



Russell Farm Art Center

WEEKLY REPORT

MARCH 6, 2020

TO: MAYOR SHETTER AND COUNCIL MEMBERS
FROM: BRYAN LANGLEY, CITY MANAGER

Burleson
TEXAS

Weekly Report | March 6, 2020

I. Council Schedule

Meetings

- **Monday, March 16:** City Council Meeting. City Hall Council Chambers, 141 W. Renfro St., 5:00 p.m. Work session, 7 p.m. regular session
- **Thursday, March 19:** City Council Special Session. City Hall Council Chambers, 141 W. Renfro St., 11:30 a.m.

Work Session Items/Report & Discussion Items

March 16

- Receive a report, hold a discussion, and give staff direction regarding a higher education facility in the City of Burluson (*Staff Presenter: Bryan Langley, City Manager*)
- Receive a report, hold a discussion, and give staff direction regarding Impact Fees (Staff Presenter: Aaron Russell, Public Works Director)
- Receive a report, hold a discussion, and give staff direction regarding golf course operations (Staff Presenter: David White, Director of Golf)

II. General Information and Status Updates

A. Mayor Vera Calvin Plaza in Old Town Weekly Update

Construction of the Mayor Vera Calvin Plaza remains on schedule and within budget

- Substantial Completion is currently on track for 5/13/2020
- Wilson Street paving is complete and open to traffic
 - Parking stalls, sidewalks, lights and landscape
 - 23 new parking stalls
 - 4 adjacent to City Hall
 - 1 ADA
- Play Trolley install scheduled for 3/23
- Water Tower delivery scheduled for 3/31
- Stage A/V installs scheduled to begin 4/7

Construction activity for next week, March 9-13, will include:

- Branch/site circuits
- Sidewalk grading/layout
- Transformer Tie-In (March 5)
- Irrigation/low voltage underground
- Shade structure paint
- Restroom mechanical rough-in
- Restroom light fixtures
- Restroom paint

- Train platform paint

ROW Parking/Storm Line Extension:

Work has begun in the right of way to construct parking (47 new stalls), sidewalks, and streetscape

- City staff and Contractor, Hill & Wilkinson, have coordinated with local businesses to plan work in phases that lessens impact as much as possible
- This work is in the final stage on Bufford St.
- FINAL STAGE: Bufford St. ROW: 3/2 - 3/20
 - Parking stalls, sidewalks, lights and landscape
 - 15 new parking stalls
 - 2 ADA

Contingency Log:

The following items have been funded by the budgeted 6% contractor contingency:

• Description of Work	Amount
Initial Contractor Contingency	\$187,967.00
PCO #1 – Ceiling Insulation Abatement	(\$24,165.00)
PCO #3 – Credit for Moisture Control	\$2,900.00
PCO #4 – Cut/Cap Cast Iron Line	(\$3,670.24)
PCO #5 – SS Line and Water Meters	(\$1,462.61)
PCO #6 – UG Conduit at Wilson/Warren	(\$9,048.73)
PCO #7 – Lower Warren St. Water Line	(\$6,764.98)
PCO #8 – Retrofit Existing Light Poles	\$15,529.50
PCO #9 – Acid Etch at Pavilion & Platform	(\$4,793.85)
PCO #10 – ASI 2	(\$29,889.78)
PCO #12 – Railroad Track	(\$6,601.00)
PCO #13 – Wilson St. Storm	(\$14,430.40)
PCO #14 – Scope Adds Wilson St. Storm	(\$5,398.26)
PCO #15 – Add ADA Ramp Play Trolley	(\$13,373.08)
PCO #17 – Asph ILO Concrete Warren St.	190.00
PCO #20 – Electrical for Gateway Sign	(\$7,835.80)
PCO #21 – SS Tie-in at Museum	(\$3,050.33)
Remaining Contingency	\$76,102.44

In addition some unforeseen items have been covered using the project Buyout, or savings. These savings accrue until the project is complete and are then shared with the contractor 75%/25%. To date, there is approximately \$240,000 in the Buyout. Items covered with Buyout:

Description of Work	Amount
PCO #11 – Helical Piers at Wood Ramp	(\$7,150.00)
PCO #19 – Cement Stabilization at Wilson St.	(\$14,500.00)

Design Services Changes:

On December 12, 2018 the City Council approved a design services contract with TBG Partners for design, deliverable construction documents and construction administration of the Mayor Vera Calvin Plaza in the amount of \$188,900. Since that time two change orders have been approved by the City Manager’s Office. TBG has requested the City to consider three more change orders (#2, #3, #4) for requested changes to the design and to cover additional construction administration on the part of Dunaway (civil engineer sub-consultant). These additional changes account for 11.75% of the original contract and per City Purchasing Policy require City Council approval.

