



FY 2022-2023
Fourth Quarter Report
September 2023

ABOUT THIS Quarterly Report

This report has been prepared by the city of Burlison's finance, public works, parks and recreation and community services departments. The quarterly report is intended to provide both internal and external users with information regarding the city's financial position, economic activity, capital improvement project progress and updates on the city-wide strategic plan. This report includes information for the quarter ending June 30, 2023.

- 01 Executive Dashboard:**
This section contains a high level summary of the major operating funds using graphic illustrations and key economic indicators.
- 02 Financial Summary:**
This section reports the performance of the major operating funds of the City.
- 03 Investment Report:**
This section provides a summary of the City's investment portfolio, interest earnings and a brief market outlook.
- 04 Strategic Plan Quarterly Update:**
This section shows the progress of the strategic plan's goals and work plan items, along with detailed updates on associated work plan tasks.
- 05 Capital Improvement Project Update:**
This section provides a summary of the current and upcoming capital improvement projects with maps. Also included are each project's status and progress, an estimated completion date, construction cost and funding sources.
- 06 Parks Capital Improvement Project Update:**
This section provides a summary of the current and upcoming parks capital improvement projects.

SECTION 01

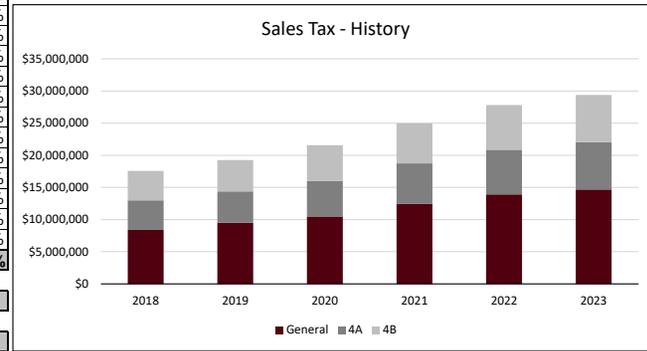
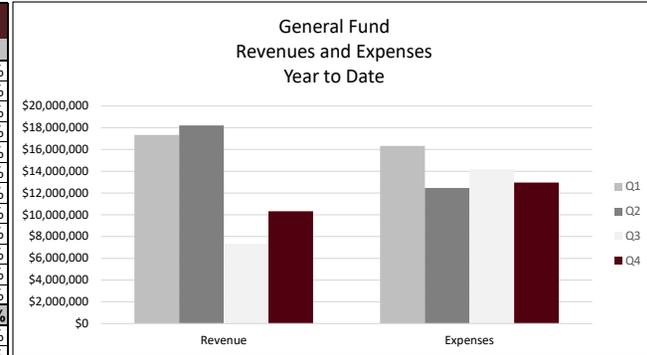
Executive Dashboards

City of Burleson
Quarterly Report
September 2023

Q4 FY23

General Fund Executive Dashboard (unaudited)

DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL	% USED
BEGINNING FUND BALANCE	\$ 22,135,781	\$ 21,924,171	\$ 21,924,171	
PROPERTY TAXES	24,609,241	24,775,000	24,747,752	99.9%
SALES & USE TAXES	14,415,784	14,946,030	14,902,992	99.7%
FRANCHISE FEES	3,627,605	3,949,556	3,915,439	99.1%
INVESTMENT EARNINGS	325,000	750,000	706,455	94.2%
LICENSE, PERMIT & FEE	2,176,945	1,538,255	1,552,214	100.9%
FINES	1,102,315	905,000	821,906	90.8%
CHARGES FOR SERVICES	410,850	417,500	259,452	62.1%
MISCELLANEOUS	754,270	613,725	499,817	81.4%
COST ALLOCATION REV	3,728,715	3,728,715	3,846,660	103.2%
INTERGOVERNMENTAL	5,150	8,500	8,500	100.0%
OPER GRANT & CONTR	1,151,581	1,114,631	1,090,549	97.8%
TRANSFER IN	843,641	854,238	854,238	100.0%
TOTAL REVENUE	\$ 53,151,097	\$ 53,601,150	\$ 53,205,975	99.3%
PERSONNEL	35,563,702	37,494,400	37,731,225	100.6%
PERSONNEL DEVELOPMNT	669,370	690,994	624,273	90.3%
SUPPLIES	1,210,614	1,110,180	952,062	86.9%
MINOR FURN & EQUIP	870,069	569,514	566,611	99.5%
OUTSIDE SERVICES	2,126,493	2,253,406	1,908,491	97.1%
INFR MAINT & REPAIR	1,863,381	2,576,395	1,690,603	86.0%
EQUIP MAINT & REPAIR	135,426	115,664	95,104	82.2%
UTILITIES	1,507,083	1,521,193	1,579,440	103.8%
CLAIMS AND INSURANCE	312,701	342,000	330,386	96.6%
CONTRIBUTION TO ISF	7,236,673	7,241,747	7,216,039	99.6%
MISC	453,729	2,756,429	2,643,461	96.9%
DEBT SERVICE CHARGES	76,004	76,005	76,005	100.0%
CAPITAL EXPENDITURES	356,384	512,182	238,740	83.4%
TRANSFERS OUT	2,946,381	438,255	277,579	63.3%
TOTAL EXPENDITURE	\$55,328,010	\$57,698,364	\$55,930,021	98.7%
NET INCOME(LOSS)	(2,176,913)	(4,097,214)	(2,724,046)	
ENDING FUND BALANCE	\$19,958,868	\$17,826,957	\$19,200,125	



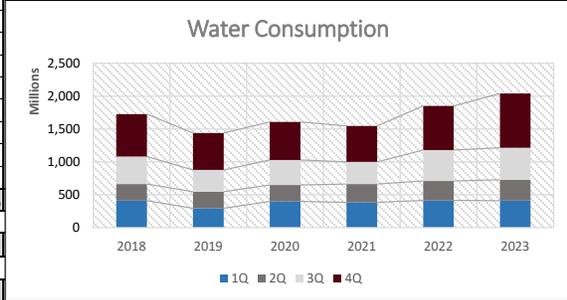
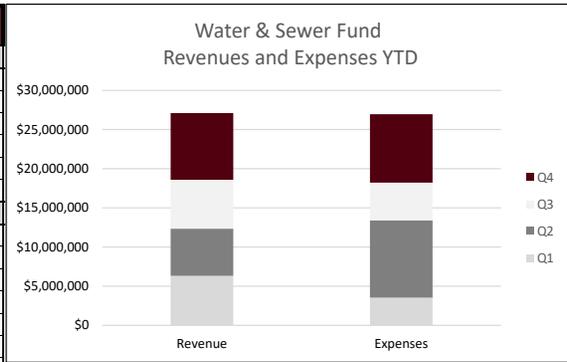
Key Trends

Total revenue is \$395.2K lower or within 1% of budget. Charges for services are \$158K or 37.9% below budget as a result of lower development fee collections. Miscellaneous revenue is \$113.9K or 18.6% below budget as a result of below plan municipal court and records fees. Expenses are \$1.8M or 1.3% below budget.

Q4 FY23

Water and Sewer Fund Executive Dashboard (unaudited)

CHARACTER CODE DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL	% USED
BEGINNING FUND BALANCE	\$ 12,565,873	\$ 14,925,007	\$ 14,925,007	
CHARGES FOR SERVICES	23,550,739	24,536,386	25,324,504	103.2%
LICENSE, PERMIT & FEE	20,000	20,000	10,065	50.3%
INVESTMENT EARNINGS	250,000	402,500	575,172	142.9%
MISCELLANEOUS	27,000	40,216	58,876	146.4%
IMPACT FEE	1,287,500	1,287,500	1,101,106	85.5%
TRANSFER IN	728,850	203,145	45,155	22.2%
TOTAL REVENUE	\$ 25,864,089	\$ 26,489,747	\$ 27,114,878	102.4%
PERSONNEL	3,008,670	3,348,600	3,100,761	92.6%
PERSONNEL DEVELOPMENT	53,088	53,088	61,490	115.8%
SUPPLIES	96,166	98,081	99,284	101.2%
MINOR FURN & EQUIP	41,516	73,243	52,265	71.4%
OUTSIDE SERVICES	8,956,027	9,329,978	10,031,201	107.5%
INFR MAINT & REPAIR	283,119	283,119	253,621	89.6%
EQUIP MAINT & REPAIR	36,764	36,764	37,548	102.1%
UTILITIES	255,389	252,499	337,358	133.6%
CLAIMS AND INSURANCE	65,006	92,679	82,307	88.8%
MISC	1,383,020	1,357,075	1,123,726	82.8%
CONTRIBUTION TO ISF	1,532,421	1,532,421	1,532,421	100.0%
COST ALLOCATION EXP	1,363,659	1,363,659	1,363,659	100.0%
CAPITAL EXPENDITURES	947,944	911,944	383,816	42.1%
DEBT SERVICE CHARGES	6,760,759	6,733,357	6,733,111	100.0%
TRANSFERS OUT	835,451	1,216,338	1,762,071	144.9%
TOTAL EXPENDITURE	\$ 25,618,999	\$ 26,682,845	\$ 26,954,640	101.0%
NET INCOME/(LOSS)	245,090	(193,098)	160,238	
ENDING FUND BALANCE	\$ 12,810,963	\$ 14,731,909	\$ 15,085,245	

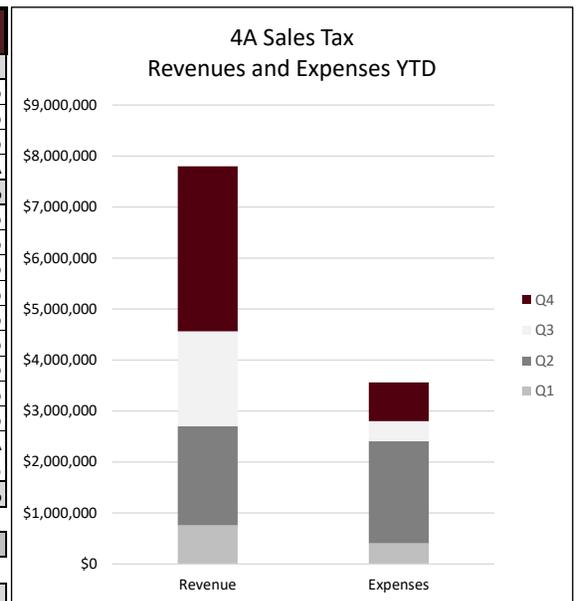


Key Trends
 Overall revenue is \$625.1K or 2.4% above budget. License and permit fees are \$9.9K or 49.7% below budget as a result of a reduction with return check fee collections. Impact fees are \$186.4K or 14.6% below budget as a result of slower than anticipated construction. Transfers-in are \$157.9K or 77.8% below budget as a result of unnecessary transfers. Overall expenses are \$271.8K or 1% over budget. Personnel development expenses are \$8.4K or 15.8% over budget as a result of subscriptions and training. Utilities are \$84.9K or 33.6% over budget as a result of additional pump and lift station electricity use. Transfers-out are \$545.7K or 44.9% over budget as a result of the e-builder system, water and sewer programmable logic control upgrades.

Q4 FY23

4A Sales Tax Fund Executive Dashboard (unaudited)

DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL	% USED
BEGINNING FUND BALANCE	\$ 973,149	\$ 1,226,246	\$ 1,226,246	
SALES & USE TAXES	7,117,335	7,372,950	7,347,726	99.7%
INVESTMENT EARNINGS	15,000	90,000	105,846	117.6%
MISCELLANEOUS	190,000	329,468	345,738	104.9%
TRANSFER IN	-	-	-	N/A
TOTAL REVENUE	\$ 7,322,335	\$ 7,792,418	\$ 7,799,310	100.1%
SALARIES	441,939	561,638	509,925	90.8%
PERSONNEL DEVELOPMNT	45,925	45,925	20,486	44.6%
SUPPLIES	6,000	6,000	1,659	27.6%
OUTSIDE SERVICES	428,750	167,581	83,992	50.1%
INFR MAINT & REPAIR	35,000	35,000	2,772	7.9%
UTILITIES	31,873	31,047	16,334	52.6%
MISC	1,830,000	590,000	518,607	87.9%
CONTRIBUTION TO ISF	139,744	139,744	139,744	100.0%
COST ALLOCATION EXP	176,925	176,925	176,925	100.0%
CAPITAL EXPENDITURES	-	-	-	N/A
TRANFERS OUT	1,826,505	2,092,674	2,092,675	100.0%
TOTAL EXPENDITURE	\$ 4,962,661	\$ 3,846,534	\$ 3,563,120	92.6%
NET INCOME/(LOSS)	\$ 2,359,674	\$ 3,945,884	\$ 4,236,190	
ENDING FUND BALANCE	3,332,823	5,172,130	5,462,436	



Key Trends

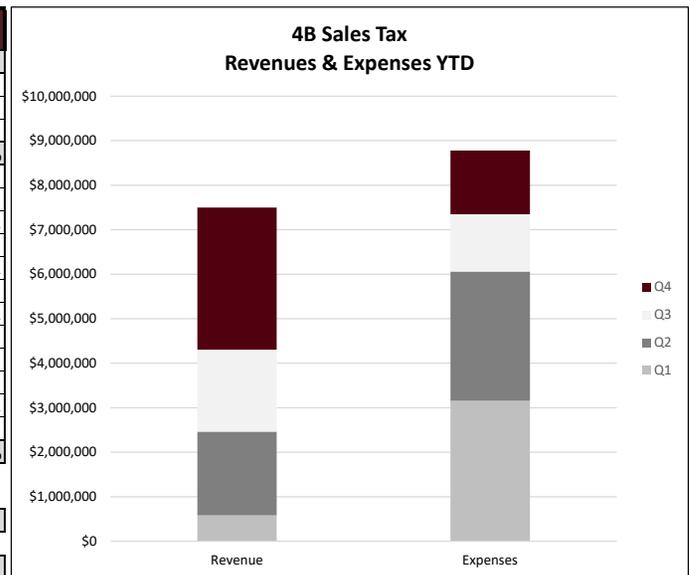
Total revenue is on budget with overall expenses under budget by \$283.4K or 7.37%.

Q4 FY23

4B Sales Tax Fund Executive Dashboard (unaudited)

DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL	% USED
BEGINNING FUND BALANCE	\$ 5,547,016	\$ 6,656,926	\$ 6,656,926	
SALES & USE TAXES	7,117,335	7,372,950	7,347,726	99.7%
INVESTMENT EARNINGS	70,000	82,000	109,771	133.9%
MISCELLANEOUS	-	40,259	41,759	103.7%
TOTAL REVENUE	\$ 7,187,335	\$ 7,495,209	\$ 7,499,257	100.1%
PERSONNEL	331,628	342,161	330,594	96.6%
PERSONNEL DEVELOPMNT	5,805	5,805	4,116	70.9%
SUPPLIES	-	-	449	N/A
MINOR FURN & EQUIP	20,000	20,000	24,453	122.3%
UTILITIES	-	-	1,163	N/A
OUTSIDE SERVICES	8,500	8,500	6,881	80.9%
INFR MAINT & REPAIR	-	-	97,704	N/A
MISC	794,072	226,912	148,728	65.5%
CONTRIBUTION TO ISF	54,440	54,440	54,440	100.0%
COST ALLOCATION EXP	153,109	153,109	153,109	100.0%
CAPITAL EXPENDITURES	2,018,400	-	-	N/A
TRANFERS OUT	5,625,909	8,736,687	7,957,151	91.1%
TOTAL EXPENDITURE	\$ 9,011,863	\$ 9,547,614	\$ 8,778,788	91.9%

NET INCOME/(LOSS)	(1,824,528)	(2,052,405)	(1,279,531)
ENDING FUND BALANCE	\$ 3,722,488	\$ 4,604,521	\$ 5,377,395



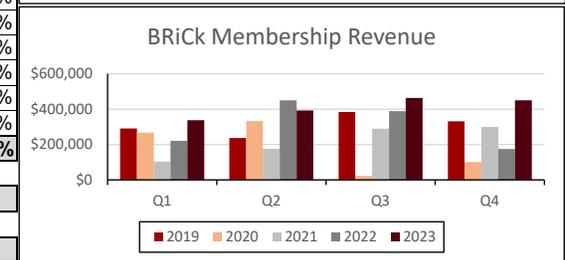
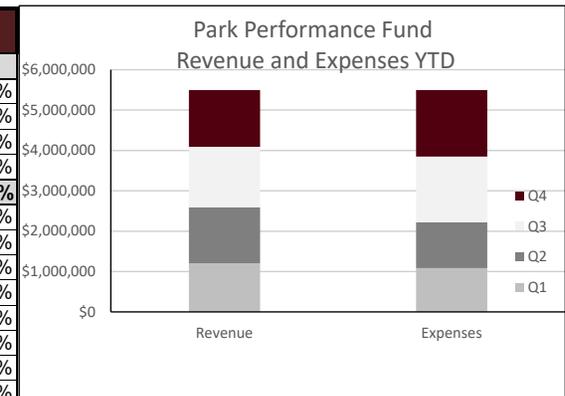
Key Trends

Total revenue is on budget. Overall expenditures are \$768.5K or 8.1% below budget. Minor furniture and equipment is over budget by \$4.5K or 22.3% as a result of equipment expenditures.

Q4 FY23

Parks Performance Fund Executive Dashboard (unaudited)

DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL	USED %
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	
CHARGES FOR SERVICES	1,985,000	2,113,333	2,331,533	110.3%
INVESTMENT EARNINGS	721	8,500	14,118	166.1%
MISCELLANEOUS	15,000	2,000	4,618	230.9%
TRANSFER IN	3,130,479	3,364,037	3,145,191	93.5%
TOTAL REVENUE	\$ 5,131,200	\$ 5,487,870	\$ 5,495,460	100.1%
PERSONNEL	2,582,427	2,821,259	2,926,126	103.7%
PERSONNEL DEVELOPMNT	19,959	19,959	20,007	100.2%
SUPPLIES	184,773	184,773	196,664	106.4%
MINOR FURN & EQUIP	33,517	33,517	26,984	80.5%
OUTSIDE SERVICES	71,300	71,300	59,980	84.1%
INFR MAINT & REPAIR	369,337	369,337	370,252	100.2%
EQUIP MAINT & REPAIR	19,500	19,500	20,952	107.4%
UTILITIES	555,369	578,542	550,992	95.2%
CLAIMS AND INSURANCE	43,331	78,431	82,113	104.7%
MISC	93,111	136,111	128,842	94.7%
CONTRIBUTION TO ISF	300,456	300,456	300,520	100.0%
COST ALLOCATION EXP	637,550	637,550	637,550	100.0%
CAPITAL EXPENDITURES	220,570	237,135	174,480	73.6%
TOTAL EXPENDITURE	\$ 5,131,200	\$ 5,487,870	\$ 5,495,460	100.1%
NET INCOME/(LOSS)	-	-	-	
ENDING FUND BALANCE	\$ -	\$ -	\$ -	



Key Trends

There are no material variances with respect to the parks performance budget. Overall revenue and expenses are both within 1% of budget respectively.

SECTION 02

Financial Summary

City of Burleson
Quarterly Report
September 2023

Q4 FY23

General Fund - Schedule of Revenues Budget vs. Preliminary Actuals (unaudited)

DESCRIPTION	PRIOR YEAR TO DATE	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL AMOUNT	AVAILABLE	% USED
Ad Val Taxes - General	22,650,896	24,249,741	24,425,000	24,438,647	13,647	100.1%
Ad Val Taxes - Delinquent	101,002	154,500	125,000	106,129	(18,871)	84.9%
Ad Val Taxes - Pen & Int	244,074	205,000	225,000	202,976	(22,024)	90.2%
PROPERTY TAXES TOTAL	\$ 22,995,973	\$ 24,609,241	\$ 24,775,000	\$ 24,747,752	\$ (27,248)	99.9%
Sales Tax	13,911,230	14,234,669	14,745,904	14,695,456	(50,448)	99.7%
Liquor Tax	188,799	181,115	200,126	207,536	7,410	103.7%
SALES TAX TOTAL	\$ 14,100,029	\$ 14,415,784	\$ 14,946,030	\$ 14,902,992	\$ (43,038)	99.7%
W&S Franchise Fee	963,074	943,500	981,455	981,455	-	100.0%
Electric Util Franchise	1,792,968	1,751,000	1,882,616	1,872,727	(9,889)	99.5%
Telephone Franchise Fees	85,269	55,000	55,000	59,887	4,887	108.9%
Telecable Franchise Fees	136,365	89,915	64,382	127,302	62,920	197.7%
Natural Gas Franchise Fee	281,848	314,150	419,897	369,897	(50,000)	88.1%
Solid Waste Franchise Fee	219,089	201,365	271,206	260,588	(10,618)	96.1%
SW Internal Srv Franchise	265,000	272,675	275,000	243,583	(31,417)	88.6%
FRANCHISE FEES TOTAL	\$ 3,743,613	\$ 3,627,605	\$ 3,949,556	\$ 3,915,439	\$ (34,117)	99.1%
INVESTMENT EARNINGS TOTAL	\$ 104,132	\$ 325,000	\$ 750,000	\$ 706,455	\$ (43,545)	94.2%
LICENSE, PERMIT, FEE TOTAL	\$ 1,603,610	\$ 2,176,945	\$ 1,538,255	\$ 1,552,214	\$ 13,959	100.9%
FINES TOTAL	\$ 888,043	\$ 1,102,315	\$ 905,000	\$ 821,906	\$ (83,094)	90.8%
CHARGES FOR SERVICES TOTAL	\$ 369,302	\$ 410,850	\$ 417,500	\$ 259,452	\$ (158,048)	62.1%
MISC TOTAL	\$ 639,061	\$ 754,270	\$ 613,725	\$ 499,817	\$ (113,908)	81.4%
Cost Allocation From SRF	37,327	42,611	42,611	43,088	477	101.1%
Cost allocation from 4A	366,203	176,925	176,925	176,925	-	100.0%
Cost allocation from 4B	15,450	153,109	153,109	153,109	-	100.0%
Cost allocation from PPF	359,838	637,550	637,550	637,550	-	100.0%
Cost allocation from HMF	27,583	19,349	19,349	19,349	-	100.0%
Cost allocation from TIF	-	35,910	35,910	35,910	-	100.0%
Cost allocation from DS	-	558	558	558	-	100.0%
Cost allocation from WS	1,752,134	1,268,148	1,268,148	1,363,659	95,511	107.5%
Cost allocation from SW	305,148	207,166	207,166	207,166	-	100.0%
Cost allocation from Golf	125,925	285,683	285,683	307,641	21,958	107.7%
Cost allocation from CEM	-	3,244	3,244	3,244	-	100.0%
Cost allocation from ERF	-	5,994	5,994	5,994	-	100.0%
Cost allocation from ESF	-	187,446	187,446	187,446	-	100.0%
Cost allocation from SSR	-	228,599	228,599	228,599	-	100.0%
Cost allocation from HIF	-	476,423	476,423	476,423	-	100.0%
COST ALLOCATION REV TOTAL	\$ 2,989,608	\$ 3,728,715	\$ 3,728,715	\$ 3,846,660	\$ 117,945	103.2%
Receipts from Counties	8,000	5,150	8,500	8,500	-	100.0%
Receipts From Federal Govn	49,949	-	-	-	-	N/A
INTERGOVERNMENTAL TOTAL	\$ 57,949	\$ 5,150	\$ 8,500	\$ 8,500	\$ -	100.0%
Stop Loss Reimbursement	-	-	-	-	-	N/A
School Resource Officers	650,016	1,077,131	1,077,131	1,079,377	2,246	100.2%
Auto Task Force Reimb	55,559	66,950	30,000	11,583	(18,417)	38.6%
Reimbursable Overtime	-	-	-	-	-	N/A
Reimbursable Overtime	3,398	7,500	-	-	-	N/A
Reimbursable Overtime	-	-	7,500	(411)	(7,911)	-5.5%
OPER GRANT & CONTR TOTAL	\$ 708,972	\$ 1,151,581	\$ 1,114,631	\$ 1,090,549	\$ (24,082)	97.8%
Transfer In	4,570,413	-	-	-	-	N/A
Transfer from WS	809,810	843,641	854,238	854,238	-	100.0%
TRANSFER IN TOTAL	\$ 5,380,223	\$ 843,641	\$ 854,238	\$ 854,238	\$ -	100.0%
TOTAL REVENUE	\$ 53,580,515	\$ 53,151,097	\$ 53,601,150	\$ 53,205,975	\$ (395,175)	99.3%

