



# WEEKLY REPORT

JUNE 19, 2020

TO: MAYOR SHETTER AND COUNCIL MEMBERS  
FROM: BRYAN LANGLEY, CITY MANAGER

**Burleson**  
TEXAS

# Weekly Report | June 19, 2020

## I. Council Schedule

### Meetings

- **Tuesday, June 30:** City Council Special Session, 141 W. Renfro St., 11:30 a.m. City facilities are now open to the public with a limited capacity. Upon entrance into City Hall, anyone who wishes to attend the meeting will be asked to take their temperature and will be offered a mask to wear if they choose. The meeting will also be available via live stream, <https://www.burlesontx.com/880/Streaming-Video>
  - Speaker Protocol: A member of the public who would like to submit a question on any item listed on the agenda may do so via the following options:
    - In person: Speaker cards are provided inside the council chambers, and may be filled out prior to the meeting. Speaker cards received by the Mayor or City Secretary will be read during the meeting in the order they are received.
      - Online: An online speaker card may be found on the city's website ([www.burlesontx.com](http://www.burlesontx.com)) at either the home page or the agenda/notices page. Speaker cards received prior to the meeting will be read during the meeting in the order received by the Mayor or City Secretary.

### Work Session Items/Report & Discussion Items

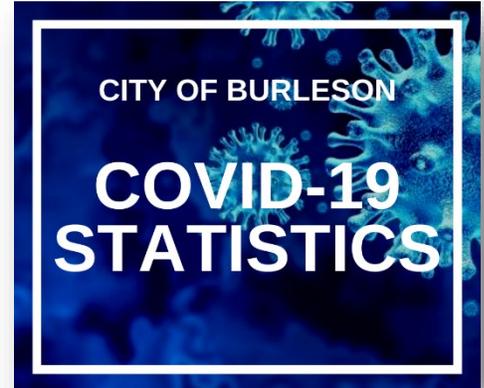
#### June 30

- Receive a report, hold a discussion, and give staff direction regarding the financial overview of the TIF, Hotel Occupancy Tax, Health Insurance and other miscellaneous funds and receive any additional direction from City Council regarding the annual budget for fiscal year 2020-2021. (*Staff Presenter:* Martin Avila, Finance Director)
- Receive a report on the City's response to the 2019 Coronavirus Disease (COVID-19) and consider approval, continuation, and/or renewal of a declaration of local disaster and public health emergency regarding COVID-19. (*Staff Presenter:* Matt Ribitzki, Deputy City Attorney)
- Receive a report, hold a discussion and give staff direction regarding the completion of the Mayor Vera Calvin Plaza in Old Town. (*Staff Presenter:* Drew Pennywell, Economic Development Specialist)

## **II. General Information and Status Updates**

### **A. Updated COVID-19 Case Statistics Website**

A new, stacked chart has been created by GIS Analyst Haley Dockray which will allow the public to analyze and understand the COVID-19 case statistic data more accurately. To view the newly improved charts, as well as the current case statistics for Burleson, visit <https://city-of-burleson-covid19-statistics-bur.hub.arcgis.com/>.



As of June 17, the current COVID-19 case statistics for the City of Burleson are as follows:

- Total Accumulative Cases: 87
- Active: 13
- Recovered: 73
- Deaths: 1

### **B. Memorial at Fire Station 16**

The city has discussed the possibility of a memorial on the Fire Station 16 site for people who have died tragically. Staff met with RPGA, the architecture firm that designed Fire Station 16, on Monday, June 15, about providing design options for the memorial. Staff generally discussed the idea of a pavilion with spaces inside to include plaques or similar memorials to those who have passed. RPGA is developing a design proposal for the city's consideration. Staff will provide an update when the proposal is submitted.

### **C. Water Quality Report**

The top priority for the Water Division of the Public Works Department is to provide safe and reliable drinking water that meets or exceeds state and federal quality standards. In 2019, our water system met all state and federal quality standards. As required by the TCEQ, we are publishing the attached Water Quality Report. This report is a summary of the quality of water we provide to our customers with specific language and formatting as prescribed by the TCEQ. A link to the report will be listed on all City of Burleson utility bills that are mailed from late May through late June. Hard copies are also being delivered to area apartment complexes and city facilities with public interaction. As a reminder, the City of Burleson receives all of its drinking water from the City of Fort Worth. A link to the report can be found below.

<https://www.burlesontx.com/DocumentCenter/View/20310/2019-Drinking-Water-Quality-Report>

**D. Capital Improvement Program (CIP) Adoption**

Staff plans to submit the CIP plans (General Governmental & Water Funds) previously presented for discussion and feedback for formal City Council approval at the July 6 City Council meeting on the Consent agenda. The plans will be submitted as previously presented, taking into account feedback provided by City Council. The changes to the plan are as follows per feedback provided by City Council:

- Johnson Ave / Renfro Improvements
  - Remove median improvements and landscaping from project scope
  - Cost reduction of \$1.0 Million
- Wayside Horns
  - Project scope not changed at this time.
  - Staff is currently coordinating a live demonstration of the wayside horns and will prepare a comprehensive safety comparison to quiet zones prior to moving forward with the project.

Adoption of the CIP plans does not authorize bond sales. Staff will solicit City Council approval of bond sales with a separate item. Adopting the CIP plans merely authorizes staff to move forward with projects presented in the plan using existing funding.

**E. Budget Input**

The city has created a Fiscal Year 20-21 budget webpage, [www.burlesontx.com/budgetinput](http://www.burlesontx.com/budgetinput), that will keep the public up-to-date on the city's budget process through links to all budget-related presentations and a timeline of upcoming budget meetings. Also available on the webpage is an interactive form for residents to submit how they would like to see the city's budget allocated. The Marketing and Communications department will encourage the public to complete the budget input form via news release, social media posts and an article in the weekly e-newsletter starting next week (June 22-26). The Finance Department will compile the public's input and present it to city council during the budget process.

**F. Central Appraisal District of Johnson County (CAD) and Tarrant County Appraisal District (TAD) FY2021 Proposed Budget**

The City has received the CAD and TAD's proposed budget for year 2021. The City of Burleson's estimated cost is \$309,932 for CAD, a 4.6% increase from the prior year, and \$29,416 from TAD, no increase from the prior year. The CAD 2021 Proposed Budget Summary and TAD 2021 Proposed Budget Summary have been included in the attachments.

#### G. **Buy BTX**

The Economic Development team has launched a new program called “Buy BTX” to help drive consumers back to local businesses. For 10 weeks, anyone can send a photo of a receipt from any business located within Burleson city limits to [BuyBTX@burlesontx.com](mailto:BuyBTX@burlesontx.com) and be entered into a weekly drawing for a \$50 gift card. That means *anyone can participate*, even if you don’t live in the city of Burleson or are employed by the City of Burleson. Start turning in those receipts today! Staff will process all entries as they come in and host a Facebook live drawing each Friday to select 10 weekly winners. Winners will be contacted and they will receive a \$50 gift card to a local business of their choice. Each receipt will give contestants one entry into the contest and multiple entries can be made each week, but each contestant will only be eligible to win one time per week. A flyer outlining the contest rules has been included in the attachments.



#### H. **Business Community Testimonials**

Since the middle of March, the City, Economic Development team, and a group of community leaders have implemented numerous programs to assist the business community through the COVID-19 crisis. The business community has appreciated the support and here are a few testimonials that we have received:

- “Recently, during the pandemic, we had the opportunity to interact with the city’s Economic Development team. Early on it was clear that Burleson really cares for their local business community. The Operation Together program that was administered by the ED team was such a blessing to us as a small business. We are lucky to have such a strong and proficient ED team as a local resource during these times.”  
- Brett Morrison, Owner of Castrol Lube
- “We cannot thank the Economic Development Team at the City of Burleson enough for their continuous efforts of creating new initiatives to encourage customers to shop with Burleson businesses during this time. We are so appreciative of the dedication from the entire team have put in to make the best of this situation for all Burleson businesses. This is just one of the many reasons we are proud every day to be a part of this community!”  
- Katie Gooch, Executive Director of Hard 8 BBQ

- “We at Grumps Burgers couldn't ask for a better partnership! The City, and especially the Economic Development group, are truly committed to our success. We have dealt with other communities and can tell you that Burleson treats you like a wanted member of the town. Everything from the initial planning stages through construction and opening, the process was as easy as we've experienced. After opening, the Economic Development folks haven't forgotten about us. They continuously keep us informed, request our input, and promote our businesses. We're honored and excited to be a part of Burleson Texas' future!

- Collier Albright, Owner of Grumps Burgers

#### **I. Golf Course Programming**

**Tournaments** – Consistent with the updated guidelines provided by the Governor’s Strike Force to Open Texas, the golf course plans to begin allowing tournaments again. Currently, the first tournament of the season is scheduled for July 10. In addition to following the procedures that the golf course already has in place (cleaning and sanitizing golf carts between uses, cleaning and disinfecting range balls between uses, requiring the flag sticks remain in the hole, etc.), the course has also developed health precautions for tournaments. These include:

- Registration and check-in will be located outside on the back patio. Tape will be placed in line six feet apart while golfers wait for check in. Sanitation stations will be available before check in. Golfers will be informed of course health precautions at check in.
- Golf carts will be staged with appropriate spacing between groups. Hitting bays on the range will be located six feet apart (limiting the range to 20 hitting bays).
- As stated above, current on-course health precautions will be exercised during tournaments.
- At the completion of play, scoring and prizes will be located on the back patio. Tables and chairs will be spaced appropriately. Sanitation stations will be placed on the back patio as well.

**Tuesday Night Scrambles** – Tuesday Night Scrambles, a popular event that increases rounds during an otherwise slow time, will begin again starting June 23 and run weekly through September 8. This event is a shotgun start similar to a tournament, so the course will follow the tournament procedures outlined above with respect to COVID-19.

**Junior Golf Camp** – Junior Golf Camps will begin on June 29. There will be 3, 3-day long camps on Monday – Wednesday from 7:30 am – 9:00 am. The clinics are for kids ages 7 – 17 and include instruction in putting, chipping, and full swings from PGA-certified

instructors. The final day of the camp includes team skills and prizes. Staff will take COVID-19 precautions similar to those taken for the modified summer camp at the BRiCK:

- Campers will be kept in groups of five. There will be one instructor per group. The campers will stay in the same group with the same instructor for the duration of the camp.
- Instructors will wear masks at all times.
- Campers will have their temperatures screened each day upon arrival. If a camper becomes ill, they will be separated from their group, and their parent/guardian must pick them up immediately. The local health authority will be notified and provide staff direction regarding appropriate notification requirements and contact tracing procedures.
- Parents will be allowed to watch the camp from the back patio, spaced appropriately.
- Parents/guardians must sign an acknowledgment of risk/waiver of liability for their child to attend the camp.

#### J. High Volume Truck Traffic

Beginning June 17, the developer for The Residences at Alsbury, a Senior Living Facility, started excavation and haul-off activities of the excess dirt on site. Trucks will be entering and exiting through the Construction Entrance along Alsbury Dr., which will eventually be a permanent drive entrance to the development.

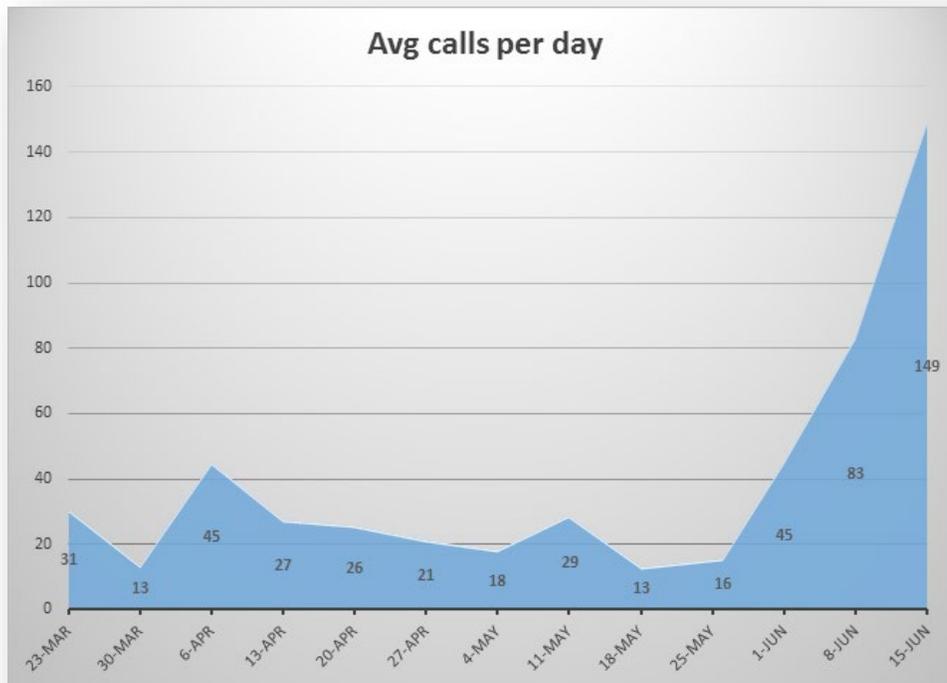
At this time the developer anticipates on average 300 trucks per day, or approximately 1 every 5 minutes during working hours, for the next 5 weeks (weather dependent). The developer will be installing the below signage and plans to have a flagger present during peak travel times.



Please contact Tiana Jackson, P.E. at 817-426-9614 or [tjackson@burlesontx.com](mailto:tjackson@burlesontx.com) for any questions regarding the construction.

**K. Call Center Call Volume**

The City of Burleson Coronavirus Hotline call center took over all COVID-19 test scheduling calls from Texas Health Huguley’s hotline as of June 4 and is currently scheduling 75 appointments per day for the city’s testing center. Below is a chart outlining the average number of calls per day, by week.



**L. Mayor Vera Calvin Plaza Update**

Construction of the Mayor Vera Calvin Plaza is substantially complete. Hill & Wilkinson is wrapping up the last punch list items, but the Plaza is now open to the public.

- The public is invited to enjoy the Plaza with the some safety suggestions. The public is encouraged to use one of the sanitation stations located throughout the Plaza and practice social distancing.
- The restrooms are closed until a proper sanitation protocol can be implemented.
- The Grand Opening event date is still to be determined.



Ongoing Construction Activity:

- Punch list/Final clean
- Trolley car re-wire
- Remaining signage
- Install dedication plaques (6/29)
- Install remaining planter pots (6/30, COVID Delay)

ROW Parking:

- Work has been completed in the right of way to construct parking (47 new stalls), sidewalks, streetscape, landscaping and lighting.

Contingency Log:

- The following items have been funded by the budgeted 6% contractor contingency:

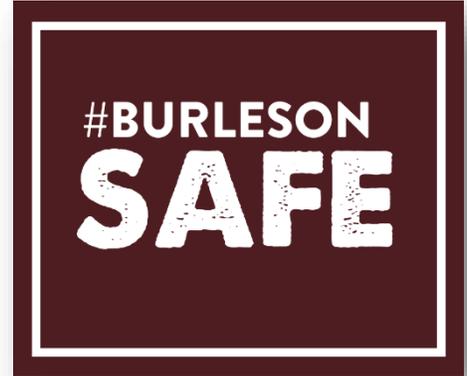
<b>Description of Work</b>	<b>Amount</b>
Initial Contractor Contingency	\$187,967.00
PCO #1 – Ceiling Insulation Abatement	(\$24,165.00)
PCO #3 – Credit for Moisture Control	\$2,900.00
PCO #4 – Cut/Cap Cast Iron Line	(\$3,670.24)
PCO #5 – SS Line and Water Meters	(\$1,462.61)
PCO #6 – UG Conduit at Wilson/Warren	(\$9,048.73)
PCO #7 – Lower Warren St. Water Line	(\$6,764.98)
PCO #8 – Retrofit Existing Light Poles	\$15,529.50
PCO #9 – Acid Etch at Pavilion & Platform	(\$4,793.85)
PCO #10 – ASI #2	(\$29,889.78)
PCO #12 – Railroad Track	(\$6,601.00)
PCO #13 – Wilson St. Storm	(\$14,430.40)
PCO #14 – Scope Adds Wilson St. Storm	(\$5,398.26)
PCO #15 – Add ADA Ramp Play Trolley	(\$13,373.08)
PCO #17 – Asph ILO Concrete Warren St.	\$190.00
PCO #20 – Electrical for Gateway Sign	(\$7,835.80)
PCO #21 – SS Tie-in at Museum	(\$3,050.33)
PCO #23 – Cages for Restroom A/C	(\$3,355.50)
PCO #24 – Decomposed Granite	(\$4,002.15)
PCO #25 – Assemble/Install Site Furnishings	(\$15,225.00)
PCO #27 – Signage Additions	(\$34,210.57)
PCO #29 – Restroom Access Control	(\$6,784.74)
PCO #30 – Striping and Wheelstops @ Wilson St.	(\$3,024.70)
PCO #32 – Set 4 Light Poles/Re-route A/V conduit	(\$2,831.85)
<b>Remaining Contingency</b>	<b>\$6,703.93</b>

In addition some unforeseen items have been covered using the project Buyout, or savings. These savings accrue until the project is complete and are then shared with the contractor 75%/25%. Change orders covered with Buyout:

<b>Description of Work</b>	<b>Amount</b>
PCO #11 – Helical Piers at Wood Ramp	(\$7,150.00)
PCO #19 – Cement Stabilization at Wilson St.	(\$14,500.00)
PCO #26 – Revised Sidewalk/Landscape Bufford	(\$17,011.40)
PCO #28 – Added Landscape Warren St.	(\$14,850.00)
PCO #31 – Dedication Plaques	(\$13,678.54)

### **M. Burleson Safe Program Updated Recommendations**

In early May, the City of Burleson developed a Burleson Safe initiative to encourage businesses to re-open in the safest manner possible, which included a set of four recommendations. These recommendations have recently been updated to include the allowance of a shield or barrier as an alternative to requiring all employees to wear a face covering. Businesses may now implement their preferred method of protection in order to ensure the health and safety of their patrons. The Economic Development team is partnering with the Burleson Chamber of Commerce to send the updated recommendations to Burleson businesses using their email contacts. The updated set of recommendations has been included as an attachment.



Businesses may enroll in the Burleson Safe program on the City's [website](#). By enrolling, the business will receive complimentary promotional items to make patrons aware of their willingness to operate safely. Additionally, businesses that enroll in the program are eligible to receive cleaning supplies and/or face masks at no charge.

The Economic Development department has reached out to over 150 local businesses, either associated with Operation Together or the Old Town Business Association. The Chamber of Commerce has also sent information out to their e-mail distribution of over 5000 verified contacts.

To date, 72 businesses have enrolled in the program and all of those businesses have received their complimentary materials.

### **III. Upcoming Road Construction/Closures**

<b>UPCOMING ROAD CONSTRUCTION / CLOSURES</b>			
<b>PROJECT &amp; LIMITS</b>	<b>CURRENT STATUS</b>	<b>TRAFFIC AFFECTED</b>	<b>ESTIMATED COMPLETION</b>
Renfro Street Medians in Old Town: Johnson to IH35W	Substantially complete. Awaiting material delivery for crosswalk signals.	Lane closures as necessary when signal equipment at crosswalk is installed	Project awaiting delivery of materials for installation
Old Town Quiet Zones: RR xings at Commerce, Renfro, Ellison, Eldred	Pavement complete, contractor proceeding with pedestrian handrails	None anticipated	Start in June 2019, End in June 2020
NW Renfro Improvements: Wilshire Blvd. To Alsbury Blvd	Project completed. Final departmental walkthroughs underway.	Temporary traffic control on NW Renfro near Alsbury while Contractor finishes pavement markings (punch list items)	Summer 2020
Turkey Peak Ground Storage Tank Construction & Brushy Mound Tank Demolition at existing City Facilities	Demolition underway.	Intermittent construction traffic to and from both sites. Anticipated Routes include: NW Renfro, SW Brushy Mound Rd, SW Alsbury Blvd, NW Summercrest Blvd, Nicole Dr & NW Jayellen Ave.	Fall 2021

### **IV. Upcoming Community Events**

- **Saturday, July 4 at 7 p.m.: 4<sup>th</sup> of July Fireworks** at Chisenhall Sports Complex, 500 Chisenhall Park Ln.

