



# WEEKLY REPORT

JANUARY 29, 2021

TO: MAYOR FLETCHER AND COUNCIL MEMBERS  
FROM: BRYAN LANGLEY, CITY MANAGER

THE CITY OF  
**BURLESON**  
TEXAS

# Weekly Report | January 29, 2021

## I. Council Schedule

### Meetings

**Monday, February 1:** City Council Special Session, City Hall Council Chambers. 141 W. Renfro St., 5 p.m. The meeting will be conducted in the council chambers. The meeting is also available via live stream, <https://www.burlesontx.com/watchlive>

### Work Session Items/Report & Discussion Items

#### February 1

- Receive a report, hold a discussion, and give staff direction on the City's response to the 2019 Coronavirus Disease (COVID-19). (Staff Presenter: K.T. Freeman, Fire Chief)

## II. General Information and Status Updates

### A. Current Case Statistics

As of January 27, the recent COVID-19 case statistics for the City of Burleson testing facility are as follows:

- Total Accumulative Cases: 3338
- Active: 111
- Recovered: 3213
- Deaths: 14

A link to view the COVID-19 statistics page is being posted monthly to social media to encourage people to stay up to date on Burleson's data. To view the current case statistics for Burleson, visit [https://bit.ly/cob\\_covid](https://bit.ly/cob_covid)

### B. Burleson Fire Department selected among 250 fire departments nationwide to participate in second phase of National Fire Protection Association (NFPA) community risk reduction pilot program

*January 25, 2021* – The Burleson Fire Department has been selected by the [National Fire Protection Association](#) (NFPA) to participate in the second phase of a pilot program to build a digital community risk assessment (CRA) tool. Aligned to [NFPA 1300, Standard on Community Risk Assessment and Community Risk Reduction Plan Development](#), the tool, or “dashboard,” enables community leaders to gain valuable insights and make data-informed decisions around fire prevention and other risk-reduction activities in their communities.

According to NFPA, the concept of community risk reduction (CRR) - a process that identifies and prioritizes risks and ensures impactful mitigation initiatives- has been gaining traction across North America for more than 20 years. Innovative technology, access to data, and a shifting focus on prevention have resulted in new energy around this process. Reflecting that momentum, NFPA's CRA tool works to help fire

departments aggregate and disseminate data that pinpoint where risks exist within a given community.

“Access to accurate data will allow CRR leaders to use insights and make informed decisions about where to focus efforts and resources,” said Karen Berard-Reed, community risk reduction strategist at NFPA. “While many fire departments have struggled to work with data sets, NFPA’s CRA tool will do the complex work behind the scenes to compile relevant data allowing stakeholders to create effective community risk reduction plans that incorporate five priorities - education, engineering, enforcement, economic incentives, and emergency response - in the most impactful ways possible.”

The first phase of the pilot project, which included participation from 50 fire departments across the country, helped identify features of the digital dashboard that will work effectively and those that need fine-tuning. During the second phase of the program, which involves participation from 250 departments nationwide, the Burleson Fire Department will provide insights around the use of dashboard through June of 2021 to help continue refining and enhancing its effectiveness.

“Participation in this project allows each fire department to provide important feedback that will be used to improve future versions of the dashboard, positions the community among CRR leaders in the United States, and signals an interest in leveraging technology to drive high-quality community safety initiatives,” said Berard-Reed.

As a participant in the pilot program, Burleson Fire Department will have free access to the dashboard, which includes customized visualizations (maps, charts, graphs) that illustrate each community’s risks and hazards across a variety of categories such as demographics, geography, building stock, economics, infrastructure, and event loss history. The dashboard also provides a snapshot of local capacity for risk reduction activities with information about public safety response agencies and community service organizations. In addition to dashboard access, participants will be provided rich networking and professional development opportunities with other communities engaged in CRR.

“We are thrilled to be participating in this important project,” said Chief K.T. Freeman. “Not only will access to the tool give us invaluable information about our community’s needs, but it’s rewarding to know that using the tool will increase its effectiveness and help other fire departments in the long run.”

