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BURLESON TEXAS

Nov. 2 | Bailey Lake

# WEEKLY REPORT

NOVEMBER 1, 2019

TO: MAYOR SHETTER AND COUNCIL MEMBERS  
FROM: BRYAN LANGLEY, CITY MANAGER



MARKETING & COMMUNICATIONS  
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# Weekly Report | November 1, 2019

## I. Council Schedule

### Meetings

- **Monday, November 4:** Branding Design Update. City Hall Council Chambers, 141 W. Renfro St. 2 – 5 p.m. come-and-go format
- **Wednesday, November 6:** City Council Special Session. City Hall Council Chambers, 141 W. Renfro St. Burleson, TX, 9:00 a.m.
- **Saturday, November 9:** Council Workshop. United Cooperative Services, 2601 S. Burleson Blvd, Burleson, TX 76028 8:00 a.m. to 5:30 p.m. (There will be a break from 1:30 p.m. - 3:00 p.m. to allow council to attend the Veterans Tribute).
- **Monday, November 11:** City Council Meeting. City Hall Council Chambers, 141 W. Renfro St. Burleson, TX, 5:30 p.m. Work session, 7 p.m. regular session

### Work Session Items/Report & Discussion Items

#### November 11

- a. Employee of the Quarter for the 3<sup>rd</sup> quarter of 2019. (Staff Presenter: Wanda Bullard, Director of Human Resources)
- b. Burleson branding initiative. (Staff Presenter: DeAnna Phillips, Marketing and Communications Director)
- c. Texas Alcoholic Beverage Commission (TABC) briefing (Presenter: City Attorney Representative, Betsy Elam)
- d. Councilmember Hulsey's proposal:
  - i. Establishment of a Senior Citizen's council or board
  - ii. Establish formal advisory process for boards/commissions  
(Staff presenter: Amanda Campos, City Secretary)
- e. Annual Council Training related to Title VII of the Civil Rights Act (Presenter: Cara White, Attorney)
- f. Programming and planning operations for the Mayor Vera Calvin Plaza in Old Town (Staff Presenter: Alex Philips, Economic Development Director)
- g. Proposed intelligent traffic systems master plan (Staff Presenter: Aaron Russell, Public Works Director)
- h. Proposed parks master plan (Staff Presenter: Robert Ranc, Deputy City Manager)
- i. Options related to the Public Improvement District for the Parks at Panchasarp Farms (Staff Presenter: Mandy Clark, Development Services Director)

## **II. General Information and Status Updates**

### **A. Mayor Vera Calvin Plaza in Old Town Weekly Update**

Construction of the Mayor Vera Calvin Plaza remains on schedule and within budget.

Construction activity for next week, November 4 - 8, will include:

- Continue electric branch/site circuits
- Electrical room raceways
- Train platform conduit
- Train platform decking
- Restroom/Storage building brick work

ROW Parking/Storm Line Extension:

- Work has begun in the right of way to construct parking (49 new stalls), sidewalks, and streetscape
- City staff and Contractor, Hill & Wilkinson, have coordinated with local businesses to plan work in phases that lessens impact as much as possible
- This work will continue in stages until early March
- CURRENT STAGE: Wilson St. Storm line extension: 10/28 - 11/11

### **B. No Shave November Health Fair TODAY**



Be Healthy's first No Shave November Cancer Prevention Health Fair will feature free cancer screenings, healthy and wellness information and giveaways. Join us for **free lunch**, a free T-shirt, get a **free massage**, participate in a **free skin cancer screening** and enter to win raffle prizes including a BRiCk party package and family membership.

### **C. Employee of the Quarter**

Teri Bridwell, the City of Burleson's Employee of the Quarter, was nominated for her exceptional service she consistently delivers to not only the animals in her care but also to residents and pet owners.

"Teri always goes above and beyond the call of duty," states her nomination form. "She has taken food to pet owners that couldn't afford it and checked to make sure the

owner and animal are cared for.”

An example of Teri’s generosity occurred when she was on patrol and was stopped by an elderly resident who just wanted to talk with her. The resident informed her that she doesn’t have any family local and cares for her disabled adult daughter. She had no groceries or a way to get to the store. Teri asked the resident what she needed and went to the grocery store and purchased items for the resident from her personal money. Teri stays in contact with the resident and checks on her to make sure she has items she needs.



“Knowing the animals in my care are safe and protected is my biggest motivation,” stated Teri. “I enjoy making sure the shelter looks amazing at all times because it helps people realize how much we care about what we do and our animals.”

Teri began her career with the City of Burleson in 2008 in animal services.

Teri will be honored at the November 11 City Council meeting. The city's employee of the quarter award is based on an employee's efficiency, transparency, honesty, innovation and customer service, all of which make up the city's ethics statement.

**D. Library Kindness Club Scarf Project**

Kindness Club held a scarf drive to participate in the “I’m not lost” kindness project. Children were encouraged to leave scarves around the community for others to find and extras were donated to Harvest House.



**E. New Art in Library Garden**

Burleson resident and artist, Jeremiah Bova, created the terrific Tyra the Elephant by recycling old tires. He donated this amazing sculpture to the library garden.



