



# WEEKLY REPORT

JANUARY 3, 2020

TO: MAYOR SHETTER AND COUNCIL MEMBERS  
FROM: BRYAN LANGLEY, CITY MANAGER

**Burleson**  
TEXAS

# Weekly Report | January 3, 2020

## I. Council Schedule

### Meetings

- **Monday, January 6:** Community Services Corporation Type B Meeting. City Hall Council Chambers, 141 W. Renfro St. Burleson, TX, 5:00 p.m.
- **Monday, January 6:** City Council Meeting. City Hall Council Chambers, 141 W. Renfro St. Burleson, TX, 5:30 p.m. Work session, 7 p.m. regular session

### Work Session Items/Report & Discussion Items

#### January 6

- Receive a report to recognize the selected Employee of the Quarter for the 4th Quarter 2019 and the Employee of the Year for 2019. (Staff Presenter: Wanda Bullard, Director of Human Resources)
- Receive a report and hold a discussion regarding the voting location for the May 2020 general election. (Staff Presenter: Amanda Campos, City Secretary)
- Present report and update on amendments to City Council Policy #17 Council Meetings. (Staff Presenter: Amanda Campos, City Secretary)
- Receive a report, hold a discussion, and give staff direction regarding options for future management of Golf Course operations. (Staff Presenter: Robert Ranc, Deputy City Manager)
- Receive a report, hold a discussion, and give staff direction regarding Hotel/Motel grant guidelines and options for allocation of funds. (Staff Presenter: Alex Philips, Economic Development Manager)

## II. General Information and Status Updates

### A. Mayor Vera Calvin Plaza in Old Town Weekly Update

Construction of the Mayor Vera Calvin Plaza remains on schedule and within budget.

- Synthetic turf surface for 10,000sf great lawn
  - \$122,467.58 cost to change surface material from natural grass
  - Formal Proposed Change Order (PCO) to be considered at 1/6/2020 Council meeting

Construction activity for next week, January 6 - 10, will include:

- Continue various site foundation (seat walls, etc.)
- Continue electric branch/site circuits
- Roof installation at restroom/storage building
- Wood ramp to 330 (orange) Trolley car

ROW Parking/Storm Line Extension:

- Work has begun in the right of way to construct parking (49 new stalls), sidewalks, and streetscape
- City staff and Contractor, Hill & Wilkinson, have coordinated with local businesses to plan work in phases that lessens impact as much as possible
- This work will continue in stages until early March
- CURRENT STAGE: Warren St. Near City Hall: Began 12/2
  - Forming and pouring curb/gutter/sidewalks. Expected duration is 3 weeks (1/24)
  - Businesses in the vicinity are aware of upcoming work and traffic controllers/signage will be in place during the work
- NEXT STAGE: Wilson St/Buford St. ROW: 1/6 - 3/2

**B. TxDOT Traffic Signal Operation and Maintenance**

Staff met with TxDOT representatives to discuss the possibility of City of Burleson staff assuming maintenance and operations responsibilities for TxDOT owned traffic signals. TxDOT representatives were agreeable and asked that Burleson make the request in writing. The formal request is included as an attachment on page. TxDOT will then prepare formal agreements that will be submitted to City Council for consideration.

**C. Burleson City Councilmember Katherine Reading Appointed to Serve on National League of Cities' Finance, Administration and Intergovernmental Relations Committee**

WASHINGTON — December 20, 2019 — Katherine Reading, councilmember, Burleson, Texas, has been appointed to the National League of Cities (NLC) 2020 Finance, Administration and Intergovernmental Relations (FAIR) federal advocacy committee. This committee has the lead responsibility for developing NLC's federal policy positions on issues involving national economic policy, general financial assistance programs, liability insurance, intergovernmental relations, census, municipal bonds and capital finance, municipal management, antitrust issues, citizen participation and civil rights, labor relations, Native American sovereignty and municipal authority. The appointment was announced by NLC President Joe Buscaino, councilmember, Los Angeles, California.

As a committee member, Reading will play a key role in shaping NLC's policy positions and advocate on behalf of America's cities and towns before Congress, with the administration and at home.

"NLC's federal advocacy committees ensure policymakers in Washington understand the most pressing issues facing local communities," said Joe Buscaino, councilmember of Los Angeles, California, and president of the National League of Cities (NLC). "I am proud to have Councilmember Katherine Reading join NLC's Finance, Administration and

Intergovernmental Relations committee on behalf of her residents. Together, with a team of local officials from across the country, we will strengthen the federal-local partnership, and ultimately create stronger cities, towns and villages.”

The leadership of this year’s committee will consist of Chair Chris Brown, City Controller, Houston, Texas, Vice Chair Victoria Farrar-Meyer, Deputy Mayor, Arlington, Texas, and Vice Chair Mark Shepherd, Mayor, Clearfield, Utah.

For more information on NLC’s federal advocacy committees, visit:

[www.nlc.org/advocacy/committees](http://www.nlc.org/advocacy/committees).

**D. BRiCk Member Appreciation Day this Saturday**

Start your new year off healthy, with a motivated and positive mindset. The Burleson Recreation Center would like to show their appreciation for their members and the entire Burleson community from 9 a.m. to noon on Saturday, Jan. 4. The appreciation day will consist of free nutrition talks presented by Texas Health, free BRiCk swag to the first 50 people, vendor information and entertainment, 10% BRiCk membership discounts and free giveaways from Be Healthy Burleson. Scheduled group tours of the BRiCk facility will also be available.

