



**Christmas Parade, Tree Lighting & Fireworks  
December 7**

**WEEKLY REPORT**

DECEMBER 6, 2019

TO: MAYOR SHETTER AND COUNCIL MEMBERS  
FROM: BRYAN LANGLEY, CITY MANAGER



# Weekly Report | December 6, 2019

## I. Council Schedule

### Meetings

- **Monday, December 9:** Community Services Corporation Type B Meeting. City Hall Council Chambers, 141 W. Renfro St. Burleson, TX, 4:30 p.m.
- **Monday, December 9:** Economic Development Corporation Type A Meeting. City Hall Council Chambers, 141 W. Renfro St. Burleson, TX, 5:00 p.m.
- **Monday, December 9:** City Council Meeting. City Hall Council Chambers, 141 W. Renfro St. Burleson, TX, 5:30 p.m. Work session, 7 p.m. regular session

### Work Session Items/Report & Discussion Items

#### December 9

- a. Receive a report, hold a discussion, and give staff direction regarding proposals that were received for 114 W. Ellison St. and 135 W. Ellison St. (*Staff Presenter: Robert Ranc, Deputy City Manager*)
- b. Receive a report, hold a discussion, and give staff direction regarding potential options for a higher education facility in the City of Burleson. (*Staff Presenter: Bryan Langlely, City Manager*)
- c. Receive a report, hold a discussion, and provide direction regarding a proposed 9-hole disc golf course. (*Staff Presenter: Marc Marchand, Recreation and Lifelong Learning*)
- d. Receive a report, hold a discussion, and provide staff direction regarding potential landscape, branding and design options for the Mayor Vera Calvin Plaza in Old Town (*Staff Presenter: Drew Pennywell, Economic Development Specialist*)

## II. General Information and Status Updates

### A. Mayor Vera Calvin Plaza in Old Town Weekly Update

Construction of the Mayor Vera Calvin Plaza remains on schedule and within budget.

Construction activity for next week, December 9-13, will include:

- Continue various site foundation (seat walls, etc.)
- Continue electric branch/site circuits
- Continue underground for transformer and pad
- Continue brickwork at pavilions, restroom and train platform
- Nearing brick completion of shade structure



#### ROW Parking/Storm Line Extension:

- Work has begun in the right of way to construct parking (49 new stalls), sidewalks, and streetscape
- City staff and Contractor, Hill & Wilkinson, have coordinated with local businesses to plan work in phases that lessens impact as much as possible
- This work will continue in stages until early March
- RECENT STAGE: Warren St. South: completion: 11/29
- CURRENT STAGE: Warren St. Near City Hall: Began 12/2
  - Demo in progress
  - Dirt work and grading will begin 12/9; followed by forming and pouring curb/gutter/sidewalks. Expected duration is 3 weeks.
  - Businesses in the vicinity are aware of upcoming work and traffic controllers/signage will be in place during the work.

#### **B. EMS Chief Casey Davis honored at Texas EMS Conference last week**

Burleson Fire Department's very own, EMS Chief Casey Davis, was honored at the Texas EMS Conference last week. Chief Davis received an award from the Department of State Health Services for EMS Public Information/Injury Prevention.

Casey was nominated for his passion for injury prevention and a heart for the community in which he serves.

Falls are one of the top mechanisms of injury, which has led to increased efforts from trauma programs for community education. Casey, through his pioneering leadership, has been instrumental in reshaping how his department responds to falls. He has re-educated his staff to help identify a root cause for a fall.

Casey has also taken charge on implementing a Stop the Bleed program within the city. He holds quarterly public education sessions combining Active Shooter Training, Stop



the Bleed, and Hands-Only CPR to make for a more resilient community. Casey is actively involved with the local school district, Burleson ISD. He has trained the district nursing staff on bleeding control and obtained a grant that allows for bleeding control stations to be placed within each of the eighteen schools in the district. He is currently working to ensure that the district is compliant with the new bleeding control legislation (HB 496). Casey helped organize the first ISD Teacher Safety Day which included Active Shooter Training, Fire Extinguisher Training, and Hands-Only CPR. This was very well received by ISD staff and will continue to be a part of the new school year in-service.

