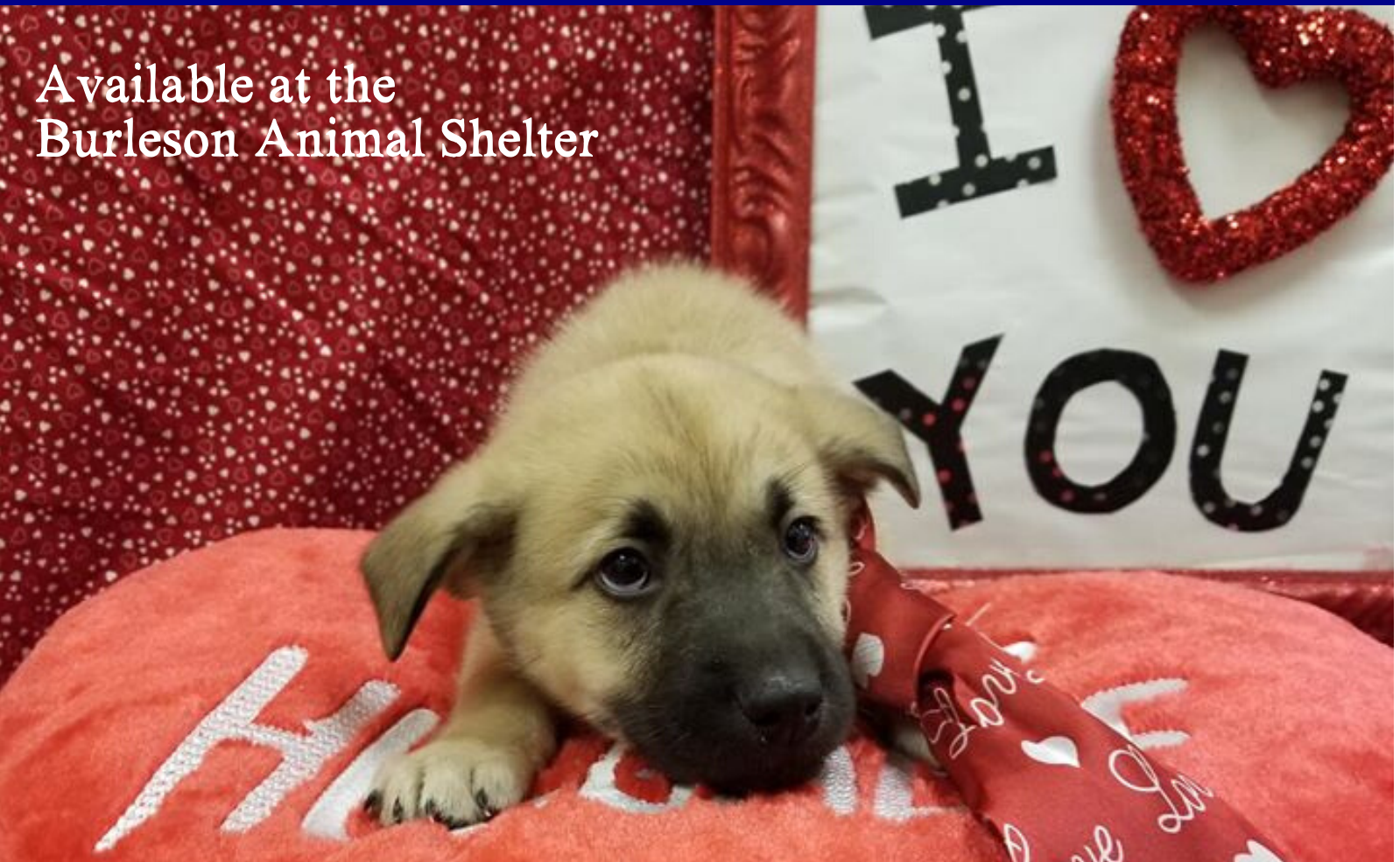


Available at the
Burleson Animal Shelter



WEEKLY REPORT

JANUARY 31, 2020

TO: MAYOR SHETTER AND COUNCIL MEMBERS
FROM: BRYAN LANGLEY, CITY MANAGER

Burleson
TEXAS

MARKETING & COMMUNICATIONS
141 W RENFRO, BURLESON, TX 76028 | (817)426-9622

Weekly Report | January 31, 2020

I. Council Schedule

Meetings

- **Monday, February 3:** City Council Meeting. City Hall Council Chambers, 141 W. Renfro St. Burleson, TX, 5 p.m. Work session, 7 p.m. regular session
- **Monday, February 17:** City Council Meeting. City Hall Council Chambers, 141 W. Renfro St. Burleson, TX, 5:30 p.m. Work session, 7 p.m. regular session

Work Session Items/Report & Discussion Items

February 3

- None

February 17

- Receive a report, hold a discussion and give staff direction regarding the Burleson branding initiative. (Staff Presenter: DeAnna Phillips, Marketing and Communications Director)
- Receive a report, hold a discussion and give staff feedback regarding the draft goals related to mobility, neighborhoods and parks for the update to the City's Comprehensive Plan: Imagine Burleson 2030 (Staff Presenter: Mandy Clark, Development Services Director)
- Receive a report, hold a discussion, and give staff direction regarding a higher education facility in the City of Burleson. (Staff Presenter: Bryan Langley, City Manager)
- Receive a report, hold a discussion, and give staff direction regarding cemetery expansion. (Staff Presenter: Robert Ranc, Deputy City Manager)
- Receive a report, hold a discussion and give staff direction regarding the Mobility Masterplan, Water and Wastewater Masterplan and Drainage Watershed Study. (Staff Presenter: Aaron Russell, Public Works Director)
- Receive a report, hold a discussion and give staff direction regarding Impact Fees. (Staff Presenter: Aaron Russell, Public Works Director)
- Receive a report, hold a discussion and give staff direction regarding the fiscal year 2018-2019 Comprehensive Annual Financial Report (CAFR) and annual audit. (Staff Presenter: Martin Avila, Finance Director)
- Receive a report, hold a discussion on the Quarterly Update to City Council. (Staff Presenter(s): Bryan Langley, City Manager; Aaron Russell, Director of Public Works; DeAnna Phillips, Marketing and Communications Director)

II. General Information and Status Updates

A. Mayor Vera Calvin Plaza in Old Town Weekly Update

Construction of the Mayor Vera Calvin Plaza remains on schedule and within budget.

- Total GMP has been raised by \$122,467.58 to install artificial turf at the Great Lawn
- Parking, Sidewalks and road improvements have been completed at the intersection of Warren St and Ellison St, this intersection is now open to normal traffic
- Water Tower shop drawings have been approved, under construction offsite
 - To be installed in March
- Miniature Play Trolley shop drawings have been approved, under construction offsite
 - To be installed in April

Construction activity for next week, February 3 - 7, will include:

- o Continue electric branch/site circuits
- o Continue roof installation at restroom/storage building
- o Continue irrigation installation
- o Begin low voltage installation for lighting
- o Shade structure electrical rough in
- o Dry in Restroom/storage building
- o Form site foundations for pour #1
 - Pour #1: scheduled 2/7

ROW Parking/Storm Line Extension:

- o Work has begun in the right of way to construct parking (49 new stalls), sidewalks, and streetscape
 - City staff and Contractor, Hill & Wilkinson, have coordinated with local businesses to plan work in phases that lessens impact as much as possible
 - This work will continue in stages until early March
- o CURRENT STAGE: Wilson St ROW: 1/6 - 1/24
 - Parking stalls, sidewalks, lights and landscape
 - 23 new parking stalls
 - 4 adjacent to City Hall
 - 1 ADA
- o NEXT STAGE: Wilson S. Re-pave: 2/17 - 2/24
 - ROAD CLOSURE
 - Sidewalks and access to parking lots to remain open
- o NEXT STAGE: Bufford St. ROW: 2/19 - 3/13
 - Parking stalls, sidewalks, lights and landscape
 - 15 new parking stalls

- 2 ADA

B. Davis named Assistant Fire Chief

Battalion Chief Casey Davis has been promoted to the rank of assistant chief of the Burleson Fire Department. The testing/selection process was opened to internal candidates only and was managed by a third party consulting firm. The process consisted of a panel interview, executive interview, written portion, a presentation and a scenario. Chief Davis' appointment is effective February 3, 2020.



Davis is a 20-year veteran of the fire service, serving 16 of those with the Burleson Fire Department. While in Burleson, he has served all ranks of the department, including a firefighter, engineer, lieutenant, captain and most currently battalion chief. Chief Davis was instrumental in improving Burleson Fire's EMS program from basic life support to advanced life support. He also started the department's CPR and stop the bleed programs that are taught at schools, churches and businesses in the community.

For his most recent work, he was awarded the Texas Department of State Health Services award for EMS public information/injury prevention. Previous awards Davis has been honored with include Burleson Charles Newby Award (2017), Keene Life Saving Award (2012), Burleson Officer of the Year (2012), Keene Firefighter of the Year (2009) and Burleson Firefighter of the Year (2004).

Davis and his wife, Kara, have four children Hunter (15), Kinely (8), Timothy (5) and Logan (2). He also serves as a deacon at First Baptist Church Burleson.

C. Kindness Club

The Burleson Library host a Kindness Club for youth and this month they will be decorating coffee sleeves for Dwell Coffee & Biscuits, 108 West Ellison St. Ste. 101, to pass out to their customers on Valentine's Day. This is a great way to show kindness to people in your community.

Bring your little artist to join them, February 1 from 2:30 to 4 p.m.



