



WEEKLY REPORT

JULY 2, 2020

TO: MAYOR SHETTER AND COUNCIL MEMBERS
FROM: BRYAN LANGLEY, CITY MANAGER

THE CITY OF
BURLESON
TEXAS

MARKETING & COMMUNICATIONS
141 W RENFRO, BURLESON, TX 76028 | (817)426-9622

Weekly Report | July 2, 2020

I. Council Schedule

Meetings

- **Monday, July 6:** Economic Development Corporation Type A Meeting, City Hall Council Chambers. 141 W. Renfro St., 4:30 p.m. City Hall Council Chambers.
- **Monday, July 6:** City Council Meeting, City Hall Council Chambers. 141 W. Renfro St., 5:00 p.m. Work session 7:00 p.m. Regular session. City facilities are now open to the public with a limited capacity. Upon entrance into City Hall, anyone who wishes to attend the meeting will be asked to take their temperature and will be offered a mask to wear if they choose. The meeting will also be available via live stream,
<https://www.burlesontx.com/880/StreamingVideo>
 - Speaker Protocol: A member of the public who would like to submit a question on any item listed on the agenda may do so via the following options:
 - In person: Speaker cards are provided inside the council chambers, and may be filled out prior to the meeting. Speaker cards received by the Mayor or City Secretary will be read during the meeting in the order they are received.
 - Online: An online speaker card may be found on the city's website (www.burlesontx.com) at either the home page or the agenda/notices page. Speaker cards received prior to the meeting will be read during the meeting in the order received by the Mayor or City Secretary

Work Session Items/Report & Discussion Items

July 6

- Receive a report, hold a discussion, and give staff direction on the financial update of the General Fund and receive any additional direction from City Council regarding the annual budget for fiscal year 2020-2021. (*Staff Presenter:* Martin Avila, Finance Director)
- Receive a report, hold a discussion, and give staff direction regarding an update on compensation and benefits. (*Staff Presenter:* Wanda Bullard, Human Resources Director)
- Receive a report, hold a discussion, and give staff feedback regarding the public participation plan for the update to the City's Comprehensive Plan: Imagine Burleson 2030. (*Staff Presenter:* Mandy Clark, Development Services Director)
- Receive a report, hold a discussion, and give staff direction regarding the Burleson branding initiative. (*Staff Presenter:* DeAnna Phillips, Marketing & Communications Director)

II. General Information and Status Updates

A. 4th of July Fireworks and Parade postponed

The Burleson Lions Club and City of Burleson have decided to postpone the 4th of July parade and fireworks until we can celebrate as we should--together. Celebrating our Independence on the 4th of July is one of our most cherished shared traditions. An important part of that tradition is that we all celebrate together. If this year's celebrations went on as originally scheduled, many in our community would be excluded.



The new tentative date is the Saturday before Veteran's Day, November 7. We share in disappointment that we will not be having the parade and fireworks on the 4th of July, and we ask that everyone continues to mask up and maintain social distance. We look forward to a time when our entire community can come together to celebrate freedom by honoring those who make freedom possible for us.

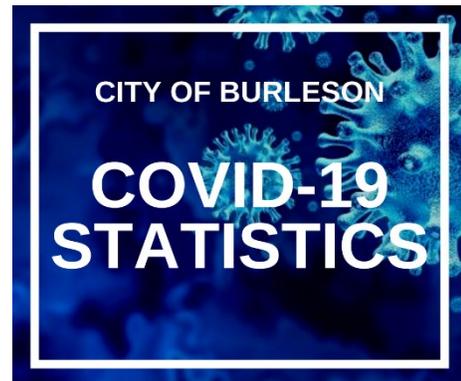
B. Current Case Statistics

As of July 1, the current COVID-19 case statistics for the City of Burleson are as follows:

- Total Accumulative Cases: 178
- Active: 59
- Recovered: 118
- Deaths: 1

A link to view the COVID-19 statistics page is being posted weekly to social media to

encourage people to stay up to date on Burleson's data. Last week the link was viewed over 2,700 times. To view the current case statistics for Burleson, visit <https://city-of-burleson-covid19-statistics-bur.hub.arcgis.com/>.



C. **Burleson Safe Program Update**

With the rise in COVID-19 cases in our city, county and across the state, the City continues to urge businesses to sign up for the Burleson Safe program. This week, 16 additional businesses have enrolled in the program bringing the current total to 110. The Communications team has outlined a plan to continue promoting awareness of the program through E-News, social media and direct emails to local businesses.