Casey's initiatives have not stopped at the limits of his jurisdiction. He has reached out to neighboring schools which operate with more constrained resources. The neighboring schools would not normally have the resources to provide staff with these educational opportunities.

Through his tireless efforts, he continues to make our community a safer and more prepared place to live, work, and play. Casey has shown pioneering leadership in this non-traditional approach to community engagement and education.

**C. New Development Services Assistant Director**

The Development Services Department will welcome Jennifer Pruitt as its new assistant director on January 13. Jennifer has more than 20 years of planning experience – most recently serving as Planning Manager for the City of Arlington, where she managed current planning activities and coordinated a multi-disciplinary team for major projects such as Texas Live and Veridian. Prior to working for Arlington, she worked for Carson City, Nevada, for 15 years, where she was promoted through the planning ranks to principal planner. Jennifer is a certified planner through the American Institute of Certified Planners (AICP) and has a wealth of experience primarily with current planning, but also has experience with long-range planning.

The interview process was rigorous, with two interview panels – a management panel and a staff panel. There were a few strong candidates, but consensus was achieved, and Jennifer was ultimately selected.

Jennifer will be a dynamic new addition to the Development Services team and we're anxious for her to come aboard.

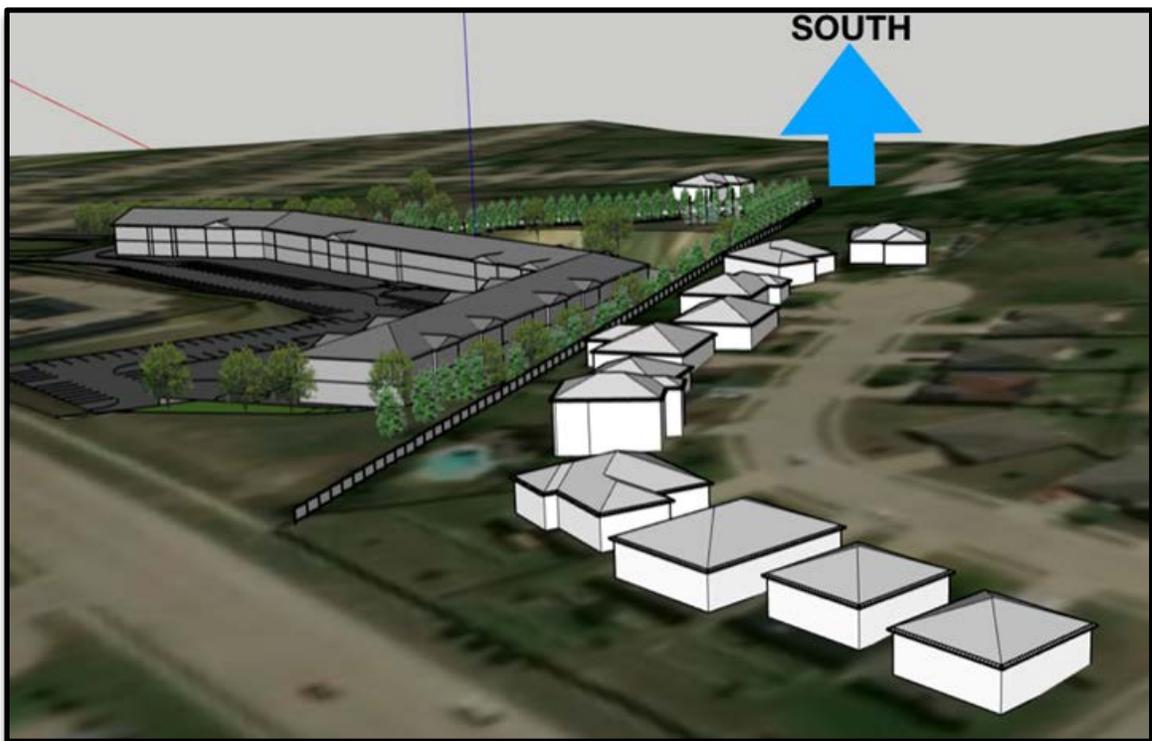
**D. The Parks at Panchasarp Farms Public Improvement District (PID) schedule**

