

Hot Sounds of Summer



WEEKLY REPORT

JUNE 28, 2019

TO: MAYOR SHETTER AND COUNCIL MEMBERS
FROM: BRYAN LANGLEY, CITY MANAGER

Burleson
TEXAS

MARKETING & COMMUNICATIONS
141 W RENFRO, BURLESON, TX 76028 | (817)426-9622

Weekly Report | June 28, 2019

I. Council Schedule

Meetings

Monday, July 1: City Council Worksession at Burleson City Hall, Council Chambers, 141 W. Renfro St., session starts at 6:00 p.m.

Monday, July 1: City Council Meeting at Burleson City Hall, Council Chambers, 141 W. Renfro St. Regular session starts at 7:00 p.m.

II. General Information and Status Updates

A. Health Insurance Benefits Committee Update

The Health Insurance Benefits Committee met with the HR department and the city's benefits consultant, HUB International, on Wednesday, June 26 to review various Plan Year 2020 insurance options modeled to incorporate feedback from employees, competitive plan design benchmarks, and a financial range pending final city budget. The Committee members have been assigned to meet with departments and co-workers to gain feedback from their peers on the options over the next week and half. The Committee will meet again on July 9 to discuss the feedback gathered and decide as a committee on the plan recommendation to City Management. The options modeled included:

- HSA
 - Lower individual and family deductibles and out of pocket (co-insurance limits)
 - Maintain current level of City contribution to HSA account (1000/2000)
 - Improved co-insurance to 90/10
 - Potentially no premium increase
 - Re-evaluation of spousal restriction (pending Committee feedback on plan design and final city budget)
- CoPay/GAP Plan – modeled two separate plans
 - Lower individual and family deductibles and out of pocket (co-insurance limits) in both plans
 - With lower deductibles the GAP insurance amount will be reduced, but still City provided
 - Improved co-insurance to 80/20 in both plans
 - Premium decrease in 1 of the plans
 - Premium increase in the other plan
 - Re-evaluation of spousal restriction (pending Committee feedback on plan design and final city budget)

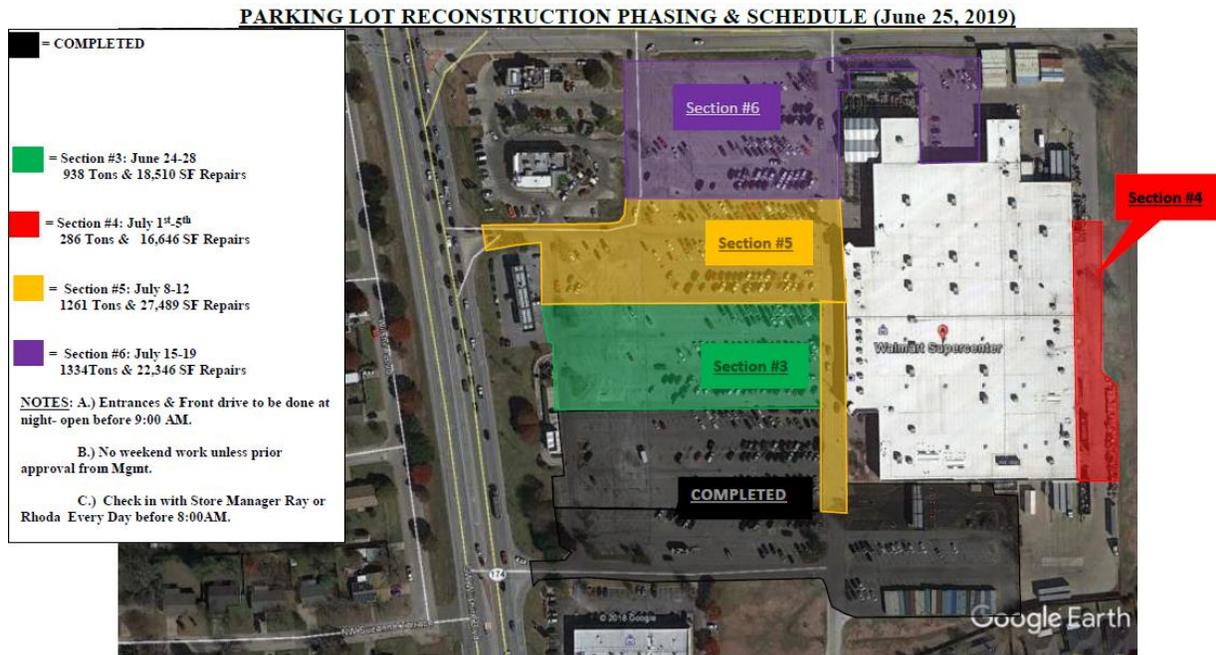
The Committee Members are listed below:

