated work plan tasks.
- 05 Capital Improvement Project Update:**  
This section provides a summary of the current and upcoming capital improvement projects with maps. Also included are each project's status and progress, an estimated completion date, construction cost and funding sources.
- 06 Parks Capital Improvement Project Update:**  
This section provides a summary of the current and upcoming parks capital improvement projects.

SECTION 01

# Executive Dashboards

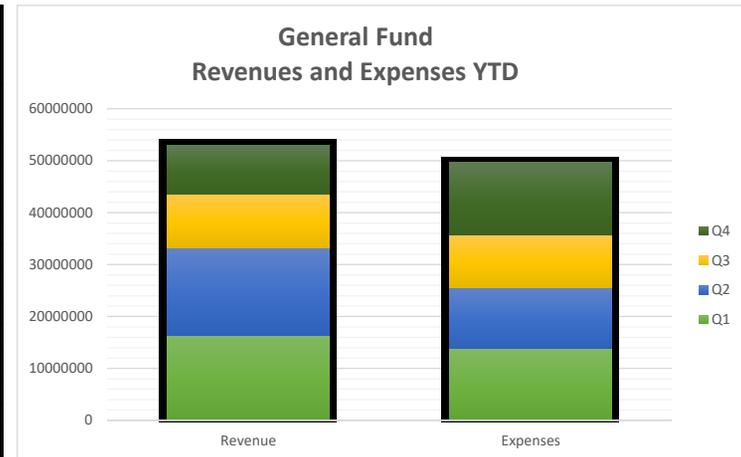
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City of Burleson  
Quarterly Report  
September 2022

# Q4

## General Fund Executive Dashboard (unaudited)

Description	FY 2021-22 Annual Budget	FY 2021-22 Annual YTD	FY 2021-22 YTD to Budget
<b>Beginning Fund Balance as of 10/1/2021</b>	<b>\$15,690,783</b>	<b>\$18,339,917</b>	
<b>REVENUES</b>			
Ad Valorem Taxes	\$22,568,177	\$22,995,972	102%
Sales Taxes	\$12,414,500	\$14,100,029	114%
Franchise Fees	\$3,400,000	\$3,705,460	109%
Licenses & Permits	\$1,918,500	\$1,421,318	74%
Other Charges for Service	\$213,491	\$337,758	158%
Fines & Forfeitures	\$1,081,500	\$877,636	81%
Miscellaneous	\$2,106,157	\$1,484,964	71%
Transfers	\$3,107,187	\$7,546,442	243%
Other Taxes - PILOT	\$795,430	\$795,430	100%
<b>Revenue Total</b>	<b>\$47,604,942</b>	<b>\$53,265,009</b>	<b>112%</b>
<b>EXPENDITURES</b>			
Personnel Services	\$33,465,097	\$35,073,977	105%
Maintenance & Repairs	\$1,783,068	\$1,061,579	60%
Operations, Services	\$3,500,574	\$3,692,629	105%
Material & Supplies	\$1,535,818	\$1,426,700	93%
Capital Outlay	\$1,792,453	\$376,476	21%
Miscellaneous Expense	\$1,367,696	\$1,333,677	98%
Transfers to IT	\$3,303,749	\$3,334,399	101%
Transfers to Equipment Replacement	\$1,529,158	\$1,529,158	100%
Transfers to Equipment Services	\$1,113,659	\$1,113,660	100%
Transfer to Fire Station Land	\$146,381	\$146,381	100%
Transfer to CPF	\$500,000	\$549,600	110%
<b>Total Expenditures</b>	<b>\$50,037,653</b>	<b>\$49,638,236</b>	<b>99%</b>
Net Income (Loss)	<b>(\$2,432,711)</b>	\$3,626,773	
<b>Ending Fund Balance</b>	<b>\$13,258,072</b>	<b>\$21,966,690</b>	



### Key Trends - Unaudited

- Year to date revenues exceeded budget by 11%, and year to date expenditures reflects 1% savings from budget in the amount of \$398,966 in savings
- Sales tax revenue is 14% more than budget. Sales tax is received two months in arrears. December sales tax receipts are for October collections. Mixed Beverage tax revenue of \$189,000 included in this amount.
- \$3,000,000 excess funds transferred from Equipment Replacement Fund, and \$1,000,000 excess funds transferred from non bond fund.
- ARPA grant funds reclass from personnel services to capital outlay in the amount of \$1.5 million for purchase fire truck
- Fund balance % to expenditure is 44% pending audit review

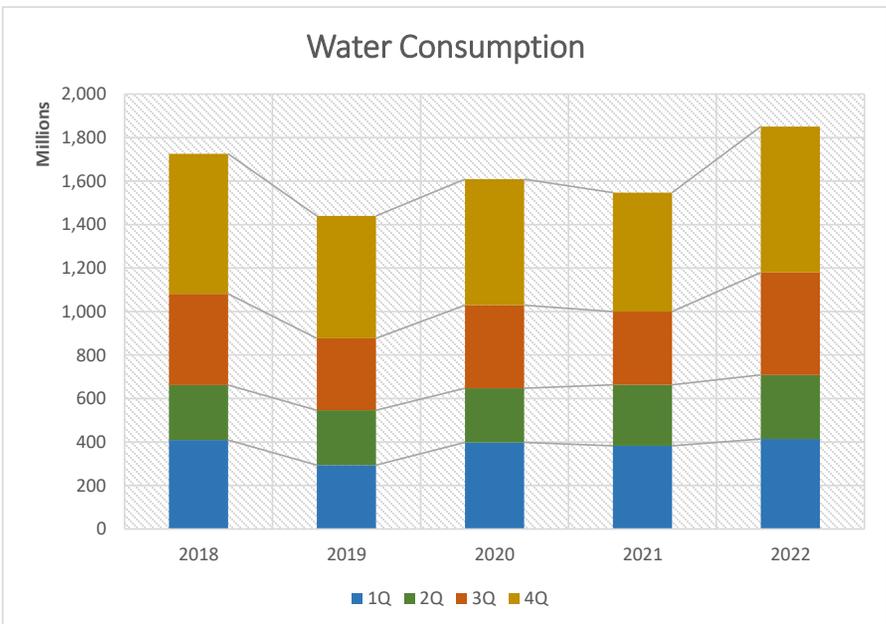
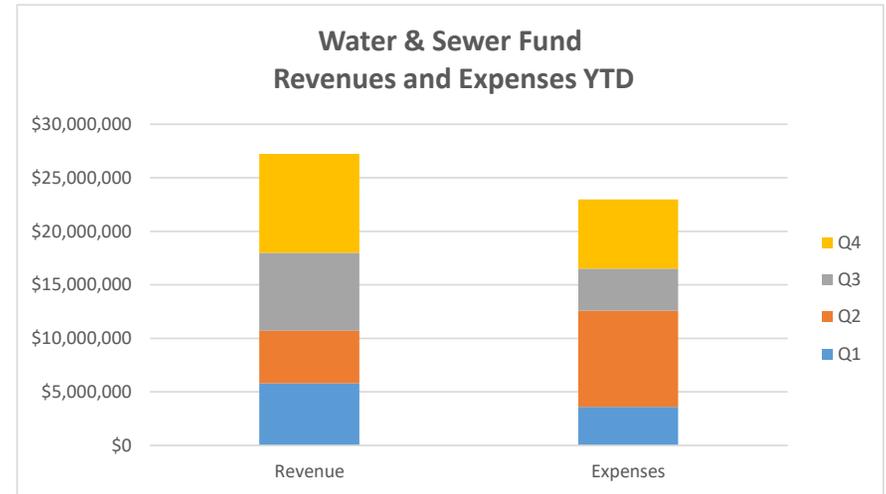
# Q4

## Water/Sewer Fund Executive Dashboard (unaudited)

Description	FY 2021-22 Annual Budget	FY 2021-22 Actual YTD	FY 2021-22 YTD to Budget
<b>Beginning Fund Balance as of 10/1/2021</b>	<b>\$10,686,693</b>	<b>\$10,503,081</b>	
<b>REVENUES</b>			
Water Revenue	\$12,276,139	\$13,149,466	107%
Sewer Revenue	\$9,839,063	\$10,403,682	106%
Interest Revenue	\$80,000	\$108,913	136%
Miscellaneous Revenues	\$172,469	\$130,682	76%
Sewer Surcharge	\$320,000	\$509,387	159%
Late Payments	\$416,160	\$395,555	95%
Impact Fee Reimbursements	\$770,000	\$1,674,691	217%
Transfer to Water/Sewer	\$146,381	\$1,146,382	783%
<b>Total Revenues</b>	<b>\$24,020,212</b>	<b>\$27,518,758</b>	<b>115%</b>
<b>EXPENDITURES</b>			
Personnel Services	\$2,247,277	\$2,261,857	101%
Franchise Fee	\$907,949	\$925,000	102%
Capital Outlay	\$832,600	\$232,260	28%
Payment in Lieu of Taxes	\$795,430	\$795,430	100%
Operations, Services	\$693,076	\$842,960	122%
Materials & Supplies	\$109,840	\$51,817	47%
Maintenance & Repair	\$185,748	\$241,762	130%
Miscellaneous Expense	\$117,079	\$21,912	19%
Transfer to Equipment Replacement	\$272,343	\$272,343	100%
Transfer to IT	\$967,922	\$969,922	100%
Transfer to GF	\$1,752,134	\$1,752,134	100%
Transfer to Equipment Services	\$143,235	\$143,235	100%
Sewer Treatment	\$4,441,060	\$2,938,206	66%
Purchase of Water	\$4,700,000	\$5,134,033	109%
Debt Service	\$6,300,422	\$6,389,005	101%
<b>Total Expenditures</b>	<b>\$24,466,115</b>	<b>\$22,971,876</b>	<b>94%</b>
<b>Net Income (Loss)</b>	<b>(\$445,903)</b>	<b>\$4,546,882</b>	
<b>Ending Fund Balance</b>	<b>\$10,240,790</b>	<b>\$15,049,963</b>	

### Key Trends

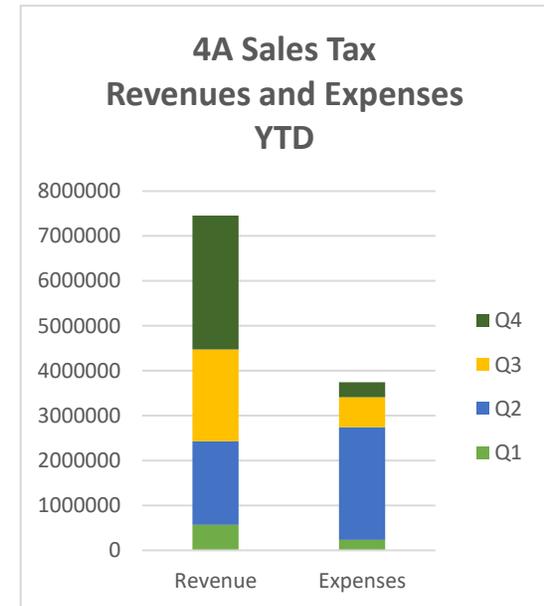
- Transfer excess funds of \$1,000,000 from Equipment Replacement Fund.
- Increase in water and sewer revenues from growth and increase of consumption due very hot summer.
- Impact fee revenues of \$1,146,382 for FY2022
- Overall expenditures are 6% below budget due to savings in sewer treatment cost and capital outlay.
- Fund balance % to expenditure is 65.51% as of 9/30/2022 pending audit review.



# Q4

## 4A Sales Tax Fund Executive Dashboard (unaudited)

Description	FY 2021-22 Annual Budget	FY 2021-22 Actual YTD	FY 2021-22 YTD to Budget
<b>Beginning Fund Balance as of 10/1/2021</b>	\$2,443,008	\$2,474,805	
<b>REVENUE</b>			
4A Sales Tax	\$6,128,500	\$6,955,613	113%
Interest	\$26,750	\$29,370	110%
Miscellaneous Revenue	\$188,200	\$194,795	104%
Transfer In	\$0	\$352,139	N/A
<b>Total Revenues</b>	<b>\$6,343,450</b>	<b>\$7,531,917</b>	<b>119%</b>
<b>EXPENDITURES</b>			
Personnel Services	\$303,574	\$333,458	110%
Operations, Services	\$232,825	\$144,382	62%
Miscellaneous Expense	\$230,000	\$131,183	57%
Materials & Supplies	\$10,750	\$5,522	51%
Maintenance & Repair	\$35,000	\$23,398	67%
Economic Development Incentive (380)	\$1,112,500	\$518,430	47%
Business Retentions	\$55,000	\$6,230	11%
Transfer to GF-Adm Services	\$366,203	\$366,203	100%
Transfer to IT	\$155,355	\$155,355	100%
Debt Service	\$1,990,375	\$1,718,154	86%
Capital outlay	\$0	\$5,343,631	
<b>Total Expenditures</b>	<b>\$4,491,582</b>	<b>\$8,745,946</b>	<b>195%</b>
<b>Net Income (Loss)</b>	<b>\$1,851,868</b>	<b>(\$1,214,029)</b>	
<b>Ending Fund Balance</b>	<b>\$4,294,876</b>	<b>\$1,260,776</b>	



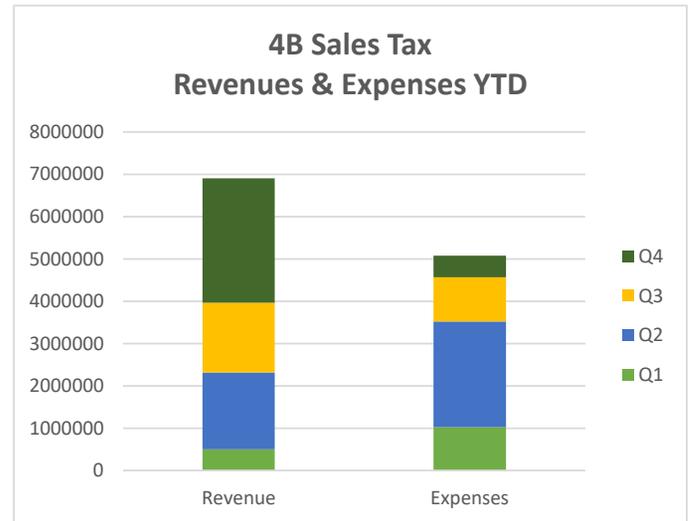
### Key Trends:

- Sales tax revenue annual is 13% more than budget. Sales tax is received two months in arrears. December
- \$5,000,000 capital outlay for land purchase
- \$352,139 transfer in due to excess funds in 4A Non Bond Fund.
- ED incentives were 47% of budget due to Heim and Alley Cats projects in process.
- Fund balance % to expenditure as of 9/30/2022 (unaudited) is 14.42%

# Q4

## 4B Sales Tax Fund Executive Dashboard (unaudited)

Description	FY 2021-22 Annual Budget	FY 2021-22 Actual YTD	FY 2021-22 YTD to Budget
<b>Beginning Fund Balance as of 10/1/2021</b>	\$4,158,317	\$4,941,248	
<b>REVENUES</b>			
4B Sales Tax	\$6,128,500	\$6,955,613	113%
Interest	\$23,500	\$36,548	156%
<b>Total Revenues</b>	<b>\$6,152,000</b>	<b>\$6,992,161</b>	<b>114%</b>
<b>EXPENDITURES</b>			
Debt Services Costs	\$1,393,675	\$1,038,182	74%
Transfer Out-Golf Debt Service	\$371,403	\$371,403	100%
Transfer Out-Park Performance Fund	\$2,715,418	\$2,701,632	99%
Transfer Out-Golf Operations Assistance	\$846,315	\$565,227	67%
Transfer Out-GF Admin	\$15,450	\$15,450	100%
Economic Incentive ( 380)	\$412,500	\$0	0%
Equipment Replacement	\$64,257	\$64,257	100%
Equipment Serv Contr	\$1,950	\$1,950	100%
Personal Services	\$193,403	\$156,926	81%
Materials & Supplies	\$3,900	\$0	0%
Maintenance & Repair	\$277,328	\$318,816	115%
Operations	\$3,500	\$7,376	211%
Capital Outlay	\$110,000	\$23,897	22%
<b>Total Expenditures</b>	<b>\$6,409,099</b>	<b>\$5,265,116</b>	<b>82%</b>
Net Income (Loss)	<b>(\$257,099)</b>	\$1,727,045	
<b>Ending Fund Balance</b>	<b>\$3,901,218</b>	<b>\$6,668,293</b>	
<b>Key Trends:</b>			

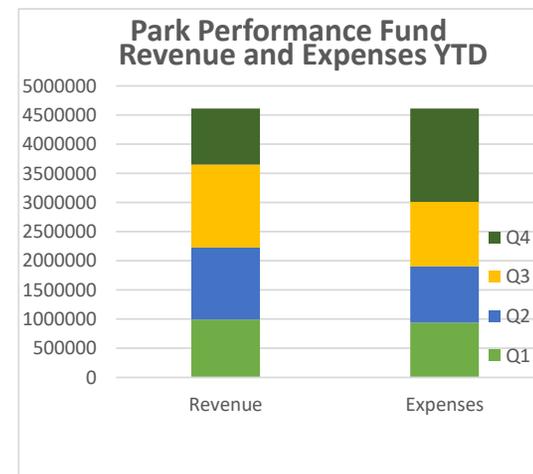
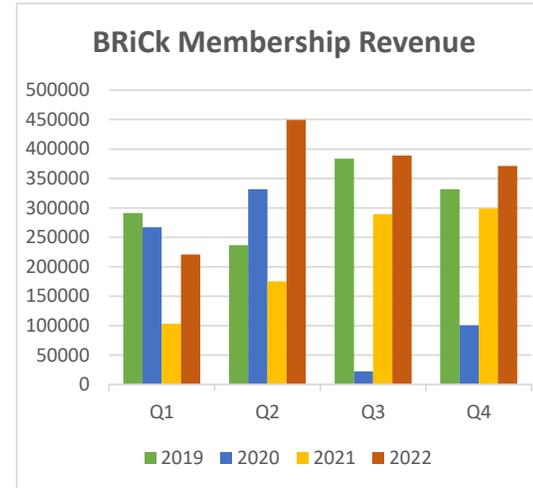


- Sales tax revenue is 13% more than budget. Sales tax is received two months in arrears.
- Interest income exceeds budget due to updated investment strategies and increases in interest rates
- Budget savings of 18% in the amount of \$1,143,983 due to less subsidies needed for PPF and Golf Operations of \$294,874 , Economic Incentive budgeted for \$412,500 were not paid due to Heim and Alley Cats projects in construction and \$355,493 less transfer to debt service fund due to excess funds in 4B Debt Service Fund.
- Fund balance % to Expenditure as of 9/30/2022 (unaudited) is 127%.