### **V. Attachments**

- A. JCCAD Proposed Budget 2021.....13-21
- B. 2021 TAD Proposed Budget Summary.....22-52
- C. Buy BTX flyer.....53
- D. Burleson Safe Recommendations.....54
- E. May Building Permit Activity Report.....55-78

**CENTRAL APPRAISAL DISTRICT  
OF JOHNSON COUNTY**

109 N MAIN ST  
CLEBURNE, TX 76033  
METRO (817) 648-3000  
FAX (817) 645-3105  
WWW.JOHNSONCAD.COM



EXECUTIVE DIRECTOR/CHIEF APPRAISER  
JIM HUDSPETH, RPA, RTA, CTA, CSTA, CCA

BOARD OF DIRECTORS  
BYRON BLACK – CHAIRMAN  
TOBY FORD – VICE CHAIRMAN  
DON BEESON – SECRETARY  
LARRY WOOLLEY  
ALBERT ARCHER, SR.  
SCOTT PORTER – TAX ASSESSOR/COLLECTOR

**June 12, 2020**

**To: Taxing Jurisdictions**

**Re: CAD Proposed Budget for Year 2021**

**In compliance with the State Property Tax Code, Section 6.06a, we submit herewith our proposed budget for the Year 2021. This budget includes our best estimates of funds necessary to complete all required appraisal functions for 2021 as provided by law.**

**The 2020 budget for appraisal operations amounted to \$3,912,677, while the 2021 proposed budget for appraisal operations reflects total expenditures of \$4,113,630. Proposed salaries are being kept in place with the salary levels in comparable entities and surrounding appraisal districts. However, in light of current circumstances no merit increases are included.**

**This proposed budget includes funds to maintain staff and equipment to complete data base creation, maintenance, and the appraisal rolls for the year 2021. Also included in this proposed budget are funds for training and continued education of appraisers as required by the Texas Occupations Code: Chapter 1151 Property Taxation Professional Certification Act.**

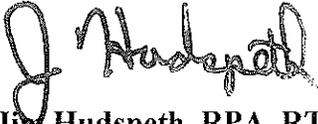
**Implementation of this proposed budget will insure compliance with regulations governing the goals and requirements of the Appraisal District as prescribed in the Property Tax Code. The continued support of our taxing entities, coupled with efforts of the Appraisal District employees, will make it possible to accomplish these goals in a prudent and timely manner. Our objective is to produce the highest quality service while meeting all mandates of the law, and to provide accurate information to the taxing jurisdictions and the public.**

**CAD Proposed Budget for 2021– Page 2**

**The Central Appraisal District Board of Directors will conduct a public hearing on Thursday, July 16, 2020, at 4:30 p.m., at 109 N. Main Street, Cleburne, Texas.**

**If I can be of assistance to you in any way in matters involving the Appraisal District, please let me know.**

**Respectfully,**



**Jim Hudspeth, RPA, RTA, CTA, CSTA, CCA  
Executive Director/Chief Appraiser**

**JH/dp**

**Enclosures**

**NOTE: We have enclosed two Estimated Budget Share scenarios for your planning purposes.**

- (1) Estimated Budget Share based on 2019 actual tax levy**
- (2) Estimated Budget Share based on 2020 estimated tax levy  
(2020 estimated value x 2019 tax rate)**

**CENTRAL APPRAISAL DISTRICT  
OF JOHNSON COUNTY**

**PROPOSED BUDGET  
FOR 2021**

**July 16, 2020**

CENTRAL APPRAISAL DISTRICT OF JOHNSON COUNTY

ESTIMATED CAPITAL EXPENDITURES  
FOR YEAR 2021

<b><u>APPRAISAL OPERATIONS</u></b>		
BUILDING IMPROVEMENTS		\$5,000
COMPUTER HARDWARE/SOFTWARE		\$10,000
	TOTAL	<u>\$15,000</u>
<b>TOTAL ESTIMATED CAPITAL</b>		<u><u>\$15,000</u></u>

6/12/20

CENTRAL APPRAISAL DISTRICT OF JOHNSON COUNTY

ESTIMATED REVENUE FOR YEAR 2021

**APPRAISAL OPERATIONS**

TAXING UNITS	\$4,094,130
INTEREST INCOME	\$15,000
SALE OF MAPS, DATA TAPES, ETC.	\$2,500
RENDITION PENALTY	\$2,000
TOTAL	<u>\$4,113,630</u>

**TOTAL ESTIMATED REVENUE** \$4,113,630

6/12/20

**CENTRAL APPRAISAL DISTRICT OF JOHNSON COUNTY  
PROPOSED SALARIES/BENEFITS FOR 2021**

POSITION	SALARY	RETIREMENT	HEALTH INSURANCE	DENTAL / LIFE INSURANCE	TOTAL
<b>APPRAISAL OPERATIONS:</b>					
Chief Appraiser/Exec. Director	178,500.00	26,670.00	12,334.99	763.58	218,268.57
Appraisal Operations Director	100,491.00	15,244.74	12,334.99	763.58	128,834.31
Assistant Appraisal Director	70,174.00	11,168.36	12,334.99	763.58	94,440.93
Senior Appraiser IV	71,929.00	11,414.06	12,334.99	763.58	96,441.63
Appraiser IV	62,514.00	10,095.96	12,334.99	763.58	85,708.53
Appraiser IV	58,033.00	9,468.62	12,334.99	763.58	80,600.19
Appraiser IV	92,531.00	14,298.34	12,334.99	763.58	119,927.91
Appraiser IV	51,832.00	8,600.48	12,334.99	763.58	73,531.05
Appraiser IV	51,961.00	8,618.54	12,334.99	763.58	73,678.11
Appraiser II	39,129.00	6,822.06	12,334.99	763.58	59,049.63
Appraiser II	39,064.00	6,812.96	12,334.99	763.58	58,975.53
Appraiser II	39,060.00	6,812.40	12,334.99	763.58	58,970.97
Appraiser Trainee	30,555.00	5,621.70	12,334.99	763.58	49,275.27
Appraiser Trainee	30,555.00	5,621.70	12,334.99	763.58	49,275.27
Sales Research Clerk	33,438.00	4,681.32	12,334.99	763.58	51,217.89
Appraisal Clerk	33,537.00	4,695.18	12,334.99	763.58	51,330.75
Administration Director	93,343.00	13,782.02	12,334.99	763.58	120,223.59
Administrative Clerk	37,805.00	5,292.70	12,334.99	763.58	56,196.27
Administrative Clerk	39,054.00	5,467.56	12,334.99	763.58	57,620.13
Data Operation Director	90,793.00	12,711.02	12,334.99	763.58	116,602.59
Data Entry Clerk	36,386.00	5,094.04	12,334.99	763.58	54,578.61
Data Entry Clerk	30,573.00	4,280.22	12,334.99	763.58	47,951.79
Data Entry Clerk	30,573.00	4,280.22	12,334.99	763.58	47,951.79
ARB Coordinator	52,948.00	7,412.72	12,334.99	763.58	73,459.29
ARB Coordinator	50,973.00	7,136.22	12,334.99	763.58	71,207.79
ARB Clerk	35,418.00	4,958.52	12,334.99	763.58	53,475.09
Exemption Clerk	36,326.00	5,085.64	12,334.99	763.58	54,510.21
File Clerk	33,900.00	4,746.00	12,334.99	763.58	51,744.57
GIS/Customer Service Director	94,531.00	13,234.34	12,334.99	763.58	120,863.91
GIS Technician	36,667.00	5,133.38	12,334.99	763.58	54,898.95
GIS Technician	28,288.00	3,666.18	12,334.99	763.58	42,951.75
Deed Clerk	37,477.00	5,246.78	12,334.99	763.58	55,822.35
Customer Service Coordinator	48,440.00	6,781.60	12,334.99	763.58	68,320.17
Customer Service Clerk	34,545.00	4,836.30	12,334.99	763.58	52,479.87
Customer Service Clerk	33,311.00	4,663.54	12,334.99	763.58	51,073.11
Customer Service Clerk	34,459.00	4,824.26	12,334.99	763.58	52,381.83
Customer Service Clerk	32,638.00	4,569.32	12,334.99	763.58	50,305.89
Customer Service Clerk	31,232.00	4,372.48	12,334.99	763.58	48,703.05
Customer Service Clerk	29,149.00	4,080.86	12,334.99	763.58	46,328.43
	<u>1,992,132.00</u>	<u>298,302.34</u>	<u>481,064.69</u>	<u>29,779.68</u>	<u>2,799,177.71</u>

**CENTRAL APPRAISAL DISTRICT OF JOHNSON COUNTY  
PROPOSED BUDGET FOR YEAR 2021**

**APPRAISAL OPERATIONS**

EXPENSE CODE	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 PROPOSED BUDGET	INCREASE (DECREASE)
5001	SALARIES-FULL-TIME	1,674,139	1,723,817	1,763,133	1,963,844	1,992,132	28288
5002	SALARIES-PART-TIME/TEMP	10,871	4,530	0	5,400	5,400	0
5003	OVERTIME WAGES	1,226	246	177	1,000	1,000	0
5004	PROFESSIONAL SERVICES	278,400	330,352	309,756	357,000	326,500	(30500)
5005	TAXPAYER LIAISON	3,000	3,000	3,000	3,000	3,000	0
5010	LIFE & HEALTH INSURANCE	321,276	337,119	374,013	456,160	515,146	58986
5011	RETIREMENT CONTR	255,045	259,572	263,368	295,533	299,493	3960
5012	WORKERS' COMP	9,242	8,865	8,875	10,725	10,000	(725)
5013	STATE UNEMP TAX	341	6,523	348	8,775	10,000	1225
5014	FICA/MEDICARE TAX	22,279	22,584	22,789	27,072	27,275	203
5020	OFFICE SUPPLIES	6,457	7,714	6,998	7,500	7,500	0
5021	POSTAGE	57,771	58,651	52,370	61,800	91,500	29700
5022	PRINTING	2,101	8,021	2,105	6,000	6,000	0
5023	FURNITURE & FIXTURES	2,569	3,795	2,727	3,500	3,500	0
5024	OFFICE EQUIPMENT	199	757	1,977	1,000	1,000	0
5025	MAPPING SUPPLIES	967	1,429	992	1,300	1,300	0
5029	COMPUTER SUPP & EQUIP	24,126	15,388	30,115	32,000	35,000	3000
5030	DATA PROCESSING	140,469	118,766	124,166	127,000	214,000	87000
5031	FREIGHT	184	200	236	250	250	0
5040	TELEPHONE	12,977	14,336	14,248	16,000	16,000	0
5041	ELECTRICITY	11,211	11,548	11,316	14,000	13,000	(1000)
5042	GAS	944	1,531	1,339	1,600	1,600	0
5043	WATER	1,892	1,815	1,657	3,000	2,500	(500)
5048	MAINT & REPAIRS-EQUIP	8,583	15,211	20,955	15,000	18,000	3000
5049	FEES - PARKING	4,830	4,968	4,968	4,968	5,184	216
5051	MAINT & REP-PROPERTY	20,564	18,762	10,498	15,000	15,000	0
5052	JANITORIAL SERV/SUPPLIES	27,021	25,990	26,008	29,500	31,500	2000
5060	AUTO ALLOWANCE	135,500	125,500	117,900	140,700	140,700	0
5061	TRAVEL - EMPLOYEES	5,827	7,615	6,678	10,000	10,000	0
5063	SCHOOLS & EDUCATION	10,510	13,903	14,466	19,000	19,000	0
5070	LEGAL SERVICES	21,861	39,140	37,090	43,150	43,150	0
5071	AUDITING/PAYRL SERVICES	9,233	9,979	10,147	10,800	11,800	1000
5080	INSURANCE & BONDS	9,486	9,468	8,504	10,300	10,300	0
5081	DUES & MEMBERSHIPS	5,964	6,232	6,490	6,500	6,500	0
5082	BOOKS & PUBLICATIONS	15,237	8,630	9,583	11,500	11,200	(300)
5083	SUBSCRIPTIONS	108	143	242	300	300	0
5084	LEGAL NOTICES	1,586	870	1,130	1,000	1,500	500
5085	MAINT AGREEMENTS	44,234	49,636	47,831	53,000	56,000	3000
5090	MISC EXPENSES	2,072	2,802	2,815	2,500	2,900	400
5091	ARB	56,600	51,927	57,719	52,000	57,500	5500
5093	AERIAL PHOTOGRAPHS	109,266	0	109,266	55,000	61,000	6000
5997	LEASE-COPIER	5,723	6,618	6,873	6,500	7,000	500
5998	LEASE-POST MACH/METER	6,860	6,885	6,885	7,500	7,000	(500)
5999	FIXED ASSETS	0	155,512	277,714	15,000	15,000	0
APPRAISAL OPERATIONS EXP		3,338,750	3,500,351	3,779,468	3,912,677	4,113,630	200953
DUE TO 9-1-1 PROGRAM		22,236	0	0	0	0	0
TOTAL EXPENSES		3,360,986	3,500,351	3,779,468	3,912,677	4,113,630	200953

6/12/20

**CENTRAL APPRAISAL DISTRICT OF JOHNSON COUNTY  
ESTIMATED BUDGET SHARE FOR YEAR 2021 BY JURISDICTION**

**ESTIMATES  
ONLY**

2021 BUDGET:	\$4,094,130.00				2021		2020		DIFFERENCE
	TAX LEVY	2019	PERCENT OF BUDGET	LESS FIRE DIST X .99	ESTIMATED BUDGET SHARE	BUDGET SHARE	BUDGET SHARE		
JURISDICTION									
ALVARADO ISD	21,364,990.29	7.127%	7.056%	\$288,872.61	\$274,693.82	\$14,178.79			
BURLESON ISD	51,866,973.38	17.299%	17.126%	\$701,149.82	\$666,735.15	\$34,414.68			
CLEBURNE ISD	43,209,886.23	14.414%	14.270%	\$584,233.94	\$555,557.87	\$28,676.07			
CROWLEY ISD	862,038.80	0.288%	0.285%	\$11,655.49	\$11,083.40	\$572.09			
GODLEY ISD	12,618,018.26	4.209%	4.167%	\$170,606.20	\$162,232.30	\$8,373.90			
GRANBURY ISD	952,366.41	0.318%	0.315%	\$12,876.79	\$12,244.76	\$632.03			
GRANDVIEW ISD	4,304,551.32	1.436%	1.422%	\$58,201.15	\$55,344.45	\$2,856.70			
JOSHUA ISD	24,283,102.36	8.100%	8.019%	\$328,327.93	\$312,212.55	\$16,115.39			
KEENE ISD	2,322,126.70	0.775%	0.767%	\$31,397.10	\$29,856.03	\$1,541.07			
MANSFIELD ISD	12,620,520.69	4.210%	4.168%	\$170,640.04	\$162,264.48	\$8,375.56			
RIO VISTA ISD	4,720,819.31	1.575%	1.559%	\$63,829.44	\$60,696.49	\$3,132.95			
VENUS ISD	5,448,409.05	1.818%	1.799%	\$73,667.07	\$70,051.25	\$3,615.82			
ALVARADO CITY	2,666,120.09	0.889%	0.880%	\$36,048.18	\$34,278.82	\$1,769.36			
BURLESON CITY	22,922,537.17	7.647%	7.570%	\$309,931.95	\$294,719.50	\$15,212.45			
CLEBURNE CITY	16,984,882.88	5.659%	5.603%	\$229,379.46	\$218,120.78	\$11,258.68			
CROWLEY CITY	20,497.01	0.007%	0.007%	\$277.14	\$263.53	\$13.60			
GODLEY CITY	460,405.99	0.154%	0.152%	\$6,225.08	\$5,919.53	\$305.55			
GRANDVIEW CITY	768,402.57	0.256%	0.254%	\$10,389.45	\$9,879.50	\$509.95			
JOSHUA CITY	3,157,698.05	1.053%	1.043%	\$42,694.73	\$40,599.14	\$2,095.59			
KEENE CITY	2,234,943.82	0.746%	0.738%	\$30,218.32	\$28,735.11	\$1,483.21			
MANSFIELD CITY	4,147,204.31	1.383%	1.370%	\$56,073.68	\$53,321.41	\$2,752.28			
RIO VISTA CITY	279,944.82	0.093%	0.092%	\$3,785.09	\$3,599.30	\$185.78			
VENUS CITY	1,411,718.28	0.471%	0.466%	\$19,087.62	\$18,150.74	\$936.88			
JOHNSON CO	56,417,624.29	18.820%	18.632%	\$762,813.65	\$725,372.32	\$37,441.33			
ESD1	0.00	0.000%	1.000%	\$40,941.30	\$38,931.77	\$2,009.53			
HILL COLLEGE	3,757,663.92	1.254%	1.241%	\$50,806.77	\$48,313.01	\$2,493.76			
<b>TOTAL</b>	<b>\$299,773,445.98</b>	<b>100.0%</b>	<b>100.0%</b>	<b>\$4,094,130.00</b>	<b>\$3,893,177.00</b>	<b>\$200,953.00</b>			

**ESTIMATES  
ONLY**

Note: These are estimates only for your budgeting purposes. Your actual budget share will be based on your jurisdiction's actual tax levy for 2020 compared to the total levy of all jurisdictions listed above.

**CENTRAL APPRAISAL DISTRICT OF JOHNSON COUNTY  
ESTIMATED BUDGET SHARE FOR YEAR 2021 BY JURISDICTION**

2021 BUDGET:	\$4,094,130.00				2021		2020		DIFFERENCE
	EST TAX LEVY	2020	PERCENT OF BUDGET	LESS FIRE DIST X .99	ESTIMATED BUDGET SHARE	BUDGET SHARE	BUDGET SHARE		
JURISDICTION									
ALVARADO ISD	22,265,435.09	6.900%	6.831%	\$279,682.30	\$274,693.82	\$4,988.48			
BURLESON ISD	56,336,628.74	17.459%	17.285%	\$707,660.00	\$666,735.15	\$40,924.85			
CLEBURNE ISD	44,820,454.87	13.890%	13.751%	\$563,002.15	\$555,557.87	\$7,444.28			
CROWLEY ISD	867,925.52	0.269%	0.266%	\$10,902.25	\$11,083.40	(\$181.15)			
GODLEY ISD	13,995,263.85	4.337%	4.294%	\$175,798.39	\$162,232.30	\$13,566.08			
GRANBURY ISD	878,377.06	0.272%	0.269%	\$11,033.54	\$12,244.76	(\$1,211.22)			
GRANDVIEW ISD	4,509,068.36	1.397%	1.383%	\$56,639.66	\$55,344.45	\$1,295.21			
JOSHUA ISD	26,219,314.14	8.126%	8.044%	\$329,348.07	\$312,212.55	\$17,135.52			
KEENE ISD	2,627,250.92	0.814%	0.806%	\$33,001.63	\$29,856.03	\$3,145.59			
MANSFIELD ISD	15,195,474.43	4.709%	4.662%	\$190,874.56	\$162,264.48	\$28,610.09			
RIO VISTA ISD	5,021,922.31	1.556%	1.541%	\$63,081.76	\$60,696.49	\$2,385.27			
VENUS ISD	6,091,773.82	1.888%	1.869%	\$76,520.46	\$70,051.25	\$6,469.21			
ALVARADO CITY	2,899,937.71	0.899%	0.890%	\$36,426.92	\$34,278.82	\$2,148.10			
BURLESON CITY	24,557,068.18	7.611%	7.534%	\$308,468.14	\$294,719.50	\$13,748.64			
CLEBURNE CITY	17,822,877.81	5.524%	5.468%	\$223,878.11	\$218,120.78	\$5,757.32			
CROWLEY CITY	20,431.36	0.006%	0.006%	\$256.64	\$263.53	(\$6.89)			
GODLEY CITY	656,320.65	0.203%	0.201%	\$8,244.23	\$5,919.53	\$2,324.70			
GRANDVIEW CITY	768,463.56	0.238%	0.236%	\$9,652.88	\$9,879.50	(\$226.62)			
JOSHUA CITY	3,426,255.66	1.062%	1.051%	\$43,038.15	\$40,599.14	\$2,439.01			
KEENE CITY	2,467,305.45	0.765%	0.757%	\$30,992.51	\$28,735.11	\$2,257.40			
MANSFIELD CITY	5,261,199.75	1.631%	1.614%	\$66,087.39	\$53,321.41	\$12,765.98			
RIO VISTA CITY	293,852.60	0.091%	0.090%	\$3,691.16	\$3,599.30	\$91.86			
VENUS CITY	1,612,770.64	0.500%	0.495%	\$20,258.46	\$18,150.74	\$2,107.72			
JOHNSON CO	60,092,125.86	18.623%	18.437%	\$754,833.84	\$725,372.32	\$29,461.52			
ESD1	0.00	0.000%	1.000%	\$40,941.30	\$38,931.77	\$2,009.53			
HILL COLLEGE	3,965,801.22	1.229%	1.217%	\$49,815.53	\$48,313.01	\$1,502.52			
<b>TOTAL</b>	<b>\$322,673,299.56</b>	<b>100.0%</b>	<b>100.0%</b>	<b>\$4,094,130.00</b>	<b>\$3,893,177.00</b>	<b>\$200,953.00</b>			

**ESTIMATES ONLY**

**ESTIMATES ONLY**

Note: These are estimates only for your budgeting purposes. Your actual budget share will be based on your jurisdiction's actual tax levy for 2020 compared to the total levy of all jurisdictions listed above.



June 11, 2020

Accompanying this letter you will find a copy of the proposed 2021 Budget Summaries for the Tarrant Appraisal District. The total amount of the proposed budget for 2021 is \$25,592,687. Tax unit allocations, after subtracting for anticipated revenue from other sources, total \$24,889,735.

Included in the budget document is a list of proposed positions with proposed salaries, benefits proposed for those positions, proposed capital expenditures for 2021 and an estimate of the amount of the budget that will be allocated to each taxing unit.

The estimated allocation in the proposed budget is based on September 2019 value estimates and the 2019 adopted tax rates. The official allocations for 2021 will be based on the certified values from 2020 and the 2020 adopted tax rates for each taxing unit as those are finalized.

The 2021 budget includes the same number of personnel as 2020 at 211 full time positions.

This overall proposal equates to a -0.91% decrease from the current year budget of \$25,828,993. For 2021, the percentage of revenue from tax units is 97.3% of total budget. Thus the 2021 proposed budget revenue allocation for tax units is a -1.06% decrease from FY 2020.

<b>PROPOSED 2021 BUDGET TARRANT APPRAISAL DISTRICT Recapitulation Of Total Budget</b>			
Payroll	\$	19,421,385	76%
Materials & Supplies		2,653,760	10%
Professional Services		3,044,895	12%
Facilities		176,947	1%
Capital Outlay & Contingency		295,700	1%
<b>Total</b>	<b>\$</b>	<b>25,592,687</b>	

**PROPOSED 2021 BUDGET  
TARRANT APPRAISAL DISTRICT  
Account Summary  
All Departments / Divisions**

**06/10/2020**

ACCOUNT NUMBER	ACCOUNT NAME	2020 BUDGET	2021 BUDGET	% CHANGE	
3001	SALARIES	\$14,485,744	\$14,543,540	0.4%	57,796.00
3035	OVERTIME/COMP TIME PAID	127,845	75,680	-40.80%	(52,165.00)
3045	EMPLOYEE BENEFITS - RETIREMENT	1,744,137	1,750,707	0.38%	6,570.00
3047	PENSION LIABILITY CONTRIBUTIONS				
3050	EMPLOYEE BENEFITS - INSURANCE	2,926,797	2,831,382	-3.26%	(95,415.00)
3085	CONTRACT LABOR	104,560	119,796	14.57%	15,236.00
3090	TEMPORARY SUPPORT	70,280	100,280	42.69%	30,000.00
4001	MISCELLANEOUS	44,863	46,074	2.70%	1,211.00
4002	FURNITURE & EQUIP < \$5,000	6,452	12,354	91.48%	5,902.00
4003	COMP. ELECTR./TECH< \$5,000	84,527	96,035	13.61%	11,508.00
4005	OFFICE SUPPLIES	30,086	31,572	4.94%	1,486.00
4006	GRAPHICS - MAPPING SUPPLIES	4,159	4,159	0.00%	0.00
4010	OFFICE RENTAL	11,184	11,760	5.15%	576.00
4015	INSURANCE & BONDS	23,689	23,990	1.27%	301.00
4020	POSTAGE - FREIGHT - MAIL SERVICE	1,274,659	919,708	-27.85%	(354,951.00)
4025	REPRODUCTION & MICROFICHE	5,364	3,344	-37.66%	(2,020.00)
4030	COMPUTER SUPPLIES	28,164	28,164	0.00%	0.00
4035	UTILITIES	70,860	66,360	-6.35%	(4,500.00)
4045	PRINTING	36,790	60,624	64.78%	23,834.00
4050	ADVERTISING	17,987	19,505	8.44%	1,518.00
4055	TELEPHONE	64,338	80,111	24.52%	15,773.00
4060	JANITORIAL SERVICE/SUPPLIES	18,716	18,716	0.00%	0.00
4065	HARDWARE RENTALS	955	967	1.26%	12.00
4070	SOFTWARE FEES	550,004	618,211	12.40%	68,207.00
4075	HARDWARE MAINTENANCE	113,237	107,718	-4.87%	(5,519.00)
4100	DUES AND SUBSCRIPTIONS	145,939	154,612	5.94%	8,673.00
5010	TRAVEL	47,122	61,476	30.46%	14,354.00
5015	TRAINING	122,610	117,395	-4.25%	(5,215.00)
5025	LEGAL & LITIGATION EXPENSES	1,230,000	1,330,000	8.13%	100,000.00
5030	APPRAISAL REVIEW BOARD FEES	978,755	900,000	-8.05%	(78,755.00)
5035	ARBITRATION/ADMIN. HEARING EXPENSE	20,750	9,700	-53.25%	(11,050.00)
5040	OTHER PROFESSIONAL SERVICES	835,669	805,195	-3.65%	(30,474.00)
5050	MAPPING SERVICES	299,836	347,752	15.98%	47,916.00
5060	INTEREST	100	100	0.00%	0.00
6005	CONTINGENCIES	100,000	100,000	0.00%	0.00
<b>CAPITAL OUTLAY:</b>					
6501	FURNITURE & EQUIPMENT	84,115	-	-100.00%	(84,115.00)
6502	LEASE PAYMENTS - PRINCIPAL	2,100	2,100	0.00%	0.00
6503	LEASEHOLD IMPROVEMENTS	0	0	#DIV/0!	0.00
6504	COMPUTER SOFTWARE	31,800	163,600	414.47%	131,800.00
6505	COMPUTER EQUIPMENT	84,800	30,000	-64.62%	(54,800.00)
6506	CAMA SYSTEM	0	0	#DIV/0!	0.00
<b>TOTALS</b>		<b>\$25,828,993</b>	<b>\$25,592,687</b>	<b>-0.91%</b>	<b>(236,306.00)</b>

✓ *The top seven line items constitute total payroll or personnel costs and account for approximately 76% of the total budget.*

## OVERALL BUDGET COMPARISON 2020 TO 2021:

Adopted Budget FY 2020: \$25,828,993

Proposed for 2021: \$25,592,687

*.91% decrease*

Entity Allocation Adopted Budget FY 2020: \$25,155,885

Entity Allocation Draft Proposal FY 2021: \$24,889,735

*1.06% decrease*

The 2021 total proposed **decrease** from the 2020 Adopted budget is **\$236,306**

Staffing remains the same as 2020 at **211** full time positions

### Cost centers with the largest proposed dollar increases or decreases for 2021:

- 3025 OVERTIME/COMP TIME PAID = - **\$52,165** (-40.80%)
- 3050 EMPLOYEE BENEFITS - INSURANCE = - **\$95,417** (- 3.26%)
- 3090 TEMPORARY SUPPORT = **+\$30,000** (+42.68%)
- 4020 POSTAGE-FREIGHT-MAIL SERVICE = - **\$354,951** (-27.85%)
- 4070 SOFTWARE FEES = **+\$68,207** (+12.40%)
- 5025 LEGAL & LITIGATION = + **\$100,000** (+8.13%)
- APPRAISAL REVIEW BOARD FEES = - **\$78,755** (-8.05%)
- MAPPING SERVICES = **+\$47,916** (+15.98%)

## Capital Outlay

- 6501 FURNITURE AND EQUIPMENT = **-\$84,115 (-100%)**
- 6504 COMPUTER SOFTWARE = **+\$131,800 (+414.47%)**
- 6505 COMPUTER EQUIPMENT = **-\$54,800 (-64.62%)**

## District-wide Staffing:

- ❖ Salaries and related benefit costs account for \$19,421,282 of the proposed budget for 2021. This represents a 0.2% reduction from 2020. These costs are 75.9% of the overall budget.
- ❖ The required rate of the District's contribution to the TCDRS pension plan is projected to be 11.89% and our elected rate in the budget proposal is 12.0% for 2021. The current projected funded ratio is 94.8%.
- ❖ The district has 211 full time positions which will remain the same number as there are in 2020.