Deidre Hall, HR

Casey Austin, IT
 Amanda Cadenhead, Recreation and Lifelong Learning
 Tom Catron, Police
 Brenda Crowder, Engineering
 Terre Diduch, Building Inspections-City Hall Building
 Jessica Eiswald, Fire
 Josh Frost, Neighborhood Services
 Greg Gregory, Golf
 Rose Lopez, Municipal Court
 Erin Walker, Finance-City Hall Building
 Jonathan Wooten, Public Works

B. Walmart Parking Lot

Walmart on SW Wilshire is currently repaving their parking lot. The contractor has requested to start work beginning at 4:00 a.m. on certain days due to high occupancy of the parking lot throughout the day. The early work will occur no more than 2 days per week and they will notify the residents as they determine which days they plan to work early. Allowable working hours are typically between 7 a.m. and 8 p.m., but staff may allow work outside those hours in special instances with the cooperation of the contractor to minimize disruption and notify adjacent property owners. The contractor plans to work early on Friday, June 28 and will notify staff and adjacent residents as needs arise. Upon receipt of complaints, staff will evaluate the allowance of the early work and may modify it or rescind it. The work is scheduled for completion by the end of July. Below is a schedule of the work that will be provided to the adjacent property owners. The notice for this Friday's work did not include this schedule because the contractor had already passed out notices prior to receiving direction from the City to include it, but it will be included with future notices.



C. Solid Waste Transition Schedule

During the presentation for approval of the updated Solid Waste and Recycling Collection contract at the May 20, 2019 City Council meeting, staff stated that delivery of the trucks needed for the automated recycling collection process were expected to take approximately four months. At that time, staff expected to be able to transition to the new service completely in October, 2019. Staff planned to implement all updates for solid waste and recycling collection together with the belief that it would result in the smoothest transition.

Unfortunately, delivery of the new recycling collection trucks will take longer than expected. Based upon the latest estimate from the truck supplier, delivery is expected to happen in late November 2019 or early December 2019. As a result, staff has reevaluated the transition plan. Below is the updated transition schedule. All necessary ordinance changes and public education will take place ahead of the operational changes.

October 1, 2019
Begin weekly collection of small brush and bulky items
Continue monthly collection of large brush and bulky items
Close Mulch Center (Last day of operations September 28, 2019)
Allow residents to begin using their own garbage containers
December 2, 2019 thru December 13, 2019
Recycling Cart Delivery
Residents will keep existing recycling bins
January 6, 2020
First day of automated recycling (carts)

D. Development Services Report

On June 3, Council approved a contract with Calvin, Giordano & Associates (CGA) for an Interim Planning Manager and miscellaneous planning services. David Gattis has been in the Interim Planning Manager Role since June 3 and following is a summary of progress:

Accomplishments:

- Created a flow chart of our current process
- Created a presentation related to new planning-related legislation. This will be presented to the P&Z on July 2 and the presentation and associated documents will be forwarded to Council next week. An update to the presentation with City efforts related to the legislation will be presented to Council at an upcoming meeting.
- Evaluated applicants to permanently fill the Planning Manager position and generated a short list for interviews. Four interviews are scheduled for next week.
- Identified that the deposit for zoning change signs was not codified. Placement of zone change notice signs on properties was implemented a couple of years ago to provide additional notice of changes to the public. Since that time, a \$50 deposit has been

collected, but was never codified. This issue has not been raised by customers. Upon discussion, it was determined that since there have been no issues related to damage or theft of the signs, the deposit will no longer be collected and we will not pursue having it added to the fee schedule.

