



# WEEKLY REPORT

JUNE 12, 2020

TO: MAYOR SHETTER AND COUNCIL MEMBERS  
FROM: BRYAN LANGLEY, CITY MANAGER

**Burleson**  
TEXAS

# Weekly Report | June 12, 2020

## I. Council Schedule

### Meetings

- **Friday, June 12:** Council AD HOC Committee Burleson Safe Program, City Hall Council Workroom, 141 W. Renfro St., 10:30 a.m.
- **Monday, June 15:** City Council Meeting. City Hall Council Chambers, 141 W. Renfro St., 5:00 p.m. Work session, 7 p.m. regular session. City facilities are now open to the public with a limited capacity. Upon entrance into City Hall, anyone who wishes to attend the meeting will be asked to take their temperature and will be offered a mask to wear if they choose. The meeting will also be available via live stream, <https://www.burlesontx.com/880/Streaming-Video>
- Speaker Protocol: A member of the public who would like to submit a question on any item listed on the agenda may do so via the following options:
  - In person: Speaker cards are provided inside the council chambers, and may be filled out prior to the meeting. Speaker cards received by the Mayor or City Secretary will be read during the meeting in the order they are received.
  - Online: An online speaker card may be found on the city's website ([www.burlesontx.com](http://www.burlesontx.com)) at either the home page or the agenda/notices page. Speaker cards received prior to the meeting will be read during the meeting in the order received by the Mayor or City Secretary.
- **Monday, June 30:** City Council Special Session. City Hall Council Chambers, 141 W. Renfro St., 11:30 a.m.

### Work Session Items/Report & Discussion Items

#### June 15

- Receive a report, hold a discussion, and give staff direction on the financial overview of 4A, 4B, Parks Performance, and Golf Operations funds and receive any additional direction from City Council regarding the annual budget for fiscal year 2020-2021. (Staff Presenter: Martin Avila, Finance Director)
- Receive a report, hold a discuss, and give staff direction on a contract for election services for the 2020 General Election with Johnson County. (Staff Presenter: Amanda Campos, City Secretary)
- Receive a report, hold a discussion, and provide feedback regarding Oncor tree trimming services. (Presenter: Michael Dimas, Oncor)

## **II. General Information and Status Updates**

### **A. Tarpon Signal Light**

In response to a fatality crash on Monday, June 8, the city has been receiving numerous requests for a signal light at the Tarpon Street and John Jones Drive intersection. The requests are being submitted via the online request option on the city's website. John Jones (FM731) is under the jurisdiction of the Texas Department of Transportation (TxDOT), not the City of Burleson. However, the city's engineering division has reached out to TXDOT to investigate the matter. The city's engineering division is working closely with both the Burleson Police Department and TXDOT in regards safety concerns for this area.

### **B. Village Creek Trail Conceptual Design – Site Visit**

The City Council approved Phase 1 of the Village Creek Trail extension on May 18, 2020, which includes the conceptual design and analysis of the trail through the FEMA designated floodplain. Phase 1 will evaluate several options for alignment of the extension of the Village Creek Trail through the area and there is no intention of removing any existing mountain bike trails. This is the purpose for the detailed investigation and alternative alignments to preserve the current locations, which have become a highly enjoyed amenity to the city. Phase 1 also includes an environmental analysis to ensure that all local, state, and federal regulations are followed and any necessary permits required are evaluated and obtained.

During the week of June 15, 2020, the consultant will have two representatives onsite between SH 174 and the Chisenhall Fields overserving and collecting data to aid in the environmental analysis for two to three days. They should be wearing identifying clothing which typically can resemble construction clothing – please do not be alarmed! There should be no need to clear any trees or brush but citizens utilizing the trail may see the representatives using small shovels to dig one to two feet in select locations to note the soil type and material observed within the soil. The city is excited to kick this project off because this portion of the Village Creek Trail will complete a large section of the planned 10-mile loop within the City of Burleson. If you have any questions regarding the project please contact Michelle McCullough, P.E. at 817-426-9616 or [mmcullough@burlson.tx.com](mailto:mmcullough@burlson.tx.com).

### **C. Parks and Recreation Update**

Beginning June 10, Parks and Recreation will be opening select facilities for rental purposes with occupancy limits in place.

- BRiCk Facility
  - Meeting Room A – 30 people

- Meeting Room B – 30 people
- Field Rentals
  - Bartlett Soccer Fields – 10 per group
  - Chisenhall Fields – 10 per group
- Pavilions – Open. Renter must clean after reservation and are encouraged to clean prior to reservations. Restrooms will be open and cleaned once per hour.
- Russell Farm - Continue to allow weddings per the Governor's guidelines with an increased total occupancy of 50%.

The BRiCk will be increasing capacity to 50% as well as opening additional areas of the facility. They will continue to take workout, family fitness room, and lap swim reservations. The fitness area, walking track, and exclusive weight room will all be included in the 74 person capacity listed below. All fitness classes will remain in the gymnasium. Reservations can be made [online](#).