Q4 FY23

General Fund - Schedule of Expenditures Budget vs. Preliminary Actuals (unaudited)

DIVISIONS	PRIOR YEAR TO DATE	ORIGINAL BUDGET	REVISED BUDGET	ENCUMBRANCE AMOUNT	ACTUAL AMOUNT	AVAILABLE	% USED
GENERAL GOVERNMENT							
City Council	111,978	140,248	147,030	-	135,599	11,431	92.2%
City Manager's Office	879,074	792,739	1,009,883	27,000	853,954	128,929	87.2%
City Secretary's Office	728,918	912,854	810,487	-	735,469	75,018	90.7%
Communications	667,657	696,193	554,698	-	548,074	6,624	98.8%
Finance	2,086,389	2,144,725	2,286,752	20,100	2,391,105	(124,453)	105.4%
Non-Departmental	1,300,178	1,041,058	763,520	-	1,002,488	(238,968)	131.3%
Human Resources	920,847	1,116,961	1,267,694	-	1,203,690	64,004	95.0%
Judicial	120,075	107,944	115,614	-	133,634	(18,020)	115.6%
Legal Services	516,328	581,761	591,784	-	567,690	24,094	95.9%
Municipal Court	376,479	431,347	355,319	-	339,237	16,082	95.5%
Records Management	102,182	120,447	114,178	-	109,950	4,228	96.3%
Purchasing	257,142	520,088	462,216	45,250	487,883	(70,917)	115.3%
GENERAL GOVERNMENT TOTAL	\$ 8,067,245	\$ 8,606,365	\$ 8,479,175	\$ 92,350	\$ 8,508,774	\$ (121,949)	101.4%
PUBLIC SAFETY							
Fire	9,604,552	10,475,340	11,080,678	197,245	10,928,861	(45,428)	100.4%
Police	15,091,244	16,524,896	17,267,940	-	17,340,128	(72,188)	100.4%
Marshals Service	363,332	376,459	237,016	-	223,126	13,890	94.1%
PS Communication	2,091,990	2,157,499	2,220,268	-	2,171,159	49,109	97.8%
MED Fire Medical Transport	-	1,560	248,184	4,445	224,613	19,126	92.3%
PUBLIC SAFETY TOTAL	\$ 27,151,119	\$ 29,535,754	\$ 31,054,086	\$ 201,690	\$ 30,887,887	\$ (35,491)	100.1%
PUBLIC WORKS							
Drainage Maint	577,021	652,926	527,928	-	483,922	44,006	91.7%
Engineering/Capital	183,858	201,206	9,788	2,330	-	7,458	23.8%
Engineering/Development	1,188,522	1,012,027	1,003,952	164,750	685,620	153,582	84.7%
Engineering/Inspection	-	311,544	455,998	9,019	408,764	38,215	91.6%
Facilities Maintenance	835,513	916,955	964,482	-	1,011,314	(46,831)	104.9%
Public Works Admin	1,034,735	1,142,907	1,189,984	-	1,133,852	56,132	95.3%
Streets Pavement Maint	2,819,841	3,443,516	3,762,405	562,833	2,871,568	328,004	91.3%
Traffic Maint	527,867	1,023,050	997,724	-	819,030	178,694	82.1%
PUBLIC WORKS TOTAL	\$ 7,167,357	\$ 8,704,131	\$ 8,912,261	\$ 738,931	\$ 7,414,070	\$ 759,260	91.5%
NEIGHBORHOOD SERVICES							
Animal Services	585,106	695,903	675,262	-	657,415	17,847	97.4%
Code Enforcement	373,866	407,996	396,725	-	378,875	17,850	95.5%
Environmental Services	320,897	334,167	322,422	-	306,883	15,539	95.2%
Neighborhood Svcs Admin	236,129	218,548	234,272	-	249,137	(14,865)	106.3%
NEIGHBORHOOD SERVICES TOTAL	1,515,997	1,656,614	1,628,681	-	1,592,310	36,371	97.8%
DEVELOPMENT SERVICES							
Building Inspections	921,548	950,000	917,716	-	903,182	14,534	98.4%
Community Development	467,096	571,234	536,184	-	512,683	23,501	95.6%
Development Services	344,789	361,509	356,394	-	350,573	5,821	98.4%
Economic Development	876,654	1,200,000	1,888,814	-	1,888,814	-	100.0%
DEVELOPMENT SERVICES TOTAL	2,610,087	3,082,743	3,699,108	-	3,655,252	43,856	98.8%
CULTURE & RECREATION							
Library	1,154,831	1,534,491	1,494,919	-	1,459,418	35,501	97.6%
Parks	1,599,043	1,641,499	1,700,458	-	1,742,819	(42,361)	102.5%
Parks & Recreation Admin	251,954	55,796	-	-	-	-	N/A
ROW Maintenance	-	206,588	462,363	-	405,863	56,500	87.8%
Senior Citizens Center	186,126	238,080	267,313	-	264,087	3,226	98.8%
Special Events	67,652	65,949	-	-	458	(458)	N/A
CULTURE & RECREATION TOTAL	3,259,606	3,742,403	3,925,053	-	3,871,728	52,409	98.6%
TOTAL EXPENDITURE	49,771,410	55,328,010	57,698,364	1,032,971	55,930,021	734,455	98.7%

Q4 FY23

Water and Sewer Fund - Schedule of Revenues and Expenditures Budget vs. Preliminary Actuals (unaudited)

DESCRIPTION	PRIOR YEAR TO DATE	ORIGINAL BUDGET	REVISED BUDGET	ENCUMBRANCE AMOUNT	ACTUAL	AVAILABLE	% USED
CHARGES FOR SERVICES	24,476,411	23,550,739	24,536,386	-	25,324,504	788,118	103.2%
LICENSE, PERMIT & FEE	9,410	20,000	20,000	-	10,065	(9,935)	50.3%
INVESTMENT EARNINGS	138,166	250,000	402,500	-	575,172	172,672	142.9%
MISCELLANEOUS	55,299	27,000	40,216	-	58,876	18,660	146.4%
IMPACT FEE	1,674,590	1,287,500	1,287,500	-	1,101,106	(186,394)	85.5%
TRANSFER IN	1,190,926	728,850	203,145	-	45,155	(157,990)	22.2%
TOTAL REVENUE	\$ 27,544,802	\$ 25,864,089	\$ 26,489,747	\$ -	\$ 27,114,878	\$ 625,131	102.4%
PERSONNEL	2,258,008	3,008,670	3,348,600	-	3,100,761	247,839	92.6%
PERSONNEL DEVELOPMNT	39,077	53,088	53,088	-	61,490	(8,402)	115.8%
SUPPLIES	81,929	96,166	98,081	-	99,284	(1,203)	101.2%
MINOR FURN & EQUIP	29,094	41,516	73,243	-	52,265	20,978	71.4%
OUTSIDE SERVICES	8,200,977	8,956,027	9,329,978	-	10,031,201	(701,223)	107.5%
INFR MAINT & REPAIR	209,305	283,119	283,119	-	253,621	29,498	89.6%
EQUIP MAINT & REPAIR	27,077	36,764	36,764	-	37,548	(784)	102.1%
UTILITIES	311,014	255,389	252,499	-	337,358	(84,859)	133.6%
CLAIMS AND INSURANCE	72,752	65,006	92,679	-	82,307	10,372	88.8%
MISC	1,347,880	1,383,020	1,357,075	-	1,123,726	233,349	82.8%
CONTRIBUTION TO ISF	1,385,500	1,532,421	1,532,421	-	1,532,421	-	100.0%
COST ALLOCATION EXP	1,752,134	1,363,659	1,363,659	-	1,363,659	-	100.0%
CAPITAL EXPENDITURES	232,260	947,944	911,944	-	383,816	528,128	42.1%
DEBT SERVICE CHARGES	6,397,816	6,760,759	6,733,357	-	6,733,111	246	100.0%
TRANFERS OUT	809,810	835,451	1,216,338	-	1,762,071	(545,733)	144.9%
TOTAL EXPENDITURE	\$ 23,119,404	\$ 25,618,999	\$ 26,682,845	\$ -	\$ 26,954,640	\$ (23,956)	101.0%

Q4 FY23

4A Sales Tax Fund - Schedule of Revenues and Expenditures Budget vs. Preliminary Actuals (unaudited)

DESCRIPTION	PRIOR YEAR TO DATE	ORIGINAL BUDGET	REVISED BUDGET	ENCUMBRANCE AMOUNT	ACTUAL	AVAILABLE	% USED
SALES & USE TAXES	6,955,613	7,117,335	7,372,950	-	7,347,726	(25,224)	99.7%
INVESTMENT EARNINGS	34,408	15,000	90,000	-	105,846	15,846	117.6%
MISCELLANEOUS	193,495	190,000	329,468	-	345,738	16,270	104.9%
TRANSFER IN	352,139	-	-	-	-	-	N/A
TOTAL REVENUE	\$ 7,535,655	\$ 7,322,335	\$ 7,792,418	\$ -	\$ 7,799,310	6,892	100.1%
PERSONNEL	313,707	441,939	561,638	-	509,925	51,713	90.8%
PERSONNEL DEVELOPMNT	19,751	45,925	45,925	-	20,486	25,439	44.6%
SUPPLIES	5,522	6,000	6,000	-	1,659	4,341	27.6%
OUTSIDE SERVICES	123,991	428,750	167,581	-	83,992	83,589	50.1%
INFR MAINT & REPAIR	23,398	35,000	35,000	-	2,772	32,228	7.9%
UTILITIES	31,061	31,873	31,047	-	16,334	14,713	52.6%
MISC	683,441	1,830,000	590,000	-	518,607	71,393	87.9%
CONTRIBUTION TO ISF	155,355	139,744	139,744	-	139,744	-	100.0%
COST ALLOCATION EXP	366,203	176,925	176,925	-	176,925	-	100.0%
CAPITAL EXPENDITURES	343,631	-	-	-	-	-	N/A
TRANFERS OUT	6,718,154	1,826,505	2,092,674	-	2,092,675	(1)	100.0%
TOTAL EXPENDITURE	\$ 8,784,214	\$ 4,962,661	\$ 3,846,534	\$ -	\$ 3,563,120	\$ 283,414	92.6%

Q4 FY23

4B Sales Tax Fund - Schedule of Revenues and Expenditures Budget vs. Preliminary Actuals (unaudited)

DESCRIPTION	PRIOR YEAR TO DATE	ORIGINAL BUDGET	REVISED BUDGET	ENCUMBRANCE AMOUNT	ACTUAL	AVAILABLE	% USED
SALES & USE TAXES	6,955,613	7,117,335	7,372,950	-	7,347,726	(25,224)	99.7%
INVESTMENT EARNINGS	32,064	70,000	82,000	-	109,771	27,771	133.9%
MISCELLANEOUS	-	-	40,259	-	41,759	1,500	103.7%
TOTAL REVENUE	\$ 6,987,677	\$ 7,187,335	\$ 7,495,209	\$ -	\$ 7,499,257	\$ 4,048	100.1%
PERSONNEL	156,926	331,628	342,161	-	330,594	11,567	96.6%
PERSONNEL DEVELOPMNT	-	5,805	5,805	-	4,116	1,689	70.9%
SUPPLIES	-	-	-	-	449	(449)	N/A
MINOR FURN & EQUIP	-	20,000	20,000	-	24,453	(4,453)	122.3%
UTILITIES	-	-	-	-	1,163	(1,163)	N/A
OUTSIDE SERVICES	7,376	8,500	8,500	-	6,881	1,619	80.9%
INFR MAINT & REPAIR	318,826	-	-	-	97,704	(97,704)	N/A
MISC	-	794,072	226,912	-	148,728	78,184	65.5%
CONTRIBUTION TO ISF	66,207	54,440	54,440	-	54,440	-	100.0%
COST ALLOCATION EXP	15,450	153,109	153,109	-	153,109	-	100.0%
CAPITAL EXPENDITURES	23,897	2,018,400	-	-	-	-	N/A
TRANFERS OUT	4,683,317	5,625,909	8,736,687	-	7,957,151	779,536	91.1%
TOTAL EXPENDITURE	5,271,998	\$ 9,011,863	\$ 9,547,614	\$ -	\$ 8,778,788	\$ 768,826	91.9%

Q4 FY23**PPF - Schedule of Revenues and Expenditures
Budget vs. Preliminary Actuals (unaudited)**

DESCRIPTION	PRIOR YEAR TO DATE	ORIGINAL BUDGET	REVISED BUDGET	ENCUMBRANCE AMOUNT	ACTUALS	AVAILABLE	USED %
CHARGES FOR SERVICES	1,906,277	1,985,000	2,113,333	-	2,331,533	218,200	110.3%
INVESTMENT EARNINGS	2,837	721	8,500	-	14,117	5,617	166.1%
MISCELLANEOUS	1,666	15,000	2,000	-	4,618	2,618	230.9%
TRANSFER IN	2,701,633	3,130,479	3,364,037	-	3,145,191	(218,846)	93.5%
TOTAL REVENUE	\$ 4,612,413	\$ 5,131,200	\$ 5,487,870	\$ -	\$ 5,495,459	7,589	100.1%
PERSONNEL	2,599,655	2,582,427	2,821,259	-	2,926,126	(104,867)	103.7%
PERSONNEL DEVELOPMNT	17,309	19,959	19,959	-	20,007	(48)	100.2%
SUPPLIES	176,279	184,773	184,773	-	196,664	(11,891)	106.4%
MINOR FURN & EQUIP	94,150	33,517	33,517	-	26,984	6,533	80.5%
OUTSIDE SERVICES	68,637	71,300	71,300	-	59,980	11,320	84.1%
INFR MAINT & REPAIR	219,443	369,337	369,337	-	370,252	(915)	100.2%
EQUIP MAINT & REPAIR	7,137	19,500	19,500	-	20,952	(1,452)	107.4%
UTILITIES	522,196	555,369	578,542	-	550,992	27,550	95.2%
CLAIMS AND INSURANCE	65,317	43,331	78,431	-	82,113	(3,682)	104.7%
MISC	126,309	93,111	136,111	-	128,842	7,269	94.7%
CONTRIBUTION TO ISF	305,717	300,456	300,456	-	300,520	(64)	100.0%
COST ALLOCATION EXP	359,838	637,550	637,550	-	637,550	-	100.0%
CAPITAL EXPENDITURES	50,425	220,570	237,135	-	174,480	62,655	73.6%
TOTAL EXPENDITURE	\$ 4,612,413	\$ 5,131,200	\$ 5,487,870	\$ -	\$ 5,495,460	(7,590)	100.1%

SECTION 03

Investment Report

City of Burleson
Quarterly Report
September 2023



INVESTMENT PORTFOLIO SUMMARY

For the Quarter Ended

September 30, 2023

**Prepared by
Valley View Consulting, L.L.C.**

The investment portfolio of the City of Burleson is in compliance with the Public Funds Investment Act and the City of Burleson Investment Policy and Strategies.

A handwritten signature in black ink, appearing to be "J. B. ...", is written over a horizontal line. Below this line is another horizontal line, creating a space for a signature or stamp.

Disclaimer: These reports were compiled using information provided by the City of Burleson. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment advisor fees.

Summary

Quarter End Results by Investment Category:

Asset Type	June 30, 2023			September 30, 2023		
	Ave. Yield	Book Value	Market Value	Ave. Yield	Book Value	Market Value
Demand Deposit Account/Money Market Account	4.88%	\$ 27,205,347	\$ 27,205,347	4.90%	\$ 19,047,644	\$ 19,047,644
Pools/Money Market Fund	5.16%	6,778,994	6,778,994	5.50%	50,489,464	50,489,464
Securities	1.76%	38,440,309	37,713,620	1.99%	33,468,111	33,032,003
Certificates of Deposit	4.62%	34,508,313	34,508,313	5.51%	34,599,102	34,599,102
Total	3.69%	\$ 106,932,963	\$ 106,206,274	4.57%	\$ 137,604,320	\$ 137,168,213

Average Yield - Current Quarter (1)

Total Portfolio	4.57%
Rolling Three Month Treasury	5.54%
Rolling Six Month Treasury	5.38%
TexPool	5.32%

Fiscal Year-to-Date Average Yield (2)

Total Portfolio	3.56%
Rolling Three Month Treasury	4.95%
Rolling Six Month Treasury	4.77%
TexPool	4.74%

Interest Earnings (Approximate)

Quarter	\$ 1,092,342
Fiscal Year-to-date	\$ 4,022,560

(1) **Quarter End Average Yield** - based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered. The yield for the reporting month is used for bank, pool, and money market balances.

(2) **Fiscal Year-to-Date Average Yield** - calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

Investment Advisor Note: During market cycles where rates are rising, it is common to experience decreases in market value of current investments. This is due to the value the market places on the asset in terms of its buying or selling ability on the current market day. The City's Investment Policy establishes a "buy and hold" portfolio strategy where investment maturities are targeted to match with identified cash flow requirements, and the investments mature at the anticipated time the cash is needed. The City does not intend to liquidate or redeem securities prior to maturity and will therefore not recognize the losses from a pre-maturity sale. Instead, the City will report changes in market value as unrealized losses as required by the PFIA and current accounting standards. As the security approaches maturity, the unrealized loss will diminish, and at maturity the City will receive the full par value of the security.

Investment Holdings
September 30, 2023

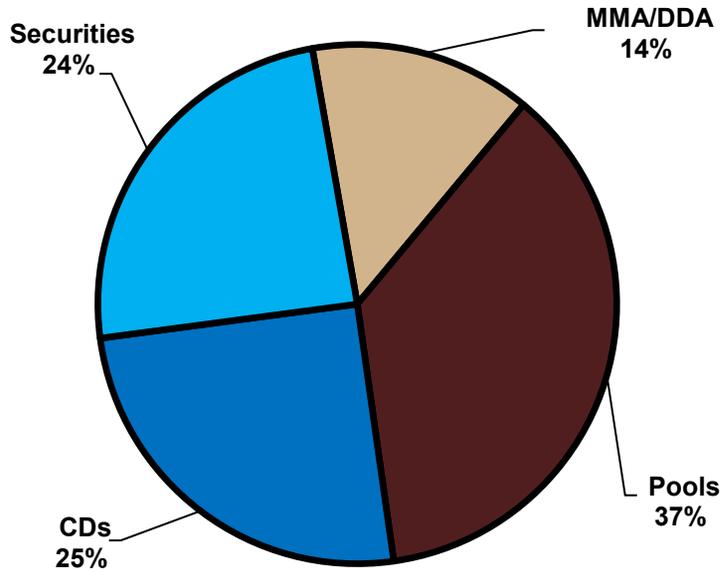
Description	Ratings	Coupon/ Discount	Maturity Date	Settlement Date	Par Value	Book Value	Market Price	Market Value	Life (Days)	Yield
American National Bank MMA		0.11%	10/01/23	09/30/23	\$ 2,284,149	\$ 2,284,149	1.00	\$ 2,284,149	1	0.11%
American Nat'l Bank of TX MMA #2		5.12%	10/01/23	09/30/23	1,142,982	1,142,982	1.00	1,142,982	1	5.12%
InterBank MMA		5.80%	10/01/23	09/30/23	100,454	100,454	1.00	100,454	1	5.80%
InterBank ICS		5.65%	10/01/23	09/30/23	4,950,742	4,950,742	1.00	4,950,742	1	5.65%
NexBank IntraFi MMA Savings		5.55%	10/01/23	09/30/23	10,569,316	10,569,316	1.00	10,569,316	1	5.55%
TexPool	AAAm	5.32%	10/01/23	09/30/23	5,121,034	5,121,034	1.00	5,121,034	1	5.32%
LOGIC	AAAm	5.52%	10/01/23	09/30/23	45,368,430	45,368,430	1.00	45,368,430	1	5.52%
Treasury Note	Aaa/AA+	0.13%	10/15/23	10/18/21	5,000,000	4,999,452	99.81	4,990,637	15	0.39%
East West Bank CD		5.74%	10/25/23	07/25/23	3,032,251	3,032,251	100.00	3,032,251	25	5.91%
Federal Farm Credit Bank	Aaa/AA+	0.40%	11/09/23	12/15/21	3,500,000	3,498,937	99.48	3,481,739	40	1.17%
East West Bank CD		5.81%	11/20/23	08/18/23	3,021,084	3,021,084	100.00	3,021,084	51	5.98%
East West Bank CD		5.80%	12/15/23	09/15/23	3,050,772	3,050,772	100.00	3,050,772	76	5.97%
Texas Capital Bank CD		4.91%	01/18/24	01/19/23	5,165,960	5,165,960	100.00	5,165,960	110	4.91%
East West Bank CD		5.46%	02/15/24	06/15/23	5,081,428	5,081,428	100.00	5,081,428	138	5.61%
Treasury Note	Aaa/AA+	2.75%	02/15/24	11/17/22	5,000,000	4,966,412	98.99	4,949,609	138	4.60%
Treasury Note	Aaa/AA+	2.38%	02/29/24	01/31/22	5,000,000	5,024,720	98.75	4,937,695	152	1.17%
Treasury Note	Aaa/AA+	0.25%	03/15/24	03/10/22	5,000,000	4,967,915	97.71	4,885,547	167	1.68%
BOK Financial CDARS		4.88%	04/11/24	04/13/23	5,115,606	5,115,606	100.00	5,115,606	194	5.00%
East West Bank CD		5.61%	05/28/24	07/25/23	5,052,528	5,052,528	100.00	5,052,528	241	5.77%
East West Bank CD		5.33%	06/14/24	06/15/23	5,079,474	5,079,474	100.00	5,079,474	258	5.47%
Federal Farm Credit Bank	Aaa/AA+	3.25%	06/17/24	06/17/22	5,000,000	4,993,061	98.50	4,924,772	261	3.45%
Federal National Mortgage Ass'n	Aaa/AA+	1.75%	07/02/24	01/31/22	5,000,000	5,017,614	97.24	4,862,004	276	1.27%
Total Portfolio					\$ 137,636,209	\$ 137,604,320		\$ 137,168,213	76	4.57%

(1) (2)

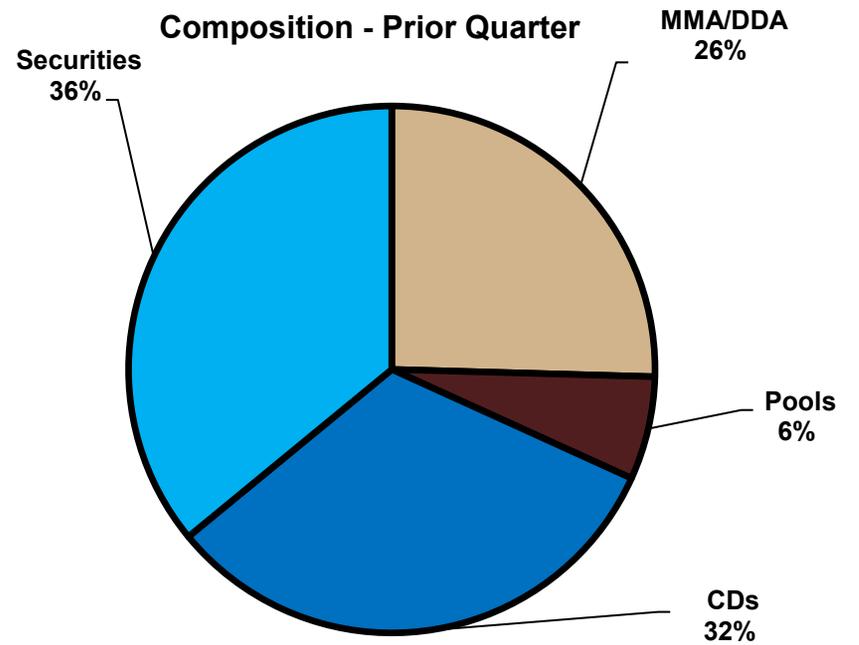
(1) **Weighted average life** - For purposes of calculating weighted average life, overnight bank and pool balances are assumed to have a one day maturity.