Works in progress:

- Evaluation of current process flow chart and make recommendations for improvement.
- Checklist improvements
- Recommendations for ordinance improvements to comply with new legislation.
- Comprehensive Plan and Zoning Ordinance Update – a work session will be scheduled for August to update Council on the progress.

E. Hidden Vistas Update

Work on the repair of the Hidden Vistas retaining wall is underway. Staff was aware that trenching was ongoing in the area, but unaware that pipe was being installed. Residents raised concerns related to the pipe type and installation methods being used. Staff visited the site and made the contractor expose locations of constructed pipe and determined that the pipe type was not correct and there were some areas where an improper installation method has been used. Staff has instructed the contractor to remove the pipe and replace it with the correct pipe and construction method.

This is a private drain and would not typically be inspected by City staff. However, due to its function in coordination with the wall, the contractor has been instructed to contact the City whenever they are installing pipe or working in the area. The french drain installation is required to be inspected by the design engineer, but the contractor was unable to confirm that the engineer has been onsite. The plans specifically include a note for the engineer to confirm the depth.

In order to remedy this issue and minimize future issues, staff has taken/will take the following steps:

1. The contractor has been told to contact the City when work is occurring regardless of whether it was in the permit or not.
2. Staff will visit the site daily to ensure construction materials and methods are appropriate.
3. The developer has been contacted to ensure that the contractor has the plans onsite and is aware of the construction methods and materials.
4. The design engineer will be contacted to put him on notice that there are concerns with the work and we will not be accepting a letter from him stating that the wall was built in accordance with the plans without documentation of site visits.

Hidden Vistas Retaining Wall



Area mainly affected

Approximate location staff required contractor to expose pipe to inspect

Two lots on either side show some sign of ground buckling near wall but wall appears to be holding

Approximate length of drain to be installed

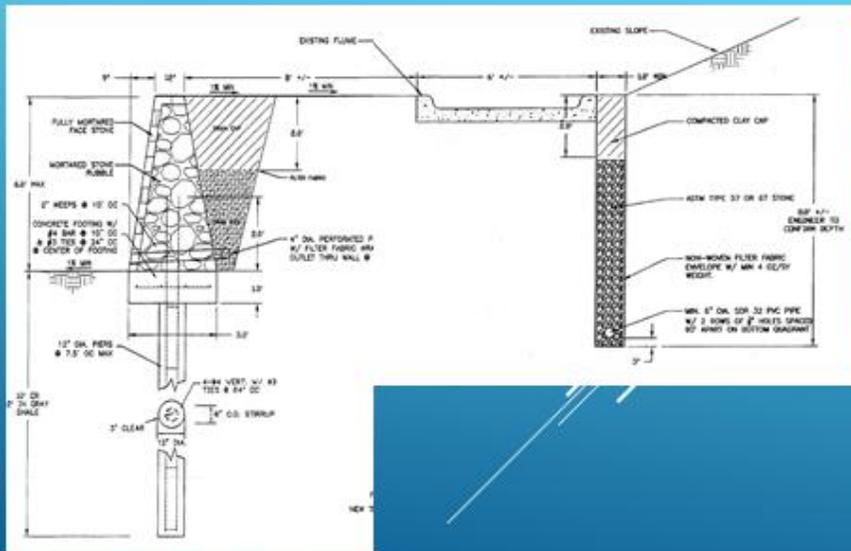


Groundwater Observed where no drain installed





Downstream connection of drain to City's drop inlet – active ground water being conveyed through drain to storm system. This is the purpose of the drain – to convey water and relieve pressure (play video)



F. TXDOT ADA Improvements on SH174

The Texas Department of Transportation (TXDOT) has ongoing work on SH174. The Design Division out of Austin is installing curb ramps and some sidewalk improvements at intersections as part of their Americans with Disabilities Act (ADA) Improvements Program.

