



FY 2023-2024
First Quarter Report
December 2023

ABOUT THIS Quarterly Report

This report has been prepared by the city of Burlison's finance, public works, parks and recreation and community services departments. The quarterly report is intended to provide both internal and external users with information regarding the city's financial position, economic activity, capital improvement project progress and updates on the city-wide strategic plan. This report includes information for the quarter ending December 31, 2023.

- 01 Executive Dashboard:**
This section contains a high level summary of the major operating funds using graphic illustrations and key economic indicators.
- 02 Financial Summary:**
This section reports the performance of the major operating funds of the City.
- 03 Investment Report:**
This section provides a summary of the City's investment portfolio, interest earnings and a brief market outlook.
- 04 Strategic Plan Quarterly Update:**
This section shows the progress of the strategic plan's goals and work plan items, along with detailed updates on associated work plan tasks.
- 05 Capital Improvement Project Update:**
This section provides a summary of the current and upcoming capital improvement projects with maps. Also included are each project's status and progress, an estimated completion date, construction cost and funding sources.
- 06 Parks Capital Improvement Project Update:**
This section provides a summary of the current and upcoming parks capital improvement projects.

SECTION 01

Executive Dashboards

City of Burleson
Quarterly Report
December 2023

GENERAL FUND

Revenues

General Fund revenues totals \$19,548,842 through December 31, 2023. This represents an increase of 12.7% from revenue earned in the preceding year. Fines have decreased by \$22,177 or 11.1% from a reduction or disposition of cases. Charges for services decreased \$58,267 or 76.7% as a result of a decrease in engineering development activity for the period. Miscellaneous revenue decreased \$76,548 or 46.7% due to a reduction with cell tower lease income. Cost allocation revenue decreased by \$178,167 or 16.2% as a result of revised budget allocations for the current budget year.

Following is a percentage summary of total revenues from each major source of General Fund revenue for fiscal year 2023-24, to date.

| | | | |
|----------------------------|-----------|-------------------|---------------|
| Taxes | \$ | 17,084,414 | 87.4% |
| Franchise Fees | | 342,647 | 1.8% |
| Charges for Services | | 17,747 | 0.1% |
| Licenses, permits and fees | | 415,999 | 2.1% |
| Fines | | 176,761 | 0.9% |
| Investment Earnings | | 207,348 | 1.1% |
| Other Revenues | | 94,531 | 0.5% |
| Cost Allocation | | 918,651 | 4.7% |
| Transfers In | | 290,744 | 1.5% |
| Total | \$ | 19,548,842 | 100.0% |

A comparison between FY2023 and FY2024 is presented below:

| | Fiscal Year-to-Date | | Increase/(Decrease) over 2023 | |
|---------------------------------|----------------------|----------------------|-------------------------------|--------------|
| | 2024 | 2023 | Amount | Percent |
| Property Taxes | \$ 15,841,661 | \$ 13,802,133 | \$ 2,039,528 | 14.8% |
| Sales & Use Taxes | 1,242,753 | 1,161,017 | 81,736 | 7.0% |
| Franchise Fees | 342,647 | 310,239 | 32,408 | 10.4% |
| Investment Earnings | 207,348 | 101,586 | 105,762 | 104.1% |
| License, Permit & Fee | 415,999 | 230,678 | 185,321 | 80.3% |
| Fines | 176,761 | 198,938 | (22,177) | -11.1% |
| Charges for Services | 17,747 | 76,014 | (58,267) | -76.7% |
| Miscellaneous | 87,464 | 164,012 | (76,548) | -46.7% |
| Cost Allocation Rev | 918,651 | 1,096,818 | (178,167) | -16.2% |
| Operating Grant & Contributions | 7,067 | (191) | 7,258 | -3800.0% |
| Transfer In | 290,744 | 198,859 | 91,885 | 46.2% |
| | \$ 19,548,842 | \$ 17,340,103 | \$ 2,208,739 | 12.7% |

GENERAL FUND

Expenditures

Expenditures for General Fund purposes were \$15,026,390 through December 31, 2023. A decrease of \$1,072,951 or 6.7% from the preceding year.

Prior Year Comparison of General Fund Expenditures by Department
through month December 2023

| | Fiscal Year-to-Date | | Increase/(Decrease) over 2023 | | Material Variance Drivers |
|--------------------------|---------------------|---------------|----------------------------------|---------|--|
| | 2024 | 2023 | Amount | Percent | |
| City Council | \$ 19,921 | \$ 6,746 | \$ 13,175 | 195.3% | Increase with travel, training, projects and event expenditures |
| City Manager's Office | 355,607 | 170,777 | 184,830 | 108.2% | Restructuring of the City Managers Office |
| City Secretary's Office | 154,269 | 138,181 | 16,088 | 11.6% | Open position filled, merit increases offset with a reduction of election expenses |
| Communications | 108,552 | 131,555 | (23,003) | -17.5% | |
| Finance | 407,018 | 541,844 | (134,826) | -24.9% | |
| Non-Departmental | 637,945 | 424,051 | 213,894 | 50.4% | Contribution to Burleson Opportunity Fund, recruiting and settlements |
| Human Resources | 194,362 | 232,309 | (37,947) | -16.3% | |
| Judicial | 29,159 | 28,534 | 624 | 2.2% | |
| Legal Services | 129,806 | 95,277 | 34,529 | 36.2% | Administrative position moved from CMO to Legal, salary increases |
| Municipal Court | 92,746 | 55,460 | 37,286 | 67.2% | Vacant position filled |
| Records Management | 24,905 | 24,651 | 254 | 1.0% | |
| Purchasing | 65,109 | 180,685 | (115,575) | -64.0% | |
| Fire | 2,693,497 | 3,120,231 | (426,734) | -13.7% | |
| Police | 4,225,754 | 4,588,284 | (362,530) | -7.9% | |
| Marshals Service | 48,336 | 49,211 | (875) | -1.8% | |
| PS Communication | 569,916 | 505,394 | 64,522 | 12.8% | Two vacant positions filled |
| Drainage Maint | 124,344 | 179,298 | (54,954) | -30.6% | |
| Engineering/Capital | 106,287 | 255,593 | (149,306) | -58.4% | |
| Engineering/Development | 121,008 | 144,257 | (23,249) | -16.1% | |
| Engineering/Inspection | 130,054 | 186,956 | (56,901) | -30.4% | |
| Facilities Maintenance | 183,802 | 246,922 | (63,120) | -25.6% | |
| Public Works Admin | 254,141 | 286,278 | (32,136) | -11.2% | |
| Streets Pavement Maint | 1,110,351 | 955,085 | 155,265 | 16.3% | Added position and maintenance expense increase with pavement slurry PO rollover |
| Traffic Maint | 165,832 | 208,731 | (42,900) | -20.6% | |
| Animal Services | 162,443 | 155,951 | 6,492 | 4.2% | |
| Code Enforcement | 86,923 | 97,696 | (10,773) | -11.0% | |
| Environmental Services | 61,291 | 72,221 | (10,930) | -15.1% | |
| Neighborhood Svcs Admin | 55,191 | 54,312 | 879 | 1.6% | |
| Building Inspections | 221,278 | 213,606 | 7,672 | 3.6% | |
| Community Development | 105,925 | 122,990 | (17,065) | -13.9% | |
| Development Services | 81,913 | 78,333 | 3,580 | 4.6% | |
| Economic Development | 12,951 | - | 12,951 | 0.0% | |
| Library | 352,318 | 446,331 | (94,013) | -21.1% | |
| Parks | 352,617 | 440,708 | (88,090) | -20.0% | |
| Parks & Recreation Admin | 1,452 | 12,448 | (10,995) | -88.3% | |
| ROW Maintenance | 130,427 | 46,158 | 84,269 | 182.6% | Two positions added, increase with services for this period |
| Senior Citizens Center | 48,937 | 52,961 | (4,024) | -7.6% | |
| Special Events | - | 49,314 | (49,314) | -100.0% | |
| Transfer Out | 1,400,000 | 1,500,000 | (100,000) | -6.7% | |
| | \$ 15,026,390 | \$ 16,099,340 | \$ (1,072,951) | -6.7% | |

Expenditures for General Fund through the month of December 2023 are outlined by percentage basis as follows:

| Division | Total | Percent |
|-----------------------|---------------|---------|
| General Government | \$ 2,219,400 | 15% |
| Public Safety | 7,537,503 | 50% |
| Public Works | 2,195,820 | 15% |
| Neighborhood Services | 365,848 | 2% |
| Development Services | 422,066 | 3% |
| Culture & Recreation | 885,752 | 6% |
| Transfer Out | 1,400,000 | 9% |
| | \$ 15,026,390 | 100% |

WATER AND SEWER FUND

Revenues

Operating revenue in the water and sewer fund was \$6,954,792 through December 31, 2023, an increase of \$626,632 or 9.9% compared to revenues reported for the same time period in the preceding

A comparison between FY2023 and FY2024 is presented below:

| | Fiscal Year-to-Date | | Increase/(Decrease) over 2023 | |
|-----------------------|---------------------|---------------------|----------------------------------|-------------|
| | 2024 | 2023 | Amount | Percent |
| Charges for Services | \$ 6,197,222 | \$ 5,949,474 | \$ 247,749 | 4.2% |
| License, Permit & Fee | 3,695 | 2,505 | 1,190 | 47.5% |
| Investment Earnings | 256,802 | 103,260 | 153,542 | 148.7% |
| Miscellaneous | 14,126 | 19,732 | (5,606) | -28.4% |
| Impact Fee | 475,344 | 253,190 | 222,154 | 87.7% |
| Transfer In | 7,603 | - | 7,603 | 0.0% |
| | <u>\$ 6,954,792</u> | <u>\$ 6,328,160</u> | <u>\$ 626,632</u> | <u>9.9%</u> |

The breakdown of the Charges for Services revenue is reflected in the preceding table as follows:

| | Fiscal Year-to-Date | | Increase/(Decrease) | |
|--------------------------|---------------------|---------------------|---------------------|-------------|
| | 2024 | 2023 | Amount | Percent |
| Water Revenue | \$ 3,272,795 | \$ 3,105,574 | \$ 167,221 | 5% |
| Sewer Revenue | 2,641,338 | 2,603,060 | 38,278 | 1% |
| Sewer Surcharge | 140,882 | 120,168 | 20,714 | 17% |
| Connections & Extensions | 25,735 | 19,164 | 6,571 | 34% |
| Penalties | 116,472 | 101,508 | 14,964 | 15% |
| | <u>\$ 6,197,222</u> | <u>\$ 5,949,474</u> | <u>\$ 247,749</u> | <u>4.2%</u> |

WATER AND SEWER FUND

Expenditures

The Water and Sewer Fund expenditures through December 31, 2023 totaled \$2,426,479. This represents an overall decrease of \$1,115,401 or 31.5% under the preceding year, as the water department is reconciling water invoices from Fort Worth at the request of the finance department. An increase of \$10,073 or 185.0% in minor furniture and equipment as a result of a sewer pump replacement and purchase of recycling hoppers. Insurance increased by \$22,452 or 27.4% due to an increase in insurance premiums. Capital expenditures increased by \$99,520 or 836.3% as a result of a water main replacement. Transfer out increased by \$91,885 or 46.2% as a result of increased franchise and PILOT fees to the general fund.

A comparison between FY2023 and FY2024 is presented below:

| | Fiscal Year-to-Date | | Increase/(Decrease) over 2023 | |
|-----------------------|---------------------|---------------------|----------------------------------|---------------|
| | 2024 | 2023 | Amount | Percent |
| Personnel | \$ 685,478 | \$ 651,123 | \$ 34,355 | 5.3% |
| Personnel Development | 6,824 | 17,012 | (10,187) | -59.9% |
| Supplies | 8,846 | 25,594 | (16,748) | -65.4% |
| Minor Furn & Equip | 15,517 | 5,444 | 10,073 | 185.0% |
| Outside Services | 6,271 | 978,568 | (972,297) | -99.4% |
| Infr Maint & Repair | 7,775 | 42,559 | (34,784) | -81.7% |
| Equip Maint & Repair | 5,054 | 7,946 | (2,892) | -36.4% |
| Utilities | 51,685 | 56,968 | (5,283) | -9.3% |
| Claims and Insurance | 104,263 | 81,811 | 22,452 | 27.4% |
| Misc | 340,138 | 317,332 | 22,806 | 7.2% |
| Contribution to ISF | 473,677 | 608,105 | (134,428) | -22.1% |
| Cost Allocation Exp | 318,787 | 538,660 | (219,873) | -40.8% |
| Capital Expenditures | 111,420 | 11,900 | 99,520 | 836.3% |
| Transfers Out | 290,744 | 198,859 | 91,885 | 46.2% |
| | <u>\$ 2,426,479</u> | <u>\$ 3,541,880</u> | <u>\$ (1,115,401)</u> | <u>-31.5%</u> |

4A SALES TAX FUND

Revenues

4A revenue was \$823,674 through December 31, 2023 which is an increase of \$65,311 or 8.6% compared to revenue reported for the same time period in the preceding year. The increase is a result of increased sales tax and investment earnings attributable to favorable interest rates.

A comparison between FY2023 and FY2024 is presented below:

| | Fiscal Year-to-Date | | Increase/(Decrease) over 2023 | |
|---------------------|---------------------|-------------------|----------------------------------|-------------|
| | 2024 | 2023 | Amount | Percent |
| Sales & Use Taxes | \$ 604,371 | \$ 563,112 | \$ 41,259 | 7% |
| Investment Earnings | 55,300 | 29,025 | 26,275 | 91% |
| Miscellaneous | 164,003 | 166,226 | (2,223) | -1% |
| | <u>\$ 823,674</u> | <u>\$ 758,363</u> | <u>\$ 65,311</u> | <u>8.6%</u> |

Expenditures

Expenditures through December 31, 2023 totaled \$397,763. This represents an overall decrease of \$7,637 or a 1.9% reduction under the preceding year. Personnel expenses increased \$19,207 or 18.9% as a result of salary increases and personnel transfer from General Fund Communications. Personnel development increased \$22,936 or 289.0% as a result of increased memberships, licenses, travel, and training. Contributions to the Internal Service Fund (ISF) increased \$20,228 or 57.9% as a result of technology cost increases and fund allocations.

A comparison between FY2023 and FY2024 is presented below:

| | Fiscal Year-to-Date | | Increase/(Decrease) over 2023 | |
|-----------------------|---------------------|-------------------|----------------------------------|--------------|
| | 2024 | 2023 | Amount | Percent |
| Personnel | \$ 120,893 | \$ 101,686 | \$ 19,207 | 18.9% |
| Personnel Development | 30,873 | 7,937 | 22,936 | 289.0% |
| Supplies | - | 1,368 | (1,368) | -100.0% |
| Outside Services | 59,613 | 29,713 | 29,900 | 100.6% |
| Utilities | - | 4,190 | (4,190) | -100.0% |
| Claims and Insurance | 1,597 | | 1,597 | 100.0% |
| Misc | 90,482 | 176,340 | (85,858) | -48.7% |
| Contribution to ISF | 55,164 | 34,936 | 20,228 | 57.9% |
| Cost Allocation Exp | 39,141 | 44,230 | (5,089) | -11.5% |
| Transfers Out | - | 5,000 | (5,000) | -100.0% |
| | <u>\$ 397,763</u> | <u>\$ 405,400</u> | <u>\$ (7,637)</u> | <u>-1.9%</u> |

4B SALES TAX FUND

Revenues

4B revenue was \$661,590 through December 31, 2023 which is an increase of \$79,582 or 13.7% compared to revenue reported for the same time period in the preceding year. The increase is a result of sales tax gains and investment earnings attributable to favorable interest rates.

A comparison between FY2023 and FY2024 is presented below:

| | Fiscal Year-to-Date | | Increase/(Decrease) over 2023 | |
|---------------------|---------------------|------------|----------------------------------|---------|
| | 2024 | 2023 | Amount | Percent |
| Sales & Use Taxes | \$ 604,371 | \$ 563,112 | \$ 41,259 | 7% |
| Investment Earnings | 57,219 | 18,896 | 38,323 | 203% |
| | \$ 661,590 | \$ 582,008 | \$ 79,582 | 13.7% |

Expenditures

Expenditures through December 31, 2023 totaled \$1,359,236. This represents an overall decrease of \$1,853,614 or a 57.7% reduction under the preceding year. Personnel cost increased \$7,659 or 10.4% as a result of merit increases and special event overtime.

A comparison between FY2023 and FY2024 is presented below:

| | Fiscal Year-to-Date | | Increase/(Decrease) Amount | | Percent |
|---------------------|---------------------|--------------|-------------------------------|--|---------|
| | 2024 | 2023 | | | |
| Personnel | \$ 81,360 | \$ 73,701 | \$ 7,659 | | 10.4% |
| Minor Furn & Equip | 3,366 | 5,840 | (2,474) | | -42.4% |
| Outside Services | 910 | - | 910 | | 0.0% |
| Infr Maint & Repair | - | 59,223 | (59,223) | | -100.0% |
| Misc | 69,580 | - | 69,580 | | 0.0% |
| Contribution to ISF | 7,651 | 13,610 | (5,959) | | -43.8% |
| Cost Allocation Exp | 25,561 | 38,276 | (12,715) | | -33.2% |
| Transfers Out | 1,170,808 | 3,022,200 | (1,851,392) | | -61.3% |
| | \$ 1,359,236 | \$ 3,212,850 | \$ (1,853,614) | | -57.7% |

PARKS PERFORMANCE FUND

Revenues

Parks Performance revenue was \$1,307,902 through December 31, 2023 which is an increase of \$103,027 or 8.6% compared to revenue reported for the same time period in the preceding year. Interest earnings were not achieved as funds were not available to invest.

A comparison between FY2023 and FY2024 is presented below:

| | Fiscal Year-to-Date | | Increase/(Decrease) over 2023 | |
|----------------------|---------------------|---------------------|----------------------------------|-------------|
| | 2024 | 2023 | Amount | Percent |
| Charges for Services | \$ 443,618 | \$ 421,684 | \$ 21,934 | 5% |
| Investment Earnings | - | 518 | (518) | -100% |
| Miscellaneous | 980 | 53 | 927 | 1749% |
| Transfer In | 863,304 | 782,620 | 80,684 | 10% |
| | <u>\$ 1,307,902</u> | <u>\$ 1,204,875</u> | <u>\$ 103,027</u> | <u>8.6%</u> |

Expenditures

Expenditures through December 31, 2023 totaled \$1,188,624. This represents an overall increase of \$105,033 or a 9.7% from the preceding year. Personnel development increased by \$1,504 or 53.4% as a result of travel and training expenses. Infrastructure maintenance and repair increased by \$10,115 or 38.3% as a result of metal roof repairs at Russell Farm. Claims and Insurance costs increased \$13,503 or 16.3% as a result of increased insurance premiums. Miscellaneous expenses increased by \$4,607 or 23.5% as a result of increased bank charges and officiating expenses incurred by recreation. Cost allocation to the General Fund increased \$83,727 or 93.1% as a result of increased budget allocation for current year.

A comparison between FY2023 and FY2024 is presented below:

| | Fiscal Year-to-Date | | Increase/(Decrease) over 2023 | |
|-----------------------|---------------------|---------------------|----------------------------------|-------------|
| | 2024 | 2023 | Amount | Percent |
| Personnel | \$ 614,841 | \$ 589,811 | \$ 25,030 | 4.2% |
| Personnel Development | 4,320 | 2,816 | 1,504 | 53.4% |
| Supplies | 17,564 | 22,737 | (5,173) | -22.8% |
| Minor Furn & Equip | 1,500 | 5,459 | (3,959) | -72.5% |
| Outside Services | 10,492 | 13,372 | (2,880) | -21.5% |
| Infr Maint & Repair | 36,538 | 26,423 | 10,115 | 38.3% |
| Equip Maint & Repair | 6,767 | 12,511 | (5,744) | -45.9% |
| Utilities | 108,847 | 105,476 | 3,371 | 3.2% |
| Claims and Insurance | 96,284 | 82,781 | 13,503 | 16.3% |
| Misc | 24,202 | 19,595 | 4,607 | 23.5% |
| Contribution to ISF | 76,473 | 96,028 | (19,555) | -20.4% |
| Cost Allocation Exp | 173,688 | 89,961 | 83,727 | 93.1% |
| Capital Expenditures | 17,108 | 16,621 | 487 | 2.9% |
| | <u>\$ 1,188,624</u> | <u>\$ 1,083,591</u> | <u>\$ 105,033</u> | <u>9.7%</u> |

SECTION 02

Financial Summary

City of Burleson
Quarterly Report
December 2023

Dec-23

**General Fund - Schedule of Revenues
Budget vs. Actuals**

Percent of Year Expired **25%**

| DESCRIPTION | PRIOR YEAR TO DATE | ORIGINAL BUDGET | REVISED BUDGET | ACTUAL AMOUNT | BUDGET BALANCE | PERCENT BUDGET COLLECTED OBLIGATED | PERCENT BUDGET COLLECTED OBLIGATED PRIOR YEARS |
|-------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|------------------------------------|--|
| Ad Val Taxes - General | 13,740,851 | 26,384,580 | 26,384,580 | 15,780,285 | 10,604,295 | 59.81% | 56.26% |
| Ad Val Taxes - Delinquent | 39,745 | 128,750 | 128,750 | 36,517 | 92,233 | 28.36% | 31.80% |
| Ad Val Taxes - Pen & Int | 21,538 | 231,750 | 231,750 | 24,859 | 206,891 | 10.73% | 9.57% |
| PROPERTY TAXES TOTAL | \$ 13,802,133 | \$ 26,745,080 | \$ 26,745,080 | \$ 15,841,661 | \$ 10,903,419 | 59.23% | 55.71% |
| Sales Tax | 1,126,224 | 15,188,281 | 15,188,281 | 1,208,743 | 13,979,538 | 7.96% | 7.64% |
| Liquor Tax | 34,794 | 206,130 | 206,130 | 34,010 | 172,120 | 16.50% | 17.39% |
| SALES TAX TOTAL | \$ 1,161,017 | \$ 15,394,411 | \$ 15,394,411 | \$ 1,242,753 | \$ 14,151,658 | 8.07% | 7.77% |
| W&S Franchise Fee | 238,187 | 1,016,215 | 1,016,215 | 254,050 | 762,165 | 25.00% | 24.27% |
| Electric Util Franchise | - | 1,939,094 | 1,939,094 | - | 1,939,094 | 0.00% | 0.00% |
| Telephone Franchise Fees | 1,203 | 57,750 | 57,750 | 36 | 57,714 | 0.06% | 2.19% |
| Telecable Franchise Fees | - | 67,601 | 67,601 | - | 67,601 | 0.00% | 0.00% |
| Natural Gas Franchise Fee | - | 440,892 | 440,892 | - | 440,892 | 0.00% | 0.00% |
| Solid Waste Franchise Fee | 9,952 | 324,360 | 324,360 | 5,401 | 318,959 | 1.67% | 3.67% |
| SW Internal Srv Franchise | 60,896 | 332,658 | 332,658 | 83,160 | 249,498 | 25.00% | 22.14% |
| FRANCHISE FEES TOTAL | \$ 310,239 | \$ 4,178,570 | \$ 4,178,570 | \$ 342,647 | \$ 3,835,923 | 8.20% | 7.86% |
| INVESTMENT EARNINGS TOTAL | \$ 101,586 | \$ 750,000 | \$ 750,000 | \$ 207,348 | \$ 542,652 | 27.65% | 13.54% |
| LICENSE, PERMIT, FEE TOTAL | \$ 230,678 | \$ 1,678,255 | \$ 1,678,255 | \$ 415,999 | \$ 1,262,256 | 24.79% | 15.00% |
| FINES TOTAL | \$ 198,938 | \$ 955,000 | \$ 955,000 | \$ 176,761 | \$ 778,239 | 18.51% | 21.98% |
| CHARGES FOR SERVICES TOTAL | \$ 76,014 | \$ 418,500 | \$ 418,500 | \$ 17,747 | \$ 400,753 | 4.24% | 18.21% |
| MISC TOTAL | \$ 164,012 | \$ 614,500 | \$ 614,500 | \$ 87,464 | \$ 527,036 | 14.23% | 26.72% |
| Cost Allocation From SRF | 10,614 | 47,019 | 47,019 | 11,766 | 35,253 | 25.02% | 24.91% |
| Cost allocation from 4A | 44,231 | 156,564 | 156,564 | 39,141 | 117,423 | 25.00% | 25.00% |
| Cost allocation from 4B | 38,277 | 102,250 | 102,250 | 25,561 | 76,689 | 25.00% | 25.00% |
| Cost allocation from PPF | 89,961 | 694,770 | 694,770 | 173,688 | 521,082 | 25.00% | 14.11% |
| Cost allocation from HMF | 4,837 | 25,853 | 25,853 | 6,467 | 19,386 | 25.01% | 25.00% |
| Cost allocation from TIF | 8,978 | 36,492 | 36,492 | 9,123 | 27,369 | 25.00% | 25.00% |
| Cost allocation from Misc SRF | - | 18,177 | 18,177 | 4,542 | 13,635 | 24.99% | N/A |
| Cost allocation from DS | 140 | 952 | 952 | 295 | 657 | 30.99% | 25.00% |
| Cost allocation from WS | 538,660 | 1,275,127 | 1,275,127 | 318,787 | 956,340 | 25.00% | 42.48% |
| Cost allocation from SW | 51,792 | 51,629 | 51,629 | 12,911 | 38,718 | 25.01% | 25.00% |
| Cost allocation from Golf | 83,902 | 279,860 | 279,860 | 69,971 | 209,889 | 25.00% | 29.37% |
| Cost allocation from CEM | 811 | 3,858 | 3,858 | 194 | 3,664 | 5.03% | 25.00% |
| Cost allocation from ERF | 1,499 | 5,687 | 5,687 | 1,421 | 4,266 | 24.99% | 25.00% |
| Cost allocation from ESF | 46,862 | 169,143 | 169,143 | 42,288 | 126,855 | 25.00% | 25.00% |
| Cost allocation from SSR | 57,150 | 255,342 | 255,342 | 63,831 | 191,511 | 25.00% | 25.00% |
| Cost allocation from HIF | 119,106 | 554,663 | 554,663 | 138,665 | 415,998 | 25.00% | 25.00% |
| COST ALLOCATION REV TOTAL | \$ 1,096,818 | \$ 3,677,386 | \$ 3,677,386 | \$ 918,651 | \$ 2,758,735 | 24.98% | 29.42% |
| Receipts from Counties | - | 8,500 | 8,500 | - | 8,500 | 0.00% | 0.00% |
| Receipts From Federal Govn | - | 966,340 | 966,340 | - | 966,340 | 0.00% | N/A |
| INTERGOVERNMENTAL TOTAL | \$ - | \$ 974,840 | \$ 974,840 | \$ - | \$ 974,840 | 0.00% | 0.00% |
| School Resource Officers | - | 1,032,145 | 1,032,145 | - | 1,032,145 | 0.00% | 0.00% |
| Auto Task Force Reimb | - | 66,950 | 66,950 | 7,067 | 59,884 | 10.55% | 0.00% |
| Reimbursable Overtime | (191) | - | - | - | - | N/A | N/A |
| Reimbursable Overtime | - | 7,500 | 7,500 | - | 7,500 | 0.00% | 0.00% |
| OPER GRANT & CONTR TOTAL | \$ (191) | \$ 1,106,595 | \$ 1,106,595 | \$ 7,067 | \$ 1,099,529 | 0.64% | -0.02% |
| Transfer In from ERF-Government | - | 345,000 | 345,000 | - | 345,000 | N/A | N/A |
| Transfer from WS | 198,859 | 1,162,961 | 1,162,961 | 290,744 | 872,217 | 25.00% | 23.28% |
| TRANSFER IN TOTAL | \$ 198,859 | \$ 1,507,961 | \$ 1,507,961 | \$ 290,744 | \$ 1,217,217 | 19.28% | 23.28% |
| TOTAL REVENUE | \$ 17,340,103 | \$ 58,001,098 | \$ 58,001,098 | \$ 19,548,842 | \$ 38,452,256 | 33.70% | 32.35% |