## Significant changes to individual cost center budgets:

### 3001 SALARIES

- ❖ A salary attrition savings amount of \$260,699 is included and deducted from overall salaries in the 2021 proposal. A merit pool of 1.5% (\$205,422) is included in the proposal for FY 2021. Discussions with other appraisal districts and local tax entities indicate that this percentage may be in the range that they will also include, but that, for some, it is too early to commit. This can certainly be revisited prior to approval of this budget in August. A service incentive amount of \$196,844 is also included in this cost center for 2021.

The increase in direct salaries for 2021 over 2020 salaries is 0.3%. Total payroll costs including all benefits **decrease** by -0.2%.

### 3025 OVERTIME/COMP TIME PAID

- ❖ This cost center is **decreased** by \$52,165 for 2021. When certain employees accrue more than 240 hours of compensatory time, federal regulations require that that amount over the threshold be compensated as paid overtime. TAD has worked to minimize the occurrence of paid overtime and the reduced budgeted amount in 2021 is reflective of those efforts. The overall goal is to avoid paid overtime altogether, but that must be balanced with the uncertainty of workload in a given year and the certainty of deadlines that must be met.

### 3050 EMPLOYEE BENEFITS - INSURANCE

- ❖ Medical insurance premiums for all industries have been a growing cost consideration. TAD in the past 7-8 years has had the added complication of some extremely high claims which have driven our renewal costs. However, for the past couple of years, our usage has been at a lower percentage of our premium costs and that has created a more competitive renewal environment. Working with our insurance consultants and their actuaries, we believe that 2021 will again be a lower claims year and allow us to reduce the amount budgeted in the current (2020) budget. The amount budgeted for FY 2021 is a \$95,417 **decrease** from the 2020 budget.

### **3090 TEMPORARY SUPPORT**

- ❖ This cost center is **increased** by \$30,000 in 2021. Temporary support is typically utilized to support the Appraisal Review Board during the summer hearing season and by the Business Personal Property Department. The Support Services Department has requested temporary support dollars in 2021. The BPP department intends to utilize temporary staff to help in the processing of mail and renditions to aid in completing their work as quickly as possible given the April 15 rendition deadline which pushes their work further into the property tax cycle than that of the other appraisal departments. The Support Services Department also intends to utilize temporary staff to help in the review of potentially erroneously granted homestead exemptions\*.

\*TAD issued an RFP earlier this year for "Homestead Exemption Research Services" that has a proposal due date of Thursday, July 17, 2020 at 5:00PM

### **4020 POSTAGE/FREIGHT/MAIL SERVICE**

- ❖ During the 86<sup>th</sup> Legislative session, the House and Senate passed SB2 which they cited as the "Texas Property Tax Reform and Transparency Act of 2019". Among the numerous changes and additions in the bill is a requirement that the tax amount estimate be removed from the appraisal notices produced by appraisal districts. In place of that estimate, the bill requires appraisal districts to develop a website, separate from the CAD website, with a database of property tax information that will allow taxpayers to, among other things, access tax estimates formerly found on the appraisal notice.

The bill also requires that the appraisal district deliver to each property owner, by regular mail or e-mail, a notice that states that the estimated amount of taxes to be imposed by each taxing unit can be found in the database on the website that the bill creates.

Because of the timing of the legislation and the development of the 2020 budget last year, the specific mailing specifications were not known at that time. We now know that a postcard, rather than a letter is the suggested method of mailing.

As a result, the estimate of cost for mailing the 950,000+ postcards to property owners has decreased from the 2020 cost estimate. This is the primary reason for a reduction in the postage, freight and mail service costs in this cost center.

The overall **decrease** in postage costs in the 2021 proposed budget is **-\$354,951.00**.

### **4070 SOFTWARE FEES**

- ❖ This cost center was **increased** by \$70,535 or 12.82% as compared to 2020.
- ❖ In addition to ever-increasing software licensing renewal costs, growing storage requirements for data backup and disaster recovery, statutory requirements regarding digital signature capabilities and email notifications for electronic communications – TAD's IT group responds to the requests of internal and external customers for new software tools (such as forms editing software), file libraries for maintaining a professional social media presence, and a plethora of other tools to expand department-level responsiveness to property owners' needs.

## **5025 LEGAL & LITIGATION EXPENSES**

- ❖ This cost center was **increased** by \$100,000 over the 2020 budgeted amount. This represents an 8.13% increase. There are four line items in the budget that cumulatively total \$1,330,000. The largest portion of this budget resides in the general operations section and accounts for \$1,100,000 of the total. There is a \$160,000 line item in the administration budget, \$50,000 in the ARB budget and \$20,000 in the Support Services budget. The District has need of counsel for many matters ranging from personnel issues, contracts and other administrative matters and matters involving valuation and exemption disputes. However, the primary driver of this cost is the numbers of lawsuits filed and active each year. Occasionally, there can be legal matters that progress through the court system that incur extraordinary expenses.

Litigation costs are very difficult to predict from year to year.

However, for a simple comparison, here are the numbers of active lawsuits over the past three years:

- 2017 – 980
- 2018 – 1,126
- 2019 – 1,620

Here are the annual legal and litigation expenses incurred by TAD over the same years:

- 2017 – \$1,106,728.20
- 2018 - \$1,250,243.00
- 2019 - \$1,316,855.91

As of today, there are 758 active suits from all years (711 are from 2019 and 47 are prior years). Of the 758 suits, approximately 150 are actually agreed to and in the process of being closed out. Thus, 610 are still being contested with a goal of reducing that number to 300 by the end of August.

## **5030 Appraisal Review Board Fees**

- ❖ This cost center represents the per diem reimbursements made to the members of the Appraisal Review Board (ARB). ARB members are currently reimbursed at a rate of \$175 per day for their service. Members are appointed to the ARB by the Local Administrative District Judge to serve two-year terms.
- ❖ Here are the actual expenses for per diem reimbursement over the past three years:

- 2017 - \$ 966,070
- 2018 - \$ 621,625
- 2019 - \$ 744,383

Average last 7 years = \$679,554

Average last 4 years = \$839,072

Predicting the numbers of protests in a given year makes budgeting for the per diem reimbursements challenging. Predicting the number of actual hearings that will be heard by the Review Board panels makes the process more challenging. For example, in 2019, 153,871 property owners filed a formal protest with the Tarrant Appraisal Review Board; 119,646 were eventually scheduled for a formal hearing before the Board, 24,374 property owners appeared in person, 15,212 appeared by affidavit, 403 had telephone hearings and 79,652 property owners that filed formal protests did not appear for their scheduled hearing.

The amount budgeted for 2021 is \$900,000 which represents a \$78,755 or 8.05% **decrease** from the \$978,755 budgeted in 2020.

### **5050 MAPPING SERVICES**

- ❖ This cost center **increases** in the 2021 proposed budget by \$47,916. This increase involves an addition of orthographic photography on an annual basis versus the current biennial flights. Our partner, Tarrant County 9-1-1, which splits the cost of the aerial photography (44% -TAD/56% - 9-1-1) has a need for the more frequent orthographic flights and through an interlocal agreement amendment will absorb all of the additional cost. TAD's cost and the cost borne by tax units will not increase to acquire the additional services.

## **Capital Outlay:**

### **6501 FURNITURE & EQUIPMENT**

- ❖ There are **no funds** in 2021 for furniture and equipment capital purchases.

### **6504 COMPUTER SOFTWARE**

- ❖ Cost center is **increased** by \$131,800 overall from 2020 costs.
- ❖ A \$103,600 increase in this cost center is for the upgrade of 370 computer devices from Office 2010 to a next generation version of Office. Microsoft has notified users that Office 2010 will reach its end of support on October 13, 2020.
- ❖ Additional \$60,000 is an SQL Server Enterprise Software Upgrade for the district's test environment.

### **6505 COMPUTER EQUIPMENT**

- ❖ Cost center is **decreased** by \$54,800 from 2020 amount. District replaced a number of server and hard drives in 2020. 2021 acquisition of server for test environment upgrade

**A public hearing will be held to consider the budget. We expect that will be in August. The Secretary of the Board will deliver notice to the presiding officer of each governing body that participates in the district no later than 10 days before the hearing. The notice will give date, time and place fixed for the hearing. The public hearing will be advertised in the paper as well as on the District's website, and will be placed on the agenda for a Board of Director's scheduled meeting prior to September 15<sup>th</sup> as provided for in section 6.06 of the Texas Property Tax Code.**

**If you would like a line item detailed copy of the 2021 proposed budget please let me know and I will be pleased to provide. As always, we welcome any questions or comments regarding this proposal.**

Sincerely,



Jeff Craig  
Director of Administration  
Tarrant Appraisal District  
817-595-6002; jcraig@tad.org



# **Proposed Budget**

for

# **2021**

**June 10, 2020**

**SUMMARIES BY DEPARTMENT**

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# **Governance / Administration**

## **Board of Directors**

**Mike O'Donnell - Chairman**  
**Kathryn Wilemon - Secretary**  
**Rich DeOtte**  
**Gary Losada**  
**John Molyneaux**  
**Wendy Burgess**

## **Executive Director/Chief Appraiser**

**Jeffery Law**

# Tarrant Appraisal District 2021 Budget Summaries (*Proposed*)

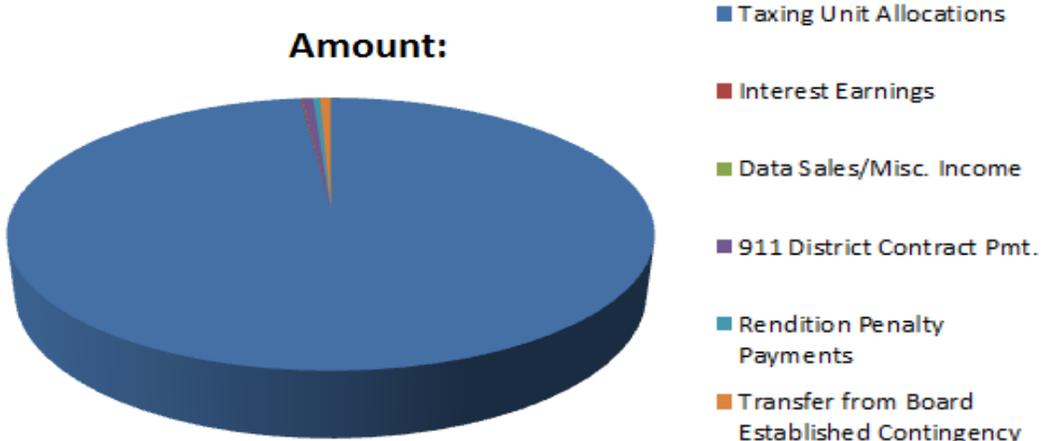
Tarrant Appraisal District (TAD) is a political subdivision of the State of Texas created effective January 1, 1980. The provisions of the Texas Property Tax Code govern the legal, statutory, and administrative requirements of the appraisal district. A five member Board of Directors, appointed by the taxing units within the boundaries of Tarrant County, constitutes the District's governing body. The Tarrant County assessor-collector also serves on the board but is a non-voting member. The Chief Appraiser, appointed by the Board of Directors, is the chief administrator and chief executive officer of the appraisal district. The chief appraiser is allowed by law to delegate authority and appraisal responsibilities to his employees.

Tarrant Appraisal District (TAD) is responsible for local property tax appraisal and exemption administration for seventy jurisdictions or taxing units in the county. Each taxing unit, such as the county, a city, school district, municipal utility district, etc., sets its own tax rate to generate revenue to pay for such things as police and fire protection, public schools, road and street maintenance, courts, water and sewer systems, and other public services. Property appraisals are determined by the appraisal district and used by the taxing units to calculate and allocate the annual tax burden. TAD also administers and determines eligibility for various types of property tax exemptions that are authorized by state and local governments, such as those for homeowners, the elderly, disabled persons, disabled veterans, and charitable or religious organizations.

	2020	2021
<b>Payroll:</b>		
Direct Salaries	\$ 14,788,429	\$ 14,839,296
Retirement Benefits	\$ 1,744,137	\$ 1,750,707
Group Insurance Benefits	\$ 2,926,797	\$ 2,831,382
<b>Total Payroll Costs</b>	<b>\$ 19,459,363</b>	<b>\$ 19,421,385</b>
<b>Other:</b>		
Training, Travel, Dues & Publications	\$ 315,671	\$ 333,483
Appraisal Review Board Compensation	\$ 978,755	\$ 900,000
Legal, Litigation & Arbitration Expenses	\$ 1,250,750	\$ 1,339,700
Professional Services - Other	\$ 835,669	\$ 805,195
Office Rent, Utilities & Janitorial	\$ 100,760	\$ 96,836
Telephone & Communications	\$ 64,338	\$ 80,111
Postage, Freight & Mailing Services	\$ 1,274,659	\$ 919,708
Materials, Supplies, Services	\$ 1,246,213	\$ 1,400,569
Contingencies	\$ 100,000	\$ 100,000
Capital Outlay	\$ 202,815	\$ 195,700
<b>Total Other Costs</b>	<b>\$ 6,369,630</b>	<b>\$ 6,171,302</b>
<b>Totals</b>	<b>\$ 25,828,993</b>	<b>\$ 25,592,687</b>



# Proposed Financing Summary



**Funding Source:**

Taxing Unit Allocations
Interest Earnings
Data Sales/Misc. Income
911 District Contract Pmt.
Rendition Penalty Payments
Transfer from Board Established Contingency
Transfer from Bldg. Maint. Committed Fund
Transfer from Technology Committed Fund
Transfer from Pension Liability Committed Fund
Transfer from CAMA Committed Fund
Transfer from Unrestricted/Unassigned

**Amount:**

\$	<b>24,889,735</b>	97.25%
\$	<b>200,000</b>	0.78%
\$	<b>5,200</b>	0.02%
\$	<b>197,752</b>	0.77%
\$	<b>150,000</b>	0.59%
\$	-	
\$	-	
\$	-	
\$	-	
\$	-	

Totals	\$	<b>25,592,687</b>	100%
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## Residential Appraisal Division (1000)

### 2021 Budget (proposed)

#### Responsible for:

The Residential Appraisal Department is responsible for the valuation of all residential real property, including land and improvements located within TAD's jurisdictional boundaries. The department consists of three divisions; Residential Appraisal, Residential Research and Agricultural Land Valuation.



#### 2021 Division Budget (proposed)

Salaries, Wages & Related	\$ 3,355,863
Employee Benefits	\$ 996,447
Miscellaneous	\$ 1,990
Furniture/Equip <\$5,000	\$ 652
Comp/Elec/Tech <\$5,000	\$ -
Office Supplies	\$ 2,350
Postage/Mail Srvc	\$ 24,715
Reproduction	\$ 160
Printing	\$ 1,932
Hardware Maint.	\$ -
Dues/Subscriptions	\$ 4,926
Travel	\$ 8,525
Training	\$ 2,810
 2021 Proposed Total	 \$ 4,400,370
 2020 Budget	 \$ 4,520,856
 FTE's 2021 Budget:	 47
 FTE's 2020 Budget:	 47

**619,153 Total Parcels**

*40,379 Vacant Land Parcels*

*4,808 Agriculture Parcels*

**Total Market Value at 2020 Notice Date**

\*5/14/2020 \$143,989,472,909

**2020 New Construction Inspected:**

8,501

**2020 Sales Verified:**

28,187

**2020 Protests Resolved Informally**

\*5/4/2020 136,056

**2020 Call Center Calls Received:**

\*5/14/2020 10,656

## BPP / Utilities / Minerals Division (1500)

### 2021 Budget (proposed)

#### Responsible for:

The Business Personal Property, Utilities and Minerals Department is responsible for determining the market value for machinery and equipment and other tangible fixed assets used in the production of income. Additionally, valuation of fixed assets of utilities and the valuation of mineral rights are included as responsibilities.

#### 2021 Division Budget (proposed)

Salaries, Wages & Related	\$ 1,772,421
Employee Benefits	\$ 529,888
Temporary Support	\$ 21,000
Miscellaneous	\$ 500
Furniture/Equip <\$5,000	\$ -
Comp/Elec/Tech <\$5,000	\$ -
Office Supplies	\$ 2,970
Postage/Mail Srvc	\$ 5,823
Reproduction	\$ -
Printing	\$ 1,470
Hardware Maint.	\$ 300
Dues/Subscriptions	\$ 16,735
Travel	\$ 7,700
Training	\$ 2,025
Other Professional Services	\$ 277,200
<b>2021 Proposed Total</b>	<b>\$ 2,638,032</b>
<b>2020 Budget</b>	<b>\$ 2,663,306</b>
FTE's 2021 Budget:	<b>25</b>
FTE's 2020 Budget:	<b>25</b>



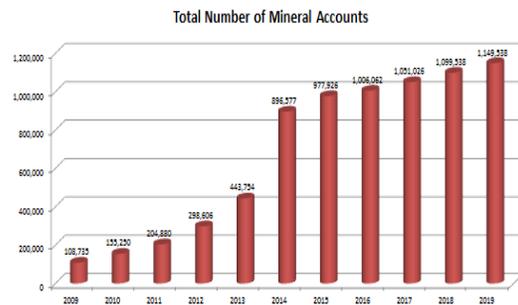
ACCOUNT TYPE	# OF ACCOUNTS	MARKET VALUE
Billboard - Single	22	\$1.7 M
Billboard - Multiple*	11	\$11.8M
Aircraft	160	\$477.0 M
Special Inventory	1,822	\$700.8 M
Standard BPP	45,511	\$26.7 B
Leasing/Various Locations*	962	\$2.5 B
Utility - Single	95	\$81.7 M
Utility - Multi*	179	\$3.5 B
<b>Total BPP</b>	<b>48,762</b>	<b>\$34.0 B</b>

\* - approx 15,650 "child" accounts

Minerals	1,096,758	\$695.2 M ^
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^ - from April 2020 Estimates

EXEMPTIONS WORKED	ACCOUNTS
Freeport	918
Goods In Transit	2
Pollution Control	138
Foreign Trade Zone	22
Vehicle	1,468
Interstate Allocation	55
Nominal Value/Zero Value	364,321



## Commercial Appraisal Division (2000)

### 2021 Budget (proposed)

**Responsible for:**

The Commercial Appraisal Department is responsible for the valuation of all commercial real property, including land and improvements located within TAD's jurisdictional boundaries. The department consists of four divisions; Commercial Appraisal, Complex Property Appraisal, Commercial Research and Reporting and Litigation and Arbitration.

**2021 Division Budget (proposed)**

Salaries, Wages & Related	\$ 3,642,801
Employee Benefits	\$ 1,048,812
Miscellaneous	\$ 1,070
Furniture/Equip <\$5,000	\$ 8,050
Comp/Elec/Tech <\$5,000	\$ 600
Office Supplies	\$ 4,530
Postage/Mail Srvc	\$ 14,600
Reproduction	\$ 240
Printing	\$ 2,896
Hardware Maint.	\$ 2,082
Dues/Subscriptions	\$ 119,005
Travel	\$ 14,220
Training	\$ 10,765
2021 Proposed Total	<b>\$ 4,869,671</b>
2020 Budget	<b>\$ 4,813,359</b>
FTE's 2021 Budget:	<b>48</b>
FTE's 2020 Budget:	<b>48</b>



**2019 Statistics:**

<b>Commercial accounts</b>	25,763
<b>Industrial accounts</b>	949
<b>Commercial utility accounts</b>	1,752
<b>Multifamily</b>	1,715
<b>Vacant land</b>	11,899
<b>Other</b>	812

**ACTIVE LITIGATION 2019**

Active suits as of 1/1/18:	997
Suits added during calendar 2019:	1,727
Suits closed during calendar 2019:	1,155
Suits that are still active as of 12/31/18:	1,569

**Staffing:**

- Commercial Appraisal Section**  
2 Managers and 18 Appraisers
- Complex Properties Section**  
1 Manager and 3 Appraisers.
- Commercial Research Section**  
1 Manager and 3 Appraisers
- Litigation Section**  
1 Manager and 3 Appraisers

## Information Services Division (4000)

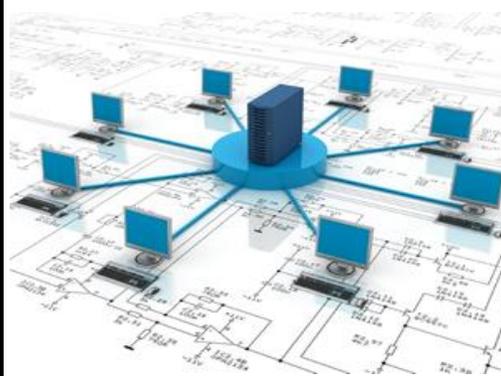
### 2021 Budget (proposed)

#### Responsible for:

The mission of TAD Information Services (“IS”) is to provide its customers with continuously-improving information technology, data and support solutions that ensure the most efficient and courteous property appraisal-related experience possible. The department’s actions are agile, bold and comprehensive. IS staff members respect the urgency of customers’ requests while balancing them with phased, ambitious, forward-looking solutions that anticipate their future needs. In addition, IS monitors the continually-changing technological landscape and is committed to providing a seamless user experience – understanding that the mission of the business comes first.