(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on Book Value, realized and unrealized gains/losses and investment advisory fees are not included. The yield for the reporting month is used for overnight bank and pool balances.

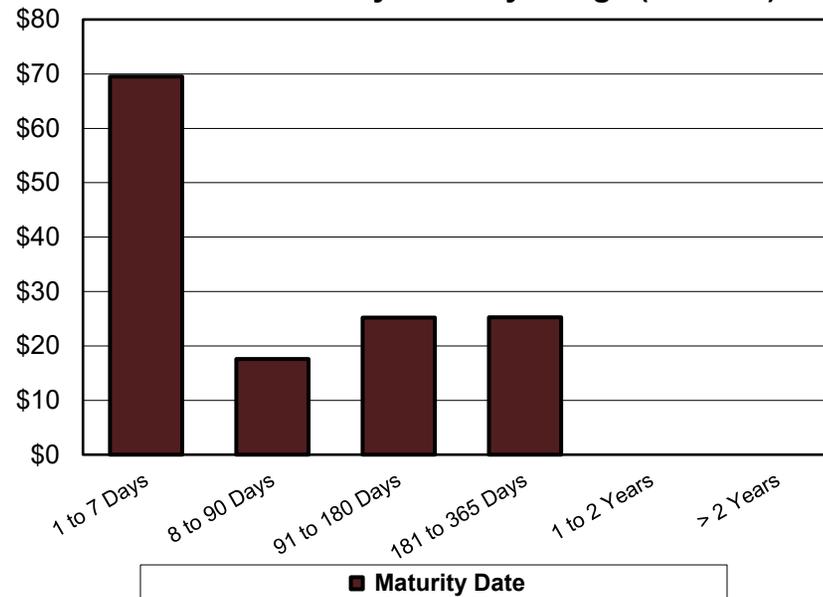
Composition - Current Quarter



Composition - Prior Quarter



Distribution by Maturity Range (Millions)



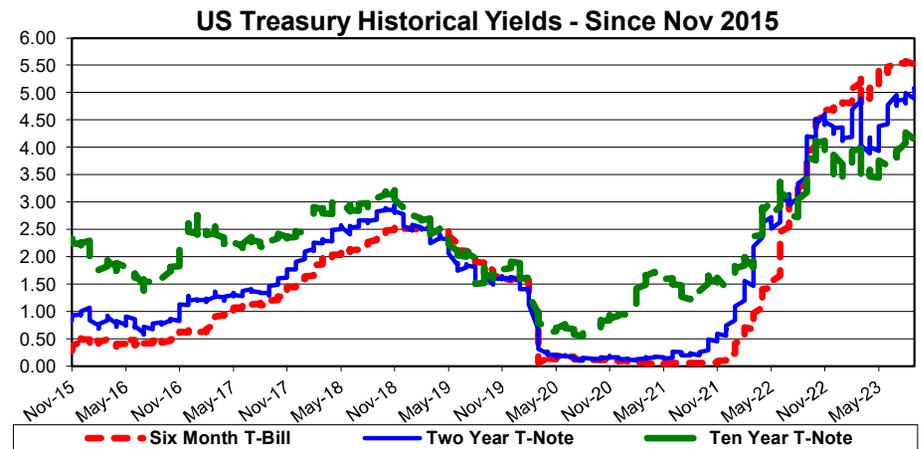
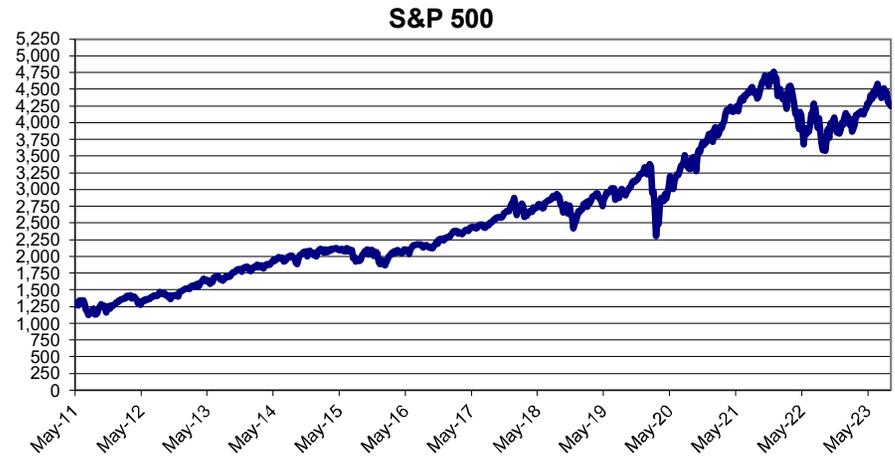
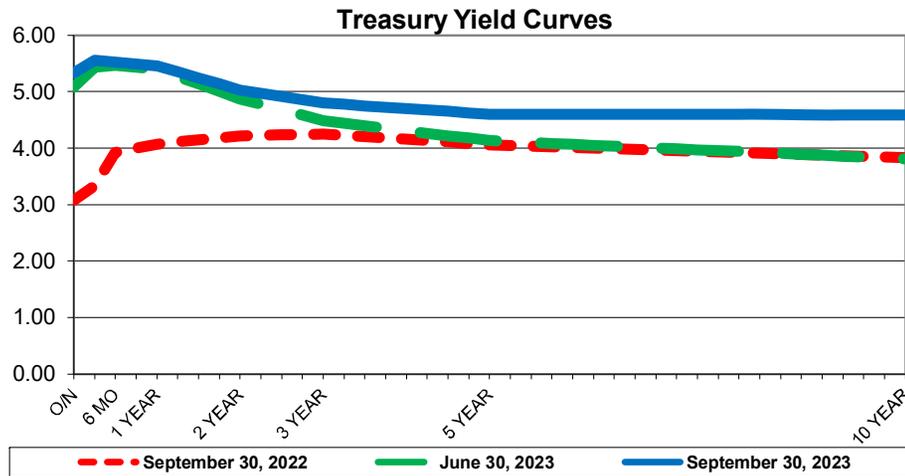
Book and Market Value Comparison

Issuer/Description	Yield	Maturity Date	Book Value 06/30/23	Increases	Decreases	Book Value 09/30/23	Market Value 06/30/23	Change in Market Value	Market Value 09/30/23
American National Bank MMA	0.11%	10/01/23	\$ 1,671,514	\$ 612,635	\$ -	\$ 2,284,149	\$ 1,671,514	\$ 612,635	\$ 2,284,149
American Nat'l Bank of TX MMA #2	5.12%	10/01/23	15,109,047	-	(13,966,064)	1,142,982	15,109,047	(13,966,064)	1,142,982
InterBank MMA	5.80%	10/01/23	-	100,454	-	100,454	-	100,454	100,454
InterBank ICS	5.65%	10/01/23	-	4,950,742	-	4,950,742	-	4,950,742	4,950,742
NexBank IntraFi MMA Savings	5.55%	10/01/23	10,424,787	144,529	-	10,569,316	10,424,787	144,529	10,569,316
TexPool	5.32%	10/01/23	3,364,315	1,756,719	-	5,121,034	3,364,315	1,756,719	5,121,034
LOGIC	5.52%	10/01/23	3,414,679	41,953,751	-	45,368,430	3,414,679	41,953,751	45,368,430
East West Bank CD	3.01%	07/18/23	5,145,563	-	(5,145,563)	-	5,145,563	(5,145,563)	-
Federal Farm Credit Bank	0.55%	07/24/23	4,999,678	-	(4,999,678)	-	4,984,889	(4,984,889)	-
East West Bank CD	3.32%	08/18/23	6,176,066	-	(6,176,066)	-	6,176,066	(6,176,066)	-
East West Bank CD	5.81%	09/15/23	3,007,439	-	(3,007,439)	-	3,007,439	(3,007,439)	-
Treasury Note	0.39%	10/15/23	4,996,091	3,361	-	4,999,452	4,927,734	62,902	4,990,637
East West Bank CD	5.91%	10/25/23	-	3,032,251	-	3,032,251	-	3,032,251	3,032,251
Federal Farm Credit Bank	1.17%	11/09/23	3,496,453	2,484	-	3,498,937	3,438,784	42,955	3,481,739
East West Bank CD	5.98%	11/20/23	-	3,021,084	-	3,021,084	-	3,021,084	3,021,084
East West Bank CD	5.97%	12/15/23	-	3,050,772	-	3,050,772	-	3,050,772	3,050,772
Texas Capital Bank CD	4.91%	01/18/24	5,102,489	63,471	-	5,165,960	5,102,489	63,471	5,165,960
East West Bank CD	5.61%	02/15/24	5,011,981	69,447	-	5,081,428	5,011,981	69,447	5,081,428
Treasury Note	4.60%	02/15/24	4,944,020	22,392	-	4,966,412	4,918,359	31,250	4,949,609
Treasury Note	1.17%	02/29/24	5,039,682	-	(14,962)	5,024,720	4,900,781	36,914	4,937,695
Treasury Note	1.68%	03/15/24	4,950,239	17,676	-	4,967,915	4,823,242	62,305	4,885,547
BOK Financial CDARS	5.00%	04/11/24	5,053,080	62,525	-	5,115,606	5,053,080	62,525	5,115,606
East West Bank CD	5.77%	05/28/24	-	5,052,528	-	5,052,528	-	5,052,528	5,052,528
East West Bank CD	5.47%	06/14/24	5,011,695	67,779	-	5,079,474	5,011,695	67,779	5,079,474
Federal Farm Credit Bank	3.45%	06/17/24	4,990,613	2,449	-	4,993,061	4,898,285	26,487	4,924,772
Federal National Mortgage Ass'n	1.27%	07/02/24	5,023,534	-	(5,920)	5,017,614	4,821,544	40,459	4,862,004
TOTAL / AVERAGE	4.57%		\$ 106,932,963	\$ 63,987,049	\$ (33,315,691)	\$ 137,604,320	\$ 106,206,274	\$ 30,961,939	\$ 137,168,213

Economic Overview

9/30/2023

The Federal Open Market Committee (FOMC) maintained the Fed Funds target range 0.25% to 5.25% - 5.50% (Effective Fed Funds are trading +/-5.33%). A pause is projected at least until the September 19-20 meeting, with any future actions data-dependent. Second Quarter 2023 GDP posted 2.1%. September Non-Farm Payroll surged up 336k new jobs, above the 170k projection. The S&P Stock Index continued to slide below 4,300. The yield curve drifted higher on the long end. Crude Oil traded +/- \$85 per barrel. Inflation drifted lower but still over the FOMC 2% target (Core PCE +/-3.9% and CPI +/-3.7%). The slowing China and German economies, Ukrainian/Russian and Israeli/Hamas conflicts continue to weight on future outlooks.



Annual Comparison of Portfolio Performance

FYE Results by Investment Category:

City Funds	September 30, 2022			September 30, 2023		
	Asset Type	Book Value	Market Value	Ave. Yield	Book Value	Market Value
Demand Deposit Account/Money Market Account	\$ 15,152,058	\$ 15,152,058	2.07%	\$ 19,047,644	\$ 19,047,644	4.90%
Pools/Money Market Fund	43,491,966	43,491,966	2.46%	50,489,464	50,489,464	5.50%
Securities	59,947,625	58,495,864	1.24%	33,468,111	33,032,003	1.99%
Certificates of Deposit	21,103,598	21,103,598	2.02%	34,599,102	34,599,102	5.51%
TOTALS	\$ 139,695,248	\$ 138,243,486		\$ 137,604,320	\$ 137,168,213	
Fourth Quarter-End Yield			1.83%			4.57%
Average Quarter-End Yields (1):			2022			2023
Burleson			0.89%			3.56%
Rolling Three Month Treasury			1.06%			4.95%
Rolling Six Month Treasury			1.01%			4.77%
TexPool			0.90%			4.74%
Fiscal year-to-date Interest Income	\$ 881,310	(Approximate)		\$ 4,022,560	(Approximate)	

(1) Average Quarterly Yield calculated using quarter-end report average yield and adjusted book value.

SECTION 04

Strategic Plan Update

City of Burleson
Quarterly Report
September 2023

4

Strategic Focus Area

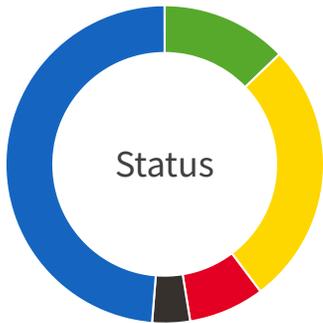
17

Goal

78

Work Plan Task

Overall Summary



	%
On Track	12.82
Some Disruption	26.92
Major Disruption	7.69
Discontinued	3.85
Completed	48.72



Report Legend



Priority



No Update



Overdue

Strategic Focus Area 1

Progress 90%



High-Performing City Organization Providing Exceptional, People Focused Services

Owner: DeAnna Phillips

Goal: 4

Work Plan Task: 19

	%	#
Some Disruption	21.05	4
Major Disruption	5.26	1
Discontinued	5.26	1
Completed	68.42	13

Goal 1.1

Progress 72%



Develop a high-performance and diverse workforce by attracting and retaining the very best employees; providing a competitive salary and benefits package; maximizing employee training and educational opportunities.

Owner: DeAnna Phillips

Work Plan Task: 4

	%	#
Major Disruption	25.0	1
Discontinued	25.0	1
Completed	50.0	2

Work Plan Task 1.1.1

Ongoing - Sep 30, 2023

Completed

Progress 100%

Continue to ensure competitive compensation and benefits across the city by benchmarking against peer cities, evaluating city compensation plan ranges and adjustments, cost of living adjustments, and performance-based merits (Department: Human Resources)

*This was determined to be a **High Priority** by city council during strategic planning*

Owner: DeAnna Phillips

Update provided by DeAnna Phillips on Nov 16, 2023 21:27:47

Implemented an enhanced Public Safety Step Plan and hiring incentives for Fire, Police, and Public Safety Communications. Regraded applicable general government positions with targeted market adjustments, and improved benefits.

Work Plan Task 1.1.2



Sep 21, 2021 - Dec 31, 2022

Major Disruption

Progress 15%

Continue researching and developing community partnerships to discuss diversity and offer suggestions for inclusion within the city (Department: City Secretary's Office)

Owner: DeAnna Phillips

Update provided by DeAnna Phillips on Nov 20, 2023 20:16:39

Work on direct connect is underway, and staff has identified some entities as potential partners. Discussions will begin in February.

Work Plan Task 1.1.3

Ongoing - Mar 31, 2023

Discontinued

Implement a direct clinic model for the city employee's health benefit plan that will provide a timely health care option and provide cost savings for both employees and the city's healthcare plan (Department: Human Resources)

Owner: DeAnna Phillips

Update provided by DeAnna Phillips on Nov 20, 2023 20:45:35

Not financially feasible at this time. Looking for alternatives to a clinic as a means to control medical plan costs.

Work Plan Task 1.1.4

Update provided by DeAnna Phillips on Nov 20, 2023 20:41:04

Ongoing - Sep 30, 2023

Completed

Progress 100%

Completing pre-implementation phase of this project with anticipation of rollout in first quarter FY24

Continue development of community partnerships to discuss diversity and offer suggestions of inclusion within the police department (Department: Police)

Owner: DeAnna Phillips

Goal 1.2

Progress 90%

Continue to improve the efficiency and productivity of operations through the use of technology, innovation, teamwork and continual business process improvement.

Owner: DeAnna Phillips



	%	#
Some Disruption	33.33	2
Completed	66.67	4

Work Plan Task: 6

Work Plan Task 1.2.1

Update provided by DeAnna Phillips on Nov 16, 2023 21:19:48

Sep 21, 2021 - Sep 30, 2023

Completed

Progress 100%

A final ten projects for FY22-23 were completed and have been uploaded into the new lean government website/dashboard for reporting. A reimagined lean government program is being developed for more projects in FY23-24.

Continue Lean Government program, which assesses operational performance and makes specific recommendations on how to improve projects linked directly to the city's strategic plan (Department: Customer Service)

Owner: DeAnna Phillips

Work Plan Task 1.2.2

Update provided by DeAnna Phillips on Nov 16, 2023 21:20:01

Ongoing - Mar 31, 2023

Completed

Progress 100%

The Citywide KPI website launched with more than 60 separate dynamic performance metrics tracked and benchmarked across 15 departments and divisions. Further development of in-depth performance metric dashboards and task-specific strategic goals are in the works for FY23-24.

Develop departmental key performance indicators (KPIs) and performance measurement data that can be used to understand operational effectiveness and guide decision making (Department: Customer Service)

Owner: DeAnna Phillips

Work Plan Task 1.2.3



Update provided by DeAnna Phillips on Nov 16, 2023 21:27:01

Ongoing - Jun 30, 2023

Some Disruption

Progress 90%

Staff is awaiting the completion of the Service Center Data Center to install the last Artic Wolf Sensor. BTX-IT is waiting for AT&T to come onsite and move their equipment, which will allow the construction company to complete the room's construction.

Perform cyber security threat assessment and implement necessary protocols to improve the city's cyber security posture (Department: Information Technology)

Owner: DeAnna Phillips

Work Plan Task 1.2.4



Update provided by DeAnna Phillips on Nov 16, 2023 21:27:22

Ongoing - Jun 30, 2023

Some Disruption

Progress 50%

AT&T has completed the installs at each of our sites. The next steps are for BTX-IT to install the networking components and cut over from the current configuration. Once the cutover is complete, we will cancel the Spectrum Service and initiate the credits process with AT&T since the installation timeline wasn't met.

Improve network infrastructure to ensure capabilities for software as a service application and improve data redundancies (Information Technology)

Owner: DeAnna Phillips

Work Plan Task 1.2.5

Update provided by DeAnna Phillips on Jun 20, 2023 20:07:31

Ongoing - Mar 31, 2023 **Completed** Progress 100%

Tyler Munis is operational, including P-card reconciliation. Project complete.

Leverage technology to improve the city's credit card process to increase staff efficiency, improve the reconciliation process and strengthen internal controls (Department: Legal and Purchasing)

Owner: DeAnna Phillips

Work Plan Task 1.2.6

Update provided by DeAnna Phillips on Jun 20, 2023 20:01:32

Ongoing - Sep 30, 2023 **Completed** Progress 100%

Vendor selected; contract negotiations and hardware selection completed; contract executed.

Identify a vendor to implement new computer-aided dispatch and records management system to improve efficiency and public safety response services (Department: Public Safety Communications)

Owner: DeAnna Phillips

Goal 1.3 **Progress 100%**



Deliver high-quality service and communications to external and internal customers by providing outstanding customer experience, communication and community engagement; regularly seeking feedback from citizens and employees through surveys, public forums and other outreach methods; and offering convenient methods for conducting business and communicating with the city.

	%	#
Completed	100.0	4

Owner: DeAnna Phillips

Work Plan Task: 4

Work Plan Task 1.3.1

Update provided by DeAnna Phillips on Nov 16, 2023 21:18:01

Ongoing - Sep 30, 2023 **Completed** Progress 100%

Staff continues to evaluate metrics on marketing campaigns and works to adjust information to reach the largest audience.

Continually assess communications and engagement resources, processes, strategies and materials to seek ways to increase community stakeholder awareness and engagement (Department: Community Service)

This was determined to be a High Priority by city council during strategic planning

Owner: DeAnna Phillips

Work Plan Task 1.3.2

Update provided by DeAnna Phillips on Aug 15, 2023 15:58:15

Ongoing - Dec 31, 2022 **Completed** Progress 100%

Citywide 311 system operations are live as of 03/13/23. Continued marketing for awareness, satisfaction ratings for feedback, and interdepartmental quality assurance meetings are ongoing.

Complete development and launch new city-wide 311 call center division supported by robust customer relationship management software (Department: Customer Service)

This was determined to be a High Priority by city council during strategic planning

Owner: DeAnna Phillips

Work Plan Task 1.3.3

Update provided by DeAnna Phillips on Aug 15, 2023 15:54:57

Ongoing - Sep 30, 2023

Completed

Progress 100%

Develop communication tools to provide the public with updates on the status of the 2022 Bond Program Implementation (Department: Community Services-Marketing and Communications)

Owner: DeAnna Phillips

Individual bond projects on the 2022 bond website are updated monthly with a timeline showing whether the project is in planning, design, construction, or completed. Social media posts are made monthly with updated information. The information is also shared in the city's monthly newsletter.

Work Plan Task 1.3.4

Update provided by DeAnna Phillips on Feb 23, 2023 22:11:04

Ongoing - Mar 31, 2023

Completed

Progress 100%

Implement a citizen self-service portal to allow online inspection scheduling, online permit requests and online payment options (Department: Development Services)

Owner: DeAnna Phillips

eTRAKIT went live to the public in November 2022.

Goal 1.4

Progress 94%

Be a responsible steward of the city's financial resources by providing rates and fees that represent a strong value to our citizens; providing timely, accurate and transparent financial reporting; and utilizing long-range planning.

Owner: DeAnna Phillips



Category	%	#
Some Disruption	40.0	2
Completed	60.0	3

Work Plan Task: 5

Work Plan Task 1.4.1



Update provided by DeAnna Phillips on Nov 16, 2023 21:22:30

Ongoing - Sep 30, 2023

Some Disruption

Progress 80%

Develop a list of surplus city-owned property and provide the city council with options for potential sales of tracts (Department: Economic Development)

This was determined to be a Top Priority by city council during strategic planning

Owner: DeAnna Phillips

All identified parcels have been sold except one location, which is still being marketed.

Work Plan Task 1.4.2



Update provided by DeAnna Phillips on Nov 16, 2023 21:24:20

Ongoing - Sep 30, 2023

Some Disruption

Progress 90%

Continue implementation of the American Rescue Plan Act (ARPA) funding plan and reassess utilization of funds as needed (Finance)

Owner: DeAnna Phillips

Fourth quarter data is in the process of being submitted for compliance.

Work Plan Task 1.4.3

Update provided by DeAnna Phillips on Nov 20, 2023 20:44:39

Ongoing - Mar 31, 2023

Completed

Progress 100%

Updated debt policy reviewed by Council 06/20 and the ordinance was approved by Council in July 2023.