D. **Buy BTX**

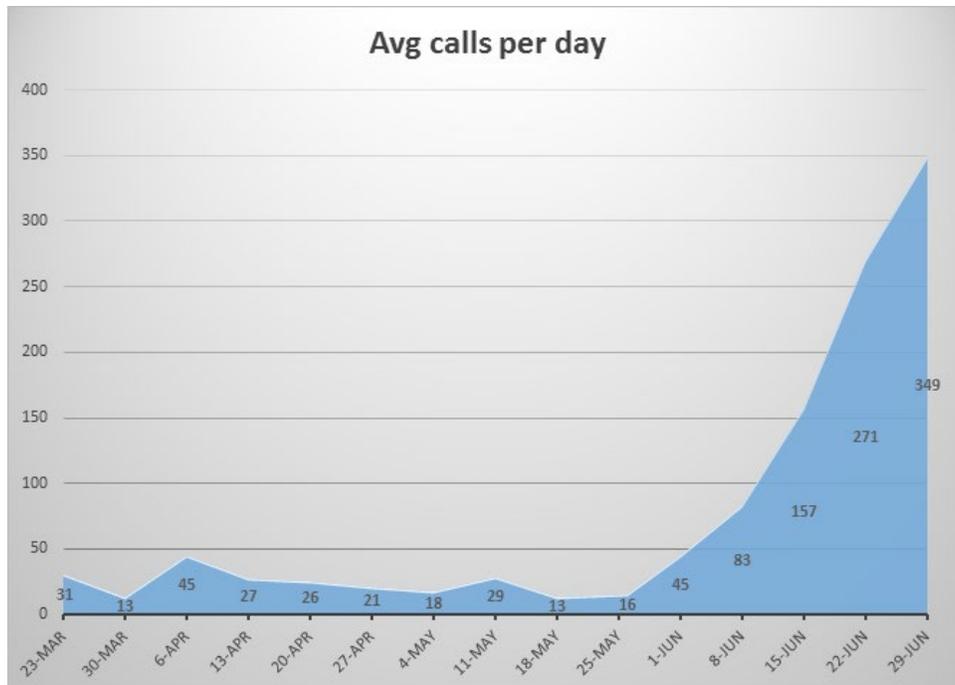
The Economic Development team launched a new program called “Buy BTX” two weeks ago to help drive consumers back to local businesses. For 7 more weeks, anyone can send a photo of a receipt from any business located within Burleson city limits to BuyBTX@burlesontx.com and be entered into a weekly drawing for a \$50 gift card. Week two saw over 300 entries and the second round of 10 winners will be announced Thursday of this week with Friday being a holiday.



Anyone can participate, even if you don't live in the city of Burleson. Start turning in those receipts today! Staff will process all entries as they come in and host a live drawing each Friday to select 10 weekly winners. Winners will be contacted and they will receive a \$50 gift card to a local business of their choice. Each receipt will give contestants one entry into the contest and multiple entries can be made each week, but each contestant will only be eligible to win one time per week. A flyer outlining the contest rules has been included in the attachments.

E. **COVID-19 Testing Call Center**

Employees from Library, Parks and Human Resources are answering phones and assisting callers at the city's COVID-19 testing call center. The Call Center added two temporary employees this week to assist with high call volumes. An average of 75 tests are scheduled daily. Within the next few days, the City is launching an online scheduling website for COVID-19 testing appointments.



F. **Russell Farm Updates**

Virtual Programs

In the month of June, Russell Farm has provided a variety of virtual programs for the community, as we continue to face the Coronavirus Pandemic. Virtual classes included weekly Art Programs, Storytime sessions, and Wood-Work classes. The programs have seen a great response from the community with 5477 overall views.

- Total overall views: 5477
 - Breakdown:
 1. Art – 1794 views
 2. Storytime – 1415 views
 3. Woodworking – 2268 views

Community Garden

After Russell Farm’s first two harvests, we were able to provide fresh vegetables to local food pantries within the community. Our volunteers and staff are very excited that we are experiencing growth in our Community Gardens. This collaborative effort amongst staff, volunteers, and sponsors has made it possible to give back to our community.



G. Candler Road Bridge Construction

**** Candler Road from Hulen St. to SW Alsbury Blvd. now OPEN to the public****

The Burleson City Council approved a Community Facilities Contract with RA Development on November 19, 2019, for participation in the construction of Candler Drive extension including the bridge across Shannon Creek. Extension of Candler Drive connects Hulen Street to SW Alsbury Boulevard, providing an alternate route to access John Jones Drive for surrounding property owners and will also offer some relief to the traffic along SH 174. In addition to the alternate routes for the property owners, this connection will provide faster emergency response times to the north and west portions of the city as well as the extraterritorial jurisdiction of the City. The developer is finishing up the last remaining punch list items which includes work within the medians so please be aware that construction vehicles may be parked for a short period of time; however vehicles should be able to navigate around the construction vehicles safely.

H. Burleson Public Water Supply Inspection

The Texas Commission on Environmental Quality (TCEQ) conducted a compliance investigation of the City's public water system (PWS ID No. 1260002) on May 27, 2020. The TCEQ issued a letter on June 17, 2020 informing the City that no violations were being alleged as a result of the investigation and the City of Burleson's public water supply continues to merit recognition as a "Superior" system. This designation implies the water system is exceeding the minimum acceptable standards for operation of the water system and the quality of the water.