#### 2021 Division Budget (proposed)

Salaries, Wages & Related	\$ 1,781,867
Employee Benefits	\$ 453,098
Miscellaneous	\$ 15,920
Furniture/Equip <\$5,000	\$ 1,150
Comp/Elec/Tech <\$5,000	\$ 81,435
Office Supplies	\$ 1,100
Postage/Mail Srvc	\$ 875
Reproduction	\$ -
Printing	\$ 35
Hardware Rentals	\$ 312
Software Fees	\$ 618,211
Hardware Maint.	\$ 42,560
Dues/Subscriptions	\$ 4,755
Travel	\$ 575
Training	\$ 4,200
Other Professional Srvc	\$ 168,000
Capital Outlay- Computer Software	\$ 163,600
Capital Outlay- Computer Equipment	\$ 30,000
<b>2021 Proposed Total</b>	<b>\$ 3,367,693</b>
<b>2020 Budget</b>	<b>\$ 3,158,679</b>
FTE's 2021 Budget:	<b>18</b>
FTE's 2020 Budget:	<b>18</b>



In response to Tarrant County’s and Fort Worth’s COVID-19 “Work safe, stay home” directives in late March 2020 – IS demonstrated cohesion and agility by providing TAD staff the electronic means to work remotely through quick, prioritized distribution of hardware, software, network access, training and technical support for all essential and most secondary operations with minimal interruption. Throughout April 2020, TAD personnel were able to finalize values, exemptions, as well as accomplish the creation, production, quality assurance / quality control and mailing of hundreds of thousands of value notices on May 1st.

IS develops and maintains TAD.org – the official website of the Tarrant Appraisal District. In 2019, TAD.org received over 1.8 million visitors and 26 million page views with a duration of over 5 minutes per visit. Rich in searchable, downloadable data, reports, and frequent news updates – tens of thousands of TAD.org online account holders are utilizing our secure computing environment for annual business rendition filing, protest filing, online settlement negotiations, as well as direct-email announcements of new parcel-specific evidence, notice availability, and filing reminders for important documents. Direct “Contact Us” communication TAD staff members specializing in property appraisal, exemptions, records management, and purchasing is available to all TAD.org users.

IS supports and supplements the organization’s enterprise appraisal and exemption management software system through the deployment of updates, database administration, report writing, peripheral software development, training, and technical support. Their information technology (“IT”) experts also assist TAD specialists from other departments and our information-consuming external stakeholders (public and private) in TAD IT needs analyses, secondary database development and maintenance, as well as statutorily-mandated and ad hoc custom reports, data extracts, and system integration testing.

## Support Services Division (5000)

### 2021 Budget (proposed)

**Responsible for:**

Department has four divisions that perform various tasks including imaging, customer service, exemptions administration and records support. Responsibilities include administering exemptions, digitally image, archive and preserve all documents, applications and other supporting documentation associated with appraisal throughout the District. Responsibilities also for property ownership changes, splits and plat work.

**2021 Division Budget (proposed)**

Salaries, Wages & Related	\$ 2,099,138
Employee Benefits	\$ 784,462
Temporary Support	\$ 21,000
Miscellaneous	\$ 4,725
Furniture/Equip <\$5,000	\$ -
Comp/Elec/Tech <\$5,000	\$ -
Office Supplies	\$ 3,518
Postage/Mail Srvc	\$ 57,488
Reproduction	\$ 1,368
Printing	\$ 2,700
Advertising	\$ 13,463
Hardware Maint.	\$ 12,944
Dues/Subscriptions	\$ 635
Travel	\$ 9,744
Training	\$ 2,965
Legal/Litigation	\$ 20,000
Other Professional Srvc.	\$ 26,805
Capital Outlay - Furn. & Equip.	\$ -
 2021 Proposed Total	 \$ 3,060,955
 2020 Budget	 \$ 3,086,748
 FTE's 2021 Budget:	 44
 FTE's 2020 Budget:	 44



**2019 Statistics:**

Partial Exemptions entered	50,356
Exemption Denials	3,011
Obituaries Processed	5,415
Tax Ceiling Transfer certificates	1,459
Incoming calls	93,697
Outgoing calls	4,325
Webmaster e-mails	4,906
Customers Served at Counter	55,503
Returned Mail Processed	29,865
Mail Address Updates	25,463
Ownership/record Changes	77,864
Plats/Splits/Combinations	2,234
Exemption Correspondence	36,795
Spanish Calls	22,228

## Geographic Information Services (5500)

### 2021 Budget (proposed)

**Responsible for:**

The Geographic Information Services Department is responsible for providing support to all District users of spatial data and technologies. We maintain an enterprise GIS data model, allowing users to connect, visualize and share content across all departments.



**2021 Division Budget (proposed)**

Salaries, Wages & Related	\$ 327,552
Employee Benefits	\$ 101,787
Miscellaneous	\$ 120
Furniture/Equip <\$5,000	\$ -
Comp/Elec/Tech <\$5,000	\$ -
Office Supplies	\$ 35
Graphics - Mapping Supp.	\$ 4,159
Postage/Mail Srvc	\$ -
Reproduction	\$ -
Software Fees	\$ -
Hardware Maint.	\$ 600
Dues/Subscriptions	\$ 975
Travel	\$ 4,500
Training	\$ 10,875
Other Professional Serv	\$ 2,500
Mapping Services	\$ 347,752
 2021 Proposed Total	 \$ 800,855
 2020 Budget	 \$ 744,453
 FTE's 2021 Budget:	 5
 FTE's 2020 Budget:	 5

**GIS Changes Made in 2019**

**Ownership Layer Changes:**

Plat Stats:

Total plats: 681  
 NOMASS: 585  
 MASS: 96

Total Parcel Count: 9,590  
 NOMASS: 1012  
 MASS: 8578

- Number of Plats: 681
- Number of New Polygons: 9,590
- Number of Split, Join, etc.: 1,342
- Number of Polygons Changed: 2,012

**Thematic Layer Changes**

- City Layer Changes: 11
- School Layer Changes: 0
- PID Layer Changes: 2
- TIF Layer Changes: 2
- Abstract Layer Changes: 11
- Mineral Leases Completed: 2

Subdivision Layer Changes

- New Features Created: 475

## Appraisal Review Board Support Division (6000)

### 2021 Budget (proposed)

#### Responsible for

The Tarrant Appraisal Review Board is a separate entity from the Tarrant Appraisal District established by state law. The law requires, however, that appraisal districts provide the funds for operation and a staff to aid with clerical and administrative needs. The Appraisal Review Board Support Division provides funding and staff to support this function.

#### 2021 Division Budget (proposed)

Salaries, Wages & Related	(*In Dept 8000)	
Employee Benefits	(*In Dept 8000)	
Temporary Support		\$ 50,400
Miscellaneous		\$ 159
Furniture/Equip <\$5,000		\$ 2,102
Comp/Elec/Tech <\$5,000		\$ 500
Office Supplies		\$ 12,753
Insurance and Bonds		\$ 622
Postage/Mail Srvc		\$ 305,216
Reproduction		\$ 56
Printing		\$ 36,676
Hardware Maint.		\$ 500
Dues/Subscriptions		\$ 45
Travel		\$ 6,305
Training		\$ 69,780
Legal/Litigation		\$ 50,000
ARB Fees		\$ 900,000
2021 Proposed Total		\$ 1,435,114
2020 Budget		\$ 1,478,584
FTE's 2021 Budget:	(* 11 in Dept 8000)	
FTE's 2020 Budget:	(* 11 in Dept 8000)	



#### Taxpayer Appeal Results (2019)

	NUMBERS	VALUE
Total Protests Filed	153,871	\$117.6B
Single-Family	79,233	\$24.8B
Multi-Family	4,980	\$21.3B
Comm/BPP	43,113	\$58.6B
Oil/Gas	5,591	\$223M
Hearings Scheduled	119,646	
Hearings - Appeared	39,994	

*The **Tarrant Appraisal Review Board members** are not employees of the Appraisal District, but rather serve independently to hear protests and challenges from taxpayers and tax units. They are appointed by the Administrative District Judge of Tarrant County to serve a two year term on the ARB. Currently there are **85** members.*

## Administration / Chief Appraiser (8000)

### 2021 Budget (proposed)

#### Responsible for:

The Administration Department's function is to plan, organize, direct and control the business support functions related to human resources, budget, finance, purchasing, fixed assets, accounting, facilities maintenance, ARB support staffing and mail service. ARB support staff aid in scheduling and logistics for the Tarrant Appraisal Review Board in the conduct of their duties.

#### 2021 Division Budget (proposed)

Salaries, Wages & Related	\$ 1,369,868
Employee Benefits	\$ 404,889
Temporary Support	\$ 7,280
Miscellaneous	\$ 6,250
Furniture/Equip <\$5,000	\$ -
Comp/Elec/Tech <\$5,000	\$ -
Office Supplies	\$ 1,446
Insurance & Bonds	\$ 100
Postage/Mail Srvc	\$ 2,750
Reproduction	\$ 80
Printing	\$ 1,090
Advertising	\$ 6,042
Hardware Maint.	\$ 200
Dues/Subscriptions	\$ 3,465
Travel	\$ 9,342
Training	\$ 11,350
Legal/Litigation	\$ 160,000
Other Professional Fees	\$ 7,570
 2021 Proposed Total	 \$ 1,991,722
 2020 Budget	 \$ 2,055,338
FTE's 2021 Budget:	19*
FTE's 2020 Budget:	19*

\*staffing includes 11 ARB support staff



### 2020

TAD holds the distinction of being **one of forty-seven** counties or jurisdictions in the United States and Canada that have been awarded the **"Certificate of Excellence in Assessment Administration"** from The International Association of Assessing Officers.

TAD receives the **"Certificate of Achievement in Financial Reporting"** from the Government Finance Officers Association in 2019 for the thirty-first consecutive year.

TAD passes all areas of the Comptroller's Methods and Assistance Program Review with a score of 100.

Maintains registration of **96** appraisers with the Texas Department of Licensing and Registration.

Hosted **6** certification courses for **170** students.

Competitive bids/Proposals obtained: **66**

Purchase Orders issued: **304**

AP Checks issued: **2,038**

Background Checks performed: **62**

Job Postings: **11**

New Hires: **29**

## General Operations Division (9000)

### 2021 Budget (proposed)

**Responsible for:**

Facility and Custodial staff are responsible for the maintenance and upkeep of the physical plant of the District. Office services and Operation staff perform duties related to mail and printing operations and coordination of supply distribution between divisions. Organization-wide professional service funding resides in this budget.

**2021 Division Budget (proposed)**

Salaries, Wages & Related	\$ 269,710
Employee Benefits **	\$ 262,706
Contract Labor	\$ 119,796
Temporary Support	\$ 600
Miscellaneous	\$ 15,340
Furniture/Equip <\$5,000	\$ 400
Comp/Elec/Tech <\$5,000	\$ 13,500
Office Supplies	\$ 2,870
Office Rental	\$ 11,760
Insurance and Bonds	\$ 23,268
Postage/Mail Srvc	\$ 508,241
Reproduction	\$ 1,440
Computer Supplies	\$ 28,164
Utilities	\$ 66,360
Printing	\$ 13,825
Telephone	\$ 80,111
Janitorial Serv./Supp.	\$ 18,716
Hardware Rentals	\$ 655
Hardware Maint.	\$ 48,532
Dues/Subscriptions	\$ 4,071
Travel	\$ 565
Training	\$ 2,625
Legal/Litigation	\$ 1,100,000
Arbitration/SOAH	\$ 9,700
Other Professional Srvc.	\$ 323,120
Interest	\$ 100
Contingencies	\$ 100,000
Capital Outlay - Furn./Equip.	\$ -
Lease Payments - Principal	\$ 2,100
<b>2021 Proposed Total</b>	<b>\$ 3,028,275</b>
<b>2020 Budget</b>	<b>\$ 3,307,670</b>
FTE's 2021 Budget:	5
FTE's 2020 Budget:	5



**End of Year Mail Report (2019)**

Incoming	113,221
Outgoing	162,015
Presort	203,643
Folded/Inserted	96,549

Square footage of TAD Headquarters: **45,816**

Reproduction Cost New of Physical Plant:  
**\$8,428,000**  
(American Appraisal Associates)

Risk & liability insurance Cost per Sq. Foot:  
**\$ 0.51**

Annual Utility Cost per Square Foot:  
**\$ 1.22**

\*Security provided through an inter-local agreement with Tarrant County Sheriff's Department

\*\* Retiree health included in "Benefits"

## Proposed Capital Expenditures 2021

### 6501 Capital Outlay - Furniture & equipment

	\$ -
Total	\$ -

### 6502 Capital Lease Payments - Principal

Folder/Inserter

	\$ 2,100
Total	\$ 2,100

### 6504 Capital Outlay - Computer Software - Over \$5,000

Microsoft Office Pro (for laptop & PC Upgrade/Security)

\$ 103,600

2019 SQL Server (for Enterprise Software Upgrade Test Envir.)

\$ 60,000

Total	\$ 163,600
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### 6505 Capital Outlay - Computer Equipment- Over \$5,000

Dell Server (for Enterprise Software Upgrade Test Envir.)

\$ 26,000

Disk Drive (for Tivoli Backup)

\$ 4,000

Total	\$ 30,000
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## Proposed Personnel Included in 2021 Budget

Residential Appraisal Department	# of Positions	Total Salaries Proposed
DIRECTOR	<b>1</b>	\$ 156,666
REGIONAL DIVISION MANAGER	<b>3</b>	\$ 307,902
DATA RESEARCH SUPERVISOR	<b>1</b>	\$ 78,478
DATA QUALITY SUPERVISOR	<b>1</b>	\$ 79,144
DATA COLLECTION SUPERVISOR	<b>1</b>	\$ 87,651
RESIDENTIAL VALUATION ANALYST	<b>10</b>	\$ 760,740
SENIOR RESIDENTIAL APPRAISER	<b>12</b>	\$ 773,016
RESIDENTIAL APPRAISER	<b>8</b>	\$ 386,152
RESIDENTIAL VALUATION TECHNICIAN	<b>4</b>	\$ 171,692
SENIOR GENERAL CLERK	<b>3</b>	\$ 148,470
SENIOR RESEARCH CLERK	<b>2</b>	\$ 90,980
DATA SERVICES CLERK II	<b>1</b>	\$ 40,997
SALARY SUPPLEMENT - Auto Allowances	41	\$ 292,488
<b>BPP/Utilities/Minerals Department</b>		
DIRECTOR	<b>1</b>	\$ 122,803
BPP RESEARCH MANAGER	<b>1</b>	\$ 98,613
BPP APPRAISAL MANAGER	<b>1</b>	\$ 98,613
BPP VALUATION ANALYST	<b>3</b>	\$ 230,775
SENIOR BPP APPRAISER	<b>7</b>	\$ 451,654
BPP APPRAISER	<b>3</b>	\$ 161,865
BPP VALUATION TECHNICIAN	<b>3</b>	\$ 135,384
CLERICAL SUPERVISOR	<b>1</b>	\$ 60,819
SENIOR DATA SERVICES CLERK	<b>2</b>	\$ 100,922
DATA SERVICES CLERK II	<b>2</b>	\$ 81,328
GENERAL CLERK II	<b>1</b>	\$ 35,797
SALARY SUPPLEMENT - Auto Allowances	19	\$ 139,696
<b>Commercial Appraisal Department</b>		
DIRECTOR	<b>1</b>	\$ 153,005
DIVISION MANAGER	<b>5</b>	\$ 611,020
COMMERCIAL APPRAISAL SPECIALIST	<b>8</b>	\$ 674,768
SENIOR LITIGATION SPECIALIST	<b>2</b>	\$ 226,428
COMMERCIAL PROPERTIES APPRAISER/ANALYST	<b>10</b>	\$ 668,330
SENIOR COMMERCIAL APPRAISER	<b>8</b>	\$ 472,744
COMMERCIAL APPRAISER	<b>2</b>	\$ 98,310
CLERICAL SUPERVISOR	<b>1</b>	\$ 64,771
LITIGATION CLERK	<b>1</b>	\$ 44,574
SENIOR GENERAL CLERK	<b>8</b>	\$ 347,208
GENERAL CLERK II	<b>2</b>	\$ 74,422
SALARY SUPPLEMENT - Auto Allowances	36	\$ 244,380
<b>Information Services Department</b>		
DIRECTOR	<b>1</b>	\$ 138,486
INFRASTRUCTURE & OPERATIONS MANAGER	<b>1</b>	\$ 102,710

BUSINESS ANALYSIS & PROGRAMMING MANAGER	1	\$ 127,691
WEB SOLUTIONS MANAGER	1	\$ 127,691
APPLICATIONS SPECIALIST	3	\$ 304,824
TECHNICAL SUPPORT MANAGER	1	\$ 120,702
SPECIAL ASSISTANT TO THE DIRECTOR	1	\$ 111,509
SENIOR INFRASTRUCTURE SPECIALIST	1	\$ 86,798
WEB/GIS PROGRAMMER	2	\$ 166,733
SENIOR PROGRAMMER/ANALYST	2	\$ 159,994
INFRASTRUCTURE SPECIALIST	1	\$ 68,682
SENIOR SYSTEMS SUPPORT TECHNICIAN	1	\$ 87,110
QUALITY ASSURANCE LIASON	1	\$ 72,405
SR. PC/NETWORK SPECIALIST	1	\$ 58,007
SALARY SUPPLEMENT - Auto Allowances	1	\$ 2,500

#### Support Services Department

DIRECTOR	1	\$ 123,198
MANAGER OF SUPPORT SERVICES	1	\$ 105,290
CUSTOMER SERVICES SUPERVISOR	1	\$ 57,928
SENIOR CUSTOMER SERVICES REPRESENTATIVE	1	\$ 50,003
CUSTOMER SERVICES REPRESENTATIVE II	4	\$ 164,652
CUSTOMER SERVICES REPRESENTATIVE I	1	\$ 32,493
LEAD IMAGING SPECIALIST	1	\$ 64,834
IMAGING SPECIALIST II	2	\$ 83,762
EXEMPTIONS SUPERVISOR	1	\$ 53,810
SENIOR EXEMPTIONS SPECIALIST	5	\$ 227,865
SENIOR QA SPECIALIST	1	\$ 32,965
EXEMPTIONS SPECIALIST II	13	\$ 462,904
SENIOR GEO-DATA SPECIALIST	1	\$ 49,754
SUPERVISOR - RECORDS	1	\$ 53,814
SENIOR DEED RECORDS SPECIALIST	4	\$ 216,930
DEED RECORDS SPECIALIST II	5	\$ 191,256
DEED RECORDS SPECIALIST I	1	\$ 33,668
SALARY SUPPLEMENT - Auto Allowances	2	\$ 5,000

#### Geographic Information Services

MAPPING/GIS MANAGER	1	\$ 86,819
SENIOR GIS SPECIALIST	1	\$ 74,922
GIS SPECIALIST II	2	\$ 108,000
GIS SPECIALIST I	1	\$ 46,613

#### Administration Department (includes ARB Support staff)

EXECUTIVE DIRECTOR/CHIEF APPRAISER	1	\$ 195,208
DIRECTOR OF ADMINISTRATION	1	\$ 168,334
COMMUNICATION OFFICER	1	\$ 84,460
PURCHASING AGENT	1	\$ 72,488
FINANCE OFFICER	1	\$ 72,634
PAYROLL/EDUCATION COORDINATOR	1	\$ 64,917
HUMAN RESOURCE BENEFITS ADMINISTRATOR	1	\$ 73,798
EXECUTIVE ASSISTANT	1	\$ 72,155
MANAGER OF ARB OPERATIONS	1	\$ 118,726

SENIOR GENERAL CLERK	2	\$ 87,028
SENIOR DATA SERVICES CLERK	1	\$ 42,894
DATA SERVICES CLERK II	2	\$ 70,844
GENERAL CLERK II	5	\$ 166,445
SALARY SUPPLEMENT - Auto Allowances	4	\$ 17,000

**General Operations**

FACILITIES MANAGER	1	\$ 68,806
CUSTODIAN	2	\$ 68,620
SENIOR OFFICE SERVICES SPECIALIST	1	\$ 50,690
SENIOR OPERATIONS SPECIALIST	1	\$ 65,978
SALARY SUPPLEMENT - Auto Allowances	2	\$ 6,000
<b>Total Positions</b>	<b>211</b>	

## TARRANT APPRAISAL DISTRICT

## Proposed Salary Schedule

## Labor/Trades Group

3	Custodian	\$ 28,028	\$ 36,090	\$ 44,151
4	Facilities Supervisor	\$ 42,767	\$ 59,824	\$ 76,881

## Clerical/General Office Group

6	General Clerk I	\$ 30,825	\$ 37,687	\$ 44,548
7	Data Services Clerk I	\$ 32,156	\$ 40,895	\$ 49,634 #
	Imaging Specialist I	\$ 32,156	\$ 40,895	\$ 49,634
8	Research Clerk I	\$ 33,779	\$ 42,763	\$ 51,747
9	General Clerk II	\$ 33,779	\$ 42,763	\$ 51,747
10	Data Services Clerk II	\$ 37,627	\$ 47,741	\$ 57,854
	Imaging Specialist II	\$ 37,627	\$ 47,741	\$ 57,854
	Research Clerk II	\$ 37,627	\$ 47,741	\$ 57,854
11	Senior Research Clerk	\$ 39,145	\$ 49,789	\$ 60,432
12	Senior General Clerk	\$ 39,520	\$ 50,249	\$ 60,977
13	Administrative Secretary	\$ 38,043	\$ 48,649	\$ 59,254
	Senior Data Services Clerk	\$ 38,043	\$ 48,649	\$ 59,254
	Senior Imaging Specialist	\$ 38,043	\$ 48,649	\$ 59,254
	Special Districts Clerk	\$ 38,043	\$ 48,649	\$ 59,254
14	Litigation Clerk	\$ 39,291	\$ 53,357	\$ 67,423
	Lead Imaging Specialist	\$ 39,291	\$ 53,357	\$ 67,423
15	Executive Secretary	\$ 41,600	\$ 58,204	\$ 74,807
16	Clerical Supervisor	\$ 50,211	\$ 63,463	\$ 76,714

## Support Services Group

17	Exemptions Specialist I	\$ 33,488	\$ 41,405	\$ 49,322
	Deed Records Specialist I	\$ 33,488	\$ 41,405	\$ 49,322
	Customer Services Representative I	\$ 33,488	\$ 41,405	\$ 49,322
18	Exemptions Specialist II	\$ 37,627	\$ 47,741	\$ 57,854
	Deed Records Specialist II	\$ 37,627	\$ 47,741	\$ 57,854
	Customer Services Representative II	\$ 37,627	\$ 47,741	\$ 57,854
19	Senior Exemptions Specialist	\$ 38,043	\$ 49,834	\$ 61,624
	Senior Deed Records Specialist	\$ 38,043	\$ 49,834	\$ 61,624
	Senior Customer Services Representative	\$ 38,043	\$ 49,834	\$ 61,624
	Senior Quality Assurance Specialist	\$ 38,043	\$ 49,834	\$ 61,624
	Commercial Property Data Collector	\$ 38,043	\$ 48,481	\$ 61,624
20	Exemptions Supervisor	\$ 47,174	\$ 61,945	\$ 76,715
	Deed Records Supervisor	\$ 47,174	\$ 61,945	\$ 76,715
	Customer Services Supervisor	\$ 47,174	\$ 61,945	\$ 76,715
	Appraisal Review Board Supervisor	\$ 47,174	\$ 61,945	\$ 76,715