Description	Amount	Percent of Original
Original Contract	\$188,900.00	
Add Service #1 (illustrative layout)	\$2,500.00	1.3%
Accessibility Review Fee	\$1,200.00	0.6%
Add Service #2 (play trolley area redesign)	\$2,500.00	1.3%
Add Service #3 (synthetic turf area redesign)	\$500.00	0.3%
Add Service #4 (Dunaway construction adm.)	\$15,500.00	8.2%
<i>Subtotal</i>	<i>\$22,200.00</i>	<i>11.75</i>
Grand Total	\$211,100.00	

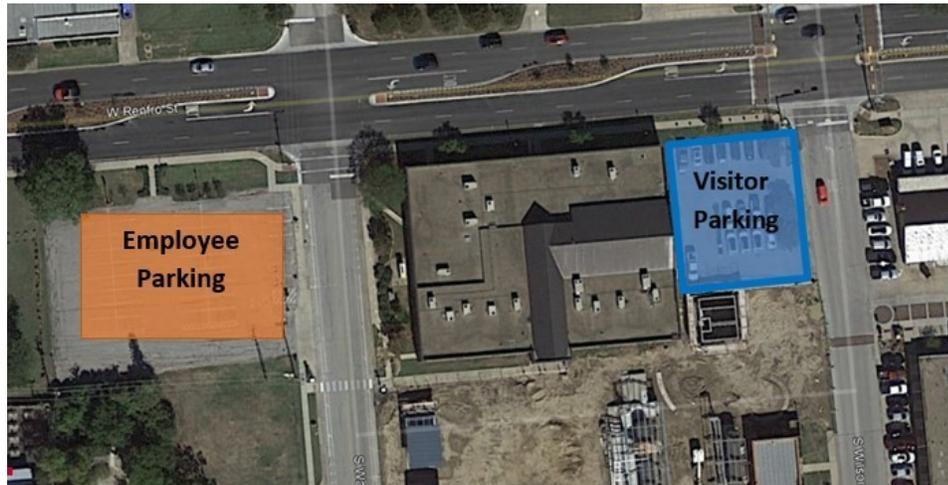
City Staff has prepared a formal report with more detail for the City Council to consider at the March 16, 2020 Meeting.

B. City Hall Parking Change

Public access is scheduled to temporarily transition exclusively to the East side (Wilson St.) of City Hall beginning on Friday 3/6

- In addition to notice on Facebook, City Hall visitors will be met with signage on streets and sidewalks directing them to the East side of City Hall and a new sidewalk to the entrance
- Officials and Employees are asked to use the West parking lot (Warren St.) and use the badges access off Renfro St.

- The new brick paver crosswalk (Warren St.) and City Hall sidewalk is scheduled to be complete on 3/13 and public access will return to the West side of City Hall



C. City Of Burleson Statement On Coordinated Efforts Regarding Coronavirus (Covid-19) – 03/03/2020

The City of Burleson is in daily communication concerning public health threats including the Coronavirus. The city's Fire / EMS Department and Emergency Management work together with Tarrant County Health and Human Services and hold daily conference calls with the Texas Department of State Health Services and the Centers for Disease Control and Prevention. Burleson Fire/EMS is working closely with the Medical Director of the Metropolitan Area EMS Authority and has implemented specific "Medical Directives" concerning COVID -19. Collectively we are continuously monitoring for the Coronavirus and to date there have not been any cases of Coronavirus in North Texas.

In addition to our daily contact and sharing information with our Local, State, and Federal partners in this process, we encourage our staff and residents to keep up to date on how to help prevent and treat the Novel Coronavirus "COVID-19", by regularly viewing the online resources provided below:

Symptoms - <https://www.cdc.gov/coronavirus/2019-ncov/about/symptoms.html>

Prevention - <https://www.cdc.gov/coronavirus/2019-ncov/about/prevention-treatment.html>

Treatment - <https://www.cdc.gov/coronavirus/2019-ncov/about/prevention-treatment.html>

How COVID-19 Spreads - <https://www.cdc.gov/coronavirus/2019-ncov/about/transmission.html>

Additional Resources:

Tarrant County Health and Human Service Coronavirus Resources:

[https://www.tarrantcounty.com/content/main/en/public-health/disease-control---prevention/coronaviruas.html?linklocation=departmentcarousel&linkname=Public%20Health:COVID-19%20\(Coronavirus\)](https://www.tarrantcounty.com/content/main/en/public-health/disease-control---prevention/coronaviruas.html?linklocation=departmentcarousel&linkname=Public%20Health:COVID-19%20(Coronavirus))

State of Texas Department of State Health Services Coronavirus Resources:

<https://dshs.texas.gov/coronavirus/#public>

Center for Disease Control and Prevention – Coronavirus Resources:

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

D. Citizen’s Police Academy

Citizens Police Academy is a program with the police department that provides a bridge between the officer in the car and the citizens in the field. Citizens will gain an appreciation of problems and challenges facing law enforcement and then they become the police department's "goodwill ambassadors" in the community.