The Texas Administrative Code (30 TAC §290.47(a)) sets the requirement for obtaining a "Superior" system as:

- Physical facilities shall comply with requirements
- Minimum of two licensed operators
- No violations of microbiological sampling and analysis for the previous 24 months
- Water quality complies with primary water quality parameters
- Chemical quality of the water complies with secondary constituent levels
- Water system operation complies with minimum acceptable operating practices
- System capacities meet or exceed minimum water system capacity requirement
- System can operate with the largest pump out of service and have two sources of water
- Water system shall be well maintained and the facilities shall present a pleasing appearance to the public

While there were no violations, TCEQ did identify two items for review that they term as “Additional Issues” to be addressed by our system.

- **Item #1:** Begin using the most current Backflow Prevention Assembly Test and Maintenance (BPAT&M) report form and the most current Customer Service Inspection (CSI) certificate.

Status: COMPLETED

While the form staff was using exceeded the information required by the TCEQ, it was an altered form for aesthetic purposes. TCEQ does not allow such alterations. Updated forms have been downloaded and distributed:

- CSI form has been distributed to the City’s Permit & Inspections Department for immediate use.
 - BPAT&M form has been distributed to the various Backflow Prevention Assembly Tester inspectors and also placed on the City’s webpage for immediate use.
- **Item #2:** Recommended the water system perform a Customer Service Inspection (CSI) on two businesses to verify adequate backflow prevention protection is provided.
 - Burleson Small Animal Clinic
 - iKids Dental Clinic

Status: IN-PROGRESS

Initial inspections as recommended by the TCEQ have been completed and follow-up items resulting from the inspection are being coordinated with the businesses.

I. Director of Parks and Recreation Recruiting Update

We engaged Strategic Government Resources (SGR) to conduct a nationwide executive search to fill the Director of Parks and Recreation vacancy. To date, we have 81 interested candidates who are going through SGR’s assessment process. SGR will soon present their recommend selections for the next stage of the process, being interviewed by the City. The interview process will include 3 internal panels: 1 executive panel and 2 department employee panels. We are also reviewing options amid the pandemic to involve applicable boards so they can learn more about the candidates and provide feedback. Below are the key dates:

- Position Closes – July 5th
- Candidate Review – July 13th
- Interview Process – July 30th and July 31st

We anticipate to make a selection and present an offer shortly following the July 31st interview process.

III. Upcoming Road Construction/Closures

UPCOMING ROAD CONSTRUCTION / CLOSURES			
Projects & Limits	Current Status	Traffic Affected	Estimated Completion
Renfro Street Medians in Old Town: Johnson to IH35W	Substantially complete. Awaiting material delivery for crosswalk signals.	Lane closures as necessary when signal equipment at crosswalk is installed	Project awaiting delivery of materials for installation
Old Town Quiet Zones: RR xings at Commerce, Renfro, Ellison, Eldred	Pavement complete, contractor proceeding with pedestrian handrails	None anticipated	Start in June 2019, End in July 2020
NW Renfro Improvements: Wilshire Blvd. To Alsbury Blvd	Project completed. Final departmental walkthroughs underway.	Temporary traffic control on NW Renfro near Alsbury while Contractor finishes pavement markings (punch list items)	Summer 2020
Turkey Peak Ground Storage Tank Construction & Brushy Mound Tank Demolition at existing City Facilities	Demolition underway.	Intermittent construction traffic to and from both sites. Anticipated Routes include: NW Renfro, SW Brushy Mound Rd, SW Alsbury Blvd, NW Summercrest Blvd, Nicole Dr & NW Jayellen Ave.	Fall 2021

IV. Attachments

- A. Burleson PD Top Ten Most Wanted.....p. 9

TOP 10 MOST WANTED

AS OF JULY 1, 2020

The Burleson Police Department is seeking the community's help in locating these wanted subjects. If you have any information on their location, please contact **BPD** at **817-426-9903** or top10@burlesontx.com. If you would like to remain anonymous, you can call **Crime Stoppers** anytime 24 hours a day at **817-469-TIPS (8477)**. These subjects may be armed and dangerous. **DO NOT** attempt to apprehend these individuals yourself.



Kelvin GONZALEZ
AGG. ROBBERY



Luis HERRERA
ASSAULT



Josette HOLCOMB
FRAUD



Jasmine MCGREW
FORGERY



Michael RICHARDSON
AGG. ROBBERY



Jennifer SANCHEZ
THEFT



Eric SCHNELL
AGG ASSAULT



Justin STRICKLAND
ASSAULT



Ashley TAYLOR
FRAUD



Michael WRIGHT
STALKING

The Burleson Police Department Top 10 Most Wanted is updated on the 1st of every month and available online at www.burlesontx.com/bpdmotwanted