Follow NFPA’s CRR efforts on social media using #itstartswithinsights, or for more information online, visit [www.nfpa.org/crr](http://www.nfpa.org/crr).

**About the National Fire Protection Association (NFPA)**

Founded in 1896, NFPA® is a global self-funded nonprofit organization devoted to eliminating death, injury, property and economic loss due to fire, electrical and related hazards. The association delivers information and knowledge through more than 300 consensus codes and standards, research, training, education, outreach and advocacy; and by partnering with others who share an interest in furthering the NFPA mission. For more information, visit [www.nfpa.org](http://www.nfpa.org). All NFPA codes and standards can be viewed online for free at [www.nfpa.org/freeaccess](http://www.nfpa.org/freeaccess).

### **C. Feel Good Friday**

The City of Burleson has adapted over the past year to serve our community through the COVID-19 crisis. Many departments are taking on roles they never thought they would have to. We appreciate the Kosco family's kind words who went through Burleson Public Health's vaccine hub this week. Notes like this make our staff feel so good!

“I am writing to commend the City of Burleson and all staff involved with the COVID vaccine effort. My husband and I got our first shot today and were very impressed with the service. The organization of the site was fantastic. The police were there to check that we had an appointment, staff directed us where to park, we were quickly checked in and given the shot. All staff was super friendly and very professional. Staff told us the library staff was instrumental in arranging the appointments and getting information to the residents. Thanks to all library staff, fire department, EMT's, police, volunteers, etc. Hats off to the city for its FANTASTIC effort. I am very impressed.”  
Sincerely, The Kosco Family

### **D. City Hall Plaza Landscaping**

All roses at the City Hall Plaza have become infected with Rose Rosette Disease. Staff will replace the roses with the same plants and grasses pallet to match the rest of the Plaza. The only difference will be the use of cobblestone rock instead of mulch on the north (Renfro) side due to the area's slope. Cobblestone will stay in place while the mulch washes out onto the sidewalk when it rains. Parks will begin on February 8, and it should take three days for completion.

### **E. Wastewater System Capital Improvements**

Segment 3 Project was part of the 2015 Wastewater Masterplan, identified as project 3. This project is also known as the Oakbrook to Mockingbird Lane sewer Project. The project includes approximately 6,500 linear feet of 21" and 24" sanitary sewer line to service the Parks at Panchasarp Farms, future development out west toward the Chisolm Trail Parkway and to relieve future surcharging of the existing 15" parallel interceptor. The sewer line begins near Oakbrook Drive near the Mountain Valley Golf Course and traverses northwest, crossing Wilshire Blvd and Willow Creek Park (City owned), and terminating at an existing manhole on Prairie Oak Court.



The construction contract with Venus Construction was approved by City Council on January 4, 2020, in the amount of \$2,900,694. During the design phase, it was determined that the Willow Creek pond would need to be drained (per the Geotechnical Engineers report) due to the existing seepage of pond water into the nearby creek. The sewer line will be constructed between the pond and the creek with the bottom elevation of the pond being higher than the sewer flow line elevation. It was initially discussed internally (2018-2019) between Parks and Engineering that an attempt would be made by City staff to relocate the fish from the pond. It is not known how many or of what kind exist in the pond.

An onsite meeting was conducted on Friday, January 22, 2021 between Parks, Engineering, Inspections, and Venus Construction, to discuss draining the pond and the sewer installation. The Parks department stated that the pond, when full, is typically 11' deep and is fairly flat at the bottom. The contractor is comfortable with draining the pond down partially, to not have to relocate the fish. If the contractor experiences seepage into the trench, or is concerned with slope stability, the pond will be drained completely, and fish relocated. The approximate length of sewer line in this area is 200 LF and can be completed within about a week, weather permitting. It should take a few days to drain the pond, and a few days to refill the pond from the existing well.

It should also be noted that pumping the pond water into the creek may change the color of the creek water, due to mud and particle mixture. This should not be a concern as we're pumping ground water to ground water. The parks department is notifying the HOA that the park and trail will be closed for approximately one month while construction occurs and the trail repaired (a portion of the trail will be replaced as part of the project). Signs will be placed in the park regarding the closure. There is no access or parking for the park, other than walking from the neighborhood, so only notice to the HOA was given, regarding the park and trail closure. Draining of the pond is scheduled for this week.

