



# WEEKLY REPORT

AUGUST 14, 2020

TO: MAYOR SHETTER AND COUNCIL MEMBERS  
FROM: BRYAN LANGLEY, CITY MANAGER

THE CITY OF  
**BURLESON**  
TEXAS

# Weekly Report | August 14, 2020

## I. Council Schedule

### Meetings

**Monday, August 17:** City Council Meeting, City Hall Council Chambers. 141 W. Renfro St., 5:00 p.m. The meeting will be conducted via Zoom. The meeting will also be available via live stream, <https://www.burlesontx.com/watchlive>

Speaker Protocol: A member of the public who would like to submit a question on any item listed on the agenda may do so via the following options:

- By phone: Please call **888-475-4499** Meeting ID 6114974473, and provide your name, address, and question. Your question will be read by the Mayor or City Secretary during the meeting in the order they are received.
- Online: An online speaker card may be found on the city's website ([www.burlesontx.com](http://www.burlesontx.com)) at either the home page or the agenda/notices page. Speaker cards received prior to the meeting will be read during the meeting in the order received by the Mayor or City Secretary

### Work Session Items/Report & Discussion Items

#### August 17

- Receive a report, hold a discussion, and give staff direction regarding the fiscal year 2020-2021 proposed budget. (Staff Presenter: Martin Avila, Finance Director)
- Receive a report, hold a discussion, and give staff direction regarding an overview of outstanding debt for the City of Burleson. (Staff Presenter: Martin Avila, Finance Director)
- Receive a report, hold a discussion, and give staff direction regarding a Roadway Sign Installation Policy. (Staff Presenter: Aaron Russell, Public Works Director)

## II. General Information and Status Updates

### A. Current Case Statistics

As of August 12, the current COVID-19 case statistics for the City of Burleson are as follows:

- Total Accumulative Cases: 514
- Active: 48
- Recovered: 463
- Deaths: 3

A link to view the COVID-19 statistics page is being posted weekly to social media to encourage people to stay up to date on Burleson's data. To view the current case statistics for Burleson, visit <https://city-of-burleson-covid19-statistics-bur.hub.arcgis.com/>.

## **B. Buy BTX**

The Economic Development team launched a new program called "Buy BTX" to help drive consumers back to local businesses. For 1 more week, anyone can send a photo of a receipt from any business located within Burleson city limits to [BuyBTX@burlesontx.com](mailto:BuyBTX@burlesontx.com) and be entered into a weekly drawing for a \$50 gift card.

Week eight saw almost 700 entries and the ninth round of 10 winners will be announced Friday afternoon.

*Anyone can participate, even if you don't live in the city of Burleson. Start turning in those receipts today! Staff will process all entries as they come in and host a live drawing each Friday to select 10 weekly winners. Winners will be contacted and they will receive a \$50 gift card to a local business of their choice. Each receipt will give contestants one entry into the contest and multiple entries can be made each week, but each contestant will only be eligible to win one time per week.*

## **C. Jellystone Update**

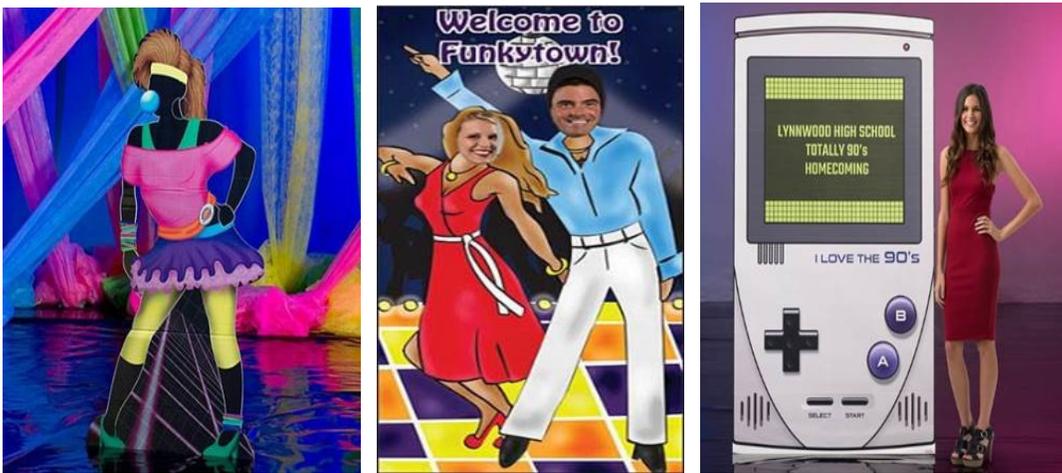
As a part of an economic development agreement, Jellystone Park has submitted a request for annexation and a Planned Development Ordinance (PD). In March of this year, the Planning and Zoning Commission considered the PD and held an associated public hearing. The public hearing was well attended and there were many speakers with concerns related to the operation of Jellystone Park. Some of the issues that speakers mentioned may be handled through the PD, but others were nuisance or civil issues which would not be appropriate handled through the PD. Given the number of issues and speakers, staff recommended for the applicant to visit individually with the speakers where possible and also to host a meeting with the surrounding property owners to address their issues.

The owner has visited with several of the adjacent property owners, but given COVID restrictions the meeting with adjacent owners was delayed in hopes of being able to have an in-person meeting. In order to keep their process moving, Jellystone management hosted a virtual neighborhood meeting on August 6. Jellystone's representative took emailed questions and concerns prior to the meeting to guide the introduction and discussion. Concerns related to adjacent fencing, noise, lighting, drainage, and privacy were discussed. The manager committed to meeting individually with several of the attendees.

Staff will notice the annexation and PD within the next few weeks; which will notify the residents within 300 feet of the Jellystone site of pending city council action. Staff has made minor updates to the PD ordinance to address some of the concerns and intends to bring it forward to the council in September. The preference is to bring it back in an in-person meeting environment, but if we are not back to in-person meetings by the end of the month, it will be brought forward to a video meeting.

#### **D. Flashback Weekends in the Plaza**

In an attempt to bring at least some sort of programming to the new Mayor Vera Calvin Plaza while also being cognizant of social distancing, staff is planning “Flashback” weekends within the Plaza for the month of September. Each weekend will be themed to host a different decades (70’s, 80’s, 90’s, and 2000’s). Music played within the Plaza will be specifically selected to correspond with the decade and there will be a few themed props to allow for photo opportunities for visitors. Each item is customizable so that Burleson and/or the Mayor Vera Calvin Plaza can be incorporated into text. Old Town Business Association will likely sponsor the event and therefore cover a portion of or all of the associated costs. Some photo examples of the anticipated props are included below:



#### **E. FY 20-21 Strategic Plan**

During the August 3 city council meeting the work plan tasks for the FY 20-21 Strategic Plan were presented. The work plan tasks have been updated with targeted dates and can be reviewed starting on page 31. The FY 20-21 Strategic Plan will be on the September 14 city council meeting for consideration of approval. For any questions or concerns, contact DeAnna Phillips, [dphillips@burlesontx.com](mailto:dphillips@burlesontx.com)

## **F. BPD Recognizes Officers for life-saving call**

City Manager Bryan Langley attended the midnight briefing on Thursday, August 13 to recognize Officers' Lott, Daniel and Price for their quick actions that saved a man's life. Thank you for your exemplary service to our citizens.



## **G. August Library Loot**

Did you know that the Burleson Library is now offering personalized monthly subscriptions? This month 44 library users signed up and a librarian hand-picked materials to match their individual reading preferences.

Reviews have started to come in:

"I love it all."

"Great program! Happy with all the selections."

The program is open to all ages. Subscriptions for next month will be available the first week of September at [www.burlesonlibrary.com](http://www.burlesonlibrary.com).



## **H. BISD Swim Team Safety Protocols**

The BISD swim teams started morning practices at the BRiCK's Outdoor Pool this past Monday, August 10. We have worked with Dr. Martin, BISD, and the swim coaches to ensure the proper protocols are in place for the safety of the teams. The protocols will align with the other programs currently being held at the BRiCK.

BISD Swim Team Protocols:

- Temperature checks
- Maintain social distancing
- Per UIL, the teams can only practice at the Outdoor Pool
- Three swimmers per lane (1 on each wall and 1 at the flags)
- Half of the team in the water at a time
- Picnic tables were moved to help with social distancing before and after practice
- Coaches will wear masks when coaching dry land (if the coach is working out with the team no mask will be required)
- Swimmers will arrive in their swimsuits and will not use the BRiCK's facilities to change after practice
- One swimmer will be allowed in the Outdoor Pool bathroom at a time

### III. Upcoming Road Construction/Closures

UPCOMING ROAD CONSTRUCTION / CLOSURES			
Projects & Limits	Current Status	Traffic Affected	Estimated Completion
Renfro Street Medians in Old Town: Johnson to IH35W	Substantially complete. Awaiting material delivery for crosswalk signals.	Lane closures as necessary when signal equipment at crosswalk is installed	Project awaiting delivery of materials for installation. <b>Estimated delivery next week</b>
Old Town Quiet Zones: RR xings at Commerce, Renfro, Ellison, Eldred	Final inspection underway	None anticipated	Start in June 2019, End in July 2020
Turkey Peak Ground Storage Tank Construction & Brushy Mound Tank Demolition at existing City Facilities	Demolition underway.	Intermittent construction traffic to and from both sites. Anticipated Routes include: NW Renfro, SW Brushy Mound Rd, SW Alsbury Blvd, NW Summercrest Blvd, Nicole Dr & NW Jayellen Ave.	Fall 2021
Fire Station #2	Drive approaches on Hidden Creek Parkway under construction	Right Lane Closure for pouring of concrete drives and curing	Right Lane scheduled to re-open mid next week

### IV. Upcoming Community Events

- **Saturday, August 29 from 10 a.m. - 4 p.m. Clear the Shelter event** at Burleson Animal Shelter, 775 SE John Jones Drive

### V. Attachments

- A. Clear the Shelter Information .....p.7
- B. July Monthly Building Permit Reports.....p.9
- C. FY 20-21 Strategic Plan – Draft.....p.31

## What is Clear the Shelters

NBC and Telemundo owned stations are teaming up with hundreds of shelters across the country to host Clear the Shelters, a nationwide pet adoption drive in August 2020 that helps find loving homes for animals in need. More than 411,000 pets have found their forever homes since 2015. Burleson Animal Shelter has participated every year. For more information, please follow the link <https://www.cleartheshelters.com/>



## What is Clear the Shelters and how has it changed this year due to the COVID pandemic?

Clear the Shelters is a national campaign that encourages people to adopt from their local shelters on the event day in an effort to “clear the shelters.” The campaign receives national and local coverage on NBC and each year over 100,000 animals are adopted from shelters that participate in our initiative. Typically our event is a one-day on-site event but due to the COVID pandemic we are shifting Clear the Shelters 2020 to be a month-long virtual event for all of August.

*Here's how this year's initiative differs from years past:*

- The month-long virtual adoption drive prioritizing shelter + adopter safety following local COVID-19 guidelines

- It's flexible: Stations + shelters determine live on-site adoption days based on shelter situations
- Our shelter partners will not be asked to waive or reduce adoption fees this year due to the length of the virtual event. They are welcome to if they are able. They will be required to waive all fees on August 29, 2020
  - Our message this year is to "ADOPT AND DONATE." We are providing all shelters with a free, easy fundraising opportunity hosted by our partner The Greater Good, a non-profit group that helps "people, pets and the planet."

**Burleson Animal Services Clear The Shelter 2020 Due to Covid-19 proposed Regulations and Limitations for August 29, 2020**

The Burleson Animal Services will be limiting the number of persons in the shelter at one time. There will be a total of 5 (five) staff members at the shelter, each staff member will be in a pre-determined location of the shelter and will remain there through the campaign.

One staff member will be outside writing names and phone numbers from the parking lot as each customer drives in. It will remain, first come first served. Customers will remain in their vehicles until they are called to come in. There will be a limit of two people per family.

There will be two adoption stations. One at the front counter and one in the manager's office. One staff member will be in the dog adoptions and one in the cat adoption room. There will never be more than 3 people in one location at a time.

Thanks,

Burleson Animal Services

## Residential Building Permit Yearly Comparison

FY-2019	SINGLE FAMILY DWELLING	SQUARE FOOTAGE	AVERAGE SQ. FEET
October-18	13	44,729	3440.7
November-18	22	62,501	2841.0
December-18	14	52,520	3751.4
January-19	8	26,344	3293.0
February-19	11	39,673	3606.6
March-19	21	62,258	2964.7
April-19	8	31,800	3975.0
May-19	24	78,045	3251.9
June-19	16	49,672	3104.5
July-19	26	82,187	3161.0
August-19	33	123,870	3753.6
September-19	26	89,673	3449.0
<b>FY 19 TOTALS:</b>	<b>222</b>	<b>743,272</b>	<b>3382.7</b>

FY-2020	SINGLE FAMILY DWELLING	SQUARE FOOTAGE	AVERAGE SQ. FEET
October-19	19	60,901	3205.3
November-19	15	53,558	3570.5
December-19	16	55,431	3464.4
January-20	28	86,509	3089.6
February-20	31	102,587	3309.3
March-20	39	115,556	2963.0
April-20	39	130,424	3344.2
May-20	21	67,161	3198.1
June-20	52	172,817	3323.4
July-20	25	79,932	3197.3
August-20	0	-	#DIV/0!
September-20	0	-	#DIV/0!
<b>FY 20 TOTALS:</b>	<b>285</b>	<b>924,876</b>	<b>3245.2</b>

FISCAL YEAR 2019			
	DWELLINGS	SQUARE FOOTAGE	AVERAGE SQ. FEET
1st Quarter	49	159750	3260.2
2nd Quarter	40	128275	3206.9
3rd Quarter	48	159517	3323.3
4th Quarter	85	295730	3479.2

FISCAL YEAR 2020			
	DWELLINGS	SQUARE FOOTAGE	AVERAGE SQ. FEET
1st Quarter	50	169890	3397.8
2nd Quarter	98	304652	3108.7
3rd Quarter	112	370402	3307.2
4th Quarter	25	0	0.0

FISCAL YEAR 2018-2019 / 2019-2020 COMPARISON			
	DWELLINGS	SQUARE FOOTAGE	AVERAGE SQ. FEET
2019	222	743,272	3317.4
2020	285	924,876	3245.2
<b>DIFFERENCE:</b>	<b>63</b>	<b>181,604</b>	<b>-72.2</b>
<b>PERCENTAGE:</b>	128.4%	124.4%	95.9%