G. TXDOT Changes in progress on IH35W Frontage Roads at Exit/Entrance Ramps

The Texas Department of Transportation (TXDOT) is in the process of changing traffic control signs on the IH35W frontage roads in areas where there are 2-way frontage roads, which is south of the Ricky Lane bridge. To address concerns over the safety of the entrance and exit ramps, TXDOT is changing the YIELD signs for *opposing* traffic at all ramps to STOP signs. This is a significant change to traffic travelling in the opposite direction of the adjacent IH35W lanes, as they will be required to stop at all ramps. Frontage road traffic going the same direction as IH35W traffic will not be affected as signs in these directions (for merging traffic) will remain as YIELD signs, according to TXDOT. Some signs are already in place, and others will be changed out this week. Please look for these new signs and drive carefully.

H. Burleson City Marshal’s begin work with Burleson Police Department

As of June 12, the Burleson City Marshal’s began assisting the Burleson Police Department when calls for service limit the availability of officers. The shared services include:

- Traffic assignments/ enforcement when trends or complaints identify a need to focus in a particular area
- Mansfield jail transports as needed
- Traffic control as needed around major accidents
- Back-up on calls for service as needed
- Assists with other services such as Code Compliance, Animal Control, Utility requests, etc.

City Marshals are TCOLE certified peace officers, trained in Burleson citation processes and are fully capable of assisting BPD as outlined above. They will assist within the timeframe of their existing work schedules, except when their court duties or other assigned duties limit their availability.

Below are BPD Dispatch Stats. Marshals are only available to assist during daytime hours, only for certain calls, and not available on days they have court hearings. Marshals are a tremendous help with traffic related issues due to PD’s staffing vacancies .While the vacancies are technically filled it will be August before the first two probationary officers could successfully complete their field training to work “solo” status.

BPD Dispatch Stats

Year	CAD 911 Calls	CAD PD Events	CAD Officer Initiated	CAD Citizen Initiated	CAD FD Events	CAD Total Events
2013	18,049	72,493	48,196	24,297	3,806	76,299
2014	19,198	80,261	54,959	25,302	4,046	84,307
2015	19,811	78,834	51,703	27,131	4,356	83,190
2016	19,706	69,844	42,935	26,909	4,575	74,419
2017	18,660	61,690	35,220	26,470	5,106	66,796
2018	21,566	79,814	49,141	30,673	6,752	86,566
2019	5,920	21,235	10,204	11,031	1,863	23,098

YTD

I. Bluebird Meadows Community Outreach

After the Bluebird Meadows Community Outreach Meeting on May 9 the following outreach has occurred.

May 21: Social Media Post on PD's social media accounts, Bluebird Meadows Facebook Group and Johnson County Sherriff Department's social media.

JUST BECAUSE YOU CAN'T SEE YOUR NEIGHBOR DOESN'T MEAN THEY AREN'T THERE

YOUR BULLET. YOUR RESPONSIBILITY.
Recklessly engaging in conduct that places others in imminent danger, like discharging a firearm in the direction of an individual, habitation, building, or vehicle can lead to a Class A misdemeanor or a third degree felony charge.

Burleson Police Department Texas
Published by DiAnna Phillips (?)
Page Liked · May 21

As everyone gets ready to celebrate Memorial Day with outdoor activities we want to remind our county residents to be careful if they are planning some target practice on their property.

Several residential developments are adjacent to county property where shooting is legal (it is not legal in the city limits). Bullets can and do travel long distances and we don't want anyone to be harmed. An incident occurred last April when a Burleson resident was struck in the hip by a bullet from target practice approximately 500 yards away. We want to make sure everyone is being good neighbors and has a safe Memorial Weekend. #BeSafeBurleson #YourBulletYourResponsibility

14,364 People Reached 2,055 Engagements Boost Post

142 Likes 21 Comments 123 Shares

June 25: Social Media Post on PD's social media accounts, Bluebird Meadows Facebook Group and Johnson County Sherriff Department's social media.