D. Disc Golf Course Update

Baskets and temporary tee boxes have been installed for the 9-hole recreational disc golf course near Bailey Lake. Players are encouraged to play the course and provide feedback on the tee box locations via text message to 469-476-0280. Feedback will be taken during the month of February before the permanent concrete pads are installed. A map of the course is attached, and printouts are available on the first hole.



E. Council Chambers update

Over the past week the city council chambers has been renovated with new audio/visual equipment. This includes four new display monitors to increase visibility for residents and councilmembers, as well as new wiring to the display monitors at the council places. The four new displays have been installed and are operational with the presentation system. The two rear displays had to be installed a little further from the wall than planned due to mounting issues with the ceiling infrastructure. They are currently blocking a portion of the wide-angle capture for the camera system that streams council and P&Z meetings. We are working with both vendors (Swagit and the A/V vendor) to either raise the displays or move the camera location to alleviate the interference. The vendor will be on site Friday afternoon and Monday morning (if needed) to make the modifications.

All of the terminals at the council places have been re-wired and are now communicating directly with the control system. This upgrade was performed to remove the 5-6 second delay when the presentation system is switched from staff presentation to voting system. There is still about a 2-second delay during the switch, and the engineer will be onsite Friday to address this issue.

III. Upcoming Road Construction/Closures

Upcoming Road Construction/Closures			
Project & Limits	Current Status	Traffic Affected	Estimated Completion
Renfro Street Medians in Old Town: Johnson to IH35W	Substantially Complete. Oncor street lights scheduled for painting.	Temporary lane closures may be necessary while Oncor paints street lights.	Project Final Completion paperwork underway
Old Town Quiet Zones: RR xings at Commerce, Renfro, Ellison, Eldred	<i>UPRR work complete. Contractor will be proceeding with final pavement.</i>	Lane closures as necessary while median on Renfro is completed.	Start in June 2019, End in February 2020.
NW Renfro Improvements: Wilshire Blvd. To Alsbury Blvd	<i>Pavement Marking across SH174 to be rescheduled for traffic control.</i>	Temporary lane closures on SH174 when restriping intersection is rescheduled	Early 2020

IV. Upcoming Community Events

- **Saturday, February 8 from 4 - 9 p.m.: Family Valentine Dance** at the Burleson Recreation Center, 550 NW Summercrest Blvd.
- **Wednesday, February 12 from 2 – 7 p.m.: Burleson Works Expo** at the Burleson Recreation Center, 550 NW Summercrest Blvd.
- **Friday, February 14 from 7 – 9:30 p.m.: Senior Activity Center Valentine Dance** at the Senior Activity Center, 216 SW Johnson Ave.

V. Attachments

- A. CityFest photo page.....page 7
- B. 2019 Annual Report.....page 8

CityFest – January 29



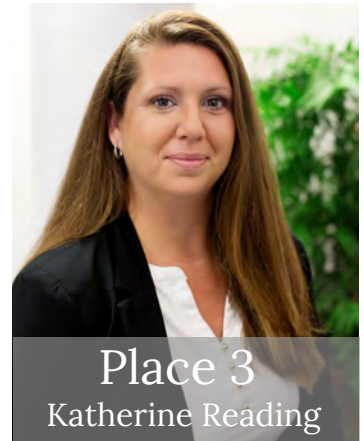
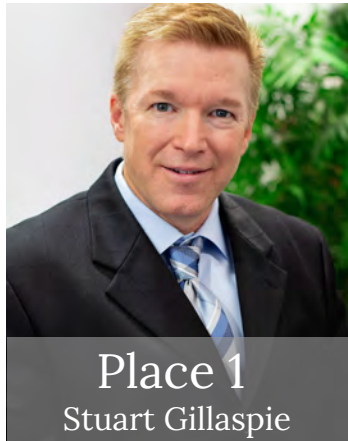


CITY OF BURLESON **ANNUAL REPORT** *2019*



BURLESON

City Council



A message from the Mayor

Working together, the City Council and City Manager Bryan Langley are focused on increased transparency and the delivery of high-quality services, programs, and projects. I am particularly proud of the city-wide strategic plan, the update to the parks master plan and the progress we've made on the update to the city's comprehensive plan. These plans reflect the city council's vision and the city's core values. We are focused on maintaining the highest standards in public safety, enhancing neighborhood connectivity and encouraging great public spaces throughout the city-- places which will deepen a sense of belonging for all Burleson residents. This year we will complete construction of Mayor Vera Calvin Plaza in Old Town, which will serve as a gathering place for our community for generations to come. As you read the annual report, please join me in celebrating our city's achievements that improve the quality of life for the community. I look forward to 2020 and the opportunities that will arise to continue to make our city an even better place to live, learn, work and play.



Mayor Ken Shetter

A message from the City Manager

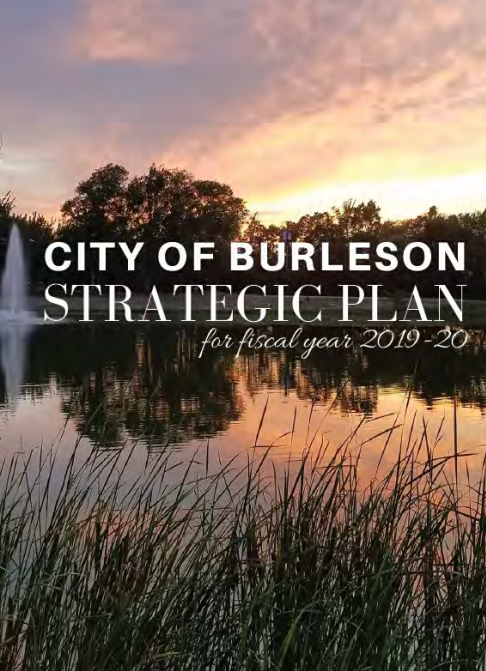


City Manager Bryan Langley

I'm happy to present to you the City of Burleson's 2019 Annual Report. Throughout the report, we have identified the top accomplishments of the organization and we have also outlined many of our goals for the upcoming year. A key focus this past year has been on improving our business processes and identifying cost containment strategies. These efforts will continue in 2020, and we will also be focused on the delivery of a number of capital projects. I want to thank the City of Burleson staff for all of their hard work over the past year, and we look forward to serving you in 2020.

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CITY OF BURLESON STRATEGIC PLAN *for fiscal year 2019-20*



SERVING YOU BETTER

Every year, Burleson City Council and staff work to find ways to serve citizens better and more efficiently. Below are some highlights from 2019.

2019 KEY ACCOMPLISHMENTS

- **Cost Containment & Organizational Efficiency:** Evaluated various operational functions and reorganized staff reporting relationships and departmental structures to improve responsiveness to issues. Below are specific initiatives that were implemented:
 - Eliminated a deputy city manager position and a senior planner position. These reductions represent 2.0 full-time employees (FTEs) and yield a savings of \$373,000 compared to FY 2018-19 budget.
 - Reorganized gas well inspection services under the fire marshal to avoid the need to add an additional fire inspector position (estimated savings of \$97,000).
 - Eliminated two part-time positions (1.0 FTE) associated by discontinuing the mulch center in the city's solid waste operation.
 - Reorganized functions in the engineering and public works departments and eliminated a director-level position (1.0 FTE).
 - Reduced the property tax rate from 73.5 to 72.0 cents, a 1.5 cent reduction.
- **Implemented a Strategic Plan:** Established a roadmap for achieving the long-term goals and objectives that have been articulated by the city council. The plan outlines the associated goals and work plan items for achieving the objectives over the coming year. City council approved this plan during the budget process in September 2019.
- **Compensation Adjustments:** Completed a compensation study analysis and concluded that many public safety positions were being paid significantly below market. As a result, during the budget process, salary schedules were adjusted to pay public safety employees appropriately. The starting salary for a police officer recruit (trainee) was increased from \$51,410 to \$56,500 and from \$53,000 to \$61,500 for both an entry-level sworn police officer and firefighter to keep pace with the surrounding market.





SERVING YOU BETTER

2019 KEY ACCOMPLISHMENTS

- **Police Staffing:** Added three additional police officer positions to improve public safety services. Additionally, a new police records clerk and victim assistance coordinator were added. Additional support from the City Marshal's Office began in 2019, to improve response times and overall safety of officers.
- **Fire Department Emergency Medical Response Enhancement:** Improved staffing of the paramedic squad at Fire Station 1. The squad provides an enhanced service to the community by dedicating two paramedics at Fire Station 1 for emergency medical response.
- **Enhancement at Johnson County ESD #1 Station 83:** An additional firefighter at the Johnson County ESD #1 Station 83, on the west side of the city, was added through a contractual amendment with the city. With this additional enhancement, four firefighters will be housed at the station, and the overall emergency response to the western side of the city will be improved.
- **Pavement Maintenance Crew:** Created an additional pavement maintenance crew to enhance the city's street maintenance program. This crew is partially funded by reducing an existing contract for concrete roadway repair services.
- **Health Inspection Services:** Improved customer service and responsiveness by transitioning the health inspection program from Tarrant County to the City of Burleson.
- **Completed the Old Town Parking Lots Project:** Added 107 parking spaces providing parking to accommodate the future Mayor Vera Calvin Plaza and existing businesses in Old Town.
- **Completed the Renfro Street Improvements Project:** Improved pedestrian access in Old Town and provided other enhancements including turn lanes, landscaping and crosswalks.
- **Improvements at NW Renfro and Wilshire Intersection:** Provided more capacity at the intersection with safer access to adjacent businesses. The project also included traffic calming along the Renfro Street corridor while providing shorter and safer pedestrian crossings at NE Murphy Road and NE Cindy Lane.
- **Neighborhood Street Rebuild Project:** Rebuilt Barkridge Trail, Cardinal Ridge Road, Industrial Park Boulevard, Redhaw Court and Tarrant Avenue.