Dec-23

General Fund - Schedule of Expenditures Budget vs. Actuals

Percent of Year Expired 25%

| DIVISIONS | PRIOR YEAR TO DATE | ORIGINAL BUDGET | BUDGET TRANSFERS | REVISED BUDGET | ENCUMBRANCE AMOUNT | ACTUAL AMOUNT | BUDGET BALANCE | PERCENT BUDGET COLLECTED OBLIGATED | PERCENT BUDGET COLLECTED OBLIGATED PRIOR YEARS |
|---------------------------------------|---------------------|----------------------|-------------------|----------------------|--------------------|-------------------|----------------------|------------------------------------|--|
| GENERAL GOVERNMENT | | | | | | | | | |
| City Council | 6,746 | 112,750 | - | 112,750 | 7,860 | 19,921 | 84,969 | 24.64% | 4.59% |
| City Manager's Office | 170,777 | 829,374 | 27,000 | 856,374 | 28,798 | 355,607 | 471,969 | 44.89% | 16.91% |
| City Secretary's Office | 138,181 | 936,016 | - | 936,016 | 99,875 | 154,269 | 681,872 | 27.15% | 17.05% |
| Communications | 131,555 | 579,154 | - | 579,154 | 19,677 | 108,552 | 450,925 | 22.14% | 23.72% |
| Finance | 541,844 | 2,289,796 | 20,100 | 2,309,896 | 5,000 | 407,018 | 1,897,878 | 17.84% | 23.69% |
| Non-Departmental | 424,051 | (149,527) | - | (149,527) | 43,338 | 637,945 | (830,811) | -455.63% | 130.37% |
| Human Resources | 232,309 | 1,164,109 | - | 1,164,109 | 53,588 | 194,362 | 916,159 | 21.30% | 18.33% |
| Judicial | 28,534 | 115,283 | - | 115,283 | 3,787 | 29,159 | 82,337 | 28.58% | 24.68% |
| Legal Services | 95,277 | 604,940 | - | 604,940 | 318,863 | 129,806 | 156,271 | 74.17% | 16.10% |
| Municipal Court | 55,460 | 501,104 | - | 501,104 | 8,997 | 92,746 | 399,361 | 20.30% | 15.61% |
| Records Management | 24,651 | 125,286 | - | 125,286 | 9,903 | 24,905 | 90,478 | 27.78% | 21.59% |
| Purchasing | 180,685 | 505,059 | 45,250 | 550,309 | 78,738 | 65,109 | 406,461 | 26.14% | 39.09% |
| GENERAL GOVERNMENT TOTAL | \$ 2,030,071 | \$ 7,613,344 | \$ 92,350 | \$ 7,705,694 | \$ 678,423 | 2,219,400 | \$ 4,807,870 | 37.61% | 25.25% |
| PUBLIC SAFETY | | | | | | | | | |
| Fire | 3,120,231 | 12,330,398 | 206,245 | 12,536,643 | 135,806 | 2,693,497 | 9,707,339 | 22.57% | 28.16% |
| Police | 4,588,284 | 18,028,984 | - | 18,028,984 | 521,381 | 4,225,754 | 13,281,849 | 26.33% | 26.57% |
| Marshals Service | 49,211 | 230,034 | - | 230,034 | 2,689 | 48,336 | 179,009 | 22.18% | 20.76% |
| PS Communication | 505,394 | 2,674,952 | - | 2,674,952 | - | 569,916 | 2,105,036 | 21.31% | 22.76% |
| PUBLIC SAFETY TOTAL | \$ 8,263,121 | \$ 33,264,368 | \$ 206,245 | \$ 33,470,613 | \$ 659,876 | 7,537,503 | \$ 25,273,233 | 24.49% | 26.82% |
| PUBLIC WORKS | | | | | | | | | |
| Drainage Maint | 179,298 | 597,156 | - | 597,156 | 320 | 124,344 | 472,492 | 20.88% | 33.96% |
| Engineering/Capital | 255,593 | 28,419 | 2,330 | 30,749 | 2,330 | 106,287 | (77,868) | 353.24% | 2611.29% |
| Engineering/Development | 144,257 | 956,024 | 164,750 | 1,120,774 | 164,750 | 121,008 | 835,016 | 25.50% | 14.37% |
| Engineering/Inspection | 186,956 | 297,638 | 9,019 | 306,657 | 15,326 | 130,054 | 181,277 | 47.41% | 41.00% |
| Facilities Maintenance | 246,922 | 1,190,840 | (9,000) | 1,181,840 | 186,306 | 183,802 | 811,732 | 31.32% | 25.60% |
| Public Works Admin | 286,278 | 1,081,034 | - | 1,081,034 | - | 254,141 | 826,893 | 23.51% | 24.06% |
| Streets Pavement Maint | 955,085 | 3,608,582 | 562,833 | 4,171,415 | 112,849 | 1,110,351 | 2,948,215 | 29.32% | 25.38% |
| Traffic Maint | 208,731 | 1,153,427 | - | 1,153,427 | 23,912 | 165,832 | 963,683 | 16.45% | 20.92% |
| PUBLIC WORKS TOTAL | \$ 2,463,121 | \$ 8,913,120 | \$ 729,931 | \$ 9,643,051 | \$ 505,792 | 2,195,820 | \$ 6,941,439 | 28.02% | 27.64% |
| NEIGHBORHOOD SERVICES | | | | | | | | | |
| Animal Services | 155,951 | 715,059 | - | 715,059 | 8,174 | 162,443 | 544,441 | 22.72% | 23.09% |
| Code Enforcement | 97,696 | 398,296 | - | 398,296 | 27,585 | 86,923 | 283,789 | 21.82% | 24.63% |
| Environmental Services | 72,221 | 335,478 | - | 335,478 | 42,848 | 61,291 | 231,339 | 18.27% | 22.40% |
| Neighborhood Svcs Admin | 54,312 | 227,398 | - | 227,398 | - | 55,191 | 172,207 | 24.27% | 23.18% |
| NEIGHBORHOOD SERVICES TOTAL | 380,180 | 1,676,231 | - | 1,676,231 | 78,607 | 365,848 | 1,231,776 | 21.83% | 23.34% |
| DEVELOPMENT SERVICES | | | | | | | | | |
| Building Inspections | 213,606 | 990,035 | - | 990,035 | - | 221,278 | 768,757 | 22.35% | 23.28% |
| Community Development | 122,990 | 511,966 | - | 511,966 | 11,542 | 105,925 | 394,500 | 20.69% | 22.94% |
| Development Services | 78,333 | 370,331 | - | 370,331 | - | 81,913 | 288,418 | 22.12% | 21.98% |
| Economic Development | - | 1,250,842 | - | 1,250,842 | - | 12,951 | 1,237,891 | 1.04% | 0.00% |
| DEVELOPMENT SERVICES TOTAL | 414,929 | 3,123,174 | - | 3,123,174 | 11,542 | 422,066 | 2,689,566 | 13.51% | 11.22% |
| CULTURE & RECREATION | | | | | | | | | |
| Library | 446,331 | 1,450,918 | - | 1,450,918 | 162,542 | 352,318 | 936,058 | 24.28% | 29.86% |
| Parks | 440,708 | 1,670,977 | - | 1,670,977 | 88,279 | 352,617 | 1,230,081 | 21.10% | 25.92% |
| Parks & Recreation Admin | 12,448 | 33,864 | - | 33,864 | - | 1,452 | 32,412 | N/A | 0.00% |
| ROW Maintenance | 46,158 | 658,915 | - | 658,915 | 357,331 | 130,427 | 171,157 | 19.79% | 9.98% |
| Senior Citizens Center | 52,961 | 202,197 | - | 202,197 | - | 48,937 | 153,260 | 24.20% | 19.81% |
| Special Events | 49,314 | - | - | - | - | - | - | N/A | 0.00% |
| CULTURE & RECREATION TOTAL | 1,047,919 | 4,016,871 | - | 4,016,871 | 608,152 | 885,752 | 2,522,968 | 22.05% | 26.70% |
| TRANSFER OUT TOTAL | 1,500,000 | 2,565,496 | - | 2,565,496 | - | 1,400,000 | 1,165,496 | 54.57% | 342.27% |
| TOTAL EXPENDITURE | 16,099,340 | 61,172,604 | 1,028,526 | 62,201,130 | 2,542,392 | 15,026,390 | 44,632,348 | 28.25% | 28.02% |

Dec-23**Water and Sewer Fund - Schedule of Revenues and Expenditures****Budget vs. Actuals**Percent of Year
Expired

25%

| DESCRIPTION | PRIOR YEAR TO DATE | ORIGINAL BUDGET | REVISED BUDGET | ENCUMBRANCE AMOUNT | ACTUAL | BUDGET BALANCE | PERCENT BUDGET COLLECTED OBLIGATED | PERCENT BUDGET COLLECTED OBLIGATED PRIOR YEARS |
|--------------------------|---------------------|----------------------|----------------------|--------------------|---------------------|----------------------|------------------------------------|--|
| CHARGES FOR SERVICES | 5,949,474 | 25,688,063 | 25,688,063 | | 6,197,222 | 19,490,841 | 24.12% | 24.2% |
| LICENSE, PERMIT & FEE | 2,505 | 20,000 | 20,000 | | 3,695 | 16,305 | 18.48% | 12.53% |
| INVESTMENT EARNINGS | 103,260 | 450,000 | 450,000 | | 256,802 | 193,198 | 57.07% | 25.65% |
| MISCELLANEOUS | 19,732 | 41,422 | 41,422 | | 14,126 | 27,296 | 34.10% | 49.06% |
| IMPACT FEE | 253,190 | 1,287,500 | 1,287,500 | | 475,344 | 812,156 | 36.92% | 19.67% |
| TRANSFER IN | - | 209,239 | 209,239 | | 7,603 | 201,636 | 3.63% | 0.00% |
| TOTAL REVENUE | \$ 6,328,160 | \$ 27,696,224 | \$ 27,696,224 | \$ - | \$ 6,954,792 | \$ 20,741,432 | 25.11% | 23.89% |
| PERSONNEL | 651,123 | 3,249,099 | 3,249,099 | | 685,478 | 2,563,621 | 21.10% | 19.44% |
| PERSONNEL DEVELOPMNT | 17,012 | 59,322 | 59,322 | | 6,824 | 52,498 | 11.50% | 32.04% |
| SUPPLIES | 25,594 | 114,026 | 114,026 | 5,396 | 8,846 | 99,783 | 7.76% | 26.10% |
| MINOR FURN & EQUIP | 5,444 | 47,566 | 47,566 | 78 | 15,517 | 31,972 | 32.62% | 7.43% |
| OUTSIDE SERVICES | 978,568 | 10,033,057 | 10,033,057 | 28,847 | 6,271 | 9,997,939 | 0.06% | 10.49% |
| INFR MAINT & REPAIR | 42,559 | 283,119 | 283,119 | 125,444 | 7,775 | 149,900 | 2.75% | 15.03% |
| EQUIP MAINT & REPAIR | 7,946 | 36,764 | 36,764 | 20,287 | 5,054 | 11,423 | 13.75% | 21.61% |
| UTILITIES | 56,968 | 279,095 | 279,095 | 1,793 | 51,685 | 225,617 | 18.52% | 22.56% |
| CLAIMS AND INSURANCE | 81,811 | 108,243 | 108,243 | - | 104,263 | 3,980 | 96.32% | 88.27% |
| MISC | 317,332 | 1,421,415 | 1,421,415 | 23,427 | 340,138 | 1,057,850 | 23.93% | 23.38% |
| CONTRIBUTION TO ISF | 608,105 | 1,894,723 | 1,894,723 | - | 473,677 | 1,421,046 | 25.00% | 39.68% |
| COST ALLOCATION EXP | 538,660 | 1,275,127 | 1,275,127 | - | 318,787 | 956,340 | 25.00% | 39.50% |
| CAPITAL EXPENDITURES | 11,900 | 611,944 | 611,944 | 217,253 | 111,420 | 283,271 | 18.21% | 1.30% |
| DEBT SERVICE CHARGES | - | 7,401,282 | 7,401,282 | | - | 7,401,282 | 0.00% | 0.00% |
| TRANSFERS OUT | 198,859 | 1,162,961 | 1,162,961 | | 290,744 | 872,217 | 25.00% | 16.35% |
| TOTAL EXPENDITURE | \$ 3,541,880 | \$ 27,977,743 | \$ 27,977,743 | \$ 422,525 | \$ 2,426,479 | \$ 25,128,738 | 8.67% | 13.27% |

Dec-23**4A Sales Tax Fund - Schedule of Revenues and Expenditures****Budget vs. Actuals**Percent of Year
Expired

25%

| DESCRIPTION | PRIOR YEAR TO DATE | ORIGINAL BUDGET | REVISED BUDGET | ENCUMBRANCE AMOUNT | ACTUAL | BUDGET BALANCE | PERCENT BUDGET COLLECTED OBLIGATED | PERCENT BUDGET COLLECTED OBLIGATED PRIOR YEARS |
|--------------------------|--------------------|----------------------|----------------------|--------------------|-------------------|---------------------|------------------------------------|--|
| SALES & USE TAXES | 563,112 | 7,594,138 | 7,594,138 | | 604,371 | 6,989,767 | 7.96% | 7.64% |
| SALE OF CAPITAL | - | 2,375,000 | 2,375,000 | | - | 2,375,000 | 0.00% | N/A |
| INVESTMENT EARNINGS | 29,025 | 100,000 | 100,000 | | 55,300 | 44,700 | 55.30% | 32.25% |
| MISCELLANEOUS | 166,227 | 290,000 | 290,000 | | 164,003 | 125,997 | 56.55% | 50.45% |
| TOTAL REVENUE | \$ 758,363 | \$ 10,359,138 | \$ 10,359,138 | \$ - | \$ 823,674 | 9,535,464 | 7.95% | 9.73% |
| PERSONNEL | 101,686 | 567,999 | 567,999 | | 120,893 | 447,106 | 21.28% | 18.11% |
| PERSONNEL DEVELOPMNT | 7,937 | 45,925 | 45,925 | | 30,873 | 15,052 | 67.22% | 17.28% |
| SUPPLIES | 1,368 | 6,000 | 6,000 | | - | 6,000 | 0.00% | 22.79% |
| OUTSIDE SERVICES | 29,713 | 430,250 | 430,250 | 82,975 | 59,613 | 287,662 | 13.86% | 17.73% |
| INFR MAINT & REPAIR | - | 30,000 | 30,000 | | - | 30,000 | 0.00% | 0.00% |
| UTILITIES | 4,190 | 29,041 | 29,041 | | 1,597 | 27,444 | 5.50% | 13.49% |
| MISC | 176,340 | 4,869,729 | 4,869,729 | 51,500 | 90,482 | 4,727,747 | 1.86% | 29.89% |
| CONTRIBUTION TO ISF | 34,936 | 220,674 | 220,674 | | 55,164 | 165,510 | 25.00% | 25.00% |
| COST ALLOCATION EXP | 44,231 | 156,564 | 156,564 | | 39,141 | 117,423 | 25.00% | 25.00% |
| TRANFERS OUT | 5,000 | 2,757,636 | 2,757,636 | | - | 2,757,636 | 0.00% | 0.24% |
| TOTAL EXPENDITURE | \$ 405,400 | \$ 9,113,818 | \$ 9,113,818 | \$ 134,475 | \$ 397,763 | \$ 8,581,580 | 4.36% | 10.54% |

Dec-23**4B Sales Tax Fund - Schedule of Revenues and Expenditures****Budget vs. Actuals**Percent of
Year Expired **25%**

| DESCRIPTION | PRIOR YEAR TO DATE | ORIGINAL BUDGET | REVISED BUDGET | ENCUMBRANCE AMOUNT | ACTUAL | BUDGET BALANCE | PERCENT BUDGET COLLECTED OBLIGATED | PERCENT BUDGET COLLECTED OBLIGATED PRIOR YEARS |
|--------------------------|--------------------|---------------------|---------------------|--------------------|---------------------|---------------------|------------------------------------|--|
| SALES & USE TAXES | 563,112 | 7,594,138 | 7,594,138 | - | 604,371 | 6,989,767 | 7.958% | 7.64% |
| INVESTMENT EARNINGS | 18,897 | 90,000 | 90,000 | - | 57,219 | 32,781 | 63.58% | 23.04% |
| MISCELLANEOUS | - | 40,259 | 40,259 | - | - | 40,259 | 0.00% | 0.00% |
| TOTAL REVENUE | \$ 582,008 | \$ 7,724,397 | \$ 7,724,397 | \$ - | \$ 661,590 | \$ 7,062,807 | 8.56% | 7.77% |
| PERSONNEL | 73,701 | 353,048 | 353,048 | - | 81,360 | 271,688 | 23.04% | 21.54% |
| PERSONNEL DEVELOPMNT | - | 5,805 | 5,805 | - | - | 5,805 | 0.00% | 0.00% |
| SUPPLIES | - | 900 | 900 | - | - | 900 | 0.00% | 0.00% |
| MINOR FURN & EQUIP | 5,840 | 20,000 | 20,000 | 17,382 | 3,366 | (748) | 16.83% | 29.20% |
| OUTSIDE SERVICES | - | 9,225 | 9,225 | - | 910 | 8,315 | 9.86% | 0.00% |
| INFR MAINT & REPAIR | 59,223 | - | - | - | - | - | 0.00% | 0.00% |
| MISC | - | 601,667 | 601,667 | 31,435 | 69,580 | 500,651 | 11.56% | 0.00% |
| CONTRIBUTION TO ISF | 13,610 | 30,592 | 30,592 | - | 7,651 | 22,941 | 25.01% | 25.00% |
| COST ALLOCATION EXP | 38,277 | 102,250 | 102,250 | - | 25,561 | 76,689 | 25.00% | 25.00% |
| CAPITAL EXPENDITURES | - | 50,000 | 50,000 | - | - | 50,000 | 0.00% | 0.00% |
| TRANSFERS OUT | 3,022,200 | 6,907,456 | 6,907,456 | - | 1,170,808 | 5,736,648 | 16.95% | 34.59% |
| TOTAL EXPENDITURE | 3,212,850 | \$ 8,080,943 | \$ 8,080,943 | \$ 48,817 | \$ 1,359,236 | \$ 6,672,890 | 16.82% | 33.65% |

Dec-23**PPF - Schedule of Revenues and Expenditures****Budget vs. Actuals**Percent of Year
Expired

25%

| DESCRIPTION | PRIOR YEAR TO DATE | ORIGINAL BUDGET | REVISED BUDGET | ENCUMBRANCE AMOUNT | ACTUALS | BUDGET BALANCE | PERCENT BUDGET COLLECTED | PERCENT BUDGET COLLECTED OBLIGATED PRIOR YEARS |
|--------------------------|---------------------|---------------------|---------------------|--------------------|---------------------|------------------|--------------------------|--|
| CHARGES FOR SERVICES | 421,684 | 2,194,990 | 2,194,990 | - | 443,618 | 1,751,372 | 20.21% | 19.95% |
| INVESTMENT EARNINGS | 518 | 10,000 | 10,000 | - | - | 10,000 | 0.00% | 6.09% |
| MISCELLANEOUS | 53 | 2,060 | 2,060 | - | 980 | 1,080 | 47.57% | 2.66% |
| TRANSFER IN | 782,620 | 3,453,234 | 3,453,234 | - | 863,304 | 2,589,930 | 25.00% | 23.26% |
| TOTAL REVENUE | \$ 1,204,875 | \$ 5,660,284 | \$ 5,660,284 | \$ - | \$ 1,307,902 | 4,352,382 | 23.11% | 21.96% |
| PERSONNEL | 589,811 | 3,125,959 | 3,125,959 | - | 614,841 | 2,511,118 | 19.67% | 20.91% |
| PERSONNEL DEVELOPMNT | 2,816 | 19,284 | 19,284 | - | 4,320 | 14,964 | 22.40% | 14.11% |
| SUPPLIES | 22,737 | 197,747 | 197,747 | 90,722 | 17,564 | 89,461 | 8.88% | 12.31% |
| MINOR FURN & EQUIP | 5,459 | 28,660 | 28,660 | 6,900 | 1,500 | 20,260 | 5.23% | 16.29% |
| OUTSIDE SERVICES | 13,372 | 71,300 | 71,300 | 8,922 | 10,492 | 51,885 | 14.72% | 18.75% |
| INFR MAINT & REPAIR | 26,423 | 233,954 | 216,847 | 39,385 | 36,538 | 140,923 | 16.85% | 7.15% |
| EQUIP MAINT & REPAIR | 12,511 | 34,922 | 34,922 | 11,052 | 6,767 | 17,103 | 19.38% | 64.16% |
| UTILITIES | 105,476 | 544,407 | 544,407 | 6,676 | 108,847 | 428,884 | 19.99% | 18.23% |
| CLAIMS AND INSURANCE | 82,781 | 80,609 | 80,609 | - | 96,284 | (15,675) | 119.45% | 105.55% |
| MISC | 19,595 | 149,961 | 149,961 | 78,714 | 24,202 | 47,046 | 16.14% | 14.40% |
| CONTRIBUTION TO ISF | 96,028 | 305,883 | 305,883 | - | 76,473 | 229,410 | 25.00% | 31.96% |
| COST ALLOCATION EXP | 89,961 | 694,770 | 694,770 | - | 173,688 | 521,082 | 25.00% | 14.11% |
| CAPITAL EXPENDITURES | 16,621 | 172,828 | 189,936 | (17,108) | 17,108 | 189,936 | 9.01% | 7.01% |
| TOTAL EXPENDITURE | \$ 1,083,591 | \$ 5,660,284 | \$ 5,660,284 | \$ 225,264 | \$ 1,188,624 | 4,246,396 | 21.00% | 19.75% |

SECTION 03

Investment Report

City of Burleson
Quarterly Report
December 2023



INVESTMENT PORTFOLIO SUMMARY

For the Quarter Ended

December 31, 2023

**Prepared by
Valley View Consulting, L.L.C.**

The investment portfolio of the City of Burleson is in compliance with the Public Funds Investment Act and the City of Burleson Investment Policy and Strategies.