On November 11, a work session was held related to the Panchasarp Farms PID and Council generally supported staff's recommended assessment rate. At that meeting, a schedule was presented where a resolution setting the public hearing date for the Service and Assessment Plan (SAP) would be on the December 9 Council agenda and the public hearing and consideration of the SAP would be on the January 6 Council agenda. This schedule has been delayed at least one meeting cycle, so the meetings with PID activity are anticipated to be January 6 and January 21. This delay is necessary to provide adequate time for staff and city attorneys to review the documents. The developer has been informed of the delay.

**E. The Residences at Alsbury construction and retaining walls**

The Residences at Alsbury is an independent living facility located at the corner of Alsbury Boulevard and Ridgehill Drive across from Fire Station 1. Staff is currently finalizing review of the plans, and construction will begin within the next month or so. The retaining walls are proposed to be tiered in accordance with the plans presented to Council. In order to flatten the site and maintain accessibility requirements, the walls in certain areas exceed 10 feet in height. This allows for the site to be flat and accessible and also allows for visibility of the project from adjacent properties to be minimized, as was presented in the public hearings with the residents. The image below was shown in one of the Council meetings features a single wall taller than the building, so the tiered walls are equivalent to that height.

The walls will be engineered and the owner/operator of the site is responsible for maintenance and is required to place funds in escrow each year for contingencies and maintenance in accordance with the Texas Department of Housing and Community Affairs (TDHCA) regulations.



**F. Candler Drive Bridge Construction**

The developer began the initial stages of construction on the Candler Drive Bridge this week. The residents of Shannon Creek may have noticed trees being removed from the area. The tree removal is in preparation for grading activities associated with the bridge construction and to meet the city's requirements as it relates to the water surface elevations along the floodplain. The proposed grading also allows the lots adjacent to the floodplain within the Shannon Creek Addition neighborhood to remain in compliance with the city's floodplain regulations. These lots were required to be

constructed, so the top of the foundation is two feet above the estimated water surface elevation in a 100-year storm event.

Staff visited the site on December 4, 2019, after receiving several concerns regarding tree removal within the city's park property. From visual inspection, staff noted approximately 4 to 6 trees were removed from park property prior to requesting the contractor to stop work. Staff reviewed and released the grading plans prior to the developer beginning work. However, staff did not consider the potential affects of the grading plan on city park property. Trees along the bank within the park property still remain as shown in the figure below and to the right. The majority of tree removal is from private property, as shown in the figure below and to the left. Staff will re-evaluate the design and work with the developer for an alternative grading plan that will facilitate the bridge construction as well which will allow for existing lots adjacent to the floodplain to remain in compliance.



The developer will also construct a storm pipe as part of the construction of Candler Drive along the north side of the gas well. As part of the construction, additional trees will be removed on private property and will not affect the city's park property, as shown to the right.



### III. Upcoming Road Construction/Closures

<b>Upcoming Road Construction/Closures</b>			
<b>Project &amp; Limits</b>	<b>Current Status</b>	<b>Traffic Affected</b>	<b>Estimated Completion</b>
Renfro Street Medians in Old Town: Johnson to IH35W	<i>12/4 UPDATE</i> A few punchlist items are outstanding. Oncor street lights scheduled for painting. Additional striping at I35W scheduled	<i>12/4 UPDATE</i> Temporary lane closures as necessary during striping work at the intersection of I35W and EB Renfro	City staff continues to push Contractor to complete punchlist items and cleanup prior to final acceptance.
Old Town Quiet Zones: RR xings at Commerce, Renfro, Ellison, Eldred	<i>UPRR is continuing work on new gates. The City's Contractor is proceeding with final pavement in areas where UPRR has completed gate work.</i>	Traffic may be stopped by UPRR on Renfro as necessary when power is transferred to new gates.	Start in June 2019, End in February 2020. Work is dependent on UPRR's progress.
NW Renfro Improvements: Wilshire Blvd. To Alsbury Blvd	<i>12/4 UPDATE</i> <i>Pavement Marking across SH174 to be underway next week. Landscape scheduled for completion next week.</i>	<i>12/4 UPDATE</i> Temporary lane closures on SH174 scheduled as striping progresses across intersection	Early 2020