## Residential Permits Issued (listed by subdivision)

Permit #	Issue Date	Address	Subdivision Description	Contractor Name	County	Total Square Footage	Structure Information	Square Feet
20-00002618	7/23/2020	1417 GRASSY MEADOWS DR	BLUEBIRD MEADOWS PH III-V	IMPRESSION HOMES	JOHN	3,062	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	441 2,490 1
20-00002644	7/24/2020	1424 GRASSY MEADOWS DR		ANTARES HOMES	JOHN	2,640	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	423 2,069 1
20-00002658	7/28/2020	1425 GLADE MEADOWS DR		IMPRESSION HOMES	JOHN	2,280	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	412 1,842 1
20-00002315	7/2/2020	1528 GLADE MEADOWS DR		IMPRESSION HOMES	JOHN	2,550	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	412 1,842 1
20-00002650	7/24/2020	1632 GLADE MEADOWS DR		ANTARES HOMES	JOHN	3,074	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	437 2,540 1
20-00002620	7/23/2020	1644 GLADE MEADOWS DR		IMPRESSION HOMES	JOHN	2,828	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	457 2,106 1
20-00002616	7/28/2020	6516 MOLLY ANITA DR		IMPRESSION HOMES	JOHN	2,388	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	412 1,881 1
20-00002614	7/28/2020	6517 BOOT JACK DR		IMPRESSION HOMES	JOHN	2,648	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	457 2,078 1
20-00002508	7/23/2020	1800 PEDERNALES ST		GREENRIDGE ESTATES	J HOUSTON HOMES	JOHN	2,795	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES
20-00002223	7/6/2020	1801 PEDERNALES ST	J HOUSTON HOMES		JOHN	3,837	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	616 2,846 2
20-00001537	7/1/2020	287 PALUXY ST	J HOUSTON HOMES		JOHN	3,649	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	464 2,712 2
20-00002014	7/14/2020	336 LANDVIEW DR	HIDDEN VISTAS PH III C	WINDMILLER CUSTOM HOMES	JOHN	5,749	GARAGE SQUARE FEET	974

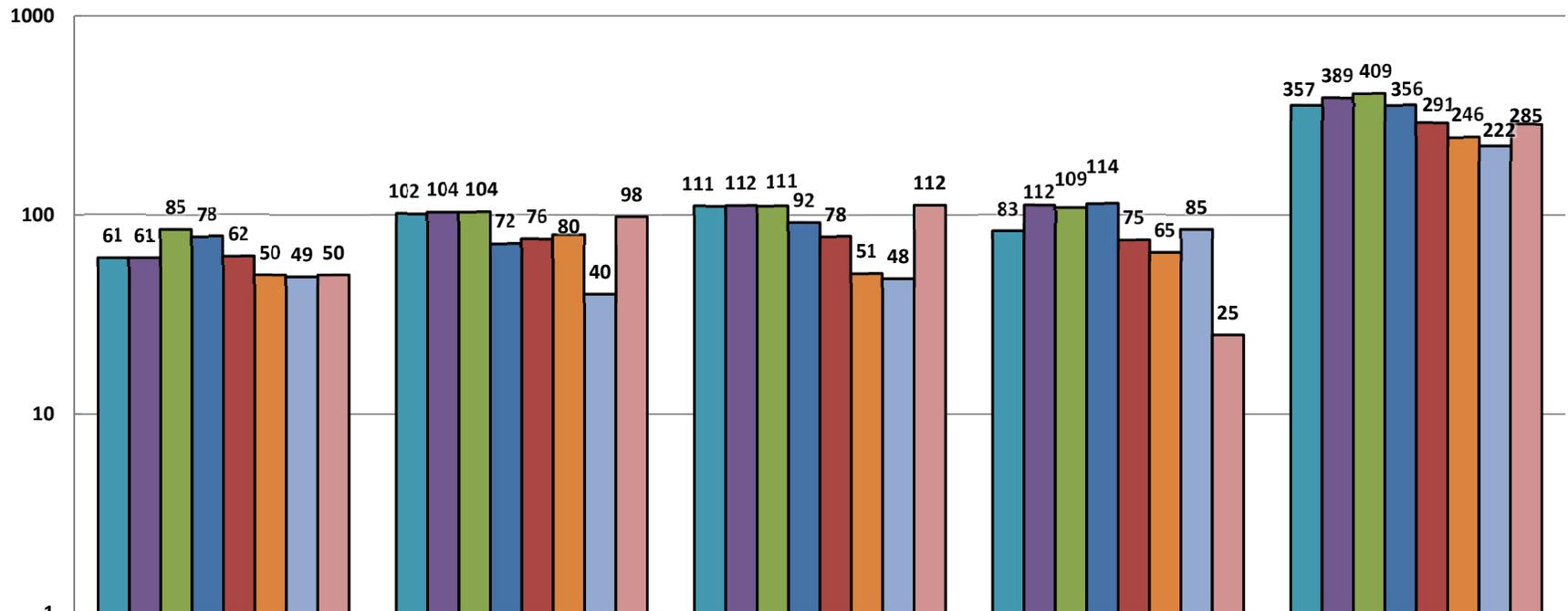
## Residential Permits Issued (listed by subdivision)

Permit #	Issue Date	Address	Subdivision Description	Contractor Name	County	Total Square Footage	Structure Information	Square Feet
20-00002014	7/14/2020	336 LANDVIEW DR...	HIDDEN VISTAS PH III C...	WINDMILLER CUSTOM HOMES...	JOHN...	5,749...	LIVING SQUARE FEET NUMBER OF STORIES	5,225 2
20-00002214	7/10/2020	1236 RUSHMORE DR	HIDDEN VISTAS PH IX	KINDRED HOMES	JOHN	3,723	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	433 3,119 2
20-00002530	7/13/2020	1086 OAK KNOLL DR	MOUNTAIN VALLEY TRACT A PH IV	HOMES BY TOWNE	JOHN	3,883	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	648 3,091 2
20-00002713	7/31/2020	2729 RIVER PATH CT	PARK PLACE	FORUM CUSTOM HOMES	JOHN	4,001	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	783 2,848 1
20-00002219	7/20/2020	1905 SILVER FALLS DR	PINNACLE ESTATES PHASE I	J HOUSTON HOMES	JOHN	3,660	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	734 2,783 2
20-00002221	7/20/2020	1912 SILVER FALLS DR		J HOUSTON HOMES	JOHN	4,421	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	747 3,315 2
20-00002460	7/31/2020	1924 SILVER FALLS DR		J HOUSTON HOMES	JOHN	3,423	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	772 2,496 2
20-00002506	7/23/2020	513 SANDIA PARK DR		J HOUSTON HOMES	JOHN	3,518	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	509 2,783 2
20-00002458	7/31/2020	409 MONTEVERDE LN		J HOUSTON HOMES	JOHN	3,454	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	693 2,470 1
20-00002422	7/13/2020	1564 LIZZIE LN	REVERIE PH I	BRANSOM HOMES	JOHN	1,750	LIVING SQUARE FEET NUMBER OF STORIES	1,643 1
20-00002464	7/14/2020	416 TINKER TRL	SENER MEADOWS PH I	RAY'S CONSTRUCTION CO	JOHN	1,867	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	377 1,389 1
20-00002452	7/31/2020	2740 LIVIA IRENE ST	THE PARKS @ PANCHASARP PH I	J HOUSTON HOMES	JOHN	2,611	GARAGE SQUARE FEET LIVING SQUARE FEET NUMBER OF STORIES	453 2,024 1

## Residential Permits Issued (listed by subdivision)

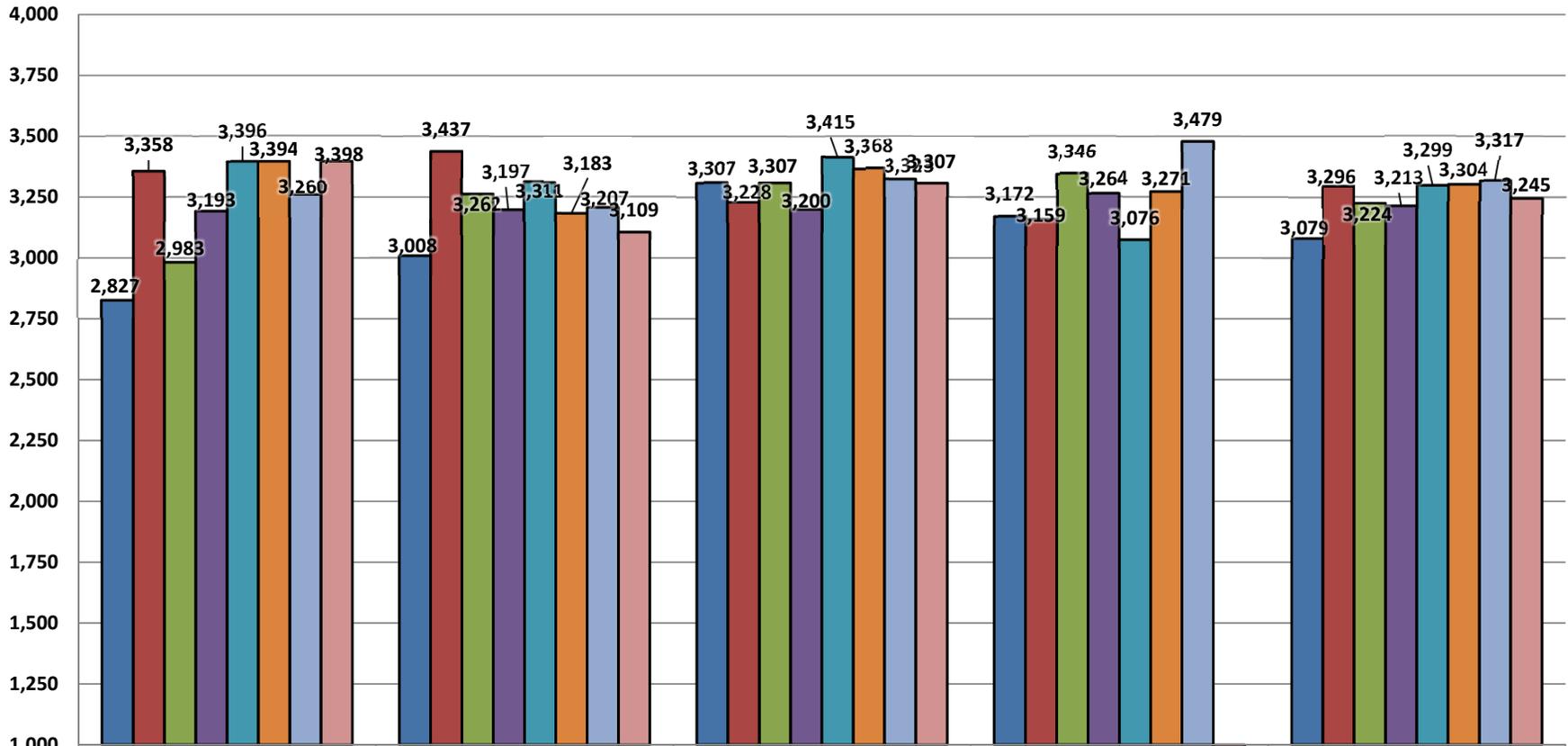
Permit #	Issue Date	Address	Subdivision Description	Contractor Name	County	Total Square Footage	Structure Information	Square Feet		
20-00002560	7/31/2020	2772 LISA MARIA ST	THE PARKS @ PANCHASARP PH I...	J HOUSTON HOMES	JOHN	3,083	GARAGE SQUARE FEET	508		
							LIVING SQUARE FEET	2,361		
							NUMBER OF STORIES	1		
20-00002462	7/31/2020	316 BEN THOMAS ST		J HOUSTON HOMES	JOHN	3,038	GARAGE SQUARE FEET	423		
							LIVING SQUARE FEET	2,387		
							NUMBER OF STORIES	1		
<b>Total Issued</b>						25	<b>Average Square Footage</b>	3,217	<b>Total Square Footage</b>	<b>79,932</b>

## NEW SINGLE FAMILY DWELLINGS



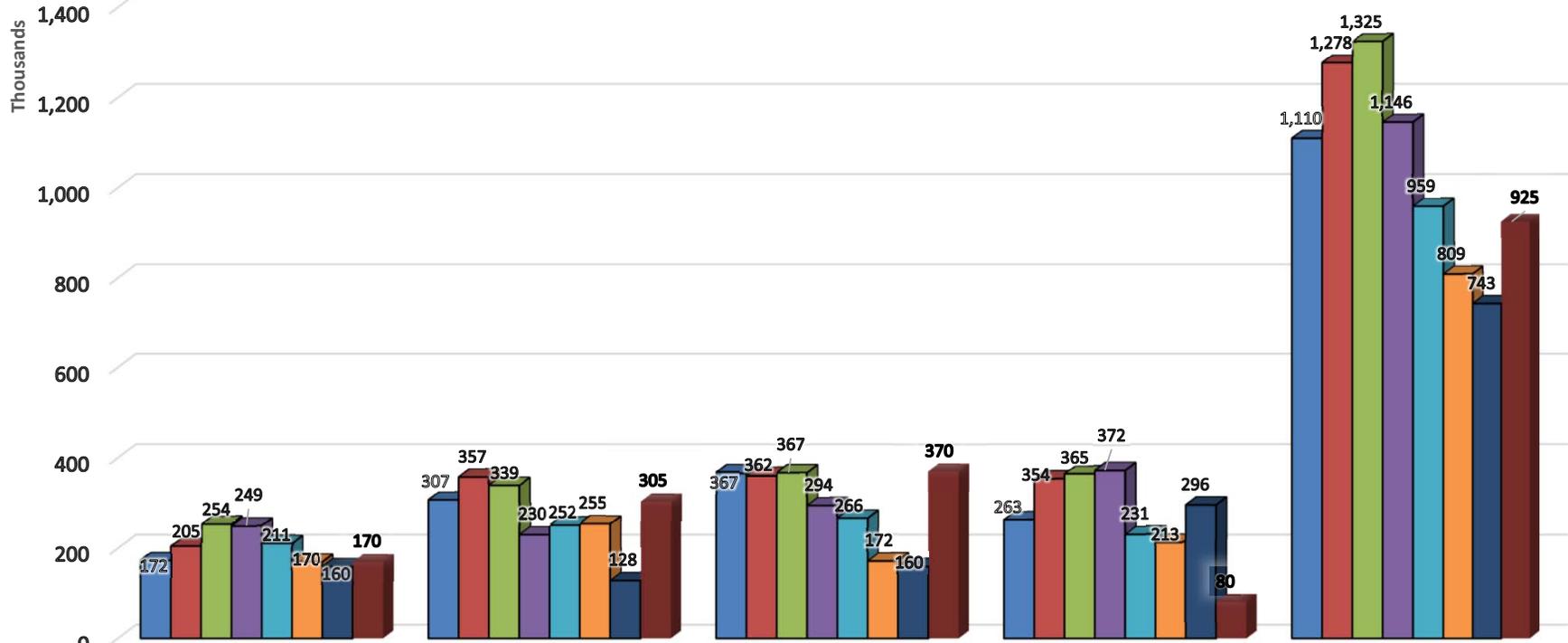
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTALS:
FY 2013	61	102	111	83	357
FY 2014	61	104	112	112	389
FY 2015	85	104	111	109	409
FY 2016	78	72	92	114	356
FY 2017	62	76	78	75	291
FY 2018	50	80	51	65	246
FY 2019	49	40	48	85	222
FY-2020	50	98	112	25	285