A handwritten signature in black ink, appearing to be "J. Bell", is written over a horizontal line. Below this line is another horizontal line, creating a space for a signature and a title.

Disclaimer: These reports were compiled using information provided by the City of Burleson. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment advisor fees.

Summary

Quarter End Results by Investment Category:

| Asset Type | September 30, 2023 | | | December 31, 2023 | | |
|---|--------------------|-----------------------|-----------------------|-------------------|-----------------------|-----------------------|
| | Ave. Yield | Book Value | Market Value | Ave. Yield | Book Value | Market Value |
| Demand Deposit Account/Money Market Account | 4.90% | \$ 19,047,644 | \$ 19,047,644 | 5.31% | \$ 18,603,885 | \$ 18,603,885 |
| Pools/Money Market Fund | 5.50% | 50,489,464 | 50,489,464 | 5.51% | 57,544,455 | 57,544,455 |
| Securities | 1.99% | 33,468,111 | 33,032,003 | 2.43% | 24,991,457 | 24,792,655 |
| Certificates of Deposit | 5.51% | 34,599,102 | 34,599,102 | 5.41% | 31,972,661 | 31,972,661 |
| Total | 4.57% | \$ 137,604,320 | \$ 137,168,213 | 4.88% | \$ 133,112,458 | \$ 132,913,656 |

| <u>Average Yield - Current Quarter (1)</u> | | <u>Fiscal Year-to-Date Average Yield (2)</u> | |
|--|-------|--|-------|
| Total Portfolio | 4.88% | Total Portfolio | 4.88% |
| Rolling Three Month Treasury | 5.53% | Rolling Three Month Treasury | 5.53% |
| Rolling Six Month Treasury | 5.49% | Rolling Six Month Treasury | 5.49% |
| TexPool | 5.37% | TexPool | 5.37% |

| <u>Interest Earnings (Approximate)</u> | |
|--|--------------|
| Quarter | \$ 1,587,794 |
| Fiscal Year-to-date | \$ 1,587,794 |

(1) **Quarter End Average Yield** - based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered. The yield for the reporting month is used for bank, pool, and money market balances.

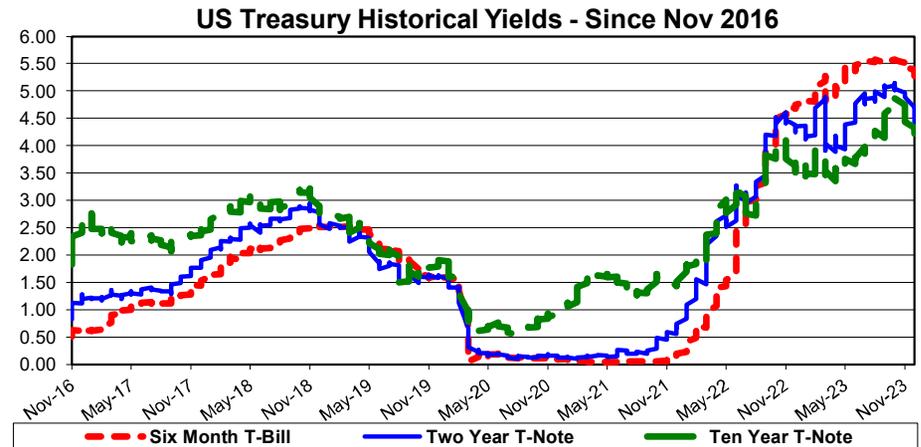
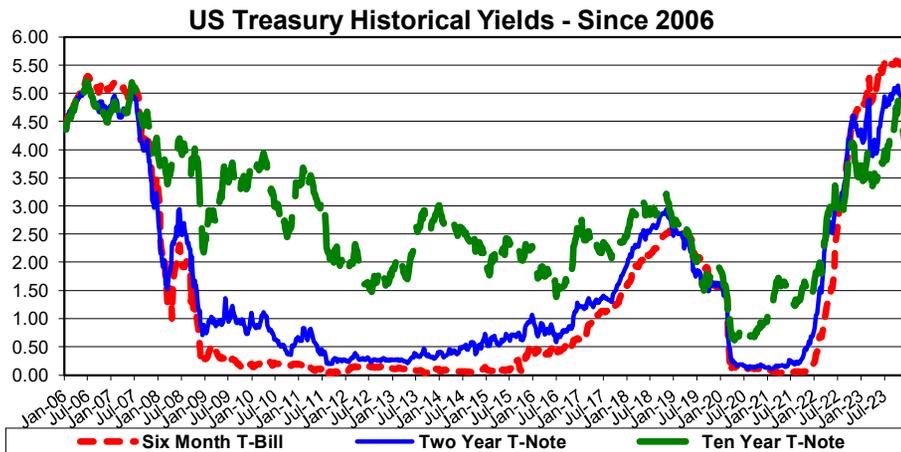
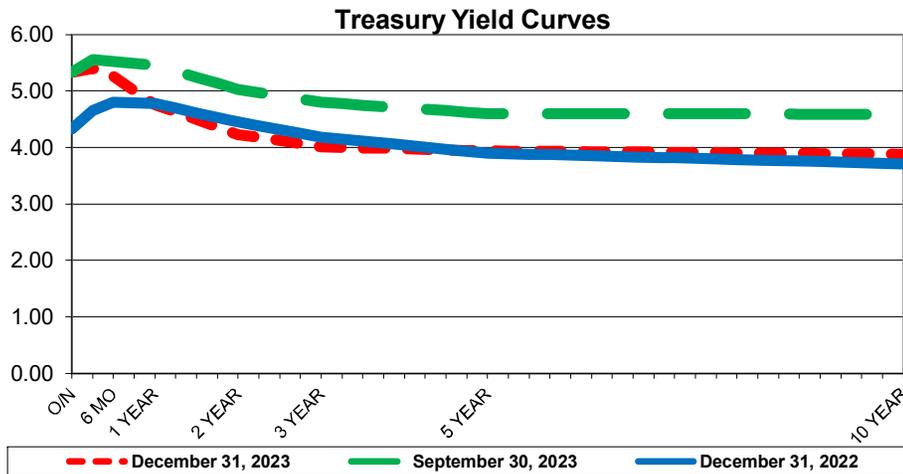
(2) **Fiscal Year-to-Date Average Yield** - calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

Investment Advisor Note: During market cycles where rates are rising, it is common to experience decreases in market value of current investments. This is due to the value the market places on the asset in terms of its buying or selling ability on the current market day. The City's Investment Policy establishes a "buy and hold" portfolio strategy where investment maturities are targeted to match with identified cash flow requirements, and the investments mature at the anticipated time the cash is needed. The City does not intend to liquidate or redeem securities prior to maturity and will therefore not recognize the losses from a pre-maturity sale. Instead, the City will report changes in market value as unrealized losses as required by the PFIA and current accounting standards. As the security approaches maturity, the unrealized loss will diminish, and at maturity the City will receive the full par value of the security.

Economic Overview

12/31/2023

The Federal Open Market Committee (FOMC) maintained the Fed Funds target range 5.25% - 5.50% (Effective Fed Funds are trading +/-5.33%). Any additional actions, up or down, will be data-dependent. Final Third Quarter 2023 GDP revised downward to 4.9%, but still robust growth. December Non-Farm Payroll posted 216k new jobs (above the estimated 170k). The Three Month Rolling Average declined to 165k. The S&P 500 Stock Index reached a new peak trading over 4,770 (exceeding 4,766 in Dec 2021). The yield curve shifted lower anticipating future FOMC target reductions. Crude Oil stabilized at +/- \$73 per barrel. Inflation continued to decline but still remained above the FOMC 2% target (Core PCE +/-3.2% and Core CPI +/-4.0%). Reduced global economic outlooks and ongoing/expanding military conflicts increase uncertainty.



Investment Holdings
December 31, 2023

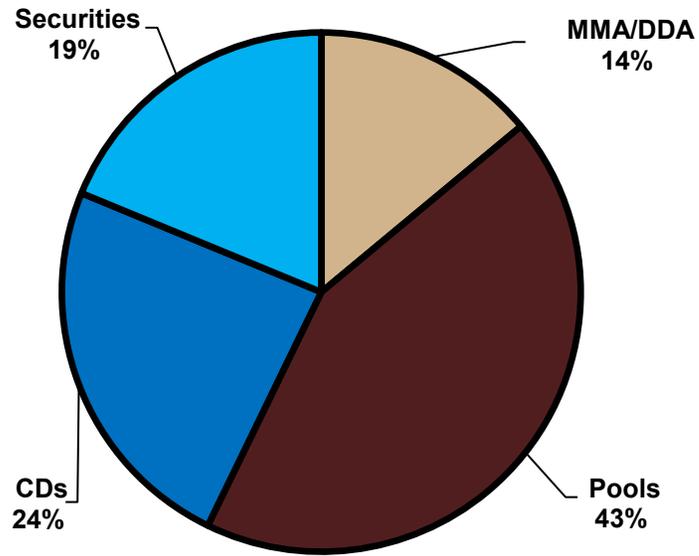
| Description | Ratings | Coupon/ Discount | Maturity Date | Settlement Date | Par Value | Book Value | Market Price | Market Value | Life (Days) | Yield |
|----------------------------------|---------|---------------------|------------------|--------------------|-----------------------|-----------------------|-----------------|-----------------------|----------------|--------------|
| American Nat'l Bank of TX Cash | | 0.00% | 01/01/24 | 12/31/23 | \$ 208 | \$ 208 | 1.00 | \$ 208 | 1 | 0.00% |
| American National Bank MMA | | 0.11% | 01/01/24 | 12/31/23 | 876,391 | 876,391 | 1.00 | 876,391 | 1 | 0.11% |
| American Nat'l Bank of TX MMA #2 | | 5.12% | 01/01/24 | 12/31/23 | 1,884,293 | 1,884,293 | 1.00 | 1,884,293 | 1 | 5.12% |
| InterBank MMA | | 5.80% | 01/01/24 | 12/31/23 | 100,470 | 100,470 | 1.00 | 100,470 | 1 | 5.80% |
| InterBank ICS | | 5.65% | 01/01/24 | 12/31/23 | 5,023,136 | 5,023,136 | 1.00 | 5,023,136 | 1 | 5.65% |
| NexBank IntraFi MMA Savings | | 5.60% | 01/01/24 | 12/31/23 | 10,719,387 | 10,719,387 | 1.00 | 10,719,387 | 1 | 5.60% |
| TexPool | AAAm | 5.37% | 01/01/24 | 12/31/23 | 11,538,654 | 11,538,654 | 1.00 | 11,538,654 | 1 | 5.37% |
| LOGIC | AAAm | 5.54% | 01/01/24 | 12/31/23 | 46,005,801 | 46,005,801 | 1.00 | 46,005,801 | 1 | 5.54% |
| Texas Capital Bank CD | | 4.91% | 01/18/24 | 01/19/23 | 5,229,518 | 5,229,518 | 100.00 | 5,229,518 | 18 | 4.91% |
| East West Bank CD | | 5.46% | 02/15/24 | 06/15/23 | 5,151,838 | 5,151,838 | 100.00 | 5,151,838 | 46 | 5.61% |
| Treasury Note | Aaa/AA+ | 2.75% | 02/15/24 | 11/17/22 | 5,000,000 | 4,988,804 | 99.68 | 4,984,235 | 46 | 4.60% |
| Treasury Note | Aaa/AA+ | 2.38% | 02/29/24 | 01/31/22 | 5,000,000 | 5,009,758 | 99.53 | 4,976,450 | 60 | 1.17% |
| Treasury Note | Aaa/AA+ | 0.25% | 03/15/24 | 03/10/22 | 5,000,000 | 4,985,590 | 99.00 | 4,950,195 | 75 | 1.68% |
| BOK Financial CDARS | | 4.88% | 04/11/24 | 04/13/23 | 5,178,905 | 5,178,905 | 100.00 | 5,178,905 | 102 | 5.00% |
| East West Bank CD | | 5.61% | 05/28/24 | 07/25/23 | 5,124,474 | 5,124,474 | 100.00 | 5,124,474 | 149 | 5.77% |
| East West Bank CD | | 5.33% | 06/14/24 | 06/15/23 | 5,148,170 | 5,148,170 | 100.00 | 5,148,170 | 166 | 5.47% |
| Federal Farm Credit Bank | Aaa/AA+ | 3.25% | 06/17/24 | 06/17/22 | 5,000,000 | 4,995,518 | 99.30 | 4,965,172 | 169 | 3.45% |
| Federal National Mortgage Ass'n | Aaa/AA+ | 1.75% | 07/02/24 | 01/31/22 | 5,000,000 | 5,011,786 | 98.33 | 4,916,603 | 184 | 1.27% |
| East West Bank CD | | 5.41% | 08/20/24 | 11/20/23 | 3,064,237 | 3,064,237 | 100.00 | 3,064,237 | 233 | 5.56% |
| East West Bank CD | | 5.58% | 10/25/24 | 10/25/23 | 3,075,520 | 3,075,520 | 100.00 | 3,075,520 | 299 | 5.74% |
| Total Portfolio | | | | | \$ 133,121,001 | \$ 133,112,458 | | \$ 132,913,656 | 52 | 4.88% |

(1) (2)

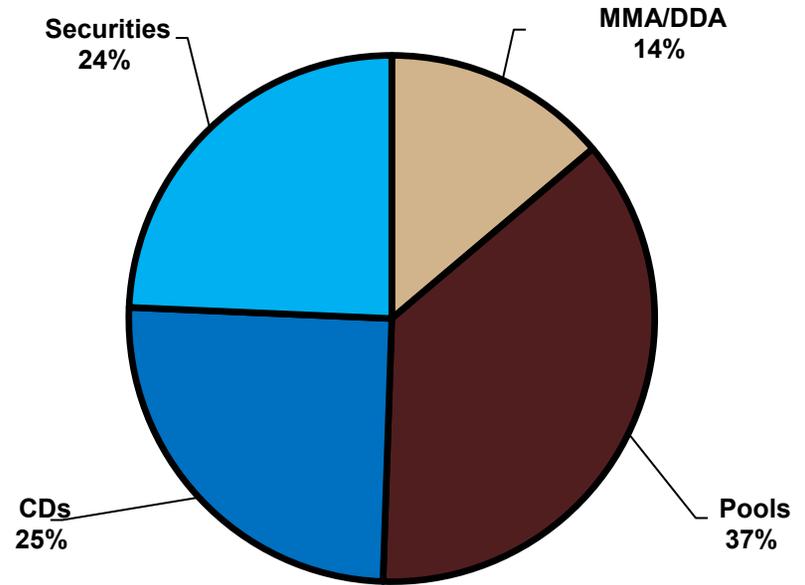
(1) **Weighted average life** - For purposes of calculating weighted average life, overnight bank and pool balances are assumed to have a one day maturity.

(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on Book Value, realized and unrealized gains/losses and investment advisory fees are not included. The yield for the reporting month is used for overnight bank and pool balances.

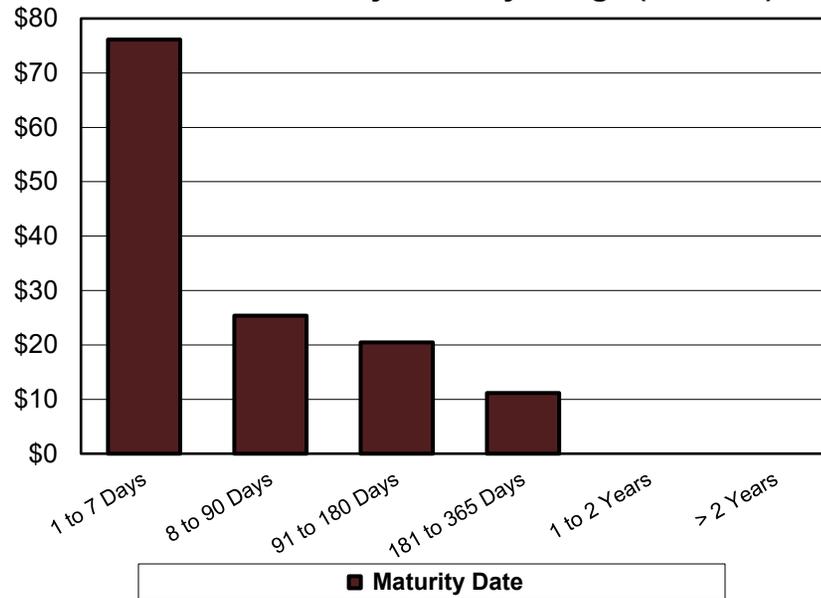
Composition - Current Quarter



Composition - Prior Quarter



Distribution by Maturity Range (Millions)



Book and Market Value Comparison

| Issuer/Description | Yield | Maturity Date | Book Value 09/30/23 | Increases | Decreases | Book Value 12/31/23 | Market Value 09/30/23 | Change in Market Value | Market Value 12/31/23 |
|----------------------------------|--------------|---------------|------------------------|----------------------|------------------------|------------------------|--------------------------|---------------------------|--------------------------|
| American Nat'l Bank of TX Cash | 0.00% | 01/01/24 | \$ - | \$ 208 | \$ - | \$ 208 | \$ - | \$ 208 | \$ 208 |
| American National Bank MMA | 0.11% | 01/01/24 | 2,284,149 | - | (1,407,758) | 876,391 | 2,284,149 | (1,407,758) | 876,391 |
| American Nat'l Bank of TX MMA #2 | 5.12% | 01/01/24 | 1,142,982 | 741,311 | - | 1,884,293 | 1,142,982 | 741,311 | 1,884,293 |
| InterBank MMA | 5.80% | 01/01/24 | 100,454 | 15 | - | 100,470 | 100,454 | 15 | 100,470 |
| InterBank ICS | 5.65% | 01/01/24 | 4,950,742 | 72,394 | - | 5,023,136 | 4,950,742 | 72,394 | 5,023,136 |
| NexBank IntraFi MMA Savings | 5.60% | 01/01/24 | 10,569,316 | 150,070 | - | 10,719,387 | 10,569,316 | 150,070 | 10,719,387 |
| TexPool | 5.37% | 01/01/24 | 5,121,034 | 6,417,621 | - | 11,538,654 | 5,121,034 | 6,417,621 | 11,538,654 |
| LOGIC | 5.54% | 01/01/24 | 45,368,430 | 637,371 | - | 46,005,801 | 45,368,430 | 637,371 | 46,005,801 |
| Treasury Note | 0.39% | 10/15/23 | 4,999,452 | - | (4,999,452) | - | 4,990,637 | (4,990,637) | - |
| East West Bank CD | 5.91% | 10/25/23 | 3,032,251 | - | (3,032,251) | - | 3,032,251 | (3,032,251) | - |
| Federal Farm Credit Bank | 1.17% | 11/09/23 | 3,498,937 | - | (3,498,937) | - | 3,481,739 | (3,481,739) | - |
| East West Bank CD | 5.98% | 11/20/23 | 3,021,084 | - | (3,021,084) | - | 3,021,084 | (3,021,084) | - |
| East West Bank CD | 5.97% | 12/15/23 | 3,050,772 | - | (3,050,772) | - | 3,050,772 | (3,050,772) | - |
| Texas Capital Bank CD | 4.91% | 01/18/24 | 5,165,960 | 63,558 | - | 5,229,518 | 5,165,960 | 63,558 | 5,229,518 |
| East West Bank CD | 5.61% | 02/15/24 | 5,081,428 | 70,410 | - | 5,151,838 | 5,081,428 | 70,410 | 5,151,838 |
| Treasury Note | 4.60% | 02/15/24 | 4,966,412 | 22,392 | - | 4,988,804 | 4,949,609 | 34,625 | 4,984,235 |
| Treasury Note | 1.17% | 02/29/24 | 5,024,720 | - | (14,962) | 5,009,758 | 4,937,695 | 38,754 | 4,976,450 |
| Treasury Note | 1.68% | 03/15/24 | 4,967,915 | 17,676 | - | 4,985,590 | 4,885,547 | 64,648 | 4,950,195 |
| BOK Financial CDARS | 5.00% | 04/11/24 | 5,115,606 | 63,299 | - | 5,178,905 | 5,115,606 | 63,299 | 5,178,905 |
| East West Bank CD | 5.77% | 05/28/24 | 5,052,528 | 71,946 | - | 5,124,474 | 5,052,528 | 71,946 | 5,124,474 |
| East West Bank CD | 5.47% | 06/14/24 | 5,079,474 | 68,696 | - | 5,148,170 | 5,079,474 | 68,696 | 5,148,170 |
| Federal Farm Credit Bank | 3.45% | 06/17/24 | 4,993,061 | 2,457 | - | 4,995,518 | 4,924,772 | 40,400 | 4,965,172 |
| Federal National Mortgage Ass'n | 1.27% | 07/02/24 | 5,017,614 | - | (5,828) | 5,011,786 | 4,862,004 | 54,600 | 4,916,603 |
| East West Bank CD | 5.56% | 08/20/24 | - | 3,064,237 | - | 3,064,237 | - | 3,064,237 | 3,064,237 |
| East West Bank CD | 5.74% | 10/25/24 | - | 3,075,520 | - | 3,075,520 | - | 3,075,520 | 3,075,520 |
| TOTAL / AVERAGE | 4.88% | | \$ 137,604,320 | \$ 14,539,180 | \$ (19,031,043) | \$ 133,112,458 | \$ 137,168,213 | \$ (4,254,557) | \$ 132,913,656 |

SECTION 04

Strategic Plan Update

City of Burleson
Quarterly Report
December 2023

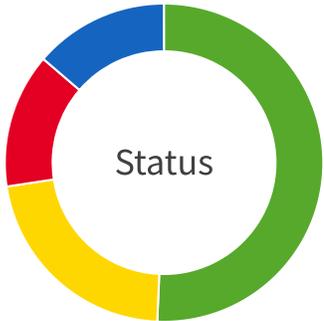


Plan progress report

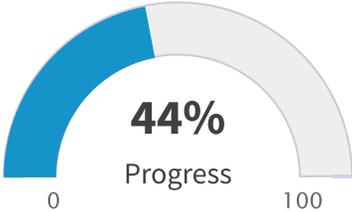
City of Burleson Strategic Plan 23-24

| | | |
|----------------------------------|-------------------|-----------------------------|
| 4 Strategic Focus Area | 17 Goal | 73 Work Plan Task |
|----------------------------------|-------------------|-----------------------------|

Overall Summary



| | |
|--------------------|-------|
| ● On Track | 50.68 |
| ● Some Disruption | 21.92 |
| ● Major Disruption | 13.7 |
| ● Completed | 13.7 |



Report Legend # Priority No Update Overdue

Strategic Focus Area 1

Progress 45%



High-Performing City Organization Providing Exceptional, People Focused Services

Owner: DeAnna Phillips

Goal: 4

Work Plan Task: 17

| | % | # |
|------------------|-------|----|
| On Track | 70.59 | 12 |
| Some Disruption | 5.88 | 1 |
| Major Disruption | 11.76 | 2 |
| Completed | 11.76 | 2 |

Goal 1.1

Progress 23%

Develop a high-performance and diverse workforce by attracting and retaining the very best employees; providing a competitive salary and benefits package; maximizing employee training and educational opportunities.

Owner: DeAnna Phillips

Work Plan Task: 5

| | % | # |
|------------------|------|---|
| On Track | 60.0 | 3 |
| Major Disruption | 40.0 | 2 |

Work Plan Task 1.1.1

Oct 01, 2023 - Sep 30, 2024

On Track

Progress 25%

Continue to ensure competitive compensation and benefits across the city by benchmarking against peer cities, evaluating city compensation plan ranges and adjustments, cost of living adjustments, and performance-based merits.

Owner: Justin Scharnhorst

Most work for new FY compensation happens in 2nd QTR. This year's compensation focus will be public safety benchmarking since last year focused on the general govt detailed survey. 1st QTR - currently collecting public safety data from market cities. 50% complete of reviewing target hiring rates for the general government in the revised compensation plan.