Review investment and debt policy and provide recommendations for improvement (Department: Finance)

This was determined to be a Top Priority by city council during strategic planning

Owner: DeAnna Phillips

Work Plan Task 1.4.4

Update provided by DeAnna Phillips on Jun 20, 2023 19:44:43

Ongoing - Mar 31, 2023

Completed

Progress 100%

Presented to Finance and Internal Service Committee on March 13, 2023. Staff will present to Council in June/July 2023.

Review city financial policies and provide recommendations for improvement (Department: Finance)

This was determined to be a Top Priority by city council during strategic planning

Owner: DeAnna Phillips

Work Plan Task 1.4.5

Update provided by DeAnna Phillips on Jun 20, 2023 19:45:13

Ongoing - Dec 31, 2022

Completed

Progress 100%

The ERP system went live April 3, 2023.

Begin implementation of city-wide enterprise resource planning (ERP) replacement to integrate data and processes from multiple city departments and consolidate them into one system to provide a more user-friendly and efficient way for the city to conduct business (Department: Finance)

Owner: DeAnna Phillips

Strategic Focus Area 2

Progress 82%



Dynamic & Preferred City through Managed Growth

Owner: DeAnna Phillips

Goal: 5

Work Plan Task: 22

Goal 2.1

Progress 94%



Attract and retain top-tier businesses to promote high-quality economic development by expanding and diversifying the tax base; and creating jobs that allow our residents to work where they live.

Owner: DeAnna Phillips

Work Plan Task: 4

Work Plan Task 2.1.1

Sep 21, 2021 - Sep 30, 2023

Completed

Progress 100%

Update provided by DeAnna Phillips on Nov 16, 2023 21:23:06

An agreement was approved for a new retail center on 174. We are continuing to look for opportunities across the city.

Consider revisions and updates to the city's economic development plan, which focuses on major retail, commercial and industrial corridors across the city (Department: Economic Development)

This was determined to be a Top Priority by city council during strategic planning

Owner: DeAnna Phillips

Work Plan Task 2.1.2

Ongoing - Jun 30, 2023

Completed

Progress 100%

Update provided by DeAnna Phillips on Jun 20, 2023 19:41:56

Construction is underway .

Begin development of the Hooper Business Park in Chisholm Summit (Department: Economic Development)

This was determined to be a High Priority by city council during strategic planning

Owner: DeAnna Phillips

Work Plan Task 2.1.3



Ongoing - Sep 30, 2023

Some Disruption

Progress 75%

Update provided by DeAnna Phillips on Nov 16, 2023 21:23:26

Staff is awaiting goals and strategy from the new council at the fall retreat to discuss future options.

Consider options to create a new industrial park in an effort to diversify the city's tax base and provide a more resilient local economy (Department: Economic Development)

Owner: DeAnna Phillips

Work Plan Task 2.1.4

Ongoing - Sep 30, 2023

Completed

Progress 100%

Update provided by DeAnna Phillips on Nov 20, 2023 20:43:20

Staff is continuing to work with the development community to attract new users.

Continue efforts to attract new-to-market retail establishments (Department: Economic Development)

Owner: DeAnna Phillips

Goal 2.2 Progress 85%

● On Track	25.0	1
● Some Disruption	50.0	2
● Completed	25.0	1

Promote sustainable residential and commercial development through strategic and long-term planning; providing a business-friendly environment; continuing efficient development review process; and enhancing partnerships with the development community.

Owner: DeAnna Phillips

Work Plan Task: 4

Work Plan Task 2.2.1

Update provided by DeAnna Phillips on Nov 16, 2023 21:15:11

The developer has not submitted an annexation petition for Area B, which is slated for December 31, 2023.

Ongoing - Sep 30, 2023 Some Disruption Progress 75%

Complete voluntary annexation process and begin required infrastructure of Chisholm Summit Development (Department: City Manager's Office)

This was determined to be a Top Priority by city council during strategic planning

Owner: DeAnna Phillips

Work Plan Task 2.2.2

Update provided by DeAnna Phillips on Nov 16, 2023 21:35:22

Staff and consultants continue to work on the draft manual update. City Council adoption is now anticipated in the 2nd quarter of FY24.

Ongoing - Sep 30, 2023 On Track Progress 75%

Complete revisions to the Subdivision Design Manual, which details requirements associated with construction of new subdivisions within the city (Department: Public Works)

This was determined to be a Top Priority by city council during strategic planning

Owner: DeAnna Phillips

Work Plan Task 2.2.3

Update provided by DeAnna Phillips on Nov 16, 2023 21:20:42

Staff is targeting an early 2024 presentation that involves broader changes to the City's zoning ordinance.

Ongoing - Mar 31, 2023 Some Disruption Progress 90%

Complete update to Zoning Ordinance, which ensures new development aligns with the strategic vision of the city (Department: Development Services)

This was determined to be a Top Priority by city council during strategic planning

Owner: DeAnna Phillips

Work Plan Task 2.2.4

Update provided by DeAnna Phillips on Aug 15, 2023 16:01:32

City Council approved the Performance agreement at the June 7th Council meeting for a new trade school in Craftmasters.

Ongoing - Sep 30, 2023 Completed Progress 100%

Pursue the development of a new trade school within the city limits to provide training opportunities for skilled labor positions (Department: Economic Development)

This was determined to be a Top Priority by city council during strategic planning

Owner: DeAnna Phillips

Goal 2.3 Progress 91%

● On Track	25.0	1
● Some Disruption	50.0	2
● Completed	25.0	1

Enhance connectivity and improve mobility by focusing on key street improvements and expanding capacity of existing transportation network, particularly within the SH 174 Corridor and the western portion of our city; improving roadway, bicycle and pedestrian infrastructure, and coordinating with Regional, State and Federal transportation partners for funding and support.

Owner: DeAnna Phillips

Work Plan Task: 4

Work Plan Task 2.3.1

Update provided by DeAnna Phillips on Nov 16, 2023 21:35:43

The draft Mobility Plan has been presented to the City Council and is scheduled to be adopted in November 2023.

Sep 21, 2021 - Jun 30, 2023 On Track Progress 95%

Develop a pedestrian mobility plan to enhance connectivity to parks, sidewalks and schools (Department: Public Works)

This was determined to be a High Priority by city council during strategic planning

Owner: DeAnna Phillips

Work Plan Task 2.3.2

Update provided by DeAnna Phillips on Nov 16, 2023 21:36:12

The consultant is on schedule to submit 90% of the Civil Construction Plans for the full section of Elk to Wicker Hill by November 2023 to TxDOT for review. The final design is anticipated in Spring 2024, with a TxDOT letting date in June 2025 after utility conflicts are relocated.

Ongoing - Sep 30, 2023 Some Disruption Progress 80%

Coordinate with the Texas Department of Transportation (TXDOT) to finalize State Highway 174 Widening design and develop a construction schedule (Department: Public Works)

This was determined to be a High Priority by city council during strategic planning

Owner: DeAnna Phillips

Work Plan Task 2.3.3

Update provided by DeAnna Phillips on Jun 20, 2023 19:39:52

Staff worked diligently with an applicant to get a zoning change request approved for 35 acres within the TOD that limits density to 12 units per acre, instead of the allowed 24+ units per acre. Economic Development staff worked to get a City of Burleson's land acquisition finalized for future municipal facilities so that the residential density in the TOD will be further reduced.

Ongoing - Sep 30, 2023 Completed Progress 100%

Develop alternative development vision and action plans to reduce residential density in the Transit Oriented Development (TOD) area (Department: Development Services)

This was determined to be a Top Priority by city council during strategic planning

Owner: DeAnna Phillips

Work Plan Task 2.3.4

Update provided by DeAnna Phillips on Nov 16, 2023 21:36:34

The project is being re-packaged for new procurement in December 2023, with Council action anticipated in the 2nd quarter of FY24.

Ongoing - Sep 30, 2023 Some Disruption Progress 90%

Begin implementation of Automated Traffic Management System as approved in the 2022 bond program (Department: Public Works)

Owner: DeAnna Phillips

Goal 2.4 Progress 73%



	%	#
● On Track	16.67	1
● Some Disruption	50.0	3
● Major Disruption	16.67	1
● Completed	16.67	1

Implement the city's Capital Improvement Program to improve the quality of life for residents through the completion of projects identified in the city's master plans.

Owner: DeAnna Phillips

Work Plan Task: 6

Work Plan Task 2.4.1

Update provided by DeAnna Phillips on Nov 16, 2023 21:37:31

The project is being re-packaged for new procurement in December 2023 with Council action anticipated in the 2nd quarter of FY24.

Ongoing - Mar 31, 2023 Some Disruption Progress 90%

Finalize design and begin construction of Intelligent Traffic System (ITS) and Traffic Management Center (TMC), allowing the city to control signal timing along SH174 (Department: Public Works)

Owner: DeAnna Phillips

Work Plan Task 2.4.2

Update provided by DeAnna Phillips on Nov 16, 2023 21:37:54

Dobson and Bufford streets have been completed. The majority of Commerce has been completed, except for the section within the Union Pacific Railroad easement. Railroad permitting is pending.

Ongoing - Sep 30, 2023 Some Disruption Progress 50%

Finalize design and complete construction to improve the condition of multiple residential streets throughout the city (Department: Public Works)

Owner: DeAnna Phillips

Work Plan Task 2.4.3

Update provided by DeAnna Phillips on Nov 16, 2023 21:38:32

90% of construction plans are in review. Property acquisitions on the final parcels are in progress. Once complete, utility relocations can begin, followed by construction bidding anticipated in the 2nd quarter of FY24.

Ongoing - Mar 31, 2023 Some Disruption Progress 90%

Finalize design for bridge connecting Alsbury Boulevard to CR1020 (Department: Public Works)

Owner: DeAnna Phillips

Work Plan Task 2.4.4

Update provided by DeAnna Phillips on Nov 16, 2023 21:38:51

Selection announcements for TxDOT's Transportation Alternatives Grant are anticipated in late October 2023. If the City's application is selected, the grant will leverage up to \$3m in City funding to complete up to \$15m in projects, including completing the 10-mile loop and several short and mid-term sidewalk projects that connect to the 10-mile loop.

Ongoing - Sep 30, 2023 Major Disruption Progress 10%

Finalize design and complete construction of various sidewalk segments, with a focus on improving pedestrian connectivity throughout the city (Department: Public Works)

Owner: DeAnna Phillips

Work Plan Task 2.4.5

Update provided by DeAnna Phillips on Nov 16, 2023 21:39:23

The signal modifications are complete. TxDOT is scheduling the corresponding pavement striping and anticipates completion in winter 2023.

Ongoing - Sep 30, 2023 On Track Progress 95%

Design and construct additional left turn lane and new traffic signal to enhance traffic conditions at Lakewood and SH174 (Department: Public Works)

Owner: DeAnna Phillips

Work Plan Task 2.4.6

Update provided by DeAnna Phillips on Aug 15, 2023 16:17:35

Ongoing - Mar 31, 2023 **Completed** Progress 100%

Environmental and Schematic Design underway.

Approved design contract for Alsbury Boulevard extension to Lakewood Drive (Department: Public Works)

Owner: DeAnna Phillips

Goal 2.5 **Progress 71%**

Develop and maintain facilities and utility services that meet the needs of the community through strategic planning, long-term planning and best practices.



	%	#
● On Track	50.0	2
● Major Disruption	50.0	2

Owner: DeAnna Phillips

Work Plan Task: 4

Work Plan Task 2.5.1

Update provided by DeAnna Phillips on Nov 16, 2023 21:40:00

Ongoing - Sep 30, 2023 **On Track** Progress 95%

An amendment to the Wholesale Water Agreement with the City of Fort Worth is anticipated to be presented for Burleson City Council consideration in December 2023.

Continue working with the City of Fort Worth to develop an agreement that addresses future water supply needs for the City of Burleson, establishes the capacity of all water lines currently serving the city and outlines terms for the purchase of any future additional needed capacity (Department: Public Works)

Owner: DeAnna Phillips

Work Plan Task 2.5.2

Update provided by DeAnna Phillips on Aug 15, 2023 16:18:13

Ongoing - Dec 31, 2022 **Major Disruption** Progress 90%

Master Plan is complete. CIPAC has completed its recommendations, and both will be presented to City Council in the fourth quarter.

Update the Water and Sewer Master Plan to identify options to expand services to the western portion of the city (Department: Public Works)

Owner: DeAnna Phillips

Work Plan Task 2.5.3

Update provided by DeAnna Phillips on Nov 16, 2023 21:40:32

Ongoing - Sep 30, 2023 **Major Disruption** Progress 10%

The adopted F24 budget includes funding for a facility masterplan, and the project is anticipated to begin in the 2nd quarter of FY24.

Develop an assessment of city facilities and outline future improvement and spacing needs (Department: Public Works)

This was determined to be a Top Priority by city council during strategic planning

Owner: DeAnna Phillips

Work Plan Task 2.5.4 

Ongoing - Jun 30, 2023 On Track Progress 90%

Finalize design for proposed city hall renovation and initiate construction improvements (Department: Public Works)

Owner: DeAnna Phillips

Update provided by DeAnna Phillips on Nov 16, 2023 21:40:50

Council provided direction on the renovation project scope and budget for October 2023. Design and implementation are anticipated to begin in the 2nd quarter of FY24, with completion in the first quarter of FY25.

Strategic Focus Area 3

Progress 84%



Beautiful, Safe & Vibrant Community

Owner: DeAnna Phillips

Goal: 5

Work Plan Task: 23

Goal 3.1

Progress 48%



Encourage a clean and healthy community through the promotion of positive behaviors, sustainable practices, outreach programs and city services.

Owner: DeAnna Phillips

Work Plan Task: 4

Work Plan Task 3.1.1

Ongoing - Sep 30, 2023

Discontinued

Consider options and partnerships for the placement of digital signs in the community (Department: City Manager's Office)

Owner: DeAnna Phillips

Update provided by DeAnna Phillips on Jun 20, 2023 19:33:10

Staff presented digital sign options to council on August 15, 2022. Ultimately, the decision was made not to move forward.

Work Plan Task 3.1.2



Ongoing - Jun 30, 2023

Major Disruption

Progress 25%

Develop a Façade Improvement Program to incentivize the redevelopment of commercial districts (Department: Development Services)

Owner: DeAnna Phillips

Update provided by DeAnna Phillips on Nov 16, 2023 21:21:36

Planning staff was directed to investigate the possibility of utilizing funding via the City's HOME program to jumpstart the Façade program. Additionally, the City Manager directed Planning staff to strengthen the proposed eligibility requirement to restrict undesirable land uses from utilizing the program.

Work Plan Task 3.1.3

Ongoing - Jun 30, 2023

Completed

Progress 100%

Update and increase participation in the Adopt-A-Spot program to enhance community beautification (Department: Neighborhood Services-Environmental Services Division)

Owner: DeAnna Phillips

Update provided by DeAnna Phillips on Feb 23, 2023 22:19:22

Three areas have been adopted. Greenridge Dr, SW Johnson Ave, and a drainage area between McAlister and Alsbury. 4 other contracts are in process. Our partners are simply Maid Solutions, Bursleson Collegiate High School NHS, and Saint Ann's Youth. In process are Nation Charity League, Jack Taylor Elementary, Kerr "Make a Difference Club," and Rio Brazos Master Naturalists.

Work Plan Task 3.1.4



Ongoing - Mar 31, 2023

Major Disruption

Progress 20%

Develop partnerships and incentives to increase urban canopy throughout the city (Department: Neighborhood Services-Environmental Services Division)

Owner: DeAnna Phillips

Update provided by DeAnna Phillips on Nov 16, 2023 21:28:46

In partnering with KBB, city staff is assessing the community impact, expansion of the project, how to involve the project throughout the community in 2024.

Goal 3.2 Progress 71%



Encourage placemaking and a sense of belonging in our neighborhoods, parks and key commercial districts by focusing on long-range planning, comprehensive elements and public art.

	%	#
● On Track	50.0	2
● Some Disruption	50.0	2

Owner: DeAnna Phillips

Work Plan Task: 4

Work Plan Task 3.2.1

Update provided by DeAnna Phillips on Nov 16, 2023 21:29:54

Ongoing - Dec 31, 2022 Some Disruption Progress 50%

Public art has reviewed the scope to issue an RFQ to select a consultant for a master plan.

Develop a policy and funding plan to continue and enhance public art within the community (Department: Parks and Recreation)

Owner: DeAnna Phillips

Work Plan Task 3.2.2

Update provided by DeAnna Phillips on Nov 16, 2023 21:15:57

Ongoing - Mar 31, 2023 Some Disruption Progress 75%

Staff has received direction from the Council and contracted a firm to conduct a hotel/conference center study that is currently underway.

Coordinate with development partners to create a vision for the Hidden Creek corridor and outline possible options (Department: City Manager's Office)

This was determined to be a Top Priority by city council during strategic planning

Owner: DeAnna Phillips

Work Plan Task 3.2.3

Update provided by DeAnna Phillips on Nov 16, 2023 21:30:45

Ongoing - Sep 30, 2023 On Track Progress 85%

Property has been purchased and staff is currently preparing a scope to interview consultants to site plan the project.

Identify location and amenities to establish a community park (Department: Parks and Recreation)

Owner: DeAnna Phillips

Work Plan Task 3.2.4

Update provided by DeAnna Phillips on Nov 16, 2023 21:31:03

Ongoing - Mar 31, 2023 On Track Progress 75%

Property has been purchased and staff is currently preparing a scope to interview consultants to site plan the project.

Identify potential options for the renovation or relocation of existing softball practice fields located on Hidden Creek Parkway (Department: Parks and Recreation)

Owner: DeAnna Phillips

Goal 3.3 Progress 95%



Enhance emergency response services provided to the community, including emergency medical, police, fire and public dispatch services.

	%	#
● On Track	33.33	2
● Completed	66.67	4

Owner: DeAnna Phillips

Work Plan Task: 6

Work Plan Task 3.3.1



Update provided by DeAnna Phillips on Aug 15, 2023 16:03:13

Credentialing of all EMS personnel is in the final stages. EMS application is submitted. Supplies are on order for ambulances, which are expected to arrive the third week of August.

Ongoing - Sep 30, 2023

On Track

Progress 80%

Take necessary steps to transition to fire-based emergency medical services (Department: Fire)

This was determined to be a High Priority by city council during strategic planning

Owner: DeAnna Phillips

Work Plan Task 3.3.2

Update provided by DeAnna Phillips on Feb 23, 2023 22:22:53

Matrix completed the study and presented results to Council on January 18, 2023.

Ongoing - Dec 31, 2022

Completed

Progress 100%

Complete staff analysis for police department to determine personnel and facility needs and begin implementation of recommendations (Department: Police)

Owner: DeAnna Phillips

Work Plan Task 3.3.3

Update provided by DeAnna Phillips on Feb 23, 2023 22:23:14

Contract was presented to Council on January 18, 2023 to enter into agreement.

Ongoing - Dec 31, 2022

Completed

Progress 100%

Select architect and begin design of police department facility expansion (Department: Police)

This was determined to be a High Priority by city council during strategic planning

Owner: DeAnna Phillips

Work Plan Task 3.3.4

Update provided by DeAnna Phillips on Jun 20, 2023 19:46:22

Joe Laster, Emergency Manager (EM), has identified 24 vital staff members to serve in critical positions when the EOC is activated. Further, EM is working with these staff members to ensure they have the proper compliance training to fill in these vital roles.

Ongoing - Jun 30, 2023

Completed

Progress 100%

Enhance efforts to ensure the community is prepared for emergencies (Department: Fire - Emergency Management)

Owner: DeAnna Phillips

Work Plan Task 3.3.5

Update provided by DeAnna Phillips on Nov 16, 2023 21:34:29

Completed; go-live 9/29/2023.

Ongoing - Sep 30, 2023

Completed

Progress 100%

Partner with fire department and medical director to establish emergency medical dispatch (EMD) protocols (Department: Public Safety Communications)

Owner: DeAnna Phillips

Work Plan Task 3.3.6



Update provided by DeAnna Phillips on Nov 16, 2023 21:34:46

Application submitted to TCOLE; awaiting scheduling of site visit.

Ongoing - Sep 30, 2023

On Track

Progress 90%

Obtain Texas Commission on Law Enforcement (TCOLE) Telecommunication Agency credentials (Department: Public Safety Communications)

Owner: DeAnna Phillips

Goal 3.4 Progress 95%



Ensure equipment and personnel needs are being met, including staffing, support and training.

	%	#
● On Track	20.0	1
● Completed	80.0	4

Owner: DeAnna Phillips

Work Plan Task: 5

Work Plan Task 3.4.1



Update provided by DeAnna Phillips on Aug 15, 2023 16:03:38

City Council approved funding that would assist staff in identifying a future fire station site.

Ongoing - Dec 31, 2022 On Track Progress 75%

Establish a location for future fire station #4 to support growth in the western portion of the city (Department: Fire)

This was determined to be a High Priority by city council during strategic planning

Owner: DeAnna Phillips

Work Plan Task 3.4.2

Update provided by DeAnna Phillips on Aug 15, 2023 16:08:25

All SROs are in position, which includes two sergeants and nine officers.

Ongoing - Dec 31, 2022 Completed Progress 100%

Enhance school safety by increasing the number of school resource officers (SRO) to support Burleson ISD's safety plan (Department: Police)

Owner: DeAnna Phillips

Work Plan Task 3.4.3

Update provided by DeAnna Phillips on Aug 15, 2023 16:08:49

The command vehicle is in the final design phase, and the bearcat is nearing the end of production. Patrol staffing allocation has been implemented, with additional staffing and equipment requested through the budget process.

Ongoing - Mar 31, 2023 Completed Progress 100%

Consider staff and equipment needs in accordance with third-party staff analysis (Department: Police)

Owner: DeAnna Phillips

Work Plan Task 3.4.4

Update provided by DeAnna Phillips on Jun 20, 2023 20:00:19

Fire: All newly hired staff have completed fire academy and EMS credentialing. Many of the new Paramedics are serving on the EMS committee and assisting with outside innovative suggestions for the new ambulance transport program.
Public Safety Communications: 6 public safety communication (PSC) specialists have been hired; 2 PSC Specialist vacancies, 1 Supervisor vacancy. New and existing staff will be trained on EMD in July

Ongoing - Mar 31, 2023 Completed Progress 100%

Increase staff in fire and public safety communications to prepare for the transition of emergency medical services (EMS) (Department: Fire/Public Safety Communications)

Owner: DeAnna Phillips

Work Plan Task 3.4.5

Update provided by DeAnna Phillips on Feb 23, 2023 22:26:14

Vendor selected.

Ongoing - Mar 31, 2023 Completed Progress 100%

Partner with consulting firm and stakeholders to research and select a new Computer-Aided Dispatch (CAD), Mobile Data System (MDS) and Records Management System (RMS) suite (Department: Public Safety Communications)

Owner: DeAnna Phillips

Goal 3.5 Progress 93%



	%	#
● Some Disruption	25.0	1
● Discontinued	25.0	1
● Completed	50.0	2

Continue community policing and risk reduction programs that create strong partnerships with the public to promote safety throughout the community.

Owner: DeAnna Phillips

Work Plan Task: 4

Work Plan Task 3.5.1

Update provided by DeAnna Phillips on Jun 23, 2023 12:54:46

Staff has evaluated and does not recommend program at this time.