# Q4

## Park Performance Fund Executive Dashboard (unaudited)

Description	FY 2021-22 Annual Budget	FY 2021-22 YTD	FY 2021-22 YTD to Budget
<b>Beginning Fund Balance as of 10/01/2021</b>	<b>\$0</b>	<b>\$0</b>	
<b>REVENUES</b>			
Transfer In - 4B Sales Tax	\$2,715,418	\$2,701,632	99%
Operating Revenues	\$2,014,006	\$1,907,838	95%
Miscellaneous	\$5,000	\$98	2%
Investment Income	\$721	\$2,835	393%
<b>Total Revenues</b>	<b>\$4,735,145</b>	<b>\$4,612,403</b>	<b>97%</b>
<b>EXPENDITURES</b>			
Personnel Services	\$2,736,819	\$2,616,964	96%
Materials & Supplies	\$235,345	\$269,940	115%
Maintenance & Repair	\$297,823	\$229,789	77%
Operations, Services	\$595,703	\$749,350	126%
Capital Outlay	\$183,900	\$50,425	27%
Transfer to IT	\$255,290	\$255,290	100%
Transfer to Equipment Replacement	\$24,450	\$24,450	100%
Miscellaneous Expense	\$20,000	\$30,380	152%
Transfer to GF for Admin	\$359,838	\$359,838	100%
Transfer to Equipment Service	\$25,977	\$25,977	100%
<b>Total Expenditures</b>	<b>\$4,735,145</b>	<b>\$4,612,403</b>	<b>97%</b>
Net Income (Loss)	\$0	\$0	
<b>Ending Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	



**Key Trends**

- 4B subsidy is slightly below budget due to overall budget savings in the amount of \$122,742 primarily in personnel services- part-time staff
- Ending fund balance is zero due to subsidy to PPF from 4B Sales Tax Fund

SECTION 02

# Financial Summary

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City of Burleson  
Quarterly Report  
September 2022

# Q4

## General Fund Schedule of Expenditures - Budget vs Preliminary Actuals (unaudited)

Description	Prior YTD	Annual Budget	YTD Actuals	YTD Actuals to Budget
<b>GENERAL GOVERNMENT</b>				
City Manager's Office	\$717,794	\$840,647	\$879,074	105%
City Secretary's Office	\$1,737,087	\$1,859,454	\$1,802,963	97%
Communications	\$519,442	\$727,577	\$667,657	92%
Finance	\$1,873,196	\$2,061,802	\$2,037,913	99%
Non-Departmental	\$937,615	\$873,759	\$1,285,706	147%
Human Resources	\$874,131	\$964,953	\$920,847	95%
Legal Services	\$539,887	\$432,962	\$516,328	119%
Purchasing	\$335,470	\$308,875	\$305,617	99%
	<b>\$7,534,622</b>	<b>\$8,070,029</b>	<b>\$8,416,105</b>	<b>104%</b>
<b>PUBLIC SAFETY</b>				
Fire	\$8,310,719	\$10,016,213	\$9,503,484	95%
Police	\$14,439,312	\$16,631,505	\$17,183,235	103%
	<b>\$22,750,031</b>	<b>\$26,647,718</b>	<b>\$26,686,719</b>	<b>100%</b>
<b>PUBLIC WORKS</b>				
Drainage Maintenance	\$558,073	\$555,463	\$577,021	104%
Engineering	\$1,067,853	\$1,525,713	\$1,372,380	90%
Facilities Maintenance	\$699,000	\$894,000	\$835,513	93%
Pavement Maintenance	\$2,906,948	\$3,337,708	\$2,819,840	84%
Public Works Admin	\$941,874	\$960,718	\$1,034,735	108%
Traffic Maintenance	\$287,902	\$635,385	\$527,867	83%
	<b>\$6,461,650</b>	<b>\$7,908,987</b>	<b>\$7,167,356</b>	<b>91%</b>
<b>NEIGHBORHOOD SERVICES</b>				
Animal services	\$527,883	\$578,395	\$585,106	101%
Code Enforcement	\$341,815	\$391,968	\$373,866	95%
Environmental Services	\$406,364	\$360,960	\$320,897	89%
Neighborhood Services	\$270,608	\$285,695	\$236,128	83%
	<b>\$1,546,670</b>	<b>\$1,617,018</b>	<b>\$1,515,997</b>	<b>94%</b>
<b>DEVELOPMENT SERVICES</b>				
Building Inspections	\$739,346	\$1,012,456	\$921,548	91%
Community Development	\$689,680	\$799,364	\$811,885	102%
Economic Development	\$698,432	\$800,000	\$876,654	110%
	<b>\$2,127,458</b>	<b>\$2,611,820</b>	<b>\$2,610,087</b>	<b>100%</b>
<b>CULTURE &amp; RECREATION</b>				
Library	\$1,307,119	\$1,157,984	\$1,154,831	100%
Parks and Recreation Administration	\$204,394	\$258,861	\$251,954	97%
Parks Maintenance	\$1,404,078	\$1,482,160	\$1,581,409	107%
Recreation	\$82,611	\$79,379	\$67,652	85%
Senior Center	\$151,510	\$203,697	\$186,126	91%
	<b>\$3,149,712</b>	<b>\$3,182,081</b>	<b>\$3,241,972</b>	<b>102%</b>
<b>Total Expenditures</b>	<b>\$43,570,143</b>	<b>\$50,037,653</b>	<b>\$49,638,236</b>	<b>99%</b>
<b>Total Net Income (Loss)</b>	<b>\$4,626,062</b>	<b>(\$2,432,711)</b>	<b>\$3,626,773</b>	

# Q4

## General Fund Schedule of Revenues - Budget vs Preliminary Actuals (unaudited)

Description	Prior YTD	Annual Budget	YTD Actuals	YTD Actuals to Budget
Ad Val Taxes - Delinquent	\$147,822	\$113,300	\$101,002	89%
Ad Val Taxes - Pen & Int	\$173,649	\$175,100	\$244,074	139%
Ad Val Taxes- General	\$21,999,474	\$22,279,777	\$22,650,896	102%
<b>Ad Valorem Taxes</b>	<b>\$22,320,945</b>	<b>\$22,568,177</b>	<b>\$22,995,972</b>	<b>102%</b>
<b>Sales Tax</b>	<b>\$12,486,273</b>	<b>\$12,414,500</b>	<b>\$14,100,029</b>	<b>114%</b>
Electric Utility Franchise Fees	\$1,601,519	\$1,648,000	\$1,792,968	109%
Natural Gas Franchise Fee	\$196,342	\$235,000	\$281,848	120%
Solid Waste Franchise Fee	\$189,806	\$175,000	\$219,089	125%
Solid Waste Internal Serv Franchise	\$236,488	\$265,000	\$265,000	100%
Telecable Franchise Fees	\$134,977	\$75,000	\$136,365	182%
Telephone Franchise Fees	\$88,458	\$77,000	\$85,190	111%
Water and Sewer Franchise Fees	\$881,504	\$925,000	\$925,000	100%
<b>Franchise Fees</b>	<b>\$3,329,094</b>	<b>\$3,400,000</b>	<b>\$3,705,460</b>	<b>109%</b>
<b>Other Taxes</b>	<b>\$803,010</b>	<b>\$795,430</b>	<b>\$795,430</b>	<b>100%</b>
Code Enforcement	\$17,201	\$10,000	\$10,407	104%
Fire	\$8,000	\$5,150	\$8,000	155%
Parks Maintenance	\$6,115	\$8,920	\$8,783	98%
Pavement Maintenance	\$51,487	\$65,000	\$114,337	176%
Police	\$8,525	\$7,231	\$9,531	132%
Miscellaneous Service Fees	\$146,876	\$117,190	\$186,700	159%
<b>Service Fees</b>	<b>\$238,204</b>	<b>\$213,491</b>	<b>\$337,758</b>	<b>158%</b>
<b>Fines &amp; Fees</b>	<b>\$1,060,101</b>	<b>\$1,081,500</b>	<b>\$877,636</b>	<b>81%</b>
Building Inspections	\$1,092,313	\$1,447,500	\$920,052	64%
Miscellaneous Licenses and Permits	\$507,864	\$471,000	\$501,266	106%
<b>Licenses and Permits</b>	<b>\$1,600,177</b>	<b>\$1,918,500</b>	<b>\$1,421,318</b>	<b>74%</b>
Investment Income	\$30,770	\$300,000	\$104,132	35%
Miscellaneous	\$1,522,656	\$1,806,157	\$1,380,832	76%
<b>Miscellaneous Revenues</b>	<b>\$1,553,426</b>	<b>\$2,106,157</b>	<b>\$1,484,964</b>	<b>71%</b>
<b>Land Proceeds</b>	<b>\$1,399,000</b>	<b>\$0</b>	<b>\$0</b>	<b>NA</b>
Transfer In	\$0	\$117,580	\$4,556,834	3876%
Indirect Cost Transfer- Golf	\$120,510	\$125,925	\$125,925	100%
Indirect Cost Transfer- Hotel/Motel	\$26,780	\$27,583	\$27,583	100%
Indirect Cost Transfer- PPF	\$345,668	\$359,838	\$359,838	100%
Indirect Cost Transfer- Solid Waste	\$296,260	\$305,148	\$305,148	100%
Indirect Cost Transfer- Type A	\$256,118	\$366,203	\$366,203	100%
Indirect Cost Transfer- Type B	\$10,000	\$15,450	\$15,450	100%
Indirect Cost Transfer- SRF	\$670,432	\$37,327	\$37,327	100%
Indirect Cost Transfer- Water/Sewer	\$1,680,207	\$1,752,133	\$1,752,134	100%
<b>Transfers</b>	<b>\$3,405,975</b>	<b>\$3,107,187</b>	<b>\$7,546,442</b>	<b>243%</b>
<b>Total General Fund Revenues</b>	<b>\$48,196,205</b>	<b>\$47,604,942</b>	<b>\$53,265,009</b>	<b>112%</b>

# Q4

## Water/Sewer Fund Schedule of Expenditures - Budget vs Preliminary Actuals (unaudited)

	Prior YTD	Annual Budget	YTD Actuals	YTD Actuals to Budget
<b>REVENUES</b>				
Water Revenue	\$11,305,859	\$12,276,139	\$13,149,466	107%
Sewer Revenue	\$9,698,475	\$9,839,063	\$10,403,682	106%
Miscellaneous	\$890,740	\$908,629	\$1,035,624	114%
Investment Income	\$10,846	\$80,000	\$108,913	136%
Impact Fee Reimbursement	\$1,582,789	\$770,000	\$1,674,691	217%
Transfer from Other funds	\$146,382	\$146,381	\$1,146,382	783%
<b>TOTAL REVENUES</b>	<b>\$23,635,091</b>	<b>\$24,020,212</b>	<b>\$27,518,758</b>	<b>115%</b>
<b>EXPENDITURES</b>				
Personnel Services	\$1,937,608	\$2,247,277	\$2,261,857	101%
Franchise Fee	\$881,504	\$907,949	\$925,000	102%
Capital Outlay	\$143,304	\$832,600	\$232,260	28%
Payment in Lieu of Taxes	\$803,010	\$795,430	\$795,430	100%
Operations, Services	\$684,477	\$693,076	\$842,960	122%
Materials & Supplies	\$94,019	\$109,840	\$51,817	47%
Maintenance & Repair	\$265,656	\$185,748	\$241,762	130%
Miscellaneous Expense	\$115,279	\$117,079	\$21,912	19%
Equipment Service	\$49,515	\$143,235	\$143,235	100%
Transfer Out	\$1,750,710	\$0	\$0	NA
Transfer to IT	\$112,677	\$967,922	\$969,922	100%
Transfer to Equipment Replacement	\$286,414	\$272,343	\$272,343	100%
Transfer to GF - Administrative	\$1,680,207	\$1,752,134	\$1,752,134	100%
Debt Service	\$6,246,267	\$6,300,422	\$6,389,005	101%
Sewer Treatment	\$3,662,814	\$4,441,060	\$2,938,206	66%
Purchase of Water	\$4,192,400	\$4,700,000	\$5,134,033	109%
<b>TOTAL EXPENDITURES</b>	<b>\$22,905,861</b>	<b>\$24,466,115</b>	<b>\$22,971,876</b>	<b>94%</b>
<b>Net Income (Loss)</b>	<b>\$729,230</b>	<b>(\$445,903)</b>	<b>\$4,546,882</b>	

# Q4

## 4A Sales Tax Fund Schedule of Expenditures - Budget vs Preliminary Actuals (unaudited)

Description	Prior YTD	FY 2021-22 Annual Budget	YTD Actuals	YTD Actuals to Budget
<b>REVENUES</b>				
4A Sales Tax	\$6,157,779	\$6,128,500	\$6,955,613	113%
Interest	\$2,600	\$26,750	\$29,370	110%
Miscellaneous Revenue	\$189,794	\$188,200	\$194,795	104%
Transfer In	\$0	\$0	\$352,139	N/A
<b>Total Revenues</b>	<b>\$6,350,173</b>	<b>\$6,343,450</b>	<b>\$7,531,917</b>	<b>119%</b>
<b>EXPENDITURES</b>				
Personnel Services	\$301,790	\$303,574	\$333,458	110%
Operations, Services	\$255,753	\$232,825	\$144,382	62%
Miscellaneous Expense	\$75,443	\$230,000	\$131,183	57%
Materials & Supplies	\$8,172	\$10,750	\$5,522	51%
Maintenance & Repair	\$24,526	\$35,000	\$23,398	67%
Capital Outlay	\$4,448,753	\$0	\$5,343,631	N/A
Economic Development Incentive (380)	\$385,991	\$1,112,500	\$518,430	47%
Business Retentions	\$4,529	\$55,000	\$6,230	11%
Transfer Out	\$1,459,000	\$0	\$0	N/A
Transfer to GF-Adm Services	\$256,118	\$366,203	\$366,203	100%
Transfer to CPF	\$2,045,760	\$0	\$0	N/A
Transfer to IT	\$9,168	\$155,355	\$155,355	100%
Debt Service	\$2,393,447	\$1,990,375	\$1,718,154	N/A
<b>Total Expenditures</b>	<b>\$11,668,450</b>	<b>\$4,491,582</b>	<b>\$8,745,946</b>	<b>195%</b>
<b>Net Income (Loss)</b>	<b>(\$5,318,277)</b>	<b>\$1,851,868</b>	<b>(\$1,214,029)</b>	

# Q4

## 4B Sales Tax Fund Schedule of Expenditures - Budget vs Preliminary Actuals (unaudited)

	Prior YTD	FY 2021-22 Annual Budget	YTD Actuals	YTD Actuals to Budget
<b>REVENUES</b>				
4B Sales Tax	\$6,157,778	\$6,128,500	\$6,955,613	113%
Interest	\$795	\$23,500	\$36,548	156%
<b>TOTAL REVENUES</b>	<b>\$6,158,573</b>	<b>\$6,152,000</b>	<b>\$6,992,161</b>	<b>114%</b>
<b>EXPENDITURES</b>				
Transfer Debt	\$1,844,544	\$1,393,675	\$1,038,182	74%
Transfer Out- PPF	\$2,676,635	\$2,715,418	\$2,701,632	99%
Transfers Out-Golf Debt	\$362,078	\$371,403	\$371,403	100%
Transfer Out- Golf Operation	\$547,625	\$846,315	\$565,227	67%
Transfer Out- Parks Capital	\$0	\$0	\$0	NA
Transfer Out-GF Admin	\$10,000	\$15,450	\$15,450	100%
Economic Incentive ( 380)	\$0	\$412,500	\$0	0%
Equipment Serv Contr	\$0	\$1,950	\$1,950	100%
Personal Services	\$0	\$193,403	\$156,926	81%
Materials & Supplies	\$0	\$3,900	\$0	0%
Maintenance & Repair	\$376,336	\$277,328	\$318,816	115%
Operations Service	\$6,746	\$3,500	\$7,376	211%
Capital Outlay	\$0	\$110,000	\$23,897	22%
<b>TOTAL EXPENDITURES</b>	<b>\$5,823,964</b>	<b>\$6,409,099</b>	<b>\$5,265,116</b>	<b>82%</b>
<b>Net Income (Loss)</b>	<b>\$334,609</b>	<b>(\$257,099)</b>	<b>\$1,727,045</b>	

# Q4

## Park Performance Fund Schedule of Expenditures - Budget vs Preliminary Actuals (unaudited)

Description	Prior YTD	Annual Budget	YTD Actuals	YTD Actuals to Budget
<b>REVENUES</b>				
Transfer In - 4B Sales Tax	\$2,676,635	\$2,715,418	\$2,701,632	99%
Operating Revenues	\$1,096,909	\$2,014,006	\$1,907,838	95%
Miscellaneous	\$650	\$5,000	\$98	2%
Investment Income	\$649	\$721	\$2,835	393%
<b>Total Revenues</b>	<b>\$3,774,843</b>	<b>\$4,735,145</b>	<b>\$4,612,403</b>	<b>97%</b>
<b>EXPENDITURES</b>				
Personnel Services	\$2,159,040	\$2,736,819	\$2,616,964	96%
Materials & Supplies	\$144,164	\$235,345	\$269,940	115%
Maintenance & Repair	\$131,252	\$297,823	\$229,789	77%
Operations, Services	\$629,112	\$595,703	\$749,350	126%
Capital Outlay	\$227,944	\$183,900	\$50,425	27%
Transfer to IT	\$75,684	\$255,290	\$255,290	100%
Transfer to Equipment Replacement	\$28,541	\$24,450	\$24,450	100%
Miscellaneous Expense	\$26,259	\$20,000	\$30,380	152%
Transfer to GF for Admin	\$345,668	\$359,838	\$359,838	100%
Transfer to Equipment Service	\$7,179	\$25,977	\$25,977	100%
<b>Total Expenditures</b>	<b>\$3,774,843</b>	<b>\$4,735,145</b>	<b>\$4,612,403</b>	<b>97%</b>
<b>Net Income (Loss)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

SECTION 03

# Investment Report

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City of Burleson  
Quarterly Report  
September 2022



## INVESTMENT PORTFOLIO SUMMARY

For the Quarter Ended

September 30, 2022

Prepared by  
Valley View Consulting, L.L.C.

The investment portfolio of the City of Burleson is in compliance with the Public Funds Investment Act and the City of Burleson Investment Policy and Strategies.

A handwritten signature in blue ink, appearing to read "Marta Ailes".

A handwritten signature in black ink, appearing to read "Marta Ailes".

**Disclaimer:** These reports were compiled using information provided by the City of Burleson. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment advisor fees.

## Annual Comparison of Portfolio Performance

### FYE Results by Investment Category:

City Funds	September 30, 2021			September 30, 2022		
Asset Type	Book Value	Market Value	Ave. Yield	Book Value	Market Value	Ave. Yield
Demand Deposit Account/Money Market Account	\$ 27,099,753	\$ 27,099,753	0.18%	\$ 15,152,058	\$ 15,152,058	2.07%
Pools/Money Market Fund	79,896,377	79,896,377	0.04%	43,491,966	43,491,966	2.46%
Securities	9,789,967	9,795,316	0.37%	59,947,625	58,495,864	1.24%
Certificates of Deposit	6,001,019	6,001,019	0.20%	21,103,598	21,103,598	2.02%
<b>TOTALS</b>	<b>\$ 122,787,117</b>	<b>\$ 122,792,465</b>		<b>\$ 139,695,248</b>	<b>\$ 138,243,486</b>	
Fourth Quarter-End Yield			<b>0.10%</b>			<b>1.83%</b>
<b>Average Quarter-End Yields (1):</b>			<b>2021</b>			<b>2022</b>
Burleson			N/A			0.89%
Rolling Three Month Treasury			0.06%			1.06%
Rolling Six Month Treasury			0.08%			1.01%
TexPool			0.04%			0.90%
Fiscal year-to-date Interest Income	\$ 203,437	(Approximate)		\$ 881,310	(Approximate)	

(1) Average Quarterly Yield calculated using quarter-end report average yield and adjusted book value.