## AVERAGE SQUARE FOOTAGE FOR SINGLE FAMILY DWELLINGS

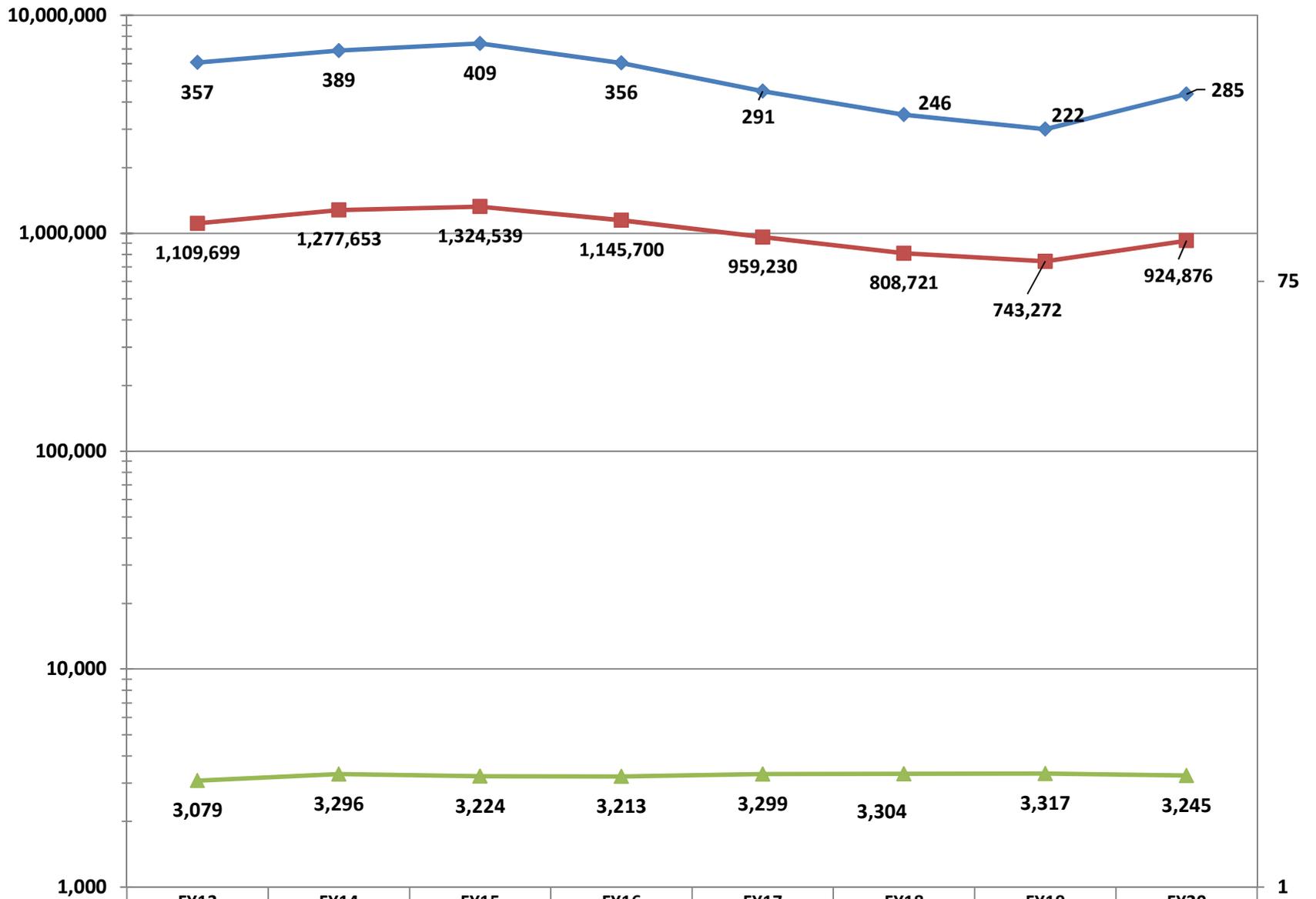


	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Overall
FY 2013	2,827.3	3,008.4	3,307.5	3,171.7	3,078.7
FY 2014	3,357.7	3,437.4	3,227.8	3,159.2	3,295.5
FY 2015	2,982.9	3,261.5	3,306.7	3,346.3	3,224.4
FY 2016	3,192.6	3,197.3	3,200.3	3,263.5	3,213.4
FY 2017	3,396.0	3,310.6	3,415.2	3,075.8	3,299.4
FY 2018	3,393.8	3,183.3	3,367.6	3,271.1	3,303.9
FY 2019	3,260.2	3,206.9	3,323.3	3,479.2	3,317.4
FY 2020	3,397.8	3,108.7	3,307.2	0	3,245.2

# TOTAL SQUARE FOOTAGE FOR SINGLE FAMILY DWELLINGS



	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
FY 2013	172,466	306,856	367,129	263,248	1,109,699
FY 2014	204,820	357,491	361,513	353,829	1,277,653
FY 2015	253,550	339,201	367,045	364,743	1,324,539
FY 2016	249,020	230,209	294,429	372,042	1,145,700
FY 2017	210,553	251,605	266,387	230,685	959,230
FY 2018	169,691	254,660	171,750	212,620	808,721
FY 2019	159,750	128,275	159,517	295,730	743,272
FY 2020	169,890	304,652	370,402	79,932	924,876



<span style="color: red;">■</span> Total Sq. Ft.	1,109,699	1,277,653	1,324,539	1,145,700	959,230	808,721	743,272	924,876
<span style="color: green;">▲</span> Avg Sq. Ft.	3,078.7	3,295.5	3,224.4	3,213.4	3,299.4	3,303.9	3,317.4	3,245.2
<span style="color: blue;">◆</span> # of Single Family Permits	357	389	409	356	291	246	222	285

## New Single Family Permits Submitted

Permit #	Issue Date	Address	Subdivision Description	Contractor Name	County	Total Square Footage	Structure Information	Square Feet
20-00002963	7/22/2020	1405 GRASSY MEADOWS DR	BLUEBIRD MEADOWS PH III-V	IMPRESSION HOMES	JOHN	3,260	LIVING SQUARE FEET NUMBER OF STORIES	2,689 1
20-00002961	7/22/2020	1409 GRASSY MEADOWS DR		IMPRESSION HOMES	JOHN	2,388	LIVING SQUARE FEET NUMBER OF STORIES	1,881 1
20-00002619	7/6/2020	1417 GRASSY MEADOWS DR		IMPRESSION HOMES	JOHN	3,062	LIVING SQUARE FEET NUMBER OF STORIES	2,490 1
20-00002645	7/6/2020	1424 GRASSY MEADOWS DR		ANTARES HOMES	JOHN	2,640	LIVING SQUARE FEET NUMBER OF STORIES	2,069 1
20-00002659	7/7/2020	1425 GLADE MEADOWS DR		IMPRESSION HOMES	JOHN	2,280	LIVING SQUARE FEET NUMBER OF STORIES	1,842 1
20-00002803	7/14/2020	1600 GLADE MEADOWS DR		IMPRESSION HOMES	JOHN	2,654	LIVING SQUARE FEET NUMBER OF STORIES	2,084 1
20-00002799	7/14/2020	1631 GLADE MEADOWS DR		IMPRESSION HOMES	JOHN	2,874	LIVING SQUARE FEET NUMBER OF STORIES	2,256 1
20-00002651	7/7/2020	1632 GLADE MEADOWS DR		ANTARES HOMES	JOHN	3,074	LIVING SQUARE FEET NUMBER OF STORIES	2,540 1
20-00003032	7/27/2020	1635 GLADE MEADOWS DR		IMPRESSION HOMES	JOHN	2,529	LIVING SQUARE FEET NUMBER OF STORIES	1,881 1
20-00002805	7/14/2020	1640 GLADE MEADOWS DR		IMPRESSION HOMES	JOHN	2,388	LIVING SQUARE FEET NUMBER OF STORIES	1,881 1
20-00002621	7/6/2020	1644 GLADE MEADOWS DR		IMPRESSION HOMES	JOHN	2,828	LIVING SQUARE FEET NUMBER OF STORIES	2,106 1
20-00002807	7/14/2020	1647 GLADE MEADOWS DR		IMPRESSION HOMES	JOHN	2,388	LIVING SQUARE FEET NUMBER OF STORIES	1,881 1
20-00002617	7/6/2020	6516 MOLLY ANITA DR		IMPRESSION HOMES	JOHN	0	LIVING SQUARE FEET NUMBER OF STORIES	1,881 1
20-00002615	7/6/2020	6517 BOOT JACK DR		IMPRESSION HOMES	JOHN	2,648	LIVING SQUARE FEET NUMBER OF STORIES	2,078 1
20-00002801	7/14/2020	6528 BOOT JACK DR		IMPRESSION HOMES	JOHN	2,889	LIVING SQUARE FEET NUMBER OF STORIES	2,274 1
20-00002872	7/20/2020	1736 PEDERNALES ST	GREENRIDGE ESTATES	J HOUSTON HOMES	JOHN	2,870	LIVING SQUARE FEET NUMBER OF STORIES	2,242 1
20-00002870	7/20/2020	284 MERCED ST		J HOUSTON HOMES	JOHN	3,079	LIVING SQUARE FEET NUMBER OF STORIES	2,376 1
20-00003091	7/31/2020	322 LANDVIEW DR	HIDDEN VISTAS PH III C	COUTO HOMES	JOHN	4,149	LIVING SQUARE FEET NUMBER OF STORIES	2,899 1

## New Single Family Permits Submitted

Permit #	Issue Date	Address	Subdivision Description	Contractor Name	County	Total Square Footage	Structure Information	Square Feet
20-00002883	7/20/2020	1000 WASATCH CT	HIDDEN VISTAS PH IV A	KINDRED HOMES	JOHN	3,335	LIVING SQUARE FEET NUMBER OF STORIES	2,573 1
20-00002797	7/14/2020	1204 RUSHMORE DR	HIDDEN VISTAS PH IX	LILLIAN CUSTOM HOMES	JOHN	2,554	LIVING SQUARE FEET NUMBER OF STORIES	2,003 1
20-00002795	7/14/2020	1233 RUSHMORE DR		LILLIAN CUSTOM HOMES	JOHN	3,097	LIVING SQUARE FEET NUMBER OF STORIES	2,270 2
20-00002643	7/6/2020	132 EVEREST CT		LILLIAN CUSTOM HOMES	JOHN	3,975	LIVING SQUARE FEET NUMBER OF STORIES	3,160 2
20-00003094	7/31/2020	347 COUNTY ROAD 715	LITTLE ADDITION	JOSE A PALOMARES	JOHN	8,890	LIVING SQUARE FEET NUMBER OF STORIES	4,138 2
20-00003060	7/31/2020	3120 ARBOR VIEW DR	MOUNTAIN VALLEY TRACT A PH IV	HOMES BY TOWNE	JOHN	2,377	LIVING SQUARE FEET NUMBER OF STORIES	1,701 1
20-00003085	7/31/2020	3020 NOB HILL DR	OAK HILLS PH I	COUTO HOMES	JOHN	3,393	LIVING SQUARE FEET NUMBER OF STORIES	2,625 1
20-00002695	7/8/2020	1017 SANDY HILL RD	OAK VALLEY ESTATES PH XXI	BLOOMFIELD HOMES	JOHN	4,994	LIVING SQUARE FEET NUMBER OF STORIES	4,062 2
20-00002918	7/21/2020	1025 SANDY HILL RD		BLOOMFIELD HOMES	JOHN	3,208	LIVING SQUARE FEET NUMBER OF STORIES	2,320 1
20-00002916	7/21/2020	1032 WEEPING OAK DR		BLOOMFIELD HOMES	JOHN	3,712	LIVING SQUARE FEET NUMBER OF STORIES	2,783 1
20-00003084	7/31/2020	1033 SANDY HILL RD		BLOOMFIELD HOMES	JOHN	4,587	LIVING SQUARE FEET NUMBER OF STORIES	3,754 2
20-00002693	7/8/2020	1037 ENGLISH OAK DR		BLOOMFIELD HOMES	JOHN	2,584	LIVING SQUARE FEET NUMBER OF STORIES	2,042 1
20-00003088	7/31/2020	1045 WEEPING OAK DR		BLOOMFIELD HOMES	JOHN	3,000	LIVING SQUARE FEET NUMBER OF STORIES	2,458 2
20-00003090	7/31/2020	1129 PIN OAK DR		BLOOMFIELD HOMES	JOHN	3,399	LIVING SQUARE FEET NUMBER OF STORIES	2,827 2
20-00003001	7/24/2020	2713 RIVER PATH CT		PARK PLACE	BEW HOMES LLC	JOHN	3,682	LIVING SQUARE FEET NUMBER OF STORIES
20-00002714	7/9/2020	2729 RIVER PATH CT	FORUM CUSTOM HOMES		JOHN	4,001	LIVING SQUARE FEET NUMBER OF STORIES	2,848 1
20-00002868	7/20/2020	425 MONTEVERDE LN	PINNACLE ESTATES PHASE I	J HOUSTON HOMES	JOHN	4,083	LIVING SQUARE FEET NUMBER OF STORIES	3,235 2
20-00002793	7/14/2020	607 FALLS CREEK CT	PRAIRIE TIMBER ESTATES	WINDMILLER CUSTOM HOMES	JOHN	4,076	LIVING SQUARE FEET NUMBER OF STORIES	2,815 1