Work Plan Task 1.1.2

Oct 01, 2023 - Sep 30, 2024

Major Disruption

Progress 0%

Continue to provide growth and promotional opportunities for internal employees through executive and supervisor leadership training and developing a robust succession planning program.

Owner: Justin Scharnhorst

This initiative is currently on hold until the payroll portion of the ERP implementation is complete, and vacant position(s) are filled within HR.

Work Plan Task 1.1.3

Oct 01, 2023 - Sep 30, 2024

On Track

Progress 25%

Continue to evaluate the city's third-party 457 deferred compensation funds to ensure employees have access to diverse investment options with the highest returns on their investments possible.

Owner: Justin Scharnhorst

This task is completed. Staff will continue their quarterly monitoring for plan performance.

Work Plan Task 1.1.4

Oct 01, 2023 - Sep 30, 2024

On Track

Progress 50%

Continue development of community partnerships to discuss diversity and offer suggestions of inclusion within the police department.

Owner: Justin Scharnhorst

BPD consistently communicates with community members and departmental personnel about diversity and inclusion. This comes in the form of but is limited to, community partnerships, such as Ministers and Officers for a Greater Burleson, attending community meetings, and will soon include a youth mentorship program.

Work Plan Task 1.1.5

Ongoing - Sep 30, 2024

Major Disruption

Progress 15%

Continue to assess and improve the employee experience through continual improvement and training for the workforce in leadership behavior, inclusion, and team dynamics.

Owner: Justin Scharnhorst

This initiative is currently on hold until the payroll portion of the ERP implementation is complete, and vacant position(s) are filled within HR.

Goal 1.2

Progress 40%

Continue to improve the efficiency and productivity of operations through the use of technology, innovation, teamwork and continual business process improvement.

Owner: DeAnna Phillips



| | % | # |
|------------|-------|---|
| ● On Track | 100.0 | 4 |

Work Plan Task: 4

Work Plan Task 1.2.1

Oct 01, 2023 - Sep 30, 2024

On Track

Progress 15%

Identify and launch new set of organization-wide Lean Government projects to increase the city's ability to operate in the most efficient and effective manner.

Owner: Justin Scharnhorst

The department continues to work on lean initiative projects, including newspaper costs and credit card fees. Funds were budgeted this year to develop a City-wide program. Staff will analyze the options and present them to the City Manager's Office in the third quarter.

Work Plan Task 1.2.2

Oct 01, 2023 - Sep 30, 2024

On Track

Progress 25%

Continue departmental key performance indicators (KPIs) and performance measurement data that can be used to understand operational effectiveness and guide decision making.

Owner: Justin Scharnhorst

Department key performance indicators established. Continue departmental key performance indicators (KPIs) and performance measurement data that can be used to understand operational effectiveness and guide decision-making.

Work Plan Task 1.2.3

Ongoing - Sep 30, 2024

On Track

Progress 30%

Implement server and network infrastructure that will provide data and functional redundancy for the city's critical applications and information.

Owner: Justin Scharnhorst

BTX-IT is working through two external challenges with this project caused by the contractor. Estimated time to completion is six to eight months.

Work Plan Task 1.2.4



This project was integrated into the online submittal portal project TRAKIT in Development Services.

Oct 01, 2023 - Dec 31, 2023

On Track

Progress 90%

Review and create efficiencies in the third-party submittal process relating to building, environmental, and fire prevention plan review and inspection services, creating greater redundancy.

Owner: Justin Scharnhorst

Goal 1.3

Progress 45%

Deliver high-quality service and communications to external and internal customers by providing outstanding customer experience, communication and community engagement; regularly seeking feedback from citizens and employees through surveys, public forums and other outreach methods; and offering convenient methods for conducting business and communicating with the city.

Owner: DeAnna Phillips

Work Plan Task: 5



| | % | # |
|-------------|------|---|
| ● On Track | 80.0 | 4 |
| ● Completed | 20.0 | 1 |

Work Plan Task 1.3.1

Oct 01, 2023 - Sep 30, 2024

On Track

Progress 25%

Continually assess communications and engagement resources, processes, strategies and materials to seek ways to increase community stakeholder awareness and engagement.

Owner: Justin Scharnhorst

Staff is preparing to launch NextDoor, a social networking application for engaging neighborhoods in the second quarter of 2024 to continue to increase ways the city can engage with residents.

Work Plan Task 1.3.2

Ongoing - Sep 30, 2024

On Track

Progress 50%

Continue to develop a complete customer service experience through the 311 call center by using dynamic data to drive greater service delivery internally for departments and externally for citizens.

Owner: Justin Scharnhorst

In September 2023, 311 began taking calls for the BRiCK. This was based on data showing a large percentage of the city's total calls were going to the BRiCK. Since taking over, we have seen an average increase of approximately 279 monthly calls due to this transition. This alleviated the call volume at the BRiCK, allowing their staff to assist citizens in person and distribute workloads. There was little impact on our abandoned call ratio in the months since taking on the additional call volume, and we remain well below the industry standard of 10%. Using city-wide data, staff is now identifying where 311 can effectively absorb more calls from City Departments and services. In addition, the staff is looking at options to expand functionality 311 to accommodate more transparent steps in our service request process.

Work Plan Task 1.3.3

Oct 01, 2023 - Sep 30, 2024

On Track

Progress 25%

Continue to provide the public with updates on the status of the 2022 Bond Program Implementation.

Owner: Justin Scharnhorst

Bi-monthly updates are published on the Bond Project webpage, in the city's newsletter and weekly report, and on social media.

Work Plan Task 1.3.4

The submittal site is live and on the web page.

Jan 01, 2024 - Mar 31, 2024

Completed

Progress 100%

Implement an online customer self-service portal for Planning staff to provide a more efficient way to do business for residents and developers who need to submit planning documents.

Owner: Justin Scharnhorst

Work Plan Task 1.3.5

The survey was approved in January 2024. The survey will be distributed to citizens in March, and we anticipate the results being presented sometime in May 2024.

Ongoing - Jul 31, 2024

On Track

Progress 25%

Complete a city-wide customer service survey to measure customer experience with city facilities and projects; complete insight dashboard comparing data with 2022 city-wide survey data.

Owner: Justin Scharnhorst

Goal 1.4

Progress 88%

Be a responsible steward of the city's financial resources by providing rates and fees that represent a strong value to our citizens; providing timely, accurate and transparent financial reporting; and utilizing long-range planning.

Owner: DeAnna Phillips

Work Plan Task: 3



| Category | % | # |
|-----------------|-------|---|
| On Track | 33.33 | 1 |
| Some Disruption | 33.33 | 1 |
| Completed | 33.33 | 1 |

Work Plan Task 1.4.1



A draft Rate Model was developed and paused in spring 2023. The effort has been restarted, and a presentation to a council committee is anticipated by May 2024.

Oct 01, 2023 - Dec 31, 2023

Some Disruption

Progress 75%

Access consultant's recommendations for the city's water and wastewater rate analysis to modify rate structure to ensure the city will be able to sustain the city's future water and wastewater infrastructure and serviceability.

Owner: Justin Scharnhorst

Work Plan Task 1.4.2

Council approved new fees in December 2023.

Ongoing - Sep 30, 2024

Completed

Progress 100%

Update the impact fee capital improvement plan and calculations, and deliver the CIPAC's fee recommendation to the City Council.

Owner: Justin Scharnhorst

Work Plan Task 1.4.3

Jan 01, 2024 - Jun 30, 2024

On Track

Progress 90%

HR and Payroll main go live completed on schedule Manager Self-Service and Personnel Records conversion is still in progress.

Continue implementation of city-wide enterprise resource planning (ERP) for human capital management and utility billing services to provide a more user-friendly and efficient way for the city to conduct business.

Owner: Justin Scharnhorst

Strategic Focus Area 2

Progress 46%



Dynamic & Preferred City through Managed Growth

Owner: DeAnna Phillips

Goal: 5

Work Plan Task: 22

Goal 2.1

Progress 50%

Attract and retain top-tier businesses to promote high-quality economic development by expanding and diversifying the tax base; and creating jobs that allow our residents to work where they live.

Owner: DeAnna Phillips

Work Plan Task: 4



| Category | % | # |
|-----------|------|---|
| On Track | 75.0 | 3 |
| Completed | 25.0 | 1 |

Work Plan Task 2.1.1

Jan 01, 2024 - Sep 30, 2024

Completed

Progress 100%

This project is complete.

Assist in pre-development planning for Craftmasters Campus and Headquarters, a 190,000 square feet trade school, that will provide training opportunities for skilled labor positions located in Hooper Business Park.

Owner: Justin Scharnhorst

Work Plan Task 2.1.2

Jan 01, 2024 - Sep 30, 2024

On Track

Progress 25%

Staff has identified the parcels and are working with a developer. This is one of the projects to gauge the priority of the Council in the coming months.

Consider options to create a new industrial park in an effort to diversify the city's tax base and provide a more resilient local economy.

Owner: Justin Scharnhorst

Work Plan Task 2.1.3

Oct 01, 2023 - Sep 30, 2024

On Track

Progress 25%

We have identified the parcels and are working with a developer. This is one of the projects to gauge the priority of the Council in the coming months.

Continue efforts to attract new-to-market retail establishments.

Owner: Justin Scharnhorst

Work Plan Task 2.1.4

Jan 01, 2024 - Sep 30, 2024

On Track

Progress 50%

Hooper Business Park has been zoned, and Craftmasters is under contract on 60+ acres. The regional detention pond should be under construction this summer.

Continue recruitment of complementary businesses for Hooper Business Park in Chisholm Summit.

Owner: Justin Scharnhorst

Goal 2.2 Progress 37%

Promote sustainable residential and commercial development through strategic and long-term planning; providing a business-friendly environment; continuing efficient development review process; and enhancing partnerships with the development community.



| | % | # |
|------------------|-------|---|
| Some Disruption | 33.33 | 1 |
| Major Disruption | 66.67 | 2 |

Owner: DeAnna Phillips

Work Plan Task: 3

Work Plan Task 2.2.1

The planning staff has focused its efforts on current planning/code updates. This is an ongoing initiative.

Oct 01, 2023 - Sep 30, 2024

Major Disruption

Progress 0%

Implementation of goals associated with Midpoint 2020 Comprehensive update.

Owner: Justin Scharnhorst

Work Plan Task 2.2.2

The consultants have provided, and the staff is reviewing drafts of sections of the manual.

Jan 01, 2024 - Sep 30, 2024

Some Disruption

Progress 60%

Complete revisions to the Subdivision Design Manual, which details requirements associated with construction of new subdivisions within the City.

Owner: Justin Scharnhorst

Work Plan Task 2.2.3

The 1st phase of draft changes has been drafted. Will proceed to public hearings once we receive feedback from the City Attorney concerning non-conforming use notifications.

Jan 01, 2024 - Mar 31, 2024

Major Disruption

Progress 50%

Complete update to Zoning Ordinance, which ensures new development aligns with the strategic vision of the City.

Owner: Justin Scharnhorst

Goal 2.3 Progress 61%

Enhance connectivity and improve mobility by focusing on key street improvements and expanding capacity of existing transportation network, particularly within the SH 174 Corridor and the western portion of our city; improving roadway, bicycle and pedestrian infrastructure, and coordinating with Regional, State and Federal transportation partners for funding and support.



| | % | # |
|-----------------|------|---|
| On Track | 40.0 | 2 |
| Some Disruption | 40.0 | 2 |
| Completed | 20.0 | 1 |

Owner: DeAnna Phillips

Work Plan Task: 5

Work Plan Task 2.3.1

Staff is waiting for the NCTCOG grant to be opened for applications.

Jan 01, 2024 - Sep 30, 2024

On Track

Progress 10%

Coordinate a grant application with NCTCOG for completion of the 10-mile trail loop and various high priority pedestrian improvement projects.

Owner: Justin Scharnhorst

Work Plan Task 2.3.2

Schematic, Environmental, and construction plans are in the last stages of TxDOT approval with a tentative TxDOT construction advertisement date of June 2025 that may be accelerated once the final approvals are in place and utility relocations are cleared.

Jan 01, 2024 - Jun 30, 2024

On Track

Progress 90%

Complete design and develop a construction schedule for State Highway 174 Widening from Elk Drive to Wicker Hill Road.

Owner: Justin Scharnhorst

Work Plan Task 2.3.3

The design is nearly complete, and the TxDOT review and approval process is underway.

Jan 01, 2024 - Sep 30, 2024

Some Disruption

Progress 80%

Complete design of permanent connection of Lakewood Drive to FM 1902 and improvements from FM 1902 to Chisholm Trail Parkway.

Owner: Justin Scharnhorst

Work Plan Task 2.3.4

Procurement is underway and anticipated to be presented to the council for consideration along with the TxDOT signal maintenance agreement in Spring 2024. If approved, the project will begin by Summer 2024.

Jan 01, 2024 - Sep 30, 2024

Some Disruption

Progress 25%

Begin implementation of Intelligent Traffic System (ITS) and Traffic Management Center (TMC), allowing the city to control signal timing throughout the City.

Owner: Justin Scharnhorst

Work Plan Task 2.3.5

Council adopted the Mobility Plan including pedestrian components in November 2023.

Jan 01, 2024 - Sep 30, 2024

Completed

Progress 100%

Include a pedestrian component as part of the overall Mobility Plan to enhance connectivity to parks, sidewalks and schools.

Owner: Justin Scharnhorst

Goal 2.4

Progress 39%

Implement the city's Capital Improvement Program to improve the quality of life for residents through the completion of projects identified in the city's master plans.

Owner: DeAnna Phillips

Work Plan Task: 6



| Category | % | # |
|------------------|-------|---|
| Some Disruption | 66.67 | 4 |
| Major Disruption | 33.33 | 2 |

Work Plan Task 2.4.1

Jan 01, 2024 - Mar 31, 2024

Some Disruption

Progress 60%

Complete design of Village Creek Parkway.

Owner: Justin Scharnhorst

The design is progressing and is anticipated to be completed in the summer of 2024. Utility coordination is underway to determine impacts on the construction schedule.

Work Plan Task 2.4.2

Jan 01, 2024 - Sep 30, 2024

Some Disruption

Progress 35%

Finalize design and complete construction to improve the condition of multiple residential streets throughout the City.

Owner: Justin Scharnhorst

The Neighborhood Street Rehab project for FY24 is nearly complete, with Commerce Street remaining pending the resolution of railroad coordination issues. In addition, several streets will be improved as part of water and sewer utility upgrades beginning in late spring 2024.

Work Plan Task 2.4.3

Jan 01, 2024 - Mar 31, 2024

Major Disruption

Progress 70%

Begin construction for bridge connecting Alsbury Boulevard to CR1020.

Owner: Justin Scharnhorst

The design is 95% complete. Acquisitions from four property owners are underway. Utility relocations are pending the acquisitions. Construction will follow utility relocations.

Work Plan Task 2.4.4

Jan 01, 2024 - Sep 30, 2024

Some Disruption

Progress 35%

Complete design for Alsbury Boulevard extension to Lakewood Drive.

Owner: Justin Scharnhorst

The Preliminary Design Report is complete. Pending decisions regarding local or federal construction funding will determine the full design scope and schedule.

Work Plan Task 2.4.5

Jan 01, 2024 - Sep 30, 2024

Some Disruption

Progress 15%

Complete design of Hulen Street expansion from SH174 to Candler Drive.

Owner: Justin Scharnhorst

The Preliminary Design Report is complete. Pending decisions regarding major utility relocations will drive the schedule.

Work Plan Task 2.4.6

Jan 01, 2024 - Jun 30, 2024

Major Disruption

Progress 20%

Complete design of police station headquarters expansion.

Owner: Justin Scharnhorst

The project scope and budget were expanded in October 2023 and January 2024. Preliminary design is underway and projected to be completed in late summer / early fall 2024.

Goal 2.5 Progress 41%

Develop and maintain facilities and utility services that meet the needs of the community through strategic planning, long-term planning and best practices.

Owner: DeAnna Phillips

Work Plan Task: 4

| | | | |
|--------------------|------|---|---|
| | | | |
| ● On Track | 50.0 | # | 2 |
| ● Major Disruption | 25.0 | # | 1 |
| ● Completed | 25.0 | # | 1 |

Work Plan Task 2.5.1

Oct 01, 2023 - Sep 30, 2024 On Track Progress 25%

Ensure the future water supply needs of the city are met by partnering with the city of Fort Worth to construct a new water line from I-35 to the industrial pump station that will provide water capacity for the ultimate build-out of the City.

Owner: Justin Scharnhorst

The Wholesale Water Agreement was amended and approved by the Council to partner with Fort Worth for the design and construction of the line. The design is approaching 60% complete.

Work Plan Task 2.5.2

Jan 01, 2024 - Dec 31, 2024 Completed Progress 100%

Update the Water and Sewer Master Plan to identify options to expand services to the western portion of the City.

Owner: Justin Scharnhorst

Water and Wastewater Masterplans were adopted by Council in November 2023.

Work Plan Task 2.5.3

Jan 01, 2024 - Sep 30, 2024 On Track Progress 25%

Develop an assessment of city facilities and outline future improvement and spacing needs.

Owner: Justin Scharnhorst

RFP for condition assessment and master planning is anticipated to be advertised in the spring of 2024, with the council considering a contract award in May 2024.

Work Plan Task 2.5.4

Jan 01, 2024 - Jun 30, 2024 Major Disruption
Progress 15%

Complete construction for proposed city hall renovation and initiate construction improvements.

Owner: Justin Scharnhorst

The project scope and budget were revised in October 2023. A corresponding design contract amendment is being prepared for council consideration in March 2024, with design completion anticipated in late spring / early summer 2024.

Strategic Focus Area 3

Progress 46%



Beautiful, Safe & Vibrant Community

Owner: DeAnna Phillips

Goal: 5

Work Plan Task: 22

Goal 3.1

Progress 20%

Encourage a clean and healthy community through the promotion of positive behaviors, sustainable practices, outreach programs and city services.

Owner: DeAnna Phillips

Work Plan Task: 5



| Category | % | # |
|------------------|------|---|
| On Track | 80.0 | 4 |
| Major Disruption | 20.0 | 1 |

Work Plan Task 3.1.1

Oct 01, 2023 - Sep 30, 2024

On Track

Progress 25%

Staff is planning an event for May 2024.

Implement PARTNER (Pro-active Residential Teams for Environmental Restoration) program to two (2) per year.

Owner: Justin Scharnhorst

Work Plan Task 3.1.2

Oct 01, 2023 - Sep 30, 2024

On Track

Progress 25%

The program was increased from 6 groups in FY2023 to 8 groups in Q1. We will continue to recruit participants.

Update and increase participation in the Adopt-A-Spot program to enhance community beautification.

Owner: Justin Scharnhorst

Work Plan Task 3.1.3

Oct 01, 2023 - Sep 30, 2024

Major Disruption

The program was not expanded due to the low survival rate of trees previously planted.

Progress 0%

Expand Urban Canopy Revitalization Program in deficient neighborhoods.

Owner: Justin Scharnhorst

Work Plan Task 3.1.4

Oct 01, 2023 - Sep 30, 2024

On Track

Progress 25%

Four projects were completed. Staff currently has one project scheduled for FY 23-24.

Continue to promote and grow the Home Improvement Rebate Program.

Owner: Justin Scharnhorst

Work Plan Task 3.1.5

Oct 01, 2023 - Sep 30, 2024

On Track

Progress 25%

Continue to enhance the Household Hazardous Waste program by promoting and encouraging public participation.

Owner: Justin Scharnhorst

Our FY2024 HHW collection event has been scheduled for Saturday, April 27th, and all vendors have been confirmed. Amended our intercity agreement with the City of Fort Worth in order to continue services that allow Burleson residents to drop off HHW year-round at the Environmental Collection Center.

Goal 3.2

Progress 25%

Encourage placemaking and a sense of belonging in our neighborhoods, parks and key commercial districts by focusing on long-range planning, comprehensive elements and public art.

Owner: DeAnna Phillips



| | % | # |
|-------------------|------|---|
| ● On Track | 25.0 | 1 |
| ● Some Disruption | 75.0 | 3 |

Work Plan Task: 4

Work Plan Task 3.2.1



Oct 01, 2023 - Dec 31, 2023

Some Disruption

Progress 25%

In conjunction with the Public Arts Committee, create a master plan that facilitates and encompasses a policy and funding mechanisms for future community art.

Owner: Justin Scharnhorst

Public Art Committee has reviewed RFQ submittals and an award is scheduled to go to council in March.

Work Plan Task 3.2.2

Jan 01, 2024 - Sep 30, 2024

On Track

Progress 25%

Coordinate with development partners to create a vision for the Hidden Creek corridor and outline possible options.

Owner: Justin Scharnhorst

Staff is continuing to review this project in discussions with City Council.

Work Plan Task 3.2.3

Jan 01, 2024 - Jul 31, 2024

Some Disruption

Progress 25%

Determine initial programming elements to be included in proposed community park.

Owner: Justin Scharnhorst

This project has been rolled into the west end master planning project.

Work Plan Task 3.2.4

Jan 01, 2024 - Jul 31, 2024

Some Disruption

Progress 25%

Identify potential options for the renovation or relocation of existing softball practice fields located on Hidden Creek Parkway.

Owner: Justin Scharnhorst

This project has been rolled into the west end master planning project.

Goal 3.3 Progress 57%

Enhance emergency response services provided to the community, including emergency medical, police, fire and public dispatch services.

Owner: DeAnna Phillips

Work Plan Task: 5

| | | |
|-------------------|------|---|
| | | |
| ● On Track | 40.0 | 2 |
| ● Some Disruption | 40.0 | 2 |
| ● Completed | 20.0 | 1 |

Work Plan Task 3.3.1

This project is completed.

Oct 01, 2023 - Dec 31, 2023 **Completed** Progress 100%

Take necessary steps to transition to fire-based emergency medical services.

Owner: Justin Scharnhorst

Work Plan Task 3.3.2

Administrative Services is working with IT to install new software allowing our Customer Services Reps (CSR) to take calls remotely through their computers. Staff is working with IT to purchase laptops so CSRs can work remotely or offsite. Admin Services will engage with the Fire Dept. to discuss integrating 311 into a disaster response using this technology. We will test this with the Solar Eclipse Event in April by having a member of 311 stationed at the EOC.

Jan 01, 2024 - Sep 30, 2024 **On Track** Progress 25%

Work with emergency management to integrate 311/CRM into disaster preparedness program.

Owner: Justin Scharnhorst

Work Plan Task 3.3.3

Staff is working with IT on a date and time for integration to go live and cut over. All testing has been completed at this point.

Jan 01, 2024 - Jun 30, 2024 **On Track** Progress 90%

Collaborate with Information Technology department and 9-1-1 district to integrate non-emergency phone lines with emergency phone consoles.

Owner: Justin Scharnhorst

Work Plan Task 3.3.4

This project has been delayed while the IT department focuses on establishing adequate server infrastructure to support the needs of the new Computer-Aided Dispatch (CAD) System.

Oct 01, 2023 - Sep 30, 2024 **Some Disruption**

Progress 20%

Ensure milestones are accomplished for the implementation of the new Computer-Aided Dispatch (CAD), Mobile Data System (MDS) and Records Management System (RMS) suite.

Owner: Justin Scharnhorst

Work Plan Task 3.3.5

BPD and FLOCK have submitted all appropriate paperwork to TxDOT to install the units in TxDOT ROW. TxDOT has confirmed they have received the documentation but are changing the requirements for the poles utilized by FLOCK. The approval and installation process will begin once FLOCK makes the appropriate changes. The mobile units have been used.

Jan 01, 2024 - Sep 30, 2024 **Some Disruption**

Progress 50%

Increase current real-time information and intelligence capabilities by increasing the number of Flock ALPR systems deployed throughout the City.

Owner: Justin Scharnhorst

Goal 3.4 Progress 58%

Ensure equipment and personnel needs are being met, including staffing, support and training.

Owner: DeAnna Phillips

Work Plan Task: 3



| | % | # |
|-------------------|-------|---|
| ● On Track | 33.33 | 1 |
| ● Some Disruption | 66.67 | 2 |

Work Plan Task 3.4.1

Oct 01, 2023 - Dec 31, 2024 Some Disruption

Progress 50%

Establish a location for future fire station #4 to support growth in the western portion of the City.

Owner: Justin Scharnhorst

Several potential land sites have been identified for consideration, along with relevant response times. Land options will soon be provided to the council.

Work Plan Task 3.4.2

Jan 01, 2024 - Sep 30, 2024 On Track Progress 50%

Increase efficiency and reliability by transitioning to Axon body-worn and in-car camera systems, which includes, but not limited to, unlimited storage, robust redaction software, and automatic license plate readers (ALPR).