CITY MANAGER'S OFFICE

The City Manager's Office is responsible for the day-to-day operation of all city functions. The city manager is appointed by and serves at the pleasure of the Burleson City Council.

2019 KEY ACCOMPLISHMENTS

- Established a culture of accountability and customer service.
- Hosted city council retreat to develop the city's vision and values.
- Created an organizational strategic plan with four strategic focus areas: operational excellence, infrastructure, community and public safety.
- Developed 104 specific work plan items to achieve strategic plan goals.
- Focused the budget on cost containment, organizational efficiency, employee compensation and enhancing the city's public safety response capabilities.



2020 UPCOMING GOALS

- Establish quarterly meetings with school district representatives to discuss common issues and areas for partnerships.
- Create a traffic safety committee to discuss safety concerns, evaluate accident data and identify areas that need improvements.
- Develop a capital improvements program identifying key projects and funding sources that allows for a comprehensive prioritization of city-wide proposed projects.
- Explore options with area educational institutions to improve access to higher education within the city limits.
- Begin dialogue with Tarrant Regional Transportation Coalition and regional partners to outline options to improve mobility in the City of Burleson.
- Evaluate public safety dispatch technology enhancements that will improve efficiency of operations.
- Work with a cross-departmental governance committee to identify opportunities to enhance public safety dispatch services.





CITY SECRETARY'S OFFICE

The City Secretary's Office serves as the historian for the city. They provide an avenue for citizens seeking information and allow city departments to operate within the boundaries of the city's charter and state law. They are responsible for the documentation and processing of paperwork to meet legal mandates.

2019 KEY ACCOMPLISHMENTS

- Facilitated eight "Connect with Council" events throughout the Burleson community, allowing citizens direct portals to interact with their elected officials personally.
- Fully converted five city divisions to "paper light" or paperless operations to streamline both internal and external records and information processes.
- Successfully welcomed more than 600 newborn residents to the Burleson community through Be Healthy's Burleson Babies program.
- Grew the Annual Be Healthy 5k/10k Community Run to 600 registered runners with 25 local vendor participants and approximately 800 attendees overall.

2020 UPCOMING GOALS

- Create operational measures to increase response times at the municipal court to provide efficient and effective services to customers.
- Implement the FileBound electronic management software system to improve electronic records management, retention and workflow across the organization.
- Enhance communication with city council and the public through "Connect with Council" events, community outreach, special event participation, online town halls and public forums.
- Implement streamlined recruiting, applications, tracking, training and historical records processes for city boards & commissions.
- Increase awareness and participation in the Be Healthy Annual Run, Burleson Babies program and Burleson Stampede event through community partnerships.



Be Healthy Annual Run



Health Fairs



Storywalk



DEVELOPMENT SERVICES

Development Services supports creative and responsible growth by managing the building inspection permit process, facilitating the land development process, focusing resources on comprehensive planning activities and providing outstanding service in the City of Burleson and its extra-territorial jurisdiction.

2019 KEY ACCOMPLISHMENTS

- Adopted updated International Building Code to ensure that buildings within the city are compliant with current safety standards and state law.
- Began implementation of TRAKiT online permitting and case management software, which will allow applicants to apply for building permits and development items (plats, site plans, zone change requests, etc.) online. Applicants will also be able to track the status of their application in real-time with 24-hour access to the information. In addition, it will provide an automated way to track workloads and turnaround time for performance management purposes.
- Began the update of the city's comprehensive plan to reflect city council's vision, enhance neighborhood connectivity and encourage a sense of belonging in public spaces.
- Reorganized staff to increase focus on planning-related activities.
- Developed a website that shows current and planned development within the city, giving the public more timely information on development projects.
- Created the city's first Public Improvement District (PID), The Parks at Panchasarp Farms. A PID is an area of development where improvements above the city's standards are constructed and funded through assessments of property owners within the area. The Parks at Panchasarp Farms are proposing to dedicate parkland and construct park improvements that substantially exceed the city's requirements.





DEVELOPMENT SERVICES

2020 UPCOMING GOALS

- Complete the update of the city's comprehensive plan to reflect city council's vision, enhance neighborhood connectivity and encourage a sense of belonging in public spaces.
- Adopt new zoning ordinance, which will align zoning regulations with the vision of the city's comprehensive plan, address development needs in the community and modernize requirements to accommodate new uses and development trends.
- Complete subdivision ordinance revisions to meet the requirements of the new legislation and ensure efficient, clear processes for subdivision of land.
- Amend the city's sign ordinance to clarify definitions, dimensions and various requirements for multiple sign types to address issues related to permitting and the need for waivers.
- Evaluate programs for bike rentals within the city and clarify city ordinances to ensure that providers appropriately coordinate with the city prior to establishing service.
- Develop regulations to address registration of properties proposed for short-term rental use and rules of their operation.
- Initiate creation of a development guide and checklist for building inspections and planning that will provide property owners, developers and consultants an easy-to-read guide through the city's development process.
- Develop a strategy to encourage the creation of master-planned communities within the city.
- Determine an implementation strategy for the Transit Oriented District (TOD).

2019 AT A GLANCE



222

Residential Permits Issued



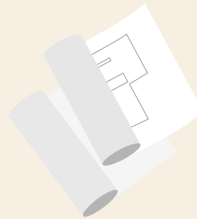
3,317

Average Home Square Footage



76

Commercial Permits Issues



106

Planning Cases Submitted



6 weeks

Average turnaround time for administrative approval of development plans



9 weeks

Average turnaround time for cases involving city council approval



Economic Development Week Tour



Burleson Works Signing Day



McLane Classic Foods Ribbon Cutting



ECONOMIC DEVELOPMENT

The Economic Development Department is responsible for leading efforts to attract investment in new and expanding businesses, creating and retaining jobs, enhancing the tax base and improving the quality of life of the residents of Burleson.

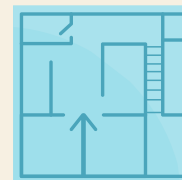
2019 KEY ACCOMPLISHMENTS

- Partnered with McLane Classic Foods to relocate from Fort Worth and open a new \$30 million, 94,000-square-foot headquarters and food processing facility in Burleson, bringing 15 new jobs to the city.
- Welcomed Golden State Foods, one of the largest diversified suppliers to Quick Service Restaurants and retail industries, to the city. Golden State Foods brought 150 new jobs to the city and a new manufacturing and distribution facility valued at \$80 million.
- Broke ground on the Mayor Vera Calvin Plaza in Old Town, the plaza will become a formal gathering space for dozens of community events and festivals that have called Old Town home for years.
- Developed incentive agreement with Yukon Ventures to bring a 400,000-square-foot cold storage distribution center to Burleson, along with 40 new jobs. The project will involve new construction and state-of-the-art design and build out that is projected to exceed \$50 million.
- Expanded the Burleson Works Program with new partners including local school districts, which broadened the opportunities for applicants and the labor pool for businesses.

2019 AT A GLANCE



Over
200
jobs created



Additional
300,000
square feet of
HighPoint Business
Park leased



ECONOMIC DEVELOPMENT

2020 UPCOMING GOALS

- Conduct Project U Leadership Conference, a full-day leadership conference, in September 2020 to feature nationally-renowned authors, speakers and business leaders. The mission is to create an atmosphere for attendees to grow, learn and share ideas.
- Begin redevelopment of Ellison Street properties to attract new businesses and visitors to complement Mayor Vera Calvin Plaza in Old Town.
- Establish recruitment plan and development incentives to target family entertainment venues for Burleson.
- Continue to work with existing property owners, DFW developers and new market retailers to identify and encourage redevelopment opportunities on SH 174 (Wilshire Boulevard).
- Continue to evaluate and seek opportunities on the west side of the city, which leverages expected development near the Chisholm Trail corridor.
- Develop strategic action plan for economic development that outlines the city's recruitment, retention and expansion goals.
- Develop 10-year plan for 4A/4B sales tax funds and strategic options to support economic development efforts.
- Create a retail recruitment strategy for the I-35W corridor that focuses on attracting new businesses to Burleson, which will complement and enhance existing retail.
- Develop a corridor plan that focuses on specific locations throughout the city for new and improved areas of placemaking and redevelopment to add public spaces.
- Update economic development corporation's website to provide site selectors access to Burleson properties and to align with city branding initiative.
- Develop options to create a job training center for the city's industrial corridor to improve employment opportunities for residents and access to skilled workers for local industry.
- Update economic development corporation's incentive policy to recruit targeted industries that will increase employment and capital investment in the city.