Ongoing - Jun 30, 2023 Discontinued

Evaluate the need and potential options for establishing a rental registration and inspection program (Department: Neighborhood Services)

Owner: DeAnna Phillips

Work Plan Task 3.5.2

Update provided by DeAnna Phillips on Jun 20, 2023 19:48:53

The CERT team has grown by 19%, rebranded, and has a social media presence. EM has worked closely with the Brick, Senior Center, and Pathway church in updating and improving the city's sheltering plan. EM with Pathway church hosted Emergency Planning Workshop 2/18, attended by 57 individuals.

Ongoing - Dec 31, 2022 Completed Progress 100%

Cultivate partnerships with local nonprofits and develop a Community Safety Action Plan to support and prepare the community in the event of emergencies and national disaster (Department: Fire - Emergency Management)

This was determined to be a High Priority by city council during strategic planning

Owner: DeAnna Phillips

Work Plan Task 3.5.3

Update provided by DeAnna Phillips on Nov 16, 2023 21:25:39

Facilitated an agreement between Cook Children's and Riley Apartment Complex to install a lifejacket loaner station. Moved to 2021 fire code and executed a contract with Bureau Veritas for fire code and plans review for commercial projects. Battalion Chief/Community Risk Reduction reestablished his TCOLE Peace Officer License and obtained his TCFP Fire Marshal Certification.

Ongoing - Sep 30, 2023 Completed Progress 100%

Continue to enhance Community Risk Reduction efforts (drowning prevention, CPR, Stop the Bleed, etc.), making our city a safer place to live, work and visit (Department: Fire - Community Risk Reduction Division)

Owner: DeAnna Phillips

Work Plan Task 3.5.4 🕒

Update provided by DeAnna Phillips on Nov 16, 2023 21:26:24

All four new sirens have been delivered. OEM is working with Burleson ISD and United Cooperative and the City Attorney's Office to gain easement for installation of two of the new sirens. The other two sirens will replace the one at Old Station 2, and the siren at Caddo Grove Elementary. OEM is looking to having these sirens installed as soon as the installers have availability.

Ongoing - Mar 31, 2023 Some Disruption Progress 80%

Upgrade the city's outdoor warning system to interface with the Everbridge communication platform, which will automatically issue National Weather Service warnings (Department: Fire - Emergency Management)

Owner: DeAnna Phillips

Strategic Focus Area 4

Progress 88%



Great Place to Live through Expanded Quality of Life Amenities

Owner: DeAnna Phillips

Goal: 3

Work Plan Task: 14

	%	#
Some Disruption	42.86	6
Completed	57.14	8

Goal 4.1

Progress 81%



Provide high-quality parks for residents by expanding park amenities and options; enhancing city's trail network; and improving access to parks facilities.

Owner: DeAnna Phillips

Work Plan Task: 4

	%	#
Some Disruption	50.0	2
Completed	50.0	2

Work Plan Task 4.1.1

Ongoing - Sep 30, 2023

Completed

Progress 100%

Update provided by DeAnna Phillips on Feb 23, 2023 22:21:17

A 5-year capital program has been developed.

Develop a 5-year capital program based on the Parks Master Plan (Department: Parks and Recreation)

This was determined to be a High Priority by city council during strategic planning

Owner: DeAnna Phillips

Work Plan Task 4.1.2



Ongoing - Jun 30, 2023

Some Disruption

Progress 50%

Update provided by DeAnna Phillips on Nov 16, 2023 21:31:40

This project has moved to 25-26 construction.

Complete design and begin construction for Village Creek trail to improve interconnectivity to the current trail system (Department: Parks and Recreation)

Owner: DeAnna Phillips

Work Plan Task 4.1.3



Ongoing - Jun 30, 2023

Some Disruption

Progress 75%

Update provided by DeAnna Phillips on Nov 16, 2023 21:32:13

Staff presented a reduced scope to the Council in September. Council approved the scope, and the design is underway.

Finalize design and begin construction for Shannon Creek Park (Department: Parks and Recreation)

Owner: DeAnna Phillips

Work Plan Task 4.1.4

Ongoing - Sep 30, 2023

Completed

Progress 100%

Update provided by DeAnna Phillips on Jun 20, 2023 19:57:01

FY 23 park improvement projects have been completed.

Renovate and refurbish park amenities in neighborhood parks throughout the city (Department: Parks and Recreation)

Owner: DeAnna Phillips

Goal 4.2 Progress 87%



	%	#
Some Disruption	60.0	3
Completed	40.0	2

Provide high-quality recreation opportunities, events and facilities for residents by expanding programs and options for all ages and abilities that enrich the quality of life for residents.

Owner: DeAnna Phillips

Work Plan Task: 5

Work Plan Task 4.2.1

Ongoing - Sep 30, 2023 Some Disruption Progress 50%

Develop vision and create options for a Community Multi-Purpose Art Center space (Department: City Manager's Office)

This was determined to be a Top Priority by city council during strategic planning

Owner: DeAnna Phillips

Update provided by DeAnna Phillips on Nov 16, 2023 21:16:51

This project is on pause until there are future discussions with the existing council to garnish future plans.

Work Plan Task 4.2.2

Ongoing - Jun 30, 2023 Some Disruption Progress 95%

Utilize a consultant to complete an analysis to identify long-term library facility and service delivery methods (Department: Community Services -Public Library)

This was determined to be a Top Priority by city council during strategic planning

Owner: DeAnna Phillips

Update provided by DeAnna Phillips on Nov 16, 2023 21:18:33

Completed program development, adjacency diagrams, and exterior visioning. Presentation to Library Board scheduled for 12/5, Council presentation in Jan 2024.

Work Plan Task 4.2.3

Ongoing - Mar 31, 2023 Completed Progress 100%

Develop options to increase teen recreational programming in the city's library and recreational facilities (Department: Community Services (Public Library)/Parks and Recreation)

This was determined to be a High Priority by city council during strategic planning

Owner: DeAnna Phillips

Update provided by DeAnna Phillips on Jun 20, 2023 19:37:12

Added a Youth Services Librarian to serve teens, new programs have increased teen program attendance by 81% over last year.

Work Plan Task 4.2.4

Ongoing - Jun 30, 2023 Completed Progress 100%

Enhance programming at the Senior Activity Center to offer additional activities to increase center utilization (Department: Community Services-Senior Activity Center)

Owner: DeAnna Phillips

Update provided by DeAnna Phillips on Aug 15, 2023 15:55:53

New programs include pickleball, a trip to the FW Botanical Garden, Derby Daze, Chocolate Party, and an American Sign Language class. Senior center visitors increased by 20%, and program attendance increased by 32%.

Work Plan Task 4.2.5

Update provided by DeAnna Phillips on Nov 16, 2023 21:19:02

Offsite programs included a Harry Potter scavenger hunt in Old Town, Pizza Storytime at Mama's Pizza, and outreach to the Center for ASD. The estimated delivery of the outreach vehicle is in October 2023.

Ongoing - Jun 30, 2023

Some Disruption

Progress 90%

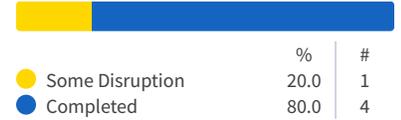
Pursue mobile programming and services for recreation opportunities to ensure all areas of the community are provided city resources (Department: Community Services-Public Library/Parks and Recreation)

Owner: DeAnna Phillips

Goal 4.3 Progress 95%

Provide outstanding cultural, educational and entertainment opportunities by cultivating mutually beneficial partnerships with area education and government entities, the business community, and not-for-profits.

Owner: DeAnna Phillips



Work Plan Task: 5

Work Plan Task 4.3.1

Update provided by DeAnna Phillips on Aug 15, 2023 15:56:43

The broadcasting system has been installed, and staff live-streamed the Hot Sounds of Summer concerts and the 4th of July parade. Staff will continue working with departments with programming in the plaza for live streaming opportunities.

Ongoing - Dec 31, 2022

Completed

Progress 100%

Install a video system in the Mayor Vera Calvin Plaza to showcase city events to visitors and those in our community with sensory sensitivities or disabilities (Department: Community Services-Marketing and Communications)

Owner: DeAnna Phillips

Work Plan Task 4.3.2

Update provided by DeAnna Phillips on Aug 15, 2023 16:01:56

Construction is underway.

Ongoing - Dec 31, 2022

Completed

Progress 100%

Begin construction of Alley Cats Entertainment facility and continue to work with the development community to develop family entertainment venues (Department: Economic Development)

Owner: DeAnna Phillips

Work Plan Task 4.3.3

Update provided by DeAnna Phillips on Jun 23, 2023 12:55:34

City staff paid the city's contribution to the Hill College enhancement of the Bursleson Higher Education Center. Grand Opening was held February 23, 2023.

Ongoing - Jun 30, 2023

Completed

Progress 100%

Partner with Bursleson ISD to successfully transfer Hill College to the former Kerr Middle School site (Department: City Manager's Office)

Owner: DeAnna Phillips

Work Plan Task 4.3.4

Update provided by DeAnna Phillips on Jun 20, 2023 19:43:54

HOT/MOT policy was updated with City Council.

Ongoing - Jun 30, 2023

Completed

Progress 100%

Evaluate Hotel/Motel Occupancy Tax policy to enhance and attract community events and festivals to our community (Department: Economic Development)

Owner: DeAnna Phillips

Work Plan Task 4.3.5 

Update provided by DeAnna Phillips on Nov 16, 2023 21:17:22

Staff is currently developing a study on market sustainability and feasibility.

Ongoing - Jun 30, 2023

Some Disruption

Progress 75%

Consider options and incentives to partner with the development community to build a convention/civic center (Department: City Manager's Office)

Owner: DeAnna Phillips

SECTION 05

Capital Improvement Projects

City of Burleson Quarterly
Report September 2023

Project Name	Description	Purpose	Budget Amount	Phase Category	Project Sub-Status	Estimated Completion
Alsby Blvd at John Jones (FM731) Right Turn Lanes	Addition of eastbound right turn lane onto Alsby Blvd., northbound right turn lane onto John Jones, and re-striping the intersection for dual left turn lanes onto John Jones.	Provide configuration of the intersection for improved traffic flow.	\$ 2,475,989	Design	Final Design	Summer 2023
				Construction		Summer 2024
Alsby Ph. 1B – Candler to Hulen Outside Lanes	Alsby Blvd widening from 2 lanes to 4 lanes from Candler to Hulen St. and add 10' shared use path on the north side.	Improve traffic flow and pedestrian mobility.	\$ 3,896,550	Design	Preliminary	Fall 2023
				Construction		Fall 2024
Alsby Ph. 2- Hulen to CR1020 (Bridge)	Extension of Alsby Boulevard from Hulen Street Roundabout to County Road 1020 (future Alsby). This new section will be a 4-lane divided roadway with turn lanes, sidewalks, and drainage improvements.	Improve vehicular and pedestrian mobility, as well as drainage.	\$ 7,989,246	Design	Final Design	Spring 2024
				Construction		Summer 2025
Alsby Ph. 3 -Widening to CR 914	County Road 1020 (Alsby Blvd) Widening from 2 lanes to 4 lanes from Hulen St. to CR914. This section will also have 10' side paths on both sides. (2022 GO Bond Project)	Improve road condition and traffic flow.	\$ 4,333,091	Design	Preliminary	Winter 2024
				Construction		TBD
Hulen Street Widening-SH 174 to Candler, & 16" WL	Hulen to be widened from 2 lanes to 4-6 lanes with right-of-way acquisition for ultimate section. Construct 10' shared use paths on each side. Masterplan 16" waterline to also be constructed with this project. (2022 GO Bond Project)	Improve traffic flow of the intersection and roadway as well as adding large walking and bike paths. Improve water infrastructure.	\$ 18,518,783	Design	Preliminary	Summer 2024
				Construction		Summer 2026
Lakewood Dual Left Turn Lanes at SH174	Intersection Improvements by installing dual left turn lanes onto SH174 from Lakewood Dr. (2022 GO Bond Project; but is being funded and constructed by TxDOT)	Improve intersection traffic flow for vehicles turning north on SH174.	\$ -	Design		Fall 2022
				Construction	In Progress	Winter 2023
Neighborhood Street Rebuild (King, Warren, Johnson)	Project includes water, sewer and pavement rebuilds with minor drainage improvements to NE Johnson Ave, N Warren St, W King St.	To improve the pavement condition and utilities of existing local roads.	\$ 2,145,681	Design	COMPLETE	Fall 2022
				Construction	In Progress	Winter 2023
Neighborhood Street Rebuilds FY22	Full depth rebuild of pavement, including rebuild of the street base material of Commerce St. and two sections of S. Dobson. (2022 GO Bond Project)	To improve the pavement condition of existing local roads.	\$ 1,608,140	Design	COMPLETE	Winter 2022
				Construction	In Progress	Winter 2023
NSR- Cindy Ct Paving & Drainage	Cindy Ct road project includes street rebuild and drainage improvements.	To improve the pavement and drainage condition of existing local roads.	\$ 1,074,777	Design	COMPLETE	Winter 2022
				Construction		Fall 2023
Old Town- Ellison Parking & Street Re-alignment w/ Annex 3 Site	The re-development of 225 W Renfro lot (Annex 3 Building), re-alignment and beautification of Ellison St. Creating retail site after Annex demolition	Re-development in Old Town area.	\$ 3,211,000	Design	Final Design	Winter 2023
				Construction		Winter 2024
Old Town- Ellison Street Development (Plaza Building)	Ellison on the Plaza Building. Private Design and Construction. City space, Heim BBQ, Razzo's, TBD tenant	Create office space area for City staff and renovate City Hall.	\$ 3,794,316	Design	COMPLETE	Winter 2021
				Construction	Vertical	Winter 2023
Old Town- Hill College Demolition	Demolition of the Hill College Site at 130 E. Renfro.	Re-development through the EDC.	\$ 300,000	Design	COMPLETE	Spring 2023
				Construction		Summer 2023
SH174 Widening to 6 Lanes (Elk to Hulen)	Expansion of SH174 from 4 lanes to 6 lanes from Elk Dr. to Wicker Hill Rd. Widening will occur to the inside and sidewalks will be installed where feasible. TxDOT will pay for all of construction costs.	Improve vehicular and pedestrian mobility	\$ 1,700,000	Design	Mid-level	Spring 2024
				Construction		Winter 2026
Sidewalk Program FY22	Application for TxDOT TA Grant in order to complete 10 Mile Loop bicycle and trail route and adjacent sidewalks on the MTP as one single project. (Potential 80/20 split with Grant Funding)	To complete 10-mile bike and trail loop. Make the City more walkable.	\$ 1,977,698	Design	Planning	Fall 2024
				Construction		Summer 2026
Traffic Signal Alsby HSIIP Grant	Signal infrastructure upgrade, and CCTV cameras at the 7 Alsby intersection through TxDOT Grant Funding and GO Bond.	Improve traffic signal network within the city.	\$ 92,561	Design	COMPLETE	Fall 2023
				Construction		Fall 2024
Traffic Signal Improvements (ITS) SH174	Signal infrastructure upgrade, and CCTV cameras at the 7 Alsby intersection through TxDOT Grant Funding and GO Bond.	Improve traffic signal network within the city.	\$ 2,517,812	Design	COMPLETE	Winter 2022
				Construction		Spring 2025
Village Creek Parkway Expansion (Tarrant Co. Bond 50% Match)	Reconstruction of existing 2-lane undivided asphalt section to 4 or 5-lane undivided concrete section with curb & gutter, storm drain, street lighting, sidewalk, & 10' shared use trail.	To improve vehicular and pedestrian mobility as an alternate road to I-35.	\$ 3,001,839	Design	Mid-level	Winter 2024
				Construction		Spring 2025
Wayside Horn at Dobson Street and County Road 714	Design and installation of Wayside Horns which will create a condition where trains will no longer use their own horns at this crossing. Wayside Horn replaces train horns with a focused sound for traffic approaching the crossing and minimizes the disturbance of adjacent	Reduce noise pollution in neighborhood due to the adjacent railroad crossing.	\$ 378,240	Design	Mid-level	Winter 2023
				Construction		Winter 2024

Project Name	Description	Purpose	Budget Amount	Phase Category	Project Sub-Status	Estimated Completion
Lift Station Rehabilitations	Rehabilitation of existing lift station including SCADA, emergency power, bypass, and other upgrades	Ensure that sanitary sewer facilities are in good condition to service people of Burleson.	\$ 930,250	Design	Mid-level	Winter 2023
				Construction		Fall 2024
Parallel 24in Sewer Village Creek to Oakbrook Dr.	Design only of parallel sewer line to resolve future capacity issues. Wastewater Masterplan project.	Proactively planning for the City's future sanitary sewer needs from west side development.	\$ 653,109	Design	Mid-level	Spring 2024
				Construction		N/A
Trunk Relief Sewer Line (Town Creek Basin)	Design and installation of parallel sewer line to resolve future capacity issues at the City's most downstream end and connection to Fort Worth. Wastewater Masterplan project.	Proactively planning for the City's future sanitary sewer needs.	\$ 16,302,965	Design	Preliminary	Fall 2024
				Construction		Spring 2026
Industrial Pump Station Exp. & Alsbury Station Decommissioning	Design and construction of Industrial pump station expansion as well as decommissioning of Alsbury pump station. Will also evaluate if there is a need for an additional ground storage tank.	Proactively planning for the City's future water needs, while eliminating an outdated site.	\$ 6,626,032	Design	Preliminary	Summer 2024
				Construction		Spring 2026
Turkey Peak Entry Drive & Drainage Flume	Pavement overlay for the entry drive/ access to the site and repair of the drainage flume/channel adjacent to the road.	Site improvements post construction.	\$ 385,000	Design	COMPLETE	Summer 2022
				Construction	In Progress	Fall 2023
Turkey Peak GST & Brushy Mound Storage Demo	Turkey Peak- Replace existing tank with 2 MG tank. Brushy Mound- demolish 2 existing GST and 1 elevated storage tank and site improvements at Brushy Mound to facilitate completion of monopole.	Re-working older water storage and pump sites to better serve the City.	\$ 5,355,469	Design	COMPLETE	Winter 2022
				Construction	In Progress	Fall 2023
City Hall Renovations	Reconfigure existing City Hall facilities to better house staff after Ellison on the Plaza construction is complete. Relocates staff from Annex. 3 to City Hall as well.	Provides better office space for IT, PIO, and Human Resources.	\$ 1,400,000	Design	Mid-level	Winter 2023
				Construction		Fall 2024
Fire Station1- Renovation	Interior renovations to administrative and operational areas to include additional offices, expanded dormitory, and other changes to accommodate needs of the Fire Department.	Provide additional office space and expanded dorm rooms for Fire Department.	\$ 3,800,000	Design	Mid-level	Spring 2024
				Construction		Winter 2025
Police Headquarters Expansion	Expansion of the current police department headquarters. Remodeling the existing facility to re-purpose existing space for officers and staff. (2022 GO Bond Project)	Provide adequate space to address current and future needs for the next 15 years	\$ 36,417,000	Design	Planning	Winter 2024
				Construction		Summer 2026
Parks Annex New Building	Parks Annex building at the Public Works Service Center site. This will be a 12,000 sq. ft. 2-story building with office space, conference room, workshop area and parking facilities. The building has 3 bays to store parks equipment.	New facility for Parks maintenance use at the Service Center.	\$ 4,541,565	Design	COMPLETE	Summer 2022
				Construction		Winter 2023

Project includes:

Intersection improvements as recommended by traffic studies for increased intersection capacity and higher level of service

Funding:

\$2.5 Million Streets & Drainage Bonds

Status:

- 90% Design Plans completed
- City coordinating with consultant to finish design



Project Status

Some Disruption

Project Progress

Progress 45%

Estimated Completion



Summer 2024

Total Project Cost



2.5 Million

Alsbury Ph. 1B – Candler to Hulen Outside Lanes From Candler Dr. to Hulen St.

Project includes:

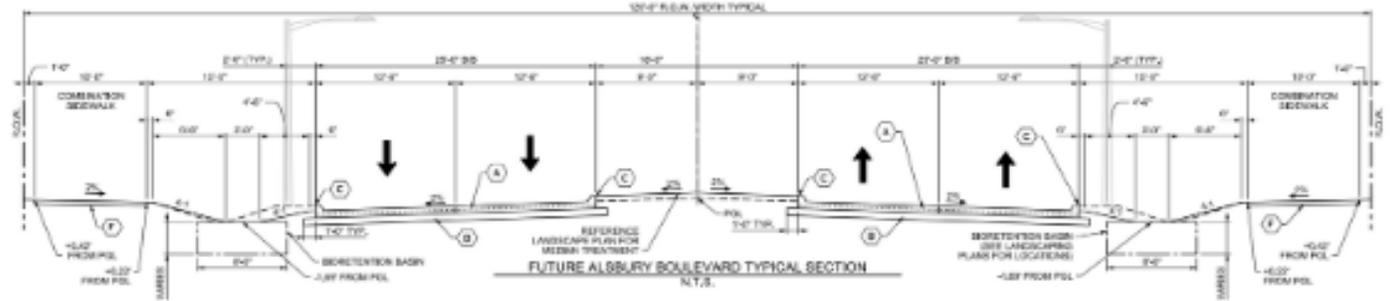
Expanding Alsbury from 2 lanes to 4 lanes and adding a 10' shared use path on the north side

Funding:

\$3.9 Million City funding (combination of impact fees, Tax Increment Reinvestment Zone, and general fund)

Status:

- Design plans complete
- Advertisement for construction bids anticipated Dec.- Jan. 2024



Project Status

On Track

Project Progress

Progress 30%

Estimated Completion



Fall 2024

Total Project Cost

\$ 3.9 Million

Project includes:

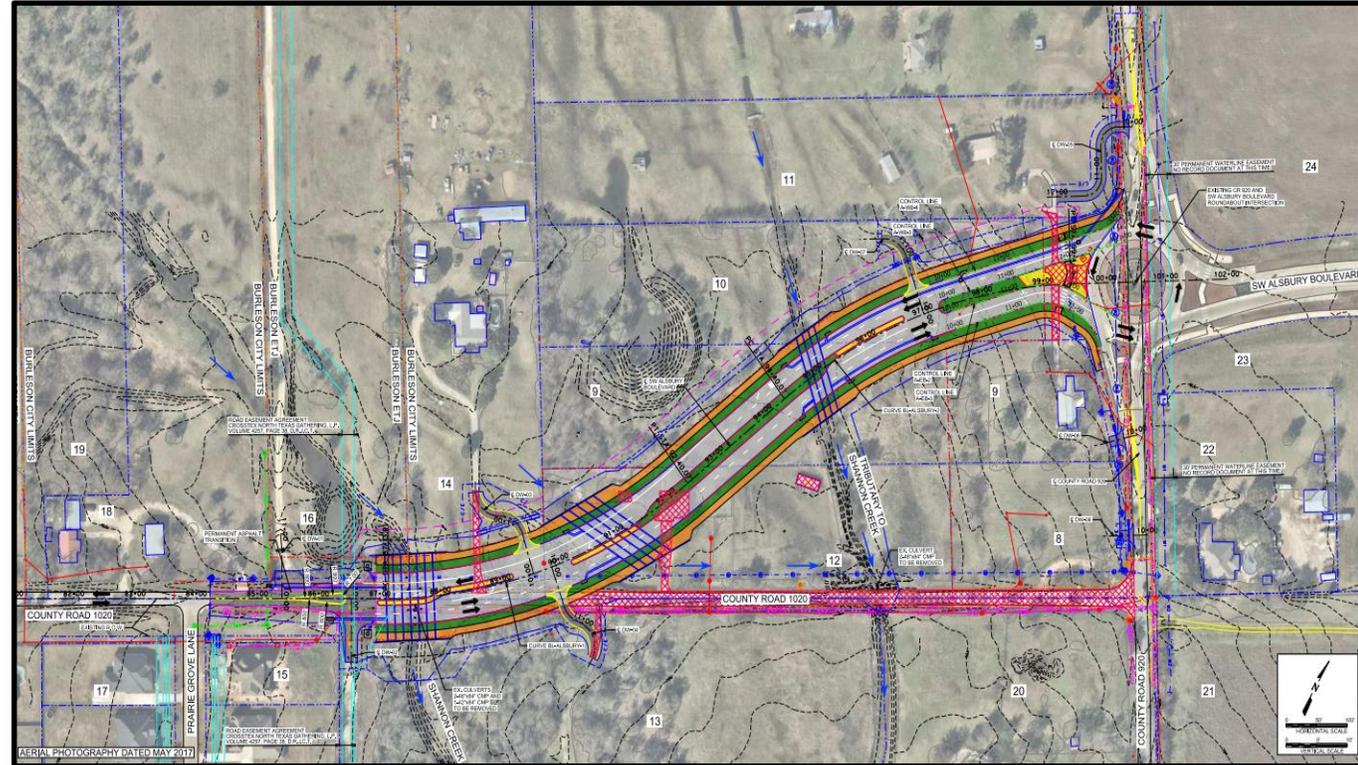
Extension of Alsbury Boulevard from Hulen Street Roundabout to County Road 1020 - new section will be 4-lane divided roadway with turn lanes and drainage improvements