2020 Citizen Police Academy starts in June. Learn more, <https://www.burlesontx.com/267/Citizens-Police-Academy>



III. Upcoming Road Construction/Closures

Upcoming Road Construction/Closures			
Project & Limits	Current Status	Traffic Affected	Estimated Completion
Renfro Street Medians in Old Town: Johnson to IH35W	Substantially Complete. Oncor street lights scheduled for painting.	Temporary lane closures may be necessary while Oncor paints street lights.	Project Final Completion paperwork underway
Old Town Quiet Zones: RR xings at Commerce, Renfro, Ellison, Eldred	<i>UPRR work complete. Contractor will be proceeding with final pavement.</i>	Lane closures as necessary while median on Renfro is completed.	Start in June 2019, End in April 2020.
NW Renfro Improvements: Wilshire Blvd. To Alsbury Blvd	<i>Pavement Marking across SH174 to be rescheduled for traffic control and warmer pavement temperature.</i>	Temporary lane closures on SH174 when restriping intersection is rescheduled	Early 2020

IV. Upcoming Community Events

- **Saturday, March 7 from 10 a.m. - 2 p.m.: Historic Home Tours & Demonstrations** at Russell Farm Art Center, 405 W. County Road 714

- **Saturday, March 13 from 7 – 9:30 p.m.: Senior Activity Center Friday Night Dance** at the Senior Activity Center, 216 SW Johnson Ave.
- **Saturday, March 28 from 7:30 – 10:30 a.m.: Be Healthy Burleson Annual Run** in Old Town Burleson, 141 W Renfro
- **Saturday, March 28 at 2 p.m.: Vietnam Veterans Celebration** at the Veterans Memorial Plaza, 298 E. Renfro

V. Attachments

- A. Burleson Focus Quarterly Newsletter.....page 8

Burleson Focus

Spring 2020 Edition



Important Dates to Know:

April 2: Last day to register to vote

April 20 - 28: Early Voting by personal appearance

April 21: Last day to apply for ballot by mail

(received, not postmarked)

May 2: Election Day

Candidates set for May 2 City Council election

Burleson voters will have their choice of six candidates in four races this spring as a mix of political veterans and newcomers face off in the May 2 local election. All Burleson City Council seats are elected at-large for three-year terms.

For the mayor's seat, voters will have two options to choose from (in alphabetical order): Chris Fletcher and Ken Shetter. Fletcher is a former local business owner and incumbent Ken Shetter was elected mayor in June of 2004, during his second term on Burleson's City Council.

In Place 2, incumbent Rick Green is running unopposed. Green is serving his fifth term as a member of the council. Serving first from 2000 - 2004 and most recently from 2010 - present.

In Place 4, incumbent Todd Hulsey (elected in 2016) is being challenged by Tamara

Payne. Hulsey served on the Zoning Board of Adjustment before he won his council seat.

In Place 6, incumbent Ronnie Johnson is running unopposed. Johnson has served on council since his election in 2012.

Additional city election information may be found on the Burleson city website, www.burlesontx.com/elections.

**All voting takes place at
Burleson Senior Activity Center
216 SW Johnson Avenue**

Voting Times

April 20 - April 24: 8 a.m. - 5 p.m.

April 27 - April 28: 7 a.m. - 7 p.m.

May 2: 7 a.m. - 7 p.m.

Voting by Mail: To request an application to vote by mail contact Burleson City Secretary at 817-426-9665 or elections@burlesontx.com

Additional city election information may be found on the Burleson city website.

Voting Times April 20 - April 24: 8 a.m. - 5 p.m.
April 27 - April 28: 7 a.m. - 7 p.m.; May 2: 7 a.m. - 7 p.m.

**All voting takes
place at
Burleson Senior Center,
216 SW Johnson Ave**

Mayor Vera Calvin Plaza in Old Town set to open Summer 2020

After approximately 12 months of construction, Mayor Vera Calvin Plaza in Old Town is projected to start welcoming guests in Summer 2020.