\$75,539,945

Total Commercial Value



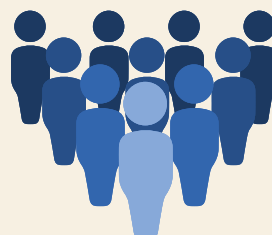
125

Certificates of
Occupancy Issued



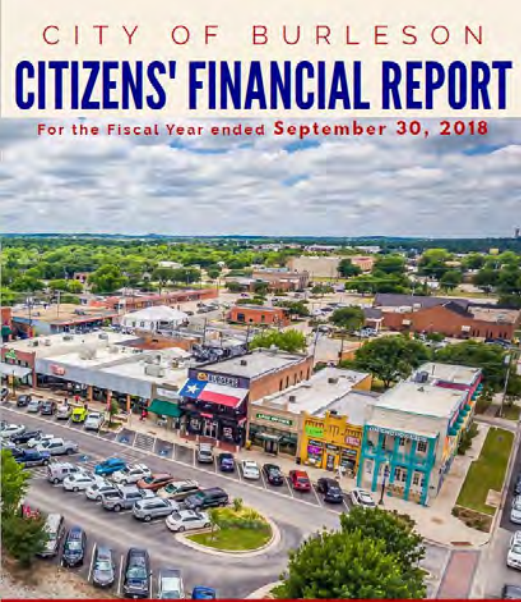
\$4,890,944

Net Sales Tax Collections



323,510

People residing in
Burleson's Retail
Trade Area



FINANCE

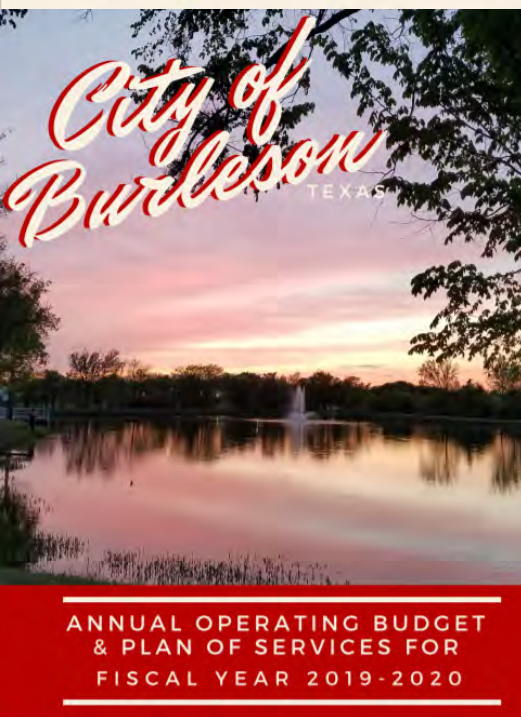
The Finance Department is responsible for a variety of financial functions, including accounting, tax collection, budgeting and investment management. The department prepares the city's annual budget, Comprehensive Annual Financial Report (CAFR) and various other financial reports.

2019 KEY ACCOMPLISHMENTS

- Began a new budget process that focuses on cost containment, efficiency and transparency.
- Implemented Executime Workforce Management System, an automated timekeeping system that manages time and attendance as well as advanced scheduling.
- Updated various financial policies and procedures to improve efficiency and accountability in the city.
- Received the certificate of achievement in financial reporting from the Government Finance Officers Association.
- Received the award for outstanding achievement in popular annual financial reporting from the Government Finance Officers Association.
- Received the distinguished budget presentation award from the Government Finance Officers Association.
- Hired a budget analyst to improve the city's budget and report the city's performance measures through public dashboards.

2020 UPCOMING GOALS

- Design and implement a revised quarterly financial report for the city council and the public that will provide timely financial updates and relevant economic data.
- Complete advanced scheduling in Executime, which will improve efficiency in police and fire through an automated timekeeping system and reduce the time required to manage the process.



2019 AT A GLANCE



\$0.7200/100
Property Tax Rate



\$100.2M
FY 19-20
Adopted Budget



PURCHASING

The Purchasing Department manages the acquisition of commodities, services, and mitigates risk through compliance of policies, procedures and applicable regulations.

2019 KEY ACCOMPLISHMENTS

- Centralized contract management and solicitation process into the purchasing department.
- Implemented a policy for contract review to mitigate risk and streamline the contracting process.
- Conducted training for internal departments to better understand procurement procedures and processes.
- Reviewed and revised policy and procedures to improve efficiency and effectiveness of operations.

2020 UPCOMING GOALS

- Utilize additional electronic bidding platforms for the solicitation process to increase visibility and number of responses.
- Implement contract management software solution to automate tracking and reporting of deliverables and expenditures for each agreement with the city.
- Conduct a comprehensive workshop for internal customers to understand the contract and procurement process, including recent legal and procedural changes.
- Apply for and receive the achievement of excellence award through the National Procurement Institute.

2019 AT A GLANCE



21%

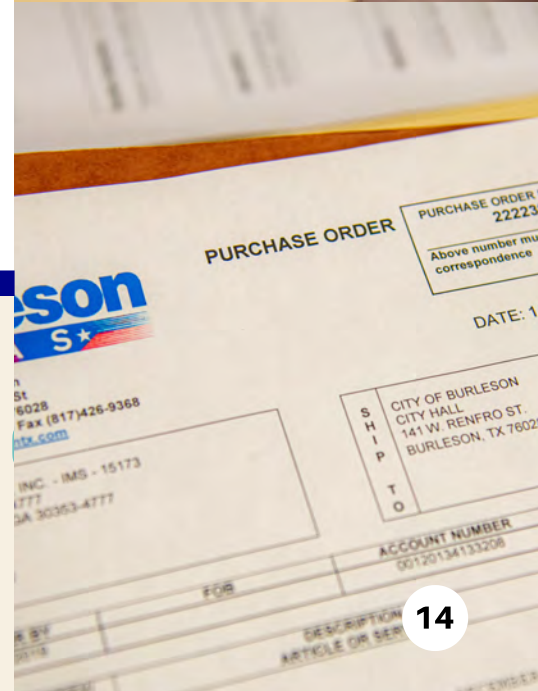
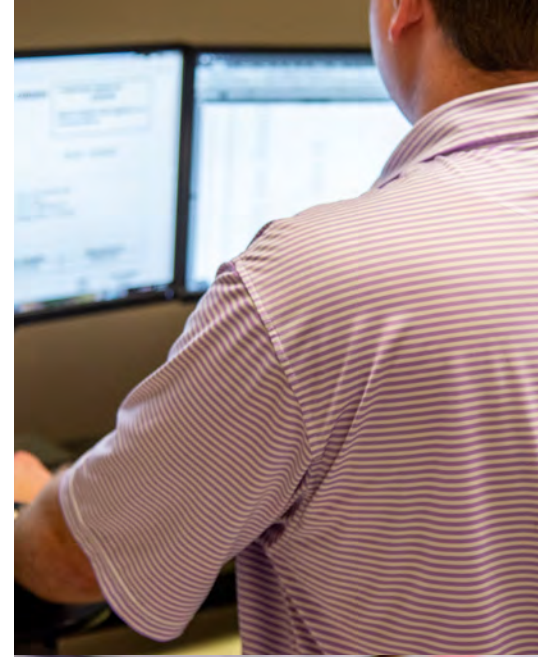
increase in competitive contracts from 2018-19



Over

1,600

vendors registered with the city





FIRE

The Burleson Fire Department strives to improve the safety and quality of life of Burleson residents by providing the highest level of services through fire prevention, community risk reduction, emergency response and training.

2019 KEY ACCOMPLISHMENTS

- Partnered with the Burleson Drowning Prevention Coalition, provided free swim lessons to approximately 750 children. This program was awarded the municipal excellence award in public safety by Texas Municipal League.
- Signed an interlocal agreement with Johnson County Emergency Services District 1 to enhance Fire/EMS response coverage on the west side of Burleson in the area of the Chisholm Trail Parkway.
- Provided hands-only CPR and/or stop the bleed training to 1,848 adults and 277 children. The Texas Department of State Health Services awarded Burleson Fire Department the emergency medical services public information/injury prevention award for this initiative.
- Continued to maintain ISO Class 1 status, the highest rating possible through the Insurance Services Office, through response capabilities and available resources. The City of Burleson is in an elite group of only 270 municipalities in the United States and 52 in the State of Texas to receive this rating.
- Initiated training with Burleson Police Department and other local law enforcement partners to be better prepared to respond to active threat incidents through the use of a rescue task force team. This effort prepares first responders to start treating patients quicker than a traditional response, in an active threat incident.
- Broke ground for the relocation of Fire Station No. 2 at 250 E. Hidden Creek Parkway. This location will deliver emergency responders quick access to I-35W while providing strategic access to major roadways for maximum efficiency in response. The new station will also feature an emergency operations center, which will assist in increasing the city's ability to respond to disasters.



FIRE

2020 UPCOMING GOALS

- Continue to work with and lead the Burleson Drowning Prevention Coalition to provide free swim lessons to children. Partner with local ISD's to incorporate drowning prevention curriculum into the classroom.
- Continue to offer hands-only CPR and stop the bleed courses at no cost to the community.
- Continue to work with local ISD's to educate core staff on stop the bleed training.
- Enhance the ability of the squad to respond at Fire Station 1. This unit allows for quick EMS response and eliminates redundancy in the system by allowing a staffed fire apparatus to remain available.
- Implement community paramedic program/mobile integrated healthcare program in partnership with MedStar Mobile Healthcare and Texas Health Resources Huguley Hospital to reduce 911 calls by proactively helping patients manage their healthcare in their homes.
- The Office of Emergency Management (OEM) will work with city staff to provide training and exercises for a potential response to community-wide disasters. OEM will also be working to provide community outreach in disaster preparedness.
- Continue ISO 1 compliant training to secure the city's top fire rating score, which places Burleson Fire Department as one of the top fire departments in the nation.
- Collaborate with MedStar Mobile Healthcare to create and enhance technology transfer of emergency call information.

2019 AT A GLANCE



4,505

Incidents Responded To
A 6% increase over 2018



5:36

Average Response Time



3,269

Fire Inspections
Completed



1,543

Incidents Responded to by
new EMS Squad program
**Represents 34% of
total call volume**



HIDDEN CREEK GOLF COURSE

Hidden Creek Golf Course exists to provide citizens and visitors with a high-quality golf experience at a reasonable price. The golf course also provides a healthy outdoor recreational opportunity for citizens, a destination for over 25,000 non-residents and a venue for multiple corporations and charities to host a golf outing and raise money for the cause of their choice.