Funding:

- \$600 Thousand Non-Bond Capital
- \$7.4 Million 2022 GO Bond Funds

Status:

- Disruption occurred with elimination of federal funding
- 90% design plans in review
- Right-of-way and easement acquisition underway



Project Status

Some Disruption

Project Progress

Progress 45%

Estimated Completion



Summer 2025

Total Project Cost



8 Million

Q4 Alsbury Ph. 3 – Widening to CR914

Project includes:

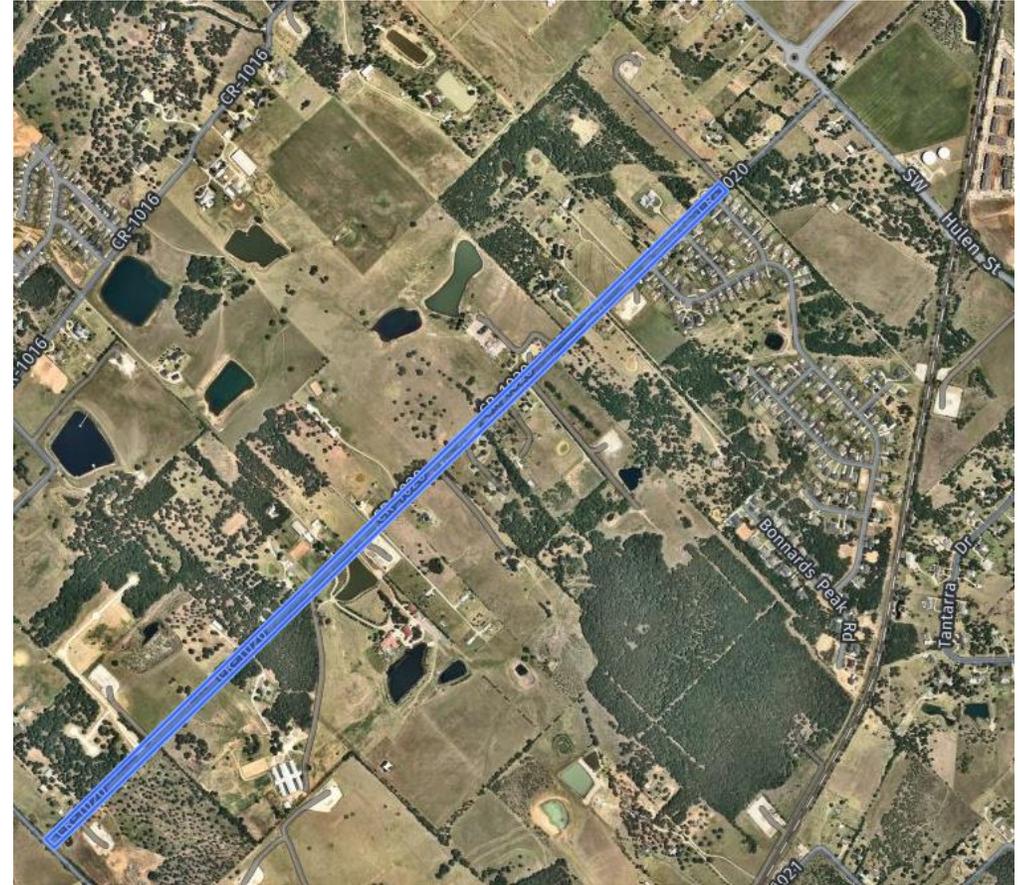
- Construction of all four lanes of Alsbury Blvd (CR 1020) from Hulen Roundabout to CR 914
- Construction of 10' shared-use path on each side

Funding:

- \$2.5 Million 2022 GO Bond
- \$1.8 Million Non-Bond Capital
- Construction funding pending - potential state/ federal participation

Status:

- Early right-of-way acquisition opportunities being explored
- Preliminary design completion anticipated Jan. 2024



Project Status

On Track

Project Progress

Progress 10%

Estimated Completion



Design Summer 2024

Total Project Cost



27 Million
(Existing Funding for
Design & ROW)

Q4 Hulen Street Widening - SH 174 to Candler & 16" Waterline

Project includes:

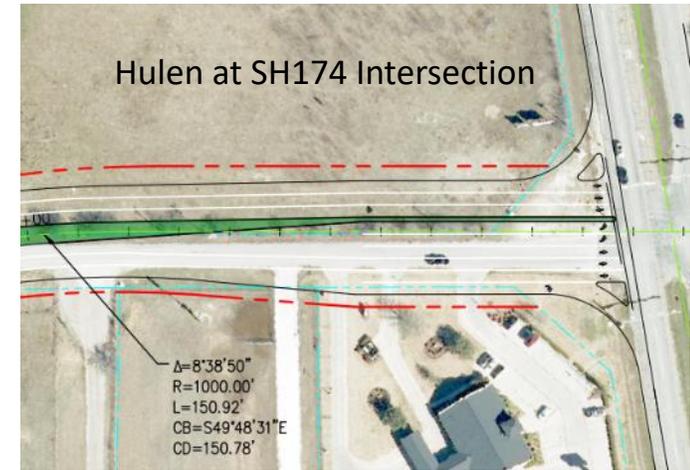
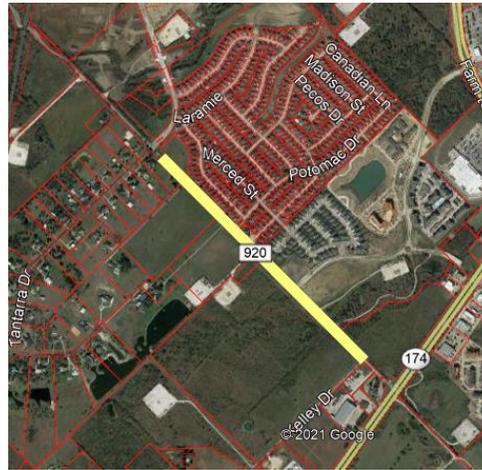
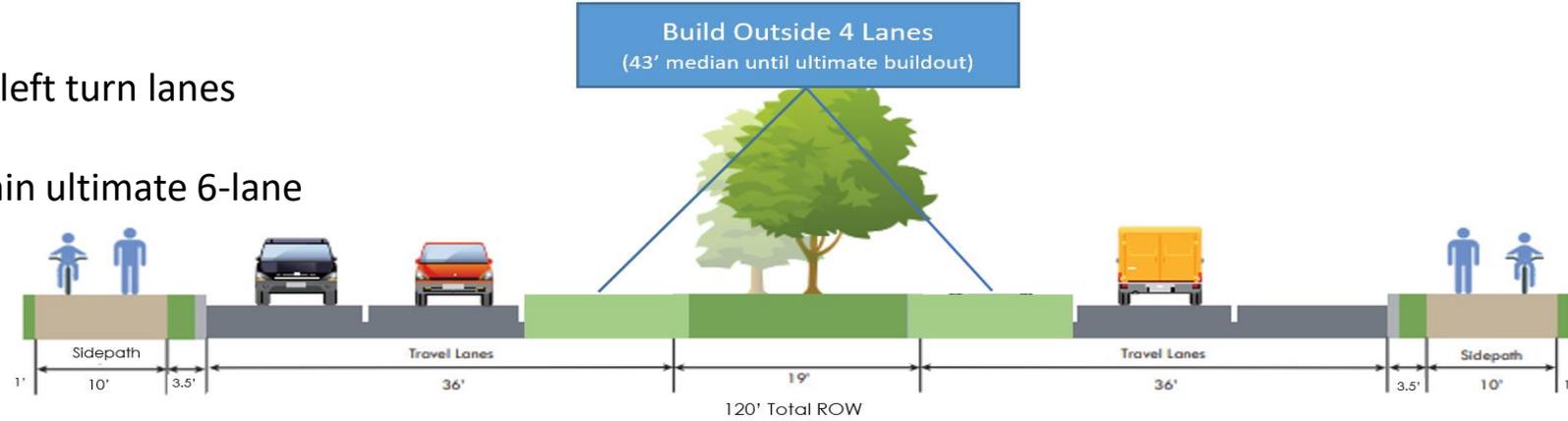
- 3 northbound lanes, 3 southbound lanes, dual left turn lanes and 1 right turn lane at SH 174 intersection
- Hulen expansion from 2 lanes to 4-6 lanes within ultimate 6-lane right-of-way
- 10' shared use path on each side
- 16" waterline and sewer extensions

Funding:

- \$1.6 Million 2016 Street & Drainage Bond Funds
- \$9.5 Million 2022 GO Bond Funds
- \$3.6 Million TIRZ
- \$3.8 Million Water Bond Funds

Status:

- Engineering design procurement began Oct. 2022
- Design contract awarded March 20, 2023; design underway



Project Status

On Track

Project Progress

Progress 10%

Estimated Completion



Summer 2026

Total Project Cost



18.5 Million

Lakewood Dual Left Turn Lanes at SH174 Intersection of Lakewood and SH174 (Wilshire)

Project includes:

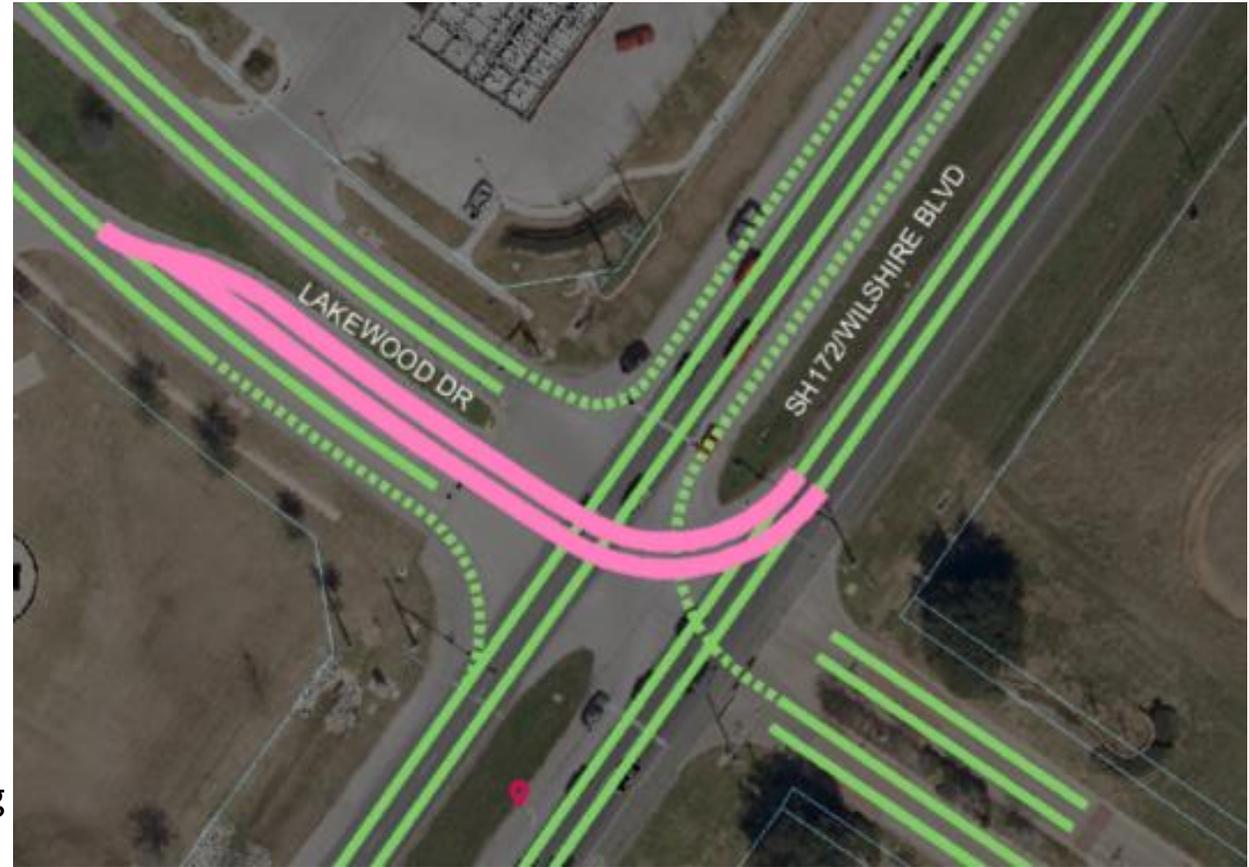
Current intersection is built for ultimate two left turn lanes, (one is striped off) - update striping and signal to make second left turn lane onto northbound SH 174 operational

Funding:

\$100 Thousand 2022 GO Bond Funds (to be re-purposed to other GO Bond projects as TxDOT is completely funding construction)

Status:

- TxDOT completely funding and constructing
- Construction-April 2023 armature was replaced; awaiting striping work by TxDOT



Project Status

Some Disruption

Project Progress

Progress 85%

Estimated Completion



Winter 2023

Total Project Cost



0 (Funded by TxDOT)

Project includes:

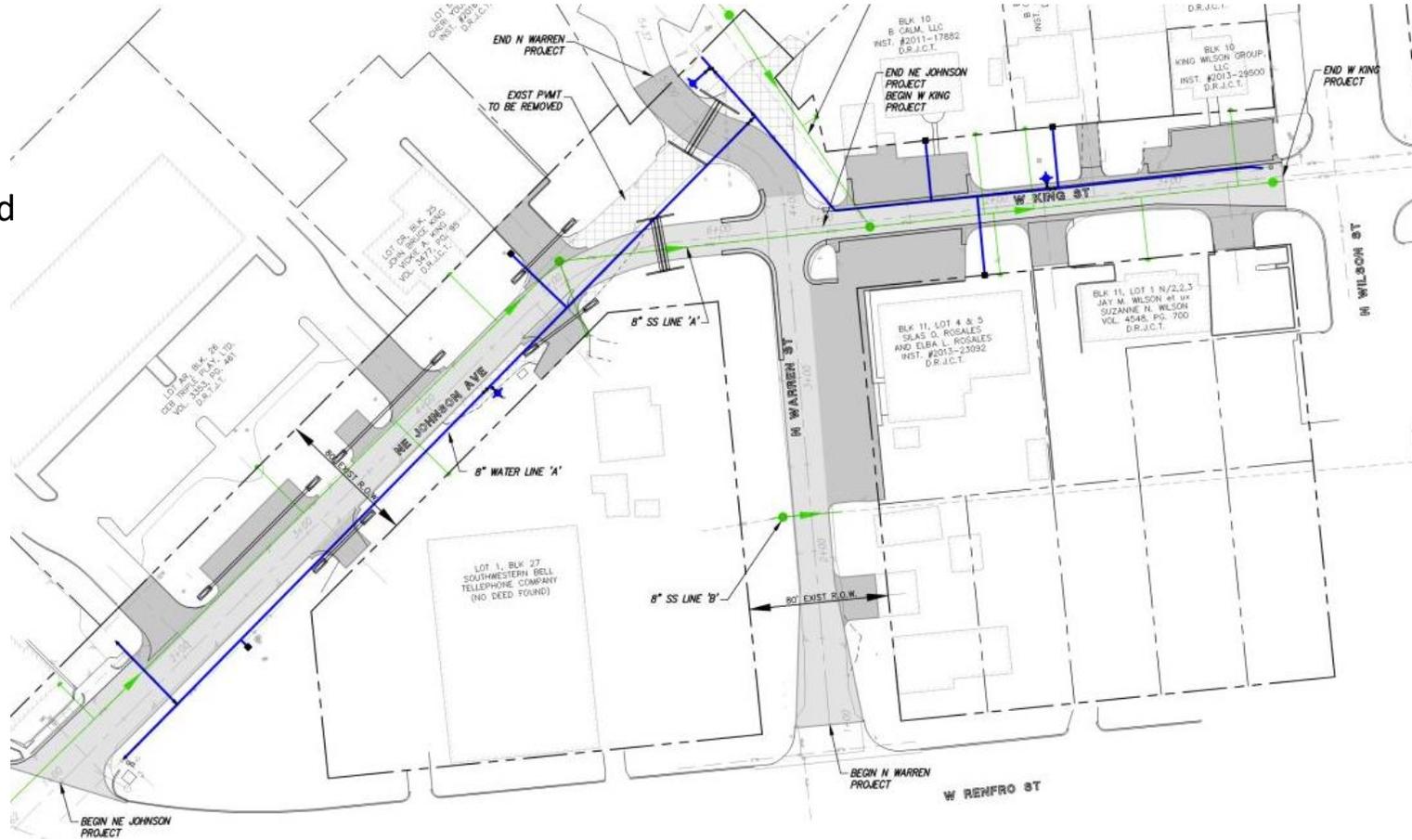
- NE Johnson Avenue
- N Warren Street
- W King Street (including water & sewer rebuilds and minor drainage improvements)

Funding:

- \$500 Thousand 2016 & 2018 Street Bond Funds
- \$1.6 Million Water & Sewer Funds

Status:

- Road & infrastructure construction substantially complete
- Final grading & ground stabilization underway



Project Status

Some Disruption

Project Progress

Progress 90%

Estimated Completion



Winter 2023

Total Project Cost



2.1 Million

Project includes:

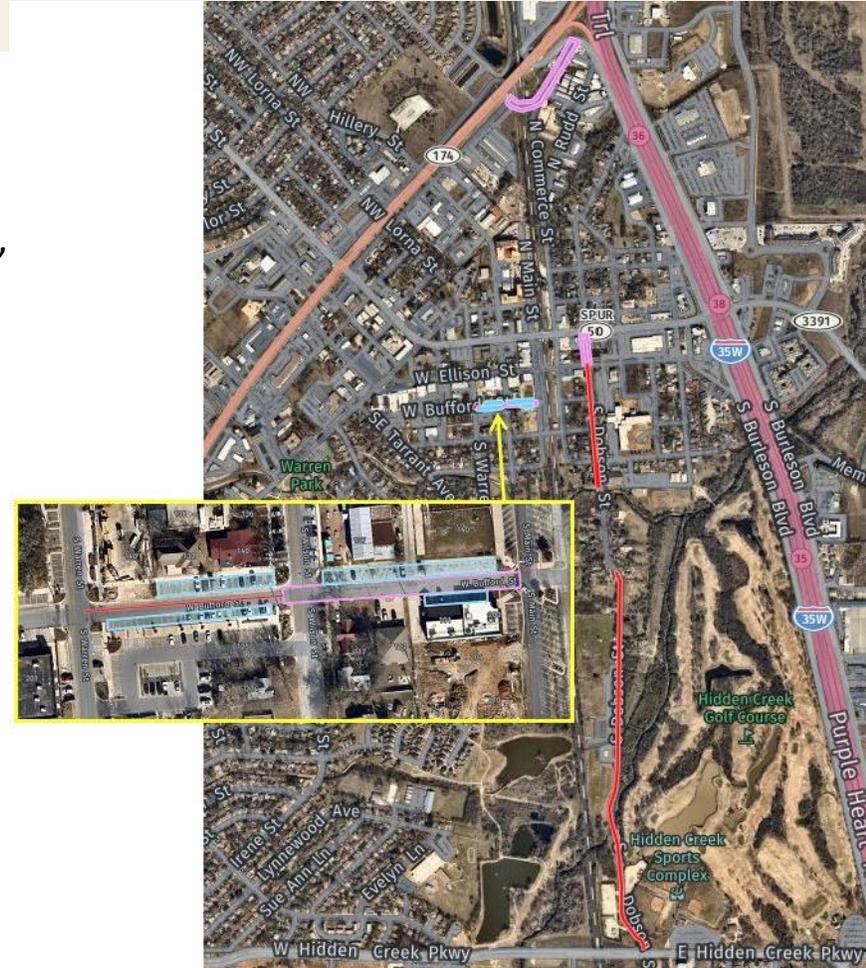
Reconstructing Commerce St (I-35 Service Rd. to SH 174 Service Rd.), Dobson St (E. Renfro to Town Creek and 401 S. Dobson St. to Hidden Creek Pkwy) and Bufford St (Wilson St to Main St)

Funding:

- \$825 Thousand 2022 GO Bond Funds
- \$780 Thousand Street and Drainage Bonds & Non-Bond Capital

Status:

- Project construction underway
 - Dobson St pavement 100% complete
 - Bufford St pavement 100% complete
 - Commerce St pavement 75% complete



Project Status

Some Disruption

Project Progress

Progress 90%

Estimated Completion



Winter 2023

Total Project Cost



1.6 Million

Project includes:

Street rebuild and drainage improvements

Funding:

- \$172 Thousand Non Bond Capital
- \$902 Thousand Streets & Drainage Bond Funds

Status:

- Construction complete
- Project closeout underway



Project Status

Some Disruption

Project Progress

Progress 100%

Estimated Completion



Fall 2023

Total Project Cost



1 Million

Project includes:

Re-development of 225 W Renfro St., re-alignment and beautification of Ellison St., as well as reconstruction of on- street parking along Ellison St.