The project features a new performance stage that is capable of hosting larger concerts than the city's current mobile stage, as well as other forms of live performance. Other site amenities include; public restrooms, shade pavilions, a great lawn, children's area with small play trolley, activity lawn with games, courtyard, movable tables and chairs

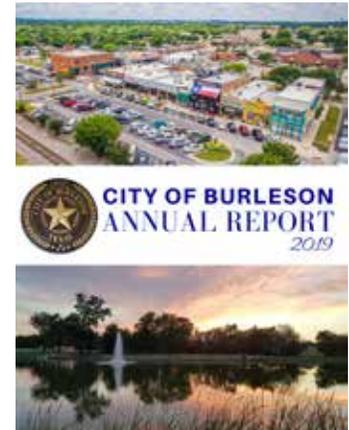
Formal planning for the plaza design began in March of 2017. Processing public input gathered via online surveys, on-site pop-up plaza events, a three-day design charrette and Facebook town hall events, TBG Partners, the City's contracted landscape architect, a final design was presented and approved by City Council on January 22, 2018.



City releases 2019 Annual Report

The City of Burleson has released its 2019 Annual Report. The report includes top accomplishments of the organization from the past year and goals for the upcoming year. A key focus this past year has been on improving the city's business processes and identifying cost containment strategies.

View the report: bit.ly/BurlesonAnnualReport2019



Sign up now for Be Healthy Burleson's Annual Run

5K / 10K / Fun Walk on Saturday,
March 28, in Old Town Burleson

Register online:
www.behealthyburleson.com/register

Or, in person at Burleson City Hall



Watch City Council Meetings
www.burlesontx.com/watchlive

HelpNow Online Tutoring available through the Burleson Library

Interact with online tutors in a wide range of state and common core aligned subjects, including math, science, reading, and writing.

Tutors are also available to assist with PSAT/SAT, ACT, AP and state standardized tests tutoring.

Other great resources available include an option to submit essays and receive feedback, submit homework questions for expert guidance and a foreign language lab.

Learn more: <http://bit.ly/BurlesonBrainFuse>



Mayor Shetter presents 'State of the City'

Mayor Ken Shetter, along with assistance from Burleson city councilmembers, presented the 'State of the City' at the Burleson Area Greater Chamber of Commerce's Winter Quarterly Meeting, Thur. Jan. 16 and at CityFest, Wed. Jan. 29.

Mayor Shetter highlighted the ways Burleson is working to maintain the city's hometown-feel while providing residents with safe neighborhoods, sound infrastructure and meeting the demands of growth.



View the State of the City, bit.ly/BurlesonSOTC2020

BRiCk spotlight programs



Summer Camp

April 27 is the first day to register for camp. Get 10% off if you pay for the first week on registration day. The camps fill up fast, so make sure you get your child signed up to have a great summer at the BRiCk. Another fun camp offered is Summer Sports Camp for children six to 12-years-old. Learn more, burlesontx.com/brick



Burleson Track Team

TAAF affiliated track program for children ages five to 18-years-old. Meets are held in June and qualifying athletes can participate in championship meets in July. Meets include field and running events. The track program allows athletes of all levels to participate. Learn more, burlesontx.com/brick

Get City updates sent directly to you
www.burlesontx.com/notifyme

City Events

More info burlesontx.com/events

MARCH

March 13

Friday Night Dance, 7 - 9:30 p.m. Burleson Senior Activity Center

March 28

Be Healthy Burleson Annual Run, 8 a.m. Old Town

Vietnam Veterans Celebration, 2 p.m. Veterans Memorial Plaza



VIETNAM VETERANS CELEBRATION

APRIL



April 3
Senior Health Fair, noon - 2 p.m. Burleson Senior Activity Center

April 4
Aqua Egg Hunt, 9 a.m. BRiCk; registration required
Egg Hunt at Russell Farm, 9 a.m. Russell Farm
Bunny Daze, noon - 2 p.m. Hidden Creek Softball Complex

April 10
Friday Night Dance, 7 - 9:30 p.m. Burleson Senior Activity Center

April 18
Trash Bash, 9 - 11 a.m. Warren Park

April 24
Arbor Day, 10 a.m. BRiCk

April 25
Household Hazardous Waste Event, 9 - 11 a.m. Service Center
National Drug Take Back Initiative, 10 a.m. - 2 p.m. Police Dept.

EGG HUNT AT RUSSELL FARM

April 27
BRiCk Open House, 8 a.m. - 9 p.m. BRiCk

MAY

May 2

Super Safety Saturday, 10 a.m. - 1 p.m. Texas Health Burleson

May 2-3

Far Out Family Camp Out, 1 p.m. - 8 a.m. Bailey Lake

May 4

May the 4th be with you, 6:30 - 8:30 p.m. BRiCk

May 9

Police Department Open House, 11 a.m. - 2 p.m. Police Admin.
Recycled Boat Regatta, 11 a.m. - 1 p.m. BRiCk

May 27

Splash Day, 1 - 7:30 p.m. FREE entry to the BRiCk Outdoor Pool

May 29

Hot Sounds of Summer Concert, 7:30 p.m. Old Town



SUPER SAFETY SATURDAY