### IV. Upcoming Community Events

- **Thursdays & Fridays, December 5 - 27 from 7 - 9 p.m.:** Christmas in the Park, North Texas Jellystone, 2301 S. Burleson Blvd. \*Suggested donation \$10 per family, benefits the Burleson Drowning Prevention Coalition
- **Saturday, December 7 from 7 - 10:30 a.m.:** Santa's Breakfast at the BRiCK
- **Saturday, December 7 from 10 a.m. - 1 p.m.:** Christmas at the Library
- **Saturday, December 7 from 6 - 9 p.m.:** Christmas Parade, Tree Lighting & Fireworks, Old Town Burleson
- **Friday, December 13 from 6 - 8 p.m.:** Carols and Cocoa at Russell Farm
- **Saturday, December 14 from 9 a.m. - 2 p.m.:** Christmas Craft Fair at Senior Activity Center
- **Saturday, December 14 from 10 a.m. - 5 p.m.:** Christmas on the Farm at Russell Farm

### V. Attachments

- A. Frank Walter's Foundation News Release & photo page.....page
- B. Burleson Police Department's December Top 10 Most Wanted.....page



## Press release

For Immediate Release

**November 22, 2019**

**BURLESON, TEXAS** – On Friday, November 22, the Burleson Police Department hosted twenty-six students supported by the Frank Walters Foundation from 10 a.m. – 1 p.m. The field trip included interacting with BPD officers, SWAT, drone teams, demonstrations of equipment, a facility tour and lunch with BPD staff. Burleson resident Jack Gregory, who is trained in sign language, volunteered to be Santa.

The Frank Walters Foundation helps deaf and hard of hearing children excel and achieve their dreams. The Foundation was established by David Guttery, a Burleson business owner in honor of his great grandfather, who was hard of hearing. Mr. Guttery, also hard of hearing, made it a goal to support these children as he understands the challenges they will encounter. The Foundation works with the Crowley Regional Day School Program to provide opportunities for deaf/hard of hearing children in Burleson, Crowley, Everman, Joshua, Godley, Cleburne, and Alvarado.

For more information on how you can support the Frank Walters Foundation, go to their website at [frankwaltersfoundation.com](http://frankwaltersfoundation.com).

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# BPD Visit – November 22



# TOP 10 MOST WANTED

**AS OF DECEMBER 1, 2019**

The Burleson Police Department is seeking the community's help in locating these wanted subjects. If you have any information on their location, please contact **BPD** at **817-426-9903** or [top10@burlesontx.com](mailto:top10@burlesontx.com). If you would like to remain anonymous, you can call **Crime Stoppers** anytime 24 hours a day at **817-469-TIPS (8477)**. These subjects may be armed and dangerous. **DO NOT** attempt to apprehend these individuals yourself.



**Brandon CHILDS**  
ASSAULT



**Rick COMSTOCK**  
THEFT



**Ladonna HALE**  
ASSAULT



**Matthew HARRINGTON**  
FRAUD



**Janazia IRVIN BROWN**  
FORGERY



**Danielle JORDAN**  
THEFT



**Andres MARTINEZ**  
CRIMINAL MISCHIEF



**Kevin MORGAN**  
ASSAULT



**William ROMERO**  
INDECENCY



**Tamala WILLIAMS**  
FORGERY