



WEEKLY REPORT

MAY 24, 2019

TO: MAYOR SHETTER AND COUNCIL MEMBERS
FROM: BRYAN LANGLEY, CITY MANAGER

Burleson
TEXAS

MARKETING & COMMUNICATIONS
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I. Council Schedule

Meetings

1. **Tuesday, May 28:** Joint meeting of the Park Board and City Council at Burleson City Hall, Council Chambers, 141 W. Renfro St. At 6:00 p.m.
2. **Thursday, May 30:** Advisory Committee on People with Disabilities / Connect with Council City Hall Council Workroom 141 W. Renfro St. at 6:00 p.m.
3. **Monday, June 3:** City Council Meeting at Burleson City Hall, Council Chambers, 141 W. Renfro St. Regular session starts at 7:00 p.m.

II. General Information and Status Updates

A. Burleson to be featured on 'YoloTX' TV show this Sunday

Reminder: YoloTX, a traveling show about entertainment, food and things to do across the great state of Texas will air the Burleson segment will this *Sunday, May 26 at 9:30 a.m. on KDAF (CW).*



B. Texas Municipal League Insurance Risk Pool (TMLIRP) Regional Meeting

TMLIRP is the city's Workers Compensation and General Liability carrier. Burleson was able to host the TMLIRP Regional Partnership Update Meeting this week, on Thursday, May 23.

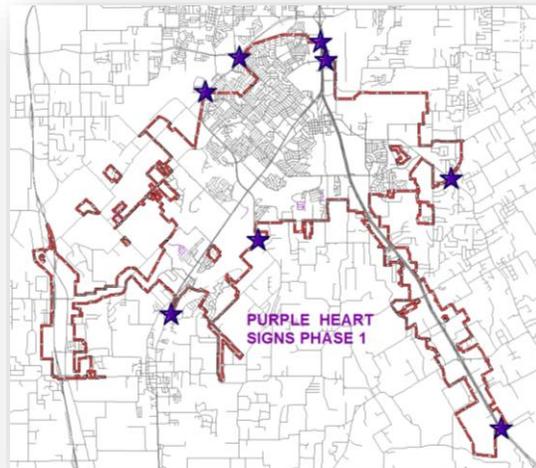
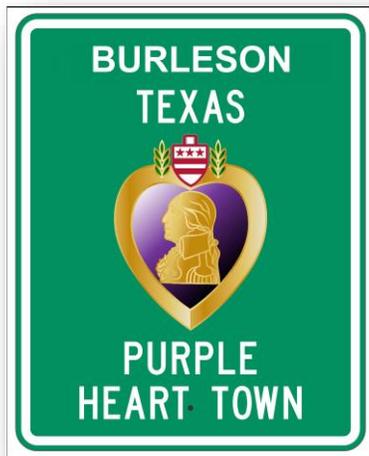
C. Retirement On-Site Meeting- September 18, 2019

Just booked - Texas Municipal Retirement System (TMRS) and the Social Security Office will be in Burleson City Hall Council Chambers to discuss retirement planning on September 18. All city staff is invited. Emails will be sent with more information soon and up until that time to give those interested a chance to schedule and take part. HR is working on arranging ICMA to be present as well. ICMA is our vendor for deferred compensation plans.

D. Purple Heart City signs

At the April 1 City Council Meeting, a group of veterans spoke at Citizen Appearances and informed council that Burleson was designated as a 'Purple Heart Town'. The group requested that the city place signs that indicate the honor at the city's entry ways. Public works will be installing Purple Heart City signs at the primary city limits location over the next week. The sign and proposed locations are shown below.

The Purple Heart is the oldest military decoration in use today which evolved from the Badge of Military Merit created in 1782 by General George Washington for the common soldier. The Purple Heart is specifically awarded to any member of the United States Armed Services wounded or killed in combat with a declared enemy of the United States. Purple Heart communities have great admiration and the utmost gratitude for all the men and women who have selflessly served their country and this city in the Armed Forces and have borne the brunt of battle. The mission of the Military Order of the Purple Heart is to foster an environment of goodwill among the combat wounded veteran and their families, promote patriotism, support legislative initiatives and most importantly, make sure we never forget.