2019 KEY ACCOMPLISHMENTS

- Acquired a new fleet of 80 golf carts, which improves golfer's experience by giving them a clean, reliable cart to enjoy during their round of golf.
- Increased participation in Tuesday Night Scramble League by 25 percent.
- Increased Summer Junior Clinics attendance by 25 percent.
- Revamped and improved menu for The Terrace restaurant to include sit-down meals, as well as on-the-go bites for golfers.
- Improved practice area by adding targets to the driving range.

2020 UPCOMING GOALS

- Create a new short game area that will feature a full-size putting and chipping green, as well as a full-size practice bunker (sand trap), with the ability to hit wedge shots up to 100 yards.
- Improve new pro shop merchandise and add new brands, to include new hard goods (clubs and balls) as well as soft goods (t-shirts, hats, etc.) and additional women's golf attire.
- Construct a new patio area with outdoor furniture that will give guests an additional location to gather and to enjoy offerings from The Terrace restaurant.
- Develop and implement capital improvement recommendations to address needs related to building, equipment, fences and associated items.

2019 AT A GLANCE



Over 32,000
paid rounds of
golf annually



60
tournaments
held in 2019



HUMAN RESOURCES

Human Resources' mission is to ensure the city has the best public servants allowing Burleson citizens to benefit from exceptional services in their community.

2019 KEY ACCOMPLISHMENTS

- Revamped the city's compensation plans and brought pay to market for all city positions, including public safety.
- Improved the benefits plan to be more competitive and affordable for employees by implementing a benefits committee to provide suggestions, review plan designs and give feedback on decision points based on budget.
- Redesigned the wellness program to encourage more participation with activities that inform and provide a pathway for employees to see results applicable to their journey.
- Began a policy review and released a significant employee handbook update to incorporate required updates and practices.
- Automated management tools and reports to include the new hire survey, compensatory time report and quarterly add pay audit.
- Built a comprehensive staffing document to manage and track authorized positions for real-time management and historical reference.
- Revised performance evaluation forms with objective scoring and added training.

2020 UPCOMING GOALS

- Maintain compensation and benefits plan with ongoing benchmarking, review, and updates to remain competitive with surrounding municipalities.
- Implement electronic new hire process and improve onboarding.
- Continue merging Burleson University into Human Resources to leverage synergy between HR delivery and employee development.
- Develop and enhance training programs throughout the organization to improve workplace culture and productivity.
- Enhance recruitment efforts by attending job fairs, engaging high school programs and creating recruitment videos that showcase the City of Burleson as a premier place to work.
- Continue to update policies and automate reports and management tools.
- Implement online recruit testing, versus paper-based, for public safety testing processes.



Public Service Recognition Event



Teri Bridwell,
2019 Employee of the Year



20 years of service recipients



INFORMATION TECHNOLOGY

The Information Technology Department strives to provide innovative and responsive technology solutions to assist other departments in providing services to our community.

2019 KEY ACCOMPLISHMENTS

- Began work on a technology strategic plan to identify, prioritize and implement needed enhancements to technology across the organization.
- Completed the implementation of Executime Workforce Management System, an automated timekeeping system that manages time and attendance as well as advanced scheduling.
- Upgraded council voting technology, which improves the management of public meetings.
- Provided training to City of Burleson staff, which included nine geographic information system (GIS) classes, 27 SharePoint/OneDrive classes and security awareness training and testing for all employees.
- Worked with multiple departments to assist in a variety of GIS projects such as city marshal warrant maps, emergency operations center maps, solid waste and recycling data transfer, analysis for I-35W service roads for Texas Department of Transportation and an updated mowing area review for the parks department.
- Hosted GIS Day at Burleson High School, which gives high school students a glimpse into what GIS does for the City of Burleson.

2020 UPCOMING GOALS

- Develop an interactive security awareness program to continue to train employees on the importance of cyber-awareness in the workplace.
- Implement an Enterprise Backup Solution that includes cloud-based disaster recovery services to protect the city's data in case of an emergency.
- Implement an online permitting and review system for development services to increase permit tracking and reporting efficiency.
- Upgrade the Avaya phone system hardware/software, which will include robust call center routing and reporting technology to reduce costs and ease management of the system.
- Assist with technology needs in designing/building of Fire Station 2 and the Emergency Operations Center.
- Replace OptiView document imaging software.



LIBRARY

(DIVISION OF RECREATION & LIFELONG LEARNING)

The Burleson Public Library serves as a vital community center providing materials and services to help community residents obtain information meeting their personal, educational, cultural and professional needs.

2019 KEY ACCOMPLISHMENTS

- Eliminated overdue fines for materials checked out from the Burleson Public Library, which reduced barriers to access, improved customer service and saved staff time collecting fees.
- Increased total circulation by 3% from 338,654 to 348,100.
- Enhanced library garden by adding wooden discovery tables, natural tree blocks and mini bricks. This block-building area encourages free play and exploration in an outdoor setting.
- Renovated circulation desk area to create more open space for checkout and holds pickup. Added a new business center for public copying, faxing and scanning. This project included the removal of the old circulation counter and the reference desk. In January, staff moved to a new service desk and consolidated these services to improve efficiency.
- Received a \$25,000 grant from the Texas State Library and Archives Commission to digitize approximately 24,000 newspaper pages in partnership with the University of North Texas.

2020 UPCOMING GOALS

- Develop a library strategic plan to evaluate resources and long-term needs related to library services as part of user analysis and a market study.
- Continue service and programming partnerships to utilize space effectively.
- Expand storytime programming, taking special storytime events to other locations in Burleson.
- Launch a new online registration and tracking system for reading programs, including a 2020 winter reading challenge and 2020 summer reading challenge.
- Launch a free online tutoring service for all ages on the library website, providing live tutors between the hours of 2 and 11 p.m. every day.





Bunny Daze



Family Campout



4th of July Parade



MARKETING & COMMUNICATIONS

The Marketing & Communications Department works to make Burleson a national leader in community engagement, which showcases Burleson as the place to learn, live, play and work.

2019 KEY ACCOMPLISHMENTS

- Began the city-wide branding initiative, which included a request for proposal creation, selection of company and kickoff of the branding project.
- Implemented new solid waste and recycling material within the community through education and outreach.
- Hosted spokesperson training for emergency responders to prepare them for future media interactions.
- Created a city-wide strategic plan, a visionary document that is designed to guide the organization toward achieving community-wide goals and objectives for Fiscal Year 2019-20.
- Received six Texas Association of Municipal Information Officers (TAMIO) state awards, including best use of humor in a video, best public service announcement (educational) video, best use of social media, best electronic report, most creative with least dollars and best internal communications.

2020 UPCOMING GOALS

- Implement the city-wide branding initiative to align all departments within the city with consistent brand messaging.
- Create a quarterly report to city council, which provides progress towards implementing strategic items.
- Host state of the city event to provide an opportunity for city council and city staff to engage with the public and receive feedback from the community.
- Create a dedicated space on the city's homepage to provide an enhanced level of information related to the city's finances.

2019 AT A GLANCE



1.25M
unique website
page views



22

City of Burleson
social media
accounts



NEIGHBORHOOD SERVICES: ANIMAL SERVICES

The Animal Services Division strives to educate citizens on animal-related issues and maintain a clean, efficient and humane animal shelter.

2019 KEY ACCOMPLISHMENTS

- Implemented a "barn cat program," which places feral cats with homeowners who have barns and need assistance with rodent control.
- Implemented a free microchip event, which allowed owners to bring their pets in and receive a microchip, which assists in pet-owner reunification.
- Implemented adopt-a-kennel program, which allows businesses or individuals to financially support the shelter while receiving their name on a kennel at the shelter.
- Implemented successful migratory bird education programs to areas where migrant birds have frequented in previous years.
- Initiated and received approval for a new isolation area.

2020 UPCOMING GOALS

- Complete mock disaster training to prepare the community for pet and livestock sheltering and feeding needs in the case of a disaster.
- Create and implement a neighborhood proactive animal services patrol and education plan to build trust between the shelter staff and the community they serve.
- Identify strategic patrol areas that include hot spots where high rates of animal control violation occur and focus resources on those areas.
- Conduct preventative patrols in vehicles and walking neighborhoods and parks.
- Continue educational outreach with a focus on responsible pet ownership through spay/neuter and microchipping.



2019 AT A GLANCE



799

Animals
Adopted



12%

increase in adoptions
over previous year

1,860

Animals Handled



2,359

Calls for service





Employee Clean-Up Operation



Keep Burleson Beautiful Trash Bash



Household Hazardous Waste Event



NEIGHBORHOOD SERVICES: ENVIRONMENTAL SERVICES

Environmental Services' mission is to protect and serve the citizens of Burleson by maintaining compliance with environmental and health regulations and developing and implementing programs that promote a safe, clean and healthy community.

2019 KEY ACCOMPLISHMENTS

- Hosted the first Employee Clean-up Operation (ECO) with 40 city employees. Approximately 1,020 pounds of trash were removed from public spaces through this event.
- Updated mosquito surveillance trap zones to add one new trap site and expanded spray zones to cover most residences.
- Implemented new innovative mosquito control device, which allows the department to monitor in areas where water and larvae are difficult to find.
- Identified and abated significant new mosquito larvae sites.
- Performed over 500 stormwater investigations.
- Investigated and ensured abatement of 24 on-site sewage facility malfunctions.

2020 UPCOMING GOALS

- Increase Keep Burleson Beautiful and environmental services public education and outreach with new events.
- Increase the number of small scale litter clean up events held in the city, including Adopt-a-Spot.
- Complete transition of food establishment and pool inspection program from Tarrant County to City of Burleson to improve customer service, availability and education.
- Implementation of a new five-year stormwater permit.
- Update mosquito and vector control programs as needed in response to new transmittable diseases or disease carriers.