## Summary

### Quarter End Results by Investment Category:

Asset Type	June 30, 2022			September 30, 2022		
	Ave. Yield	Book Value	Market Value	Ave. Yield	Book Value	Market Value
Demand Deposit Account/Money Market Account	0.89%	\$ 14,735,095	\$ 14,735,095	2.07%	\$ 15,152,058	\$ 15,152,058
Pools/Money Market Fund	1.10%	34,381,662	34,381,662	2.46%	43,491,966	43,491,966
Securities	1.23%	60,547,139	59,492,910	1.24%	59,947,625	58,495,864
Certificates of Deposit	0.59%	21,053,828	21,053,828	2.02%	21,103,598	21,103,598
<b>Total</b>	<b>1.06%</b>	<b>\$ 130,717,724</b>	<b>\$ 129,663,495</b>	<b>1.83%</b>	<b>\$ 139,695,248</b>	<b>\$ 138,243,486</b>

#### Average Yield - Current Quarter (1)

Total Portfolio	1.83%
Rolling Three Month Treasury	2.76%
Rolling Six Month Treasury	2.46%
TexPool	2.41%

#### Fiscal Year-to-Date Average Yield (2)

Total Portfolio	0.89%
Rolling Three Month Treasury	1.06%
Rolling Six Month Treasury	1.01%
TexPool	0.90%

#### Interest Earnings (Approximate)

Quarter	\$ 482,021
Fiscal Year-to-date	\$ 881,310

(1) **Quarter End Average Yield** - based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered. The yield for the reporting month is used for bank, pool, and money market balances.

(2) **Fiscal Year-to-Date Average Yield** - calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

**Investment Advisor Note:** During market cycles where rates are rising, it is common to experience decreases in market value of current investments. This is due to the value the market places on the asset in terms of its buying or selling ability on the current market day. The City's Investment Policy establishes a "buy and hold" portfolio strategy where investment maturities are targeted to match with identified cash flow requirements, and the investments mature at the anticipated time the cash is needed. The City does not intend to liquidate or redeem securities prior to maturity and will therefore not recognize the losses from a pre-maturity sale. Instead, the City will report changes in market value as unrealized losses as required by the PFIA and current accounting standards. As the security approaches maturity, the unrealized loss will diminish, and at maturity the City will receive the full par value of the security.

**Investment Holdings**  
**September 30, 2022**

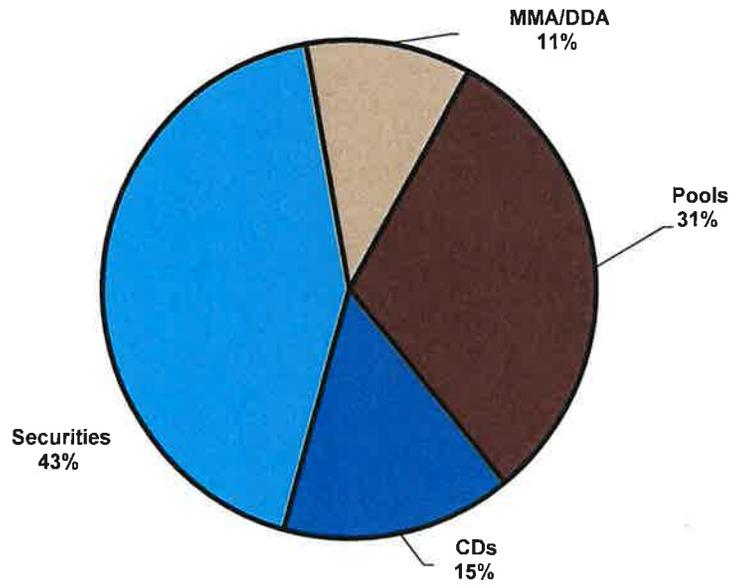
Description	Ratings	Coupon/ Discount	Maturity Date	Settlement Date	Par Value	Book Value	Market Price	Market Value	Life (Days)	Yield
American National Bank MMA		0.11%	10/01/22	09/30/22	\$ 5,070,970	\$ 5,070,970	1.00	\$ 5,070,970	1	0.11%
NexBank IntraFi MMA Savings		3.05%	10/01/22	09/30/22	10,081,089	10,081,089	1.00	10,081,089	1	3.05%
TexPool	AAAm	2.41%	10/01/22	09/30/22	8,891,043	8,891,043	1.00	8,891,043	1	2.41%
LOGIC	AAAm	2.48%	10/01/22	09/30/22	34,600,923	34,600,923	1.00	34,600,923	1	2.48%
East West Bank CD		0.32%	11/15/22	12/17/21	5,012,641	5,012,641	100.00	5,012,641	46	0.32%
Adams County CO School Dist	Aa2	0.28%	12/01/22	01/27/21	900,000	900,000	99.44	894,987	62	0.28%
Lewis-Palmer CO School Dist	Aa1	0.34%	12/01/22	12/15/20	125,000	125,000	99.47	124,343	62	0.34%
NW WA Open Access Revenue	A3/A	0.69%	12/01/22	12/21/20	300,000	300,000	99.47	298,404	62	0.69%
Miamisburg OH School Dist	Aa2	4.00%	12/01/22	12/22/20	100,000	100,587	100.06	100,057	62	0.47%
Federal Home Loan Bank	Aaa/AA+	1.38%	02/17/23	12/15/21	5,000,000	5,018,680	99.14	4,956,766	140	0.40%
East West Bank CD		1.15%	02/20/23	02/18/22	5,035,571	5,035,571	100.00	5,035,571	143	1.15%
Treasury Note	Aaa/AAA	0.13%	02/28/23	01/31/22	5,000,000	4,986,717	98.53	4,926,365	151	0.77%
Treasury Note	Aaa/AAA	2.75%	04/30/23	04/08/22	5,000,000	5,025,143	99.29	4,964,650	212	1.87%
Federal Farm Credit Bank	Aaa/AA+	0.38%	05/23/23	11/23/21	5,000,000	4,998,797	97.65	4,882,686	235	0.41%
Federal Home Loan Mortgage Corp	Aaa/AA+	2.75%	06/19/23	05/04/22	5,000,000	5,015,244	98.93	4,946,492	262	2.32%
East West Bank CD		3.01%	07/18/23	07/18/22	5,031,019	5,031,019	100.00	5,031,019	291	3.01%
Federal Farm Credit Bank	Aaa/AA+	0.45%	07/24/23	12/14/21	5,000,000	4,996,010	99.47	4,973,463	297	0.55%
East West Bank CD		3.32%	08/18/23	08/18/22	6,024,368	6,024,368	100.00	6,024,368	322	3.32%
Treasury Note	Aaa/AAA	0.13%	10/15/23	10/18/21	5,000,000	4,986,116	95.82	4,791,015	380	0.39%
Federal Farm Credit Bank	Aaa/AA+	0.40%	11/09/23	12/15/21	3,500,000	3,489,116	95.75	3,351,143	405	0.68%
Treasury Note	Aaa/AAA	2.38%	02/29/24	01/31/22	5,000,000	5,084,081	97.38	4,868,750	517	1.17%
Treasury Note	Aaa/AAA	0.25%	03/15/24	03/10/22	5,000,000	4,897,788	94.32	4,716,015	532	1.68%
Federal Farm Credit Bank	Aaa/AA+	3.25%	06/17/24	06/17/22	5,000,000	4,983,353	98.25	4,912,286	626	3.45%
Federal National Mortgage Assoc	Aaa/AA+	1.75%	07/02/24	01/31/22	5,000,000	5,040,993	95.77	4,788,442	641	1.27%
<b>Total Portfolio</b>					<b>\$ 139,672,623</b>	<b>\$ 139,695,248</b>		<b>\$ 138,243,486</b>	<b>185</b>	<b>1.83%</b>

(1) (2)

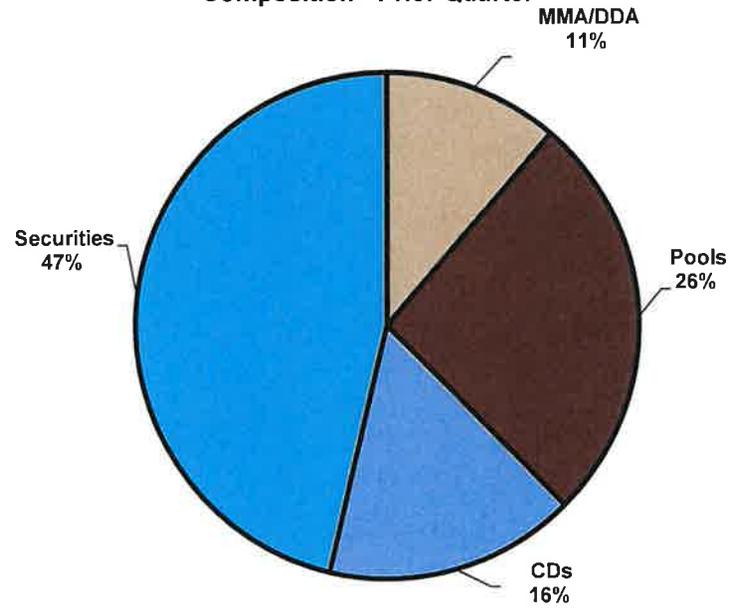
(1) **Weighted average life** - For purposes of calculating weighted average life, overnight bank and pool balances are assumed to have a one day maturity.

(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on Book Value, realized and unrealized gains/losses and investment advisory fees are not included. The yield for the reporting month is used for overnight bank and pool balances.

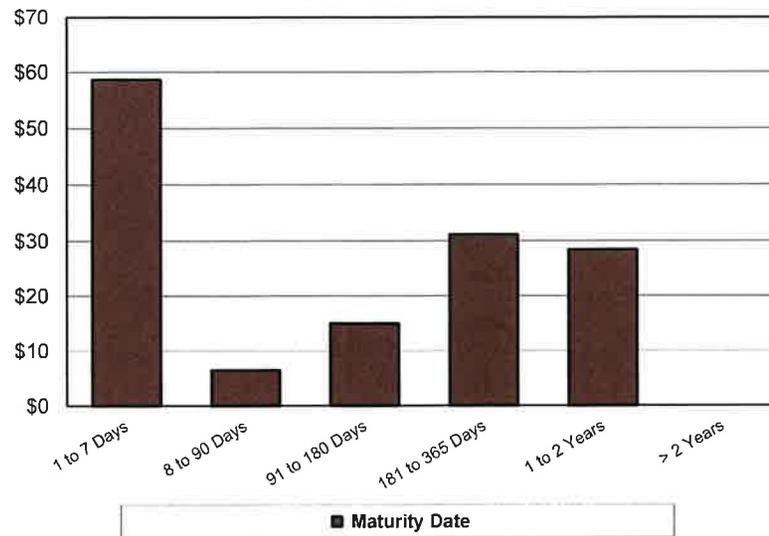
**Composition - Current Quarter**



**Composition - Prior Quarter**



**Distribution by Maturity Range (Millions)**



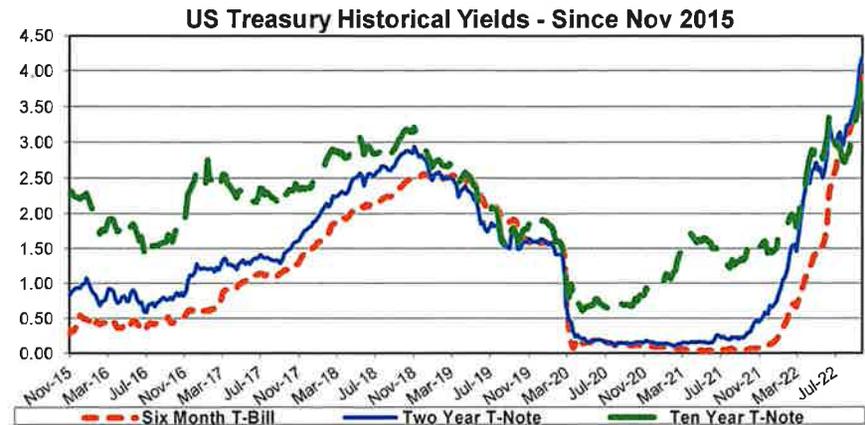
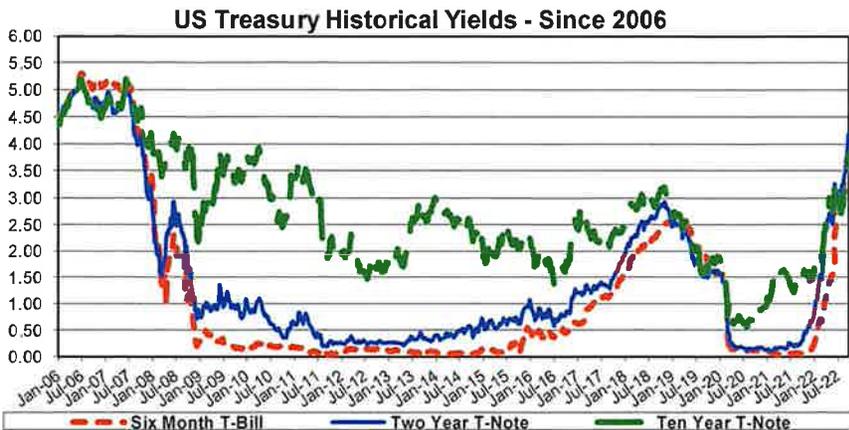
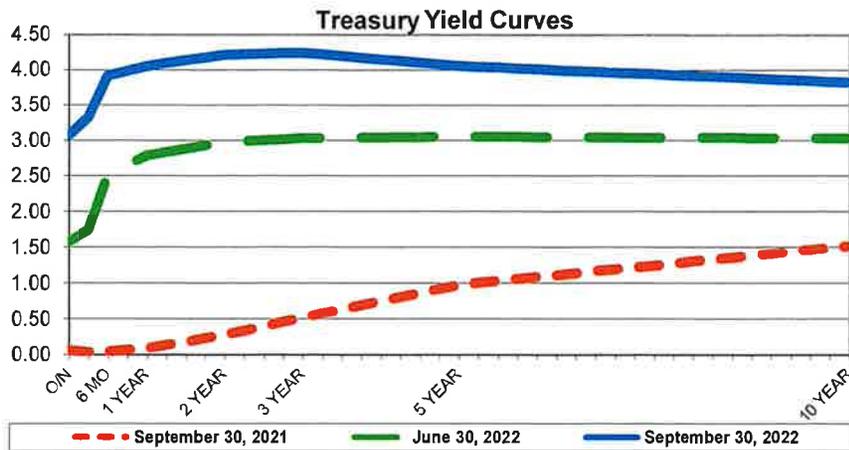
**Book and Market Value Comparison**

Issuer/Description	Yield	Maturity Date	Book Value 06/30/22	Increases	Decreases	Book Value 09/30/22	Market Value 06/30/22	Change in Market Value	Market Value 09/30/22
American National Bank MMA	0.11%	10/01/22	\$ 4,708,858	\$ 362,112	\$ -	\$ 5,070,970	\$ 4,708,858	\$ 362,112	\$ 5,070,970
NexBank IntraFi MMA Savings	3.05%	10/01/22	10,026,237	54,852	-	10,081,089	10,026,237	54,852	10,081,089
TexPool	2.41%	10/01/22	15,011,504	-	(6,120,461)	8,891,043	15,011,504	(6,120,461)	8,891,043
LOGIC	2.48%	10/01/22	19,370,158	15,230,765	-	34,600,923	19,370,158	15,230,765	34,600,923
Clark Co NV Revenue	0.41%	07/01/22	200,000	-	(200,000)	-	200,000	(200,000)	-
Tustin CA United School Dist	0.21%	08/01/22	385,000	-	(385,000)	-	384,526	(384,526)	-
Prosperity Bank CD	0.20%	08/18/22	6,010,002	-	(6,010,002)	-	6,010,002	(6,010,002)	-
East West Bank CD	0.78%	08/18/22	5,014,231	-	(5,014,231)	-	5,014,231	(5,014,231)	-
East West Bank CD	0.32%	11/15/22	5,008,599	4,041	-	5,012,641	5,008,599	4,041	5,012,641
Adams County CO School Dist	0.28%	12/01/22	900,000	-	-	900,000	891,810	3,177	894,987
Lewis-Palmer CO School Dist	0.34%	12/01/22	125,000	-	-	125,000	123,860	483	124,343
NW WA Open Access Revenue	0.69%	12/01/22	300,000	-	-	300,000	297,762	642	298,404
Miamisburg OH School Dist	0.47%	12/01/22	101,473	-	(885)	100,587	100,559	(502)	100,057
Federal Home Loan Bank	0.40%	02/17/23	5,030,956	-	(12,276)	5,018,680	4,958,890	(2,124)	4,956,766
East West Bank CD	1.15%	02/20/23	5,020,996	14,575	-	5,035,571	5,020,996	14,575	5,035,571
Treasury Note	0.77%	02/28/23	4,978,624	8,093	-	4,986,717	4,915,820	10,545	4,926,365
Treasury Note	1.87%	04/30/23	5,036,055	-	(10,911)	5,025,143	4,994,725	(30,075)	4,964,650
Federal Farm Credit Bank	0.41%	05/23/23	4,998,326	471	-	4,998,797	4,894,100	(11,415)	4,882,686
Federal Home Loan Mortgage Corp	2.32%	06/19/23	5,020,597	-	(5,353)	5,015,244	4,986,751	(40,259)	4,946,492
East West Bank CD	3.01%	07/18/23	-	5,031,019	-	5,031,019	-	5,031,019	5,031,019
Federal Farm Credit Bank	0.55%	07/24/23	4,994,774	1,236	-	4,996,010	4,886,451	87,012	4,973,463
East West Bank CD	3.32%	08/18/23	-	6,024,368	-	6,024,368	-	6,024,368	6,024,368
Treasury Note	0.39%	10/15/23	4,982,754	3,361	-	4,986,116	4,823,240	(32,225)	4,791,015
Federal Farm Credit Bank	0.68%	11/09/23	3,486,643	2,472	-	3,489,116	3,386,229	(35,085)	3,351,143
Treasury Note	1.17%	02/29/24	5,099,043	-	(14,962)	5,084,081	4,956,250	(87,500)	4,868,750
Treasury Note	1.68%	03/15/24	4,880,112	17,676	-	4,897,788	4,777,735	(61,720)	4,716,015
Federal Farm Credit Bank	3.45%	06/17/24	4,980,906	2,447	-	4,983,353	5,023,118	(110,832)	4,912,286
Federal National Mortgage Assoc	1.27%	07/02/24	5,046,876	-	(5,884)	5,040,993	4,891,084	(102,642)	4,788,442
<b>TOTAL / AVERAGE</b>	<b>1.83%</b>		<b>\$ 130,717,724</b>	<b>\$ 26,757,488</b>	<b>\$ (17,779,965)</b>	<b>\$ 139,695,248</b>	<b>\$ 129,663,495</b>	<b>\$ 8,579,992</b>	<b>\$ 138,243,486</b>

**Economic Overview**

9/30/2022

The Federal Open Market Committee (FOMC) raised the Fed Funds target range 0.75% to 3.00% - 3.25% September 21st (Effective Fed Funds are trading +/-3.10%). The FOMC continued actively reducing their balance sheet. An additional 0.50% - 0.75% increase is currently anticipated November 2nd. Second Quarter GDP was confirmed at -0.6%. Domestic and international economies are slowing. September Non-Farm Payroll added 263k new jobs with a Three Month Average of 372k. Crude oil fell below \$80 per barrel, but OPEC+ announced a target production reduction of 2 million barrels/day. The Stock Markets continued bouncing down and are +/-20% below the 2021 peak. The negatively sloped yield curve (6 months to 10 years, with peak yield at 3 years) may indicate lower future interest rates. Inflation remained well over the FOMC 2% target (Core PCE +/-4.9% and CPI exceeding 8%).