## New Single Family Permits Submitted

Permit #	Issue Date	Address	Subdivision Description	Contractor Name	County	Total Square Footage	Structure Information	Square Feet
20-00002661	7/7/2020	1524 GRACE ANNE CT	REVERIE PH I	BRANSOM HOMES	JOHN	1,710	LIVING SQUARE FEET	1,612
20-00002421	7/13/2020	1564 LIZZIE LN		BRANSOM HOMES	JOHN	1,750	NUMBER OF STORIES	1
20-00002876	7/20/2020	1593 LIZZIE LN		BRANSOM HOMES	JOHN	1,590	LIVING SQUARE FEET	1,510
20-00002885	7/20/2020	2737 LISA MARIA ST	THE PARKS @ PANCHASARP PH I	BLOOMFIELD HOMES	JOHN	4,587	NUMBER OF STORIES	2
20-00002923	7/21/2020	2749 LIVIA IRENE ST		BLOOMFIELD HOMES	JOHN	2,899	LIVING SQUARE FEET	2,235
20-00002999	7/24/2020	2761 LISA MARIA ST		BLOOMFIELD HOMES	JOHN	0	NUMBER OF STORIES	1
20-00002561	7/1/2020	2772 LISA MARIA ST		J HOUSTON HOMES	JOHN	3,083	LIVING SQUARE FEET	2,361
20-00002925	7/21/2020	317 BEN THOMAS ST		BLOOMFIELD HOMES	JOHN	4,197	NUMBER OF STORIES	2
20-00003081	7/31/2020	400 RICHARD ST		BLOOMFIELD HOMES	JOHN	0	LIVING SQUARE FEET	3,102
20-00002874	7/20/2020	416 RICHARD ST		J HOUSTON HOMES	JOHN	3,298	NUMBER OF STORIES	2

<b>Total Issued</b>	46	<b>Average Square Footage</b>	3,045	<b>Total Square Footage</b>	12,885,612
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**Residential Remodel / Addition Permits Submitted**

Permit #	Submittal Date	Address	Subdivision Description	Contractor Name	County	Total Square Footage
20-00002886	7/20/2020	228 FLAGSTONE DR	CASTLE HILL ESTATES PH I	TIM TOWNZEN CONSTRUCTION	JOHN	100
<b>Total Submitted</b>		1	<b>Average Square Footage</b>	100	<b>Total Square Footage</b>	<b>100</b>

## Commercial Building Permit Yearly Comparison

FY-2019	NEW COMMERCIAL	VALUATION	SQUARE FEET	AVERAGE \$ / SQ. FT.
October-18	0	\$ -	0	#DIV/0!
November-18	0	\$ -	0	#DIV/0!
December-18	0	\$ -	0	#DIV/0!
January-19	0	\$ -	0	#DIV/0!
February-19	0	\$ -	0	#DIV/0!
March-19	0	\$ -	0	#DIV/0!
April-19	0	\$ -	0	#DIV/0!
May-19	2	\$ 6,096,792.00	3,303	\$ 1,845.83
June-19	1	\$ 5,700,000.00	54,000	\$ 105.56
July-19	2	\$ 1,586,490.00	15,500	\$ 102.35
August-19	4	\$ 25,678,378.00	200,570	\$ 128.03
September-19	1	\$ 11,139,000.00	4,874	\$ 2,285.39
<b>TOTALS:</b>	<b>10</b>	<b>\$50,200,660.00</b>	<b>278,247</b>	<b>\$ 180.42</b>

### FISCAL YEAR 2019

	TOTAL	VALUATION	SQUARE FEET
1st Quarter	0	\$ -	0
2nd Quarter	0	\$ -	0
3rd Quarter	3	\$ 11,796,792.00	57,303
4th Quarter	7	\$ 38,403,868.00	220,944

FY-2020	NEW COMMERCIAL	VALUATION	SQUARE FEET	AVERAGE \$ / SQ. FT.
October-19	3	\$ 6,064,000.00	20,217	\$ 299.95
November-19	1	\$ 200,000.00	2,400	\$ 83.33
December-19	1	\$ 2,500,000.00	16,335	\$153.05
January-20	5	\$ 21,127,244.00	243,895	\$86.62
February-20	0	\$ -	0	#DIV/0!
March-20	2	\$ 3,450,000.00	28,119	\$122.69
April-20	2	\$ 577,500.00	8,440	\$68.42
May-20	2	\$ 10,700,000.00	107,887	\$99.18
June-20	0	\$ -	0	#DIV/0!
July-20	0	\$ -	0	#DIV/0!
August-20	0	\$ -	0	#DIV/0!
September-20	0	\$ -	0	#DIV/0!
<b>TOTALS:</b>	<b>16</b>	<b>\$44,618,744.00</b>	<b>427,293</b>	<b>\$ 104.42</b>

### FISCAL YEAR 2020

	TOTAL	VALUATION	SQUARE FEET
1st Quarter	5	\$ 8,764,000.00	38,952
2nd Quarter	7	\$ 24,577,244.00	272,014
3rd Quarter	4	\$ 11,277,500.00	116,327
4th Quarter	0	\$ -	0

### FISCAL YEAR 2018-2019 / 2019-2020 COMPARISON

	TOTALS	VALUATION	SQUARE FEET
2019	10	\$ 50,200,660.00	278,247
2020	16	\$ 44,618,744.00	427,293
<b>DIFFERENCE:</b>	<b>6</b>	<b>-\$5,581,916.00</b>	<b>149,046</b>
<b>PERCENTAGE:</b>	160.0%	88.9%	153.6%

## Commercial Building Permit Yearly Comparison

FY-2019	COMMERCIAL ADDITIONS	VALUATION	SQUARE FEET	AVERAGE \$ / SQ. FT.
October-18	1	\$ 325,000.00	1,912	\$ 169.98
November-18	0	\$ -	0	#DIV/0!
December-18	0	\$ -	0	#DIV/0!
January-19	0	\$ -	0	#DIV/0!
February-19	0	\$ -	0	#DIV/0!
March-19	2	\$ 1,182,300.00	6,150	\$ 192.24
April-19	0	\$ -	0	#DIV/0!
May-19	0	\$ -	0	#DIV/0!
June-19	0	\$ -	0	#DIV/0!
July-19	0	\$ -	0	#DIV/0!
August-19	0	\$ -	0	#DIV/0!
September-19	0	\$ -	0	#DIV/0!
<b>TOTALS:</b>	<b>3</b>	<b>\$1,507,300.00</b>	<b>8,062</b>	<b>\$186.96</b>

FISCAL YEAR 2019			
	TOTAL	VALUATION	SQUARE FEET
<b>1st Quarter</b>	1	\$ 325,000.00	1,912
<b>2nd Quarter</b>	2	\$ 1,182,300.00	6,150
<b>3rd Quarter</b>	0	\$ -	0
<b>4th Quarter</b>	0	\$ -	0

FY-2020	COMMERCIAL ADDITIONS	VALUATION	SQUARE FEET	AVERAGE \$ / SQ. FT.
October-19	0	\$ -	0	#DIV/0!
November-19	1	\$ 125,000.00	1,200	\$ 104.17
December-19	0	\$ -	0	#DIV/0!
January-20	0	\$ -	0	#DIV/0!
February-20	0	\$ -	0	#DIV/0!
March-20	0	\$ -	0	#DIV/0!
April-20	0	\$ -	0	#DIV/0!
May-20	1	\$ 48,750.00	1,950	\$ 25.00
June-20	2	\$ 175,000.00	5,300	\$ 33.02
July-20				#DIV/0!
August-20				#DIV/0!
September-20				#DIV/0!
<b>TOTALS:</b>	<b>4</b>	<b>\$348,750.00</b>	<b>8,450</b>	<b>\$41.27</b>

FISCAL YEAR 2020			
	TOTAL	VALUATION	SQUARE FEET
<b>1st Quarter</b>	1	\$ 125,000.00	1,200
<b>2nd Quarter</b>	0	\$ -	0
<b>3rd Quarter</b>	3	\$ 223,750.00	7,250
<b>4th Quarter</b>	0	\$ -	0

FISCAL YEAR 2018-2019 / 2019-2020 COMPARISON			
	TOTALS	VALUATION	SQUARE FEET
2018	3	\$ 1,507,300.00	8,062
2019	4	\$ 348,750.00	8,450
<b>DIFFERENCE:</b>	<b>1</b>	<b>-\$1,158,550.00</b>	<b>388</b>
<b>PERCENTAGE:</b>	133.3%	23.1%	104.8%

## Commercial Building Permit Yearly Comparison

FY-2019	COMMERCIAL REMODEL	VALUATION	SQUARE FEET	AVERAGE \$ / SQ.FT.
October-18	3	\$ 166,000.00	8,622	\$ 19.25
November-18	2	\$ 313,500.00	6,872	\$ 45.62
December-18	6	\$ 40,975.00	11,624	\$ 3.53
January-19	1	\$ 100,000.00	5,607	\$ 17.83
February-19	3	\$ 25,550.00	6,294	\$ 4.06
March-19	4	\$ 252,200.00	27,075	\$ 9.31
April-19	2	\$ 246,000.00	3,800	\$ 64.74
May-19	7	\$ 2,038,000.00	23,185	\$ 87.90
June-19	3	\$ 247,000.00	202,256	\$ 1.22
July-19	1	\$ 32,000.00	7,000	\$ 4.57
August-19	4	\$ 426,000.00	11,719	\$ 0.03
September-19	3	\$ 3,847,000.00	98,275	\$ 0.03
<b>TOTALS:</b>	<b>39</b>	<b>\$7,734,225.00</b>	<b>412,329</b>	<b>\$ 18.76</b>

FY-2020	COMMERCIAL REMODEL	VALUATION	SQUARE FEET	AVERAGE \$ / SQ.FT.
October-19	2	\$ 23,500.00	4,264	\$ 5.51
November-19	1	\$ 90,000.00	2,239	\$ 40.20
December-19	4	\$ 1,041,000.00	16,246	\$ 64.08
January-20	5	\$ 164,500.00	9,501	\$ 17.31
February-20	1	\$ 15,000.00	650	\$ 23.08
March-20	5	\$ 509,300.00	10,786	\$ 47.22
April-20	0	\$ -	0	#DIV/0!
May-20	5	\$ 378,450.00	13,205	\$ 28.66
June-20	5	\$ 378,050.00	57,879	\$ 6.53
July-20	0	\$ -	0	#DIV/0!
August-20	0	\$ -	0	#DIV/0!
September-20	0	\$ -	0	#DIV/0!
<b>TOTALS:</b>	<b>28</b>	<b>\$2,599,800.00</b>	<b>114,770</b>	<b>\$ 22.65</b>

FISCAL YEAR 2019			
	TOTAL	VALUATION	SQUARE FEET
1st Quarter	11	\$ 520,475.00	27,118
2nd Quarter	8	\$ 377,750.00	24,103
3rd Quarter	12	\$ 2,531,000.00	229,241
4th Quarter	8	\$ 4,305,000.00	116,994

FISCAL YEAR 2020			
	TOTAL	VALUATION	SQUARE FEET
1st Quarter	7	\$ 1,154,500.00	22,749
2nd Quarter	11	\$ 688,800.00	20,937
3rd Quarter	10	\$ 756,500.00	71,084
4th Quarter	0	\$ -	0

FISCAL YEAR 2018-2019 / 2019-2020 COMPARISON			
	TOTALS	VALUATION	SQUARE FEET
2019	39	\$ 7,734,225.00	412,329
2020	28	\$ 2,599,800.00	114,770
<b>DIFFERENCE:</b>	<b>-11</b>	<b>-\$5,134,425.00</b>	<b>(297,559)</b>
<b>PERCENTAGE</b>	<b>71.8%</b>	<b>33.6%</b>	<b>27.8%</b>

## Commercial Building Permit Yearly Comparison

FY-2019	SHELL BUILDINGS	VALUATION	SQUARE FEET	AVERAGE \$ / SQ.FT.
October-18	1	\$ 200,000.00	1,409	\$ 141.94
November-18	2	\$ 1,261,000.00	8,277	\$ 152.35
December-18	1	\$ 5,000,000.00	55,341	\$ 90.35
January-19	0	\$ -	0	#DIV/0!
February-19	0	\$ -	0	#DIV/0!
March-19	0	\$ -	0	#DIV/0!
April-19	0	\$ -	0	#DIV/0!
May-19	1	\$ 1,450,000.00	15,253	\$ 95.06
June-19	0	\$ -	0	#DIV/0!
July-19	0	\$ -	0	#DIV/0!
August-19	1	\$ 500,000.00	6,780	\$ 0.01
September-19	0	\$ -	0	#DIV/0!
<b>TOTALS:</b>	<b>6</b>	<b>\$8,411,000.00</b>	<b>87,060</b>	<b>\$ 96.61</b>

FY-2020	SHELL BUILDINGS	VALUATION	SQUARE FEET	AVERAGE \$ / SQ.FT.
October-19	1	\$ 300,000.00	1,552	\$ 193.30
November-19	0	\$ -	0	#DIV/0!
December-19	0	\$ -	0	#DIV/0!
January-20	0	\$ -	0	#DIV/0!
February-20	0	\$ -	0	#DIV/0!
March-20	0	\$ -	0	#DIV/0!
April-20	1	\$ 300,000.00	1,552	\$ 193.30
May-20	0	\$ -	0	#DIV/0!
June-20	0	\$ -	0	#DIV/0!
July-20	0	\$ -	0	#DIV/0!
August-20	0	\$ -	0	#DIV/0!
September-20	0	\$ -	0	#DIV/0!
<b>TOTALS:</b>	<b>2</b>	<b>\$600,000.00</b>	<b>3,104</b>	<b>\$ 193.30</b>

FISCAL YEAR 2019			
	TOTAL	VALUATION	SQUARE FEET
1st Quarter	4	\$ 6,461,000.00	65,027
2nd Quarter	0	\$ -	0
3rd Quarter	1	\$ 1,450,000.00	15,253
4th Quarter	1	\$ 500,000.00	6,780