2019 AT A GLANCE

33,444
mosquitoes trapped



Provided
environmental
education at
8
special events



5,300 pounds
of trash removed during
Keep Burleson Beautiful events



NEIGHBORHOOD SERVICES: CODE COMPLIANCE

Code Compliance's mission is to protect the health, safety, welfare and property values of all citizens of the city through fair and equitable enforcement of nuisance codes and zoning ordinances.

2019 KEY ACCOMPLISHMENTS

- Implemented Pro-Active Residential Teams for Neighborhood Environment Restoration (PARTNER) program and removed 9.57 tons of trash from one neighborhood.
- Implemented an educational program to help children understand how trash and property maintenance impact cities and homes and encourage them to do their part to help.
- Developed a new noise ordinance designed to reduce noise from commercial solid waste hauler operations that may affect surrounding residential properties.
- Continued with Lawn Equipment Assistance Program (LEAP) and assisted 10 properties with their lawn maintenance needs.
- Provided restoration and improvements to a home located on Amy Street through participation in the Tarrant County HOME program.

2020 UPCOMING GOALS

- Implement an education program to homeowner associations (HOAs) and increase school programs.
- Increase PARTNER program to twice a year.
- Improve LEAP program by adding more equipment to assist Burleson residents further.
- Update standard operating procedures to include code software and improve consistent processes.
- Continue proactive enforcement of substandard property maintenance structures.



Neighborhood Clean-up



Neighborhood Clean-up



Neighborhood Clean-up

2019 AT A GLANCE



6,630

Inspections completed

80%



of code cases completed within 20 days

76%



voluntary compliance of cases

106



property maintenance violations corrected



Fitness Equipment



Summer Camp



Valentine Dance



RECREATION & LIFELONG LEARNING: RECREATION CENTER (BRICK)

The Burleson Recreation Center is responsible for being the catalyst for recreation activities within the city. The programming consists of organized leagues and education and physical fitness classes. The facility is home to strength and fitness equipment, a family aquatic center, including a lap pool and a child care area. The gym, two party rooms and two meeting rooms are available for public rental. This division is part of the park performance fund as it is partially supported by "pay for play" fees.

2019 KEY ACCOMPLISHMENTS

- Renovated locker rooms including replacing carpet with tile, installing shower doors, benches, an automatic water-efficiency feature for showers, water faucets and updating the paint in the lobby area of locker rooms to provide quality facilities for guests.
- Completed slide structure repair restoring the slide to a high level of safety.
- Implemented 'Commit to Fit' healthy lifestyle program, a 90-day program designed to communicate the importance of maintaining a healthy lifestyle.
- Hosted over 600 free drowning prevention lessons to local youth in an effort to end childhood drownings in the community.
- Expanded summer camp participation by 10 percent.
- Collaborated with MHMR of Tarrant County to host events for those with special needs in the community.
- Added aquatic play date specials to recreation program offerings.
- Replaced fitness strength equipment with 44 pieces that specialize in injury prevention while providing a high-level workout.
- Updated the facility camera and security system to continue to provide a safe and secure facility for guests.
- Continued to provide quality recreation amenities by replacing indoor pool heater, flooring in the kid's zone area and sliding partition in the pool party room.



RECREATION & LIFELONG LEARNING: RECREATION CENTER (BRICK)

2020 UPCOMING GOALS

- Maintain revenue and member retention with increased competition in the market.
- Maintain quality of special events that serve the community.
- Host Texas Amateur Athletic Federation (TAAF) circuit track meet.
- Seek additional sponsorship for special events to offset the cost of events to participants and taxpayers.
- Complete renovation of meeting rooms and audio-visual technology update to continue to make the rooms marketable to compete for special event needs within the public.
- Complete renovation of family changing rooms to provide a pleasant space to our guests.
- Add shade structure to the outdoor pool area to provide a more comfortable outdoor space for guests who visit the pool.
- Create a water safety plan lesson curriculum for local ISD's to continue drowning prevention education throughout the community.
- Continue to provide quality recreation amenities by replacing aging treadmills and elliptical machines, as well as replacing the padding below the rock climbing wall.
- Consider adding an additional summer camp location to meet the program's growing demand.

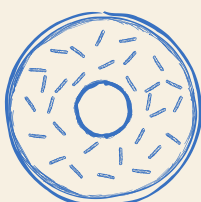
2019 *AT A GLANCE*

75%
cost recovery

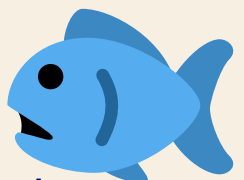
266 
parents received
hands-only CPR and
water safety education

689 
free drowning
prevention lessons

60 
participants
Yoga in the Park

90 
participants
Dogs and Donuts
in the Park

100 
participants
Movie in the Park

45 
participants
Father's Day
Fishing Event



Bailey Lake



Warren Park



Chisenhall Trails



RECREATION & LIFELONG LEARNING: PARKS & ATHLETIC FIELDS

The Park Maintenance Division is responsible for maintaining and improving all city parks and facilities and creating a safe, healthy, and sustainable park system in which our citizens enjoy a network of well planned, maintained and operated parks facilities.

2019 KEY ACCOMPLISHMENTS

PARKS PLANNING & MAINTENANCE

- Completed and adopted a new parks master plan, which provides a long-term plan of how to enhance park amenities and services to the community.
- Replaced four water fountains at Wakefield, Westbend, Brushy Mound and Meadowcrest parks.
- Installed new playground borders and sidewalks at Heberle, Cindy, Cedar Ridge and Warren Parks.
- Painted Chisenhall Sports Complex concession stands.
- Installed a new irrigation computer system in the Chisenhall Fields maintenance shop.
- Installed new Centennial Park gazebo with picnic tables.
- Installed new A/C units at both Chisenhall Sports Complex concession stands.
- Installed a new irrigation pump at Bailey Lake.
- Installed new trail amenities at Tinker Trail, Heberle Trail, Oak Valley North Trail, Willow Creek Trail.
- Repaired sidewalk at Mistletoe Park.

ATHLETIC FIELDS MAINTENANCE

- Reduced contract mowing and added an 11-foot pull behind mower for a tractor.
- Began maintenance of Bailey Lake, Tinker Trail, Dilmore Park and the approximate 11 acres south of Chisenhall Sports Complex, which removed them from contract maintenance.
- Hosted 15 baseball/softball tournaments.



RECREATION & LIFELONG LEARNING: PARKS & ATHLETIC FIELDS

2020 UPCOMING GOALS

PARKS PLANNING & MAINTENANCE

- Review and adopt new park development ordinance and fee structure.
- Create a five-year capital improvement plan to implement the goals in the parks master plan in order to ensure that residents can continue to enjoy public parkland as the city grows and expands.
- Add new trees at Centennial Park and Chisenhall Sports Complex.
- Install new infield conditioner on 11 fields at Chisenhall Sports Complex.
- Install a disc golf course at Bailey Lake.
- Install safety playground surfacing at six playgrounds (Chisenhall Sports Complex, Wakefield Park, Westbend Park, Cedar Ridge Park, Elk Ridge Park and Oak Valley Park).
- Redesign and construct the medians along SH 174 (Wilshire Blvd).
- Repair the sidewalks at Willow Creek Park.
- Complete the Prairie Timber Park drainage project.
- Re-negotiate the Burleson Youth Association contract.
- Consider replacement and upgrade of the Elk Ridge Park playground.

ATHLETIC FIELDS MAINTENANCE

- Add three large tournaments to the yearly schedule.
- Expand the number of softball tournaments by allowing partial rentals of the complex.
- Continue to focus on opportunities for additional cost reduction.

2019 *AT A GLANCE*

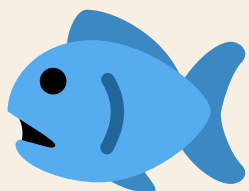
19
city parks



8.5 miles
of concrete
walking trails



5.75 miles
of nature trails

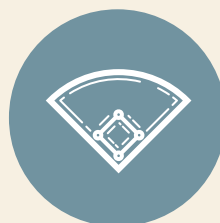


2

fishing ponds

18

baseball/softball fields



16

soccer fields





Fiddlin' on the Farm



Storytime on the Farm



Historic Russell Farm Art Center



RECREATION & LIFELONG LEARNING: RUSSELL FARM ART CENTER

Russell Farm Art Center is a component of the park performance fund. This division is separated from general fund departments because it contains a revenue-generating component. The purpose of this division is to provide a place to create, teach, and inspire art, history and life in its many forms. This many-faceted facility includes art galleries, classes, art shows, a community garden and nature trails. The farm can be rented for occasions such as family reunions, weddings, corporate events and more.

2019 KEY ACCOMPLISHMENTS

- Acquired \$5,000 in sponsorships toward projects and special events and received a \$1,000 grant from Walmart to promote educational experiences for the community.
- Over 2,500 visitors came to enjoy educational programs relating to history, art, reading and agriculture.
- Increased participation by church and civic groups from 86 volunteer hours in 2018 to 415 volunteer hours in 2019.
- Over 2,671 volunteer hours in service projects at the farm. Volunteers assist with special events, workshops and serve as historians for the farm, providing additional services to enrich participants' experiences.

2020 UPCOMING GOALS

- Offer more varieties of art classes, gardening and woodshop classes on Saturdays for all ages.
- Partner with the local Boy Scout and Girl Scout clubs for various projects.
- Create more trails and schedule regular hikes with nature groups to the back portion of the property.
- Attract artists from the Dallas-Fort Worth and local area to offer classes and art shows.
- Continue to build a relationship with Hill College to offer drama, music and art classes at the farm.
- Create a master plan for the farm.
- Expand and create more opportunities for community involvement and exposure.
- Expand outdoor hands-on experiences for the community to engage in the arts, music, horticulture, history and nature.
- Expand education experiences for BISD, JISD and homeschool learning through agricultural interaction.