SECTION 04

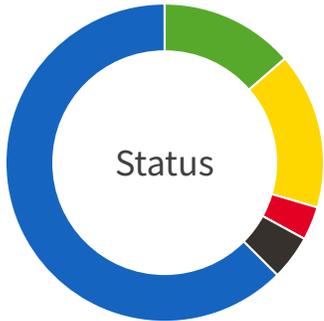
# Strategic Plan Update

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City of Burleson  
Quarterly Report  
September 2022

<b>4</b> Strategic Focus Area	<b>21</b> Goal	<b>88</b> Work Plan Task
----------------------------------	-------------------	-----------------------------

### Overall Summary



	%
● On Track	13.64
● Some Disruption	15.91
● Major Disruption	3.41
● Discontinued	4.55
● Completed	62.5



**Report Legend**    No Update    Overdue    **Priority**

**Strategic Focus Area 1**



Operational Excellence



	%	#
Some Disruption	20.0	4
Major Disruption	5.0	1
Completed	75.0	15

**Goal 1.1**



Develop a high-performance and diverse workforce by attracting and retaining the very best employees; providing a competitive salary and benefits package; maximizing employee training and educational opportunities.



	%	#
Some Disruption	25.0	1
Major Disruption	25.0	1
Completed	50.0	2

**Work Plan Task 1.1.1**

Sep 21, 2021 - Apr 30, 2022

Major Disruption

Progress 75%

Implement a direct clinic model for the city employee health benefit plan that will provide a timely health care option and provide cost-savings for both employees and the city's healthcare plan (Department: Human Resources)

Request for Proposals came in three times higher than current costs, ultimately leading to the council rejecting all submissions. Staff is still looking at cost-saving initiatives similar in scope.

**Work Plan Task 1.1.2**

Sep 21, 2021 - Dec 31, 2021

Completed

Progress 100%

Implement an active-based recruitment program to target candidates who may not be currently looking for a new job (Department: Human Resources)

HR staff is attending career fairs to promote open city positions. The staff has created marketing material with QR codes that take job seekers to the city's career webpage and allows them to sign up for job posting notifications. Staff continues to post and announce positions on the city's career web page and Texas Municipal League and LinkedIn pages.

**Work Plan Task 1.1.3**

Sep 21, 2021 - Dec 31, 2021

Some Disruption

Progress 75%

Propose a student apprenticeship program that will provide on-the-job training along with education credits, which will allow the city to begin creating a talent pool of experienced future full-time employees (Department: Human Resources)

The apprenticeship program has been delayed until the Spring and Summer of 2023. There are currently two departments in discussions with Tarleton State University about an internship program through their Public Administration degree field.

**Work Plan Task 1.1.4**

Ongoing - Sep 30, 2022

Completed

Progress 100%

Continue development of community partnerships to discuss diversity and offer suggestions of inclusion within the police department (Police)

The diversity committee did not meet this quarter. The newly created Administrative Lieutenant position will focus on community meetings, and staff plans to hold a meeting this winter.

**Goal 1.2** Progress 88%

Improve the efficiency and productivity of operations through the use of technology, innovation and continual business process improvement.

	%	#
<span style="color: yellow;">●</span> Some Disruption	40.0	2
<span style="color: blue;">●</span> Completed	60.0	3

**Work Plan Task 1.2.1**

Sep 21, 2021 - Jul 31, 2022 Completed Progress 100%

Completed review and approved the appointment process for all boards and commissions.

Expand and enhance recruiting, training and appreciation for all city boards and commissions (Department: City Secretary's Office)

**Work Plan Task 1.2.2**

Sep 21, 2021 - Sep 30, 2022 Some Disruption Progress 90%

KPIs are being developed at each department, and one of the strategic areas of focus of Customer Service as a lean government initiative. Each department is expected to build its department's KPIs by the end of the first quarter of FY 22-23.

Develop key performance indicators (KPIs) and performance measurement data that can be used to understand operational effectiveness and guide decision-making (Department: City Manager's Office)

**Work Plan Task 1.2.3**

Sep 21, 2021 - Aug 31, 2022 Completed Progress 100%

The review time for residential permits is 5-10 business days; for a commercial permit, it is 10-20 business days, meeting the review time goal.

Reduce building permit plan review time from 10 business days for a residential permit to 5-10 business days and from 20 business days for a commercial permit to 10-20 business days (Department: Development Services)

**Work Plan Task 1.2.4**

Sep 21, 2021 - Aug 31, 2022 Completed Progress 100%

City council approved the contract for the new ERP vendor in February 2022. This project is projected to continue through April 2024 for full implementation.

Begin implementation of city-wide enterprise resource planning (ERP) replacement to integrate data and processes from multiple city departments and consolidate them into one system to provide a more user-friendly and efficient way for the city to conduct business (Department: Information Technology)

**Work Plan Task 1.2.5**

Ongoing - Aug 31, 2023 Some Disruption Progress 50%

Staff has met with the ERP project team and mapped workflows to allow this change to occur once the Financials portion of the Tyler Munis is active.

Digitize the city's purchasing card process to increase staff efficiency and improve the reconciliation process and internal controls (Department: Purchasing)

**Goal 1.3** Progress 100%

Deliver high-quality service to external and internal customers by providing an outstanding customer experience; regularly seeking feedback from citizens and employees through surveys, public forums and other outreach methods; and offering convenient methods for conducting business with the city.

	%	#
Completed	100.0	4

**Work Plan Task 1.3.1**

Sep 21, 2021 - Sep 30, 2022 Completed Progress 100%

Develop city-wide customer service survey and feedback channels to measure customer experience with city facilities and projects (Department: Marketing & Communications)

Staff has developed a Citizen Satisfaction Survey utilizing ETC Institute. The survey was workshopped through city departments and council, as well as created a communications plan to prepare for city wide promotion and distribution. The survey was distributed in the spring of 2022 and results were presented to city council. Ninety-three percent (93%) of the residents surveyed, who had an opinion, rated the city of Burleson as an “excellent” or “good” place to live. Other areas in which the city received ratings of “excellent” or “good” include: as a place to raise children (88%), overall quality of services (87%), and as a place residents are proud to call home (85%).

**Work Plan Task 1.3.2**

Sep 21, 2021 - Jul 31, 2022 Completed Progress 100%

Reshape Connect with Council Initiative to provide greater compatibility and outreach while achieving necessary safety conditions (Department: City Secretary Office)

Staff is constantly evaluating ways to reshape Connect with Council.

**Work Plan Task 1.3.3**

Ongoing - Mar 31, 2022 Completed Progress 100%

Provide career development training programs for supervisors and employees to prepare them for greater responsibility and identify future leaders in the organization (Department: Human Resources)

Supervisory training has just been scheduled for Fall/Winter 2022 and early 2023 to improve the skill sets of new and current supervisors.

**Work Plan Task 1.3.4**

Ongoing - Nov 30, 2021 Completed Progress 100%

Consider possible pay for performance system that will reward employees for contributing to the city's goals and overall success (Department: Human Resources)

The system was developed and the merit matrix was utilized as a part of employee reviews for FY 21-22.

**Goal 1.4** Progress 100%

Be a responsible steward of the city's financial resources by providing rates and fees that represent a strong value to our citizens; providing timely, accurate and transparent financial reporting; and utilizing long-range planning.

	%	#
Completed	100.0	4

**Work Plan Task 1.4.1**

Ongoing - Sep 30, 2022

Completed

Progress 100%

Develop the FY 2022-23 annual budget with a focus on cost containment, efficiency, and capital project delivery (Department: City Manager's Office)

At the September 6 meeting, the City Council adopted a budget focused on cost containment, efficiency, and capital project delivery.

**Work Plan Task 1.4.2**

Ongoing - Sep 30, 2022

Completed

Progress 100%

Create a performance measurement system to assess the implementation and progress of work plan tasks in the city-wide strategic plan (Department: Community Services)

Staff has developed a performance measure system utilizing processing software and is tracking work plan tasks tied to the city strategic plan.

**Work Plan Task 1.4.3**

Ongoing - Jun 30, 2022

Completed

Progress 100%

Provide capital projects transparency through systematic and routine updates on the City of Burleson website to include progress, funding source, and timelines on all approved projects (Department: Parks and Recreation)

Staff is completing monthly updates to the city website for all parks capital projects.

**Work Plan Task 1.4.4**

Ongoing - Jul 31, 2022

Completed

Progress 100%

Continue to market and increase businesses enrolled in Bonfire, the city's online bidding platform, to ensure the city receives multiple bids from various companies to make the most fiscally responsible choice (Department: Purchasing)

345 vendors have registered since the start of the calendar year, gaining 16% since the fourth quarter of 2020.

**Goal 1.5**

Progress 83%

Foster a collaborative organization, both internally and externally, by maintaining an open dialogue between all city departments along with local, regional, state and federal partners.



	%	#
Some Disruption	33.33	1
Completed	66.67	2

**Work Plan Task 1.5.1**

Ongoing - Sep 30, 2022

Completed

Progress 100%

Partner with North Central Texas Council of Governments to determine regional grants to assist with implementation of programs (Department: Public Works)

City Council has selected a representative for the North Central Texas Council of Governments (NCTCOG), and Councilmember Victoria Johnson has been made a member of the Executive Board. Staff has presented information to transportation officials in the region. The city council also recently requested a change in the Regional Transportation Council's (RTC) bylaws.

**Work Plan Task 1.5.2**

Ongoing - Sep 30, 2022

Completed

Progress 100%

Coordinate with Texas Department of Transportation to consider and construct projects (Department: Public Works)

Public works staff meets monthly with TxDOT to review projects. City council will work with the NCTCOG to move projects forward.

**Work Plan Task 1.5.3**

Ongoing - Sep 30, 2022

Some Disruption

Progress 50%

Work with North Texas Transportation Authority to expand transportation capacity of the Chisholm Trail Corridor (Department: Public Works)

City council has selected representatives to represent Burleson at Tarrant Regional Transportation Coalition meetings. Representation on the coalition will assist with making connections at the North Texas Transportation Authority.

**Strategic Focus Area 2**

Progress 58%

Infrastructure



	%	#
On Track	45.0	9
Some Disruption	30.0	6
Discontinued	5.0	1
Completed	20.0	4

**Goal 2.1**

Progress 73%

Improve efficiency of travel for citizens by focusing on key improvements within the SH174 Corridor and coordinating with Regional, State and Federal transportation partners for funding and support.



	%	#
On Track	66.67	2
Some Disruption	33.33	1

**Work Plan Task 2.1.1**

Sep 21, 2021 - Nov 30, 2023

On Track

Progress 80%

Continue working with Texas Department of Transportation to finalize design related to the widening of SH 174/Wilshire Boulevard from Elk Drive to Hulen Street from four-lanes to six-lanes (Department: Public Works)

Staff has the 100% schematic design completed and is working on 60% design of the project.

**Work Plan Task 2.1.2**

Sep 21, 2021 - Nov 30, 2021

On Track

Progress 80%

Assume maintenance and operation responsibilities for all Texas Department of Transportation (TXDOT) traffic signals within the city to maximize efficient mobility throughout the city (Department: Public Works)

Design is at 60%. Design is to be complete in the fourth quarter of FY 22 with construction beginning in the second quarter of FY 23. Staff will take over maintenance prior to construction.

**Work Plan Task 2.1.3**

Sep 21, 2021 - Sep 30, 2022

Some Disruption

Progress 60%

Design is at 60%. Design to be complete in the fourth quarter of FY 22 with construction beginning in the second quarter of FY 23.

Implement an automated traffic management system and traffic management center that integrates technology to improve the flow of vehicle traffic and to improve safety in the city (Department: Public Works)

**Goal 2.2**

Progress 53%

Enhance connectivity and improve mobility by expanding capacity of existing transportation network, particularly to the western portion of our city; evaluating additional thoroughfare improvements; and improving roadway, bicycle and pedestrian infrastructure.

				
● On Track	25.0	1	%	#
● Some Disruption	50.0	2		
● Completed	25.0	1		

**Work Plan Task 2.2.1**

Sep 21, 2021 - Apr 30, 2022

Some Disruption

Progress 10%

The project was approved in the May 7 bond election and will begin design in FY2023.

Complete the design to increase capacity and improve safety of the Hulen Street and SH 174 intersection (Department: Public Works)

**Work Plan Task 2.2.2**

Sep 21, 2021 - Dec 31, 2021

Some Disruption

Progress 90%

The Mobility Plan has been presented to City Council. The plan requires approval of the impact fees which requires the approval from Critical Infrastructure Partnership Advisory Council (CIPAC). CIPAC will be established following new Council Policies in November.

Complete master mobility plan to provide guidance for present and future mobility infrastructure needs in our community (Department: Public Works)

**Work Plan Task 2.2.3**

Sep 21, 2021 - Jun 30, 2022

Completed

Progress 100%

The project has been completed.

Complete Safe Routes to School project including a 10-foot trail to improve pedestrian access along Irene Street and Garden Avenue along with Warren Park improvements encompassing a crosswalk to the Public Library; ADA accessibility improvements and a pedestrian bridge over Town Creek (Department: Public Works)

**Work Plan Task 2.2.4**

Ongoing - Dec 31, 2024

On Track

Progress 10%

Install 10-foot trail from Bluebird Meadows neighborhood to Joshua ISD's RC Loflin Middle School and a traffic signal at the school entrance to improve safety and mobility of both pedestrians and vehicular traffic (Department: Public Works)

The project was approved in the May 7 bond election and is currently estimated to begin in Fiscal Year 2025 and be completed in Fiscal Year 2026. Staff is looking into possible grant funding to expedite this project.

**Goal 2.3**

Progress 76%

Develop and maintain utility services and facilities that meet the needs of the community through strategic planning, long-term planning and best practices.



	%	#
On Track	16.67	1
Some Disruption	33.33	2
Discontinued	16.67	1
Completed	33.33	2

**Work Plan Task 2.3.1**

Sep 21, 2021 - Sep 30, 2022

Completed

Progress 100%

Finalize construction of Animal Shelter isolation area to help decrease exposure and minimize the spread of disease among animals at the shelter (Department: Neighborhood Services - Animal Services)

Substantial completion and walk through is scheduled for November 31. Ribbon Cutting will be scheduled for December.

**Work Plan Task 2.3.2**

Sep 21, 2021 - Sep 30, 2022

Some Disruption

Progress 40%

Continue working with the City of Fort Worth to develop an agreement that addresses future water supply needs for the City of Burleson, establishes the capacity of all water lines currently serving the city and outline terms for the purchase of any future additional needed capacity (Department: Public Works)

Staff continues to meet with the city of Fort Worth. A new wholesale agreement for max buildout capacity of 13MGD will be brought forward in the first quarter of FY23.

**Work Plan Task 2.3.3**

Sep 21, 2021 - Dec 31, 2022

On Track

Progress 90%

Update the Water & Sewer Master Plan to identify options to expand services to the western portion of the city (Department: Public Works)

The plans have been reviewed by city council and will need to be finalized after the impact fees are set. The Critical Infrastructure Partnership Advisory Council (CIPAC) must be created and fees set. The anticipated date is the first quarter of FY 23.

#### Work Plan Task 2.3.4

Sep 21, 2021 - Jan 31, 2022

Completed

Progress 100%

Engage the services of a professional consultant to complete a comprehensive analysis of the library's facility and service delivery methods to determine the best solution to move forward and serve the community for the next 20 years (Department: Community Services - Library)

Staff has engaged consultant, 720 Design. The consultant has compiled and analyzed library data and community feedback efforts. The results will be utilized in the second part of the feasibility study that will focus on library space needs and recommendations.

#### Work Plan Task 2.3.5

Ongoing - Mar 31, 2023

Some Disruption

Progress 50%

Update the Transit Oriented District (TOD) Plan to reflect city council's goals and to complement the development on the western portion of the city (Department: Development Services)

This project was paused so staff could evaluate the current applications and determine next steps.

#### Work Plan Task 2.3.6

Ongoing - Nov 30, 2022

Discontinued

Increase the security of the city hall data center by moving it to the newly-built emergency operations center at Fire Station 16 that is designed with reinforced concrete to withstand catastrophes (Department: Information Technology)

Due to the configuration of the walls/windows at Fire Station 16, the information technology department has decided not to change the location of the primary data center. With new construction projects coming underway staff will be locating both data centers to more secure locations in the future after the construction and topology changes have been completed.

#### Goal 2.4

Progress 58%

Pursue regional transportation solutions that will assist our residents, visitors and businesses traveling to and from our city.



	%	#
● On Track	66.67	2
● Completed	33.33	1

#### Work Plan Task 2.4.1

Sep 21, 2021 - Sep 30, 2022

On Track

Progress 50%

Continue dialogue with Tarrant Regional Transportation Coalition and regional partners to outline options to improve mobility in the City of Burleson (Department: Public Works)

City Council has selected a representative for Tarrant Regional Transportation Coalition (TRTC) and a presentation has been presented to the TRTC leadership that outlines options to improve mobility within Burleson.

#### Work Plan Task 2.4.2

Sep 21, 2021 - Sep 30, 2022

On Track

Progress 25%

Partner with North Central Texas Council of Governments and Texas Department of Transportation to develop long-term solutions to improve capacity of I-35W corridor (Department: Public Works)

TxDOT is currently evaluating IH 35 from IH 20 to SH 67. This is in the early stage for the schematic and environmental design.

**Work Plan Task 2.4.3**

Sep 21, 2021 - Sep 30, 2022

Completed

Progress 100%

Pursue grant funds from the Regional Transportation Council (RTC) and the North Central Texas Council of Governments (NCTCOG) to fund key infrastructure projects (Department: City Manager’s Office)

Staff has coordinated with NCTCOG to modify the RTC bylaws, allowing municipalities greater than 30,000 and city-county clusters to serve directly on the RTC.

**Goal 2.5**

Progress 28%

Implement the city's Capital Improvement Program to improve the quality of life for residents through the completion of projects identified in the city’s Master Plans.



	%	#
● On Track	75.0	3
● Some Disruption	25.0	1

**Work Plan Task 2.5.1**

Sep 21, 2021 - Apr 30, 2022

Some Disruption

Progress 5%

Reconstruct existing street near the SW Johnson Avenue and Renfro Street intersection to restore failed pavement and improve safety (Department: Public Works)

Project is scheduled for design in FY 23 and construction in FY 24.

**Work Plan Task 2.5.2**

Sep 21, 2021 - Dec 31, 2021

On Track

Progress 5%

Improve intersection of County Road 910 and FM 1902 by adding a right turn lane (Department: Public Works)

The project was approved in the May 7 bond election and is currently estimated to begin in Fiscal Year 2025 and be completed in Fiscal Year 2026.