**F. BRiCk Gym Flooring (Update)**

The city’s insurance carrier, Texas Municipal League-Intergovernmental Risk Pool (TML-IRP), completed a forensic engineering report submitted by Stephens Engineering Consultants to determine the cause of the swelling to the gym floor and provide recommendations to fix the problem.

Based on the engineering report, TML-IRP concluded that the problem was not caused by wind-driven rain from a storm and denied the city’s claim. The engineering report concluded that the warped flooring is the result of moisture intrusion into the space below the wood flooring at locations of low grade near the building. The report also concluded that the locations of low grading are causing a drainage deficiency and that elevated humidity in the gym contributed to the problem.

The engineering report recommended that the city adjust the grading in areas outside the building to ensure that it is sloping away from the building. The report also recommended adding additional drainage methods, inspecting the membrane/moisture barrier under the flooring during the repair, and having a licensed technician inspect the HVAC system to ensure the avoidance of condensation formation.

To date, staff has received quotes to fix the flooring and examine the membrane/moisture barrier, and a licensed HVAC technician examined the HVAC system and found that no adjustments are necessary. The city’s facility and engineering staff have developed a plan to adjust the grading outside the building using our existing contractor for the concrete work, address erosion, assess and repair downspouts as needed, address water drainage down the building walls, and improve emergency exit door thresholds and plan to use . Staff are evaluating the addition of awnings over the doors to add additional protection.

Staff received quotes to repair the gym floor that include up to 2,000 sq. ft. of repairs and will be bringing the proposal forward for Council consideration at the November 11 meeting.

**III. Upcoming Road Construction/Closures**

<b>Upcoming Road Construction/Closures</b>			
<b>Project &amp; Limits</b>	<b>Current Status</b>	<b>Traffic Affected</b>	<b>Estimated Completion</b>
Renfro Street Medians in Old Town: Johnson to IH35W	<i>11/01 UPDATE</i> Punchlist items are currently being worked	Possible Lane closures when Oncor sets street lighting or when plants	City staff continues to push Oncor for street lights. Contractor will

	on. Oncor preparing to install street lights weather permitting.	are being replaced otherwise all lanes are open.	be working on punchlist items prior to final acceptance.
Old Town Quiet Zones: RR xings at Commerce, Renfro, Ellison, Eldred	<i>11/01 UPDATE UPRR is continuing work on new gates. The City's Contractor is proceeding with final pavement in areas where UPRR has completed signal work.</i>	Traffic may be stopped by UPRR for new gate installation as necessary.	Start in June 2019, End in February 2020. Work is dependent on UPRR's progress.
NW Renfro Improvements: Wilshire Blvd. To Cindy Lane	<i>All pavement poured. Pavement Marking, Striping, Signage &amp; Landscape/Irrigation pending.</i>	<i>11/01 UPDATE</i> All lanes open. Mobile traffic zone when striping begins (currently scheduled next Thursday)	Early 2020
Wilson Street: W Ellison St to W Bufford St	<i>10/25 UPDATE Work began on 10/28</i>	Wilson St. between Bufford St. and Ellison St. In (in three segments)	November 8

#### **IV. Upcoming Community Events**

- **Friday, November 1 from noon - 2 p.m.:** No Shave November Health Fair at the BRiCk
- **Saturday, November 2 from 9 – 10:30 a.m.:** Walking Connect with Council at Bailey Lake
- **Saturday, November 2 from 9 - 11 a.m.:** Hazardous Waste, Electronic Recycling, Paper Shredding Event, Municipal Service Center
- **Saturday, November 2 from 10 a.m. - 2 p.m.:** Historic Home Tours & Demonstrations at Russell Farm Art Center
- **Monday, November 4 from 6 - 7 p.m.:** Mayor's Youth Council Branding Forum at the BRiCk; FREE Pizza.
- **Friday, November 8 at 7 – 9:30 p.m.:** Monthly Dance at Senior Activity Center, 216 SW Johnson Ave.
- **Saturday, November 9 at 2 p.m.:** Veterans Day Tribute at Veterans Memorial Plaza, 298 E Renfro St.

#### **V. Attachments**

- A. Boo Bash photo page.....page 7
- B. BPD's Monthly Top 10 Most Wanted.....page 8

# Boo Bash – October 26



# TOP 10 MOST WANTED

**AS OF NOVEMBER 1, 2019**

The Burleson Police Department is seeking the community's help in locating these wanted subjects. If you have any information on their location, please contact **BPD** at **817-426-9903** or [top10@burlesontx.com](mailto:top10@burlesontx.com). If you would like to remain anonymous, you can call **Crime Stoppers** anytime 24 hours a day at **817-469-TIPS (8477)**. These subjects may be armed and dangerous. **DO NOT** attempt to apprehend these individuals yourself.



**Brandon CHILDS**  
ASSAULT



**Rick COMSTOCK**  
THEFT



**Ladonna HALE**  
ASSAULT



**Matthew HARRINGTON**  
FRAUD



**Christopher LAPLANT**  
THEFT



**Andres MARTINEZ**  
CRIMINAL MISCHIEF



**Jacob RENFROW**  
POSS CS



**William ROMERO**  
INDECENCY



**Ronald SHELTON**  
THEFT



**Tamala WILLIAMS**  
FORGERY