## Appraisal Group

21	Residential Valuation Technician	\$ 43,014	\$ 57,825	\$ 72,635
	Commercial Valuation Technician	\$ 43,014	\$ 57,825	\$ 72,635
	Business Personal Property Valuation Technician	\$ 43,014	\$ 57,825	\$ 72,635
22	Residential Appraiser	\$ 47,320	\$ 62,535	\$ 77,750
	Commercial Appraiser	\$ 47,320	\$ 62,535	\$ 77,750
	Business Personal Property Appraiser	\$ 47,320	\$ 62,535	\$ 77,750
23	Senior Residential Appraiser	\$ 53,456	\$ 71,916	\$ 90,376

## TARRANT APPRAISAL DISTRICT

## Proposed Salary Schedule

	Sr. Business Personal Property Appraiser	\$ 53,456	\$ 71,916	\$ 90,376
	Senior Commercial Appraiser	\$ 53,456	\$ 71,916	\$ 90,376
	Productivity Appraiser	\$ 53,456	\$ 71,916	\$ 90,376
24	Senior Productivity Appraiser	\$ 59,862	\$ 80,839	\$ 101,816
	Residential Valuation Analyst	\$ 59,862	\$ 80,839	\$ 101,816
	Commercial Properties Appraiser/Analyst	\$ 59,862	\$ 80,839	\$ 101,816
	Mineral Valuation Analyst	\$ 59,862	\$ 80,839	\$ 101,816
	Comm. Special Prop. Appraiser/Analyst	\$ 59,862	\$ 80,839	\$ 101,816
	Commercial Sales Research Specialist	\$ 59,862	\$ 80,839	\$ 101,816
	Sr. Business Personal Prop. Appraisal Specialist	\$ 59,862	\$ 80,839	\$ 101,816
	Business Personal Prop. Valuation Analyst	\$ 59,862	\$ 80,839	\$ 101,816
	Litigation Appraisal Specialist	\$ 59,862	\$ 80,839	\$ 101,816
	Business Personal Property Research Specialist	\$ 59,862	\$ 80,839	\$ 101,816
25	Sr. Commercial Sales Research Specialist	\$ 67,038	\$ 90,811	\$ 114,583
	Commercial Appraisal Specialist	\$ 67,038	\$ 86,957	\$ 114,583
	Regional Comm. Appraisal Supervisor	\$ 67,038	\$ 90,811	\$ 114,583
	Business Personal Property Appraisal Supervisor	\$ 67,038	\$ 90,811	\$ 114,583
	Sr. Special Comm. Properties Appraiser/Analyst	\$ 67,038	\$ 90,811	\$ 114,583
	Senior Litigation Appraisal Specialist	\$ 67,038	\$ 90,811	\$ 114,583
	Data Quality Supervisor	\$ 67,038	\$ 90,811	\$ 114,583
	Data Collection Supervisor	\$ 67,038	\$ 90,811	\$ 114,583
	Data Research Supervisor	\$ 67,038	\$ 90,811	\$ 114,583
26	Residential Division Manager	\$ 80,412	\$ 109,493	\$ 138,573
	Residential Properties Research Manager	\$ 80,412	\$ 109,493	\$ 138,573
	Business Personal Property Research Manager	\$ 80,412	\$ 109,493	\$ 138,573
	Business Personal Property Appraisal Manager	\$ 80,412	\$ 109,493	\$ 138,573
	Commercial Properties Research Manager	\$ 80,412	\$ 109,493	\$ 138,573
	Commercial Appraisal Manager	\$ 80,412	\$ 109,493	\$ 138,573
	Litigation Manager	\$ 80,412	\$ 109,493	\$ 138,573
	Manager of ARB Operations	\$ 80,412	\$ 109,493	\$ 138,573
	Manager of Support Services	\$ 80,412	\$ 109,493	\$ 138,573

## Information Systems Group

27	CAD Operator I	\$ 28,785	\$ 37,914	\$ 47,043
28	Geo-Data Specialist	\$ 32,184	\$ 42,390	\$ 52,595
29	CAD Operator II	\$ 34,278	\$ 45,150	\$ 56,022
	Quality Assurance Specialist	\$ 34,278	\$ 45,150	\$ 56,022
30	Computer Operator I	\$ 35,358	\$ 46,571	\$ 57,784
31	Senior Geo-Data Specialist	\$ 36,597	\$ 48,204	\$ 59,811
	Senior CAD Operator	\$ 36,597	\$ 48,204	\$ 59,811
32	GIS Specialist I	\$ 39,289	\$ 51,751	\$ 64,212
33	Technical Support Specialist	\$ 45,547	\$ 59,994	\$ 74,441
	Senior Quality Assurance Specialist	\$ 45,547	\$ 59,994	\$ 74,441
34	Senior Operations Specialist	\$ 42,215	\$ 55,586	\$ 68,957
35	PC/Network Specialist	\$ 45,547	\$ 59,995	\$ 74,442
36	GIS Specialist II	\$ 46,664	\$ 61,466	\$ 76,267
37	Programmer/Analyst	\$ 48,708	\$ 65,351	\$ 81,994
	Systems Support Technician	\$ 48,708	\$ 65,351	\$ 81,994
	Senior GIS Specialist	\$ 48,708	\$ 65,351	\$ 81,994
	Assistant Data Services Manager	\$ 48,708	\$ 65,351	\$ 81,994
	Senior PC/Network Specialist	\$ 48,708	\$ 65,351	\$ 81,994
	Quality Assurance Liason	\$ 48,708	\$ 65,351	\$ 81,994

## TARRANT APPRAISAL DISTRICT

## Proposed Salary Schedule

38	Lead Computer Operator	\$ 48,097	\$ 65,118	\$ 82,139
39	Systems Programmer	\$ 57,050	\$ 75,144	\$ 93,237
	Infrastructure Specialist	\$ 57,050	\$ 75,144	\$ 93,237
	Sr. Systems Support Technician	\$ 57,050	\$ 75,144	\$ 93,237
40	Senior Programmer/Analyst	\$ 58,368	\$ 78,312	\$ 98,255
	Visual Basic Programmer/Analyst	\$ 58,368	\$ 78,312	\$ 98,255
	Mapping/GIS Manager	\$ 58,368	\$ 78,312	\$ 98,255
41	Senior Systems Programmer	\$ 77,083	\$ 101,529	\$ 125,975
	Applications Specialist	\$ 77,083	\$ 101,529	\$ 125,975
	Data Services Coordinator	\$ 77,083	\$ 101,529	\$ 125,975
	Technical Support Manager	\$ 77,083	\$ 101,529	\$ 125,975
	Senior Infrastructure Specialist	\$ 77,083	\$ 101,529	\$ 125,975
	Special Assistant to the Director	\$ 77,083	\$ 101,529	\$ 125,975
	WEB/GIS Programmer	\$ 77,083	\$ 101,529	\$ 125,975
42	Infrastructure & Operations Manager	\$ 78,897	\$ 105,851	\$ 132,804
	Business Analysis & Programming Mgr.	\$ 78,897	\$ 105,851	\$ 132,804
	Web Solutions Manager	\$ 78,897	\$ 105,851	\$ 132,804

## Executive/Administrative Group

44	Office Services Specialist	\$ 25,542	\$ 32,841	\$ 40,139
45	Senior Office Services Specialist	\$ 33,488	\$ 45,671	\$ 57,854
16	Executive Assistant	\$ 42,672	\$ 59,694	\$ 76,715
46	Administrative Assistant	\$ 34,949	\$ 46,033	\$ 57,116
47	Payroll/Education Coordinator	\$ 40,860	\$ 60,884	\$ 80,907
	Purchasing Agent	\$ 40,860	\$ 60,884	\$ 80,907
	Administrative Specialist	\$ 40,860	\$ 60,884	\$ 80,907
	Finance Officer	\$ 40,860	\$ 60,884	\$ 80,907
	Human Resources Benefit Administrator	\$ 40,860	\$ 60,884	\$ 80,907
48	Director of Comm. and Special Appraisal	\$ 87,984	\$ 132,600	\$ 177,216
	Director of Business Personal Property	\$ 87,984	\$ 132,600	\$ 177,216
	Director of Residential Appraisal	\$ 87,984	\$ 132,600	\$ 177,216
	Director of Support Services	\$ 87,984	\$ 132,600	\$ 177,216
	Director of Information Systems	\$ 87,984	\$ 132,600	\$ 177,216
	Communication Officer	\$ 87,984	\$ 132,600	\$ 177,216
49	Director of Administration	\$ 96,782	\$ 145,111	\$ 193,440

NA Executive Director / Chief Appraiser

Negotiated



**2020 Employee Benefits**

<b>Introductory Probationary Period:</b>	All newly hired employees serve a minimum six-month introductory probationary period. Upon satisfactory completion of that period (and unless other pre-employment agreements have been made), a 5% salary increase is normally provided.
<b>Medical Insurance:</b>	TAD offers three Medical plans, 2 PPO plans or HDHP/HSA. TAD pays 100% of employee premiums. Dependent coverage is available at employee expense.
<b>Dental Insurance:</b>	TAD offers two Dental plans, Low/ High PPO plan. TAD pays 100% of employee premiums. Dependent coverage is available at employee expense.
<b>Life Insurance:</b>	TAD pays 100% of employee term life insurance coverage in an amount equal to one times an employee's annual salary. Added employee and dependent coverage are available at employee expense.
<b>Leave Benefits:</b>	Vacation leave at 10 days per year which increases up to 25 days per year with 15 or more years of continuous TAD employment. Sick leave at 15 days per Year.
<b>Holidays:</b>	TAD celebrates 10 holidays per year plus two optional holidays for a total of 12 holidays per year.
<b>Retirement:</b>	All TAD employees participate in the Texas County and District Retirement System, with employees contributing 7% of salary and TAD currently providing a 225% matching contribution. TAD does not participate in the Social Security System but does pay into the Medicare program at 1.45% of salary.
<b>Deferred Compensation:</b>	TAD employees can voluntarily participate in a deferred compensation program which allows for tax deferred salary payments into mutual funds which become taxable when withdrawn or a Roth contribution plan.
<b>Voluntary Vision:</b>	TAD employees can voluntarily participate in our Vision program to receive rich benefits for Eye glasses or Contact Lens exams and materials.
<b>Vol Short Term Dis:</b>	TAD employees can voluntarily participate in a Short-term disability program. Protects your income for a short duration in case of illness or injury.

*\*The above benefits are subject to change effective March 1, 2020. Questions pertaining to Tarrant Appraisal District salary rates and benefits should be directed to the Human Resource Section for response.*

**Budgeted Amounts for Benefits for the 211 Positions Proposed for 2021 (proposed)**

POSITIONS	Residential 47	BPP/Util/Min 25	Commercial 48	Info. Services 18	Supp. Serv. 44	Geo. Info. Sv. 5	Admin/ARB 19	Gen. Ops. 5
Retirement	\$ 402,704	\$ 212,691	\$ 437,136	\$ 213,824	\$ 251,897	\$ 39,306	\$ 160,784	\$ 32,365
Medicare	\$ 48,660	\$ 25,700	\$ 52,821	\$ 25,837	\$ 30,438	\$ 4,750	\$ 19,428	\$ 3,911
Life Ins.	\$ 3,672	\$ 1,947	\$ 4,007	\$ 1,960	\$ 2,282	\$ 360	\$ 1,474	\$ 46
LTD	\$ 5,675	\$ 3,010	\$ 6,193	\$ 3,029	\$ 3,526	\$ 557	\$ 2,278	\$ 296
Unemp. Ins.	\$ 6,676	\$ 3,541	\$ 7,286	\$ 3,564	\$ 4,149	\$ 655	\$ 2,680	\$ 537
Wrk. Comp	\$ 15,021	\$ 7,967	\$ 16,393	\$ 8,018	\$ 9,335	\$ 1,474	\$ 6,029	\$ 1,209
Medical Ins.	\$ 493,359	\$ 262,425	\$ 503,856	\$ 188,946	\$ 461,868	\$ 52,485	\$ 199,443	\$ 52,485
Dental Ins.	\$ 20,680	\$ 11,000	\$ 21,120	\$ 7,920	\$ 19,360	\$ 2,200	\$ 8,360	\$ 2,200
Retiree Ins.								* \$ 169,200

\* 94 Potential Retirees

**TARRANT APPRAISAL DISTRICT**

**2021 PROPOSED BUDGET**

**ESTIMATED TAX ENTITY BUDGET ALLOCATIONS**

**Tax Unit Allocations are Based on 2019 September Values and 2019 Adopted Tax Rates.**

<b>TAX UNIT NAME</b>	<b>September 2019 Net Tax Value</b>	<b>2019 Tax Rate</b>	<b>Adjusted Levy</b>	<b>% of Tot Levy</b>	<b>Allocation Estimate</b>
Aledo ISD	\$ 328,849,303	1.493300	4,836,368.64	0.09408121	\$ 23,417.30
Arlington ISD	\$ 33,101,514,343	1.298670	415,233,096.32	8.07747198	\$ 2,010,524.78
Azle ISD	\$ 1,973,841,536	1.247350	22,945,333.40	0.44635240	\$ 111,099.43
Birdville ISD	\$ 11,763,080,431	1.383900	154,969,319.08	3.01459673	\$ 750,348.80
Burleson ISD	\$ 1,846,718,628	1.568350	27,943,335.60	0.54357784	\$ 135,299.35
Carroll ISD	\$ 9,742,678,179	1.300000	124,030,698.33	2.41275202	\$ 600,546.52
Castleberry ISD	\$ 930,614,167	1.290550	11,414,263.13	0.22204008	\$ 55,266.93
Crowley ISD	\$ 7,549,403,643	1.568400	115,191,018.74	2.24079495	\$ 557,745.52
Eagle Mtn-Saginaw ISD	\$ 10,965,388,497	1.518000	162,394,907.38	3.15904567	\$ 786,302.89
Everman ISD	\$ 1,645,280,748	1.390000	22,163,387.40	0.43114131	\$ 107,313.31
Fort Worth ISD	\$ 43,519,704,853	1.282000	534,791,782.22	10.40323056	\$ 2,589,418.18
Godley ISD	\$ 89,915,924	1.470000	1,251,817.08	0.02435142	\$ 6,061.20
Grapevine-Colleyville ISD	\$ 16,868,076,720	1.326700	216,888,302.84	4.21909815	\$ 1,050,155.47
H-E-B ISD	\$ 16,001,471,459	1.220000	187,464,929.80	3.64672935	\$ 907,689.90
Keller ISD	\$ 20,448,151,285	1.408300	279,983,056.55	5.44647167	\$ 1,355,655.12
Kennedale ISD	\$ 1,669,403,717	1.350000	21,642,599.18	0.42101049	\$ 104,791.70
Lake Worth ISD	\$ 1,127,268,060	1.568400	17,437,980.25	0.33921862	\$ 84,433.28
Lewisville ISD	\$ 312,396,544	1.337500	4,158,795.78	0.08090048	\$ 20,136.55
Mansfield ISD	\$ 14,942,337,213	1.460000	211,748,736.31	4.11911887	\$ 1,025,270.11
Northwest ISD	\$ 9,783,164,406	1.420000	137,208,021.57	2.66908866	\$ 664,350.05
White Settlement ISD	\$ 2,458,459,853	1.450000	34,525,235.87	0.67161464	\$ 167,168.38
City of Arlington	\$ 29,485,504,113	0.624000	179,052,537.67	3.48308425	\$ 866,957.78
City of Azle	\$ 832,390,994	0.657204	5,470,506.91	0.10641701	\$ 26,487.75
City of Bedford	\$ 4,784,901,187	0.569000	25,056,704.75	0.48742461	\$ 121,322.52
City of Benbrook	\$ 2,315,217,129	0.627770	13,975,069.57	0.27185510	\$ 67,666.15
City of Blue Mound	\$ 148,707,393	0.605900	882,246.09	0.01716221	\$ 4,271.76
City of Burleson	\$ 877,080,653	0.720000	6,075,305.70	0.11818208	\$ 29,416.13
City of Colleyville	\$ 5,885,806,230	0.306807	17,493,006.52	0.34028904	\$ 84,699.71
City of Crowley	\$ 1,197,248,546	0.681992	7,952,602.30	0.15470087	\$ 38,505.85
Dalworthington Gardens	\$ 395,552,472	0.580000	2,023,988.34	0.03937237	\$ 9,799.99
Edgecliff Village	\$ 258,065,310	0.257780	665,240.76	0.01294084	\$ 3,221.04
City of Euless	\$ 5,016,053,290	0.462500	22,657,077.47	0.44074499	\$ 109,703.72
City of Everman	\$ 223,764,543	1.085713	2,429,440.73	0.04725957	\$ 11,763.15
City of Flower Mound	\$ 308,722,915	0.436500	1,347,575.52	0.02621420	\$ 6,524.85
City of Forest Hill	\$ 624,761,267	0.992873	6,203,085.93	0.12066777	\$ 30,034.84
City of Fort Worth	\$ 76,007,006,217	0.747500	560,190,952.47	10.89731710	\$ 2,712,398.89
City of Grand Prairie	\$ 8,442,722,871	0.669998	55,958,545.38	1.08855384	\$ 270,946.71
City of Grapevine	\$ 9,816,116,513	0.284271	27,904,372.57	0.54281990	\$ 135,110.70
Haltom City	\$ 2,669,771,154	0.665760	17,258,353.43	0.33572436	\$ 83,563.54
City of Haslet	\$ 842,200,508	0.297583	2,478,078.54	0.04820572	\$ 11,998.65

City of Hurst	\$	3,481,328,703	0.597299	19,677,181.53	0.38277749	\$	<b>95,275.31</b>
City of Keller	\$	6,249,925,793	0.3999	24,548,851.25	0.47754541	\$	<b>118,863.54</b>
City of Kennedale	\$	811,907,496	0.73497	5,967,276.52	0.1160806	\$	<b>28,893.06</b>
Town of Lakeside	\$	156,291,241	0.406300	635,011.31	0.01235279	\$	<b>3,074.67</b>
City of Lake Worth	\$	542,439,721	0.413577	2,243,405.92	0.04364067	\$	<b>10,862.39</b>
City of Mansfield	\$	7,352,556,783	0.710000	50,800,577.16	0.98821660	\$	<b>245,972.25</b>
City of North Richland Hills	\$	6,271,516,327	0.572000	34,365,636.39	0.66850997	\$	<b>166,395.61</b>
Town of Pantego	\$	361,271,452	0.420000	1,517,340.10	0.02951661	\$	<b>7,346.84</b>
City of Pelican Bay	\$	54,620,542	0.898499	490,765.02	0.00954678	\$	<b>2,376.24</b>
City of Reno	\$	7,546,570	0.520000	39,242.16	0.00076337	\$	<b>190.01</b>
City of Richland Hills	\$	689,673,249	0.558551	3,647,954.83	0.07096316	\$	<b>17,663.10</b>
City of River Oaks	\$	372,924,885	0.674516	2,464,415.02	0.04793992	\$	<b>11,932.50</b>
City of Roanoke	\$	149,139,751	0.375120	559,453.03	0.01088296	\$	<b>2,708.83</b>
City of Saginaw	\$	2,188,980,062	0.459000	10,047,418.48	0.19545104	\$	<b>48,648.78</b>
City of Sansom Park	\$	180,403,076	0.722200	1,255,369.01	0.02442052	\$	<b>6,078.39</b>
City of Southlake	\$	8,345,315,019	0.410000	34,077,835.58	0.66291142	\$	<b>165,002.10</b>
Town of Trophy Club	\$	146,152,113	0.446442	637,602.42	0.01240319	\$	<b>3,087.22</b>
City of Watauga	\$	1,566,853,525	0.580500	8,743,462.71	0.17008537	\$	<b>42,335.13</b>
Town of Westover Hills	\$	565,007,747	0.426000	2,406,933.00	0.04682173	\$	<b>11,654.17</b>
Westworth Village	\$	317,242,480	0.475000	1,506,901.78	0.02931355	\$	<b>7,296.30</b>
City of White Settlement	\$	1,042,917,170	0.732245	7,636,708.83	0.14855584	\$	<b>36,976.32</b>
Tarrant County	\$	211,298,859,883	0.234000	483,039,911.13	9.39650857	\$	<b>2,338,839.84</b>
Tarrant County Hospital District	\$	211,767,518,596	0.224429	475,267,724.31	9.24531729	\$	<b>2,301,207.55</b>
Tarrant County College District	\$	213,192,499,197	0.130170	270,800,375.20	5.26784224	\$	<b>1,311,193.33</b>
Tarrant Regional Water District	\$	78,402,386,064	0.0287	22,501,484.80	0.43771827	\$	<b>108,950.35</b>
Emergency Services District #1	\$	6,671,889,754	0.0819	5,464,277.71	0.10629584	\$	<b>26,457.59</b>
Trophy Club MUD #1	\$	534,475,805	0.112730	602,514.57	0.01172063	\$	<b>2,917.33</b>
Live Oak Creek MUD	\$	94,413,200	1.000000	944,132.00	0.01836607	\$	<b>4,571.41</b>
Viridian Mgmt District	\$	695,507,152	0.448100	3,116,567.55	0.06062616	\$	<b>15,090.17</b>
Westlake	\$	1,486,495,372	0.160180	2,327,833.29	0.04528302	\$	<b>11,271.18</b>
				5,140,631,838.73	100.00000	\$	<b>24,889,735</b>

# Buy BTX



Scan with your phone's camera to submit receipt



ENTER TO WIN  
**WEEKLY DRAWINGS**

**\$50 GIFT CARD**

Send photos of receipts to:

[BUYBTX@BURLESONTX.COM](mailto:BUYBTX@BURLESONTX.COM)

**10 WINNERS EACH WEEK**

**BTX**

**SUPPORT  
OUR LOCAL  
BUSINESS**

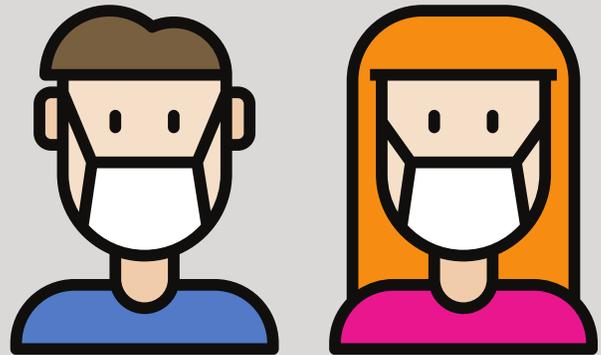
One receipt = One entry • Multiple receipts/entries allowed each week  
Receipts must be from businesses located within Burleson city limits  
Contestants are eligible to win once per week

# WE RECOMMEND



## USE TEXTING OR OTHER DIGITAL NOTIFICATION SERVICES

To keep patrons from congregating at entrances we recommend the use of texting or digital notifications to alert when tables are ready



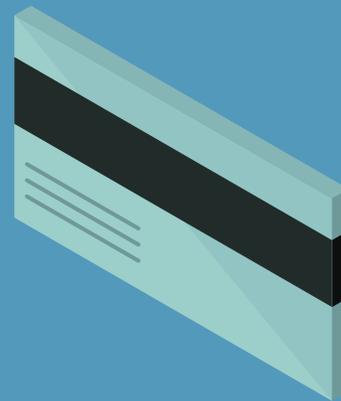
## EMPLOYEES SHOULD WEAR A FACE COVERING OR STAND BEHIND A BARRIER

For the health and safety of patrons, we recommend employees wear a face covering or stand behind barriers while interacting with patrons



## SET ASIDE SHOPPING HOURS FOR AGES 65+ AND THOSE WITH HIGH RISK CONDITIONS

We recommend businesses set aside a minimum of 6 hours per week for high-risk customers, or isolated seating or shopping sections when possible.