**Work Plan Task 2.5.3**

Sep 21, 2021 - Sep 30, 2022

On Track

Progress 50%

Replace old cast iron water lines in a variety of locations in the city to reduce water leaks, conserve water, reduce maintenance cost and improve water system reliability (Department: Public Works)

Projects identified across the city are being designed.

**Work Plan Task 2.5.4**

Ongoing - Sep 30, 2022

On Track

Progress 50%

Replace failed sanitary sewer mains in multiple locations of the city to decrease the potential for sanitary sewer overflows (Department: Public Works)

Projects identified across the city are being designed.

**Strategic Focus Area 3**



Community



	%	#
On Track	11.11	3
Some Disruption	11.11	3
Major Disruption	7.41	2
Discontinued	3.7	1
Completed	66.67	18

**Goal 3.1**



Provide high-quality parks and recreation opportunities for residents by expanding park amenities and options; enhancing city's trail network; and improving access to parks facilities.



	%	#
On Track	16.67	1
Some Disruption	33.33	2
Completed	50.0	3

**Work Plan Task 3.1.1**



The splash pad opened at the beginning of June and remains open through labor day.

Complete the construction of a community splash pad as identified in the Capital Improvement Program in the Parks Master Plan (Department: Parks and Recreation)

**Work Plan Task 3.1.2**



This project is scheduled to bid fall 2022.

Design Village Creek Trail extension to provide 1.6 miles of additional concrete trails from Chisenhall Fields to FM 731/Hillside Drive (Department: Parks and Recreation)

**Work Plan Task 3.1.3**



The cemetery expansion design has been completed and the project is completed.

Complete design for cemetery expansion which will beautify the cemetery and provide potential additional burial options for the public (Department: Parks and Recreation)

**Work Plan Task 3.1.4**



The first round of public engagement has been completed for this project. It is scheduled for Council update in November 2022.

Complete design and construction of Shannon Creek Park (Department: Parks and Recreation)

**Work Plan Task 3.1.5**



Cindy Park is complete.

Complete enhancements to Cindy Park including landscape, irrigation and play structure replacement (Department: Parks and Recreation)

**Work Plan Task 3.1.6**

Ongoing - May 31, 2022

Some Disruption

Progress 50%

Claudia's playground is currently scheduled for construction mid-October through November.

Complete enhancements to Claudia’s Playground including landscape, irrigation and play structure replacement (Department: Parks and Recreation)

**Goal 3.2**

Progress 100%

Provide outstanding cultural and educational opportunities by cultivating mutually beneficial partnerships with area education, business community, not-for-profits and government entities; and by continuing to enhance and develop programs that enrich the quality of life for residents.



**Work Plan Task 3.2.1**

Sep 21, 2021 - May 31, 2022

Completed

Progress 100%

The Baker Building classroom expansion has been completed.

Complete the expansion of the Baker Building classroom space at Russell Farm in order to expand the woodworking program (Parks and Recreation - Russell Farm)

**Work Plan Task 3.2.2**

Sep 21, 2021 - Mar 31, 2022

Completed

Progress 100%

Weekly library outreach occurs during Friday bingo. Library staff hosted table at the Senior Activity Health Fair to connect seniors with library health resources and librarians have held one-on-one device classes for assistance with smartphones, tablets, etc.

Expand library programs and services to the Senior Center, providing support and resources for Burleson’s older adult population (Department: Community Services - Library)

**Work Plan Task 3.2.3**

Ongoing - Jun 30, 2022

Completed

Progress 100%

Staff has used Skillshare to host a teen program for line drawing and offered a class for device assistance with library apps, etc. Created new infographics for library apps and created a new “Research” link in the catalog for digital resources.

Promote digital collections and resources to increase engagement and offering educational coursework for adults through digital partnerships (Department: Community Services - Library)

**Work Plan Task 3.2.4**

Ongoing - Sep 30, 2022

Completed

Progress 100%

TDSHS emailed on 9/30/22 confirming approval of program.

Initiate food handler education program to provide more qualified food handlers, thereby reducing the risk of foodborne illness outbreaks caused by improper food preparation and handling techniques (Department: Neighborhood Services - Environmental)

**Goal 3.3** Progress 83%

Attract and retain top-tier businesses to promote high-quality economic development by expanding and diversifying the tax base; and creating jobs that allow our residents to work where they live.

	%	#
On Track	33.33	1
Completed	66.67	2

**Work Plan Task 3.3.1**

Ongoing - Oct 31, 2021 Completed Progress 100%

Alley Cats Entertainment Center, a family entertainment venue, has submitted building plans with an anticipated opening in the summer of 2023.

Execute the plan to recruit a family-entertainment venue to Burlison as outlined in the Economic Development Strategic Plan (Department: Economic Development)

**Work Plan Task 3.3.2**

Ongoing - Dec 31, 2021 Completed Progress 100%

Economic Development staff continue to work with developers on properties that have been identified for redevelopment and beautification efforts.

Execute plan for the recruitment, retention and expansion of businesses on major corridors in the city including SH 174/ Wilshire Boulevard and I-35W (Department: Economic Development)

**Work Plan Task 3.3.3**

Ongoing - Dec 31, 2021 On Track Progress 50%

Council approved the road, sewer, and regional detention design project at the October 3, 2022 meeting.

Complete the design for new professional business park and begin recruitment for talents (Department: Economic Development)

**Goal 3.4** Progress 57%

Promote sustainable residential and commercial development through strategic and long-term planning; providing a business-friendly environment; continuing efficient development review process; and enhancing partnerships with the development community.

	%	#
On Track	33.33	1
Major Disruption	66.67	2

**Work Plan Task 3.4.1**

Sep 21, 2021 - Jul 31, 2022 On Track Progress 70%

Kimley-Horn has begun reviewing the first submitted draft of the proposed zoning change; an initial response is pending.

Revise the Zoning Ordinance to ensure that it is aligned with the Comprehensive Plan update (Department: Development Services)

**Work Plan Task 3.4.2**

Sep 21, 2021 - Oct 31, 2021

Major Disruption

Progress 85%

Complete master plans for the roadway and utility infrastructure; develop capital improvement plan to implement the necessary improvements (Department: City Manager's Office)

Staff has provided a draft overview of the proposed water and sewer master plan and thoroughfare plan to the City Council for consideration. Council has provided direction to proceed with finalizing the master plans as presented and created an impact fee Capital Improvement Advisory committee to consider recommendations for adopting a new future impact fee schedule.

**Work Plan Task 3.4.3**

Ongoing - Mar 31, 2022

Major Disruption

Progress 15%

Develop a Façade Improvement Program to encourage improvements to commercial facades of aging buildings to revitalize areas and businesses throughout the community (Department: Development Services)

Staff continues consider the next steps, including coordinating with Economic Development and developing a program.

**Goal 3.5**

Progress 89%

Encourage a clean and healthy community through the promotion of positive behaviors, sustainable practices, outreach programs and city services.



	%	#
Some Disruption	12.5	1
Discontinued	12.5	1
Completed	75.0	6

**Work Plan Task 3.5.1**

Sep 21, 2021 - Nov 30, 2021

Completed

Progress 100%

Convert to 100% organic pest management program for playgrounds to provide a safer way to eliminate infestations with less odor (Department: Parks and Recreation)

The conversion to 100% organic pest management program has been made.

**Work Plan Task 3.5.2**

Ongoing - Nov 30, 2021

Completed

Progress 100%

Implement turf management program for all 15 athletic fields at Chisenhall Sports Complex for improved turf health and quality (Department: Parks and Recreation)

The turf management program has been implemented.

**Work Plan Task 3.5.3**

Ongoing - Mar 31, 2022

Some Disruption

Progress 25%

Launch Green Equipment Pilot Program to test and track performance of electric power equipment used by parks (Department: Parks and Recreation)

Staff continues to build a plan that will be submitted as a request for budget items in FY 23.

**Work Plan Task 3.5.4**

Ongoing - Sep 30, 2022

Completed

Progress 100%

Create user-friendly partnership agreements (Beautification Agreements) for low risk, one-year, routine maintenance and beautification efforts throughout the city (Department: Parks and Recreation)

The beautification agreements have been completed, and staff will work with Keep Burluson Beautiful and interested groups to continue the partnerships.

**Work Plan Task 3.5.5**

Ongoing - Nov 30, 2021

Completed

Progress 100%

Introduce recycling program at Chisenhall to feature recycling bins at all 15 athletic fields (Department: Parks and Recreation)

The recycling program has been implemented at Chisenhall fields.

**Work Plan Task 3.5.6**

Ongoing - Sep 30, 2022

Completed

Progress 100%

Implement a free micro-chipping program to assist with returning animals to their owners quickly, and reduce the numbers of pets held at the shelter (Department: Neighborhood Services - Animal Services)

A free Microchip Day was held on April 30.

**Work Plan Task 3.5.7**

Ongoing - Sep 30, 2022

Discontinued

Implement Municipal Court appointed litter/trash clean-up program to help the city maintain debris and to provide community service hours to participants (Department: Neighborhood Services - Code Compliance)

Research shows that this program is not viable, and staff requested this task to be discontinued.

**Work Plan Task 3.5.8**

Ongoing - Oct 31, 2021

Completed

Progress 100%

Explore applications to limit vegetation growth in drainage channels that will reduce habitats for pests and reduce maintenance in hard-to-reach areas (Department: Public Works)

Applications have been explored and implemented.

**Goal 3.6**

Progress 100%

Encourage placemaking and a sense of belonging in our neighborhoods, parks and key commercial districts by focusing on long-range planning and comprehensive elements.



● Completed

%	#
100.0	3

**Work Plan Task 3.6.1**

Ongoing - Jan 31, 2022

Completed

Progress 100%

Institute a public art program partnership with Keep Burseson Beautiful to bring additional beautification to the city through visual art (Department: Neighborhood Services - Environmental Services)

The artist finished the mural last week of March, and the ribbon cutting was held on April 16.

**Work Plan Task 3.6.2**

Ongoing - Aug 31, 2022

Completed

Progress 100%

Expand library outreach programs to underserved areas in the city, including library card signup events, pop-up Story Times, STEAM (Science, Technology, Engineering, the Arts and Mathematics) programs and neighborhood social gatherings (Department: Community Services - Library)

Promoted library card signup month with raffle drawings and social media campaign. City events included Fun Run, National Night Out, and Founders Day. Promoted library services at Rise Mental Health Conference. Pop up Story Times at Moontower Pizza and Center for Autism Spectrum Disorders.

**Work Plan Task 3.6.3**

Ongoing - May 31, 2022

Completed

Progress 100%

Create a programming and maintenance schedule for Mayor Vera Calvin Plaza in Old Town that benefits all demographics in our community (Department: Economic Development)

Economic Development staff has created a robust calendar of events in Mayor Vera Calvin Plaza. Parks staff has taken over the maintenance of the Plaza.

**Strategic Focus Area 4**

Progress 99%

Public Safety



	%	#
Some Disruption	4.76	1
Discontinued	9.52	2
Completed	85.71	18

**Goal 4.1**

Progress 100%

Enhance emergency response services provided to the community, including emergency medical, police, fire and public safety dispatch services.



	%	#
Discontinued	20.0	1
Completed	80.0	4

**Work Plan Task 4.1.1**

Sep 21, 2021 - Sep 30, 2022

Discontinued

Implement Community Paramedic program/Mobile Integrated Healthcare program in partnership with MedStar and Texas Health Resources Huguley Hospital to reduce 911 calls by proactively helping patients manage their healthcare in their homes (Department: Fire)

Currently, the community paramedic program is a partnership with MedStar Mobile Healthcare. City Council voted in January 2022 to bring the city's medical response transportation in-house, ending the city's agreement with MedStar. Therefore this work plan task will be delayed and reevaluated when the fire department transitions to the fire-based emergency medical service transport program.

**Work Plan Task 4.1.2**

Ongoing - Sep 30, 2022

Completed

Progress 100%

Continue to provide effective & timely mitigation strategies relating to COVID -19 and COVID-19 vaccine administration (Department: Fire)

Public Health is relocated to the former Fire Station 2, 828 SW Alsbury. Public Health continues offering COVID-19 vaccines, testing, case investigation, and operating the COVID-19 call center Monday - Friday from 8 a.m. to 5 p.m.

**Work Plan Task 4.1.3**

Ongoing - May 31, 2022

Completed

Progress 100%

Implement second squad response capability (Department: Fire)

Squad 16 has been in operation since early January 2022.

**Work Plan Task 4.1.4**

Ongoing - Oct 31, 2021

Completed

Progress 100%

Integrate the city marshal program into the police department to provide for more efficiency between divisions (Department: Police)

The city marshals have been completely integrated into the police department.

**Work Plan Task 4.1.5**

Ongoing - Jun 30, 2022

Completed

Progress 100%

Implement automatic station alerting system in public safety communications for high priority EMS calls (Department: Public Safety Communications)

The automated fire station alerting system was completed in December 2021.

**Goal 4.2**

Progress 95%

Continue community policing and risk reduction programs that create strong partnerships with the public to promote safety throughout the community.



Category	%	#
Some Disruption	20.0	1
Discontinued	20.0	1
Completed	60.0	3

**Work Plan Task 4.2.1**

Sep 21, 2021 - Apr 30, 2022

Some Disruption

Progress 79%

Continue implementation of a power shift to improve response times (Department: Police)

Implementation of the power shift was set back due to unforeseen resignations of trainees in the field training program. The program experienced five resignations in the past 11 months.

**Work Plan Task 4.2.2**

Ongoing - Aug 31, 2022

Discontinued

Implement an alternate response model for Truck 16 (use reserve Engine for EMS Calls) (Department: Fire)

With Squad 16 in service, implementing an alternate response model is no longer needed.

### Work Plan Task 4.2.3

Ongoing - Jul 31, 2022

Completed

Progress 100%

Enhance narcotics interdiction efforts by adding one K-9 officer, canine, vehicle, and equipment (Department: Police)

The K9 position was added and is currently active. We are awaiting delivery of the specialty vehicle, which is still in production.

### Work Plan Task 4.2.4

Ongoing - Aug 31, 2022

Completed

Progress 100%

Increase efficiency and supervisory oversight in criminal investigations by adding one sergeant, vehicle, and equipment to the criminal investigation section (Department: Police)

Sergeant O'Heren has begun duties in the criminal investigation section focusing on crimes against property.

### Work Plan Task 4.2.5

Ongoing - Oct 31, 2021

Completed

Progress 100%

Increase officer presence within Burleson school district by adding one school resource officer, vehicle and equipment (co-funded with Burleson Independent School District) (Department: Police)

Two additional officers have been added, which provides Burleson and Centennial High Schools with two school resource officers each.

### Goal 4.3

Progress 100%

Strengthen partnerships with area public safety agencies to enhance safety to the overall region.



● Completed

%	#
100.0	4

### Work Plan Task 4.3.1

Sep 21, 2021 - May 31, 2022

Completed

Progress 100%

Reestablish Community Risk reduction efforts (Drowning prevention, CPR, Stop The Bleed etc.) making our city a safer place to live, work and visit (Department: Fire)

Community Risk Reduction (CRR) focused on drowning prevention and free swim lessons this quarter. There were two Junior Fire Academy courses for 5th graders completed in June. CPR / Stop the Bleed classes have continued monthly at Station 16. Visits to homeowners with new pools to share safety measures have begun.

### Work Plan Task 4.3.2

Ongoing - Mar 31, 2022

Completed

Progress 100%

Implement Mobile COVID -19 response team to provide, community based testing, vaccinations, registrations, and education/mitigation efforts (Department: Fire)

Squad 1 and Squad 16 provide mobile COVID-19 testing and vaccinations as needed.

### Work Plan Task 4.3.3

Ongoing - Sep 30, 2022

Completed

Progress 100%

Implement a data-driven, proactive approach to crime prevention using the Data-Driven Approaches to Crime and Traffic Safety (DDACTS) model to determine the most effective methods for deploying police staff (Department: Police)

DDACTS has been implemented.

**Work Plan Task 4.3.4**

Ongoing - Dec 31, 2021

Completed

Progress 100%

IA Pro audit automation software has been purchased and implemented.

Expand ability to manage, track, and evaluate citizen complaints and The Commission on Accreditation for Law Enforcement Agencies (CALEA) reporting and early intervention efforts through implementation of audit automation software (Department: Police)

**Goal 4.4**

Progress 100%

Maximize the use of the city's emergency operations center to improve training and enhance the city's emergency response capabilities.



	%	#
Completed	100.0	4

**Work Plan Task 4.4.1**

Sep 21, 2021 - Apr 30, 2022

Completed

Progress 100%

Community Risk Reduction (CRR) has delivered drowning prevention curriculum and provided multiple opportunities for swim lessons in partnership with Cook Children's, Sigma Swim, Burleson Brick, Burleson ISD, and Joshua ISD.

Expand partnership with Joshua ISD for Community Risk Reduction to bring the program to the city's southern portion (Department: Fire)

**Work Plan Task 4.4.2**

Sep 21, 2021 - Sep 30, 2022

Completed

Progress 100%

Staff attended the regular quarterly meeting with Tarrant County Law Enforcement Association.

Continue to partner with Tarrant County Law Enforcement Association for enhancements of regional public safety initiatives (Department: Police)

**Work Plan Task 4.4.3**

Sep 21, 2021 - Sep 30, 2022

Completed

Progress 100%

Staff completed the training in conjunction with surrounding agencies.

Continue active shooter training in partnership with other police agencies, Burleson Fire Department and Joshua and Burleson ISD's (Department: Police)

**Work Plan Task 4.4.4**

Sep 21, 2021 - Sep 30, 2022

Completed

Progress 100%

On-going initiative. Our partnership and efforts continue to find ways to enhance public safety and mutual aid.

Maintain and expand the Johnson County public safety consortium partnership to enhance emergency response, interoperability and mutual aid (Department: Police)

**Goal 4.5**

Progress 100%

Maximize the use of the city's emergency operations center to improve training and enhance the city's emergency response capabilities.



	%	#
Completed	100.0	3

**Work Plan Task 4.5.1**

Ongoing - Jul 31, 2022

Completed

Progress 100%

Build a cohesive volunteer organization program to assist in emergency management coordination during a disaster for our community (Department: Fire - Emergency Management)

Citizens Emergency Response Team (CERT) introductory course has been completed, and the new team is meeting regularly. The Fire/EMS department and the CERT team are working on ways to get the CERT team more involved in department objectives, emergency disaster response, and community outreach.

**Work Plan Task 4.5.2**

Ongoing - Aug 31, 2022

Completed

Progress 100%

Upgrade outdoor warning system to interface with the Everbridge communication platform which will automatically issue National Weather Service warnings (Department: Fire - Emergency Management)

System has been installed and is operating

**Work Plan Task 4.5.3**

Ongoing - Jan 31, 2022

Completed

Progress 100%

Complete the finalization of a fully operational and functional Emergency Operation Center (EOC) at Station 16 (Department: Fire - Emergency Management)

EOC is opening and functioning.