**E. The Great Giveback at the Library this Saturday**

Learn about volunteer opportunities and find ways to get involved with the Burleson community from 9 to 11 a.m., Saturday, Jan. 4. Organizations such as the American Red Cross, Harvest House, and many more will be there sharing information.

**III. Upcoming Road Construction/Closures**

<b>Upcoming Road Construction/Closures</b>			
<b>Project &amp; Limits</b>	<b>Current Status</b>	<b>Traffic Affected</b>	<b>Estimated Completion</b>
Renfro Street Medians in Old Town: Johnson to IH35W	Substantially Complete. A few punchlist items are outstanding. Oncor street lights scheduled for painting.	<i>1/02 UPDATE</i> Temporary lane closures may be necessary while Oncor paints street lights.	City staff continues to push Contractor to complete punchlist items and cleanup prior to final acceptance.
Old Town Quiet Zones: RR xings at Commerce, Renfro, Ellison, Eldred	<i>UPRR is continuing work on Commerce gates. The City's Contractor is proceeding with final pavement in areas where UPRR has completed gate work.</i>	<i>1/02 UPDATE</i> Lane closures as necessary while median on Renfro is completed.	Start in June 2019, End in February 2020. Work is dependent on UPRR's progress.

NW Renfro Improvements: Wilshire Blvd. To Alsbury Blvd	<i>Pavement Marking across SH174 to be rescheduled for traffic control.</i>	Temporary lane closures on SH174 when restriping intersection is rescheduled	Early 2020
--	---	--	------------

**Upcoming Community Events**

- **Saturday, January 4 from 9 a.m. - noon: BRiCk Member Appreciation Day** at the Burleson Recreation Center, 550 NW Summercrest Blvd.
- **Saturday, January 4 from 9 - 11 a.m.: The Great Giveback** at the Burleson Public Library, 248 SW Johnson Ave.
- **Friday, January 10 from 7 – 9:30 p.m.: Monthly Dance** at the Burleson Senior Activity Center, 216 SW Johnson Ave.
- **Thursday, January 16 from 11:30 a.m. – 1 p.m.: State of the City** at First Baptist Church of Burleson, 317 W. Ellison St
- **Wednesday, January 29 from 4:30 – 7:30 p.m.: CityFest** at the Burleson Recreation Center, 550 NW Summercrest Blvd.

**IV. Attachments**

A.TXDOT Traffic Signal Letter.....page 6  
B.BPD Top 10 Most Wanted.....page 7

December 27, 2019

Theresa A. Poer, P. E.  
Director of Transportation Operations  
Fort Worth District  
Texas Department of Transportation  
2501 SW Loop 820  
Fort Worth, Texas 76133

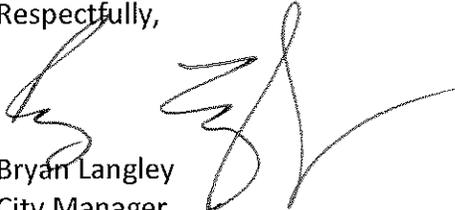
**Re: Formal request for City of Burleson Operation and Maintenance of TxDOT owned traffic signals within the City of Burleson**

Dear Ms. Poer,

Thank you for meeting with my staff in November regarding the possibility of the City of Burleson assuming the operation and maintenance responsibilities for all TxDOT owned traffic signals within the City of Burleson. I understand that to advance the process toward a formal agreement, you need a written request for the transition. Please accept this letter as formal request for the City of Burleson to assume maintenance and operation responsibilities for the TxDOT owned signals within the Burleson city limits. Please forward formal agreements for both Access Controlled intersections as well as Non-access Controlled intersections for our consideration.

We look forward to working with your staff to make the transition as smooth as possible. Thank you for your consideration of this issue.

Respectfully,

  
Bryan Langley  
City Manager  
City of Burleson

# TOP 10 MOST WANTED

**AS OF JANUARY 1, 2020**

The Burleson Police Department is seeking the community's help in locating these wanted subjects. If you have any information on their location, please contact **BPD** at **817-426-9903** or [top10@burlesontx.com](mailto:top10@burlesontx.com). If you would like to remain anonymous, you can call **Crime Stoppers** anytime 24 hours a day at **817-469-TIPS (8477)**. These subjects may be armed and dangerous. **DO NOT** attempt to apprehend these individuals yourself.



**Miguel ANDRADE**  
**EVADING ARREST**



**Shur-One BURKS**  
**THEFT**



**Rebecca COLEMAN**  
**FORGERY**



**Matthew HARRINGTON**  
**FRAUD**



**Janazia IRVIN BROWN**  
**FORGERY**



**Danielle JORDAN**  
**THEFT**



**Christopher LAPLANT**  
**THEFT**



**William ROMERO**  
**INDECENCY**



**Cordell SMITH**  
**THEFT**



**Tamala WILLIAMS**  
**FORGERY**

The Burleson Police Department Top 10 Most Wanted is updated on the 1<sup>st</sup> of every month and available online at [www.burlesontx.com/bpdmotwanted](http://www.burlesontx.com/bpdmotwanted)