Funding:

- \$1.6 Million TIF Funds
- \$1.6 Million 4A Bond Funds

Status:

- Construction contract bidding anticipated Nov. 2023; anticipate beginning construction Jan.- Feb. 2024
- Coordinating with local stakeholders



Project Status

On Track

Project Progress

Progress 50%

Estimated Completion



Winter 2024

Total Project Cost

\$ 3.2 Million

Old Town- Ellison Street Development (Plaza Building)

135 W. Ellison St.

Project includes:

Development of Ellison on the Plaza Building by developer to include City office space, Heim BBQ, and Razzoo's

Funding:

- \$2 Million 4A Sales Tax
- \$1.4 Million TIF Funds
- \$400 Thousand Water Funds

Status:

- Razzoo's space complete and open
- Interior work underway for City space



Project Status

Some Disruption

Project Progress

Progress 80%

Estimated Completion



Winter 2023

Total Project Cost

\$ 3.8 Million

Old Town- Hill College Demolition

130 E. Renfro St.

Project includes:

Demolition of the Hill College Site for re-development through the EDC

Funding:

- \$300 Thousand 4A Bonds

Status:

- Demolition of site complete
- Site stabilization complete



Project Status

On Track

Project Progress

Progress 100%

Estimated Completion



Summer 2023

Total Project Cost



300 Thousand

Project includes:

Widening SH 174 (Wilshire Boulevard) to the inside from 4 to 6 lanes from Elk Drive to Wicker Hill Rd

Funding:

- \$1.7 Million City participation (design)
- \$5.9 Million Texas Department of Transportation (TxDOT) funding
- \$23.7 Million North Central Texas Council of Governments/Federal Grant funding

Status:

- Consultant to submit 90% Civil Construction Plans by November 2023
- Utility conflict coordination underway



Project Status

Some Disruption

Project Progress

Progress 60%

Estimated Completion



Winter 2026

Total Project Cost



31.3 Million

Q4 Sidewalk Program FY22

Project includes:

- Applying for TxDOT Transportation Alternatives Grant
- Completing 10 Mile Loop bicycle and trail route and adjacent sidewalks on the Mobility Plan as single project
- Completing 9 of 12 Short-Term and 2 of 6 Mid-Term pedestrian projects listed in Mobility Plan

Funding:

- \$1.3 Million (Sidewalk Program- GO Bond Funds)
- \$192 Thousand (Renfro & Johnson Ped.- TIRZ)
- \$518 Thousand (½ of Elk, Hillside Dr.- GO Bond Funds)
- Potential TxDOT Grant to cover 80% of project

Status:

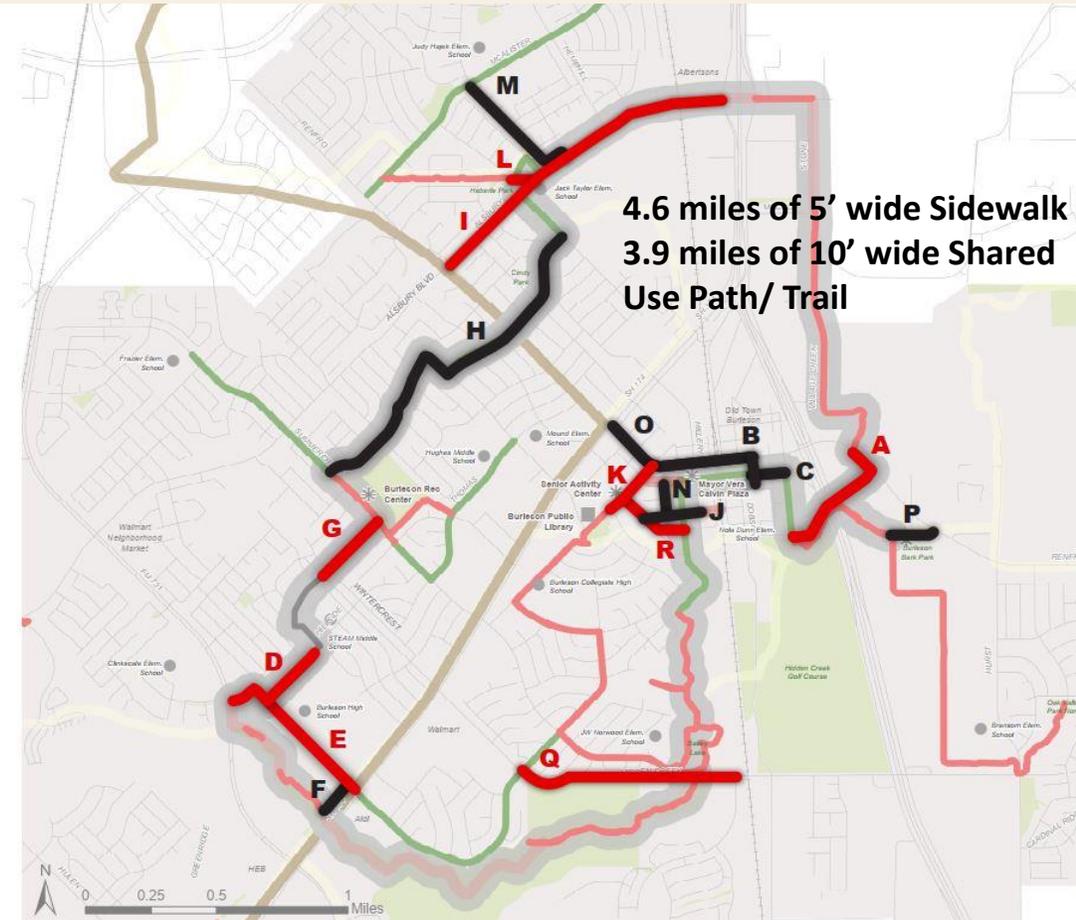
- Final application submitted to TxDOT June 2023
- Selection response expected late October 2023

Proposed Active Transportation Projects



Legend

- Proposed New Sidewalk Projects
- Proposed Shared Use Path Projects
- Existing Sidewalk (Along 10-Mile Loop)
- Existing Shared-Use Path Facility
- Existing On-Street Bike Facility
- Concurrent City Project
- 10-Mile Loop Highlight
- TxDOT Bicycle Tourism Trail Network
- NCTCOG Veloweb
- Schools
- Community Facility
- Library
- Streets
- Railroads
- Parks
- Burleson City Limits



Project Status

Some Disruption

Project Progress

Progress 5%

Estimated Completion



Summer 2026

Total Project Cost



15 Million

Q4 Traffic Signal Alsbury HSIP Grant

Project includes:

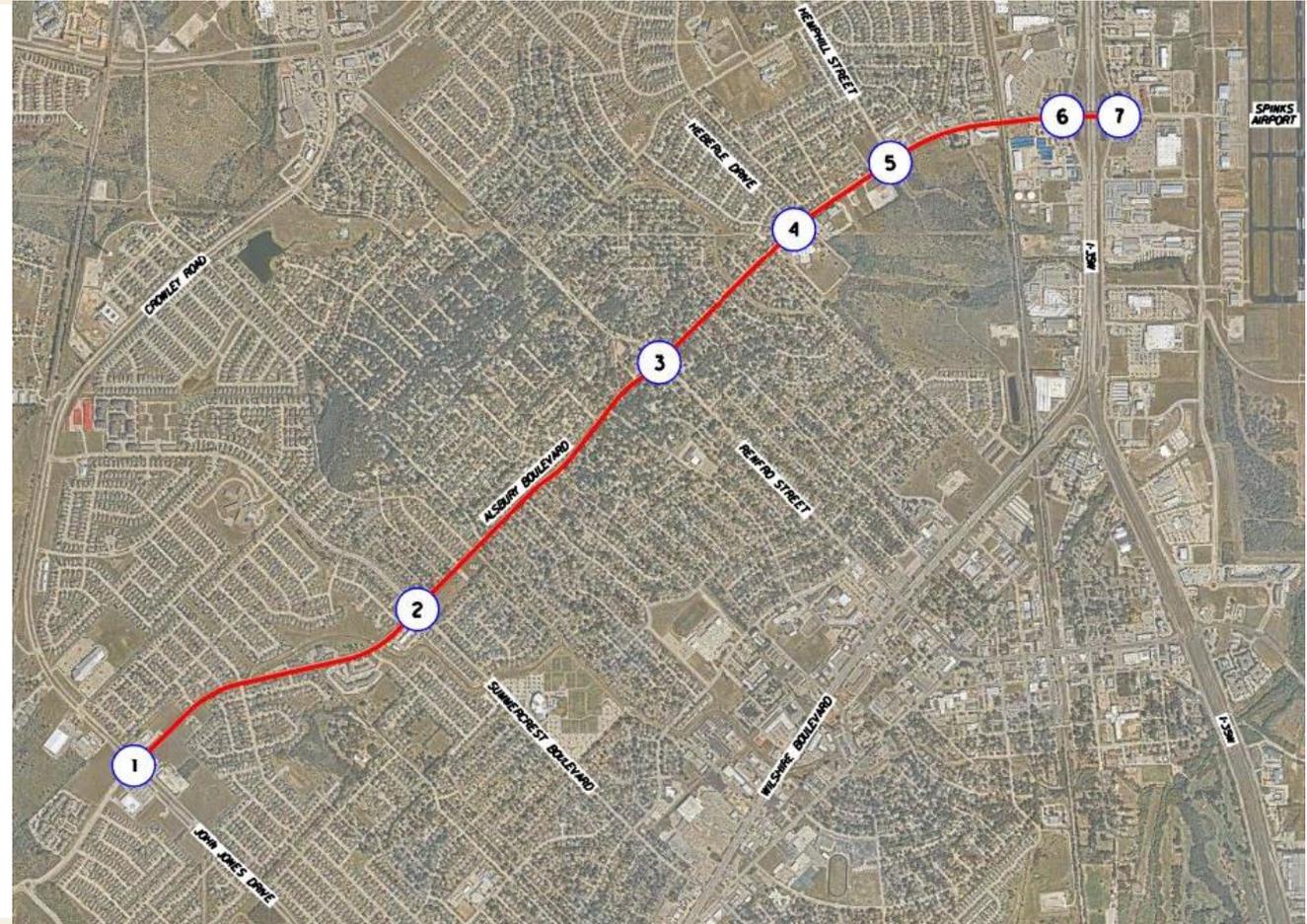
Signal Infrastructure Upgrades and CCTV Cameras at 7 intersections along Alsbury Blvd. (John Jones (FM731), Summercrest Blvd., Renfro St., Heberle St., Hemphill St., and both I-35 signals)

Funding:

- \$93 Thousand City Funding (GO Bond Funds)
- \$743 Thousand TxDOT G-Match HSIP Grant to cover 80% of project

Status:

- Design complete
- Anticipate TxDOT construction to begin Jan. 2024



Project Status

On Track

Project Progress

Progress 60%

Estimated Completion



Fall 2024

Total Project Cost



836 Thousand

Project includes:

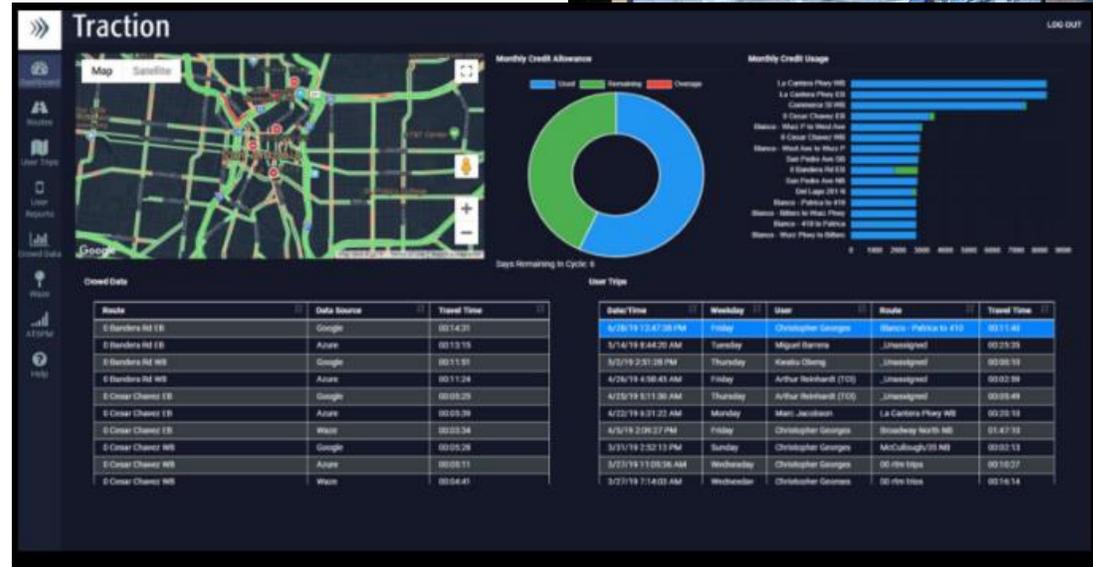
Signal Infrastructure Upgrades, Traffic Management Center, and CCTV Cameras

Funding:

- \$450 Thousand existing City funding
- \$2.1 Million City funding (GO Bond Funds)
- \$650 Thousand NCTCOG Request

Status:

- Evaluating phasing the project to stay in budget
- Working on the procurement approach-utilizing cooperative purchasing contracts to procure equipment



Project Status

On Track

Project Progress

Progress 35%

Estimated Completion



Spring 2025

Total Project Cost

\$ 3.2 Million

Project includes:

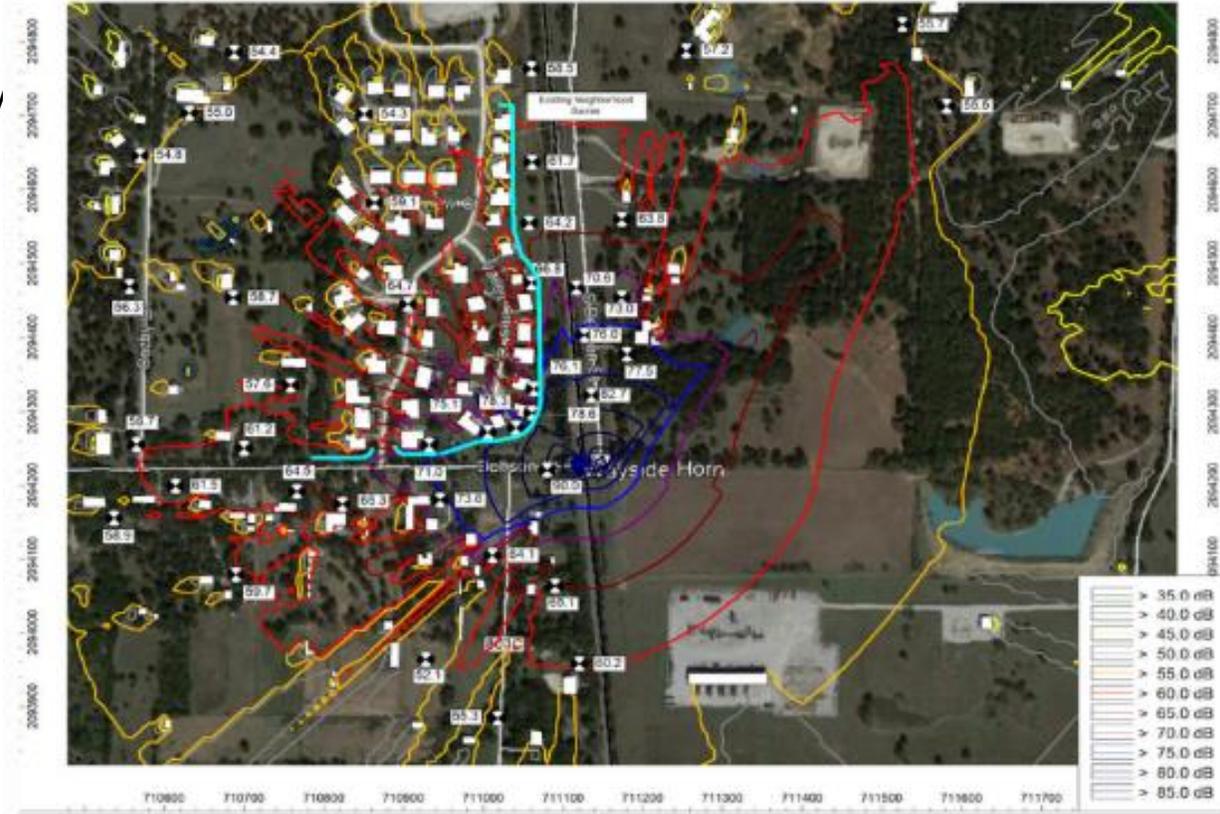
- Design and installation of Wayside Horns create a condition where by trains will no longer use their own horns at this crossing
- Wayside Horns replace train horns with a focused audible sound for traffic approaching the crossing and minimizes the disturbance of adjacent neighborhoods

Funding:

- \$8 Thousand Non Bond Capital- Streets
- \$371 Thousand Streets & Drainage Bond Funds

Status:

Design process underway for UPRR (Union Pacific Railroad) Permit



Project Status

Some Disruption

Project Progress

Progress 50%

Estimated Completion



Winter 2024

Total Project Cost



380 Thousand

Project includes:

Rehabilitation of existing lift station including SCADA, emergency power, bypass, and other upgrades

Funding

\$930 Thousand Sewer Bond Funds

Status:

- Council approved contract on March 6, 2023
- Final design underway



Project Status

On Track

Project Progress

Progress 35%

Estimated Completion



Fall 2024

Total Project Cost



930 Thousand

Parallel 24in Sewer Village Creek to Oakbrook Dr. (w/ Bear Ridge & The Lakes)

Project includes:

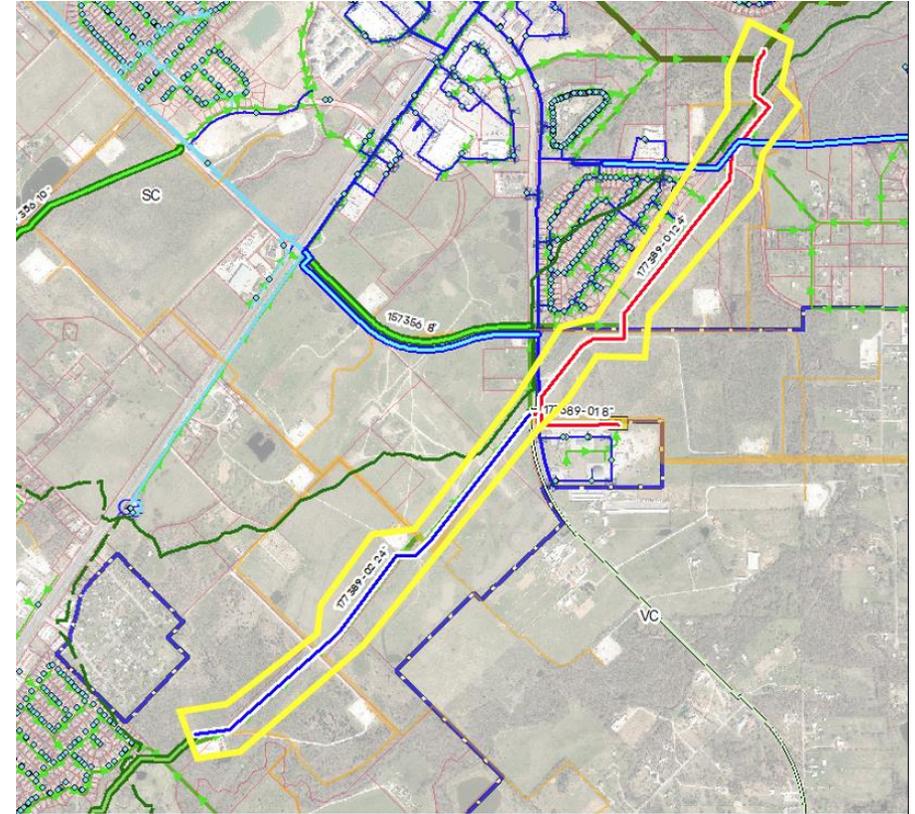
- Design and easement acquisition for a future parallel sanitary sewer line to serve future developments and prevent surcharging of existing line
- Approximate length 2 miles; approximate line size 24" diameter

Funding:

\$653 Thousand Sewer Bond Funds - Design

Status:

- Design underway with consideration of incoming developments
- Easement negotiations through developments complete



Project Status

Some Disruption

Project Progress

Progress 70%

Estimated Completion



Spring 2024
(Design Only)

Total Project Cost



\$653 Thousand
(Design Only)₆₈

Trunk Relief Sewer Line (Town Creek Basin Parallel)

Project includes:

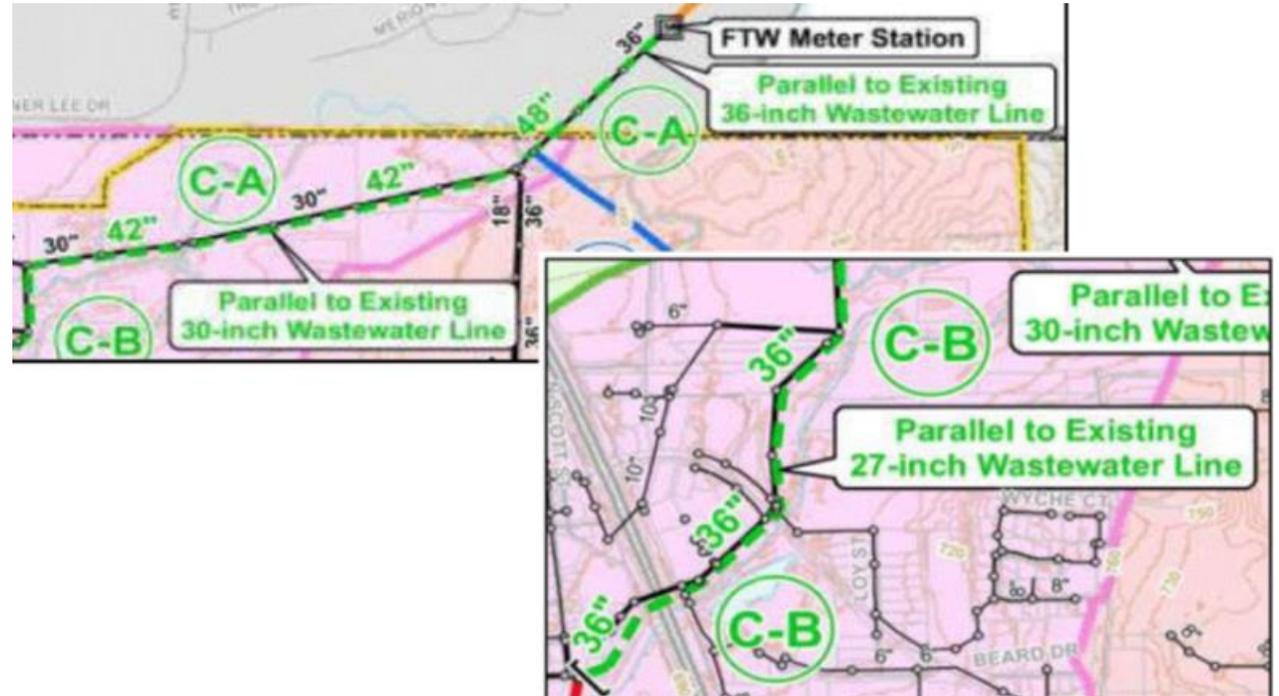
Design and construction of a 36"-48" parallel sanitary sewer pipeline along Village Creek.