Owner: Justin Scharnhorst

Inventory has been received and are in use as of December 2023. In-car units are expected to be delivered, installed, and implemented in February/March 2024.

Work Plan Task 3.4.3 

Oct 01, 2023 - Dec 31, 2023 Some Disruption

Progress 75%

Increase efficiency and supervision through the introduction of one police lieutenant, with vehicle and equipment to the command structure as recommended by the Police Department's staffing analysis.

Owner: Justin Scharnhorst

The LT position has been filled, and the Department now has four LTs (2-Operations, 1-Support, 1-Administration). There has been a delay in procuring the vehicle needed for the position. This matter is being addressed by fleet management.

Goal 3.5 Progress 70%

Continue community policing and risk reduction programs that create strong partnerships with the public to promote safety throughout the community.

Owner: DeAnna Phillips

Work Plan Task: 5



| | % | # |
|-------------|------|---|
| ● On Track | 40.0 | 2 |
| ● Completed | 60.0 | 3 |

Work Plan Task 3.5.1

Jan 01, 2024 - Jun 30, 2024 Completed Progress 100%

Continue to conduct emergency preparedness workshops for community members and enhance the CERT program to assist with achieving whole community preparedness.

Owner: Justin Scharnhorst

Emergency preparedness courses are provided regularly for citizens. Texas A&M Engineering Extension Service will provide When Disaster Strikes: Prepare, Act, Survive to the community in February. The CERT introductory course will be delivered in February and October this year. The CERT program established a leadership team and their 501 (c)(3) status. The CERT program will continue to conduct monthly training, attend city events, and provide disaster preparedness education to multiple community partners, including, but not limited to, other local non-profits, houses of worship, and more.

Work Plan Task 3.5.2

Jan 01, 2024 - Jun 30, 2024

Completed

Progress 100%

This task is complete.

Obtain Texas Commission on Law Enforcement (TCOLE) Telecommunication Agency credentials.

Owner: Justin Scharnhorst

Work Plan Task 3.5.3

Jan 01, 2024 - Sep 30, 2024

On Track

Progress 25%

Continue to enhance Community Risk Reduction efforts (drowning prevention, CPR, Stop the Bleed, etc.), making our city a safer place to live, work and visit.

Owner: Justin Scharnhorst

The Fire Department's Community Risk Reduction Division has launched Hands-Only CPR and Stop the Bleed training initiatives for city employees in collaboration with Directors and Managers. Our annual Super Safety Saturday event is currently being planned. Efforts are underway with Service Center personnel to ensure the distribution and on-site deployment of AEDs. Furthermore, as requested, we are working with local businesses to provide their employees with Hands-Only CPR and Stop The Bleed training, in addition to the monthly event which is open to the public.

Work Plan Task 3.5.4

Oct 01, 2023 - Dec 31, 2023

Completed

Progress 100%

Increase community crime prevention and engagement efforts with the introduction of a civilian crime prevention and public engagement specialist.

Owner: Justin Scharnhorst

The position was filled with an internal candidate. The employee will receive Crime Prevention Through Environmental Design training during the summer months. The employee has increased community engagement and outreach since they started in December.

Work Plan Task 3.5.5

Jan 01, 2024 - Jul 31, 2024

On Track

Progress 25%

Add 4G camera installation at community parks that have seen an increase of vandalism and other issues to ensure the safety of all park goers.

Owner: Justin Scharnhorst

Cameras options are scheduled to go to council in February.

Strategic Focus Area 4

Progress 36%



Great Place to Live through Expanded Quality of Life Amenities

Owner: DeAnna Phillips

Goal: 3

Work Plan Task: 12

| | % | # |
|--------------------|-------|---|
| ● On Track | 66.67 | 8 |
| ● Some Disruption | 8.33 | 1 |
| ● Major Disruption | 16.67 | 2 |
| ● Completed | 8.33 | 1 |

Goal 4.1

Progress 33%

Provide high-quality parks for residents by expanding park amenities and options; enhancing city's trail network; and improving access to parks facilities.

Owner: DeAnna Phillips

Work Plan Task: 3

| | % | # |
|--------------------|-------|---|
| ● On Track | 66.67 | 2 |
| ● Major Disruption | 33.33 | 1 |

Work Plan Task 4.1.1

All 2024 projects are on track.

Jan 01, 2024 - Sep 30, 2024

On Track

Progress 25%

Continue to implement the 5-year capital program based on the Parks Master Plan.

Owner: Justin Scharnhorst

Work Plan Task 4.1.2

Shannon Creek's scope was reduced in fall 2023. Currently, the design is being finalized, with plans to construct in FY25.

Jan 01, 2024 - Jun 30, 2024

Major Disruption

Progress 50%

Finalize design and begin construction for Shannon Creek Park.

Owner: Justin Scharnhorst

Work Plan Task 4.1.3

Cedar Ridge enhancements are scheduled to be completed this fiscal year.

Jan 01, 2024 - Sep 30, 2024

On Track

Progress 25%

Continue program for renovating existing park infrastructure that has reached its end-of-life and replacing it with updated and accessible-friendly equipment.

Owner: Justin Scharnhorst

Goal 4.2

Progress 31%

Provide high-quality recreation opportunities, events and facilities for residents by expanding programs and options for all ages and abilities that enrich the quality of life for residents.

Owner: DeAnna Phillips

Work Plan Task: 5



| | % | # |
|--------------------|------|---|
| ● On Track | 60.0 | 3 |
| ● Some Disruption | 20.0 | 1 |
| ● Major Disruption | 20.0 | 1 |

Work Plan Task 4.2.1



Oct 01, 2023 - Dec 31, 2023

On Track

Progress 90%

Utilize a consultant to complete an analysis to identify long-term library facility and service delivery methods.

Owner: Justin Scharnhorst

The Library Master Plan & Facility Study was completed and presented to the Library Advisory Board on 12/5/23, the Community Services Committee on 1/24/24, and the City Council on 2/5/24.

Work Plan Task 4.2.2

Jan 01, 2024 - Jun 30, 2024

On Track

Progress 30%

Enhance programming at the Senior Activity Center to offer additional activities to increase center utilization including the launch of virtual reality headsets to allow seniors to socialize and engage in activities they may not otherwise have access to.

Owner: Justin Scharnhorst

VR Headsets have been purchased, and Senior Center staff are learning to use them—new activities: Adopt-A-Pet, Beginners Country Dance, La Loteria, and Senior Trivia.

Work Plan Task 4.2.3

Jan 01, 2024 - Jun 30, 2024

Some Disruption

Progress 10%

Pursue mobile programming and services for recreation opportunities to ensure all areas of the community are provided city resources.

Owner: Justin Scharnhorst

Staff is awaiting delivery of the library outreach vehicle. Offsite programs: Kids Kampus visit, Adult Spelling Bee at Old Texas Brewing Co.

Work Plan Task 4.2.4

Jan 01, 2024 - Sep 30, 2024

On Track

Progress 25%

Utilize the newly installed video system in the Mayor Vera Calvin Plaza to showcase city events to visitors and those in our community with sensory sensitivities or disabilities.

Owner: Justin Scharnhorst

Cameras are installed; the remaining components are security cameras and extending Wi-Fi to the area.

Work Plan Task 4.2.5

Jan 01, 2024 - Jun 30, 2024

Major Disruption

Progress 0%

Launch laptop vending kiosk at the library that will allow library cardholders to checkout laptops for in-house use.

Owner: Justin Scharnhorst

This project initiative was moved to be discussed at the next budget cycle.

Goal 4.3

Progress 44%

Provide outstanding cultural, educational and entertainment opportunities by cultivating mutually beneficial partnerships with area education and government entities, the business community, and not-for-profits.

Owner: DeAnna Phillips



| | % | # |
|-----------|------|---|
| On Track | 75.0 | 3 |
| Completed | 25.0 | 1 |

Work Plan Task: 4

Work Plan Task 4.3.1

Jan 01, 2024 - Sep 30, 2024

On Track

Progress 25%

Staff continues to have conversations with the council to assist with developing a vision.

Assist in creating the vision for the former Hill College site on Renfro Street that will bring additional entertainment and retail opportunities to our City.

Owner: Justin Scharnhorst

Work Plan Task 4.3.2

Jan 01, 2024 - Sep 30, 2024

On Track

Progress 25%

Alley Cats is currently under construction, with a proposed completion date of this summer.

Begin construction of Alley Cats Entertainment facility and continue to work with the development community to develop family entertainment venues.

Owner: Justin Scharnhorst

Work Plan Task 4.3.3

Jan 01, 2024 - Jun 30, 2024

On Track

Progress 25%

Sponsors for Bingo (Harley Schuder, Heritage Place, L. Thompson, Elk Creek), Dances (A. Templin, Widowed Persons Service, Marisposa Senior Living), Lunch & Learn (Lucas & Blessing, L. Thompson, Independent Financial, Connect Hearing, RL Insurance), Fall Prevention Exercise Class (Care N' Care), Fall Festival (multiple sponsors), Coffee & Donuts (McGee Law Firm).

Increase partnerships at the senior center to sponsor new and needed events and services to the senior population.

Owner: Justin Scharnhorst

Work Plan Task 4.3.4

Jan 01, 2024 - Mar 31, 2024

Completed

Progress 100%

The conference sold out sooner than anticipated and, and brought people from outside of the DFW market.

Grow the Project U Leadership Conference to be a premier statewide event, bringing visitors and overnight guests to our City.

Owner: Justin Scharnhorst

SECTION 05

Capital Improvement Projects

City of Burleson
Quarterly Report
December 2023

| Project Name | Description | Purpose | Budget Amount | Phase Category | Project Sub-Status | Estimated Completion |
|--|--|--|---------------|----------------|--------------------|----------------------|
| Alsby Blvd at John Jones (FM731) Right Turn Lanes | Addition of eastbound right turn lane onto Alsby Blvd., northbound right turn lane onto John Jones, and re-striping the intersection for dual left turn lanes onto John Jones. | Provide configuration of the intersection for improved traffic flow. | \$ 2,475,989 | Design | Final Design | Summer 2024 |
| | | | | Construction | | Spring 2025 |
| Alsby Ph. 1B – Candler to Hulén Outside Lanes | Alsby Blvd widening from two lanes to four lanes from Candler to Hulén St. and add 10' shared use path on the north side. | Improve traffic flow and pedestrian mobility. | \$ 3,896,550 | Design | Final Design | Winter 2023 |
| | | | | Construction | | Winter 2024 |
| Alsby Ph. 2- Hulén to CR1020 (Bridge) | Extension of Alsby Boulevard from Hulén Street Roundabout to County Road 1020 (future Alsby). This new section will be a 4-lane divided roadway with turn lanes, sidewalks, and drainage improvements. | Improve vehicular and pedestrian mobility, as well as drainage. | \$ 7,989,246 | Design | Final Design | Spring 2024 |
| | | | | Construction | | Fall 2025 |
| Alsby Ph. 3 -Widening to CR 914 | County Road 1020 (Alsby Blvd) Widening from two lanes to four lanes from Hulén St. to CR914. This section will also have 10' side paths on both sides. (2022 GO Bond Project) | Improve road condition and traffic flow. | \$ 4,333,091 | Design | Preliminary | Fall 2024 |
| | | | | Construction | | TBD |
| Hulén Street Widening-SH 174 to Candler, & 16' WL | Hulén to be widened from two lanes to 4-6 lanes with right-of-way acquisition for ultimate section. Construct 10' shared use paths on each side. Masterplan 16" waterline to also be constructed with this project. (2022 GO Bond Project) | Improve traffic flow of the intersection and roadway as well as adding large walking and bike paths. Improve water infrastructure. | \$ 18,518,783 | Design | Preliminary | Fall 2024 |
| | | | | Construction | | Summer 2026 |
| Lakewood Dual Left Turn Lanes at SH174 | Intersection Improvements by installing dual left turn lanes onto SH174 from Lakewood Dr. (2022 GO Bond Project; but is being funded and constructed by TxDOT) | Improve intersection traffic flow for vehicles turning north on SH174. | \$ - | Design | COMPLETE | Fall 2022 |
| | | | | Construction | | Winter 2023 |
| Neighborhood Street Rebuild (King, Warren, Johnson) | Project includes water, sewer and pavement rebuilds with minor drainage improvements to NE Johnson Ave, N Warren St, W King St. | To improve the pavement condition and utilities of existing local roads. | \$ 2,145,681 | Design | COMPLETE | Fall 2022 |
| | | | | Construction | | Winter 2023 |
| Neighborhood Street Rebuilds FY22 | Full depth rebuild of pavement, including rebuild of the street base material of Commerce St. and two sections of S. Dobson. (2022 GO Bond Project) | To improve the pavement condition of existing local roads. | \$ 1,608,140 | Design | COMPLETE | Winter 2022 |
| | | | | Construction | In Progress | Spring 2024 |
| Neighborhood Street Rebuilds FY23 | Full depth rebuild of pavement, including rebuild of the street base material and necessary utilities within seven neighborhood streets | To improve the pavement and utility condition of existing local roads. | \$ 1,686,952 | Design | Final Design | Winter 2023 |
| | | | | Construction | | Winter 2024 |
| Old Town- Ellison Parking & Street Realignment w/ Annex 3 Site | The re-development of 225 W Renfro lot (Annex 3 Building), re-alignment and beautification of Ellison St. Creating retail site after Annex demolition | Re-development in Old Town area. | \$ 3,211,000 | Design | COMPLETE | Winter 2023 |
| | | | | Construction | | Winter 2024 |
| Old Town- Ellison Street Development (Plaza Building) | Ellison on the Plaza Building. Private Design and Construction. City space, Heim BBQ, Razzoo's, TBD tenant | Create office space area for City staff and renovate City Hall. | \$ 3,794,316 | Design | COMPLETE | Winter 2021 |
| | | | | Construction | Vertical | Winter 2023 |
| SH174 Widening to 6 Lanes (Elk to Hulén) | Expansion of SH174 from four lanes to six lanes from Elk Dr. to Wicker Hill Rd. Widening will occur to the inside and sidewalks will be installed where feasible. TxDOT will pay for all of construction costs. | Improve vehicular and pedestrian mobility | \$ 1,700,000 | Design | Final Design | Spring 2024 |
| | | | | Construction | | Winter 2026 |
| Sidewalk Program | Re-grouped potential projects; Three are short-term pedestrian segments within recently adopted Mobility Plan | Complete as many short-term pedestrian segments as possible to make the City more walkable. | \$ 1,377,266 | Design | Planning | TBD |
| | | | | Construction | | TBD |
| Traffic Signal Alsby HSIP Grant | Signal infrastructure upgrade, and CCTV cameras at the 7 Alsby intersection through TxDOT Grant Funding and GO Bond. | Improve traffic signal network within the city. | \$ 92,561 | Design | COMPLETE | Fall 2023 |
| | | | | Construction | | Fall 2024 |
| Traffic Signal Hidden Creek & Gardens | This project will design and install a traffic signal at the intersection of Hidden Creek Parkway and SE Gardens Blvd | Improve vehicular mobility and safety | \$ 550,000 | Design | COMPLETE | Fall 2023 |
| | | | | Construction | | Fall 2024 |
| Traffic Signal Improvements (ITS) SH174 | Signal infrastructure upgrade, and CCTV cameras at the 7 Alsby intersection through TxDOT Grant Funding and GO Bond. | Improve traffic signal network within the city. | \$ 4,017,812 | Design | COMPLETE | Winter 2022 |
| | | | | Construction | | Spring 2025 |
| Village Creek Parkway Expansion (Tarrant Co. Bond 50% Match) | Reconstruction of existing 2-lane undivided asphalt section to 4-lane divided concrete section with curb & gutter, storm drain, street lighting, sidewalk, & 10' shared use trail. | To improve vehicular and pedestrian mobility as an alternate road to I-35. | \$ 3,001,839 | Design | Mid-level | Spring 2024 |
| | | | | Construction | | Winter 2025 |
| Wayside Horn at Dobson Street and County Road 714 | Design and installation of Wayside Horns which will create a condition where trains will no longer use their own horns at this crossing. Wayside Horn replaces train horns with a focused sound for traffic approaching the crossing and minimizes the disturbance of adjacent | Reduce noise pollution in neighborhood due to the adjacent railroad crossing. | \$ 590,021 | Design | Final Design | Spring 2024 |
| | | | | Construction | | Winter 2024 |

| <u>Project Name</u> | <u>Description</u> | <u>Purpose</u> | <u>Budget Amount</u> | <u>Phase Category</u> | <u>Project Sub-Status</u> | <u>Estimated Completion</u> |
|--|--|---|----------------------|-----------------------|---------------------------|-----------------------------|
| Lift Station Rehabilitations | Rehabilitation of existing lift station including SCADA, emergency power, bypass, and other upgrades | Ensure that sanitary sewer facilities are in good condition to service people of Burleson. | \$ 930,250 | Design | Final Design | Winter 2023 |
| | | | | Construction | | Winter 2024 |
| Parallel 24in Sewer Village Creek to Oakbrook Dr. | Design only of parallel sewer line to resolve future capacity issues. Wastewater Masterplan project. | Proactively planning for the City's future sanitary sewer needs from west side development. | \$ 653,109 | Design | Mid-level | Spring 2024 |
| | | | | Construction | | N/A |
| Trunk Relief Sewer Line (Town Creek Basin) | Design and installation of parallel sewer line to resolve future capacity issues at the City's most downstream end and connection to Fort Worth. Wastewater Masterplan project. | Proactively planning for the City's future sanitary sewer needs. | \$ 22,000,000 | Design | Preliminary | Fall 2024 |
| | | | | Construction | | Spring 2026 |
| Water & Sewer Line Rehabilitation FY23 | Replacement of main water and sanitary sewer lines beneath streets with pavement repair by various methods for the full width of the street . | To improve the pavement and utility condition of existing local roads. | \$ 6,650,899 | Design | COMPLETE | Winter 2023 |
| | | | | Construction | | Winter 2024 |
| Industrial Pump Station Exp. & Alsbury Station Decommissioning | Design and construction of Industrial pump station expansion as well as decommissioning of Alsbury pump station. Will also evaluate if there is a need for an additional ground storage tank. | Proactively planning for the City's future water needs, while eliminating an outdated site. | \$ 17,600,000 | Design | Preliminary | Summer 2024 |
| | | | | Construction | | Spring 2026 |
| Turkey Peak Entry Drive & Drainage Flume | Pavement overlay for the entry drive/ access to the site and repair of the drainage flume/channel adjacent to the road. | Site improvements post construction. | \$ 385,000 | Design | COMPLETE | Summer 2022 |
| | | | | Construction | In Progress | Winter 2023 |
| Turkey Peak GST & Brushy Mound Storage Demo | Turkey Peak- Replace existing tank with 2 MG tank. Brushy Mound- demolish 2 existing GST and 1 elevated storage tank and site improvements at Brushy Mound to facilitate completion of monopole. | Re-working older water storage and pump sites to better serve the City. | \$ 5,355,469 | Design | COMPLETE | Winter 2022 |
| | | | | Construction | In Progress | Winter 2023 |
| City Hall Renovations | Reconfigure existing City Hall facilities to better house staff after Ellison on the Plaza construction is complete. Relocates staff from Annex. 3 to City Hall as well. | Provides better office space for IT, PIO, and Human Resources. | \$ 1,600,000 | Design | Mid-level | Winter 2023 |
| | | | | Construction | | Winter 2024 |
| Fire Station1- Renovation | Interior renovations to administrative and operational areas to include additional offices, expanded dormitory, and other changes to accommodate needs of the Fire Department. | Provide additional office space and expanded dorm rooms for Fire Department. | \$ 3,800,000 | Design | Mid-level | Spring 2024 |
| | | | | Construction | | Winter 2025 |
| Police Headquarters Expansion | Expansion of the current police department headquarters. Remodeling the existing facility to re-purpose existing space for officers and staff. (2022 GO Bond Project) | Provide adequate space to address current and future needs for the next 15 years | \$ 42,000,000 | Design | Planning | Winter 2024 |
| | | | | Construction | | Summer 2026 |

Project includes:

Intersection improvements as recommended by traffic studies for increased intersection capacity and higher level of service

Funding:

\$2.5 Million Streets & Drainage Bonds

Status:

- 90% Design Plans completed
- City coordinating with consultant to finish design & TxDOT permitting
- Right-of-Way and Sidewalk Easement acquisition underway



Project Status

Some Disruption

Project Progress

Progress 45%

Estimated Completion



Spring 2025

Total Project Cost



2.5 Million

Alsbury Ph. 1B – Candler to Hulen Outside Lanes From Candler Dr. to Hulen St.

Project includes:

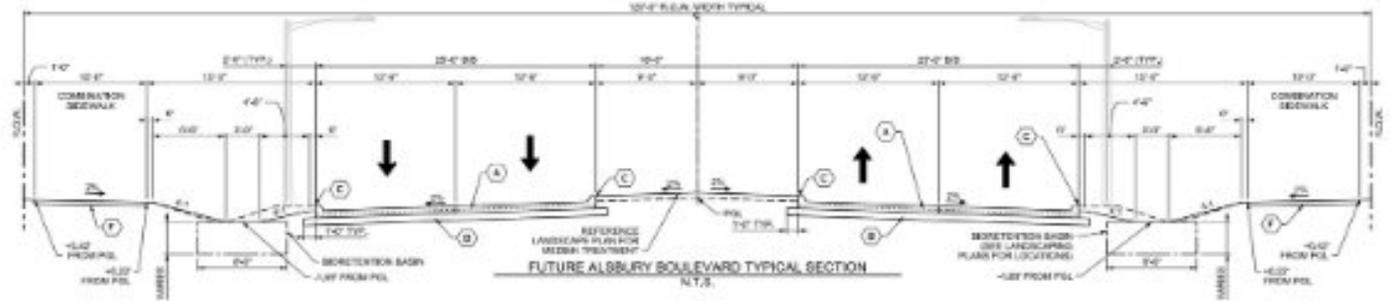
Expanding Alsbury from two lanes to four lanes and adding a 10' shared use path on the north side

Funding:

\$3.9 Million City funding (combination of impact fees, Tax Increment Reinvestment Zone, and general fund)

Status:

- Design plans 95% complete
- Coordinating with Oncor to incorporate temporary overhead power lines into final design
- Advertisement for construction bids anticipated Feb/Mar 2024



Project Status

On Track

Project Progress

Progress 50%

Estimated Completion



Winter 2024

Total Project Cost

\$ 3.9 Million

Q1 Alsbury Ph. 2 - Hulen to CR 1020 (Bridge)

Project includes:

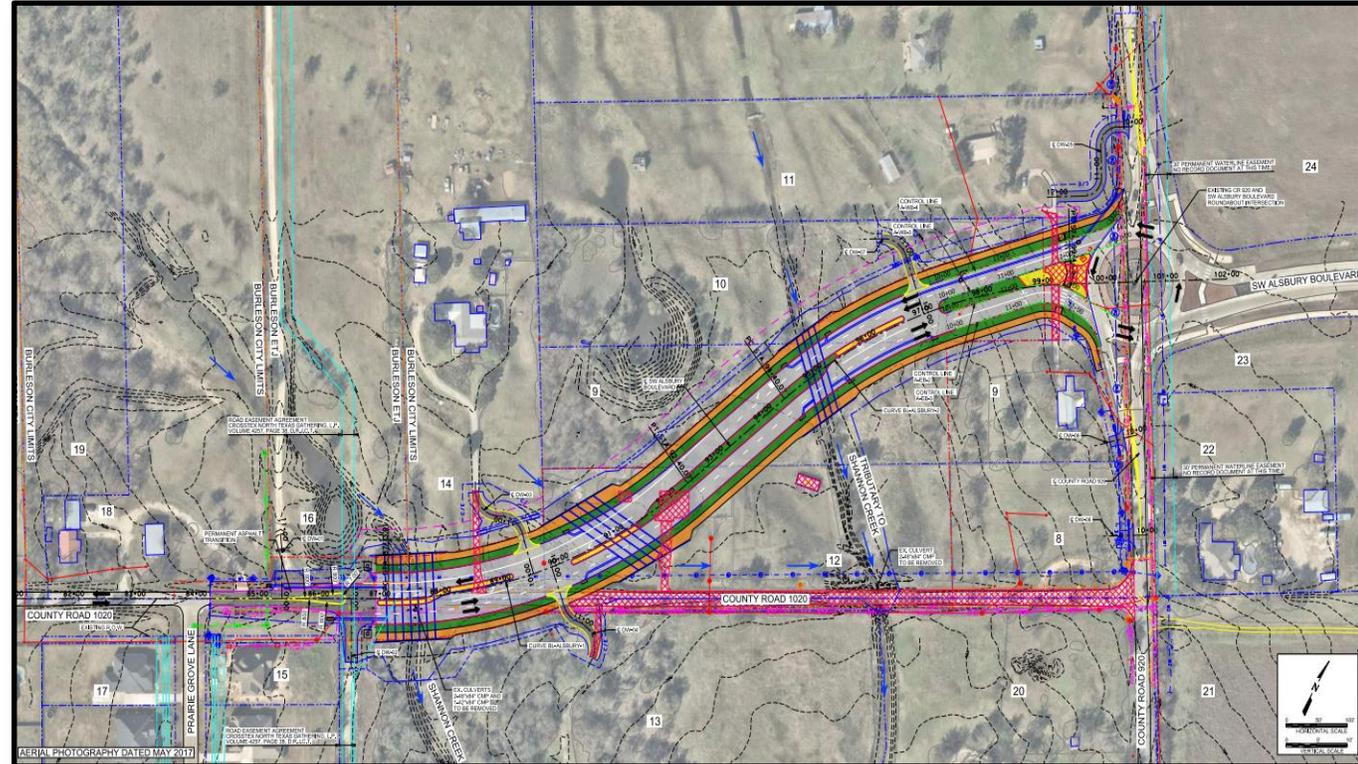
Extension of Alsbury Boulevard from Hulen Street Roundabout to County Road 1020 - new section will be 4-lane divided roadway with turn lanes and drainage improvements