E. Update on the New 4-way Stop Signs in Old Town

Work is underway to install stop signs on Wilson and Warren Streets at Bufford Street, creating 4-way stops at each of these intersections. The 4-way stops became necessary when on-street parking was added to these corners. Parked cars limit the visibility of approaching vehicles, and the 4-way stop will improve safety at the intersections. Look for advance warning signs and stops signs with flags to remain in place as drivers get used to the new traffic pattern. Permanent "Old Town" style stop signs will be placed once the additional parking construction planned for these corners is complete.



F. Hidden Vistas Retaining Wall Repair

The retaining wall to the rear of homes along Teton Drive in the Hidden Vistas development has failed and is significantly impacting a few specific lots. The developer, Peter Thomas with LCM, has submitted a permit application and it is anticipated that the permit will be issued on Friday, May 24. The repair work will be performed on common open space that is still under the developer's ownership. The work will entail:

- Removing and replacing the failed wall section with a wall with piers
- Removing and replacing the damaged flume section
- Adding 2 french drains to collect water behind the wall and convey it to the storm drain system

It is the developer's intent to start by the end of next week, but he will be monitoring the weather to ensure that the construction period will be dry to minimize challenges during construction. It is anticipated that the work will take about a month, weather permitting.

Mr. Thomas will notify each directly impacted homeowner with a letter providing information on the project. He will also send the information to the HOA for distribution to the subdivision. Staff requested that he hold a meeting with property owners prior to construction; however, due to pending lawsuits, Mr. Thomas has declined this request in order to minimize direct contact with homeowners that are potential plaintiffs in the lawsuits.

The initial concerns with the wall were brought forward by the homeowners in October 2018. The damage has increased since then. Below are current pictures of the damage. It is important that this work start soon to avoid additional damage.



G. Memorial Day Holiday

Most City facilities will be closed on Memorial Day, May 27. Trash or curbside recycling collection will not be affected.

The BRiCk will be open from 1 – 6 p.m. on Memorial Day. The outdoor pool will stay open longer to celebrate Splash Day. Admission to the outdoor pool is free on Memorial Day from 1 p.m. – 7:30 p.m.

Hidden Creek Golf Course is open on Memorial Day. The pro shop and restaurant will be open from 6:30 a.m. – 7:30 p.m.

The Burlison Public Library is closed on Sunday and Monday, as is the Burlison Animal Shelter. The Senior Activity Center will be open Saturday, May 25, from 8 a.m. – 12 p.m.,

and 4 – 8 p.m., then closed Sunday and Monday. The City’s compost/mulch/recycling center will be open normal hours, 9 a.m. – 3 p.m., on Saturday, May 25.

H. Hidden Vistas Sign Removal



On Wednesday, May 22 staff was made aware of a Lillian Custom Homes sign that was obstructing vision at the intersection of Hidden Creek Parkway and Hidden Vistas Boulevard. Staff worked with Lillian Homes to have the sign removed. It was removed on Wednesday evening.

(Picture of the sign before it was removed on Wednesday.)

I. Legislative Update: HB 852 and Certain Permit Fees

The governor signed House Bill 852 on Tuesday, May 21, and the law became effective immediately. HB 852 amends Section 214.907 of the Local Government Code and prohibits the city from setting a permit or inspection fee based on the value of the residential building or residential construction costs. Currently, under the fee schedule ordinance, the city determines its permit fees for any residential remodel or repair by the value of the construction costs. HB 852 now prohibits that practice. Staff will present to council an amended fee schedule in the near future. Until council passes an amended fee schedule, permits for residential remodeling and repair will still be processed, and the permit fee charged will be the lowest tier listed on the current fee schedule. Please note that HB 852 will not affect the city’s permit fees for new residential construction. The current fee schedule sets new residential construction permit fees by the number of square feet, not the value of the construction costs or building.

III. Upcoming Road Construction/Closures

Upcoming Road Construction/Closures			
Project & Limits	Current Status	Traffic Affected	Estimated Completion
Renfro Street Medians in Old Town – Johnson to IH35W	Rebuild of water/sewer/outside lane pavement is complete. Medians under construction. Landscape & Irrigation will follow	Middle lanes closed to traffic, one lane open in each direction	Contractor is behind schedule 2-3 weeks, but has committed to make up time to complete by original July 29 date.