SECTION 05

# Capital Improvement Projects

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City of Burleson  
Quarterly Report  
September 2022

**Quarterly Public Works Report (Q4 FY21-22)**

9/30/2022

Project Name	Description	Purpose	Budget Amount	Phase Category	Project Sub-Status	% Complete	Estimated Completion
Alsby Blvd at John Jones (FM731) Right Turn Lanes	Addition of eastbound right turn lane onto Alsby Blvd., northbound right turn lane onto John Jones, and re-striping the intersection for dual left turn lanes onto John Jones.	Provide configuration of the intersection for improved traffic flow.	\$ 2,475,989	Design	Final Design	69%	Spring 2023
				Construction		0%	Fall 2023
Alsby Ph. 1B – Candler to Hulen Outside Lanes	Alsby Blvd widening from 2 lanes to 4 lanes from Candler to Hulen St. and add 10' shared use path on the north side.	Improve traffic flow and pedestrian mobility.	\$ 4,000,000	Design	Preliminary	10%	Fall 2023
				Construction		0%	Fall 2024
Alsby Ph. 2- Hulen to CR1020 (Bridge)	Extension of Alsby Boulevard from Hulen Street Roundabout to County Road 1020 (future Alsby). This new section will be a 4-lane divided roadway with turn lanes, sidewalks, and drainage improvements.	Improve vehicular and pedestrian mobility, as well as drainage.	\$ 8,260,376	Design	Preliminary Design	10%	Summer 2023
				Construction		0%	Fall 2024
Animal Services Expansion	Expansion of facility by approximately 1,250 sq.ft.	Provide a new isolation area for sick animals.	\$ 1,092,557	Design		Complete	Spring 2021
				Construction	Substantially Complete	90%	Fall 2022
E Renfro Water Main Replacement	16" Water main replacement and additional improvements.	Create water line loop to improve service.	\$ 580,770	Design		Complete	Summer 2022
				Construction	In Progress	80%	Fall 2022
Hulen Intersection @ SH174, Widening to Candler, & 16" WL	Hulen and SH174 Intersection improvements by expanding to 3 northbound lanes and 3 southbound lanes. Beyond intersection Hulen to be widened from 2 lanes to 4 lanes with right-of-way acquisition for ultimate 6 lane section (120'). Construct 4 lanes with a large median and 10' shared use paths on each side. Masterplan 16" waterline to also be constructed with this project. (2022 GO Bond Project)	Improve traffic flow of the intersection and roadway as well as adding large walking and bike paths. Improve water infrastructure.	\$ 18,698,783	Design	Planning	5%	Spring 2024
				Construction		0%	Spring 2026
Lakewood Blvd Quiet Zone	Establish a quiet zone at Lakewood Blvd BNSF Crossing. No Train Horn Signs will be added to crossing.	Reduce noise pollution in neighborhood from railroad.	\$ 19,200	Design	Final Design	Complete	Summer 2022
				Construction		75%	Fall 2022
Lakewood Dual Left Turn Lanes at SH174	Intersection Improvements by installing dual left turn lanes onto SH174 from Lakewood Dr. (2022 GO Bond Project)	Improve intersection traffic flow for vehicles turning north on SH174.	\$ 100,000	Design	Planning	80%	Fall 2022
				Construction		0%	Fall 2023
Neighborhood Street Rebuild (King, Warren, Johnson)	Project includes water, sewer and pavement rebuilds with minor drainage improvements to NE Johnson Ave, N Warren St, W King St.	To improve the pavement condition and utilities of existing local roads.	\$ 1,649,285	Design	Final Design	95%	Fall 2022
				Construction		0%	Summer 2023
Neighborhood Street Rebuilds (Streets Only)	Street pavement reconstruction of Broad Valley Ct. & Dr., Concord Dr., Francine Ct., NW Newton Dr., Rudd St., SW Haskew St. Sanitary sewer, street reconstruction, street parking striping and sidewalk addition along Dobson St.	To improve the pavement condition of existing local roads. Add identifies parking and sidewalks near BISSD school (Nola Dunn).	\$ 2,048,053	Design		Complete	Summer 2022
				Construction	In Progress	0%	Spring 2023
Neighborhood Street Rebuilds FY22	Full depth rebuild of pavement, including rebuild of the street base material of Beverly Dr., Commerce St., Mary Ann Ln. and Murphy Rd. (2022 GO Bond Project)	To improve the pavement condition of existing local roads.	\$ 825,833	Design	Planning	20%	Winter 2022
				Construction		0%	Fall 2023
NSR- Cindy Ct Paving & Drainage	Cindy Ct road project includes street rebuild and drainage improvements.	To improve the pavement and drainage condition of existing local roads.	\$ 1,030,777	Design	Final Design	70%	Winter 2022
				Construction		0%	Summer 2023
Old Town- Ellison Parking & Street Re-alignment w/ Annex 3 Site	The re-development of 225 W Renfro lot (Annex 3 Building), re-alignment and beautification of Ellison St. Creating retail site after Annex demolition	Re-development in Old Town area.	\$ 3,211,000	Design	Preliminary	5%	Summer 2023
				Construction		0%	Summer 2024
Old Town- Ellison Street Development (Plaza Building)	Ellison on the Plaza Building. Private Design and Construction. City space, Heim BBQ, Razzo's, TBD tenant	Create office space area for City staff and renovate City Hall.	\$ 3,794,316	Design		Complete	Winter 2021
				Construction	Vertical	20%	Summer 2023
Parks Annex New Building	Parks Annex building at the Public Works Service Center site. This will be a 12,000 sq. ft. 2-story building with office space, conference room, workshop area and parking facilities. The building has 3 bays to store parks equipment.	New facility for Parks maintenance use at the Service Center.	\$ 4,023,165	Design		Complete	Summer 2022
				Construction	In Progress	1%	Spring 2023
Police Headquarters Expansion	Expansion of the current police department headquarters. Remodeling the existing facility to re-purpose existing space for officers and staff. (2022 GO Bond Project)	Provide adequate space to address current and future needs for the next 15 years	\$ 36,417,000	Design	Planning	1%	Fall 2023
				Construction		0%	Fall 2026
SH174 Widening to 6 Lanes (Elk to Hulen)	Expansion of SH174 from 4 lanes to 6 lanes from Elk Dr. to Hulen St. Widening will occur to the inside and sidewalks will be installed where feasible. TxDOT will pay for all of construction costs.	Improve vehicular and pedestrian mobility	\$ 1,277,001	Design	Preliminary	55%	Fall 2023
				Construction		0%	Spring 2025
Traffic Signal Improvements (ITS) SH174	Signal infrastructure upgrades, a traffic management center, and CCTV cameras to enhance traffic flow within the city. (2022 GO Bond Project)	Local management of the traffic signal network within the city.	\$ 3,405,644	Design	Preliminary	25%	Winter 2022
				Construction		0%	Spring 2023
Turkey Peak Entry Drive & Drainage Flume	Pavement overlay for the entry drive/ access to the site and repair of the drainage flume/channel adjacent to the road.	Site improvements post construction.	\$ 349,967	Design		Complete	Summer 2022
				Construction	In Progress	20%	Spring 2023
Turkey Peak GST & Brushy Mound Storage Demo	Turkey Peak- Replace existing tank with 2 MG tank. Brushy Mound-demolish 2 existing GST and 1 elevated storage tank and site improvements at Brushy Mound to facilitate completion of monopole &	Site improvements post construction.	\$ 5,679,712	Design		Complete	Winter 2022
				Construction	In Progress	80%	Spring 2023
Wayside Horn at Dobson Street and County Road 714	Design and installation of Wayside Horns which will create a condition where trains will no longer use their own horns at this crossing. Wayside Horn replaces train horns with a focused sound for traffic approaching the crossing and minimizes the disturbance of adjacent neighborhood.	Reduce noise pollution in neighborhood due to the adjacent railroad crossing.	\$ 378,240	Design	Preliminary	30%	Summer 2023
				Construction		0%	Fall 2023

### Project includes:

Intersection improvements as recommended by traffic studies for increased intersection capacity and higher level of service.

### Funding:

\$2.5 million Streets & Drainage Bonds (Alsbury @ John Jones)

### Status:

- 90% Design Plans completed
- City plans to hold project until City takes over traffic signals in order to simplify this project/ process and remain within budget.



### Project Status

Some Disruption

### Project Progress

Progress 40%

### Estimated Completion



Fall 2023

### Construction Cost



2.5 Million

## Alsbury Ph. 1B – Candler to Hulen Outside Lanes From Candler Dr. to Hulen St.

### Project includes:

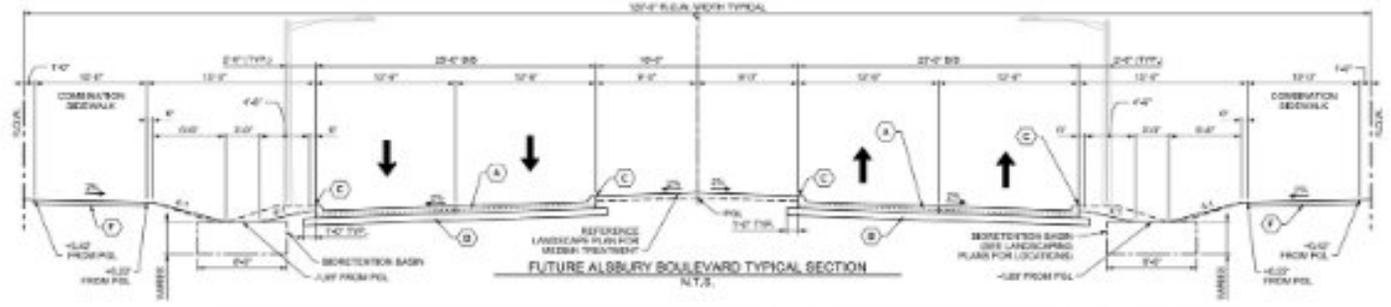
- Expand Alsbury from 2 lanes to 4 lanes and add a 10' shared use paths on the north side.
- 16" waterline stub out beneath BNSF railroad to be considered with this project.

### Funding:

- \$4 million City funding (combination of impact fees zone B, TIRZ #3 capacity, and the general fund)

### Status:

Design contract approved October



Project Status

On Track

Project Progress

Progress 5%

Estimated Completion



Fall 2024

Construction Cost



4 Million

### Project includes:

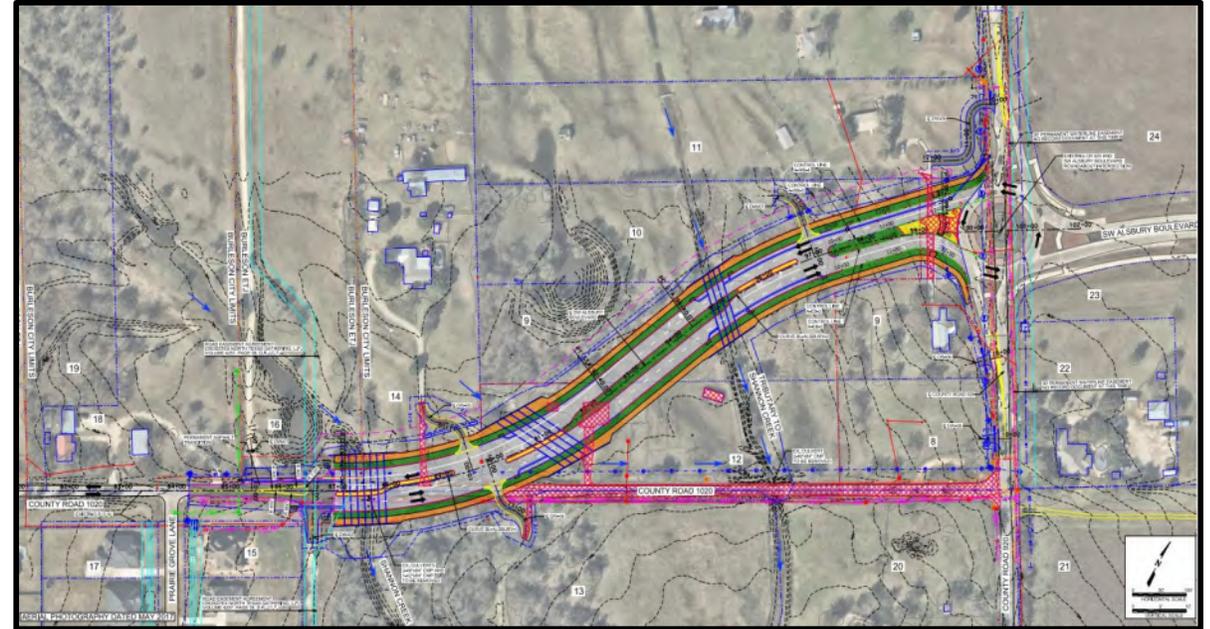
- Extension of Alsbury Boulevard from Hulen Street Roundabout to County Road 1020 (future Alsbury)
- This new section will be a 4-lane divided roadway with turn lanes and drainage improvements

### Funding:

- \$600 thousand city cash funds (Design)
- \$7.6 million city 2022 GO Bond funding (ROW & Construction)

### Status:

- Disruption occurred with original Federal funding and then return of AFA contribution
- Preliminary Design Plans (60%) in review by City staff.



#### Project Status

Some Disruption

#### Project Progress

Progress 30%

#### Estimated Completion



Fall 2024

#### Construction Cost



8.2 Million

### Project includes:

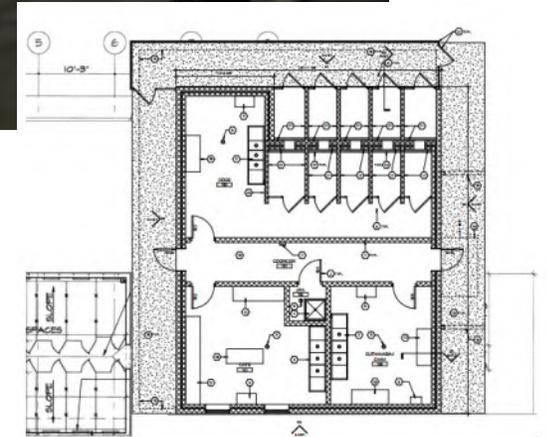
- Expansion of facility by approximately 1,250 sq. ft. to provide an isolation area for sick or injured animals.

### Funding:

- \$928 thousand 2019 CO Bonds

### Status:

- Punch-list items underway by contractor
- Additional soffit construction substantially complete



#### Project Status

On Track

#### Project Progress

Progress 95%

#### Estimated Completion



Fall 2022

#### Construction Cost



1.1 Million

## E. Renfro Water Main Replacement

E. Renfro, I-35 & Village Creek Pkwy.

### Project includes:

- Installation of additional water lines to loop this service area (near Village Creek Pkwy and within apartment complex).
- Replacement of a compromised section of 16" main water line along I-35 service road

### Funding:

\$600 thousand water and sewer bonds

### Status:

Construction anticipated to be completed in December



#### Project Status

On Track

#### Project Progress

Progress 75%

#### Estimated Completion



Fall 2022

#### Construction Cost



580 thousand

# Hulen Intersection @ SH174, Widening to Candler & 16" WL

## Project includes:

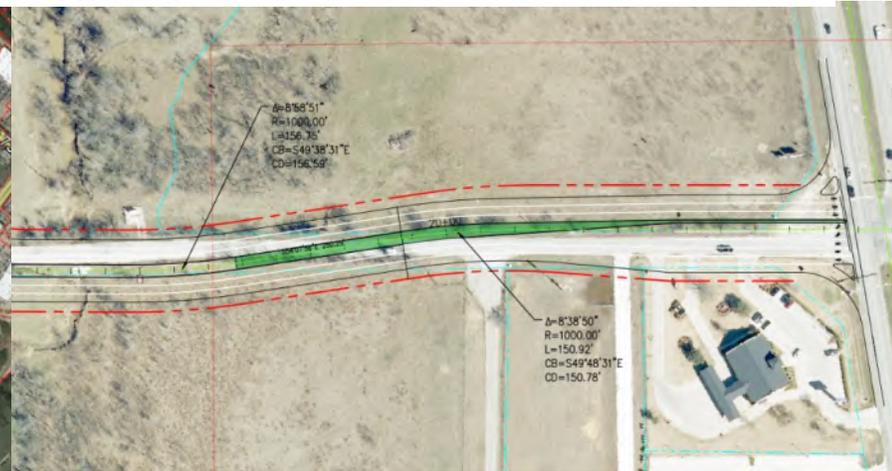
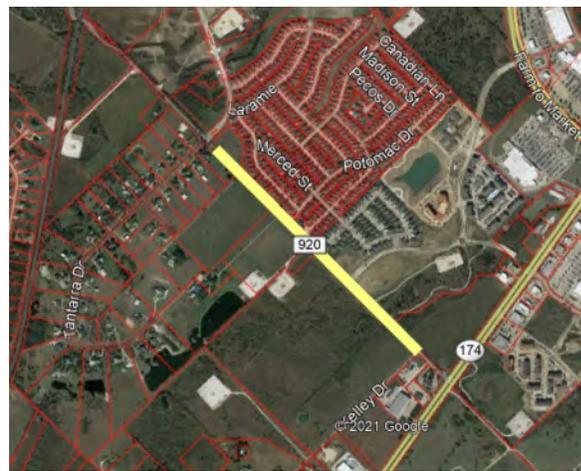
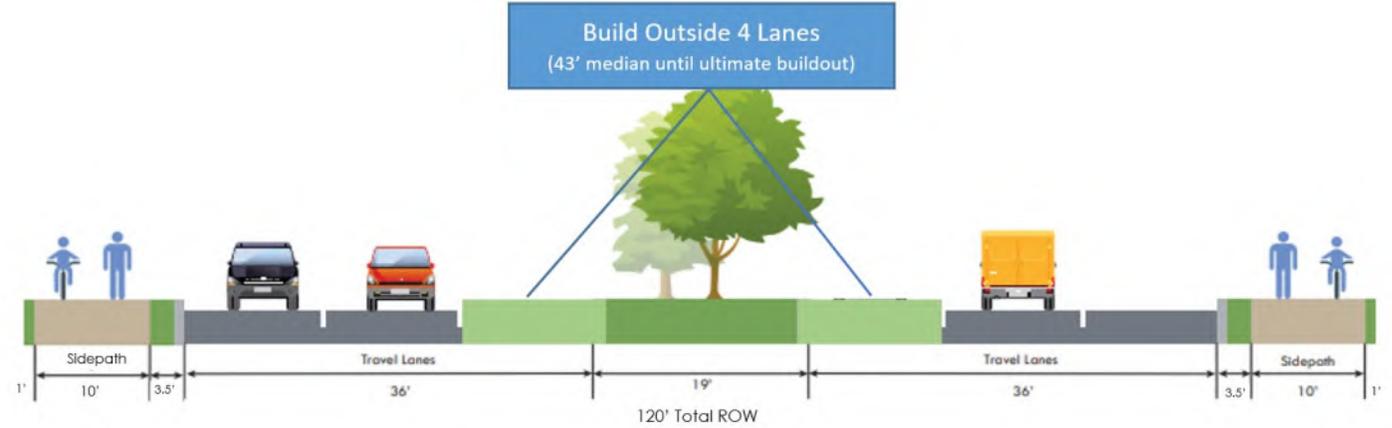
- Expanding the intersection to ultimate with 3 northbound lanes and 3 southbound lanes, dual left turn lanes and one dedicated right turn lane.
- Expand Hulen from 2 lanes to 4 lanes with right-of-way acquisition for ultimate 6 lane section(120'). Construct 4 lanes with large median and 10' shared use paths on each side.
- 16" waterline to also be constructed with this project

## Funding:

- \$1.6 million existing city funding
- \$9.4 million city 2022 GO Bond funding
- \$4 million NCTCOG Request
- \$3.7 million Water funds