Your Bullet, Your Responsibility

As everyone gets ready to celebrate the 4th of July with outdoor activities Councilmember Hulsey wants to remind our county residents, on PD's behalf, to be careful if they are planning some target practice on their property.

Several residential developments are adjacent to county property where shooting is legal (it is not legal in the city limits). Bullets can and do travel long distances and we don't want anyone to be harmed, so developing proper backstop is key. An incident occurred last April when a Burleson resident was struck in the hip by a bullet from target practice approximately 500 yards away. We want to make sure everyone is being good neighbors and has a safe 4th of July. #BeSafeBurleson #YourBulletYourResponsibility See Less

Burleson Police Department Texas

115 Likes 18 Comments

Upcoming Outreach: Marketing and Communications has finished a video PSA that features Keli Petty, the resident that was wounded by a bullet in April 2018. We plan on pushing that video out at the beginning of August, as dove season gets closer. We will make another post Labor Day weekend and in the month of October and around Christmas/New Year for those that might want to shoot bullets in the air. We will pick up the campaign in March/April 2020 as the weather gets better and more people are outside for target practice.

J. Mayor Vera Calvin Plaza in Old Town *Weekly Update*

Construction of the Mayor Vera Calvin Plaza is on schedule. Abatement of the “Wood Shopping Center” is scheduled to be completed on July 3. Following the abatement, demolition of the building will begin on July 5. Construction activity for the next week, July 1 – 5, includes:

- Complete asbestos abatement
- Begin “Wood Shopping Center demolition
- Moisture control for structures
- Demolition of Utility Billing awning and vacuum delivery system.

K. Utility Billing Drive-Thru permanently closed beginning July 1

Beginning Monday, July 1st the utility billing drive-thru located at City Hall will be permanently closed due to the construction of the Mayor Vera Calvin Plaza. Notice of the closure has been posted for the last month at the drive-thru lane and in the Utility Customer Service (UCS) lobby. There are still many different payment options available for customers, including bank draft, online at <https://click2gov.burlesontx.com/Click2GovCX/index.html>, pay over the phone by calling (855) 498-9971, pay in person at the UCS office located in City Hall, utilizing the night drop box located on the east side of City Hall, or by mailing payments to: City of Burleson, Utility Customer Service, 141 West Renfro Street, Burleson, Texas 76028

Due to the drive-thru closure the night drop box will be relocated inside the east parking lot as depicted on the attached map.

The east parking lot will be one-way traffic that enters from the northern entrance along S. Wilson Street and exits at the southern entrance of S. Wilson Street. New signs will be installed at the northern entrance depicting the night drop box and one-way traffic.



Map of new utility billing night drop box location

L. West City Hall Parking Lot Update

- Handicap spaces moved to north end of parking row for closer proximity to the crosswalk
- Parking spaces remarked to identify the Handicap spaces
- Accessible Route sign posted near crosswalk

These updates were completed Thursday, June 28.

III. Upcoming Road Construction/Closures

Upcoming Road Construction/Closures			
Project & Limits	Current Status	Traffic Affected	Estimated Completion