Project & Limits	Current Status	Traffic Affected	Estimated Completion
Old Town Parking Lots - Bufford@Warren and Main@Renfro	Main St. lot was paved 4/29. Landscape and irrigation ongoing. 20+ new on-street parking spaces now open on Bufford, 4 on Warren. Bufford lot will open after landscaping complete.	<i>5/22 UPDATE:</i> 4-way stops will be created at Bufford/Wilson and Bufford/Warren due to limited sight distance at the intersections. Main Street closed north of Renfro.	<i>5/22 UPDATE:</i> Parking lots will be complete in June 2019
Old Town Quiet Zones - RR xings at Commerce, Renfro, Ellison, Eldred	<i>5/22 UPDATE:</i> Preconstruction meeting is being scheduled, work will start after contractor receives UPRR Right-Of-Entry permit, expected in 2-3 weeks.	Closures at crossings when work is occurring	<i>5/22 UPDATE:</i> Start in June 2019, End in December 2019
NW Renfro Improvements – Wilshire Blvd. To Cindy Lane	<i>5/22 UPDATE:</i> Concrete removal work has started, as well as work near the CVS parking lot.	Lane closures on SH174 and Renfro started 4/25. Work moved to Renfro first, SH174 lane closure will occur later in the project and be minimized as much as possible.	Early 2020
McNairn 16" Water Line & Sewer Rebuild- SH174 to Turkey Peak Water Facility Site on Jayellen	Bore under SH174 complete, water line in on McNairn from 174 past Sunnybrook, almost to Hillside. Sewer work underway south of Hillside.	Sections of McNairn closed as work progresses. Currently working South of Hillside.	October 2019

IV. Upcoming Community Events and Meetings

A. Events

- **Saturday, May 25:** Police Department Open House at PD, 11 a.m. - 2 p.m.
- **Monday, May 27:** Splash Day at the BRiCk, 1 – 7 p.m. (everyone swims free)
- **Friday, May 31:** Hot Sounds of Summer Concert in Old Town, 7:30 p.m. (featuring The Dolan Band)

B. Community Events

- **Saturday, May 25:** Honey Tour Bike Ride, 8 a.m. - 2 p.m.

v. Informal Staff Reports

A.Plaza Construction Update.....page 8

Memorandum

To: DeAnna Phillips, Marketing & Communications Director
CC: Bryan Langley, City Manager
From: Drew Pennywell, Economic Development Specialist
Date: May 24, 2019
Subject: Mayor Vera Calvin Plaza Construction Update

On Monday, May 20, City Council awarded a Construction Manager at Risk contract to Hill & Wilkinson for the construction of Mayor Vera Calvin Plaza in Old Town. Hill & Wilkinson has responded to the City's request to begin as soon as possible and anticipates hitting the ground with demolition beginning next week.

They plan to install temporary fencing around the project area on Wednesday, May 29.

Hill & Wilkinson will begin with demolition of the area. Asbestos abatement of Wood Shopping Center is scheduled to begin on Thursday, May 30. This process will take approximately four weeks. Site demo will begin on Monday, June 3. The first thing they plan to take down is the train car canopies so they can get the rail cars removed from the site. Site demo of everything within the fenced area will take around four weeks, weather permitting.

The project will close the main City Hall parking lot, everything that is outlined in red on the map.

Employees will be asked to utilize the small parking lot on the East side of City Hall as well as the larger parking lot to the West. The public will utilize the parking lot to the West until construction is completed at which point the parking lot to the East will become Visitor parking and the parking lot



to the West for employees. The required number of ADA parking spaces will still be available to the public. Staff is looking at options to expand the number beyond the requirement temporarily during construction. A communication plan will go into effect today to begin notifying and educating employees and the public of these changes.

Beginning July 1, the Utility Billing drive on the East side of City Hall will be closed permanently. A communication plan will go into effect today to notify and educate customers of this change and their options to pay their water bill:

- Pay by phone
- Pay online
- Mail in payment
- Night drop
- Auto-draft
- Walk in to Utility Billing

A communication plan is being implemented, beginning today, to update the public through the duration of the project:

- Social media update and progress reports
 - City Facebook page
 - Old Town Facebook page
- Website updates: www.OldTownBurleson.com
- Weekly updates in City E-Newsletter, sign up at www.burlesontx.com/enewsletter
- Old Town Business Association weekly updates

A tentative date for a formal groundbreaking ceremony has been set for Friday, June 7. This event will coincide with Hot Sounds of Summer to encourage public participation. A formal invitation will be sent as details are finalized next week.