### iii. Upcoming Road Construction/Closures

<b>UPCOMING ROAD CONSTRUCTION / CLOSURES</b>			
<b>Projects &amp; Limits</b>	<b>Current Status</b>	<b>Traffic Affected</b>	<b>Estimated Completion</b>
Turkey Peak Ground Storage Tank Construction & Brushy Mound Tank Demolition at existing City Facilities	Tank Sub-Contractor has mobilized at Turkey Peak site. General Contractor is at the Brushy Mound Site.	Intermittent construction traffic to and from both sites. Anticipated Routes include: NW Renfro, SW Brushy Mound Rd, SW Alsbury Blvd, NW Summercrest Blvd, Nicole Dr & NW Jayellen Ave.	Fall 2021

Traffic Signal at Hidden Vistas / Hidden Creek Parkway Intersection	Contractor to begin onsite 1/25/2021	Work will involve intermittent lane closure of the east-bound outside lane near the intersection	April 2021
Fire Station #16	Work on building on-going	None anticipated	
Elk Drive Pedestrian Mobility	Work underway. Materials for pedestrian bridge on order.	New median constructed. No lane closures scheduled	May 2021
Irene/Gardens Safe Routes to School	Construction underway	Outside lanes of Gardens and Irene will be closed in areas of construction. Closures to move with construction progress	November 2021

**IV. Events**

- **Family Fun at the Farm – Valentine’s Edition**  
Feb. 6, 10 a.m. – 4 p.m. at Russell Farm
- **BTX Giving Day**  
Feb. 6, 10 a.m. – 4 p.m. at Mayor Vera Calvin Plaza
- **Family Valentine’s Skate Date**  
Feb 6, 5 – 8 p.m. at Russell Farm
- **Valentine’s Sweets for your Sweetie**  
Feb. 13 10 – 11:30 a.m. at Russell Farm

**v. Attachments**

- Grant Writer Position Analysis.....page 7

## Grant Writer position

A request was received from a city council member for consideration of adding a full-time grant writer position.

Staff surveyed several surrounding cities regarding their grant process. The survey was comprised of three questions:

Does the city have a grant writer position?

How does city currently handle their grants (centralize and decentralize)?

How much grant dollars do they currently receive?

The results of that survey are included below:

City (Population)	\$Amount Awarded*	City Structure	Grant Identifier	Grant Writer Position(s)
Hurst (39,160)	\$ 723,846	Decentralized (Depts)	Dept. staff, consultant	No
The Colony (44,610)	\$ 10,000	Mixed	Dept. leadership, consultant	No
Keller (45,090)	\$ -	Decentralized (Depts)	Dept. leadership	No
<b>Burleson (49,984)</b>	<b>\$ 156,630</b>	<b>Decentralized (Depts)</b>	<b>Dept. leadership</b>	<b>No</b>
North Rich. Hills (71,924)	\$ 2,308,339	Decentralized (Depts)	Dept. leadership	No
Mansfield (76,247)	\$ 350,000	Decentralized (Depts)	Dept. staff	No
Denton (141,541)	\$ 7,442,456	Mixed	Dept. grant writer or staff	No
Grand Prairie (198,442)	\$ 2,736,523	Decentralized (Depts)	Dept. staff	No
Cedar Hill (47,570)	\$ 2,477,281	Decentralized (Depts)	Dept. grant writer or staff	Yes
Grapevine (55,281)	\$ 4,257,790	Mixed	Dept. grant writer or staff	Yes
Arlington (402,762)	\$ 23,918,000	Decentralized (Depts)	Dept. grant writer or staff	Yes
Fort Worth (932,116)	\$ 21,433,924	Decentralized (Depts)	Dept. grant writer or staff	Yes
<i>*TXDOT and CARES not included in amount awarded</i>				

Staff surveyed surrounding cities, and the results determined that cities comparable to the Burleson did not have a grant writer. Each department, as a subject matter expert, applies for grants specific to their operations. Based on the benchmarking, staff does not recommend a grant writer at this time.