



Family Camp Out

Oct. 19-20 | Bailey Lake

WEEKLY REPORT

OCTOBER 18, 2019

TO: MAYOR SHETTER AND COUNCIL MEMBERS
FROM: BRYAN LANGLEY, CITY MANAGER

Burleson
TEXAS

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Weekly Report | October 18, 2019

I. Council Schedule

Meetings

- **Monday, October 21:** City Council Meeting. City Hall Council Chambers, 141 W. Renfro St. Burleson, TX, 5:30 p.m. Work session, 7 p.m. regular session
- **Monday, November 4:** Branding Design Update. City Hall Council Chambers, 141 W. Renfro St. Burleson 2 – 5 p.m. come-and-go format
- **Saturday, November 9:** Council Workshop. United Cooperative Services, 2601 S. Burleson Blvd, Burleson, TX 76028 8:00 a.m. to 5:30 p.m. (There will be a break from 1:30 p.m. - 3:00 p.m. to allow council to attend the Veterans Tribute).

Work Session Items

October 21

- a. State of the City Community Event. (Staff Presenter: DeAnna Phillips, Marketing and Communications Director)
- b. Review of city purchasing procedures and options for modifying purchasing procedures. (Staff Presenter: Robert Ranc, Deputy City Manager)
- c. 2020-2024 Capital Improvement Program (Staff Presenter: Rhett Clark, Director of Finance)
- d. Goals, strategies, and implementation sections of the City's Comprehensive Plan, specifically related to:
 - i. Environmental Sustainability
 - ii. Diversified Economy
 - iii. Urban Design(Staff Presenter: Mandy Clark, Development Services Director)
- e. Progress of the construction of the Mayor Vera Calvin Plaza in Old Town. (Staff Presenter: Drew Pennywell, Economic Development Specialist)

November 11

- a. Employee of the Quarter for the 3rd quarter of 2019. (Staff Presenter: Wanda Bullard, Director of Human Resources)
- b. Burleson branding initiative. (Staff Presenter: DeAnna Phillips, Marketing and Communications Director)
- c. Goals, strategies, and implementation sections of the City's Comprehensive Plan, specifically related to:
 - i. Environmental Sustainability
 - ii. Diversified Economy

iii. Urban Design

(Staff Presenter: Mandy Clark, Development Services Director)

d. Annual Council Training (Presenter: Cara White, Attorney)

*The Parks Master Plan Update will be discussed at the end of the Nov. 11 meeting during Reports.

II. **General Information and Status Updates**

A. **Mayor Vera Calvin Plaza in Old Town Weekly Update**

Construction of the Mayor Vera Calvin Plaza remains on schedule and within budget.

Highlights:

- Steel structures erected at stage platform and over trolley cars



Construction activity for next week, October 21 - October 25, will include:

- Continue work for site foundations
- Continue electric branch/site circuits
- Electrical room raceways
- Train platform conduit
- Train platform decking
- Restroom/Storage building brick work

Look Ahead:

- Beginning on October 28, work will commence in the right of way to construct parking (49 new stalls), sidewalks, and streetscape
- The ROW work will be strategically phased at the request of local business owners in an attempt to lessen impact

B. PD receives victim assistance grant

BPD applied for a grant through the Department of Justice in February 2019 to obtain funding for a full-time Victims Assistance Coordinator. The grant application was scored through the North Texas Council of Governments with a recommendation for funding. BPD was officially notified last week that the position would be funded.

BPD has a part-time coordinator (20 hours per week) but recognized the need to enhance the service for our victims. This grant significantly enhances our ability to reach further into the community to serve victims. We will maintain the part-time coordinator in addition to the new position.

The police department’s part-time coordinator, Stephanie Beard will be move to the full-time position effective Monday, October 21, 2019 and a vacancy announcement will be posted for a part-time coordinator. Ms. Beard holds a Master’s degree in Human Services Counseling from Liberty University and has worked as a part-time coordinator with BPD for fifteen months.

C. Walking Connect with Council scheduled for Nov. 2

Mayor Shetter and council member Stuart Gillaspie will be hosting a ‘walking’ Connect with Council from 9 to 10:30 a.m. on Saturday, November 2. Residents can speak with their elected officials during a relaxed stroll around Bailey Lake. There will also be Master Naturalists who will discuss flora and fauna native to the area.

D. Branding Design Update open Monday, Nov. 4

CivicBrand, the city-hired firm for the branding initiative, will be in council chambers on Monday, Nov. 4 from 2 – 5 p.m. discussing and receiving feedback on proposed fonts, colors, moodboards, etc for the city’s branding project. It is a come-and-go format both employees and city council are welcome come and meet with the firm.

III. Upcoming Road Construction/Closures

Upcoming Road Construction/Closures			
Project & Limits	Current Status	Traffic Affected	Estimated Completion
Renfro Street Medians in Old Town: Johnson to IH35W	<i>10/17 UPDATE</i> Construction substantially complete. Inter-departmental walkthrough to be scheduled for Monday 10/21	Possible Lane closures when Oncor sets street lighting otherwise all lanes are open.	City staff continues to push Oncor for street lights. Contractor will be working on punchlist items prior to final acceptance.
Old Town Quiet Zones: RR xings at Commerce, Renfro, Ellison, Eldred	<i>UPRR is continuing work on new gates. Once UPRR finishes,</i>	Traffic may be stopped by UPRR for new gate installation as necessary. UPRR	Start in June 2019, End in February 2020. Work is dependent on UPRR’s progress.

	<i>the Contractor will be able to proceed.</i>	anticipates completion by Nov. 1.	
NW Renfro Improvements: Wilshire Blvd. To Cindy Lane	<i>Median poured. Driveway replacement scheduled. Landscaping pending.</i>	<i>10/17 UPDATE</i> All lanes scheduled to be open on Friday.	Early 2020

IV. Upcoming Community Events

- **Saturday - Sunday, October 19-20 from 1 p.m. – 8 a.m.:** Family Camp Out at Bailey Lake Park, 280 W Hidden Creek Parkway
- **Friday, November 1 from noon - 2 p.m.:** No Shave November Health Fair at the BRiCk
- **Saturday, October 26 from 10 a.m. - 2 p.m.:** Drug Take Back Event at Burleson Police Department
- **Saturday, October 26 from 6 - 8 p.m.:** Boo Bash at the BRiCk
- **Saturday, November 2 from 9 – 10:30 a.m.:** Walking Connect with Council at Bailey Lake
- **Saturday, November 2 from 9 - 11 a.m.:** Hazardous Waste, Electronic Recycling, Paper Shredding Event, Municipal Service Center
- **Saturday, November 2 from 10 a.m. - 2 p.m.:** Historic Home Tours & Demonstrations at Russell Farm Art Center
- **Saturday, November 9 at 2:00 p.m.:** Veterans Day Tribute at Veterans Memorial Plaza, 298 E Renfro St.

V. Attachments

- A.**Breakfast of Champions photo page.....page 6
- B.**Dogs & Donuts photo page.....page 7
- C.**Founder’s Day Car Show photo page.....page 8
- D.**ReInspire Basketball Game photo page.....page 9

Breakfast of Champions – October 10



Dogs & Donuts – October 12



Founder's Day Car Show – October 12



ReInspire Basketball Game – October 12