## Status:

RFQ issued to begin design procurement



### Project Status

On Track

### Project Progress

Progress 5%

### Estimated Completion



Spring 2026

### Construction Cost



18.7 Million

### Project includes:

- Establish a Quiet Zone at Lakewood Blvd and BNSF Railroad crossing.
- No Train Horn Signs will be added

### Funding:

\$20 thousand General Budget

### Status:

- Project Completed
- Quiet Zone Active



Project Status

On Track

Project Progress

Progress 100%

Estimated Completion



Fall 2022

Construction Cost



20 thousand

## Lakewood Dual Left Turn Lanes at SH174 Intersection of Lakewood and SH174 (Wilshire)

### Project includes:

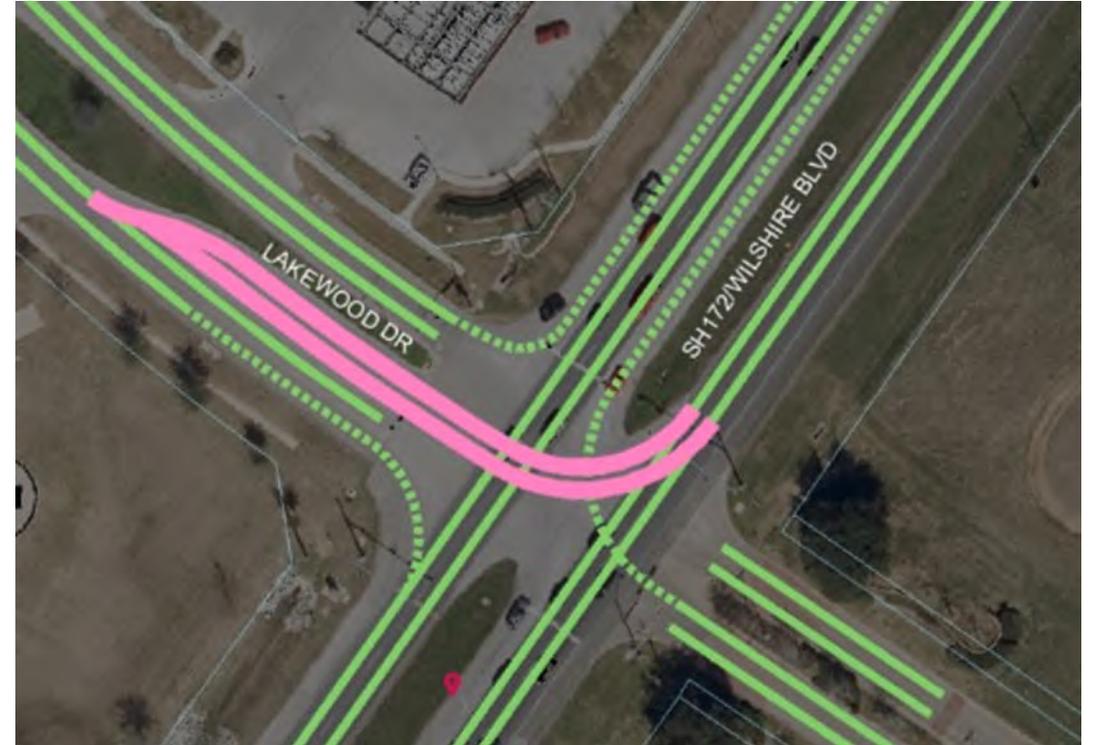
Current intersection is built for ultimate two left turn lanes, (one is striped off). Project will update striping and signal to create two left turn lanes onto North SH 174

### Funding:

\$100,000 (2022 GO Bond)

### Status:

- May be completely funded and constructed by TxDOT
- TxDOT currently has lead time of around 18 weeks for larger mast arms and base poles needed for the additional signal head



#### Project Status

On Track

#### Project Progress

Progress 5%

#### Estimated Completion



Fall 2023

#### Construction Cost



100 thousand

## Project includes:

Street rebuilds on:

- NE Johnson Avenue
- N Warren Street
- W King Street

Project includes water & sewer rebuilds and minor drainage improvements to improve the service life of the pavement.

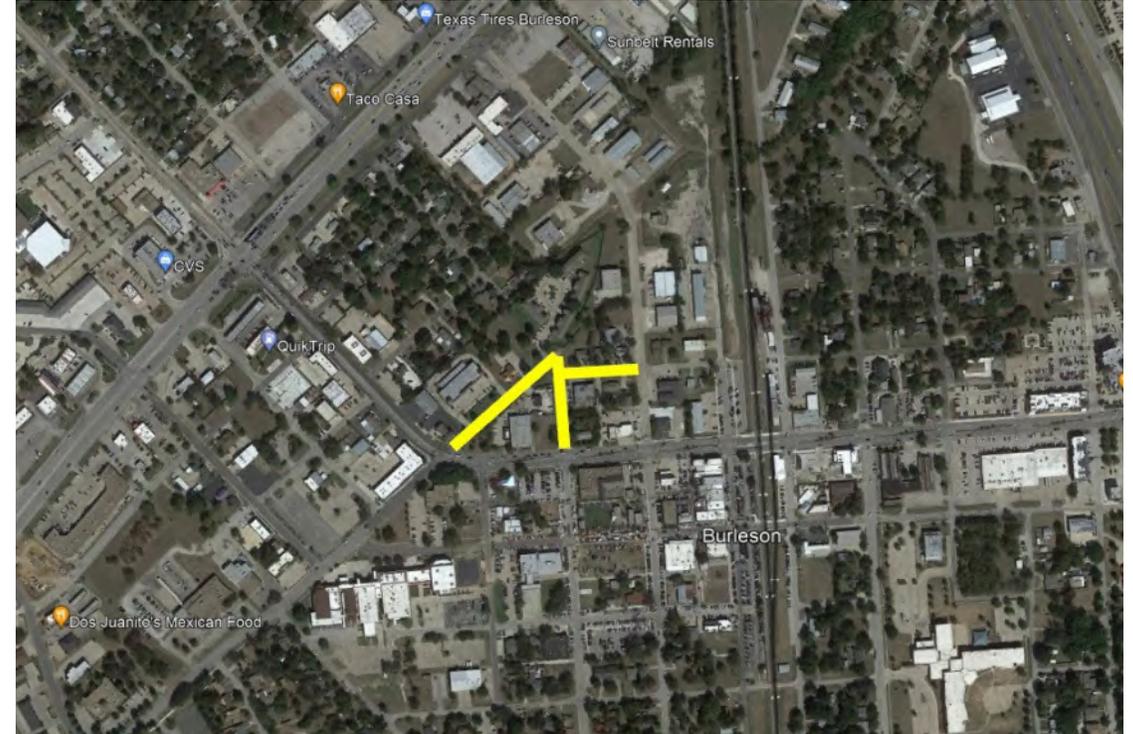
- Rudd St. and Cindy Ct. removed from scope and moved to other projects.

## Funding:

\$1.2 million 2016 & 2018 street bonds  
\$400 thousand water and sewer funds

## Status:

Plan to bid Q1 FY23



### Project Status

Some Disruption

### Project Progress

Progress 45%

### Estimated Completion



Summer 2023

### Construction Cost



1.6 Million

### Project includes:

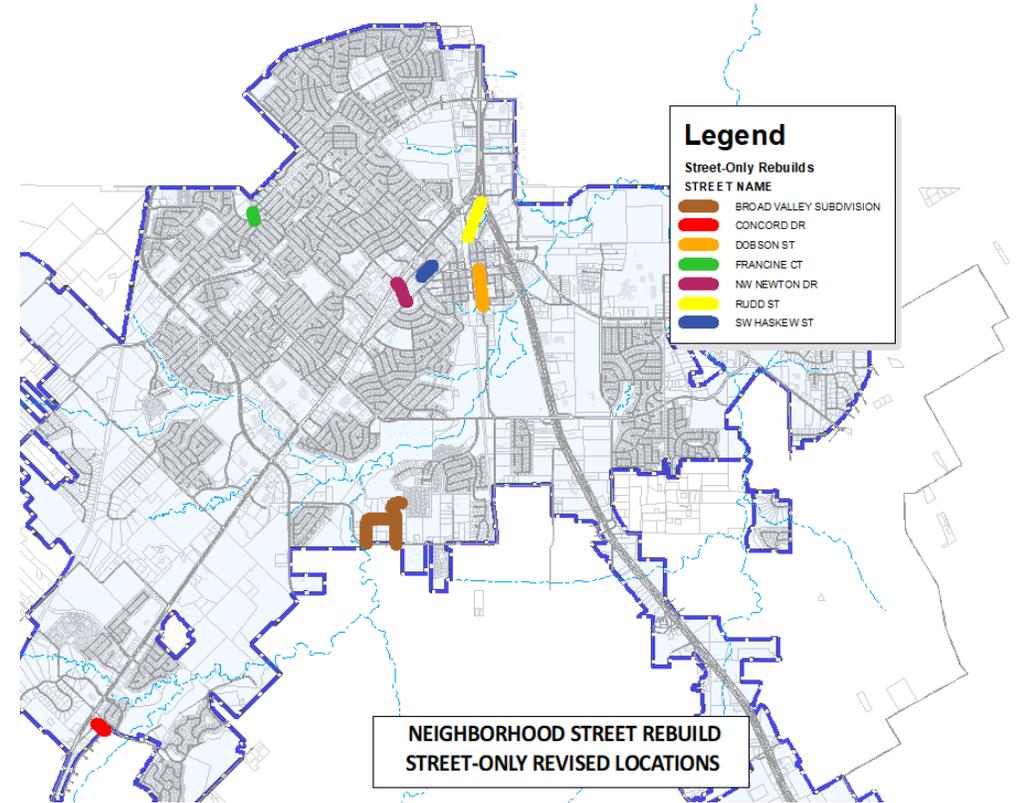
- Reconstruct existing streets
- Utilities are not located under pavement and/or have been verified to be in good condition and do not need replacement
- Addition of Rudd St. and Dobson St. prior to bidding. Dobson is the only street with partial pedestrian and utility improvements.

### Funding:

- \$1.9 million Street & Drainage Bonds
- \$130 thousand Water & Sewer Cash

### Status

- Broad Valley Subdivision Complete
- Concord Drive Complete
- Francine Court Complete
- Dobson Sewer work 90% complete



### Project Status

On Track

### Project Progress

Progress 50%

### Estimated Completion



Spring 2023

### Construction Cost



2 Million

### Project includes:

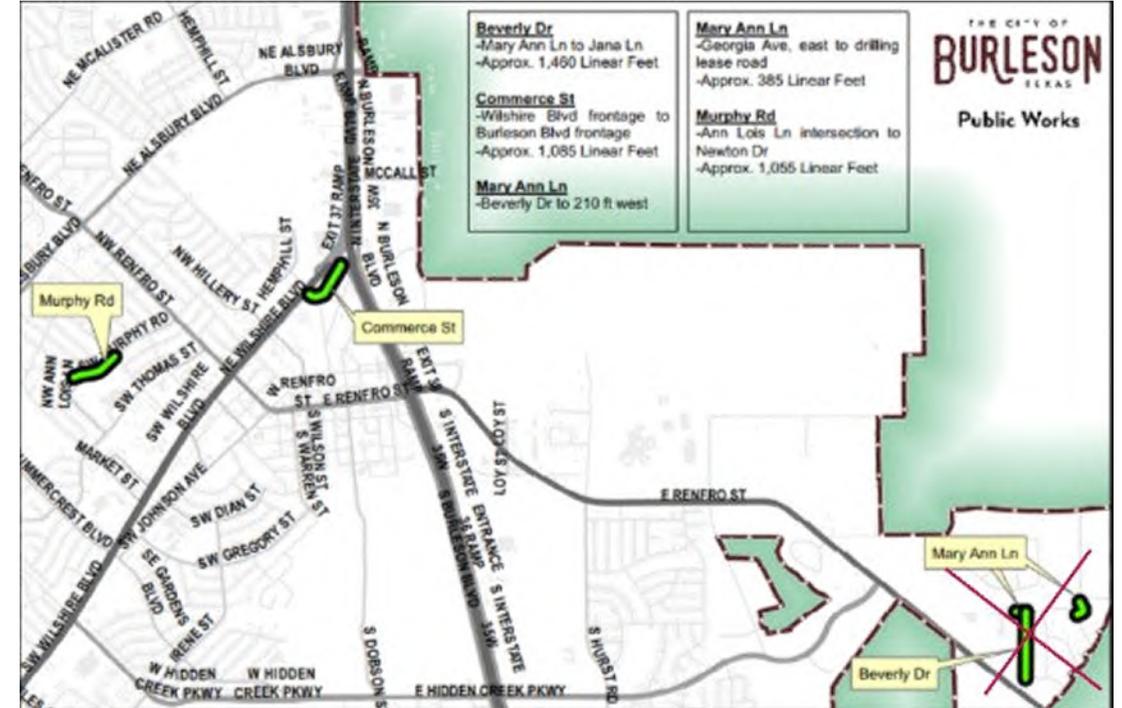
- Reconstruct existing streets
- Utilities are not located under pavement and/or have been verified to be in good condition and do not need replacement.

### Funding:

\$825,833 (2022 GO Bond)

### Status:

- Beverly Dr and Mary Ann Ln have been moved up to current under construction NSR project
- Planning Phase



### Project Status

On Track

### Project Progress

Progress 5%

### Estimated Completion



Fall 2023

### Construction Cost



826 thousand

### Project includes:

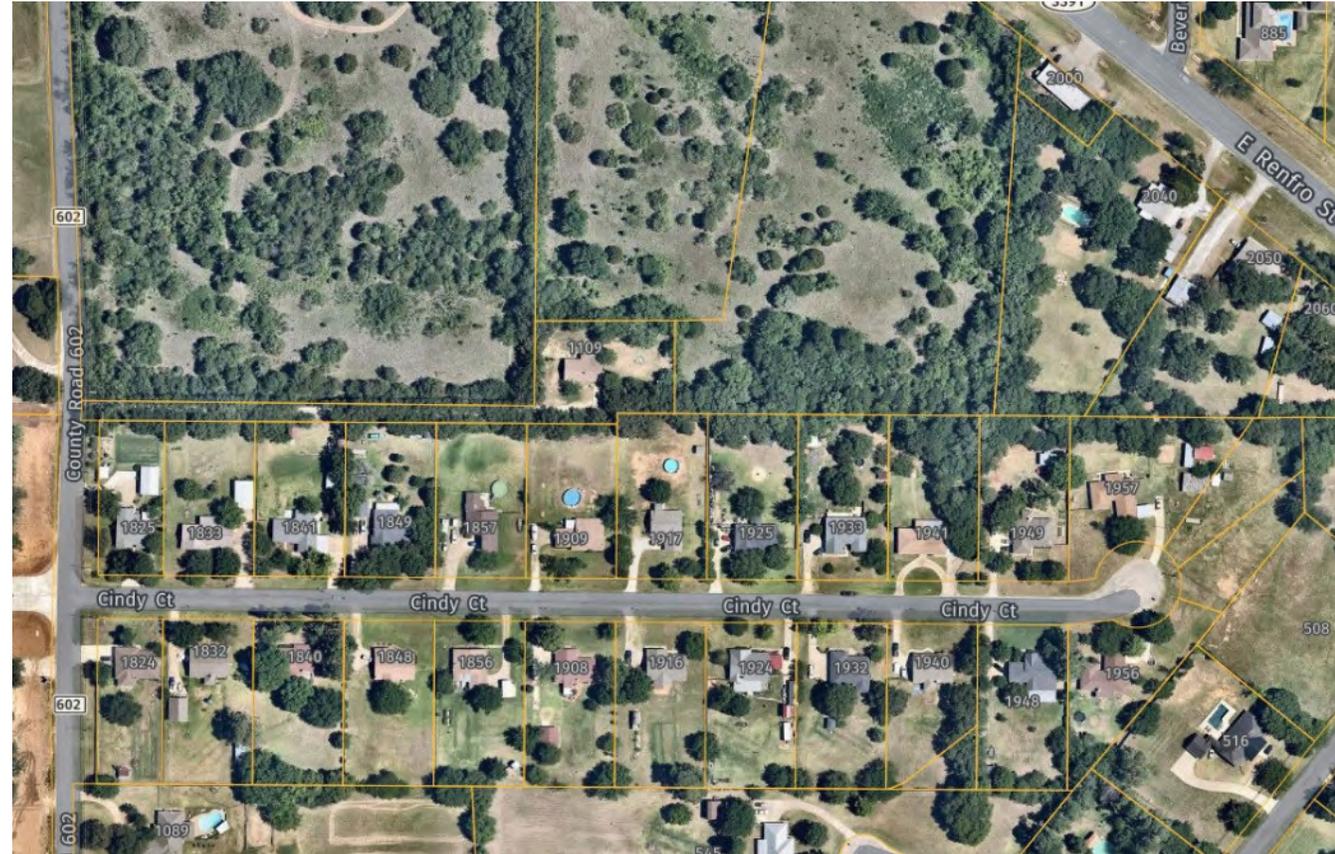
- Result of splitting previous Rudd, King, Cindy Neighborhood Street Rebuild project.
- Project includes street rebuild and drainage improvements to improve the service life of the pavement.

### Funding:

\$1 million Streets & Drainage Bond Funds

### Status:

- Received 100% Construction Plans to be reviewed
- Contacting residents for Right-of-Entry authorization for driveway reconstruction work



#### Project Status

Some Disruption

#### Project Progress



#### Estimated Completion



Summer 2023

#### Construction Cost



1 Million

# Old Town – Ellison Parking & Street Re-Alignment w/ Annex 3 Site

225 W Renfro (OTB Lot 1, Block 56)

### Project includes:

The re-development of 225 W Renfro lot, re-alignment and beautification of Ellison St., as well as re-construction of on street parking along Ellison St.

### Funding:

- \$1.6 million CO Bond TIF
- \$1.6 million 4A Bond

### Status:

- Additional Survey work complete
- Preliminary Review Set expected mid November



### Project Status

On Track

### Project Progress

Progress 20%

### Estimated Completion



Summer 2024

### Construction Cost



3.2 Million

### Project includes:

The re-development for Ellison on the Plaza Building. This is a Private Design and Construction project with City office space, Heim BBQ, and Razzoo's.

### Funding:

- \$2 million 4A Sales Tax
- \$1.4 million TIF Bond
- \$400 thousand Water Funds

### Status:

- Vertical construction ongoing.



#### Project Status

Some Disruption

#### Project Progress

Progress 20%

#### Estimated Completion



Summer 2023

#### Construction Cost



3.8 Million

### Project includes:

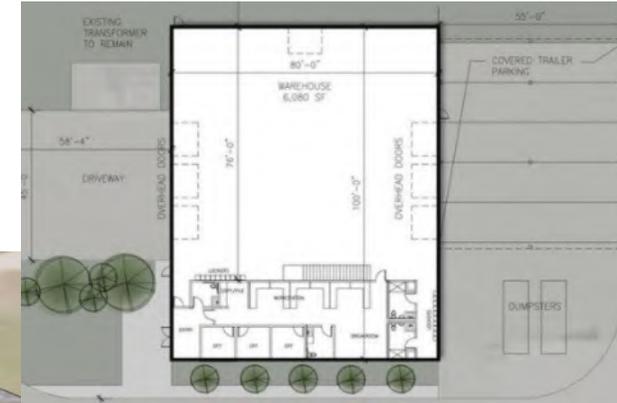
12,000 sq. ft. 2-story building with office space, conference room, workshop area and parking facilities. The building has 3 bays to store parks equipment.