Renfro Street Medians in Old Town – Johnson to IH35W	Rebuild of water/sewer/outside lane pavement is complete. Medians under construction. Landscape & Irrigation will follow	Middle lanes closed to traffic, one lane open in each direction. Striping was changed at IH35W intersection.	Contractor is behind schedule 2-3 weeks, but has committed to make up time to complete by original July 29 date.
Old Town Parking Lots - Bufford@Warren and Main@Renfro	Planting is nearing completion and some lights are in place in both lots. 104 parking spaces now open at Bufford lot location, and 50 open at Main Street lot	4-way stops are now in place at Bufford/Wilson and Bufford/Warren due to limited sight distance at the intersections. Main Street closed north of Renfro.	Both lots are open for use. 154 total spaces are now available. Minor construction is ongoing and will be complete at the end of June.
Old Town Quiet Zones - RR xings at Commerce, Renfro, Ellison, Eldred	Work started on 6/3. Work is focused on Renfro but occurring at all locations. Medians and pedestrian crossings will be constructed on Renfro. UPRR will set new crossing gates on their schedule.	Closures at crossings when work is occurring. First location will be Renfro Street.	Start in June 2019, End in December 2019
NW Renfro Improvements – Wilshire Blvd. To Cindy Lane	<i>6/27 UPDATE -</i> Concrete work underway at Rand, Cindy & Murphy intersections. Work will improve street crossing safety for pedestrians and bicycles, and delineate on-street parking lane. Work also occurring near the SH174 intersection.	Lane closures on SH174 and Renfro started 4/25. Work moved to Renfro first, SH174 lane closure will occur later in the project and be minimized as much as possible.	Early 2020
McNairn 16" Water Line & Sewer Rebuild- SH174 to Turkey Peak Water Facility Site on Jayellen	Water and sewer complete to Hillside. Water line progressing north of Hillside, near Vaughn Dr	Sections of McNairn closed as work progresses.	October 2019

IV. Upcoming Community Events

A. Events

- **Friday, June 28:** Hot Sounds of Summer Concert featuring “King George” in Old Town, 7:30 p.m.
- **Friday, June 28:** Old Time Texas Country Dance at Russell Farm, 6 – 8:30 p.m.

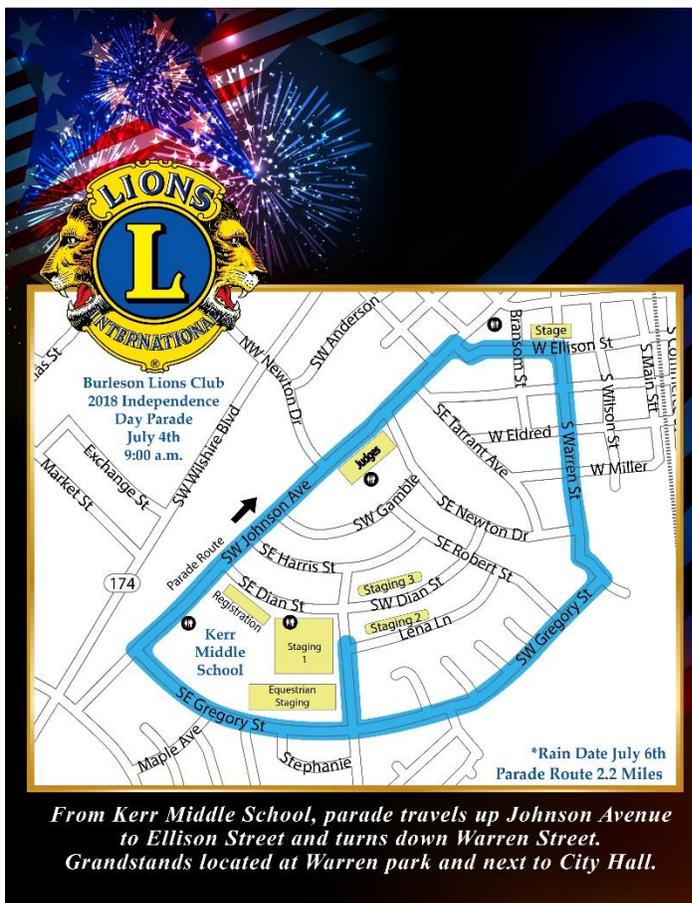
- **Saturday, June 29:** Super Safety Saturday at Texas Health Burleson, 8 a.m. - noon
- **Saturday, June 29:** Texas Heritage Festival at Russell Farm, 9 a.m. - 6 p.m.

City’s free 4th of July celebration

Texas Flood, a Stevie Ray Vaughan Tribute Band, is the headliner for the City’s free Independence Day concert and fireworks show on Thursday, July 4. The celebration takes place at Chisenhall Fields Sports Complex, 500 W. Hidden Creek Pkwy. The gates will open at 5 p.m., with the concert starting at 7:30 p.m. and the fireworks at approximately 9:20 p.m.