FISCAL YEAR 2020			
	TOTAL	VALUATION	SQUARE FEET
1st Quarter	1	\$ 300,000.00	1,552
2nd Quarter	0	\$ -	0
3rd Quarter	1	\$ 300,000.00	1,552
4th Quarter	0	\$ -	0

FISCAL YEAR 2018-2019 / 2019-2020 COMPARISON			
	TOTAL	VALUATION	SQUARE FEET
2017	6	\$ 8,411,000.00	87,060
2018	2	\$ 600,000.00	3,104
<b>DIFFERENCE:</b>	<b>-4</b>	<b>-\$7,811,000.00</b>	<b>(83,956)</b>
<b>PERCENTAGE</b>	<b>33.3%</b>	<b>7.1%</b>	<b>3.6%</b>

## Commercial Building Permit Yearly Comparison

FY-2019	SHELL COMPLETIONS	VALUATION	SQUARE FEET	AVERAGE \$ / SQ.FT.
October-18	6	\$ 717,415.00	12,941	\$ 55.44
November-18	1	\$ 200,000.00	2,185	\$ 91.53
December-18	2	\$ 373,345.00	3,990	\$ 93.57
January-19	1	\$ 80,000.00	3,919	\$ 20.41
February-19	1	\$ 33,000.00	1,093	\$ 30.19
March-19	0	\$ -	0	#DIV/0!
April-19	1	\$ 100,000.00	2,291	\$ 43.65
May-19	1	\$ 5,000,000.00	55,341	\$ 90.35
June-19	0	\$ -	0	#DIV/0!
July-19	2	\$ 900,000.00	8,756	\$ 0.01
August-19	2	\$ 33,000.00	2,200	\$ 0.07
September-19	1	\$ 250,000.00	5,529	\$ 0.02
TOTALS:	18	\$7,686,760.00	98,245	\$ 78.24

FY-2020	SHELL COMPLETIONS	VALUATION	SQUARE FEET	AVERAGE \$ / SQ.FT.
October-19	0	\$ -	0	#DIV/0!
November-19	1	\$ 134,328.00	1,297	\$ 103.57
December-19	1	\$ 125,000.00	1,600	\$ 78.13
January-20	2	\$ 555,000.00	7,022	\$ 79.04
February-20	1	\$ 220,100.00	2,425	\$ 90.76
March-20	0	\$ -	0	#DIV/0!
April-20	1	\$ 300,000.00	4,944	\$ 60.68
May-20	0	\$ -	0	#DIV/0!
June-20	0	\$ -	0	#DIV/0!
July-20	0	\$ -	0	#DIV/0!
August-20	0	\$ -	0	#DIV/0!
September-20	0	\$ -	0	#DIV/0!
TOTALS:	6	\$1,334,428.00	17,288	\$ 77.19

FISCAL YEAR 2019			
	TOTAL	VALUATION	SQUARE FEET
1st Quarter	9	\$ 1,290,760.00	19,116
2nd Quarter	2	\$ 113,000.00	5,012
3rd Quarter	2	\$ 5,100,000.00	57,632
4th Quarter	5	\$ 1,183,000.00	16,485

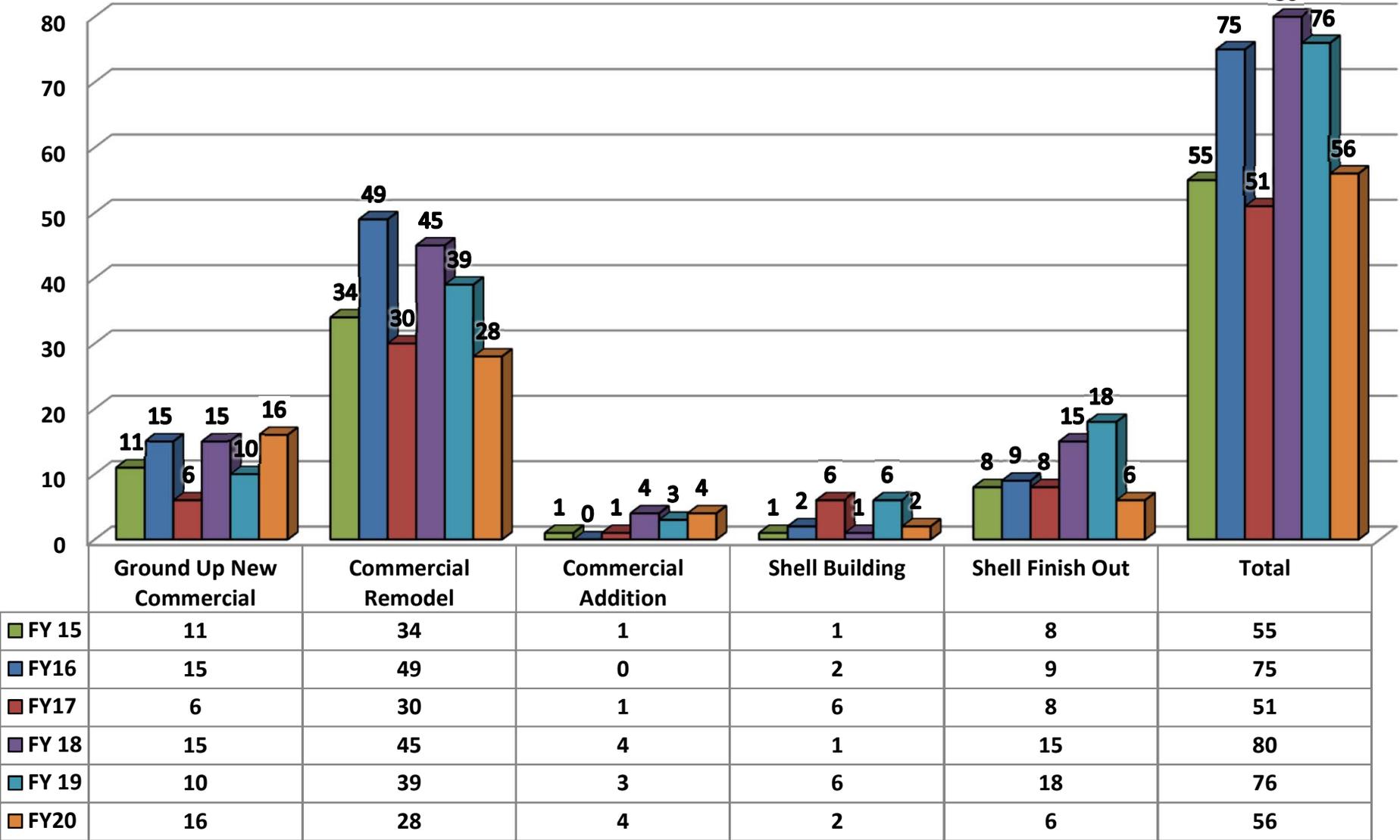
FISCAL YEAR 2020			
	TOTAL	VALUATION	SQUARE FEET
1st Quarter	2	\$ 259,328.00	2,897
2nd Quarter	3	\$ 775,100.00	9,447
3rd Quarter	1	\$ 300,000.00	4,944
4th Quarter	0	\$ -	0

FISCAL YEAR 2018-2019 / 2019-2020 COMPARISON			
	TOTALS	VALUATION	SQUARE FEET
2019	18	\$7,686,760.00	98,245
2020	6	\$1,334,428.00	17,288
DIFFERENCE:	-12	-\$6,352,332.00	-80,957
PERCENTAGE:	33.3%	17.4%	17.6%

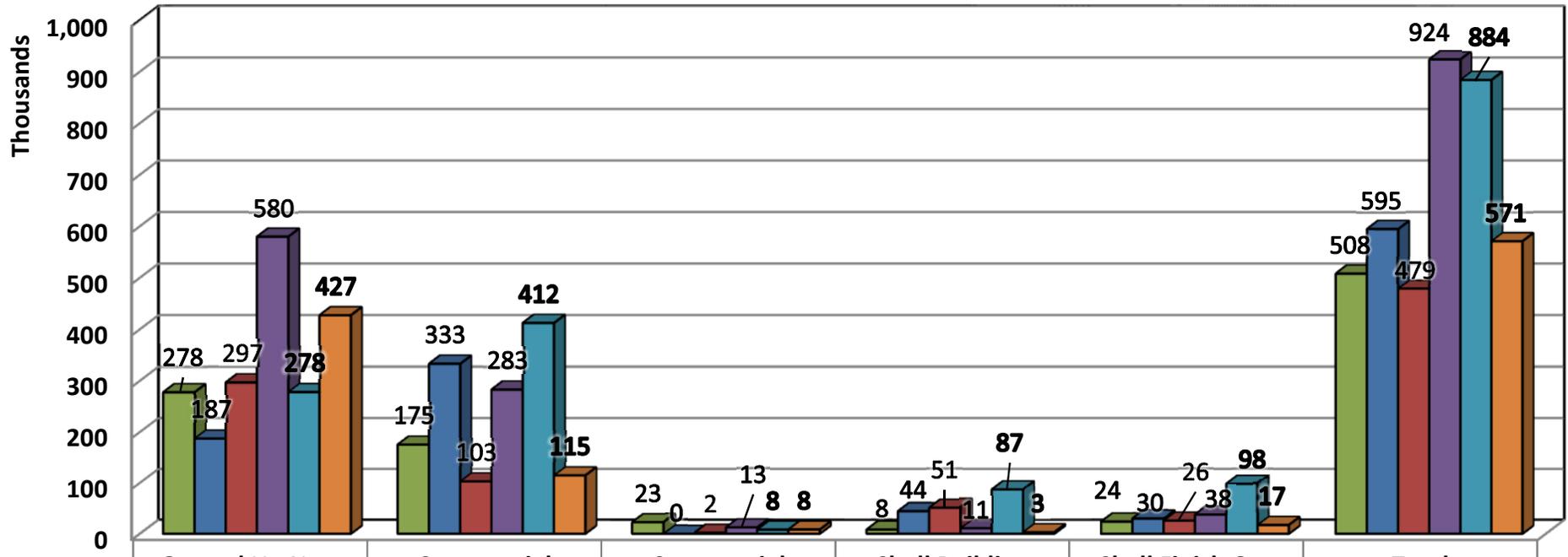
## Commercial Remodel / Addition Permits Submitted

Permit Number	Submittal Date	Address	Name	Valuation	Square Footage	
20-00002748	7/13/2020	437 SW WILSHIRE BLVD B		\$12,500	0	
20-00002997	7/24/2020	437 SW WILSHIRE BLVD D	THE HAIR LOUNGE	\$10,000	2,700	
20-00002703	7/31/2020	2521 SW WILSHIRE BLVD	FREEDOM POWERSPORTS	\$1,494,547	11,720	
20-00003095	7/31/2020	200 NW JOHN JONES DR	TARGET	\$106,903	430	
20-00003106	7/31/2020	104 NE HASKEW ST		\$30,000	800	
Total Submitted				5	Total Valuation	Total Sq. Ft.
					\$1,653,950	15,650

# Commercial Permits Issued

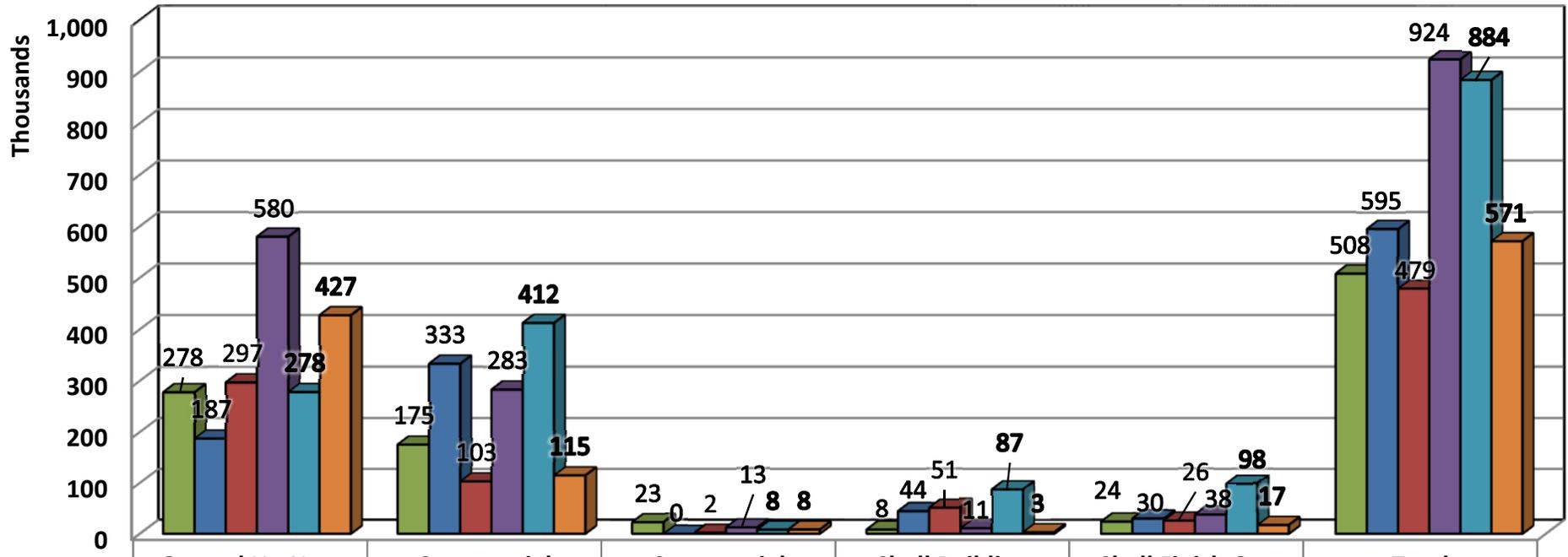


## Total Square Feet for Commercial Permits



	Ground Up New Commercial	Commercial Remodel	Commercial Addition	Shell Building	Shell Finish Out	Total
FY 15	277,762	175,400	22,700	8,361	23,841	508,064
FY 16	187,287	333,051	0	44,389	29,919	594,646
FY 17	296,832	103,073	2,220	51,241	25,782	479,148
FY 18	579,791	282,931	12,588	10,785	37,910	924,005
FY 19	278,247	412,329	8,062	87,060	98,245	883,943
FY 20	427,293	114,770	8,450	3,104	17,288	570,905