### Funding:

\$4 million non-bond capital

### Status:

- Foundation work 50% complete
- Concrete pour scheduled November 7<sup>th</sup>
- Utility installation underway
- Pre-fab building materials on-site



#### Project Status

Some Disruption

#### Project Progress

Progress 55%

#### Estimated Completion



Spring 2023

#### Construction Cost



4 Million

## Police Headquarters Expansion

1161 SW Wilshire Blvd.

### Project includes:

- Expansion of the current police department headquarters
- Remodeling the existing facility to re-purpose existing space for officers and staff

### Funding:

\$36 million GO Bond

### Status:

- Design fee and agreement sent to Williams Pipeline Co. for natural gas pipeline relocation on the site
- Construction agreement for pipeline relocation anticipated December / January
- Facility design contract anticipated November



#### Project Status

On Track

#### Project Progress

Progress 5%

#### Estimated Completion



Fall 2026

#### Construction Cost



36 Million

### Project includes:

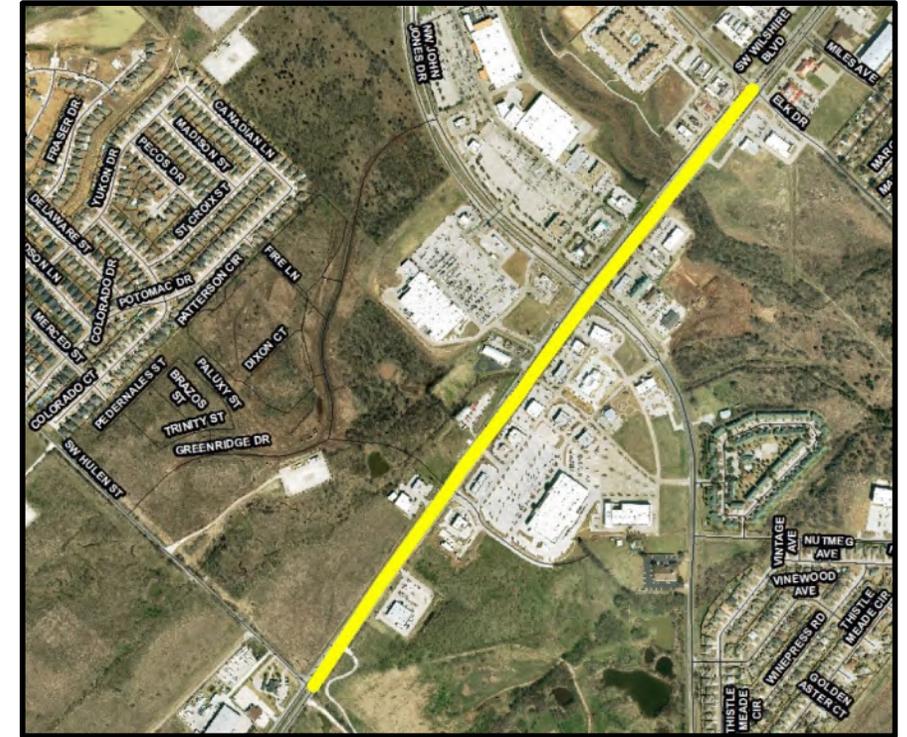
- Widening SH 174 (Wilshire Boulevard) from 4 to 6 lanes from Elk Drive to Hulen Street
- Widening will occur on the inside lanes
- Sidewalks where feasible

### Funding:

- \$1.2 million city participation (design)
- \$1.1 million Texas Department of Transportation funding
- \$4.7 million North Central Texas Council of Governments/Federal Grant funding

### Status:

- Schematic Design Plans (95%) submitted to TxDOT
- 30% PS&E Plans for Bridge Section only submitted to TxDOT
- 60% PS&E Plans for entire section submitted to TxDOT



#### Project Status

Some Disruption

#### Project Progress

Progress 60%

#### Estimated Completion



Spring 2025

#### Construction Cost



7 Million

## Project includes:

Project will consist of Signal Infrastructure Upgrades, a Traffic Management Center and CCTV Cameras



## Funding:

- \$650 thousand existing City funding
- \$2.1 million city 2022 GO Bond funding
- \$650 thousand NCTCOG Request

## Status:

60% design plans in review



### Project Status

On Track

### Project Progress

Progress 25%

### Estimated Completion



Spring 2023

### Construction Cost



3.4 Million

## Turkey Peak Entry Drive & Drainage Flume

635 NW Jayellen Avenue

### Project includes:

Pavement overlay for the entry drive/ access to the site and repair of the drainage flume/channel adjacent to the road.

### Funding:

\$350 thousand water and sewer bonds

### Status:

Construction started September 19th



#### Project Status

On Track

#### Project Progress

Progress 35%

#### Estimated Completion



Spring 2023

#### Construction Cost



350 thousand

### Project includes:

- Replacing the existing tank with 2MG tank at Turkey Peak
- Demolish 2 existing ground storage tanks at Brushy Mound
- Demolish existing elevated tank at Brushy Mound
- Site improvements at Brushy Mound to facilitate completion of monopole

### Funding:

- \$5.2 million water bonds
- \$500 thousand non bond capital

### Status:

- Brushy Mound Site- Provider agreements have been executed and equipment ordered
- Created separate entry road and drainage flume project with separate contractor to expedite the project.



### Project Status

Some Disruption

### Project Progress

Progress 90%

### Estimated Completion



Spring 2023

### Construction Cost



5.7 Million

### Project includes:

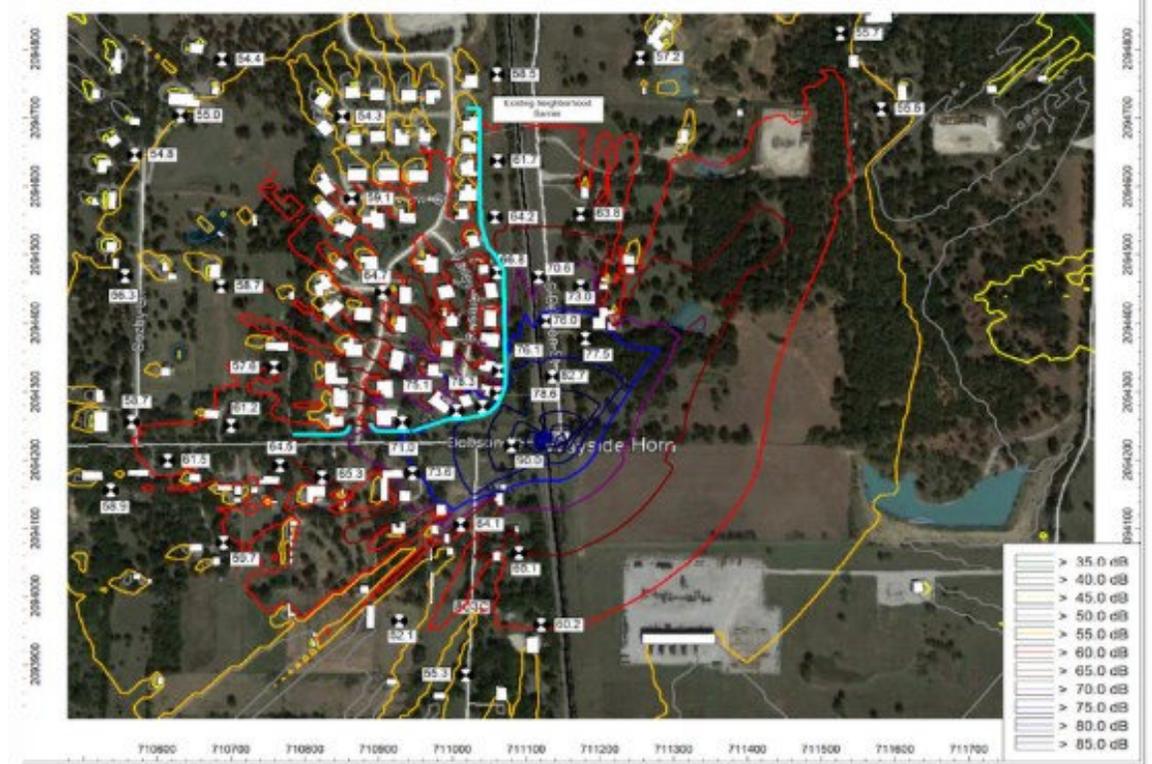
- Design and installation of Wayside Horns which will create a condition where trains will no longer use their own horns at this crossing.
- Wayside Horn replaces train horns with a focused audible sound for traffic approaching the crossing and minimizes the disturbance of adjacent neighborhood.

### Funding:

- \$8 thousand Non Bond Capital- Streets
- \$371 thousand Streets & Drainage Bond Fund

### Status:

Design process underway for UPRR (Union Pacific Railroad) Permit



Project Status

On Track

Project Progress

Progress 30%

Estimated Completion



Fall 2023

Construction Cost



379 thousand

SECTION 06

# Park Capital Improvement Projects

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City of Burleson  
Quarterly Report  
September 2022

# Project- Cemetery Expansion

CM2001



- **Project Description**

- Design and construction of a cemetery expansion at the Burleson Memorial Cemetery

- **Project Status**

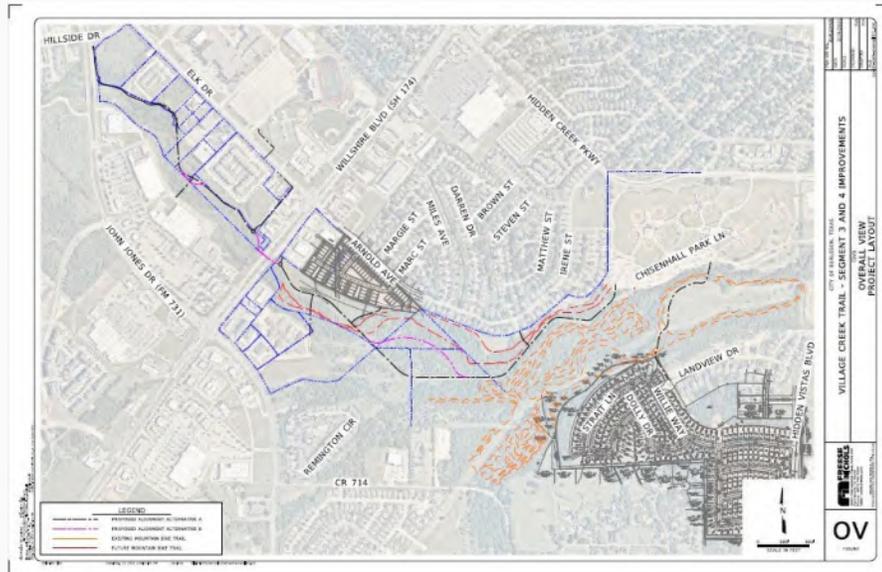
- Currently under construction

- **Estimated Completion**

- December 2022

# Project- Village Creek Trails

PK0711



- **Project Description**

- Extend Village Creek Trail from current terminus at Chisenhall Fields to Hillside Dr.

- **Project Status**

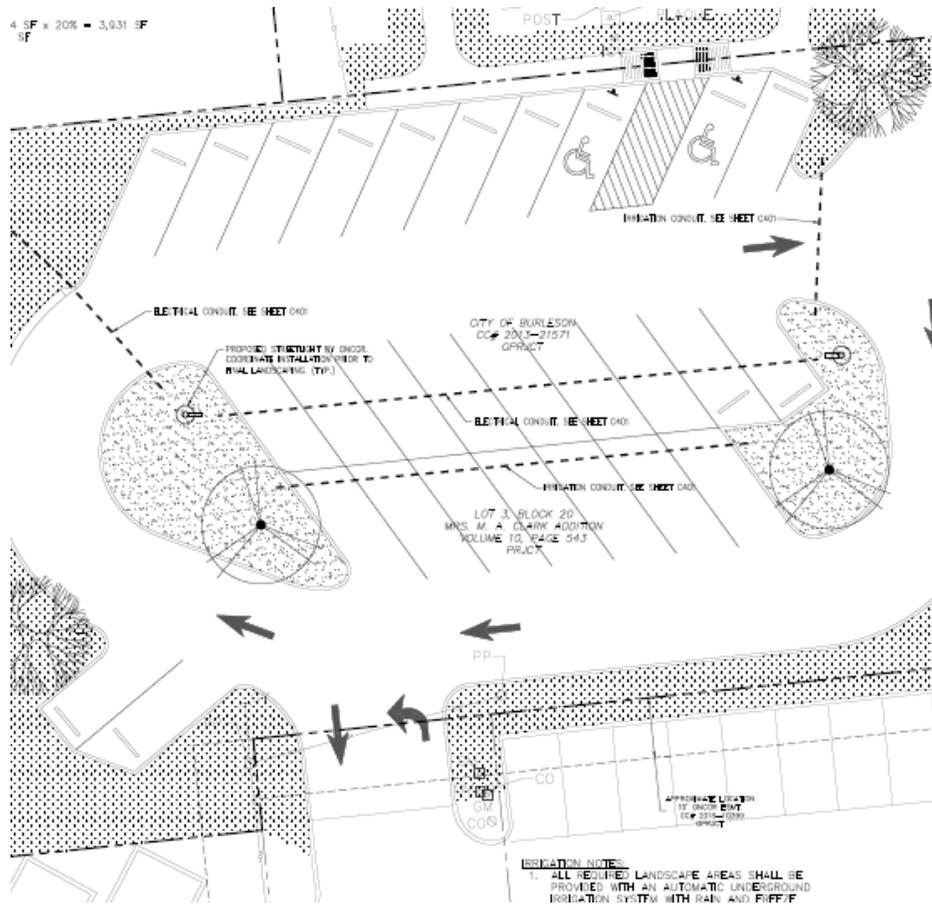
- 100% design

- **Estimated Completion**

- July 2023

# Project- Clark Park Parking Lot

PK2006



- **Project Description**

- Addition of parking lot

- **Project Status**

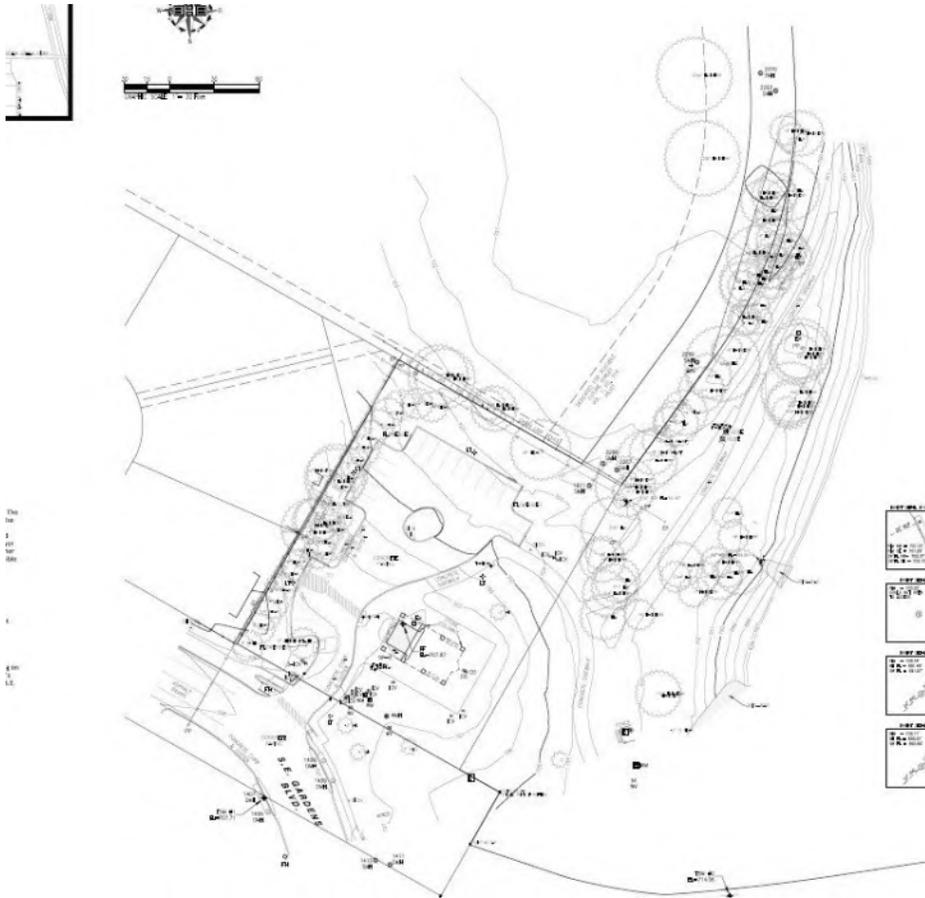
- Project scope refined and being modified for bidding

- **Estimated Completion**

- TBD

# Project- Chisenhall & Bailey Lake Parking

PK2015



## ● Project Description

- Design & construction for phase 1 (100 spaces) Chisenhall parking lot expansion, and approximately 50-70 spaces at Bailey Lake.

## ● Project Status

- In final design
- Replatting Bailey Lake Property
- Presenting land acquisition October 24 to BISD

## ● Estimated Completion

- Bidding fall 2022
- 6 month construction

# Project- Shannon Creek

PK2103



## ● Project Description

- Design and construction of park and natural area in Shannon Creek.

## ● Project Status

- Phasing of program being presented to Board and Council in November 2022

## ● Estimated Completion

- TBD

# Project- Claudia's Playground

PK2202



- **Project Description**

- Renovation of playground, furniture and landscaping

- **Project Status**

- Recently received new update on production timeline placing this project in January of 2023

- **Estimated Completion**

- March 2023

# Project- Cindy Park

PK2203



- **Project Description**

- Renovation of playground and landscaping
- Additional project added to replace perimeter fence with cedar

- **Project Status**

- Complete

- **Estimated Completion**

- August 2022

# Project- Gateway Monuments

PK2205



- **Project Description**

- Concept and Design for Gateway monuments

- **Project Status**

- Gateway monument sign design contract approved October 17, 2022

- **Estimated Completion**

- TBD

# FY 2023 Project Updates-Parks

- **Bartlett Park Regrading**

- Currently completing grading and defining scope

- **Oak Valley, Elk Ridge, and Wakefield Park Upgrades**

- Oak Valley and Elk Ridge awarded October 17, 2022
- Wakefield scheduled for award November 14, 2022

- **Hidden Creek Softball relocation and community park land acquisition**

- Multiple sites under review for consideration

- **Community Park Acquisition**

Presentation prepared for September 6 council review

- **Oak Valley South Trail Extension**

- Public Works is assisting with design

- **Arabian Field Turf infield**

- Refining scope for just full field replacement with synthetic turf
- RFP will be issued in early fall

# FY 2023 Project Updates-Golf

- **Bunkers**

- 1,16,17,18

- **Tree Removal and Limb up**

- Creek, 4, 14

- **Relocation of facility needs**

beginning discussions on what requirements needed based off of Hidden Creek frontage development



# FY 2023 Project Updates-BRiCk

- **HVAC System**

- Finalizing scope for bidding

- **Remodel of family changing room and pool party room tile**

- Ron Hobbs Architecture selected for design

- **Remodel of entryway (admin, kiosk, rockwall and lighting)**

- Ron Hobbs Architecture selected for design