RECREATION & LIFELONG LEARNING: SENIOR ACTIVITY CENTER

The primary function of the Senior Activity Center is to meet the needs of the rapidly growing elderly segment of our population by providing valuable health screening services, leisure activities, special events, classes and travel experiences. In addition, the center serves the community by providing the elderly populace with a place to congregate, share mutual interests and gives the older generation a sense of self-worth by putting them back into the mainstream of the community.

2019 KEY ACCOMPLISHMENTS

- Installed updated flooring to provide guests with a safe, quality facility.
- Installed three-compartment sink to meet requirements of a commercial kitchen.
- Installed drainage on the south side of the building.
- Purchased new tables and chairs, which replaced aging equipment.

2020 UPCOMING GOALS

- Refurbish the current men's and women's restrooms to provide guests with a quality facility.
- Replace front doors at the senior center for better entry access for participants.
- Continue to add evening programs and events to increase the number of younger senior center participants.
- Continue to seek out sponsorship for special events held at the senior center.
- Provide additional health care screenings to benefit senior participants.



Valentine Dance



Luncheon



Craft Fair

2019 AT A GLANCE


49,280
participants



950
volunteer
hours



10
dances

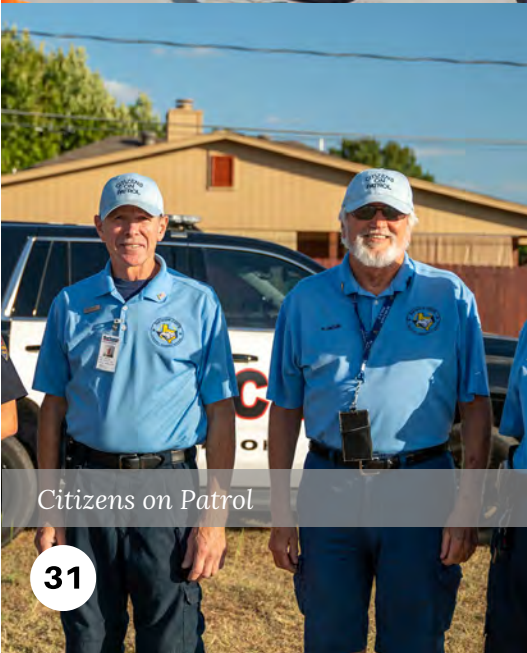
22 senior center
activity sponsored
special events



National Night Out



BPD Open House



Citizens on Patrol



POLICE

The Burleson Police Department (BPD) is committed to protecting the lives, property and rights of all. The department enforces all laws impartially while maintaining the highest degree of ethical behavior and professional conduct. BPD strives to continue to build its partnership with the community that has empowered them to serve.

2019 KEY ACCOMPLISHMENTS

- Added three police officers, a new employee for records retention, and a full-time victim assistance coordinator that was partially funded through a grant. In addition, a new school resource officer (SRO) has been added to STEAM Middle School, as a sergeant rank, to provide better supervision of SRO's in the field.
- Replaced all SWAT body armor and helmets.
- Ensured all sworn personnel have access to a body-worn camera to be used for law enforcement purposes by purchasing 10 additional cameras for new officers.
- Purchased drone mapping software, which allows the department to map a scene from an aerial point of view. This is beneficial in showing the spatial relationships of objects in vehicular crashes or crime scenes.
- Implemented Cellbrite technology to process cell phone evidence.
- Criminal Investigations Division obtained CellHawk in 2019. This tool is utilized for mapping cell data and cell tower information. Since obtaining CellHawk, it has been utilized on investigations related to homicide, aggravated assault, aggravated sexual assault, harassment, stalking, and many other types of offenses.
- Increased efficiency of the communication center and decreased response times by implementing the ability to receive and dispatch all types of alarms (fire, burglary, hold-up) electronically through the implementation of an alarm interface.
- Implemented NextLink point-to-point wireless connection, which allows Johnson County Sheriff's Office, the Emergency Services District, and Cleburne Police Department dispatch center an alternate form of connection to primary servers in the event the fiber connection fails.



POLICE

2020 UPCOMING GOALS

- Maintain relationship with Tarrant and Johnson County District Attorney to continue advocating for local legislation in regards to intimate partner violence and child witness ordinances.
- Continue to partner with Tarrant County Law Enforcement Association for enhancements of region public safety initiatives.
- Review processes and continue best practices to receive accreditation from the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA). CALEA creates a forum in which law enforcement agencies and citizens work together to prevent and control challenges confronting law enforcement and provides clear direction about community expectations.
- Continue Burleson Marshal's Office shared services with Burleson Police Department, which provides additional certified peace officers in the community to assist with traffic assignments, enforcement and provide back up for service calls, as needed.
- Continue partnership with Johnson County Sheriff's Office to collaborate on issues that impact residents in the city and county, such as responsible shooting practices.
- Partner with public safety departments of Johnson County and Johnson County Sheriff's Office to enhance active shooter training with Burleson ISD and Joshua ISD.
- Purchase and implement software/hardware and training to provide an employee with the in-house ability to download cellphone data for law enforcement purposes.

2019 AT A GLANCE



30,985
citizen-initiated
calls for service

331

cases
reviewed by
victim
assistance
division



\$183,059
stolen property
recovered *based on
Kelly Blue Book



2,514
cases assigned
to Criminal
Investigations
Division



5,693
training hours

1,598

Citizens on Patrol
volunteer hours



333

Citizens Police Academy
volunteer hours



PUBLIC WORKS: CAPITAL IMPROVEMENTS

The City of Burleson Public Works Department is dedicated to ensuring quality of life to Burleson residents by constructing and maintaining the city's street, water, sanitary sewer and drainage infrastructure to industry standards. The department accomplishes this by providing exemplary service through the collective efforts of the administrative and field operations divisions of the department.

2019 KEY ACCOMPLISHMENTS

- Completed traffic signal installation along Hidden Creek Parkway at the intersections of S Hurst Road, Cardinal Ridge Road and Arrowwood Drive in preparation for the new middle school opening.
- Coordinated with school resource officers to provide better traffic flow and safer pedestrian access at the STEAM Academy on SW Hillside Drive.
- Completed intersection improvements at the NW Renfro Street and Wilshire Boulevard intersection, providing more capacity at the intersection with safer access to adjacent businesses. The project also included traffic calming along the Renfro Street corridor while providing shorter and safer pedestrian crossings at NE Murphy Road and NE Cindy Lane.
- Completed 3,200 linear feet of 15-inch sanitary sewer in the Highpoint Business Park, increasing capacity for larger users.
- Completed the Renfro Street improvements project, a \$2 million investment in the Renfro Street corridor for pedestrian improvements and other enhancements including turn lanes, landscaping and crosswalks.
- Completed the widening of McAlister Road, including the construction of a median to enhance safety at the intersection and a roundabout to increase the capacity of the intersection.
- Completed the Old Town parking lots project, providing parking to accommodate the future Mayor Vera Calvin Plaza and existing businesses in Old Town.
- Completed 5,800 linear feet of a 16-inch water transmission main from the Turkey Peak tank site to Wilshire Boulevard along McNairn Street to provide additional capacity to serve the growth in the lower pressure plane. The project also rebuilt 1,600 linear feet of deteriorating sanitary sewer.





PUBLIC WORKS: CAPITAL IMPROVEMENTS

2019 KEY ACCOMPLISHMENTS, CONTINUED

- Completed two water and sewer infrastructure replacement projects along Barkridge Trail, Candlelite Court, Boulder Court, NW Hillery Street & SW Sunnybrook Drive for a combined \$1.45 million investment in the city's infrastructure.
- Completed a neighborhood street rebuild project for Barkridge Trail, Cardinal Ridge Road, Industrial Park Boulevard, Redhaw Court & Tarrant Avenue.
- Partnered with TxDOT to begin planning improvements to the I-35W corridor from the northern city limits to Renfro Street, including improvements to the I-35W/SH 174 interchange.
- Partnered with TxDOT to analyze impacts to emergency response times due to the I-35W corridor one-way frontage road conversion.
- Partnered with TxDOT to develop a signalization strategy at the I-35W/CR917 intersection.
- Continued to work closely with BISD, JISD, Burleson PD, neighborhoods and local businesses to implement effective safety improvement measures where needed.

2020 UPCOMING GOALS

- Work with Union Pacific Railroad to complete the Old Town quiet zone construction project.
- Continue working with private developer to provide a new railroad crossing at the extension of Lakewood Drive.
- Finish design work and begin construction on neighborhood street rebuild projects for Rudd Street, King Street, Warren Street and Cindy Court.
- Begin work on the new two million gallon Turkey Peak ground storage tank project. The project replaces old infrastructure and decommissions two old tanks and one elevated tank at the Brushy Mound site, while increasing the available storage capacity for the lower pressure plane to meet future needs.
- Begin construction on 2017 Safe Routes to School grant for a 10-foot trail route between Norwood Elementary and REALM secondary schools.
- Begin design of the expansion of Hulen Street from Candler Drive to SH 174 (Wilshire Boulevard) to increase capacity and accommodate new growth in the area.
- Continue the ongoing partnership with TXDOT to begin design on the widening of Wilshire Boulevard from four to six lanes from Elk Drive to Hulen Street.