The day’s celebration starts at 9 a.m. on July 4 with the Burleson Lions Club’s 15th annual Independence Day Parade. The parade route starts at Kerr Middle School and winds from Irene Street to Gregory Street, Johnson Avenue, Ellison Street, Warren Street, Gregory Street, and back to Irene.

Residential streets around the parade staging area (Lena Lane, Irene, Dian Street, Gregory) will be closed starting at 6:30 a.m. on July 4. Johnson Avenue, between Gardens Boulevard and Renfro Street - including all side streets along the entire parade route - will be closed between 8:30 a.m. and 11 a.m. If you are within the parade route and need to get out for an emergency, go to the intersection of Miller and Warren streets and police officers will assist you.



From Kerr Middle School, parade travels up Johnson Avenue to Ellison Street and turns down Warren Street. Grandstands located at Warren park and next to City Hall.

For more information, [email the Burleson Lions Club](mailto:info@burlesonlionsclub.org) or visit their [website](http://www.burlesonlionsclub.org).

The fun continues into the night with the 90-minute concert by Texas Flood, followed by the fireworks show choreographed to patriotic music.

This is the ninth year in a row that Chisenhall Fields will play host to the City's Independence Day Celebration concert and fireworks show. The City stage will be set up in the field just to the right of the arched entrance to the sports complex. Texas Flood will perform until the lights go down to signal the start of the fireworks show, after 9:20 p.m. Patrons are encouraged to sit on the field surrounding the stage, in the bleachers or on most of the fields throughout the park. The concession stand will be open but patrons may also bring a picnic and beverages. No alcohol, glass bottles, pets. Tents or canopies/pop-ups are not allowed in on the multipurpose field (where the stage is), they are allowed outside of that that field. Fireworks, including sparklers, are also not permitted. No outside vendors are allowed within the park.

In order to protect the safety of the pedestrians and those driving in to the sports complex, the city will close Hidden Creek Parkway at SE Gardens Boulevard between 8 p.m. and 11 p.m. Traffic on Gardens Boulevard will be required to turn right (west) onto Hidden Creek Parkway. Advanced warning signs regarding the closures will be posted at Gardens and Irene and at Schumacher and Irene. No later than 9 p.m. Hidden Creek Parkway will be closed to through traffic at Irene Street. You can enter Chisenhall Fields Complex at the entrance near the Hidden Creek/Irene Street intersection and at the main arched entrance on Hidden Creek. Once the lot fills up, only the arched entrance will be open. No off-road parking is allowed at Bailey Lake.

The sports complex will have additional spots marked for handicapped parking. Once the parking lot is full no other vehicles will be allowed in the park. When the event is over and vehicles start leaving the complex, for safety reasons, no vehicles will be allowed to enter the complex for approximately 30-40 minutes so that pedestrians and vehicles can clear the park. Those picking up people from the celebration will be allowed in to the complex once the majority of vehicles are clear.

Once the fireworks show ends and traffic begins to leave the park, drivers may turn right, only (towards I-35W), out of the Chisenhall Fields main arched entrance on to Hidden Creek. Drivers may turn left, only, out of the entrance closest to Irene Street. That left turn takes drivers toward the Irene Street intersection and Hwy. 174/Wilshire Boulevard. If you are on Irene Street heading southwest toward Hidden Creek Parkway, Irene will be closed to through traffic at the intersection with Garrett Street, detouring traffic right to Meador Lane then left to Lisa Street then left to Hidden Creek and finally right to Wilshire Boulevard.

There are more than 600 parking spaces at Chisenhall Fields, more than 200 spaces available for overflow at Hidden Creek Sports Complex and a limited number of parking spaces at the newly opened Bailey Lake Park, again no off-road parking is allowed at Bailey Lake. Sidewalks connect the venue.

v. **Attachments**

A. June 21 Hot Sounds of Summer Photos.....page 16

Hot Sounds of Summer Concert featuring the Infinity Journey – June 21