## USE CONTACTLESS PAYMENTS

We recommend the use of contactless payments such as credit cards, debit cards, or reduce cash transactions

## Residential Building Permit Yearly Comparison

FY-2019	SINGLE FAMILY DWELLING	SQUARE FOOTAGE	AVERAGE SQ. FEET
October-18	13	44,729	3440.7
November-18	22	62,501	2841.0
December-18	14	52,520	3751.4
January-19	8	26,344	3293.0
February-19	11	39,673	3606.6
March-19	21	62,258	2964.7
April-19	8	31,800	3975.0
May-19	24	78,045	3251.9
June-19	16	49,672	3104.5
July-19	26	82,187	3161.0
August-19	33	123,870	3753.6
September-19	26	89,673	3449.0
<b>FY 19 TOTALS:</b>	<b>222</b>	<b>743,272</b>	<b>3382.7</b>

FY-2020	SINGLE FAMILY DWELLING	SQUARE FOOTAGE	AVERAGE SQ. FEET
October-19	19	60,901	3205.3
November-19	15	53,558	3570.5
December-19	16	55,431	3464.4
January-20	28	86,509	3089.6
February-20	31	102,587	3309.3
March-20	39	115,556	2963.0
April-20	39	130,424	3344.2
May-20	21	67,161	3198.1
June-20	0	-	#DIV/0!
July-20	0	-	#DIV/0!
August-20	0	-	#DIV/0!
September-20	0	-	#DIV/0!
<b>FY 20 TOTALS:</b>	<b>208</b>	<b>672,127</b>	<b>3231.4</b>

FISCAL YEAR 2019			
	DWELLINGS	SQUARE FOOTAGE	AVERAGE SQ. FEET
1st Quarter	49	159750	3260.2
2nd Quarter	40	128275	3206.9
3rd Quarter	48	159517	3323.3
4th Quarter	85	295730	3479.2

FISCAL YEAR 2020			
	DWELLINGS	SQUARE FOOTAGE	AVERAGE SQ. FEET
1st Quarter	50	169890	3397.8
2nd Quarter	98	304652	3108.7
3rd Quarter	60	197585	3293.1
4th Quarter	0	0	#DIV/0!

FISCAL YEAR 2018-2019 / 2019-2020 COMPARISON			
	DWELLINGS	SQUARE FOOTAGE	AVERAGE SQ. FEET
2019	222	743,272	3317.4
2020	208	672,127	3231.4
<b>DIFFERENCE:</b>	<b>-14</b>	<b>(71,145)</b>	<b>-86.0</b>
<b>PERCENTAGE:</b>	93.7%	90.4%	95.5%

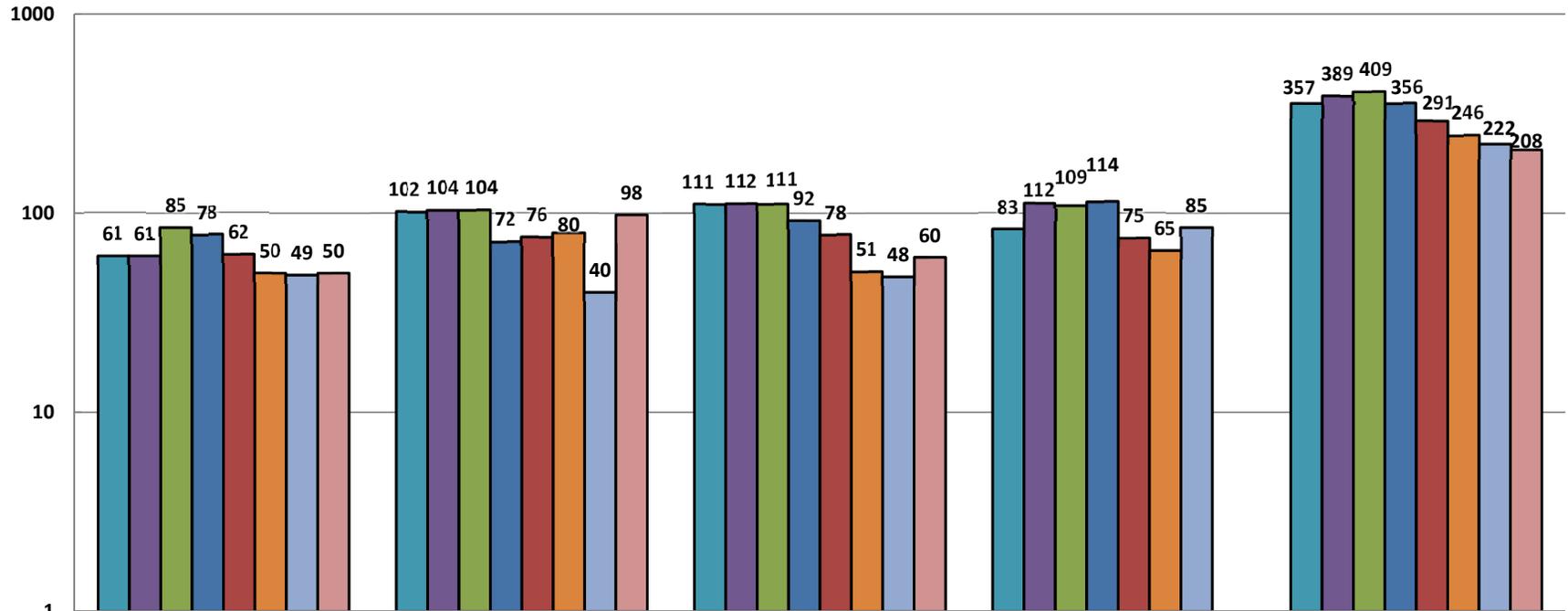
## Residential Permits Issued (listed by subdivision)

Permit #	Issue Date	Address	Subdivision Description	Contractor Name	County	Total Square Footage	Structure Information	Square Feet	
20-00001760	5/20/2020	1424 GLADE MEADOWS DR	BLUEBIRD MEADOWS PH III-V	ANTARES HOMES	JOHN	2,890	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	452 2,256 1	
20-00001767	5/20/2020	1432 GLADE MEADOWS DR		ANTARES HOMES	JOHN	2,543	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	400 2,007 1	
20-00001763	5/20/2020	1516 GLADE MEADOWS DR		ANTARES HOMES	JOHN	2,626	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	424 2,054 1	
20-00001539	5/7/2020	1717 TRINITY ST	GREENRIDGE ESTATES	J HOUSTON HOMES	JOHN	2,670	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	652 1,860 1	
20-00001284	5/1/2020	1805 PEDERNALES ST		J HOUSTON HOMES	JOHN	3,183	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	475 2,552 1	
20-00001429	5/14/2020	1808 PEDERNALES ST		J HOUSTON HOMES	JOHN	3,261	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	466 2,616 1	
20-00001372	5/1/2020	1813 PEDERNALES ST		J HOUSTON HOMES	JOHN	3,515	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	423 2,760 2	
20-00001535	5/20/2020	263 MERCED ST		J HOUSTON HOMES	JOHN	3,387	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	461 2,783 2	
20-00001427	5/20/2020	271 MERCED ST		J HOUSTON HOMES	JOHN	2,671	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	652 1,860 1	
20-00001431	5/12/2020	271 PALUXY ST		J HOUSTON HOMES	JOHN	3,288	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	478 2,556 1	
20-00001405	5/21/2020	312 LANDVIEW DR		HIDDEN VISTAS PH III C	WINDMILLER CUSTOM HOMES	JOHN	4,039	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	707 3,133 2
20-00001487	5/27/2020	1201 RUSHMORE DR		HIDDEN VISTAS PH IX	KINDRED HOMES	JOHN	3,504	GARAGE SQUARE FEET	436

## Residential Permits Issued (listed by subdivision)

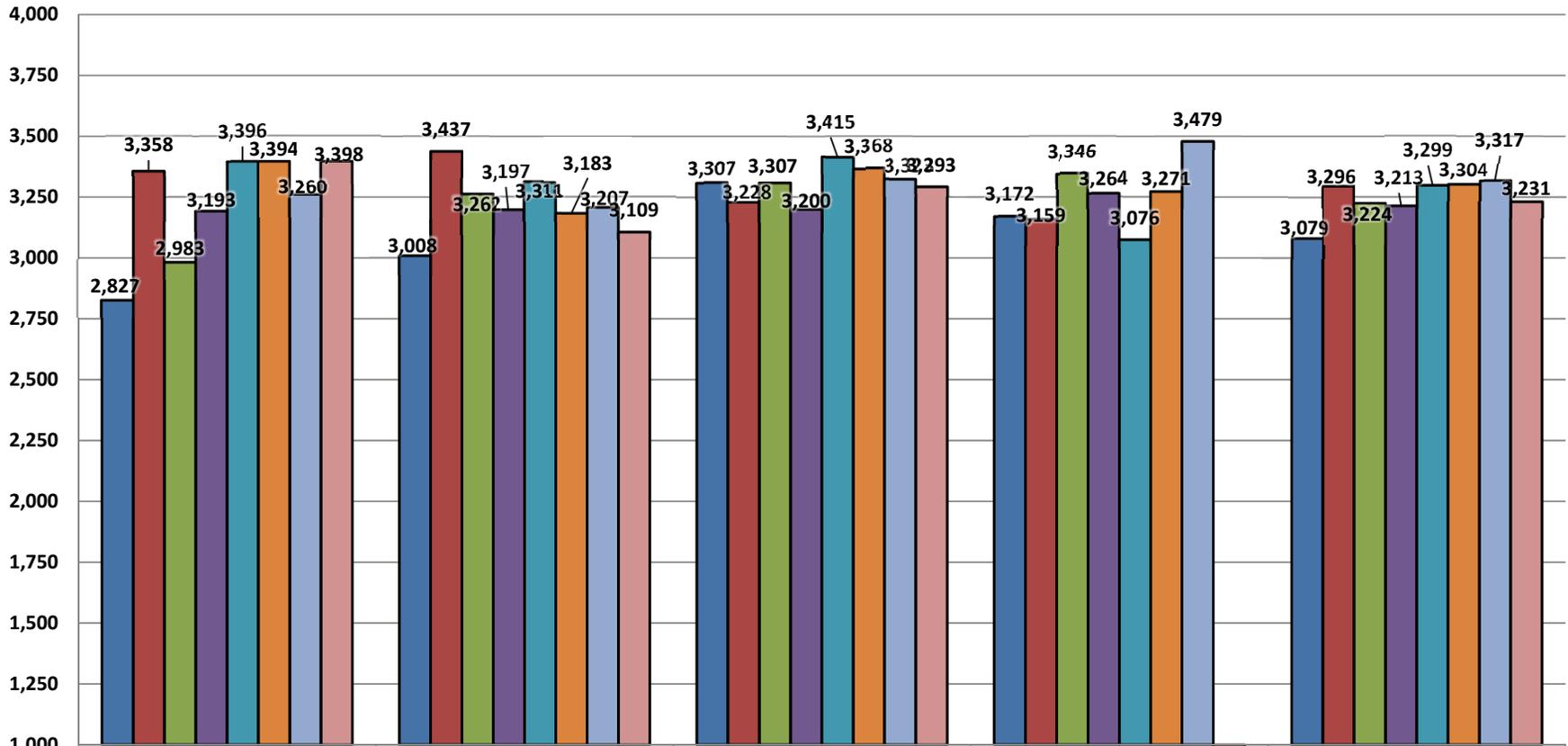
Permit #	Issue Date	Address	Subdivision Description	Contractor Name	County	Total Square Footage	Structure Information	Square Feet	
20-00001487	5/27/2020	1201 RUSHMORE DR...	HIDDEN VISTAS PH IX...	KINDRED HOMES...	JOHN...	3,504...	LIVING SQUARE FEET	2,740	
							NUMBER OF STORIES	2	
20-00001485	5/27/2020	1232 RUSHMORE DR		KINDRED HOMES	JOHN	3,287	GARAGE SQUARE FEET	404	
							LIVING SQUARE FEET	2,673	
							NUMBER OF STORIES	2	
20-00001690	5/29/2020	421 BLUE STAR CT	MISTLETOE HILL PH V	BEW HOMES LLC	TARR	3,193	GARAGE SQUARE FEET	662	
							LIVING SQUARE FEET	2,328	
							NUMBER OF STORIES	1	
20-00001875	5/28/2020	1046 OAK KNOLL DR	MOUNTAIN VALLEY TRACT A PH IV	HOMES BY TOWNE	JOHN	2,961	GARAGE SQUARE FEET	443	
							LIVING SQUARE FEET	2,224	
							NUMBER OF STORIES	1	
20-00001577	5/13/2020	2533 PINYON HILLS CT	OAK HILLS PH I	LILLIAN CUSTOM HOMES	JOHN	3,468	GARAGE SQUARE FEET	467	
							LIVING SQUARE FEET	2,858	
							NUMBER OF STORIES	1	
20-00001506	5/5/2020	1048 WEEPING OAK DR	OAK VALLEY ESTATES PH XXI	BLOOMFIELD HOMES	JOHN	4,313	GARAGE SQUARE FEET	668	
								LIVING SQUARE FEET	3,430
							NUMBER OF STORIES	2	
20-00001773	5/21/2020	1116 BEAR OAK DR		BLOOMFIELD HOMES	JOHN	3,866	GARAGE SQUARE FEET	421	
							LIVING SQUARE FEET	3,269	
							NUMBER OF STORIES	2	
20-00000689	5/12/2020	413 MONTEVERDE LN	PINNACLE ESTATES PHASE II	J HOUSTON HOMES	JOHN	4,065	GARAGE SQUARE FEET	721	
							LIVING SQUARE FEET	3,060	
							NUMBER OF STORIES	2	
20-00001516	5/4/2020	544 RYER TRL	REVERIE PH I	BRANSOM HOMES	JOHN	1,630	LIVING SQUARE FEET	1,551	
							NUMBER OF STORIES	1	
20-00001478	5/1/2020	312 ROBERT JOSEPH ST	THE PARKS @ PANCHASARP PH I	BLOOMFIELD HOMES	JOHN	2,801	GARAGE SQUARE FEET	622	
							LIVING SQUARE FEET	2,042	
							NUMBER OF STORIES	1	
<b>Total Issued</b>						<b>21</b>	<b>Average Square Footage</b>		<b>3,223</b>
<b>Total Square Footage</b>								<b>67,161</b>	

## NEW SINGLE FAMILY DWELLINGS



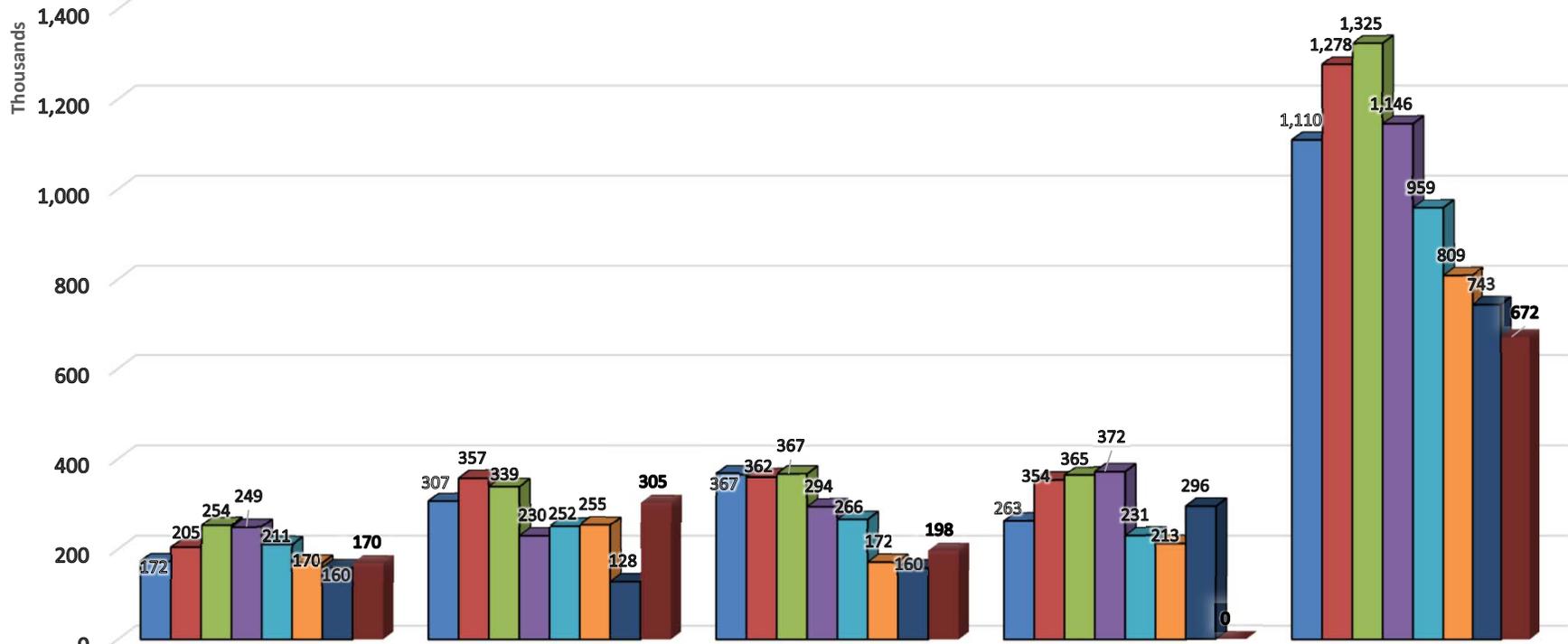
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTALS:
FY 2013	61	102	111	83	357
FY 2014	61	104	112	112	389
FY 2015	85	104	111	109	409
FY 2016	78	72	92	114	356
FY 2017	62	76	78	75	291
FY 2018	50	80	51	65	246
FY 2019	49	40	48	85	222
FY-2020	50	98	60	0	208

## AVERAGE SQUARE FOOTAGE FOR SINGLE FAMILY DWELLINGS

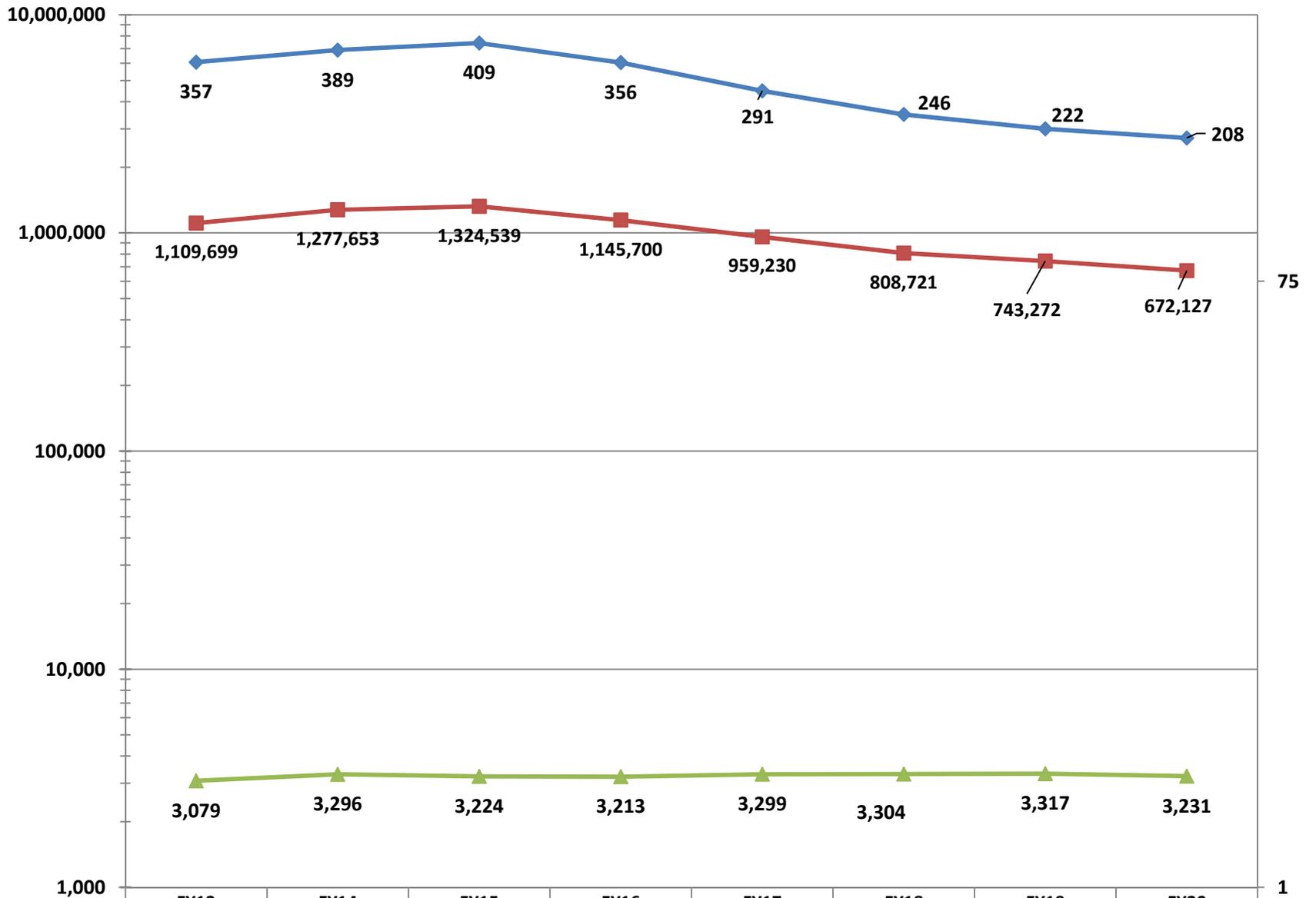


	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Overall
FY 2013	2,827.3	3,008.4	3,307.5	3,171.7	3,078.7
FY 2014	3,357.7	3,437.4	3,227.8	3,159.2	3,295.5
FY 2015	2,982.9	3,261.5	3,306.7	3,346.3	3,224.4
FY 2016	3,192.6	3,197.3	3,200.3	3,263.5	3,213.4
FY 2017	3,396.0	3,310.6	3,415.2	3,075.8	3,299.4
FY 2018	3,393.8	3,183.3	3,367.6	3,271.1	3,303.9
FY 2019	3,260.2	3,206.9	3,323.3	3,479.2	3,317.4
FY 2020	3,397.8	3,108.7	3,293.1	0	3,231.4

# TOTAL SQUARE FOOTAGE FOR SINGLE FAMILY DWELLINGS



	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
FY 2013	172,466	306,856	367,129	263,248	1,109,699
FY 2014	204,820	357,491	361,513	353,829	1,277,653
FY 2015	253,550	339,201	367,045	364,743	1,324,539
FY 2016	249,020	230,209	294,429	372,042	1,145,700
FY 2017	210,553	251,605	266,387	230,685	959,230
FY 2018	169,691	254,660	171,750	212,620	808,721
FY 2019	159,750	128,275	159,517	295,730	743,272
FY 2020	169,890	304,652	197,585	-	672,127



<b>■ Total Sq. Ft.</b>	1,109,699	1,277,653	1,324,539	1,145,700	959,230	808,721	743,272	672,127
<b>▲ Avg Sq. Ft.</b>	3,078.7	3,295.5	3,224.4	3,213.4	3,299.4	3,303.9	3,317.4	3,231.4
<b>◆ # of Single Family Permits</b>	357	389	409	356	291	246	222	208