## Total Square Feet for Commercial Permits



	Ground Up New Commercial	Commercial Remodel	Commercial Addition	Shell Building	Shell Finish Out	Total
FY 15	277,762	175,400	22,700	8,361	23,841	508,064
FY 16	187,287	333,051	0	44,389	29,919	594,646
FY 17	296,832	103,073	2,220	51,241	25,782	479,148
FY 18	579,791	282,931	12,588	10,785	37,910	924,005
FY 19	278,247	412,329	8,062	87,060	98,245	883,943
FY 20	427,293	114,770	8,450	3,104	17,288	570,905

**Commercial Activity Report  
July 2020**

**NEW COMMERCIAL PERMITS ISSUED**

PERMIT #	Project Name	ADDRESS	VALUATION	SUBMITTAL DATE	APPROVAL DATE	DATE ISSUED
1			\$ -			
2			\$ -			
3			\$ -			
4			\$ -			
5			\$ -			
6			\$ -			
7			\$ -			
8			\$ -			
9			\$ -			
10			\$ -			

**ACTIVE PERMITS**

PERMIT #	Project Name	ADDRESS	VALUATION	SUBMITTAL DATE	APPROVAL DATE	DATE ISSUED
1	17-5218	Torque Grill - Remodel	2795 SW Wilshire Blvd	\$ 100,000.00	4/28/2017	12/13/2017
2	18-4799	Windmill Properties - Shell	291 W Hidden Creek Pkwy	\$ 200,000.00	9/7/2018	10/3/2018
3	18-5177	Windmill Properties - Shell Building	301 W Hidden Creek Pkwy	\$ 861,000.00	9/25/2018	11/26/2018
4	18-5210	W P Standard - Shell Building	305 W Hidden Creek Pkwy	\$ 400,000.00	10/25/2018	11/28/2018
5	19-520	Old Town Station Phase II - Shell	225 E Renfro St	\$ 1,450,000.00	12/20/2018	2/18/2019
6	19-2137	Lone Star Insurance - Remodel	240 NW Newton Dr	\$ 10,000.00	5/15/2019	5/29/2019
7	19-2979	Anson PDR Tools - New	5600 Highpoint Pkwy	\$ 1,500,000.00	4/15/2019	7/11/2019
8	19-3029	Brazos Electric Substation - New	3180 S Burlison Blvd	\$ 86,490.00	6/17/2019	7/16/2019
9	19-3657	Waverly Place - Apartment	1700 Fairfield Pkwy Bldg 1	\$ 1,865,491.00	5/14/2019	8/5/2019
10	19-3658	Waverly Place - Apartment	1700 Fairfield Pkwy Bldg 2	\$ 1,865,491.00	5/14/2019	8/5/2019
11	19-3659	Waverly Place - Apartment	1700 Fairfield Pkwy Bldg 3	\$ 2,306,626.00	5/14/2019	8/5/2019
12	19-3660	Waverly Place - Apartment	1700 Fairfield Pkwy Bldg 4	\$ 1,865,491.00	5/14/2019	8/5/2019
13	19-3661	Waverly Place - Apartment	1700 Fairfield Pkwy Bldg 5	\$ 2,306,626.00	5/14/2019	8/5/2019
14	19-3662	Waverly Place - Apartment	1700 Fairfield Pkwy Bldg 6	\$ 1,865,491.00	5/14/2019	8/5/2019
15	19-3663	Waverly Place - Apartment	1700 Fairfield Pkwy Bldg 7	\$ 1,865,491.00	5/14/2019	8/5/2019
16	19-3664	Waverly Place - Apartment	1700 Fairfield Pkwy Bldg 8	\$ 2,306,626.00	5/14/2019	8/5/2019
17	19-3665	Waverly Place - Clubhouse	1700 Fairfield Pkwy Clubhouse	\$ 388,724.00	5/14/2019	8/5/2019
18	19-3163	Abby Development - Assisted Living / Memory Care	1600 Greenridge Dr	\$ 9,974,556.00	11/13/2017	7/24/2019
19	19-3088	Abby Development - Independent Living Apartments	1640 Greenridge Dr	\$ 14,300,536.00	11/13/2017	7/18/2019
20	19-3889	Lakewood Office Park - New	2701 SW Wilshire Blvd	\$ 11,139,000.00	5/9/2019	7/5/2019
21	19-2192	OL' South Pancake House - Shell Completion	225 E Renfro St #101	\$ 250,000.00	2/6/2019	4/19/2019
22	19-1430	Ballard Plaza - New	115 SW Anderson St	\$ 370,000.00	10/29/2018	4/18/2019
23	19-1433	Ballard Plaza - New	119 SW Anderson St	\$ 260,000.00	10/29/2018	4/18/2019
24	19-4575	Fire Stateion #2 - New	250 E Hidden Creek Pkwy	\$ 5,434,000.00	8/26/2019	10/2/2019
25	19-4995	Big Star Mining Inc - New	240 Centre Dr	\$ 200,000.00	9/11/2019	11/21/2019
26	19-4819	Jack in the Box - Remodel	300 SW Wilshire Blvd	\$ 90,000.00	9/24/2019	11/12/2019
27	19-5074	Sam's Club - Remodel	600 N Burlison Blvd	\$ 1,000,000.00	9/25/2019	12/4/2019
28	19-5248	Gracie Barra - Remodel	201 NE Wilshire Blvd C	\$ 25,000.00	11/8/2019	12/13/2019
29	20-103	Panchasarp Amenity Center - New	400 Ben Thomas St	\$ 180,000.00	11/4/2019	1/7/2020
30	19-5326	Village Creek Clubhouse - New	200 Village Creek Pkwy	\$ 821,832.00	8/5/2019	11/14/2019
31	19-5328	Village Creek Park Bldg 1 - New	200 Village Creek Pkwy	\$ 3,589,782.00	8/5/2019	11/14/2019
32	19-5329	Village Creek Park Bldg 2 - New	200 Village Creek Pkwy	\$ 4,833,486.00	8/5/2019	11/14/2019
33	19-5330	Village Creek Park Bldg 3 - New	200 Village Creek Pkwy	\$ 11,702,124.00	8/5/2019	11/14/2019
34	20-292	First Impression Salon - Shell Completion	225 E Renfro St Suite 111	\$ 280,000.00	8/24/2019	1/23/2020
35	20-368	Fish City Grill - Shell Completion	225 E Renfro St Suite 117	\$ 275,000.00	9/12/2019	1/29/2020
36	20-135	KC'S Paint Shop - Remodel	1420 E Renfro St	\$ 6,000.00	11/21/2019	1/9/2020
37	20-258	Goodwill - Remodel	1725 SW Wilshire Blvd	\$ 30,000.00	12/23/2019	1/21/2020
38	20-1073	Terex	3155 S Burlison Blvd	\$ 2,250,000.00	1/16/2020	3/17/2020
39	20-757	Firestone	1681 SW Wilshire Blvd	\$ 1,200,000.00	12/10/2019	2/26/2020
40	20-1006	Air Center Helicopters Remodel	308 E Renfro St 102	\$ 9,800.00	2/18/2020	3/11/2020
41	20-1014	Burlison Pharmacy	344 SW Wilshire Blvd P	\$ 20,000.00	1/21/2020	3/11/2020
42	20-789	Touchstone Imaging	663 NE Alsbury Blvd	\$ 440,000.00	12/23/2019	2/28/2020
43	20-1014	Burlison Pharmacy	344 SW Wilshire Blvd P	\$ 20,000.00	1/21/2020	3/11/2020
44	20-1220	Shannon Creek Apartments	1650 Candler Drive	\$ 577,500.00	1/21/2020	3/29/2020
45	20-1902	KC Paint Shop Addition	1420 E Renfro St	\$ 48,750.00	2/10/2020	5/21/2020
46	20-1262	Empire Storage	1376 NW Summercrest Blvd Bldg 5	\$ 500,000.00	4/6/2020	5/5/2020
47	20-1648	Sam's Club	600 N Burlison Blvd	\$ 312,850.00	4/8/2020	5/6/2020
48	20-1930	Drill Point	2540 S Burlison Blvd	\$ 34,900.00	4/6/2020	5/29/2020
49	20-1661	The Residences at Alsbury	749 Ridgehill Dr	\$ 10,200,000.00	10/22/2019	1/15/2020
50	20-2069	Burlison Land Company Inc	329 NW Renfro St	\$ 10,000.00	3/11/2020	6/4/2020
51	20-2172	Golden State Foods - Addition	5601 Vantage Dr	\$ 165,000.00	4/16/2020	5/8/2020
52	20-1173	HEB Remodel	165 NW John Jones Dr	\$ 42,000.00	2/28/2020	3/26/2020
53	20-1174	Hobby Lobby Remodel	620 SW Wilshire Blvd	\$ 235,000.00	2/11/2020	3/27/2020
54	20-2380	Blake Foust Dentist	437 SW Wilshire Blvd Suite F	\$ 26,500.00	6/6/2020	6/18/2020
55	20-2513	Air Center Helicopters Remodel	308 E Renfro St Suite 204	\$ 56,550.00	6/16/2020	6/25/2020
57	20-2515	Pressure Point Massage	225 Exchange St Suite O	\$ 1,100.00	6/9/2020	6/26/2020
58			\$ -			
59			\$ -			
60			\$ -			
61			\$ -			
62			\$ -			
63			\$ -			
64			\$ -			
65			\$ -			
66			\$ -			
67			\$ -			
68			\$ -			
69			\$ -			
70			\$ -			
		<b>TOTAL</b>	<b>\$ 102,154,813.00</b>			

**COMPLETED PROJECTS**

PERMIT #	Project Name	ADDRESS	VALUATION	DATE ISSUED	DATE COMPLETED
1	16-3562	Burlison Nursing Home - New	275 SE John Jones Dr	\$ 10,000,000.00	3/4/2017
2	19-2100	Mayor Vera Calvin Plaza - New	141 W Renfro St	\$ 5,500,000.00	6/4/2019
3	19-2153	B & G Investments - Shell Building	300 E Renfro St	\$ 500,000.00	8/6/2019
4	19-3449	Windmill Homes - Shell Building	283 W Hidden Creek Pkwy	\$ 300,000.00	10/31/2019
5	20-728	Dwell Coffee - Remodel	165 NW John Jones Dr Suite 200	\$ 15,000.00	2/26/2020
6	20-1210	B&G 4 - Interior Finish	300 E Renfro St	\$ 300,000.00	4/2/2020
7	20-1657	Margarita Factory	117 W Renfro St	\$ 25,000.00	5/11/2020
8	20-616	Apex Dental - Shell Completion	141 NW Renfro St Suite 101	\$ 220,100.00	2/20/2020
9	20-350	Burly Bird - Remodel	856 E Renfro St	\$ 7,500.00	1/28/2020
10	20-616	Apex Dental - Shell Completion	141 NW Renfro St Suite 101	\$ 220,100.00	2/20/2020
12	20-779	HEB Remodel	165 NW John Jones Dr	\$ 4,500.00	3/20/2020
13			\$ -		
14			\$ -		
15			\$ -		

**COMMERCIAL CERTIFICATES OF OCCUPANCY APPLICATIONS**

PERMIT #	Project Name	ADDRESS	BUSINESS TYPE	APPLICATION DATE
1	20-2559	Margarita Factory	Food & Beverage	7/1/2020
2	20-2635	The Standard Pavillion	Pavillion	7/6/2020
3	20-2728	Dwell Coffee	Coffee Shop	7/10/2020
4	20-2761	Burlison Skilled Nursing	Skilled Nursing Facility	7/13/2020
5	20-2769	GQA Services	Handyman Services	7/14/2020
6	20-2815	Providence Title Company	Title Insurance	7/15/2020
7	20-2831	Sun West Mortgage Company	Mortgage Cmpany	7/15/2020
8	20-2855	Stewart Title Company	Title Company	7/16/2020
9	20-2867	Elizabeth Scott Bridal	Bridal & Tuxedo Store	7/17/2020

# CITY OF BURLESON STRATEGIC PLAN

*for fiscal year 2020-21*



# PROPOSED

# ABOUT THIS PLAN

The City of Burleson Strategic Plan is a visionary document that is designed to guide the organization toward achieving community-wide goals and objectives.

The Strategic Plan was developed utilizing the following:

- City's adopted vision and mission
- Imagine Burleson: Roadmap to 2030, a planning document. Adopted by City Council April 19, 2010
- Comprehensive Plan: 2020 update process
- City's Master Plans and Capital Improvement Plans
- Departmental Strategic Plans
- FY 19-20 Strategic Plan
- Council and Department Head meetings with City Manager



## ORGANIZATIONAL VALUES

From the Burleson Game Plan  
Adopted by Council Sept. 6, 2011

### **EFFICIENCY:**

Doing things right; measured by a comparison of production with cost (as in energy, time and money).

### **TRANSPARENCY:**

Citizens can see how public business is conducted and participate in it.

### **HONESTY:**

The quality of being honest; upright and fair; truthful, sincere; absence of deceit or fraud.

### **INNOVATION:**

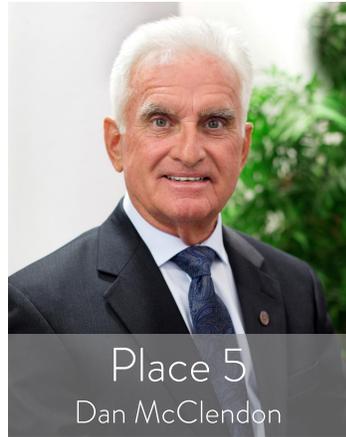
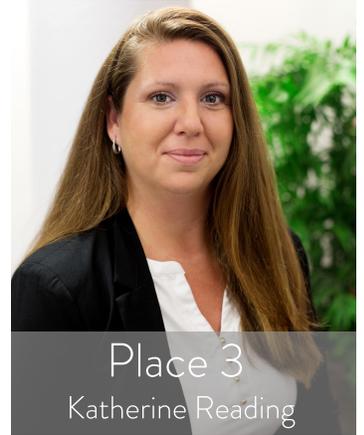
The process by which a new idea or invention adds value to the services we provide to our citizens.

### **CUSTOMER SERVICE:**

Providing courteous, helpful service that exceeds what the customer would reasonably define as normal or expected.