Funding:

- \$600 Thousand Non-Bond Capital
- \$7.4 Million 2022 GO Bond Funds

Status:

- Disruption occurred with elimination of federal funding
- 90% design plans in review
- Right-of-way and easement acquisition underway



Project Status

Some Disruption

Project Progress

Progress 45%

Estimated Completion



Fall 2025

Total Project Cost



8 Million

Q1 Alsbury Ph. 3 – Widening to CR914

Project includes:

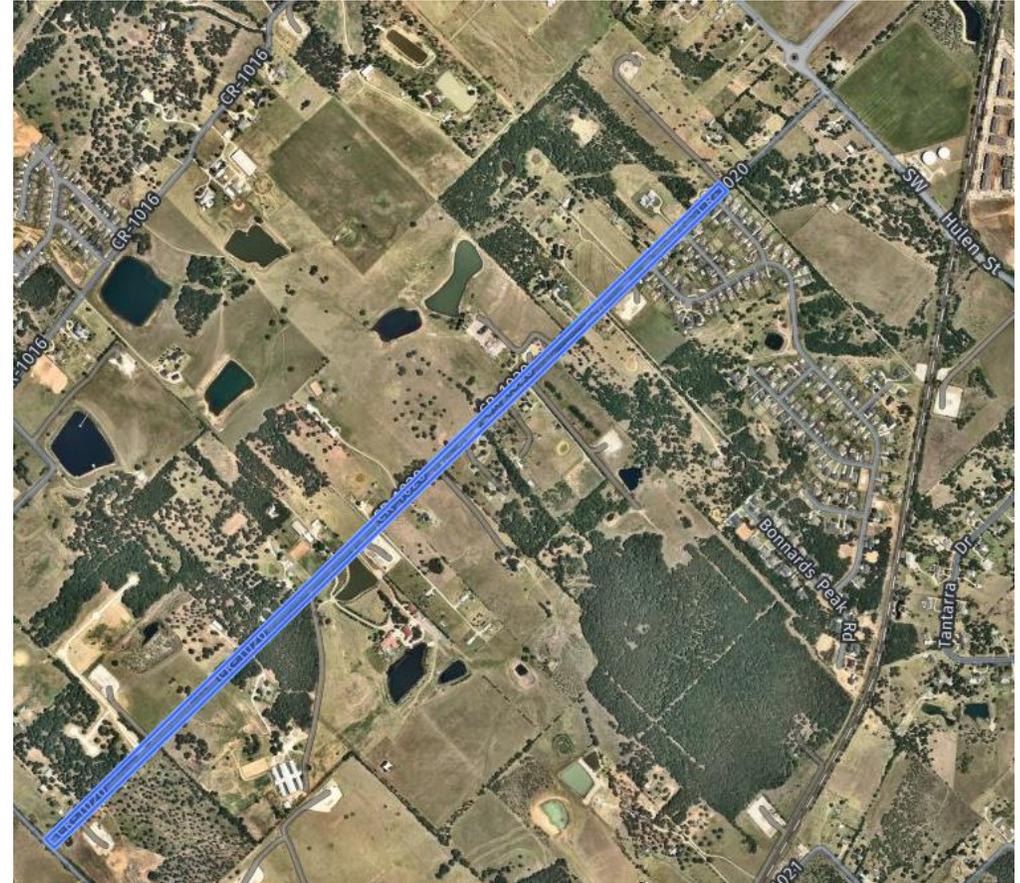
- Construction of all four lanes of Alsbury Blvd (CR 1020) from Hulen Roundabout to CR 914
- Construction of 10' shared-use path on each side

Funding:

- \$2.5 Million 2022 GO Bond
- \$1.8 Million Non-Bond Capital
- Construction funding pending - potential state/federal participation

Status:

- Early right-of-way acquisition opportunities being explored
- Preliminary design completion anticipated Jan. 2024



Project Status

On Track

Project Progress

Progress 10%

Estimated Completion



Design Fall 2024

Total Project Cost



27 Million
(Existing Funding for
Design & ROW)

Project includes:

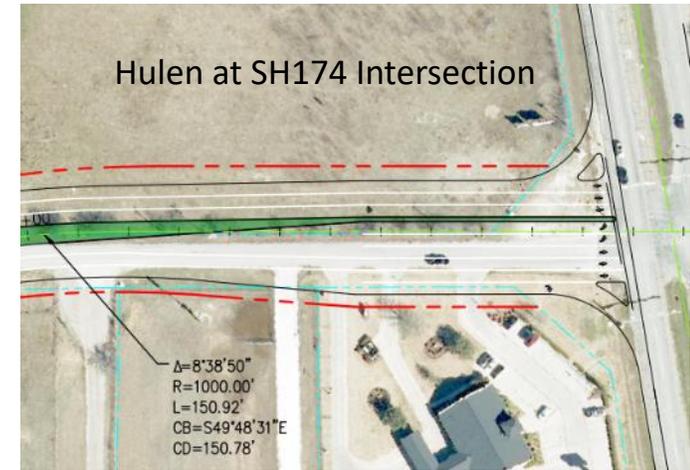
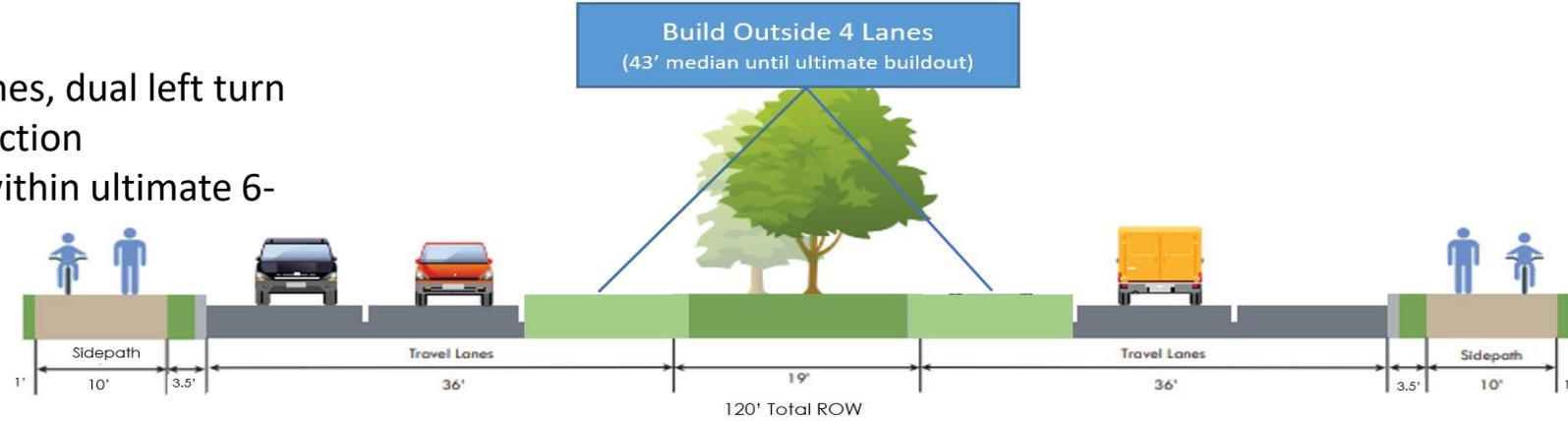
- Three northbound lanes, three southbound lanes, dual left turn lanes and one right-turn lane at SH 174 intersection
- Hulen expansion from two lanes to 4-6 lanes within ultimate 6-lane right-of-way
- 10' shared use path on each side
- 16" waterline and sewer extensions

Funding:

- \$1.6 Million 2016 Street & Drainage Bond Funds
- \$9.5 Million 2022 GO Bond Funds
- \$3.6 Million TIRZ
- \$3.8 Million Water Bond Funds

Status:

- Preliminary design report received January 2024; within staff review
- Public meetings anticipated Spring 2024



Project Status

On Track

Project Progress

Progress 10%

Estimated Completion



Summer 2026

Total Project Cost



18.5 Million

Lakewood Dual Left Turn Lanes at SH174

Intersection of Lakewood and SH174 (Wilshire)

Project includes:

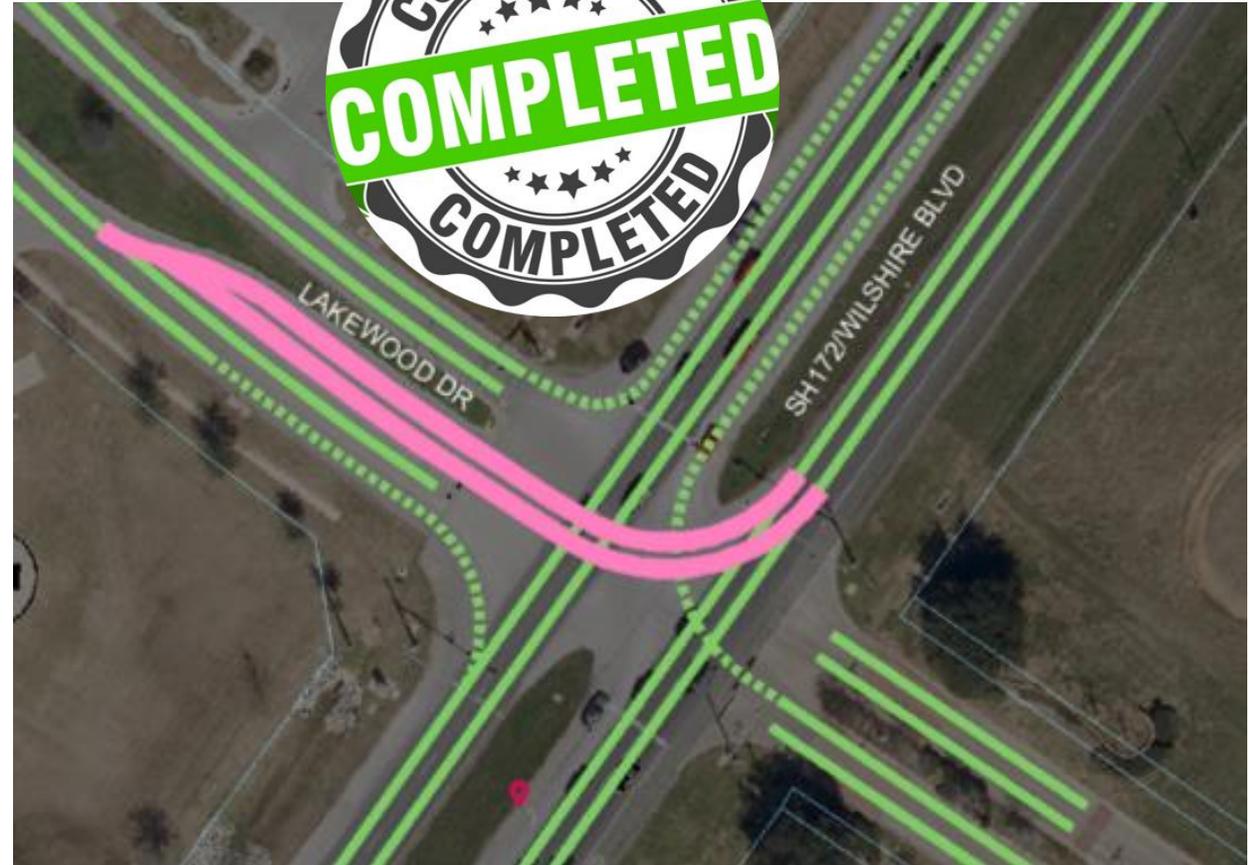
Current intersection is built for ultimate two left turn lanes, (one is striped off) - update striping and signal to make second left turn lane onto northbound SH 174 operational

Funding:

\$100 Thousand 2022 GO Bond Funds (to be re-purposed to other GO Bond projects as TxDOT is completely funding construction)

Status:

- TxDOT completed intersection work in November 2023
- Dual left turn lanes onto northbound SH174 open to the public



Project Status

Some Disruption

Project Progress

Progress 100%

Estimated Completion



Winter 2023

Total Project Cost

\$ 0 (Funded by TxDOT)

Project includes:

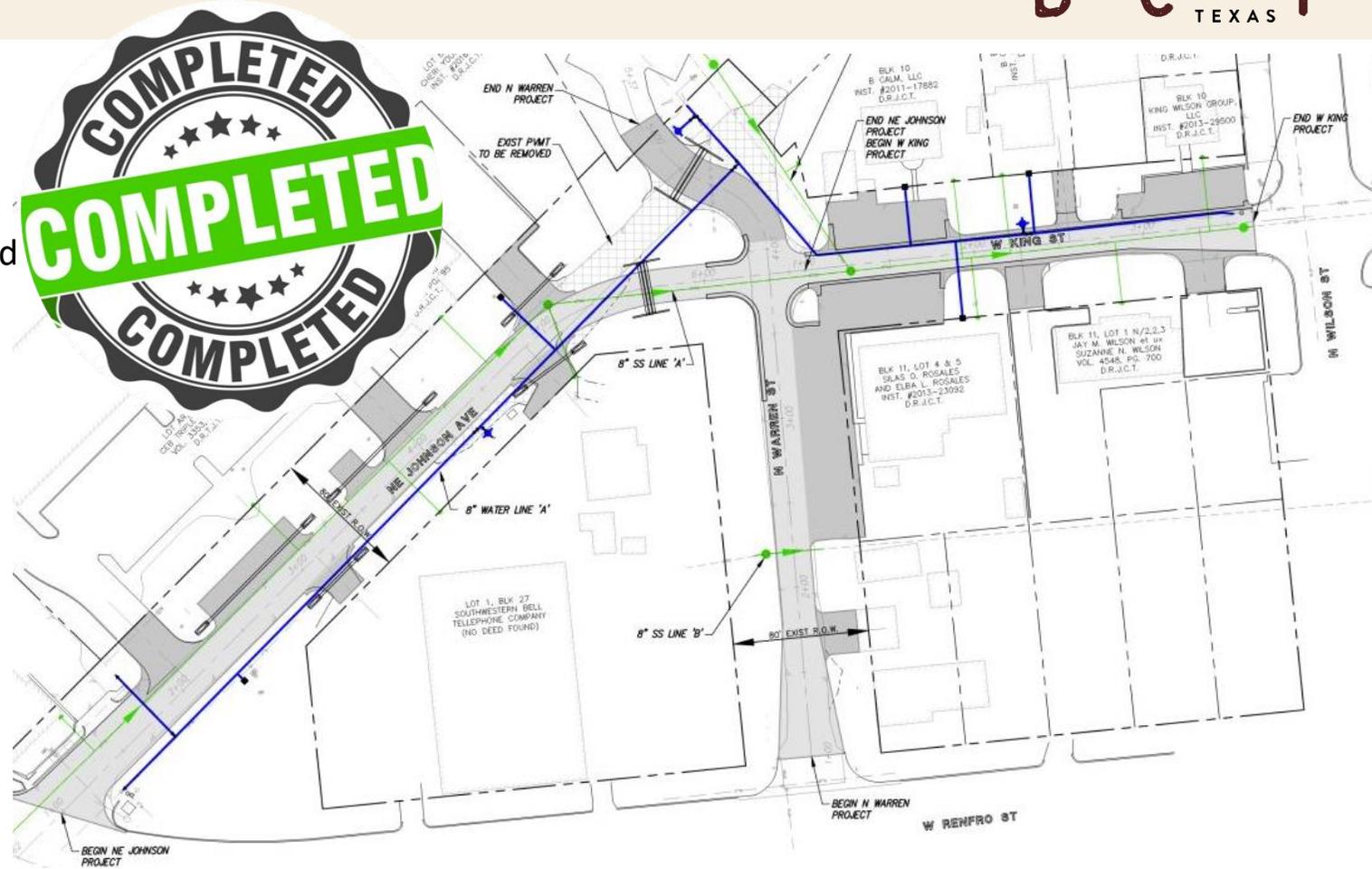
- NE Johnson Avenue
- N Warren Street
- W King Street (including water & sewer rebuilds and minor drainage improvements)

Funding:

- \$500 Thousand 2016 & 2018 Street Bond Funds
- \$1.6 Million Water & Sewer Funds

Status:

- Project is substantially complete with roadways open to the public
- Contractor working through minor punch list items for final acceptance



Project Status

Some Disruption

Project Progress

Progress 100%

Estimated Completion



Winter 2023

Total Project Cost



2.1 Million

Project includes:

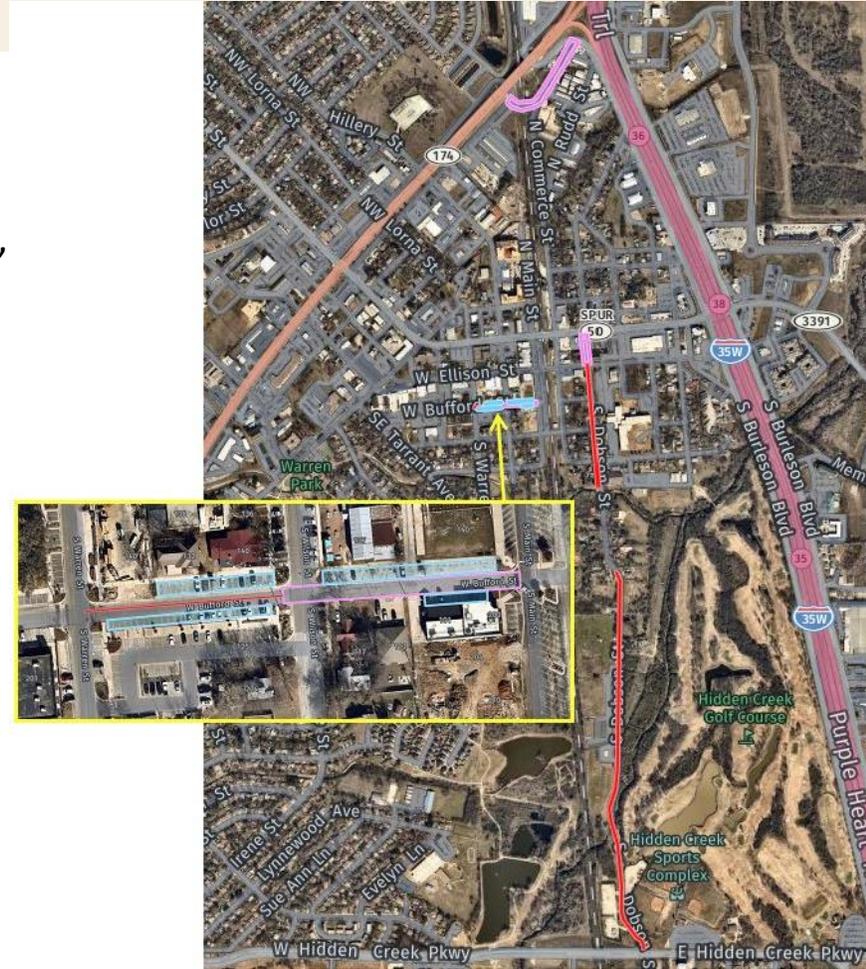
Reconstructing Commerce St (I-35 Service Rd. to SH 174 Service Rd.), Dobson St (E. Renfro to Town Creek and 401 S. Dobson St. to Hidden Creek Pkwy) and Bufford St (Wilson St to Main St)

Funding:

- \$825 Thousand 2022 GO Bond Funds
- \$780 Thousand Street and Drainage Bonds & Non-Bond Capital

Status:

- Project construction underway
 - Dobson St pavement 100% complete
 - Bufford St pavement 100% complete
 - Commerce St pavement 75% complete
 - UPRR crossing agreement revision underway



Project Status

Some Disruption

Project Progress

Progress 90%

Estimated Completion



Spring 2024

Total Project Cost



1.6 Million

2022 GO Bond Project

Project includes:

- Pavement repair by various methods based on condition of existing street pavement
- Various streets identified in 2022 GO Bond, a portion of which will be completed each year

Funding:

- \$1.4 Million Water and Sewer Bond Funds
- \$300 Thousand Street and Drainage Bonds

Status:

- Staff has identified streets from 2022 GO Bond list (pink) as well as additional neighboring streets in poor condition (red)
- Sanitary sewer beneath most of the streets is also in need of replacement, will leverage sewer rehab funds to extend project impact (sidewalk repairs also being evaluated)



Project Status

On Track

Project Progress

Progress 10%

Estimated Completion



Winter 2024

Total Project Cost

\$ 1.7 Million

Project includes:

Re-development of 225 W Renfro St., re-alignment and beautification of Ellison St., as well as reconstruction of on- street parking along Ellison St.