## New Single Family Permits Submitted

Permit #	Issue Date	Address	Subdivision Description	Contractor Name	County	Total Square Footage	Structure Information	Square Feet
20-00001761	5/15/2020	1424 GLADE MEADOWS DR	BLUEBIRD MEADOWS PH III-V	ANTARES HOMES	JOHN	2,890	LIVING SQUARE FEET NUMBER OF STORIES	2,256 1
20-00001768	5/15/2020	1432 GLADE MEADOWS DR		ANTARES HOMES	JOHN	2,543	LIVING SQUARE FEET NUMBER OF STORIES	2,007 1
20-00001919	5/28/2020	1512 GLADE MEADOWS DR		ANTARES HOMES	JOHN	2,357	LIVING SQUARE FEET NUMBER OF STORIES	1,841 1
20-00001762	5/15/2020	1516 GLADE MEADOWS DR		ANTARES HOMES	JOHN	2,626	LIVING SQUARE FEET NUMBER OF STORIES	2,054 1
20-00001772	5/15/2020	6528 MOLLY ANITA DR		ANTARES HOMES	JOHN	2,913	LIVING SQUARE FEET NUMBER OF STORIES	2,913 2
20-00001938	5/29/2020	6529 BOOT JACK DR		ANTARES HOMES	JOHN	3,230	LIVING SQUARE FEET NUMBER OF STORIES	2,621 1
20-00001748	5/14/2020	1733 TRINITY ST	GREENRIDGE ESTATES	J HOUSTON HOMES	JOHN	2,789	LIVING SQUARE FEET NUMBER OF STORIES	2,224 1
20-00001827	5/19/2020	1005 WASATCH CT	HIDDEN VISTAS PH IV A	KINDRED HOMES	JOHN	3,189	LIVING SQUARE FEET NUMBER OF STORIES	2,519 2
20-00001829	5/19/2020	209 ALLEGHENY DR		KINDRED HOMES	JOHN	3,194	LIVING SQUARE FEET NUMBER OF STORIES	2,575 2
20-00001825	5/19/2020	213 ALLEGHENY DR		KINDRED HOMES	JOHN	3,252	LIVING SQUARE FEET NUMBER OF STORIES	2,712 2
20-00001823	5/19/2020	241 ALLEGHENY DR		KINDRED HOMES	JOHN	2,949	LIVING SQUARE FEET NUMBER OF STORIES	2,323 2
20-00001586	5/4/2020	1208 RUSHMORE DR	HIDDEN VISTAS PH IX	KINDRED HOMES	JOHN	3,723	LIVING SQUARE FEET NUMBER OF STORIES	3,119 2
20-00001588	5/4/2020	1217 RUSHMORE DR		KINDRED HOMES	JOHN	3,362	LIVING SQUARE FEET NUMBER OF STORIES	2,754 2
20-00001691	5/11/2020	421 BLUE STAR CT	MISTLETOE HILL PH V	BEW HOMES LLC	TARR	3,193	LIVING SQUARE FEET NUMBER OF STORIES	2,328 1
20-00001874	5/27/2020	1046 OAK KNOLL DR	MOUNTAIN VALLEY TRACT A PH IV	HOMES BY TOWNE	JOHN	2,961	LIVING SQUARE FEET NUMBER OF STORIES	2,224 1
20-00001753	5/14/2020	3117 GREENWAY DR		HOMES BY TOWNE	JOHN	2,961	LIVING SQUARE FEET NUMBER OF STORIES	2,224 1
20-00001755	5/14/2020	3441 GREENWAY DR		HOMES BY TOWNE	JOHN	3,302	LIVING SQUARE FEET NUMBER OF STORIES	2,320 1
20-00001682	5/8/2020	2528 BUNKER HILL DR	OAK HILLS PH I	LILLIAN CUSTOM HOMES	JOHN	3,553	LIVING SQUARE FEET NUMBER OF STORIES	2,794 1

## New Single Family Permits Submitted

Permit #	Issue Date	Address	Subdivision Description	Contractor Name	County	Total Square Footage	Structure Information	Square Feet	
20-00001782	5/18/2020	2529 PINYON HILLS CT	OAK HILLS PH I...	LILLIAN CUSTOM HOMES	JOHN	2,921	LIVING SQUARE FEET	2,205	
							NUMBER OF STORIES	1	
20-00001578	5/1/2020	2533 PINYON HILLS CT		LILLIAN CUSTOM HOMES	JOHN	3,468	LIVING SQUARE FEET	2,858	
							NUMBER OF STORIES	1	
20-00001774	5/15/2020	1116 BEAR OAK DR	OAK VALLEY ESTATES PH XXI	BLOOMFIELD HOMES	JOHN	3,866	LIVING SQUARE FEET	3,269	
							NUMBER OF STORIES	2	
20-00001746	5/14/2020	1957 SILVER FALLS DR	PINNACLE ESTATES PHASE I	J HOUSTON HOMES	JOHN	4,552	LIVING SQUARE FEET	3,668	
							NUMBER OF STORIES	2	
20-00001744	5/14/2020	424 RICHARD ST	THE PARKS @ PANCHASARP PH I	J HOUSTON HOMES	JOHN	3,092	LIVING SQUARE FEET	2,177	
							NUMBER OF STORIES	1	
<b>Total Issued</b>				23	<b>Average Square Footage</b>		3,169	<b>Total Square Footage</b>	
								3,352,756	

**Residential Remodel / Addition Permits Submitted**

Permit #	Submittal Date	Address	Subdivision Description	Contractor Name	County	Total Square Footage
20-00001757	5/14/2020	717 LYNNE LN	SUMMERCREST	TRICOR CONTRACTING	JOHN	1,375
<b>Total Submitted</b>		1	<b>Average Square Footage</b>	1,375	<b>Total Square Footage</b>	<b>1,375</b>

## Commercial Building Permit Yearly Comparison

FY-2019	NEW COMMERCIAL	VALUATION	SQUARE FEET	AVERAGE \$ / SQ. FT.
October-18	0	\$ -	0	#DIV/0!
November-18	0	\$ -	0	#DIV/0!
December-18	0	\$ -	0	#DIV/0!
January-19	0	\$ -	0	#DIV/0!
February-19	0	\$ -	0	#DIV/0!
March-19	0	\$ -	0	#DIV/0!
April-19	0	\$ -	0	#DIV/0!
May-19	2	\$ 6,096,792.00	3,303	\$ 1,845.83
June-19	1	\$ 5,700,000.00	54,000	\$ 105.56
July-19	2	\$ 1,586,490.00	15,500	\$ 102.35
August-19	4	\$ 25,678,378.00	200,570	\$ 128.03
September-19	1	\$ 11,139,000.00	4,874	\$ 2,285.39
<b>TOTALS:</b>	<b>10</b>	<b>\$50,200,660.00</b>	<b>278,247</b>	<b>\$ 180.42</b>

### FISCAL YEAR 2019

	TOTAL	VALUATION	SQUARE FEET
1st Quarter	0	\$ -	0
2nd Quarter	0	\$ -	0
3rd Quarter	3	\$ 11,796,792.00	57,303
4th Quarter	7	\$ 38,403,868.00	220,944

FY-2020	NEW COMMERCIAL	VALUATION	SQUARE FEET	AVERAGE \$ / SQ. FT.
October-19	3	\$ 6,064,000.00	20,217	\$ 299.95
November-19	1	\$ 200,000.00	2,400	\$ 83.33
December-19	1	\$ 2,500,000.00	16,335	\$153.05
January-20	5	\$ 21,127,244.00	243,895	\$86.62
February-20	0	\$ -	0	#DIV/0!
March-20	2	\$ 3,450,000.00	28,119	\$122.69
April-20	2	\$ 577,500.00	8,440	\$68.42
May-20	2	\$ 10,700,000.00	107,887	\$99.18
June-20	0	\$ -	0	#DIV/0!
July-20	0	\$ -	0	#DIV/0!
August-20	0	\$ -	0	#DIV/0!
September-20	0	\$ -	0	#DIV/0!
<b>TOTALS:</b>	<b>16</b>	<b>\$44,618,744.00</b>	<b>427,293</b>	<b>\$ 104.42</b>

### FISCAL YEAR 2020

	TOTAL	VALUATION	SQUARE FEET
1st Quarter	5	\$ 8,764,000.00	38,952
2nd Quarter	7	\$ 24,577,244.00	272,014
3rd Quarter	4	\$ 11,277,500.00	116,327
4th Quarter	0	\$ -	0

### FISCAL YEAR 2018-2019 / 2019-2020 COMPARISON

	TOTALS	VALUATION	SQUARE FEET
2019	10	\$ 50,200,660.00	278,247
2020	16	\$ 44,618,744.00	427,293
<b>DIFFERENCE:</b>	<b>6</b>	<b>-\$5,581,916.00</b>	<b>149,046</b>
<b>PERCENTAGE:</b>	160.0%	88.9%	153.6%

**New Commercial Permits Issued**

Permit Number	Permit Issue Date	Address	Name	Valuation	Square Footage	
20-00001262	5/6/2020	1376 NW SUMMERCREST BLVD BLG5	EMPIRE STORAGE BLDG 5	\$500,000	20,000	
		Total Issued	1	Total Valuation	\$500,000	20,000

## Commercial Building Permit Yearly Comparison

FY-2019	COMMERCIAL ADDITIONS	VALUATION	SQUARE FEET	AVERAGE \$ / SQ. FT.
October-18	1	\$ 325,000.00	1,912	\$ 169.98
November-18	0	\$ -	0	#DIV/0!
December-18	0	\$ -	0	#DIV/0!
January-19	0	\$ -	0	#DIV/0!
February-19	0	\$ -	0	#DIV/0!
March-19	2	\$ 1,182,300.00	6,150	\$ 192.24
April-19	0	\$ -	0	#DIV/0!
May-19	0	\$ -	0	#DIV/0!
June-19	0	\$ -	0	#DIV/0!
July-19	0	\$ -	0	#DIV/0!
August-19	0	\$ -	0	#DIV/0!
September-19	0	\$ -	0	#DIV/0!
<b>TOTALS:</b>	<b>3</b>	<b>\$1,507,300.00</b>	<b>8,062</b>	<b>\$186.96</b>

FY-2020	COMMERCIAL ADDITIONS	VALUATION	SQUARE FEET	AVERAGE \$ / SQ. FT.
October-19	0	\$ -	0	#DIV/0!
November-19	1	\$ 125,000.00	1,200	\$ 104.17
December-19	0	\$ -	0	#DIV/0!
January-20	0	\$ -	0	#DIV/0!
February-20	0	\$ -	0	#DIV/0!
March-20	0	\$ -	0	#DIV/0!
April-20	0	\$ -	0	#DIV/0!
May-20	1	\$ 48,750.00	1,950	\$ 25.00
June-20				#DIV/0!
July-20				#DIV/0!
August-20				#DIV/0!
September-20				#DIV/0!
<b>TOTALS:</b>	<b>2</b>	<b>\$173,750.00</b>	<b>3,150</b>	<b>\$55.16</b>

FISCAL YEAR 2019			
	TOTAL	VALUATION	SQUARE FEET
1st Quarter	1	\$ 325,000.00	1,912
2nd Quarter	2	\$ 1,182,300.00	6,150
3rd Quarter	0	\$ -	0
4th Quarter	0	\$ -	0

FISCAL YEAR 2020			
	TOTAL	VALUATION	SQUARE FEET
1st Quarter	1	\$ 125,000.00	1,200
2nd Quarter	0	\$ -	0
3rd Quarter	1	\$ 48,750.00	1,950
4th Quarter	0	\$ -	0

FISCAL YEAR 2018-2019 / 2019-2020 COMPARISON			
	TOTALS	VALUATION	SQUARE FEET
2018	3	\$ 1,507,300.00	8,062
2019	2	\$ 173,750.00	3,150
<b>DIFFERENCE:</b>	<b>-1</b>	<b>-\$1,333,550.00</b>	<b>(4,912)</b>
<b>PERCENTAGE:</b>	66.7%	11.5%	39.1%

## Commercial Additions Issued

Permit Number	Permit Issue Date	Address	Name	Valuation	Square Footage
20-00001902	5/28/2020	1420 E RENFRO ST	PVP BUILDING SYSTEMS	\$48,750	1,950
		Total Issued	1	Total Valuation	\$48,750

## Commercial Building Permit Yearly Comparison

FY-2019	COMMERCIAL REMODEL	VALUATION	SQUARE FEET	AVERAGE \$ / SQ.FT.
October-18	3	\$ 166,000.00	8,622	\$ 19.25
November-18	2	\$ 313,500.00	6,872	\$ 45.62
December-18	6	\$ 40,975.00	11,624	\$ 3.53
January-19	1	\$ 100,000.00	5,607	\$ 17.83
February-19	3	\$ 25,550.00	6,294	\$ 4.06
March-19	4	\$ 252,200.00	27,075	\$ 9.31
April-19	2	\$ 246,000.00	3,800	\$ 64.74
May-19	7	\$ 2,038,000.00	23,185	\$ 87.90
June-19	3	\$ 247,000.00	202,256	\$ 1.22
July-19	1	\$ 32,000.00	7,000	\$ 4.57
August-19	4	\$ 426,000.00	11,719	\$ 0.03
September-19	3	\$ 3,847,000.00	98,275	\$ 0.03
<b>TOTALS:</b>	<b>39</b>	<b>\$7,734,225.00</b>	<b>412,329</b>	<b>\$ 18.76</b>

FY-2020	COMMERCIAL REMODEL	VALUATION	SQUARE FEET	AVERAGE \$ / SQ.FT.
October-19	2	\$ 23,500.00	4,264	\$ 5.51
November-19	1	\$ 90,000.00	2,239	\$ 40.20
December-19	4	\$ 1,041,000.00	16,246	\$ 64.08
January-20	5	\$ 164,500.00	9,501	\$ 17.31
February-20	1	\$ 15,000.00	650	\$ 23.08
March-20	5	\$ 509,300.00	10,786	\$ 47.22
April-20	0	\$ -	0	#DIV/0!
May-20	5	\$ 378,450.00	13,205	\$ 28.66
June-20	0	\$ -	0	#DIV/0!
July-20	0	\$ -	0	#DIV/0!
August-20	0	\$ -	0	#DIV/0!
September-20	0	\$ -	0	#DIV/0!
<b>TOTALS:</b>	<b>23</b>	<b>\$2,221,750.00</b>	<b>56,891</b>	<b>\$ 39.05</b>

FISCAL YEAR 2019			
	TOTAL	VALUATION	SQUARE FEET
1st Quarter	11	\$ 520,475.00	27,118
2nd Quarter	8	\$ 377,750.00	24,103
3rd Quarter	12	\$ 2,531,000.00	229,241
4th Quarter	8	\$ 4,305,000.00	116,994

FISCAL YEAR 2020			
	TOTAL	VALUATION	SQUARE FEET
1st Quarter	7	\$ 1,154,500.00	22,749
2nd Quarter	11	\$ 688,800.00	20,937
3rd Quarter	5	\$ 378,450.00	13,205
4th Quarter	0	\$ -	0

FISCAL YEAR 2018-2019 / 2019-2020 COMPARISON			
	TOTALS	VALUATION	SQUARE FEET
2019	39	\$ 7,734,225.00	412,329
2020	23	\$ 2,221,750.00	56,891
<b>DIFFERENCE:</b>	<b>-16</b>	<b>-\$5,512,475.00</b>	<b>(355,438)</b>
<b>PERCENTAGE</b>	<b>59.0%</b>	<b>28.7%</b>	<b>13.8%</b>

## Commercial Remodel Permits Issued

Permit Number	Permit Issue Date	Address	Name	Valuation	Square Footage
20-00001345	5/7/2020	785 W HIDDEN CREEK PKWY 2102	HIDDEN CREEK NUTRITION	\$3,200	750
20-00001657	5/11/2020	117 W RENFRO ST	MARGARITA FACTORY	\$25,000	2,205
20-00001648	5/12/2020	600 N BURLESON BLVD	SAM'S CLUB	\$312,850	750
20-00001788	5/29/2020	821 SW ALSBURY BLVD E		\$2,500	1,000
20-00001930	5/29/2020	2540 S BURLESON BLVD		\$34,900	8,500
		Total Issued	5	Total Valuation	\$378,450
					13,205

## Commercial Building Permit Yearly Comparison

FY-2019	SHELL BUILDINGS	VALUATION	SQUARE FEET	AVERAGE \$ / SQ.FT.
October-18	1	\$ 200,000.00	1,409	\$ 141.94
November-18	2	\$ 1,261,000.00	8,277	\$ 152.35
December-18	1	\$ 5,000,000.00	55,341	\$ 90.35
January-19	0	\$ -	0	#DIV/0!
February-19	0	\$ -	0	#DIV/0!
March-19	0	\$ -	0	#DIV/0!
April-19	0	\$ -	0	#DIV/0!
May-19	1	\$ 1,450,000.00	15,253	\$ 95.06
June-19	0	\$ -	0	#DIV/0!
July-19	0	\$ -	0	#DIV/0!
August-19	1	\$ 500,000.00	6,780	\$ 0.01
September-19	0	\$ -	0	#DIV/0!
<b>TOTALS:</b>	<b>6</b>	<b>\$8,411,000.00</b>	<b>87,060</b>	<b>\$ 96.61</b>

FY-2020	SHELL BUILDINGS	VALUATION	SQUARE FEET	AVERAGE \$ / SQ.FT.
October-19	1	\$ 300,000.00	1,552	\$ 193.30
November-19	0	\$ -	0	#DIV/0!
December-19	0	\$ -	0	#DIV/0!
January-20	0	\$ -	0	#DIV/0!
February-20	0	\$ -	0	#DIV/0!
March-20	0	\$ -	0	#DIV/0!
April-20	1	\$ 300,000.00	1,552	\$ 193.30
May-20	0	\$ -	0	#DIV/0!
June-20	0	\$ -	0	#DIV/0!
July-20	0	\$ -	0	#DIV/0!
August-20	0	\$ -	0	#DIV/0!
September-20	0	\$ -	0	#DIV/0!
<b>TOTALS:</b>	<b>2</b>	<b>\$600,000.00</b>	<b>3,104</b>	<b>\$ 193.30</b>

FISCAL YEAR 2019			
	TOTAL	VALUATION	SQUARE FEET
1st Quarter	4	\$ 6,461,000.00	65,027
2nd Quarter	0	\$ -	0
3rd Quarter	1	\$ 1,450,000.00	15,253
4th Quarter	1	\$ 500,000.00	6,780

FISCAL YEAR 2020			
	TOTAL	VALUATION	SQUARE FEET
1st Quarter	1	\$ 300,000.00	1,552
2nd Quarter	0	\$ -	0
3rd Quarter	1	\$ 300,000.00	1,552
4th Quarter	0	\$ -	0

FISCAL YEAR 2018-2019 / 2019-2020 COMPARISON			
	TOTAL	VALUATION	SQUARE FEET
2017	6	\$ 8,411,000.00	87,060
2018	2	\$ 600,000.00	3,104
<b>DIFFERENCE:</b>	<b>-4</b>	<b>-\$7,811,000.00</b>	<b>(83,956)</b>
<b>PERCENTAGE</b>	<b>33.3%</b>	<b>7.1%</b>	<b>3.6%</b>

## Commercial Building Permit Yearly Comparison

FY-2019	SHELL COMPLETIONS	VALUATION	SQUARE FEET	AVERAGE \$ / SQ.FT.
October-18	6	\$ 717,415.00	12,941	\$ 55.44
November-18	1	\$ 200,000.00	2,185	\$ 91.53
December-18	2	\$ 373,345.00	3,990	\$ 93.57
January-19	1	\$ 80,000.00	3,919	\$ 20.41
February-19	1	\$ 33,000.00	1,093	\$ 30.19
March-19	0	\$ -	0	#DIV/0!
April-19	1	\$ 100,000.00	2,291	\$ 43.65
May-19	1	\$ 5,000,000.00	55,341	\$ 90.35
June-19	0	\$ -	0	#DIV/0!
July-19	2	\$ 900,000.00	8,756	\$ 0.01
August-19	2	\$ 33,000.00	2,200	\$ 0.07
September-19	1	\$ 250,000.00	5,529	\$ 0.02
<b>TOTALS:</b>	<b>18</b>	<b>\$7,686,760.00</b>	<b>98,245</b>	<b>\$ 78.24</b>

FY-2020	SHELL COMPLETIONS	VALUATION	SQUARE FEET	AVERAGE \$ / SQ.FT.
October-19	0	\$ -	0	#DIV/0!
November-19	1	\$ 134,328.00	1,297	\$ 103.57
December-19	1	\$ 125,000.00	1,600	\$ 78.13
January-20	2	\$ 555,000.00	7,022	\$ 79.04
February-20	1	\$ 220,100.00	2,425	\$ 90.76
March-20	0	\$ -	0	#DIV/0!
April-20	1	\$ 300,000.00	4,944	\$ 60.68
May-20	0	\$ -	0	#DIV/0!
June-20	0	\$ -	0	#DIV/0!
July-20	0	\$ -	0	#DIV/0!
August-20	0	\$ -	0	#DIV/0!
September-20	0	\$ -	0	#DIV/0!
<b>TOTALS:</b>	<b>6</b>	<b>\$1,334,428.00</b>	<b>17,288</b>	<b>\$ 77.19</b>

FISCAL YEAR 2019			
	TOTAL	VALUATION	SQUARE FEET
1st Quarter	9	\$ 1,290,760.00	19,116
2nd Quarter	2	\$ 113,000.00	5,012
3rd Quarter	2	\$ 5,100,000.00	57,632
4th Quarter	5	\$ 1,183,000.00	16,485

FISCAL YEAR 2020			
	TOTAL	VALUATION	SQUARE FEET
1st Quarter	2	\$ 259,328.00	2,897
2nd Quarter	3	\$ 775,100.00	9,447
3rd Quarter	1	\$ 300,000.00	4,944
4th Quarter	0	\$ -	0

FISCAL YEAR 2018-2019 / 2019-2020 COMPARISON			
	TOTALS	VALUATION	SQUARE FEET
2019	18	\$7,686,760.00	98,245
2020	6	\$1,334,428.00	17,288
<b>DIFFERENCE:</b>	<b>-12</b>	<b>-\$6,352,332.00</b>	<b>-80,957</b>
<b>PERCENTAGE:</b>	33.3%	17.4%	17.6%