Funding

\$16.3 Million Sewer Bond Funds

Status:

Design contract awarded April 3, 2023; design underway



Project Status

On Track

Project Progress

Progress 10%

Estimated Completion



Spring 2026

Total Project Cost



16.3 million

Project includes:

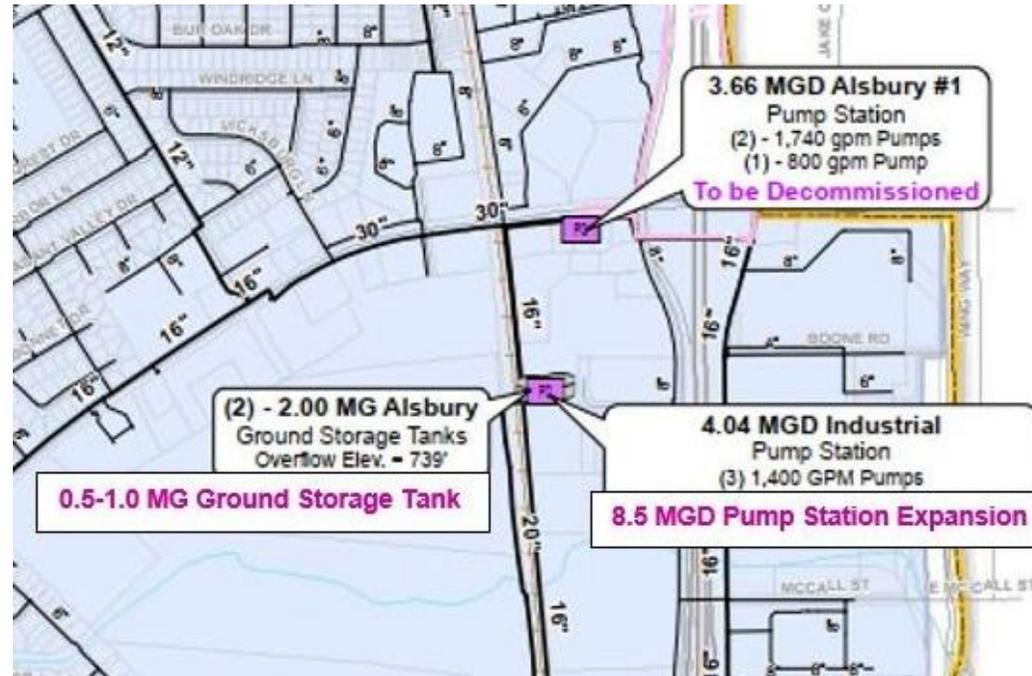
- Expansion of the Industrial Pump Station to serve the Lower Pressure Plane
- Decommissioning the Alsbury #1 Pump Station
- Potential new 0.5-1.0 MG Ground Storage Tank

Funding:

\$6.6 Million Water Bond Funds

Status:

- Engineering design procurement began Oct. 2022
- Design contract awarded March 6th, 2023; design underway



Project Status

On Track

Project Progress

Progress 7%

Estimated Completion



Spring 2026

Total Project Cost



6.6 million

Project includes:

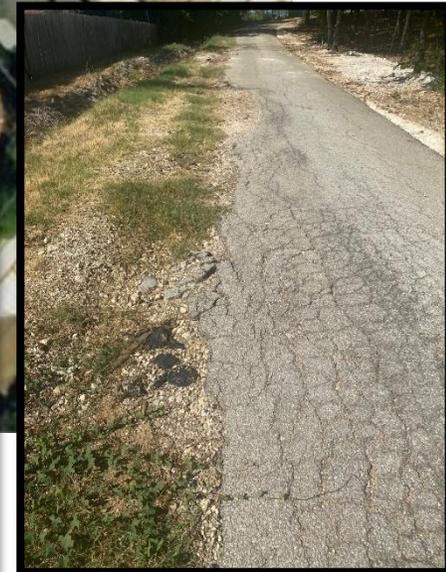
Pavement overlay for the entry drive/ access to the site and repair of the drainage flume/channel adjacent to the road

Funding:

\$385 Thousand Water Bond Funds

Status:

- Paving to be replaced
- Change order in progress for safety bollards / guardrails and perimeter fencing for public safety



Project Status

On Track

Project Progress

Progress 80%

Estimated Completion



Fall 2023

Total Project Cost



385 Thousand

Project includes:

- Replacing the existing tank with 2MG tank at Turkey Peak
- Demolish 2 existing ground storage tanks at Brushy Mound
- Demolish existing elevated tank at Brushy Mound
- Site improvements at Brushy Mound to facilitate completion of monopole

Funding:

- \$4.8 Million Water Bond Funds
- \$500 Thousand Non-Bond Capital

Status:

- Brushy Mound Site
 - Ground and elevated storage tanks have been removed; site stabilization underway
 - Additional drainage system construction in progress
- Turkey Peak- tank complete and online



Project Status

Some Disruption

Project Progress

Progress 90%

Estimated Completion



Fall 2023

Total Project Cost



5.3 Million

Project includes:

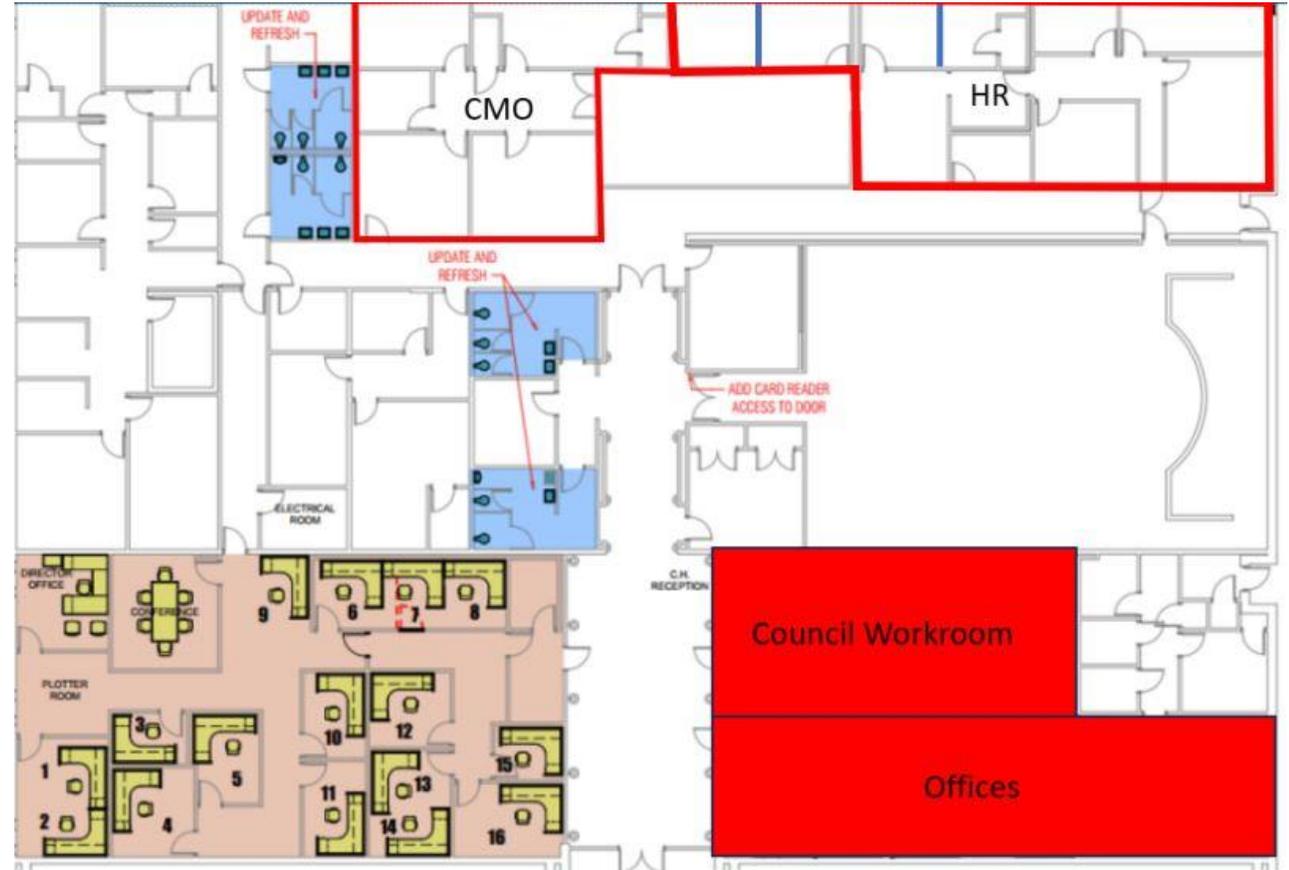
- Reconfigure existing facilities to better accommodate staff
- Adds the office space needed to relocate IT and HR from Annex 3 Building prior to that site's re-development

Funding:

- \$1.2 Million Non-Bond Capital
- \$204 Thousand Water Bond Funds

Status:

Design underway



Project Status

Some Disruption

Project Progress

Progress 20%

Estimated Completion



Fall 2024

Total Project Cost



1.4 Million

Project includes:

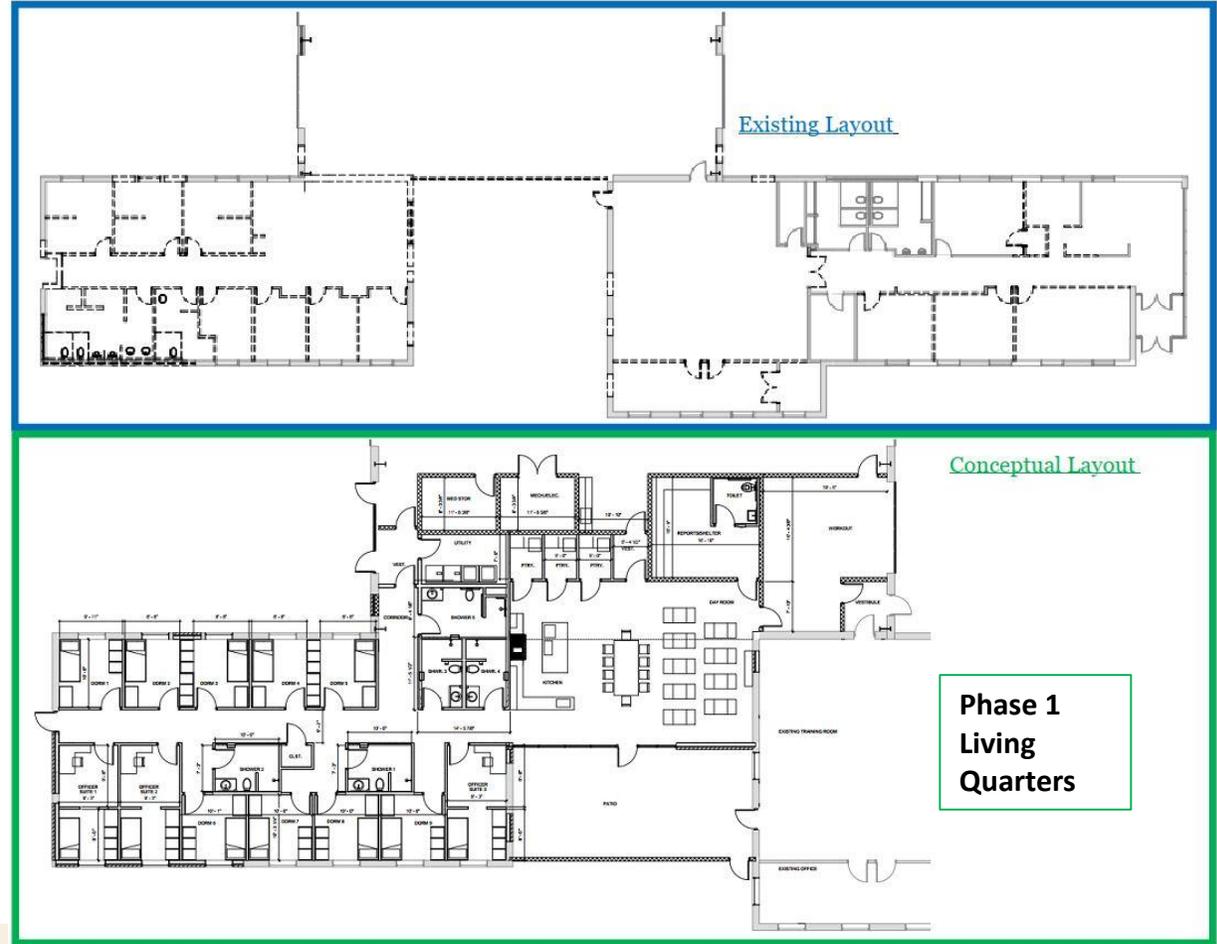
Various interior renovations to administrative and operational areas to include additional offices, expanded dormitory, and other changes to accommodate needs of the Fire Department

Funding:

\$3.8 Million General Fund

Status:

- Schematic design of Phase 1 (living quarters) underway
- Architect's programming of Phase 2 (admin area) underway



Project Status

Some Disruption

Project Progress

Progress 20%

Estimated Completion



Winter 2025

Total Project Cost



3.8 Million

Police Headquarters Expansion

1161 SW Wilshire Blvd.

Project includes:

- Expansion of police department headquarters
- Remodeling existing facility to re-purpose existing space for officers and staff

Funding:

\$36.4 Million GO Bond Public Safety Funds

Status:

- Gas Pipeline company has provided construction estimate. Upcoming reimbursement agreement for City Council approval
- Architect’s facility design options are under review



Project Status

On Track

Project Progress

Progress 10%

Estimated Completion



Summer 2026

Total Project Cost



36.4 Million

Parks Annex New Building

725 SE John Jones Dr.

Project includes:

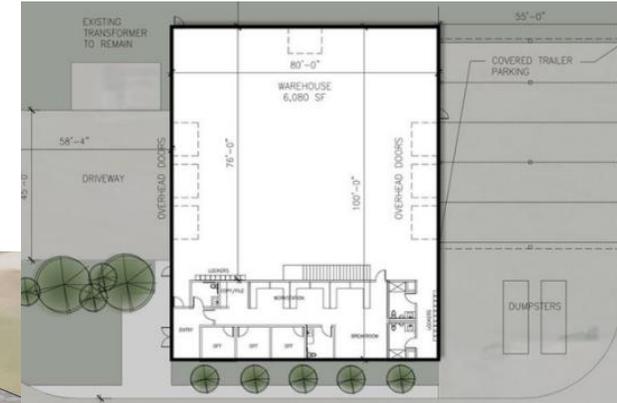
12,000 sq. ft. 2-story building with office space, conference room, workshop area, 3 equipment bays, and parking facilities

Funding:

\$4.5 Million Non-Bond Capital

Status:

- Complete and occupied. Ribbon cutting ceremony on Sept. 13, 2023
- Additional driveway paving under design to improve Service Center connectivity



Project Status

Some Disruption

Project Progress

Progress 99%

Estimated Completion



Winter 2023

Total Project Cost



4.5 Million



Parks and Recreation Capital Projects - Quarterly Update

November 2023

Project- Cemetery Expansion



● Project Description

- Design and construction of a cemetery expansion at the Burleson Memorial Cemetery

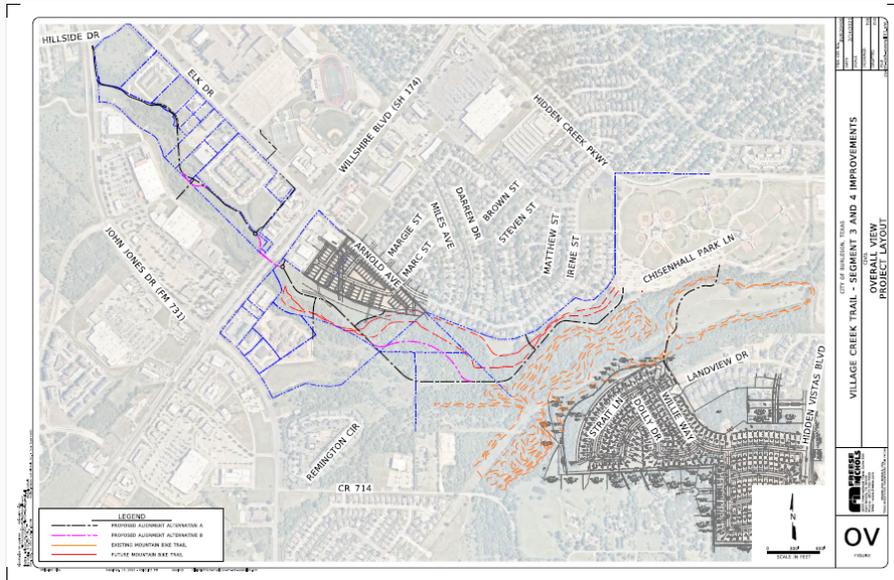
● Project Status

- Additional pond liner has arrived, will install once water level recedes enough to pump out without flooding area due to unknown substance found in puddling
- New plant material is being picked up today and installed Mon-Tue next week

● Estimated Completion

- Never, probably once we're buried there

Project- Village Creek Trails



● Project Description

- Extension of Village Creek Trail from current terminus at Chisenhall Fields to Hillside Dr.

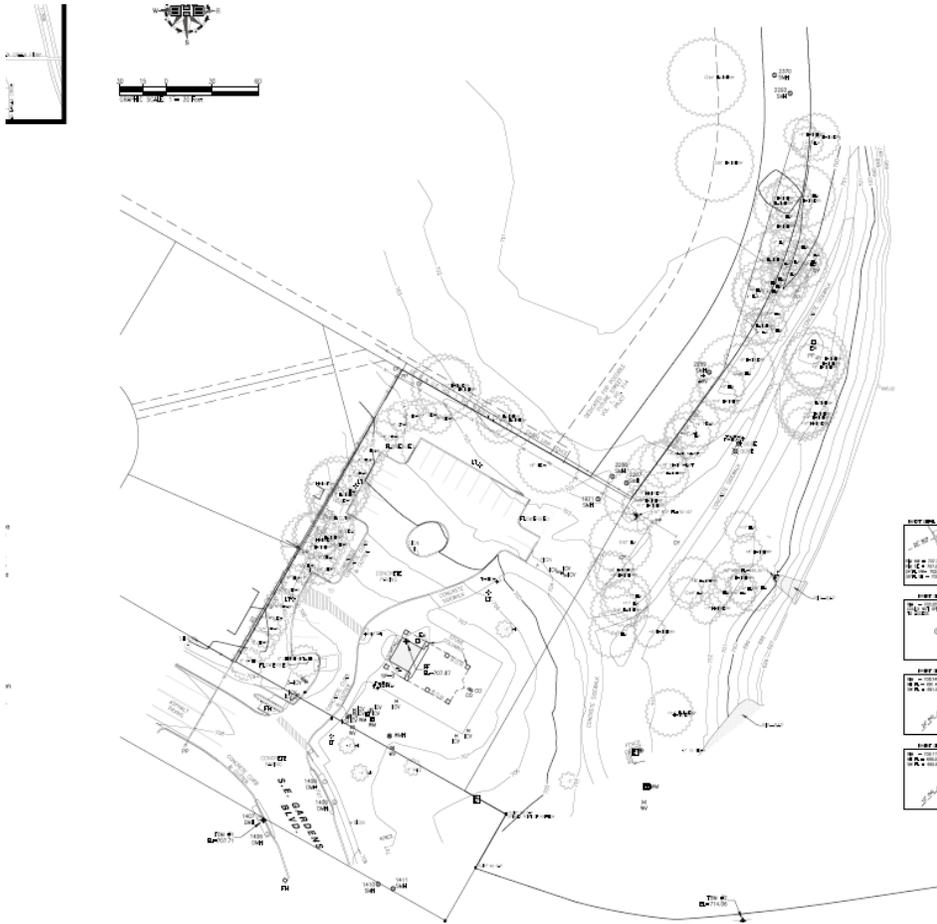
● Project Status

- 100% design
- Grant not awarded

● Estimated Completion

- Moved to FY 2025 for construction

Project- Chisenhall & Bailey Lake Parking



● Project Description

- Design and construction for phase 1 (100 spaces) of Chisenhall parking lot expansion, and approximately 50-70 spaces at Bailey Lake.

● Project Status

- 90% complete on both sites

● Estimated Completion

- End of November 2023

Project- Shannon Creek

NATURE PLAY: SAND PIT



● Project Description

- Design and construction of a park and natural area in Shannon Creek.

● Project Status

- Reduced scope
- Design is working through engineering and drainage

● Estimated Completion

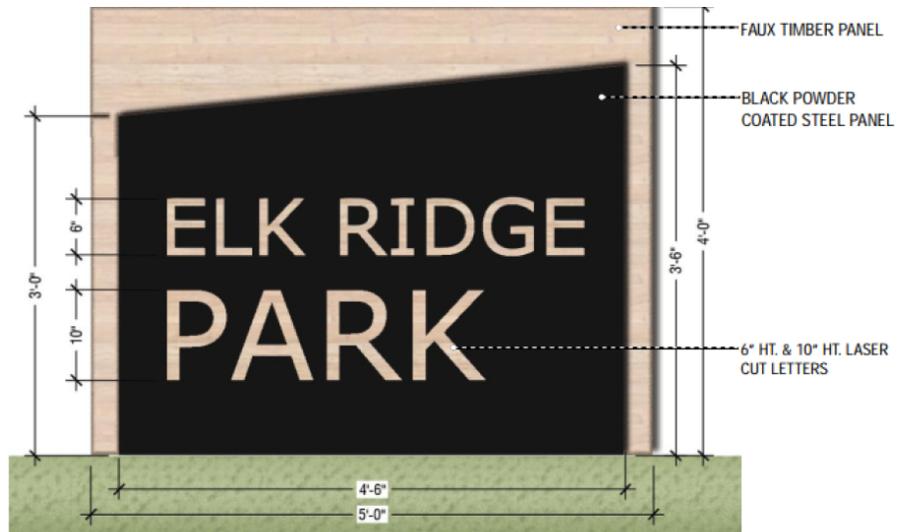
- Construction to begin FY 2025

Project- Park Annex



- Project Description
 - Design and construction of a park annex facility at the service center
- Project Status
 - Complete
- Estimated Completion
 - Complete

Project- Park Monument Signs



CONCEPT A

ESTIMATED COST: \$25,000

- Project Description
 - Design and installation of park monument signs
- Project Status
 - Design modification for new signs underway
- Estimated Completion
 - May 2024

Project- BRiCk



- **Project Description**

- Remodel of lobby, party rental, and family changing rooms, replacement of HVAC system, Desert Aire, indoor pool replaster, indoor pool sandfilter

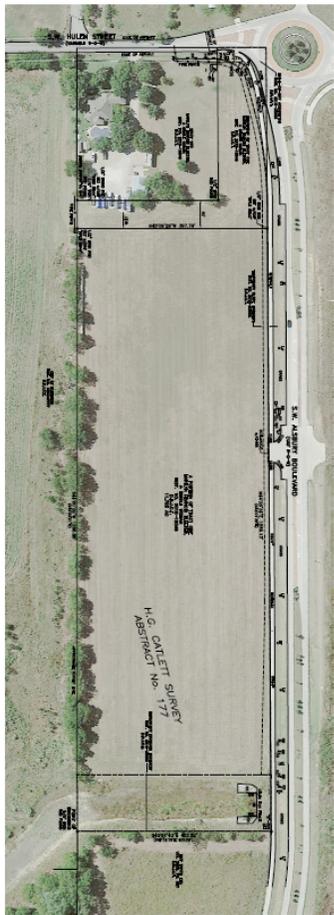
- **Project Status**

- Soliciting CMAR

- **Estimated Completion**

- Fall 2024

Project- Community Park



- Project Description
 - Land acquisition for a community park
- Project Status
 - Purchased
 - Interviews with consultants to master plan site scheduled between November 9-17
- Estimated Completion



FY 2024 Project Updates

- **Hidden Creek Softball relocation**
 - Part of community park master planning discussion
- **Oak Valley South Trail Extension**
 - Currently being rebid
- **Cedar Ridge**
 - Currently in public engagement
- **Meadowcrest Park**
 - Currently in public engagement
- **Chisenhall-4 fields**
 - Refining RFP
- **Bailey Lake Dredging**
 - Working on completing an interlocal with Southlake for purchasing
- **Master Plan**
 - Kick off meeting scheduled for 11/6
- **Public Art Master Plan**
 - Scope complete, waiting on purchasing to solicit RFQ



FY 2024 Project Updates-Golf

- Intake Pipe
 - Winter project
- Range Side 9
 - Winter project
- Hole 16 Drainage
 - Larger issue, working with Public Works to see if this can be an FY 25 project
- Tee and Wayfinding Signage
 - Finalizing design selection