# BURLESON

## City Council



## MISSION AND VISION STATEMENTS

As adopted by City Council on September 6, 2011

### **VISION:**

The City of Burleson will be a premier municipal organization in the North Central Texas Region through outstanding performance, timely problem identification and resolution, unequal service delivery and customer satisfaction.

### **MISSION:**

The City of Burleson exists to create an environment which provides municipal services that are highly valued by its citizens, delivered using the best practices available utilizing a workforce that is well trained, equipped, and committed to innovation, productivity and teamwork.



# **THE CITY OF BURLESON IS:**

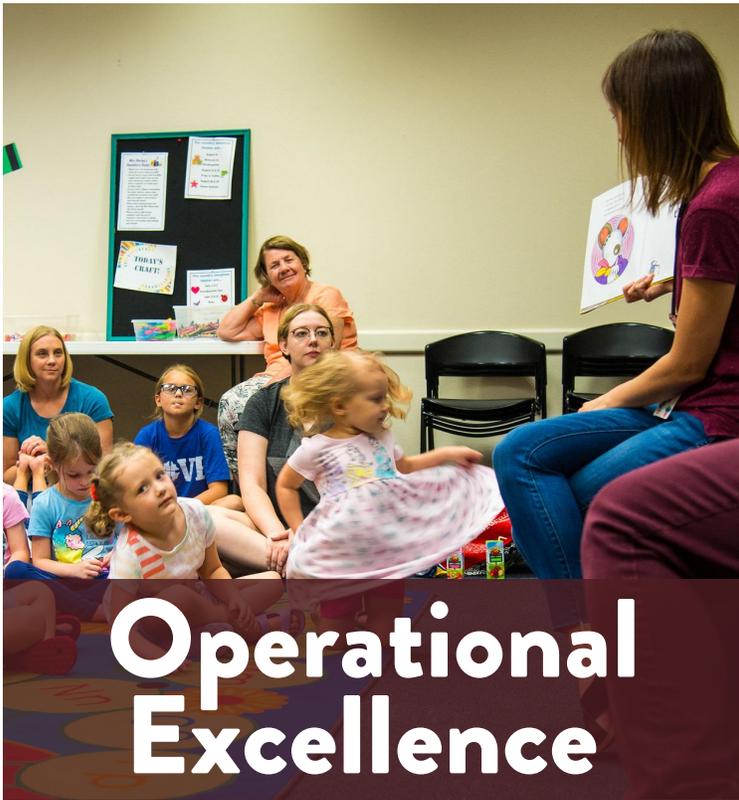
*Focused on building a dynamic future, while preserving our rich history.*

*Dedicated to establishing a great place to live, learn, work and play.*

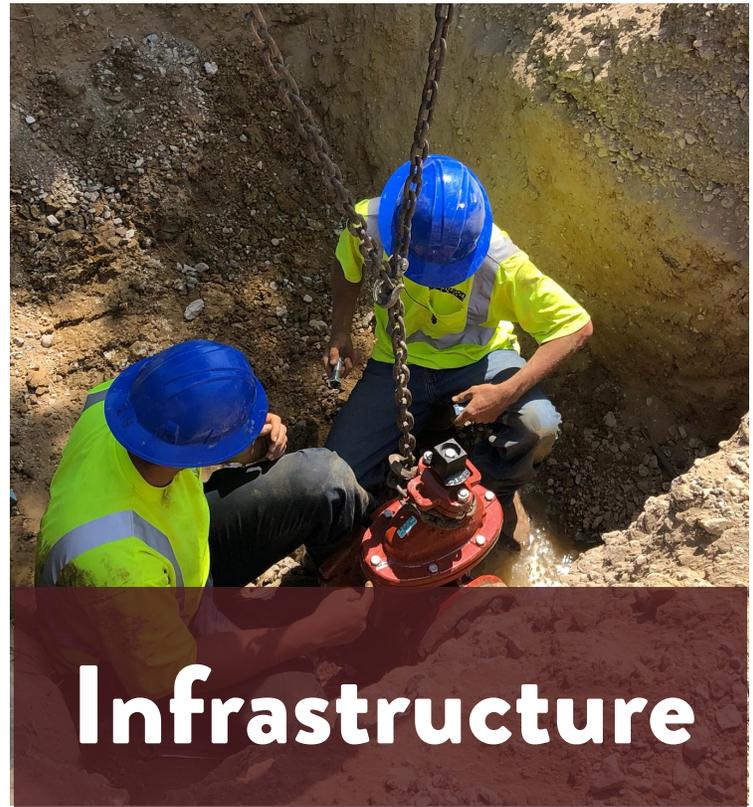
*Committed to being a sustainable community for all, through every stage of life.*

# STRATEGIC *Focus Areas*

AREA 1



AREA 2



AREA 3



AREA 4



# STRATEGIC FOCUS AREA 1: *Operational Excellence*



## OBJECTIVE

To make the City of Burleson a community of choice by providing outstanding customer service; leveraging technology to be an efficient and responsive organization; being financially responsible; and focusing on transparency throughout the organization.

### GOAL 1:

Develop a high-performance workforce by attracting and retaining the very best employees; providing a competitive salary and benefits package; maximizing employee training and educational opportunities.

### GOAL 2:

Improve the efficiency and productivity of operations through the use of technology, innovation and continual business process improvement.

### GOAL 3:

Deliver high-quality service to external and internal customers by providing an outstanding customer experience; regularly seeking feedback from citizens and employees; and offering convenient methods for conducting business with the city.

### GOAL 4:

Be a responsible steward of the city's financial resources by providing rates and fees that represent a strong value to our citizens; providing timely, accurate and transparent financial reporting; and utilizing long-range planning.

### GOAL 5:

Foster a collaborative organization, both internally and externally, by maintaining an open dialogue between all city departments along with local, regional, state and federal partners.

# Operational Excellence

## WORK PLAN TASKS

### Goal 1

**Develop a high-performance workforce** by attracting and retaining the very best employees; providing a competitive salary and benefits package; maximizing employee training and educational opportunities.

	Work Plan Task	Responsible Department	Target Date
1.1.1	Continue to ensure competitive compensation and benefits across the city by benchmarking public safety pay step plans, evaluating city compensation plan ranges and adjustments, cost of living adjustments, and performance-based merits	Human Resources	May 2021
1.1.2	Provide relevant training programs for supervisors and employees by focusing on growing their knowledge, skills and abilities to succeed in both their professional and personal lives while enhancing the services to the city	Human Resources	May 2021
1.1.3	Implement a direct clinic model for employee's health benefit plan that will provide a timely health care option and provide cost-savings for both employees and the city's healthcare plan	Human Resources	July 2021

### Goal 2

**Improve the efficiency and productivity of operations** through the use of technology, innovation and continual business process improvement.

	Work Plan Task	Responsible Department	Target Date
1.2.1	Streamline department processes to increase efficiency with a better work product with Onboarding and Termination process improvement and continue building automated reporting	Human Resources	December 2021
1.2.2	Provide a greater level of accuracy, security, simplicity, transparency and timely response to all open record requests and transparency and ease-of-use to the requestor by implementing GovQA Open Records Solution Software	City Secretary Office	March 2021
1.2.3	Implement online bidding platform, Bonfire, which allows vendors to be notified electronically of bid solicitations and register to do business with the city, automates the city's currently manual process of evaluating bid submittals and manages the life cycle of active city contracts	Purchasing	September 2021
1.2.4	Increase automatic utility payments by 3%, from 27.9% to 30.9% by implementing a new vendor to make the online utility payment option more user-friendly	Utility Customer Service	September 2021
1.2.5	Implement an Enterprise Backup Solution that includes cloud-based disaster recovery services to protect the city's data in case of an emergency	Information Technology	August 2021

## Goal 3

**Deliver high-quality service to external and internal customers** by providing an outstanding customer experience; regularly seeking feedback from citizens and employees; and offering convenient methods for conducting business with the city.

	Work Plan Task	Responsible Department	Target Date
1.3.1	Develop city-wide customer service survey and feedback channels to measure customer experience with city facilities and projects	Communications	September 2021
1.3.2	Complete launch of redeveloped user-friendly city website to provide an avenue of direct communications with the city's stakeholders	Communications	November 2020
1.3.3	Continue to implement a city branding campaign to develop a clear, strong and resilient brand identity across all mediums representing the varied attributes of Burleson while supporting the City Council's goals	Communications	September 2021
1.3.4	Reshape Connect with Council Initiative to provide greater compatibility and outreach while achieving necessary safety precautions by utilizing social media events (ex. Facebook Town Hall and Live Online QA) as well as socially distanced in-person events	City Secretary Office	September 2021
1.3.5	Increase customer service related to quality and timeliness of health inspections and investigations of food, public/semipublic pools and aquatic recreation facilities by addressing all complaints by the end of the following business day, conducting follow-up inspections within 72 hours of the scheduled follow-up date and responding to new facilities inspections and health plan reviews by the end of the following business day	Environmental Services	September 2021
1.3.6	Reduce the building permit plan review time from 20 business days to 10 business days for residential permits and 15 business days for commercial permits	Building Inspections	October 2020
1.3.7	Increase response times for municipal court customers to provide efficient and effective services by having case files accessible to the defendant within two business days from the date of offense; meeting court records request within seven days; and resolving all window customers in five minutes or less	Municipal Court	September 2021

## Goal 4

**Be a responsible steward of the city's financial resources** by providing rates and fees that represent a strong value to our citizens; providing timely, accurate and transparent financial reporting; and utilizing long-range planning.

	Work Plan Task	Responsible Department	Target Date
1.4.1	Develop the FY 2020-21 annual budget with a focus on public safety enhancements, cost containment and efficiency	City Manager's Office	September 2021
1.4.2	Present quarterly reports to City Council within 60 days of the most recent quarter	Finance, Communications	September 2021
1.4.3	Create a performance measurement system to assess the implementation and progress of work plan tasks in the city-wide strategic plan	Communications	September 2021
1.4.4	Conduct an analysis to compare the city of Burleson's development fees to other benchmark cities within the North Texas region to determine marketplace alignment	Development Services	October 2020

## Goal 5

**Foster a collaborative organization**, both internally and externally, by maintaining an open dialogue between all city departments along with local, regional, state and federal partners.

	Work Plan Task	Responsible Department	Target Date
1.5.1	Improve access and expand the use of the city's geographic information system (GIS) data by providing end-user training, allowing more users to access the software and providing advanced GIS compatibility through the Community Development software to allow for better integration and data analysis	Information Technology	April 2021
1.5.2	Finalize mobility plan and partner with North Central Texas Council of Governments to determine regional grants to assist with implementation of programs	Public Works	July 2021
1.5.3	Continue to work with Federal and State agencies to assist our community in recovery from the COVID-19 public health crisis through the application and administration of grant funding	Emergency Operations, Finance	September 2021

# STRATEGIC FOCUS AREA 2:

## *Infrastructure*



## OBJECTIVE

To develop and maintain public infrastructure in the City of Burleson that improves mobility and connectivity; develops superior utility services and facilities; and promotes the sustainable development of the city.

### GOAL 1:

Improve efficiency of travel for citizens by focusing on key improvements within the SH 174 Corridor and coordinating with Regional, State and Federal transportation partners for funding and support.

### GOAL 2:

Enhance connectivity and improve mobility by expanding capacity of existing transportation network; evaluating additional thoroughfare improvements; and improving roadway, bicycle and pedestrian infrastructure.

### GOAL 3:

Develop and maintain utility services and facilities that meet the needs of the community through strategic planning, long-term planning and best practices.

### GOAL 4:

Pursue regional transportation solutions that will assist our residents, visitors and businesses traveling to and from our city.

### GOAL 5:

Develop and implement a Capital Improvement Program that improves the quality of life for residents through the completion of projects identified in the city's Master Plans.

# Infrastructure

## WORK PLAN TASKS

### Goal 1

**Improve efficiency of travel for citizens by focusing on key improvements within the SH174 Corridor** and coordinating with Regional, State and Federal transportation partners for funding and support.

	Work Plan Task	Responsible Department	Target Date
2.1.1	Complete median project on SH 174/Wilshire Boulevard to increase the visual appeal and sustainability of the landscaping on a primary city corridor	Parks	April 2021
2.1.2	Continue working with Texas Department of Transportation to acquire right-of-way and finalize design related to the widening of SH 174/Wilshire Boulevard from Elk Drive to Hulen Street from four-lanes to six-lanes	Public Works	September 2021
2.1.3	Develop a strategy for implementation of driveway consolidation along SH 174/ Wilshire Boulevard to increase motorist safety	Public Works	May 2021

### Goal 2

**Enhance connectivity and improve mobility** by expanding capacity of existing transportation network; evaluating additional thoroughfare improvements; and improving roadway, bicycle and pedestrian infrastructure.

	Work Plan Task	Responsible Department	Target Date
2.2.1	Assess current sidewalk conditions and develop improvement plan to address accessibility necessary to comply with the Americans with Disability Act	Public Works	November 2021
2.2.2	Complete the design to increase capacity and improve safety of the Hulen Street and SH 174 intersection	Public Works	September 2021
2.2.3	Complete master mobility plan to provide guidance for present and future mobility infrastructure needs in our community	Public Works	November 2021
2.2.4	Complete Safe Routes to School project including a 10-foot trail to improve pedestrian access along Irene Street and Garden Avenue along with Warren Park improvements encompassing a crosswalk to the Public Library; ADA accessibility improvements and a pedestrian bridge over Town Creek	Public Works	April 2021
2.2.5	Complete 10-foot trail section at SW Hillside Drive and install a 5-foot sidewalk on Elk Drive to improve pedestrian mobility near Burleson High School	Public Works	March 2021

2.2.6	Install traffic signal at Hidden Vistas Boulevard and Hidden Creek Parkway to enhance safety and visibility for motorists	Public Works	March 2021
2.2.7	Install 10-foot trail from Bluebird Meadows neighborhood to Joshua ISD's RC Loflin Middle School and a traffic signal at the school entrance to improve safety and mobility of both pedestrians and vehicular traffic	Public Works	October 2021

## Goal 3

**Develop and maintain utility services and facilities** that meet the needs of the community through strategic planning, long-term planning and best practices.