Funding:

- \$1.6 Million TIF Funds
- \$1.6 Million 4A Bond Funds

Status:

- Yellow House (224 W Ellison) asbestos abatement & demolition complete
- Ellison Street & Parking Improvements contract award and construction kickoff anticipated Feb. 2024



Project Status

On Track

Project Progress

Progress 55%

Estimated Completion



Winter 2024

Total Project Cost

\$ 3.2 Million

Old Town- Ellison Street Development (Plaza Building)

135 W. Ellison St.

Project includes:

Development of Ellison on the Plaza Building by developer to include City office space, Heim BBQ, and Razzoo's

Funding:

- \$2 Million 4A Sales Tax
- \$1.4 Million TIF Funds
- \$400 Thousand Water Funds

Status:

- Interior work underway for City space
- Ribbon Cutting ceremony scheduled for 2/16/2024



Project Status

Some Disruption

Project Progress

Progress 90%

Estimated Completion



February 2024

Total Project Cost

\$ 3.8 Million

Q1 SH174 Widening to 6 Lanes (Elk to Wicker Hill)

Project includes:

- Widening SH 174 (Wilshire Boulevard) to the inside from four to six lanes from Elk Drive to Wicker Hill Rd
- Project is shared between the City and TxDOT
 - City is managing and funding Design
 - TxDOT will be managing and funding Construction

Funding:

- \$1.7 Million City participation (design)
- \$5.9 Million Texas Department of Transportation (TxDOT) funding
- \$23.7 Million North Central Texas Council of Governments/Federal Grant funding

Status:

- TxDOT reviewing 90% Civil Construction Plans
- Utility conflict coordination underway
- Currently anticipate TxDOT to begin construction Fall 2025



Project Status

Some Disruption

Project Progress

Progress 60%

Estimated Completion



Winter 2026

Total Project Cost



31.3 Million
Construction by TxDOT

Q1 Sidewalk Program

Project includes:

- City submitted an application to TxDOT for grant funding to complete the city's 10-mile loop bicycle and trail route in 2023; late 2023 project was not selected.
- Re-grouped potential projects (#1-4); Three are short-term pedestrian segments within recently adopted Mobility Plan

Funding:

- \$1,266,946 (Sidewalk Program- GO Bond Funds)
- \$110 Thousand Street Bonds & Non-Bond Capital

Status:

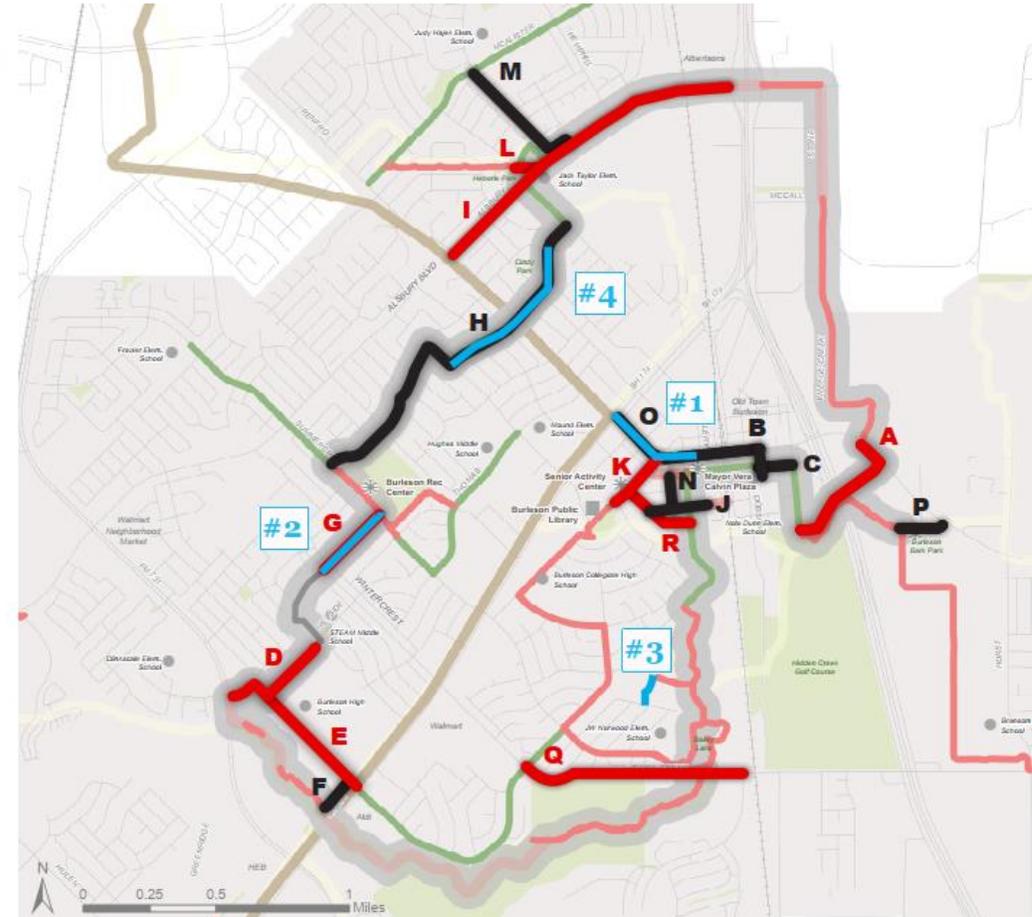
- Presented to Infrastructure and Development Committee for recommendation of segment priority and overall program funding distribution
- Anticipate direction from City Council Feb. 2024

Proposed Active Transportation Projects



Legend

- Proposed New Sidewalk Projects
- Proposed Shared Use Path Projects
- Existing Sidewalk (Along 10-Mile Loop)
- Existing Shared-Use Path Facility
- Existing On-Street Bike Facility
- Concurrent City Project
- 10-Mile Loop Highlight
- TxDOT Bicycle Tourism Trail Network
- NCTCOG Veloweb
- Schools
- Community Facility
- Library
- Streets
- Railroads
- Parks
- Burleson City Limits



Project Status

Some Disruption

Project Progress



Estimated Completion



Pending Council
Direction &
Project Selection

Total Project Cost



1.37 Million

Project includes:

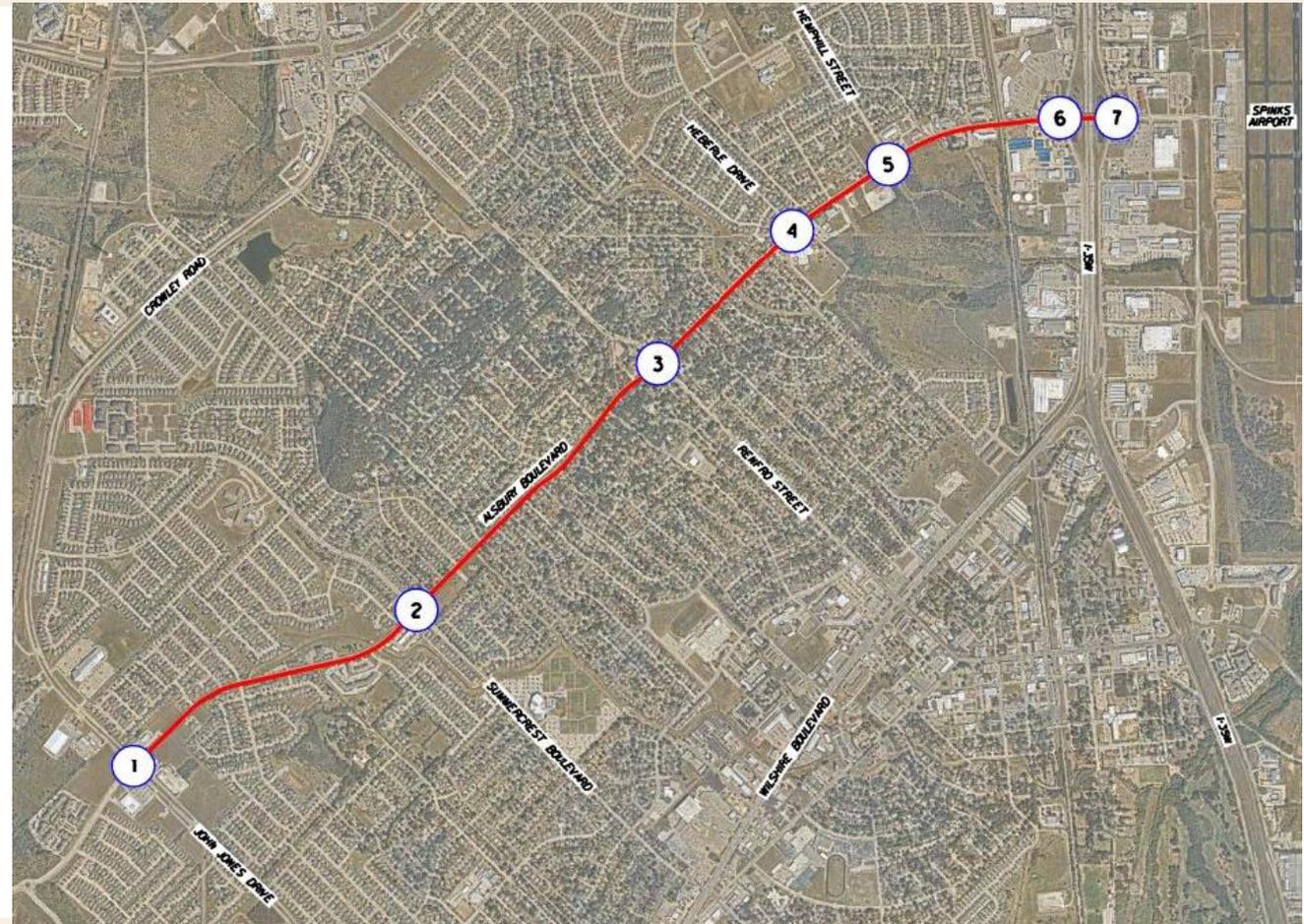
Signal Infrastructure Upgrades and CCTV Cameras at 7 intersections along Alsbury Blvd. (John Jones (FM731), Summercrest Blvd., Renfro St., Heberle St., Hemphill St., and both I-35 signals)

Funding:

- \$93 Thousand City Funding (GO Bond Funds)
- \$743 Thousand TxDOT G-Match HSIP Grant to cover 80% of project

Status:

- Design complete
- Anticipate TxDOT construction to begin Jan. – Feb. 2024



Project Status



Project Progress



Estimated Completion



Fall 2024

Total Project Cost



836 Thousand

Q1 Traffic Signal – Hidden Creek & Gardens

Project includes:

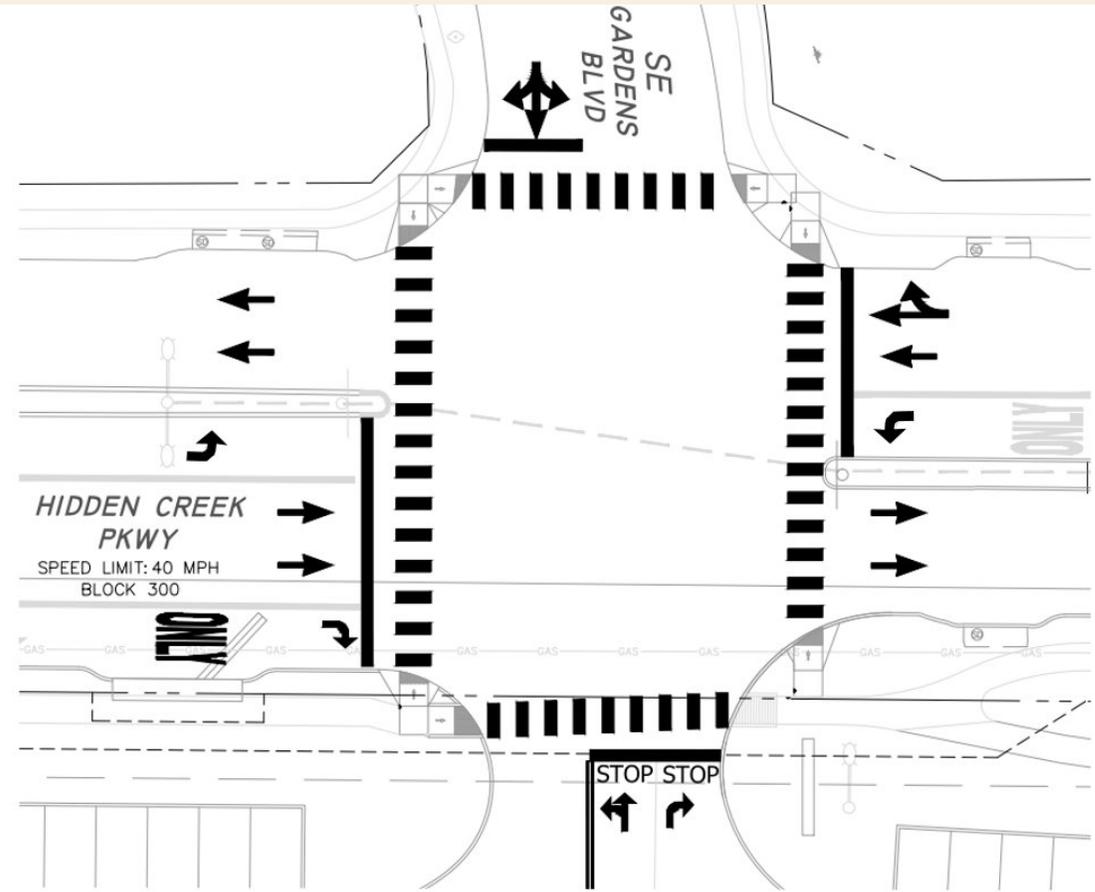
This project will design and install a traffic signal at the intersection of Hidden Creek Parkway and SE Gardens Blvd

Funding:

- \$50 Thousand Non-Bond Capital
- \$500 Thousand (TBD)

Status:

- Design completed in Sept. 2023
- Presented to Infrastructure and Development Committee for funding recommendation. Committee supported advertising for bids now and finalizing construction funding when bid is ready for award at City Council



Project Status

On Track

Project Progress



Estimated Completion



Fall 2024

Total Project Cost



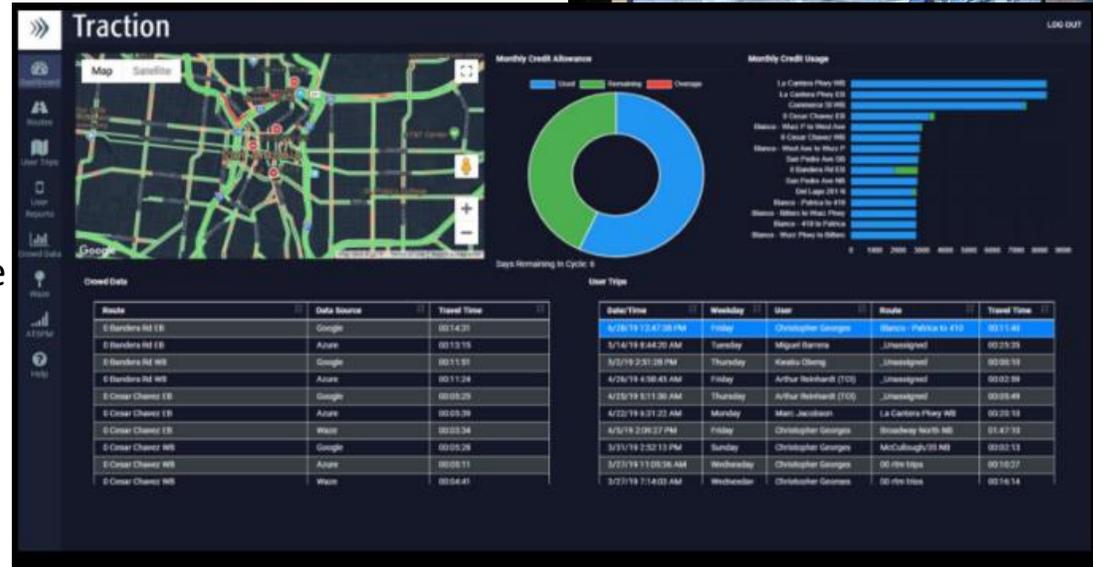
550 thousand

Project includes:

Signal Infrastructure Upgrades, Traffic Management Center, and CCTV Cameras

Funding:

- \$340 Thousand existing City funding
- \$2 Million City funding (GO Bond Funds)
- \$1.6 Million Street Bonds



Status:

- Reviewed the pricing and quote from vendors through Request For Quote (RFQ) process. Final consolidated quote approximately \$3M
- Working with TxDOT for assumption of maintenance of TxDOT signals
- Anticipate awarding Construction contract at March 2024 City Council

Project Status

On Track

Project Progress

Progress 35%

Estimated Completion



Spring 2025

Total Project Cost

\$ 4 Million

Project includes:

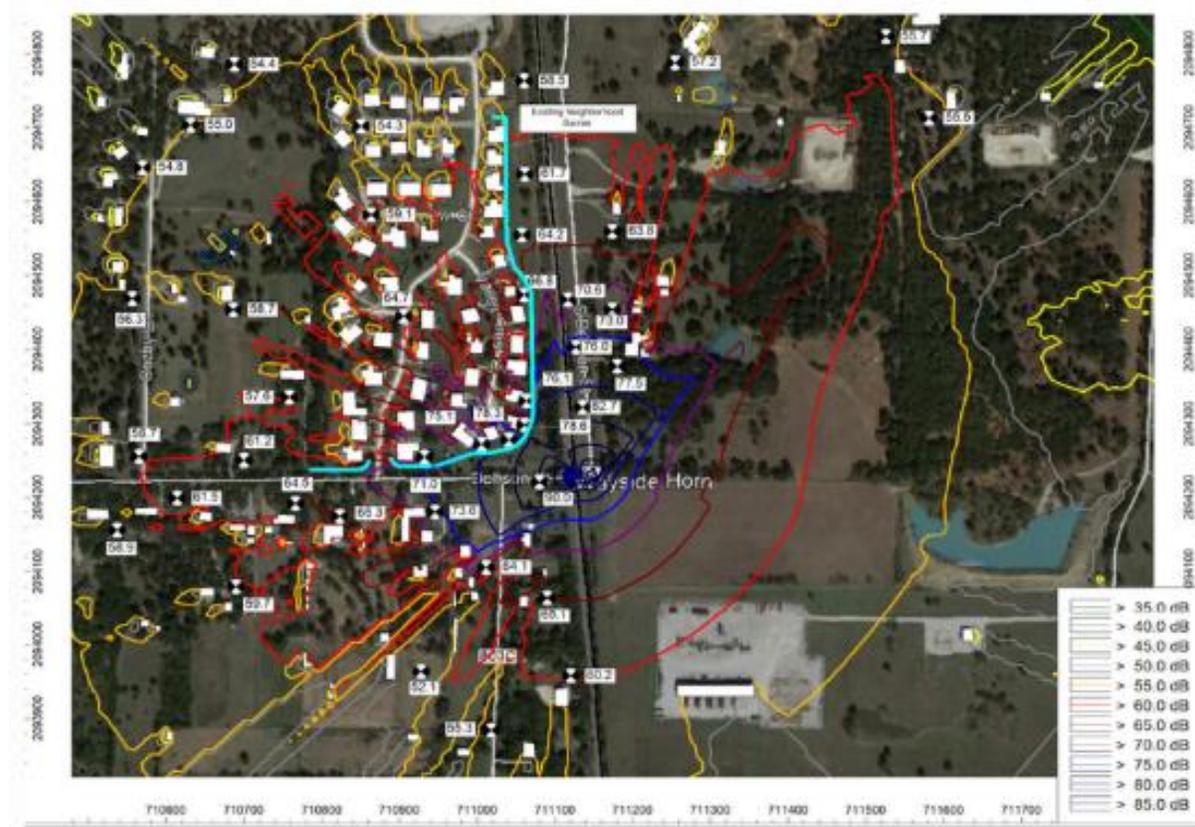
- Design and installation of Wayside Horns create a condition where by trains will no longer use their own horns at this crossing
- Wayside Horns replace train horns with a focused audible sound for traffic approaching the crossing and minimizes the disturbance of adjacent neighborhoods

Funding:

- \$8 Thousand Non Bond Capital- Streets
- \$371 Thousand Streets & Drainage Bond Funds

Status:

- Received additional construction requirements from UPRR (Union Pacific Railroad) Permit that exceed the projects available budget
- Anticipate receiving direction from City Council Feb. 2024



Project Status

Some Disruption

Project Progress

Progress 50%

Estimated Completion



Winter 2024

Total Project Cost



590 Thousand

Project includes:

Rehabilitation of existing lift station including SCADA, emergency power, bypass, and other upgrades

Funding

\$930 Thousand Sewer Bond Funds

Status:

- Final design plans anticipated Feb. 2024
- Anticipate bidding Feb-March with construction contract considered at April City Council meeting



Project Status

On Track

Project Progress

Progress 40%

Estimated Completion



Winter 2024

Total Project Cost



930 Thousand

Parallel 24in Sewer Village Creek to Oakbrook Dr. (w/ Bear Ridge & The Lakes)

Project includes:

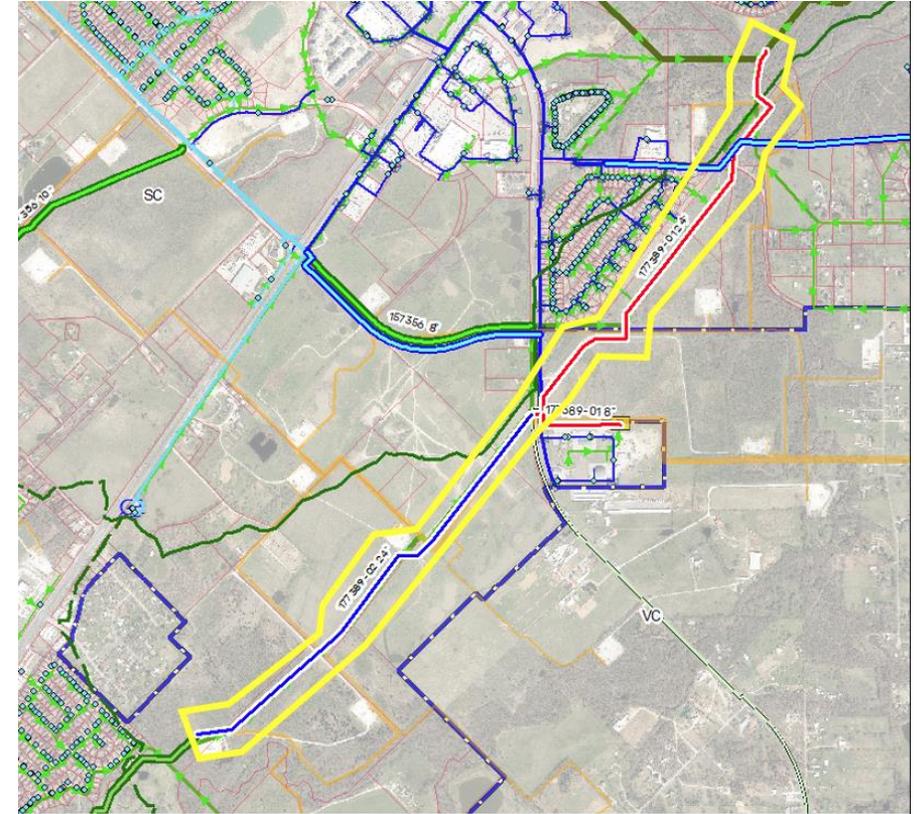
- Design and easement acquisition for a future parallel sanitary sewer line to serve future developments and prevent surcharging of existing line
- Approximate length two miles; approximate line size 24" diameter

Funding:

\$653 Thousand Sewer Bond Funds - Design

Status:

- Design underway with consideration of incoming developments (blue)
- Easement negotiations through developments complete (blue)



Project Status

Some Disruption

Project Progress

Progress 70%

Estimated Completion



Spring 2024
(Design Only)

Total Project Cost



\$653 Thousand
(Design Only)
68

Trunk Relief Sewer Line (Town Creek Basin Parallel)

Project includes:

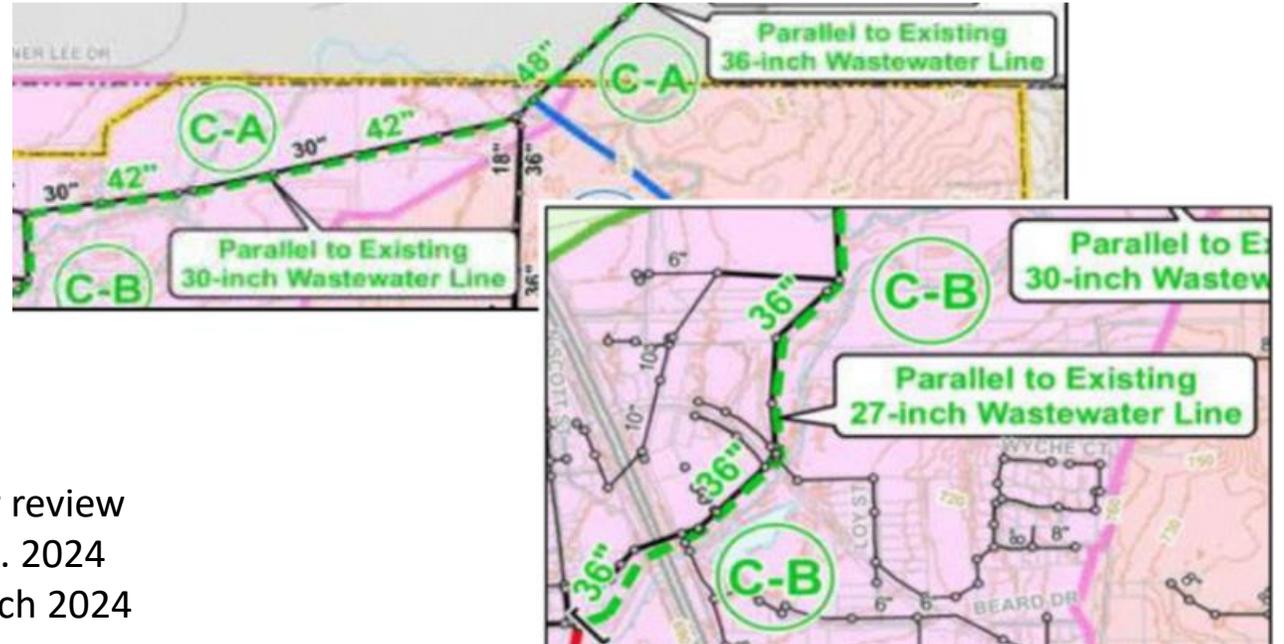
Design and construction of a 36"-48" parallel sanitary sewer pipeline along Village Creek.