- Fitness Area – 74 people
- Exclusive Weight Room – 15 people
- Walking Track – 36 people
- Family Fitness Room – 6 people
- KidZone – 5 children per room
- Lap Lanes – 1 person per lane
- Open Swim – Re-evaluate June 15
- Basketball Courts – Open for group fitness classes only
- Lockers & Showers – Open (lockers will be spaced 6 feet apart)

**D. Mayor Vera Calvin Plaza in Old Town Weekly Update**

Construction of the Mayor Vera Calvin Plaza is nearly complete. Hill & Wilkinson is wrapping up A/V testing and punch list items.

The City will make a formal announcement soon notifying residents that the Plaza will be open to the public.

Staff anticipates the completed Plaza to be allowed to open to the public for park use and with the same restrictions. Current restrictions for parks require enclosed spaces like the restroom to be closed to the public, while allowing use of open spaces for individuals and families provided that they practice social distancing. The Grand Opening event date is still to be determined.



Ongoing Construction Activity:

- Punch list/Final clean
- Remaining signage
- Hydromulch/Temp irrigation (Ellison Lot)
- ADA walk
- Install dedication plaques (6/29)
- Install remaining planter pots (6/30, COVID Delay)

ROW Parking:

Work has been completed in the right of way to construct parking (47 new stalls), sidewalks, streetscape, landscaping and lighting.

Contingency Log:

The following items have been funded by the budgeted 6% contractor contingency:

<b>Description of Work</b>	<b>Amount</b>
Initial Contractor Contingency	\$187,967.00
PCO #1 – Ceiling Insulation Abatement	(\$24,165.00)
PCO #3 – Credit for Moisture Control	\$2,900.00
PCO #4 – Cut/Cap Cast Iron Line	(\$3,670.24)
PCO #5 – SS Line and Water Meters	(\$1,462.61)
PCO #6 – UG Conduit at Wilson/Warren	(\$9,048.73)
PCO #7 – Lower Warren St. Water Line	(\$6,764.98)
PCO #8 – Retrofit Existing Light Poles	\$15,529.50
PCO #9 – Acid Etch at Pavilion & Platform	(\$4,793.85)
PCO #10 – ASI #2	(\$29,889.78)
PCO #12 – Railroad Track	(\$6,601.00)
PCO #13 – Wilson St. Storm	(\$14,430.40)
PCO #14 – Scope Adds Wilson St. Storm	(\$5,398.26)
PCO #15 – Add ADA Ramp Play Trolley	(\$13,373.08)
PCO #17 – Asph ILO Concrete Warren St.	\$190.00
PCO #20 – Electrical for Gateway Sign	(\$7,835.80)
PCO #21 – SS Tie-in at Museum	(\$3,050.33)
PCO #23 – Cages for Restroom A/C	(\$3,355.50)
PCO #24 – Decomposed Granite	(\$4,002.15)
PCO #25 – Assemble/Install Site Furnishings	(\$15,225.00)
PCO #27 – Signage Additions	(\$34,210.57)
PCO #29 – Restroom Access Control	(\$6,784.74)
PCO #30 – Striping and Wheelstops @ Wilson St.	(\$3,024.70)
PCO #32 – Set 4 Light Poles/Re-route A/V conduit	(\$2,831.85)
<b>Remaining Contingency</b>	<b>\$6,704.15</b>

In addition some unforeseen items have been covered using the project Buyout, or savings. These savings accrue until the project is complete and are then shared with the contractor 75%/25%. Change orders covered with Buyout:

<b>Description of Work</b>	<b>Amount</b>
PCO #11 – Helical Piers at Wood Ramp	(\$7,150.00)
PCO #19 – Cement Stabilization at Wilson St.	(\$14,500.00)
PCO #26 – Revised Sidewalk/Landscape Bufford	(\$17,011.40)
PCO #28 – Added Landscape Warren St.	(\$14,850.00)
PCO #31 – Dedication Plaques	(\$13,678.54)

**E. Current COVID-19 Statistics**

As of June 10, there have been 74 confirmed positive cases of COVID-19 in the city of Burleson. Of those case, 13 are currently active, 60 are listed as recovered, and there has been one death. These statistics can be viewed [online](#).

**III. Upcoming Road Construction/Closures**

<b>Project &amp; Limits</b>	<b>Current Status</b>	<b>Traffic Affected</b>	<b>Estimated Completion</b>
Renfro Street Medians in Old Town: Johnson to IH35W	Substantially complete. Awaiting material delivery for crosswalk signals.	Lane closures as necessary when signal equipment at crosswalk is installed	Project awaiting delivery of materials for installation
Old Town Quiet Zones: RR xings at Commerce, Renfro, Ellison, Eldred	<i>Pavement complete, Contractor proceeding with pedestrian handrails</i>	None anticipated	Start in June 2019, End in June 2020
NW Renfro Improvements: Wilshire Blvd. To Alsbury Blvd	<i>Project completed. Final departmental walkthroughs underway.</i>	Temporary traffic control on NW Renfro near Alsbury while Contractor finishes pavement markings (punch list items)	Summer 2020
Turkey Peak Ground Storage Tank Construction & Brushy Mound Tank Demolition at existing City Facilities	<i>Mobilization Underway</i>	Intermittent construction traffic to and from both sites. Anticipated Routes include: NW Renfro, SW Brushy Mound Rd, SW Alsbury Blvd, NW Summercrest Blvd, Nicole Dr & NW Jayellen Ave.	Fall 2021

**III. Upcoming Community Events**

- Hot Sounds of Summer Concert Series **CANCELED**