	Work Plan Task	Responsible Department	Target Date
2.3.1	Finalize construction of Animal Shelter isolation area to help decrease exposure and minimize the spread of disease among animals at the shelter	Neighborhood Services	September 2021
2.3.2	Continue working with the City of Fort Worth to develop an agreement that addresses future water supply needs for the City of Burleson, establishes the capacity of all water lines currently serving the city and outline terms for the purchase of any future additional needed capacity	Public Works	On-going
2.3.3	Research options for city facilities that address space, needs, preferred department locations and potential long-term solutions	Public Works	August 2021
2.3.4	Update the Water and Sewer Master Plan to identify options to expand services to the western portion of the city	Public Works	September 2021

## Goal 4

**Pursue regional transportation solutions** that will assist our residents, visitors and businesses traveling to and from our city.

	Work Plan Task	Responsible Department	Target Date
2.4.1	Continue dialogue with Tarrant Regional Transportation Coalition and regional partners to outline options to improve mobility in the City of Burleson	City Manager's Office	September 2021
2.4.2	Partner with North Central Texas Council of Governments and Texas Department of Transportation to develop long-term solutions to improve capacity of I-35W corridor	Public Works	On-going
2.4.3	Develop a transportation plan to serve the west side of the city including Chisholm Trail Corridor and leverage partnerships with regional agencies to assist with funding	Public Works	November 2021

## Goal 5

**Develop and implement a Capital Improvement Program that improves the quality of life for residents** through the completion of projects identified in the city's Master Plans.

	Work Plan Task	Responsible Department	Target Date
2.5.1	Begin design process to widen and rebuild Wicker Hill Road to restore failed pavement	Public Works	May 2021
2.5.2	Reconstruct existing street near the SW Johnson Avenue and Renfro Street intersection to restore failed pavement and improve safety	Public Works	April 2021
2.5.3	Improve intersection of County Road 910 and FM 1902 by adding a right turn lane	Public Works	November 2021
2.5.4	Connect 8-inch and 12-inch water lines on Big Horn Drive and Dobson Street to provide additional water line looping, reduce water quality issues and increase fire flow protection	Public Works	April 2022
2.5.5	Replace old cast iron water lines in a variety of locations in the city to reduce water leaks, conserve water, reduce maintenance cost and improve water system reliability	Public Works	August 2021
2.6.6	Replace failed sanitary sewer mains in multiple locations of the city to decrease the potential for sanitary sewer overflows	Public Works	August 2021

# STRATEGIC FOCUS AREA 3: *Community*



## OBJECTIVE

To make the City of Burleson a premier place to live, learn, work and play.

### GOAL 1:

Provide high-quality parks and recreation opportunities for residents by expanding park amenities and options; enhancing city's trail network; and improving access to parks facilities.

### GOAL 2:

Provide outstanding cultural and educational opportunities by cultivating mutually beneficial partnerships with area education, business community and government entities; and by continuing to enhance and develop programs that enrich the quality of life for residents.

### GOAL 3:

Attract and retain top-tier businesses to promote high-quality economic development by expanding and diversifying the tax base; and creating jobs that allow our residents to work where they live.

### GOAL 4:

Promote sustainable residential and commercial development through strategic and long-term planning; providing a business-friendly environment; continuing efficient development review process; and enhancing partnerships with the development community.

### GOAL 5:

Encourage a clean and healthy community through the promotion of positive behaviors, sustainable practices, outreach programs and city services.

### GOAL 6:

Encourage placemaking and a sense of belonging in our neighborhoods, parks and key commercial districts by focusing on long-range planning and comprehensive elements.

# Community

## WORK PLAN TASKS

### Goal 1

**Provide high-quality parks and recreation opportunities for residents** by expanding park amenities and options; enhancing city's trail network; and improving access to parks facilities.

	Work Plan Task	Responsible Department	Target Date
3.1.1	Increase online recreation programming from 2% of registrations to 50% by purchasing and implementing Smart Rec, a mobile-optimized registration experience with flexible payment options	Parks and Recreation	August 2021
3.1.2	Complete the construction of a community splash pad as identified in the Capital Improvement Program in the Parks Master Plan	Parks and Recreation	October 2021
3.1.3	Design Village Creek Trail extension to provide 1.6 miles of additional concrete trails from Chisenhall Fields to FM 731/Hillside Drive	Parks and Recreation	September 2021
3.1.4	Complete design for cemetery expansion which will beautify the cemetery and provide potential additional burial options for the public	Parks and Recreation	September 2021
3.1.5	Develop a strategy for a community park that will define the location, outline process for acquiring land and begin the design	Parks and Recreation	January 2021

### Goal 2

**Provide outstanding cultural and educational opportunities** by cultivating mutually beneficial partnerships with area education, business community and government entities; and by continuing to enhance and develop programs that enrich the quality of life for residents.

	Work Plan Task	Responsible Department	Target Date
3.2.1	Develop plan to successfully transition the Hill College campus to the former Kerr Middle School site	City Manager's Office	September 2021
3.2.2	Increase the library's market penetration from 27% to 28% of households in Burleson by continuing the library's user analysis and market study, gathering data and community feedback for long-range planning	Library	September 2021
3.2.3	Increase services through digital channels with convenient, flexible options that deliver resources outside the physical library	Library	September 2021
3.2.4	Expand the efforts with the ProjectU Leadership Conference to provide an atmosphere for local businesses to grow and share ideas for the betterment of our community through a six-week leadership series	Economic Development	June 2021

## Goal 3

**Attract and retain top-tier businesses to promote high-quality economic development** by expanding and diversifying the tax base; and creating jobs that allow our residents to work where they live.

	Work Plan Task	Responsible Department	Target Date
3.3.1	Develop a plan for the recruitment, retention and expansion of businesses on major corridors in the city including SH 174/Wilshire Boulevard and I-35W; identify strategic land parcels within the city for future development	Economic Development	May 2021
3.3.2	Establish recruitment plan and development incentives to target family-entertainment venues to Burlison	Economic Development	December 2021
3.3.3	Develop economic development strategic plan for Chisholm Trail Corridor that identifies land parcels for the future development of Class A office space and a medical corporate park	Economic Development	May 2021

## Goal 4

**Be a responsible steward of the city's financial resources** by providing rates and fees that represent a strong value to our citizens; providing timely, accurate and transparent financial reporting; and utilizing long-range planning.

	Work Plan Task	Responsible Department	Target Date
3.4.1	Revise parkland development ordinances to ensure that parkland is developed in coordination with the city's subdivision ordinances and guarantee subdivision developers are contributing to the parks system	Parks and Recreation	September 2021
3.4.2	Initiate creation of a development guide and checklist for building inspections, planning and engineering that will provide property owners, developers, and consultants an easy-to-read guide through the city's development process	Development Services	December 2020
3.4.3	Develop a program to encourage improvements to commercial facades of aging buildings to revitalize areas and businesses throughout the community	Development Services	March 2021
3.4.4	Revise the Zoning Ordinance to ensure that it is aligned with the Comprehensive Plan update	Development Services	June 2021
3.4.5	Continue working with developers for the redevelopment of Ellison Street properties to attract new users into Old Town and to complement Mayor Vera Calvin Plaza in Old Town	Economic Development	January 2021
3.4.6	Continue to assist small business recovery efforts from the COVID-19 public health emergency through innovative programming and evaluating upcoming needs of local businesses	Economic Development	On-going

## Goal 5

**Encourage a clean and healthy community** through the promotion of positive behaviors, sustainable practices, outreach programs and city services.

	Work Plan Task	Responsible Department	Target Date
3.5.1	Enhance teen programming, increase and create diverse family-oriented events and expand recreational opportunities to local non-profit organizations and citizens with special needs	Parks and Recreation	August 2021
3.5.2	Diversify Be Healthy Burleson's programs to adjust to restrictions due to COVID-19 public health emergency by providing online, digital and socially-distanced programs and educational information	City Secretary Office	January 2021
3.5.3	Implement a Neighborhood Revitalization Program (NRP) by renovating single-family, owner-occupied homes in specific areas of the city with a goal to boost property values and provide interested single-family home buyers the opportunity to purchase an updated and safe home at a reasonable price	Neighborhood services	September 2021
3.5.4	Gain 50% voluntary compliance of property owners who are in violation of city codes within 10 days of first contact through outreach methods including educational door hangers and attending HOA meetings	Code Compliance	September 2021
3.5.5	Implement the code compliance community outreach plan to help neighborhoods remedy neglected, and vacant properties that often pose serious threats to community health, safety, and quality of life by ensuring that homeowners and businesses maintain their properties consistent with relevant state statutes and local codes	Code Compliance	September 2021

## Goal 6

**Encourage placemaking and a sense of belonging in our neighborhoods, parks and key commercial districts by focusing on long-range planning and comprehensive elements.**

	Work Plan Task	Responsible Department	Target Date
3.6.1	Evaluate programming in parks and city facilities outside of the Old Town area to encourage placemaking and community in other portions of the city	Parks and Recreation	September 2021
3.6.2	Institute a public art program partnership with Keep Burleson Beautiful to bring additional beautification to the city through visual art	Environmental Services	September 2021
3.6.3	Amend the sign ordinance to add clarifying standards, eliminate conflicts and include regulations to minimize visual sign clutter	Development Services	December 2020
3.6.4	Complete update of the City's Comprehensive Plan to reflect Council's vision, enhance neighborhood connectivity and encourage a sense of belonging in public spaces	Development Services	October 2020

# STRATEGIC FOCUS AREA 4:

## *Public Safety*



### **OBJECTIVE:**

Provide a safe and secure community for those that live, learn, work and play in the City of Burleson by focusing on crime prevention and community risk reduction programs; emergency preparedness; and emergency response services.

#### **GOAL 1:**

Enhance emergency response services provided to the community.

#### **GOAL 2:**

Provide superior public safety dispatch services.

#### **GOAL 3:**

Ensure adequate equipment and personnel needs are being met, including staffing, support and training.

#### **GOAL 4:**

Continue community policing and risk reduction programs that create strong partnerships with the public to promote safety throughout the community.

#### **GOAL 5:**

Strengthen partnerships with area public safety agencies to enhance safety to the overall region.

#### **GOAL 6:**

Maximize the use of the city's emergency operations center to improve training and enhance the city's emergency response capabilities.

# Public Safety

## WORK PLAN TASKS

### Goal 1

**Enhance emergency response services** provided to the community.

	Work Plan Task	Responsible Department	Target Date
4.1.1	Evaluate alternate response model for Ladder Truck 16 to be used exclusively for fire-related calls and Engine 16 for EMS and vehicle accident-related calls to extend the life of the ladder truck, a cost-savings to the tax-payer	Fire	February 2021
4.1.2	Implement Community Paramedic program/Mobile Integrated Healthcare program in partnership with MedStar and Texas Health Resources Huguley Hospital to reduce 911 calls by proactively helping patients manage their healthcare in their homes	Fire	September 2021
4.1.3	Host cross-training meetings between code compliance and first responders to protect the health and safety of the community by identifying high-risk properties which include hoarding, property maintenance, parking, dumping and unsafe conditions	Code Compliance	September 2021
4.1.4	Revise policy and procedures to align with 8 Can't Wait, a list of eight policies that curb the use of force	Police	October 2020

### Goal 2

**Provide superior public safety dispatch services.**

	Work Plan Task	Responsible Department	Target Date
4.2.1	Complete review of public safety communications and begin implementation of recommendations to improve efficiency of operations	City Manager's Office	October 2020
4.2.2	Establish service benchmarks and revise policies and protocols to met standards	City Manager's Office	March 2021
4.2.3	Evaluate technical systems to determine whether improvements should be made to increase level of service	City Manager's Office	September 2021

## Goal 3

**Ensure adequate equipment and personnel needs are being met**, including staffing, support and training.

	Work Plan Task	Responsible Department	Target Date
4.3.1	Complete construction of Fire Station 16, located on Hidden Creek Parkway, to increase response times to the southern portion of the city	Fire	February 2021
4.3.2	Continue implementation of a power shift to improve response times	Police	April 2021
4.3.3	Complete analysis of squad concept for Burleson Fire Department and determine how resources should be deployed in the future	Fire	April 2021

## Goal 4

**Continue community and risk reduction programs** that create strong partnerships with the public to promote safety throughout the community.

	Work Plan Task	Responsible Department	Target Date
4.4.1	Participate and support the Burleson ISD High School Fire Academy Program by providing off-duty Burleson firefighters as teachers	Fire	October 2020
4.4.2	Expand Community Risk Reduction programs (Drowning prevention, CPR, Stop The Bleed etc.) making our city a safer place to live, work and visit	Fire	April 2021
4.4.3	Conduct a Community Risk Analysis to identify and prioritize local risks, followed by the integrated and strategic investment of resources to reduce their occurrence and impact	Fire Marshal	March 2021
4.4.4	Maintain and expand the Johnson County public safety consortium partnership to enhance emergency response, interoperability and mutual aid	Police	On-going

## Goal 5

**Strengthen partnerships with area public safety agencies** to enhance safety to the overall region.

	Work Plan Task	Responsible Department	Target Date
4.5.1	Expand partnership with Joshua ISD for Community Risk Reduction to bring the program to the city's southern portion	Fire	April 2021
4.5.2	Continue to partner with Tarrant County Law Enforcement Association for enhancements of regional public safety initiatives	Police	On-going
4.5.3	Increase collaboration with public health authorities in North Texas to better serve the Burleson community during public health crisis	Fire	On-going
4.5.4	Continue active shooter training in partnership with other police agencies, Burleson Fire Department and Joshua and Burleson ISD's	Police	On-going

## Goal 6

**Maximize the use of the city's emergency operations center** to improve training and enhance the city's emergency response capabilities.

	Work Plan Task	Responsible Department	Target Date
4.6.1	Develop and maintain a fully operational and functional Emergency Operation Center (EOC)	Fire	February 2021
4.6.2	Develop and maintain a Comprehensive Emergency Management Plan with associated Annexes and conduct semi-annual familiarization training with key city staff to prepare for activation	Fire	December 2020
4.6.3	Build a cohesive volunteer organization program to assist in emergency management coordination during a disaster for our community	Fire	April 2021
4.6.4	Coordinate recovery efforts from COVID-19 public health emergency by managing Coronavirus Aid, Relief, and Economic Security (CARES Act), Coronavirus Relief Funds and Major Disaster DR-4485 Federal Emergency Management Agency (FEMA) Grant	Fire	Ongoing
4.6.5	Develop a comprehensive debris management plan to restore public services and ensure public health and safety in the aftermath of a disaster and to better position the city to receive the full level of assistance available from Federal Emergency Management Agency (FEMA) and other participating entities	Fire	January 2021