Funding

\$16.3 Million Sewer Bond Funds

Status:

- Preliminary design report received from consultant and under review
- Coordination meeting with City of Fort Worth planned for Feb. 2024
- Anticipate discussing additional funding with City Council March 2024



Project Status

On Track

Project Progress

Progress 10%

Estimated Completion



Spring 2026

Total Project Cost



22 million



Project includes:

- Replacement of main water and sanitary sewer lines beneath streets with pavement repair by various methods for the full width of the street
- Selected streets with water and sewer rehab elements for single construction contract

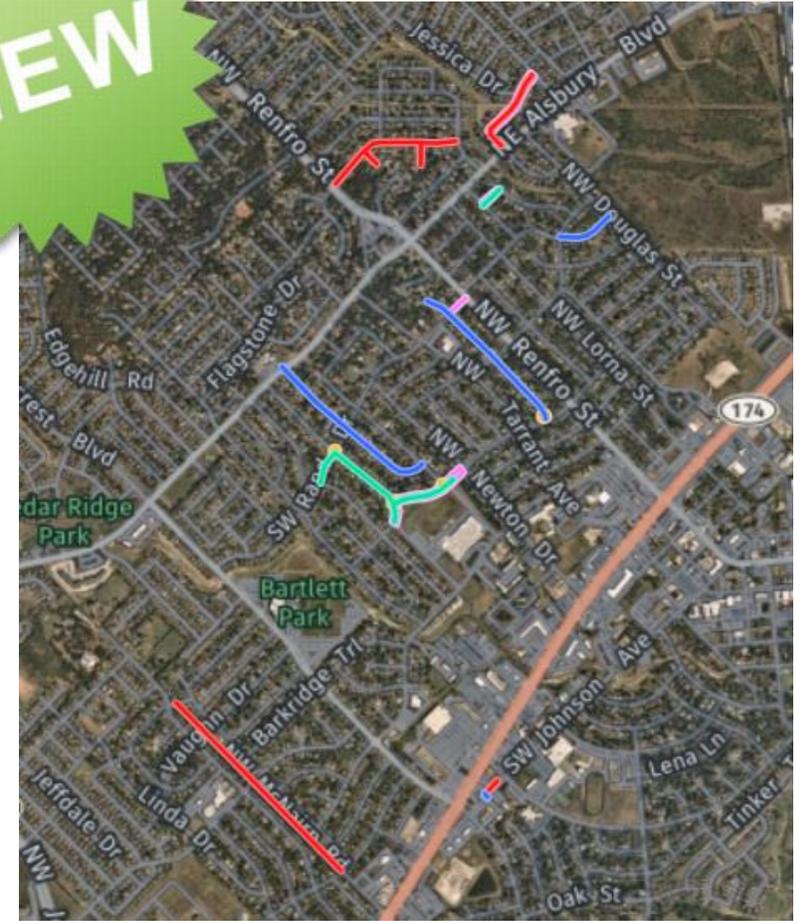
- | | | |
|--|--|---|
| <input type="checkbox"/> McNairn Rd. | <input type="checkbox"/> NW Chisholm St. | <input type="checkbox"/> Forest Ct. |
| <input type="checkbox"/> SW Rand Dr. | <input type="checkbox"/> Chisholm Ct. | <input type="checkbox"/> Short St. |
| <input type="checkbox"/> NW Ann Lois Ln. | <input type="checkbox"/> NE Michael Dr. | <input type="checkbox"/> SW Johnson Ave. (sewer crossing only) |
| <input type="checkbox"/> SW Murphy Rd. | <input type="checkbox"/> NW James Cir. | |
| <input type="checkbox"/> NW Barbara Ln. | <input type="checkbox"/> NE Timber Ridge Dr. | |

Funding

\$6.6 Million Sewer Bond Funds

Status:

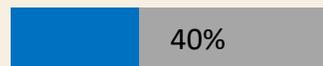
- Final design plans completed Jan. 2024
- Anticipate bidding Feb-March with construction contract considered at April City Council



Project Status

On Track

Project Progress



Estimated Completion



Winter 2024

Total Project Cost

\$ 6.6 Million

Industrial Pump Station Exp. & Alsbury Pump Station Decommissioning

Project includes:

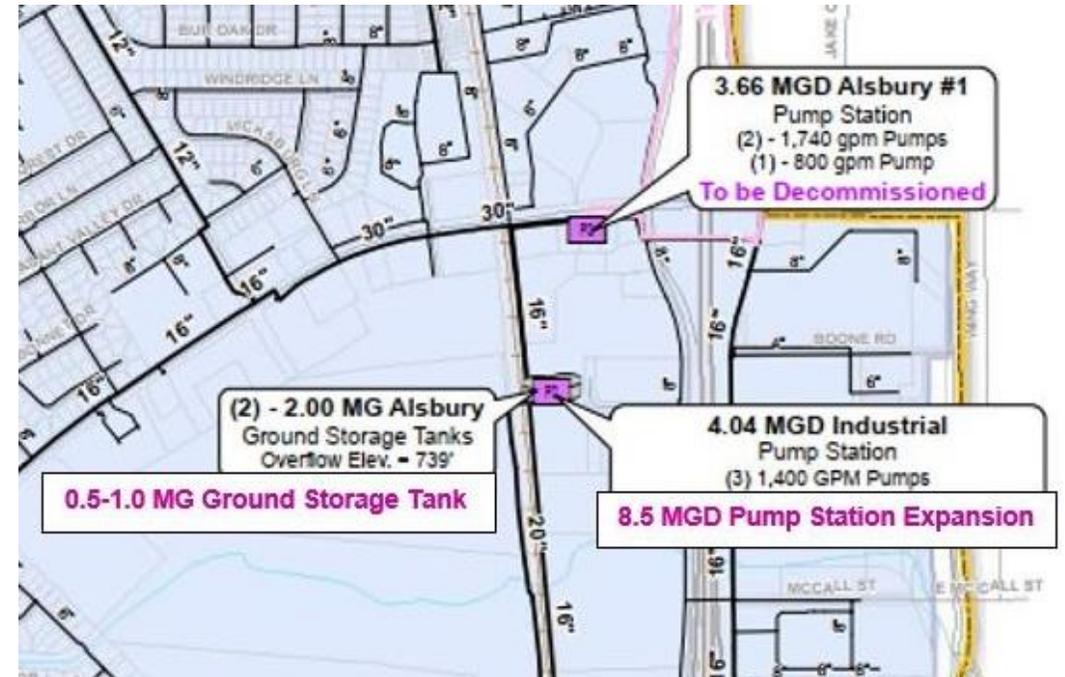
- Expansion of the Industrial Pump Station to serve the Lower Pressure Plane
- Decommissioning the Alsbury #1 Pump Station
- Potential new 0.5-1.0 MG Ground Storage Tank

Funding:

\$6.6 Million Water Bond Funds

Status:

- Preliminary design underway
- Right-of-Way / Property acquisition underway
- Anticipate discussing additional funding with City Council March 2024



Project Status

On Track

Project Progress

Progress 10%

Estimated Completion



Spring 2026

Total Project Cost



17.6 million

Turkey Peak Entry Drive & Drainage Flume

635 NW Jayellen Avenue

Project includes:

Pavement overlay for the entry drive/ access to the site and repair of the drainage flume/channel adjacent to the road

Funding:

\$385 Thousand Water Bond Funds

Status:

- Paving replaced October 2023
- Additional safety bollards / guardrails and perimeter fencing for public safety anticipated to be complete in Jan. - Feb. 2024



Project Status

On Track

Project Progress

Progress 85%

Estimated Completion



Winter 2023

Total Project Cost



385 Thousand

Project includes:

- Replacing the existing tank with 2MG tank at Turkey Peak
- Demolish two existing ground storage tanks at Brushy Mound
- Demolish existing elevated tank at Brushy Mound
- Site improvements at Brushy Mound to facilitate completion of monopole

Funding:

- \$4.8 Million Water Bond Funds
- \$500 Thousand Non-Bond Capital

Status:

- Brushy Mound Site- anticipate completion Jan. – Feb. 2024
 - Ground and elevated storage tanks have been removed; site stabilization underway
 - Additional drainage system construction in progress
- Turkey Peak - tank complete and online



Project Status

Some Disruption

Project Progress

Progress 95%

Estimated Completion



Winter 2023

Total Project Cost



5.3 Million

Project includes:

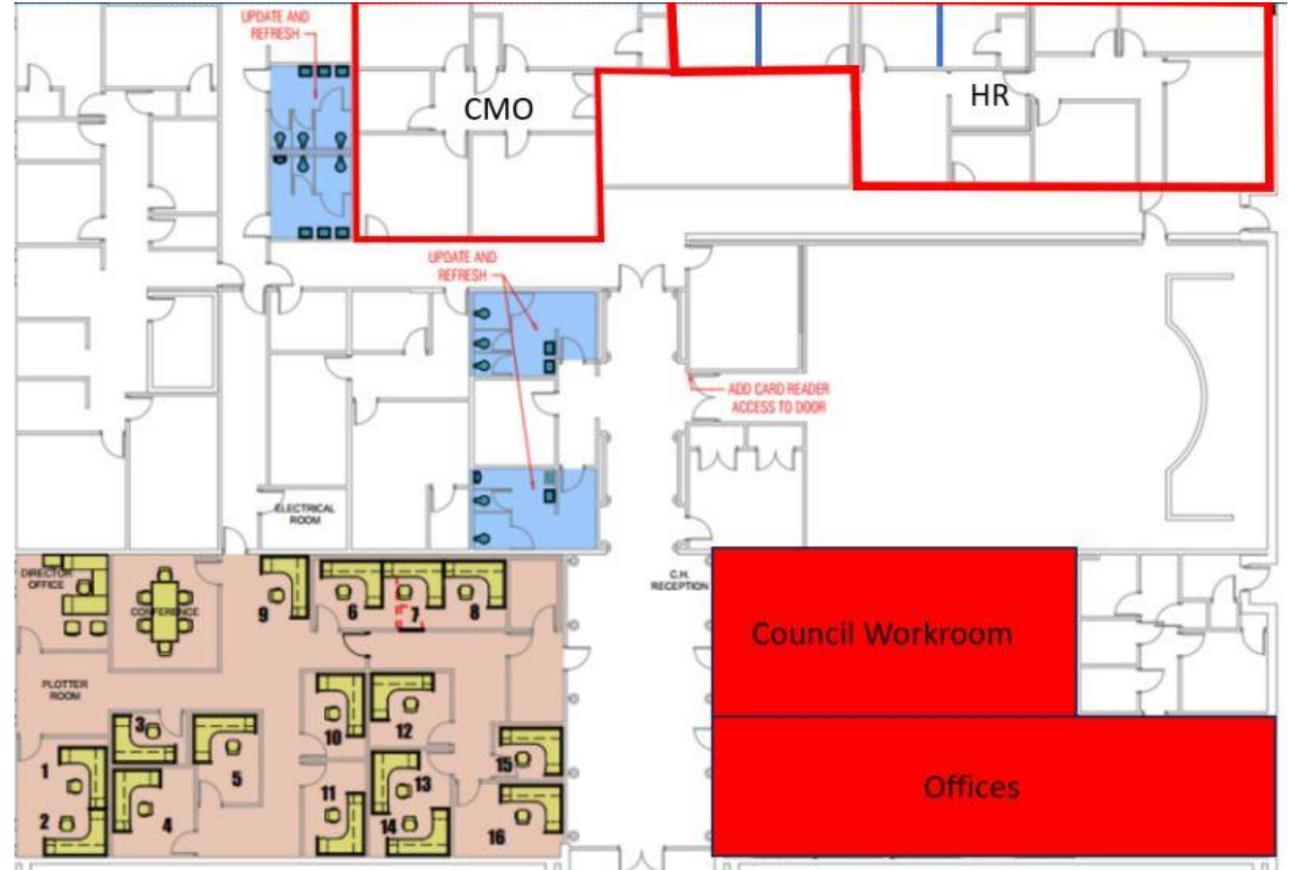
- Reconfigure existing facilities to better accommodate staff
- Adds the office space needed to relocate IT and HR from Annex 3 Building prior to that site's re-development

Funding:

- \$1.4 Million Non-Bond Capital
- \$204 Thousand Water Bond Funds

Status:

Design underway



Project Status

Some Disruption

Project Progress

Progress 30%

Estimated Completion



Winter 2024

Total Project Cost



1.6 Million

Project includes:

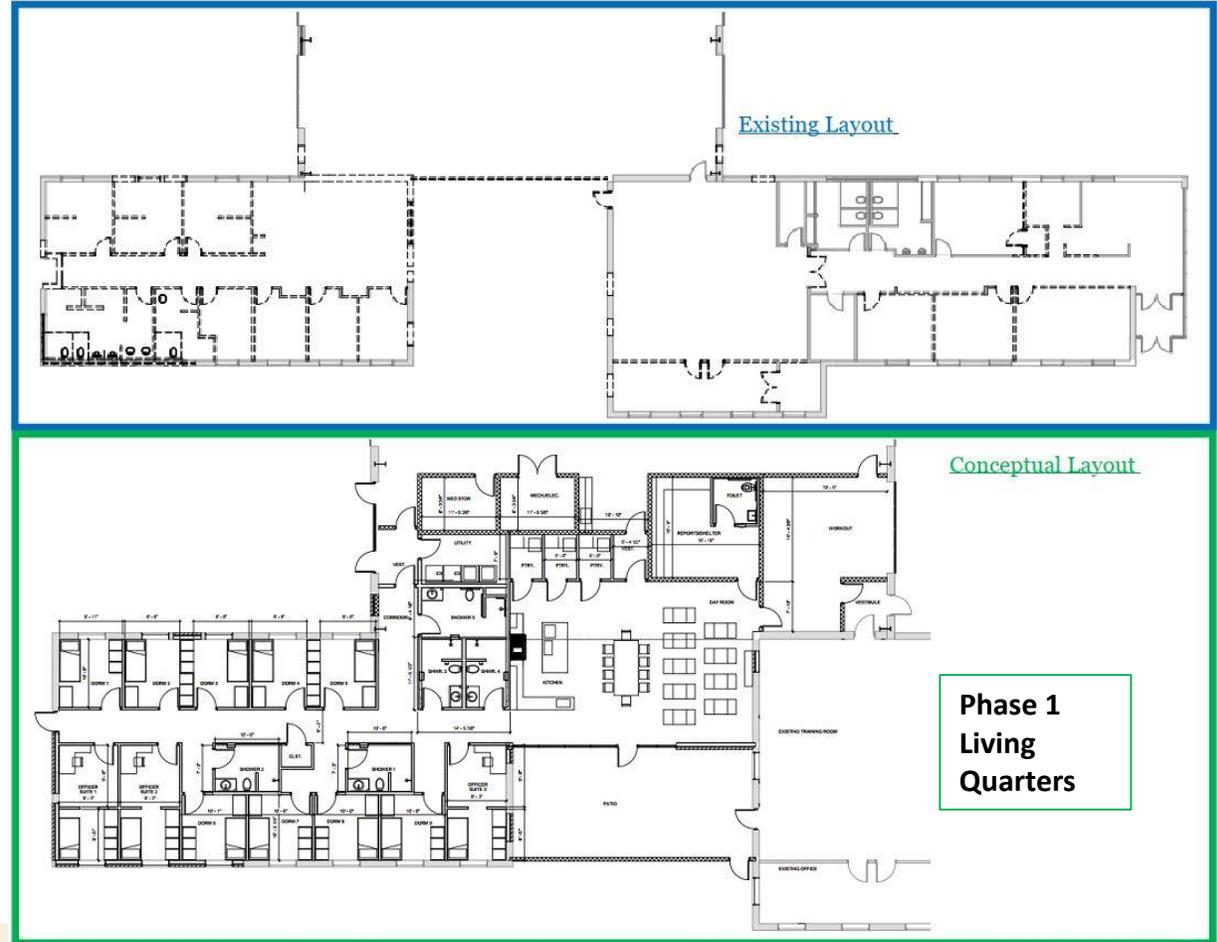
Various interior renovations to administrative and operational areas to include additional offices, expanded dormitory, and other changes to accommodate needs of the Fire Department

Funding:

\$3.8 Million General Fund

Status:

- Schematic design of Phase 1 (living quarters) underway
- Architect's programming of Phase 2 (admin area) underway



Project Status

Some Disruption

Project Progress

Progress 20%

Estimated Completion



Winter 2025

Total Project Cost



3.8 Million

Police Headquarters Expansion

1161 SW Wilshire Blvd.

Project includes:

- Expansion of police department headquarters
- Remodeling existing facility to re-purpose existing space for officers and staff

Funding:

- \$36.4 Million GO Bond Public Safety Funds
- \$5.6 Million General Fund

Status:

- Gas Pipeline relocation anticipated to be underway spring/summer 2024
- Updates to revised site plan presented to City Council I&D Committee Jan. 22nd : Two-story (28,170sf) new building rather than one-story (24,215sf), Corresponding decrease in Asset Building size, Public Safety communications moved from 1st to 2nd floor of new building, Property & Evidence moved from Asset Building into new building



Project Status



Project Progress



Estimated Completion



Summer 2026

Total Project Cost





Parks and Recreation Capital Projects - Quarterly Update

December 2023

Project- Cemetery Expansion



- **Project Description**

- Design and construction of a cemetery expansion at the Burleson Memorial Cemetery

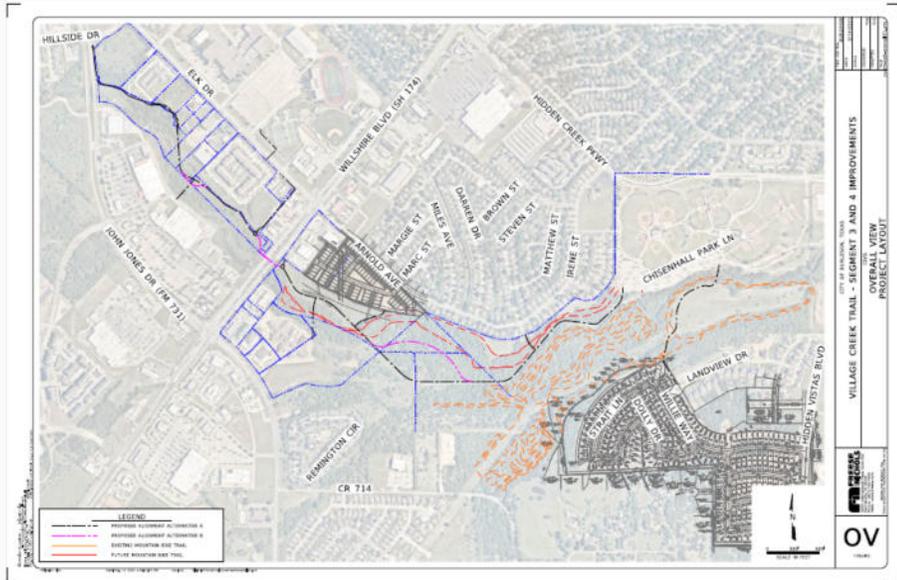
- **Project Status**

- Meter installation scheduled to be complete by March 15, 2024

- **Estimated Completion**

- 6 weeks

Project- Village Creek Trails



● Project Description

- Extension of Village Creek Trail from current terminus at Chisenhall Fields to Hillside Dr.

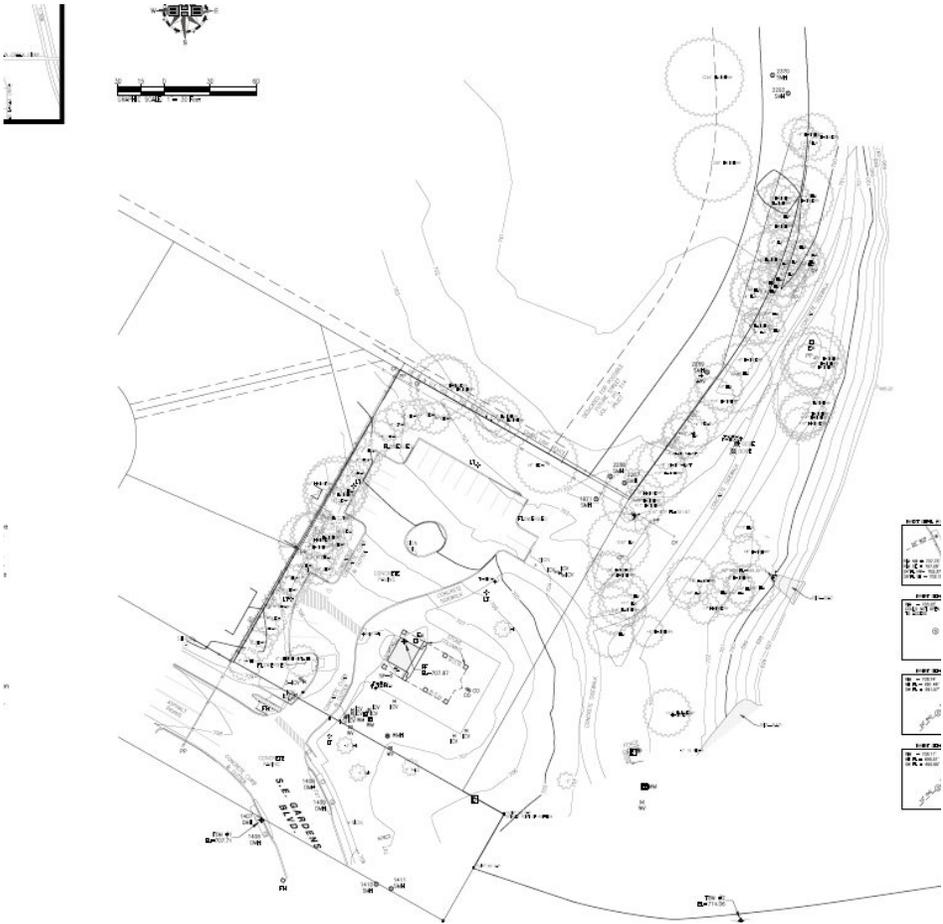
● Project Status

- 100% design
- Grant not awarded

● Estimated Completion

- Moved to FY 2025 for construction

Project- Chisenhall & Bailey Lake Parking



- **Project Description**

- Design and construction for phase 1 (100 spaces) of Chisenhall parking lot expansion, and approximately 50-70 spaces at Bailey Lake.

- **Project Status**

- Punch list

- **Estimated Completion**

- Complete

Project- Shannon Creek

NATURE PLAY: SAND PIT



● Project Description

- Design and construction of a park and natural area in Shannon Creek.

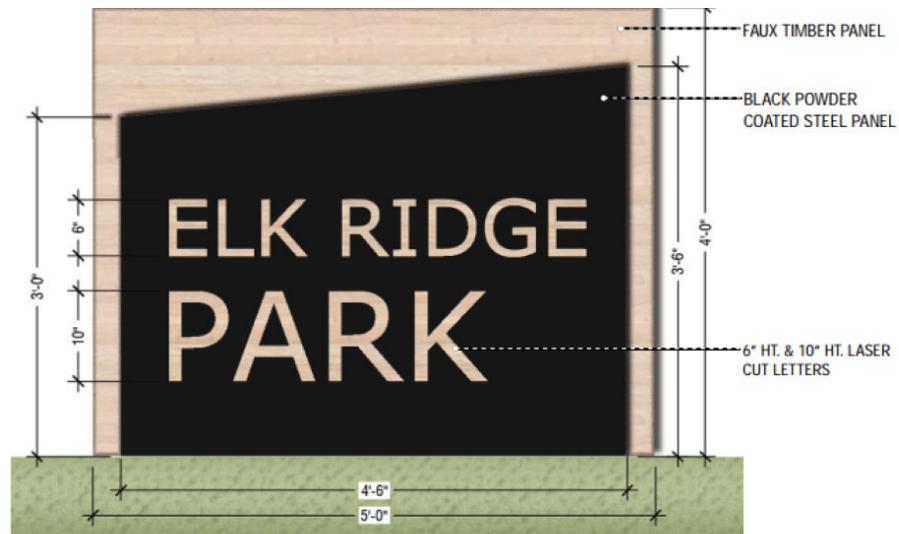
● Project Status

- Reduced scope
- Currently working through drainage

● Estimated Completion

- Construction to begin FY 2025

Project- Park Monument Signs 2024



CONCEPT A

ESTIMATED COST: \$25,000

● Project Description

- Design and installation of park monument signs

● Project Status

- Design modification for new signs underway
- Received quotes from a local company that is substantially lower
- This year: Clark, Cindy, Claudia, Cedar Ridge, Meadowcrest

● Estimated Completion

- May 2024

Project- BRiCk



● Project Description

- Remodel of lobby, party rental, and family changing rooms, replacement of HVAC system, Desert Aire, indoor pool replaster, indoor pool sandfilter

● Project Status

- CMAR selected finalizing agreements and kicking off MEP for initial GMP for equipment purchases

● Estimated Completion

- Spring 2025

Project- Community Park



- Project Description
 - Creating a community
- Project Status
 - Rolled into west end master planning
- Estimated Completion
 - Acquisition Complete



FY 2024 Project Updates

- Hidden Creek Softball relocation
 - Part of west end master planning
- Oak Valley South Trail Extension
 - Awarded January 2024
- Cedar Ridge
 - Award in Feb 2024
- Meadowcrest Park
 - Award in Feb 2024
- Chisenhall-6 fields
 - Interviews today, anticipate awarding in Feb 2024
- Bailey Lake Dredging
 - Award Feb 5
- Master Plan
 - Currently working through inventory and assets
- Public Art Master Plan
 - Scope received, confirming funding



FY 2024 Project Updates-Golf

- Intake Pipe
 - Winter project
- Range Side 9
 - Winter project
- Hole 16 Drainage
 - Larger issue, working with Public Works to see if this can be an FY 25 project
- Tee and Wayfinding Signage
 - PO issued. March Installation