2019 AT A GLANCE



17 miles

of pavement
(asphalt) restoration



422,915 SF

in-house street maintenance
(includes full-depth repair,
in-house overlay's and pot
hole maintenance)



PUBLIC WORKS: WATER MAINTENANCE

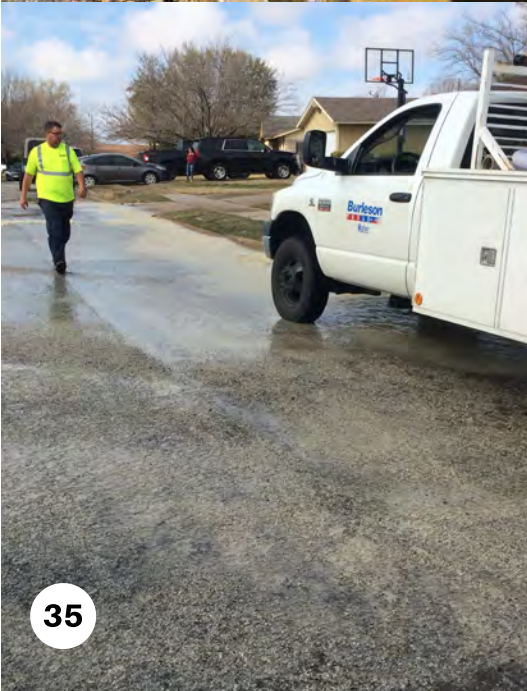
Water Field Operations are responsible for maintenance and repair of approximately 211 miles of water distribution lines, 15,000 service connections, over 4,000 valves, 1,500 fire hydrants and an average flow of over 4.9 million gallons of water per day.

2019 KEY ACCOMPLISHMENTS

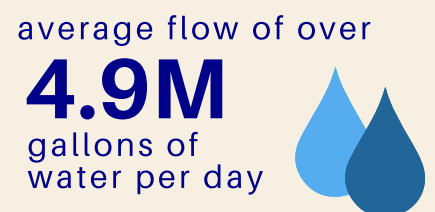
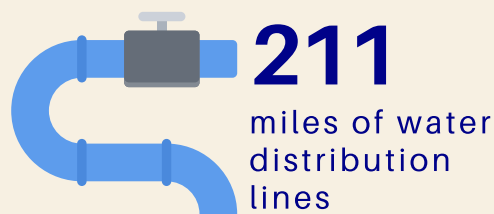
- Utilized new detector equipment to identify locations of leaks on large water mains and enacted repairs as necessary.
- Completed annual drinking water report as required by Texas Commission on Environmental Quality (TCEQ).
- Completed lead and copper sampling as required by TCEQ.
- Ensured testing of 1,165 backflow assemblies required as per city and TCEQ cross-connection control standards.
- Completed inspection of ground and elevated water storage tanks.
- Changed out 1,400 small water meters as part of the annual meter change-out program stated in the city's water conservation plan.

2020 UPCOMING GOALS

- Begin update to the water/wastewater master plan.
- Evaluate implementation of new lead and copper rules as required by TCEQ.
- Consider implementing new water system risk and resiliency assessment rule, as required by TCEQ.



2019 AT A GLANCE





PUBLIC WORKS: WASTEWATER MAINTENANCE

Wastewater Field Operations is responsible for providing wastewater collection services within the City of Burleson service area. The system is comprised of 214 miles of piping in various sizes and composition, over 3,400 utility holes, almost 400 cleanouts, approximately 15,500 connections, three mechanical lift stations, and a daily average flow of approximately 3.4 million gallons per day.

2019 KEY ACCOMPLISHMENTS

- Issued two industrial wastewater discharge permits as required by TCEQ.
- Continued wastewater main assessment with a closed-circuit television camera and acoustic inspection equipment.
- Expanded use of operational metrics to improve the quality and efficiency of work order responses.

2020 UPCOMING GOALS

- Update the water/wastewater master plan.
- Implement new software for condition assessment of all wastewater mains.
- Finish assessment for wastewater line segments that require monthly cleaning and implement necessary improvements identified by the assessment.

2019 AT A GLANCE

214
miles of piping

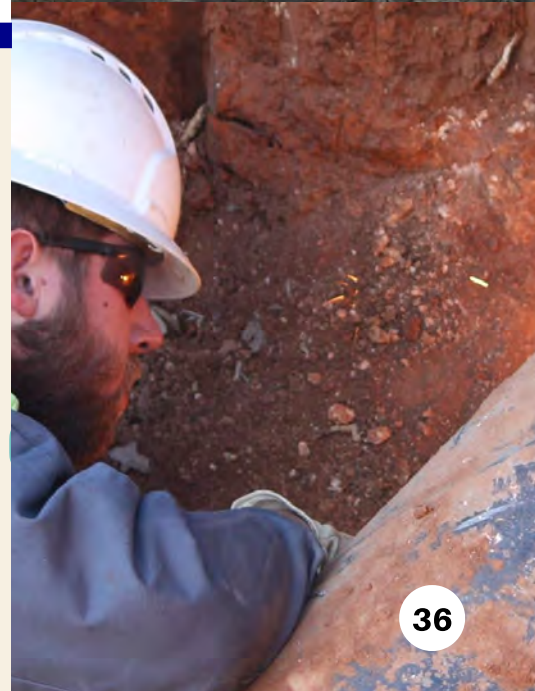


3,400
utility holes

15,500
connections



average flow of
3.4M
gallons of
water per day





Old Town circa 2002



BReCK Grand Opening - 2010



Trolley Car #330 arrives - 2010

BURLESON 20/20

Planning for the City of Burleson is constant and on-going. Starting in 1992, interested citizens worked together to develop a vision of what the city should accomplish in different policy areas over the next twenty years.

The Burleson 20/20 project included citizens in the long-range visioning process through a variety of boards and community surveys conducted in both 1992 and 1995. In 1998, the city completed the Burleson 20/20 Re-Vision planning document.

As of 2020, the city has realized many of the goals and objectives set out by these documents.

KEY ACCOMPLISHMENTS IN THE PAST 20 YEARS

- Renovated and restored the interurban building for use as a historical information and community visitor center.
- Increased the historic visibility of the interurban system by placing a renovated and restored trolley car adjacent to the interurban building.
- Furthered the implementation of the Old Town Plan and other existing ordinances to continue Old Town's preservation.
- Created an ordinance establishing architectural and landscaping controls for Old Town.
- Created citywide festivals and events in the Old Town area.
- Identified the Hotel/Motel Tax as a funding source that has been used to promote the growth of tourism in Burleson.
- Developed HighPoint Business Park to attract industry to the Burleson area.
- Created and constructed greenbelt/linear parks for jogging, walking and biking while linking neighborhoods to parks.
- Built the Burleson Recreation Center (BReCK) to increase the attractions and amenities for fitness and aquatic activities.
- Mayor Vera Calvin Plaza in Old Town is currently under construction, with an opening date of Spring/Summer 2020, which will realize the goal of creating an outdoor amphitheater for special events.
- Developed new soccer fields, which include both game and practice fields.

THANK YOU

To the elected officials and residents who served on the multiple Burleson 20/20 committees, we thank you for your dedication to our community.

URBAN DESIGN AND HISTORIC PRESERVATION

Betty Bailey
Jim Bailey
Michael Beard
David Bloxom
Marsha Bloxom
Vera Calvin
Mindy Collins
Sally Ellertson
Diane Glover
Doris Haas
LaWanda Jones
Arthur Mitchell
George Peterson
Barry Phillips
W.B. Schneider
Vicki Sorensen
Marilyn Walker
Warren Walker
Jean Walker

LAND USE AND ECONOMIC DEVELOPMENT

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Michael Beard
Vera Calvin
Naomi Cheslock
Gregg French
Arnim Gerstenmeier
David Hadley
James Heberle
Robert Hoshaw
James Jenkins
Jeff Palpant
Jack Rogers
Carol Lagadinos
Doris Miller
Joe Mirisciotti
Todd Pearson
Cherry Richardson
Bob Whitney

PARKS RECREATION AND OPEN SPACE

Steve Baldwin
Michael Beard
Suzette Burton
Vera Calvin
Sue Carey
Ruth Crow
Nora & Ronnie Davis
Laura Forman
Linda Gilliam
Howard Harlason
Ann Heberle
Chuck Hutson
Alice Hutto
Christine Kidder
Arthur Mitchell
Carol Nitsche
Leonard E. O'Hara
Lenora Pendergrass
Janet Powell
Mark Scantling
Terry Shada
Vicki Sorensen
Chip Stewart
Bill Stribling
Randy Trice
Julio Vega
Ike Vera
Gary Whites
Bob Witney
John Yancy

TRANSPORTATION AND PUBLIC INFRASTRUCTURE

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J.T. Dunn Jr.
H.J. Durham
Earl Kirkpatrick
Lilly May
Joe Mirisciotti
Leonard E. O'Hara
David Rubenkoenig
J.R. Schumaker
Greg Waltson
Paul Wethington
Jerry Wristers
John Yancy

COMMUNITY AND NEIGHBORHOOD ENVIRONMENT

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Michael Beard
David Bloxom
Dale Brock
Vera Calvin
Valda Choate
Dorothy Estep
Kathy Foster
Karla Gandy
Chuck Huston
Joe & Alice Hutto
Marie Jackson
Mary Jeffress
Mr. & Mrs. Leslie Johnson
Frances Johnston
Colonel George Jones
Bonny & James Lewis
Ed & Mary Lewis
Lilly May
Anne Neighbors
Nell Ownbey
Lenora Pendergrass
Thomas Potter
Rosalind Ray
A.J. & Georgia Rayburn
Julie Richardson
Opal Rutledge
Glen Rose
Maxine Schrepel
Pauline & John R. Stewart
May Ward
Lester Waters
Sheila Whites
Eva & E.E. Willingham
Howard Wright