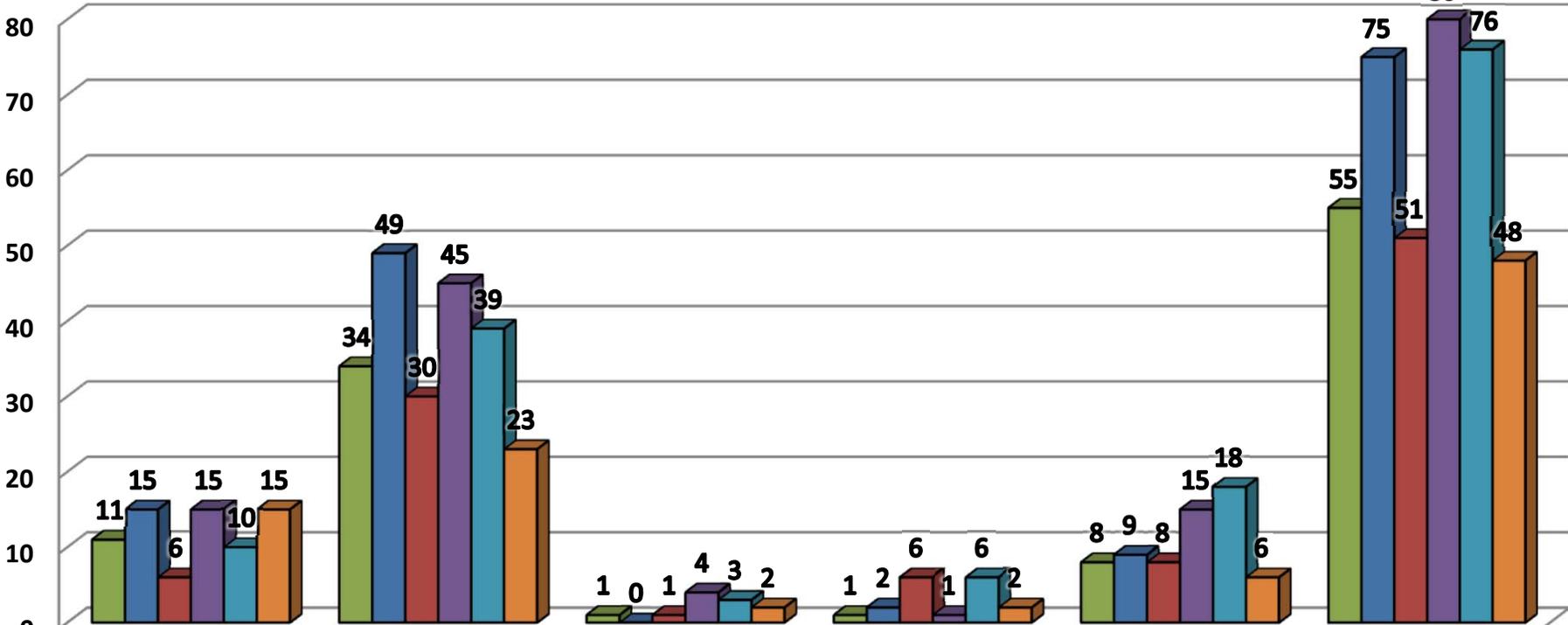
## Commercial Permits Submitted

Permit Number	Submittal Date	Address	Name	Valuation	Square Footage
20-00001636	5/5/2020	225 E RENFRO ST 109	STONEHAVEN DENTAL	\$288,200	2,661
20-00001263	5/6/2020	1376 NW SUMMERCREST BLVD BLG5	EMPIRE STORAGE BLDG #5	\$500,000	20,000
20-00000752	5/11/2020	117 W RENFRO ST	MARGARITA FACTORY	\$25,000	2,205
20-00001879	5/28/2020	100 S DOBSON ST	CIERA BANK	\$967,000	4,300
Total Issued			4	Total Valuation \$1,780,200	Total Sq. Ft. 29,166

## Commercial Remodel / Addition Permits Submitted

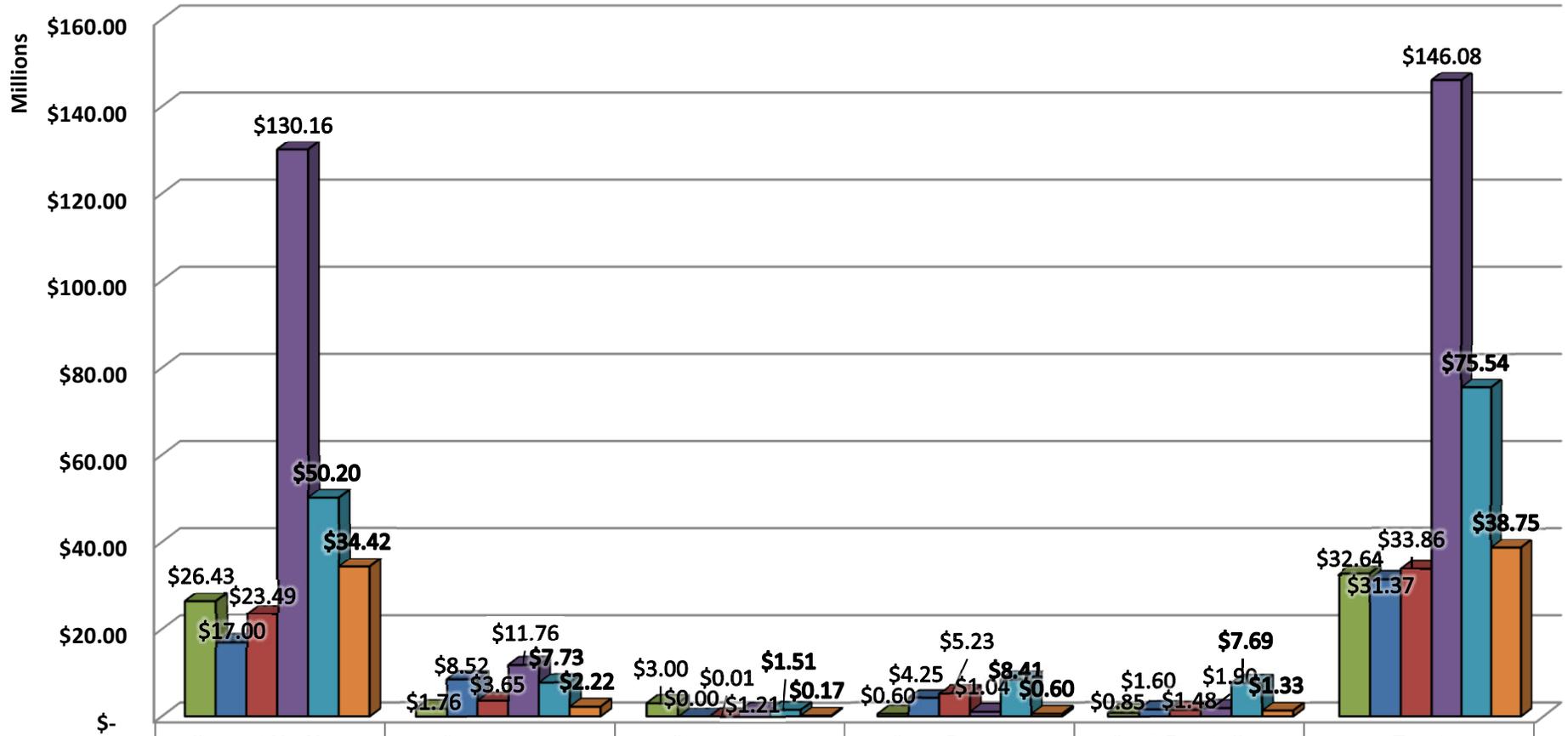
Permit Number	Submittal Date	Address	Name	Valuation	Square Footage
20-00001639	5/6/2020	821 SW ALSBURY BLVD E		\$2,500	1,000
20-00001649	5/12/2020	600 N BURLESON BLVD	SAM'S CLUB	\$312,850	750
20-00001718	5/12/2020	308 E RENFRO ST 206		\$56,550	29,320
20-00001839	5/20/2020	325 NW RENFRO ST	PATHWAY CHURCH	\$5,750,000	22,058
20-00000534	5/28/2020	1420 E RENFRO ST	KC PAINT SHOP	\$48,750	1,950
Total Submitted			5	Total Valuation	Total Sq. Ft.
				\$6,170,650	55,078

# Commercial Permits Issued



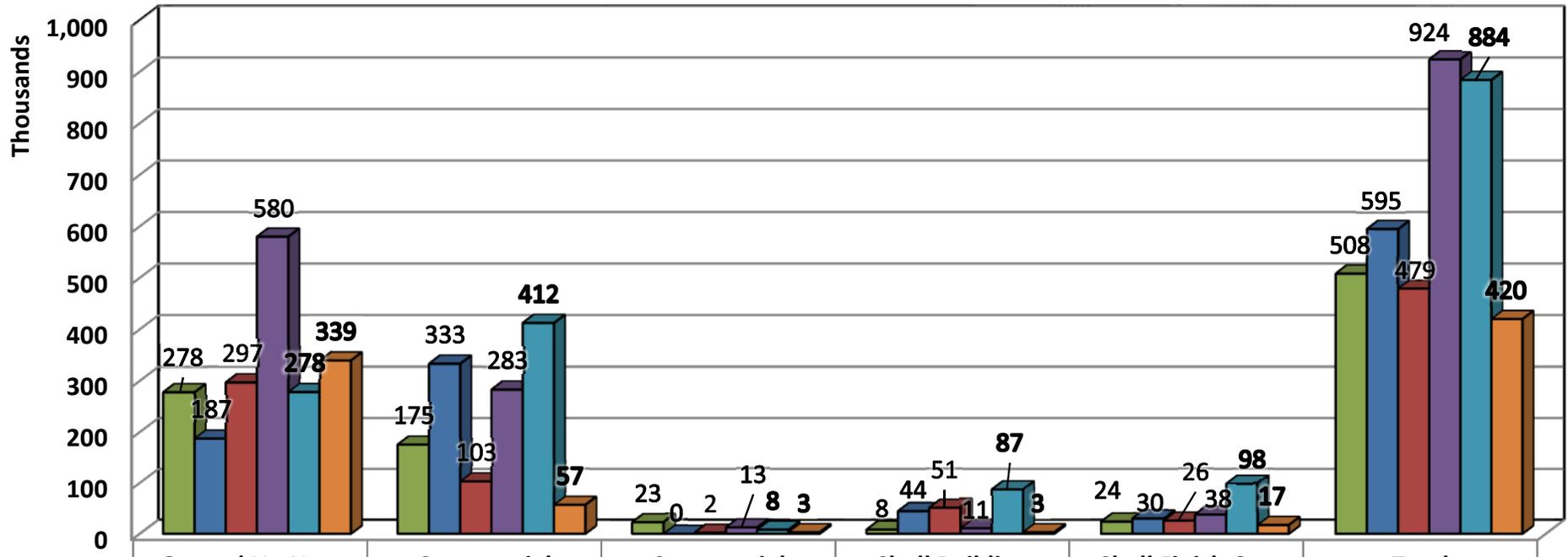
	Ground Up New Commercial	Commercial Remodel	Commercial Addition	Shell Building	Shell Finish Out	Total
FY 15	11	34	1	1	8	55
FY16	15	49	0	2	9	75
FY17	6	30	1	6	8	51
FY 18	15	45	4	1	15	80
FY 19	10	39	3	6	18	76
FY20	15	23	2	2	6	48

## Total Value of Commercial Permits Issued



	Ground Up New Commercial	Commercial Remodel	Commercial Addition	Shell Building	Shell Finish Out	Total
FY 15	\$26,429,015.00	\$1,763,989.00	\$3,000,790.00	\$600,000.00	\$847,700.00	\$32,641,494.00
FY 16	\$16,996,060.00	\$8,523,341.00	\$-	\$4,250,000.00	\$1,597,850.00	\$31,367,251.00
FY 17	\$23,485,837.00	\$3,653,187.00	\$10,000.00	\$5,230,210.00	\$1,477,820.00	\$33,857,054.00
FY 18	\$130,159,924.00	\$11,762,592.00	\$1,210,000.00	\$1,043,140.00	\$1,900,130.00	\$146,075,786.00
FY 19	\$50,200,660.00	\$7,734,225.00	\$1,507,300.00	\$8,411,000.00	\$7,686,760.00	\$75,539,945.00
FY 20	\$34,418,744.00	\$2,221,750.00	\$173,750.00	\$600,000.00	\$1,334,428.00	\$38,748,672.00

## Total Square Feet for Commercial Permits



	Ground Up New Commercial	Commercial Remodel	Commercial Addition	Shell Building	Shell Finish Out	Total
FY 15	277,762	175,400	22,700	8,361	23,841	508,064
FY 16	187,287	333,051	0	44,389	29,919	594,646
FY 17	296,832	103,073	2,220	51,241	25,782	479,148
FY 18	579,791	282,931	12,588	10,785	37,910	924,005
FY 19	278,247	412,329	8,062	87,060	98,245	883,943
FY 20	339,406	56,891	3,150	3,104	17,288	419,839

**Commercial Activity Report  
April 2020**

**NEW COMMERCIAL PERMITS ISSUED**

PERMIT #	Project Name	ADDRESS	VALUATION	SUBMITTAL DATE	APPROVAL DATE	DATE ISSUED
1	20-1902	KC Paint Shop Addition	1420 E Renfro St	\$ 48,750.00	2/10/2020	5/21/2020
2	20-1262	Empire Storage	1376 NW Summercrest Blvd Bldg 5	\$ 500,000.00	4/6/2020	5/5/2020
3	20-1345	Hidden Creek Nutrition	785 W Hidden Creek Pkwy 2102	\$ 3,200.00	2/20/2020	4/13/2020
4	20-1657	Margarita Factory	117 W Renfro St	\$ 25,000.00	2/23/2020	5/4/2020
5	20-1648	Sam's Club	600 N Burlison Blvd	\$ 312,850.00	4/8/2020	5/6/2020
6	20-1788	Senior Wellness Center - Doctor Office	821 SW Alsbury Blvd E	\$ 2,500.00	5/6/2020	5/14/2020
7	20-1930	Drill Point	2540 S Burlison Blvd	\$ 34,900.00	4/6/2020	5/29/2020
8	20-1661	The Residences at Alsbury	749 Ridgehill Dr	\$ 10,200,000.00	10/22/2019	1/15/2020
9			\$ -			
10			\$ -			

**ACTIVE PERMITS**

PERMIT #	Project Name	ADDRESS	VALUATION	SUBMITTAL DATE	APPROVAL DATE	DATE ISSUED
1	16-3562	Burlison Nursing Home - New	275 SE John Jones Dr	\$ 10,000,000.00	3/29/2016	8/3/2016
2	17-5218	Torque Grill - Remodel	2795 SW Wilshire Blvd	\$ 100,000.00	4/28/2017	12/13/2017
3	18-4799	Windmill Properties - Shell	291 W Hidden Creek Pkwy	\$ 200,000.00	9/7/2018	10/3/2018
4	18-2696	Shipman Properties - Shell Completion	309 NW Renfro St #205	\$ 49,260.00	5/24/2018	6/8/2018
5	18-5177	Windmill Properties - Shell Building	301 W Hidden Creek Pkwy	\$ 861,000.00	9/25/2018	11/26/2018
6	18-5210	W P Standard - Shell Building	305 W Hidden Creek Pkwy	\$ 400,000.00	10/25/2018	11/28/2018
7	19-520	Old Town Station Phase II - Shell	225 E Renfro St	\$ 1,450,000.00	12/20/2018	2/18/2019
8	19-2137	Lone Star Insurance - Remodel	240 NW Newton Dr	\$ 10,000.00	5/15/2019	5/29/2019
9	19-2100	Mayor Vera Calvin Plaza - New	141 W Renfro St	\$ 5,500,000.00	2/12/2019	5/24/2019
10	19-2979	Anson PDR Tools - New	5600 Highpoint Pkwy	\$ 1,500,000.00	4/15/2019	7/11/2019
11	19-3029	Brazos Electric Substation - New	3180 S Burlison Blvd	\$ 86,490.00	6/17/2019	7/16/2019
12	19-2153	B & G Investments - Shell Building	300 E Renfro St	\$ 500,000.00	4/2/2019	5/20/2019
13	19-3657	Waverly Place - New	1700 Fairfield Pkwy Bldg 1	\$ 1,865,491.00	5/14/2019	8/5/2019
14	19-3658	Waverly Place - New	1700 Fairfield Pkwy Bldg 2	\$ 1,865,491.00	5/14/2019	8/5/2019
15	19-3659	Waverly Place - New	1700 Fairfield Pkwy Bldg 3	\$ 2,306,626.00	5/14/2019	8/5/2019
16	19-3660	Waverly Place - New	1700 Fairfield Pkwy Bldg 4	\$ 1,865,491.00	5/14/2019	8/5/2019
17	19-3661	Waverly Place - New	1700 Fairfield Pkwy Bldg 5	\$ 2,306,626.00	5/14/2019	8/5/2019
18	19-3662	Waverly Place - New	1700 Fairfield Pkwy Bldg 6	\$ 1,865,491.00	5/14/2019	8/5/2019
19	19-3663	Waverly Place - New	1700 Fairfield Pkwy Bldg 7	\$ 1,865,491.00	5/14/2019	8/5/2019
20	19-3664	Waverly Place - New	1700 Fairfield Pkwy Bldg 8	\$ 2,306,626.00	5/14/2019	8/5/2019
21	19-3665	Waverly Place - New	1700 Fairfield Pkwy Clubhouse	\$ 388,724.00	5/14/2019	8/5/2019
22	19-3163	Abby Development - Assisted Living / Memory Care	1600 Greenridge Dr	\$ 9,974,556.00	11/13/2017	7/24/2019
23	19-3088	Abby Development - Independent Living Apartments	1640 Greenridge Dr	\$ 14,300,536.00	11/13/2017	7/18/2019
24	19-3889	Lakewood Office Park - New	2701 SW Wilshire Blvd	\$ 11,139,000.00	5/9/2019	7/5/2019
25	19-2192	OL' South Pancake House - Shell Completion	225 E Renfro St #101	\$ 250,000.00	2/6/2019	4/19/2019
26	19-3449	Windmill Homes - Shell Building	283 W Hidden Creek Pkwy	\$ 300,000.00	6/17/2019	8/12/2019
27	19-1430	Ballard Plaza - New	115 SW Anderson St	\$ 370,000.00	10/29/2018	4/18/2019
28	19-1433	Ballard Plaza - New	119 SW Anderson St	\$ 260,000.00	10/29/2018	4/18/2019
29	19-4575	Fire Station #2 - New	250 E Hidden Creek Pkwy	\$ 5,434,000.00	8/26/2019	10/2/2019
30	19-4995	Big Star Mining Inc - New	240 Centre Dr	\$ 200,000.00	9/11/2019	11/21/2019
31	19-4819	Jack in the Box - Remodel	300 SW Wilshire Blvd	\$ 90,000.00	9/24/2019	11/12/2019
32	19-5074	Sam's Club - Remodel	600 N Burlison Blvd	\$ 1,000,000.00	9/25/2019	12/4/2019
33	19-5248	Gracie Barra - Remodel	201 NE Wilshire Blvd C	\$ 25,000.00	11/8/2019	12/13/2019
34	20-103	Panchasarp Amenity Center - New	400 Ben Thomas St	\$ 180,000.00	11/4/2019	1/7/2020
35	19-5326	Village Creek Clubhouse - New	200 Village Creek Pkwy	\$ 821,832.00	8/5/2019	11/14/2019
36	19-5328	Village Creek Park Bldg 1 - New	200 Village Creek Pkwy	\$ 3,589,782.00	8/5/2019	11/14/2019
37	19-5329	Village Creek Park Bldg 2 - New	200 Village Creek Pkwy	\$ 4,833,486.00	8/5/2019	11/14/2019
38	19-5330	Village Creek Park Bldg 3 - New	200 Village Creek Pkwy	\$ 11,702,124.00	8/5/2019	11/14/2019
39	20-292	First Impression Salon - Shell Completion	225 E Renfro St Suite 111	\$ 280,000.00	8/24/2019	1/23/2020
40	20-368	Fish City Grill - Shell Completion	225 E Renfro St Suite 117	\$ 275,000.00	9/12/2019	1/29/2020
41	20-135	KC'S Paint Shop - Remodel	1420 E Renfro St	\$ 6,000.00	11/21/2019	1/9/2020
42	20-258	Goodwill - Remodel	1725 SW Wilshire Blvd	\$ 30,000.00	12/23/2019	1/21/2020
43	20-350	Burly Bird - Remodel	856 E Renfro St	\$ 7,500.00	1/28/2020	1/28/2020
44	20-728	Dwell Coffee - Remodel	165 NW John Jones Dr Suite 200	\$ 15,000.00	1/6/2020	2/25/2020
45	20-616	Apex Dental - Shell Completion	141 NW Renfro St Suite 101	\$ 220,100.00	1/3/2020	2/14/2020
46	20-1073	Terex	3155 S Burlison Blvd	\$ 2,250,000.00	1/16/2020	3/17/2020
47	20-757	Firestone	1681 SW Wilshire Blvd	\$ 1,200,000.00	12/10/2019	2/26/2020
48	20-1006	Air Center Helicopters Remodel	308 E Renfro St 102	\$ 9,800.00	2/18/2020	3/11/2020
49	20-1014	Burlison Pharmacy	344 SW Wilshire Blvd P	\$ 20,000.00	1/21/2020	3/11/2020
50	20-789	Touchstone Imaging	663 NE Alsbury Blvd	\$ 440,000.00	12/23/2019	2/28/2020
51	20-779	HEB Remodel	165 NW John Jones Dr	\$ 4,500.00	2/28/2020	3/26/2020
52	20-1220	Shannon Creek Apartments	1650 Candler Drive	\$ 577,500.00	1/21/2020	3/29/2020
53	20-1210	B&G 4 - Interior Finish	300 E Renfro St	\$ 300,000.00	2/18/2020	3/11/2020
54	19-3449	The Standard Pavilion	283 W Hidden Creek Pkwy	\$ 300,000.00	7/17/2019	8/12/2019
55	20-1902	KC Paint Shop Addition	1420 E Renfro St	\$ 48,750.00	2/10/2020	5/21/2020
57	20-1262	Empire Storage	1376 NW Summercrest Blvd Bldg 5	\$ 500,000.00	4/6/2020	5/5/2020
58	20-1345	Hidden Creek Nutrition	785 W Hidden Creek Pkwy 2102	\$ 3,200.00	2/20/2020	4/13/2020
59	20-1657	Margarita Factory	117 W Renfro St	\$ 25,000.00	2/23/2020	5/4/2020
60	20-1648	Sam's Club	600 N Burlison Blvd	\$ 312,850.00	4/8/2020	5/6/2020
61	20-1788	Senior Wellness Center - Doctor Office	821 SW Alsbury Blvd E	\$ 2,500.00	5/6/2020	5/14/2020
62	20-1930	Drill Point	2540 S Burlison Blvd	\$ 34,900.00	4/6/2020	5/29/2020
63	20-1661	The Residences at Alsbury	749 Ridgehill Dr	\$ 10,200,000.00	10/22/2019	1/15/2020
64			\$ -			
65			\$ -			
66			\$ -			
67			\$ -			
68			\$ -			
69			\$ -			
70			\$ -			
		<b>TOTAL</b>	<b>\$ 118,825,723.00</b>			

**COMPLETED PROJECTS**

PERMIT #	Project Name	ADDRESS	VALUATION	DATE ISSUED	DATE COMPLETED
1	19-682	First Baptist Church of Joshua - Addition	2450 SW Wilshire Blvd	\$ 1,140,000.00	2/5/2019
2	19-5266	Harbor Freight - New	1225 SW Wilshire Blvd	\$ 2,500,000.00	6/25/2019
3	19-4798	Faith to Faith Ministry - Addition	336 SW Rand Dr	\$ 125,000.00	8/30/2019
4					
5					
6					
7					
8					
9					
10					

**COMMERCIAL CERTIFICATES OF OCCUPANCY APPLICATIONS**

PERMIT #	Project Name	ADDRESS	BUSINESS TYPE	APPLICATION DATE
1	20-1580	Harbor Feight	1225 SW Wilshire Blvd	Retail
2	201645	Wendy's Hair Studio Salon & Spa	735 E Renfro St 101	Hair Salon
3	20-1670	Touchstone Diagnostic	665 NE Alsbury Blvd	Medical Office
4	20-1683	Texas Ja Granite	755 N Burlison Blvd C4	Granite Sales
5	20-1686	EECU Credit Union	750 NE Alsbury Blvd	Credit Union
6	20-1770	Burlison Axe Factory	138 N Wilson St A	Indoor Amusement
7	20-1855	Air Center Helicopters	308 E Renfro St 204	Business Office
8	20-1906	DJ's Corner Food Store	440 SW Wilshire Blvd	Convenience Store
9				