



A huge thank you to all the employees who braved the weather this week and worked to keep our community safe.

WEEKLY REPORT

FEBRUARY 19, 2021

TO: MAYOR FLETCHER AND COUNCIL MEMBERS
FROM: BRYAN LANGLEY, CITY MANAGER

THE CITY OF
BURLESON
TEXAS

MARKETING & COMMUNICATIONS
141 W RENFRO, BURLESON, TX 76028 | (817)426-9622

Weekly Report | February 19, 2021

I. Council Schedule

Meetings

Monday, February 22: City Council Meeting, City Hall Council Chambers. 141 W. Renfro St., 5 p.m. The meeting will be conducted in the council chambers and is also available via live stream, <https://www.burlesontx.com/watchlive>

Tuesday, February 23: City Council Special Session Meeting, City Hall Council Chambers. 141 W. Renfro St., 9 a.m. The meeting will be conducted in the council chambers and is also available via live stream, <https://www.burlesontx.com/watchlive>

Work Session Items/Report & Discussion Items

February 22

- Receive a report, hold a discussion, and give staff direction on the Quarterly Update to City Council. (Staff Presenters: Martin Avila, Finance Director; Aaron Russell, Director of Public Works; DeAnna Phillips, Community Services Director)
- Receive a report, hold a discussion, and give staff direction regarding an overview of the general fund and upcoming budget process for Fiscal Year 2021-2022 and receive any additional direction from City Council regarding the annual budget for Fiscal Year 2021-2022. (Staff Presenter: Martin Avila, Finance Director)
- Receive a report, hold a discussion, and give staff direction regarding the fiscal year 2019-2020 Comprehensive Annual Financial Report (CAFR) and annual audit. (Staff Presenter: Martin Avila, Finance Director)
- Receive a report, hold a discussion, and give staff direction on the City's response to the 2019 Coronavirus Disease (COVID-19). (Staff Presenter: K.T. Freeman, Fire Chief)
- Receive a report, hold a discussion, and give staff direction regarding a potential development request for proposal at Hidden Creek Softball Complex and Hidden Creek Golf Course. (Staff Presenter: Robert Ranc, Deputy City Manager)

February 23

- Receive a report, hold a discussion, and provide staff direction regarding overflow parking options at the Chisenhall Fields Complex (Staff Presenter: Jen Basham, Director of Parks and Recreation)
- Receive a report, hold a discussion, and provide staff direction regarding the location and concept designs for a dog park. (Staff Presenter: Jen Basham, Director of Parks and Recreation)

- Receive a report, hold a discussion, and provide staff direction regarding the alignment and phasing of the Village Creek Trail extension. (Staff Presenter: Jen Basham, Director of Parks and Recreation)
- Consider approval of a minute order approving an additional mountain bike and hiking loop at the Chisenhall Mountain Bike and Hiking Trails. (Staff Presenter: Jen Basham, Director of Parks and Recreation)

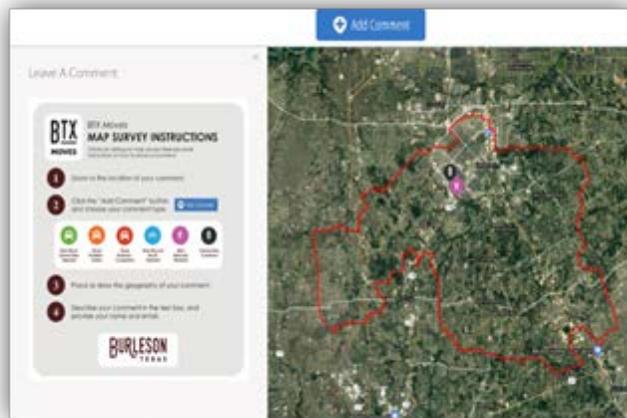
II. General Information and Status Updates

A. Mobility Plan Public Outreach Update

An update to the city's Mobility Plan is currently underway and is a component of the 2030 Imagine Burleson Comprehensive Plan update. The 2020 BTX Moves Mobility Plan will assess Burleson's roadway network's existing conditions and make multimodal transportation recommendations.

The updated scope includes a public engagement plan (PEP) to obtain feedback and suggestions from the community's stakeholders. Stakeholders include the city's boards and commissions, residents, business owners, and visitors to Burleson. The PEP outlines objectives for public participation. Due to COVID, the original PEP required modification since it included several in-person public meetings. Staff evaluated several options; however, in consideration for the stakeholder's safety, virtual meetings and an interactive map will be utilized to gain feedback from the community.

Those who wish to provide feedback may visit www.btxmoves.com to fill out the survey and use the online mapping tools to comment on traffic congestions, needed sidewalks and trails, safety concerns, or intersection issues. Individuals of all ages are encouraged to visit the website and provide comments.



The feedback will be compiled, reviewed, and integrated into the mobility plan update where feasible.

Staff will schedule a Zoom meeting with the Mayor's Youth Council to obtain feedback from the members. If needed, a second meeting will be scheduled to ensure the majority, if not all members have an opportunity to participate. Staff will hold a workshop with both the Planning and Zoning Commission and City Council to obtain their comments regarding the existing Mobility Plan.

The city's consultant will prepare the draft mobility plan integrating the results from the travel demand model and comments from both the stakeholders and staff.

The draft plan will be placed on the website, and stakeholders will have the opportunity to use the interactive online mapping tools to provide feedback on the draft mobility plan. Staff will hold a Zoom meeting with the Mayor's Youth Council to obtain feedback and present the draft mobility plan to the Planning and Zoning Commission and City Council for additional feedback.

B. Trash and Recycling Update

Waste Management will not be operating thru tomorrow Friday February 19, 2021 due to freezing temps not subsiding until Friday afternoon. Residential routes will begin again on Monday, February 22. Waste Management is placing extra caution on running residential routes as the roads through neighborhoods are very hazardous as the ice/snow melts.

BULK ITEMS

Bulk items will not be collected due to capacity issues of managing two weeks' worth of garbage next week. We apologize and appreciate your patience.

COMMERCIAL and ROLL OFF CUSTOMERS:

On Saturday February 20, the focus will be commercial accounts (apartments, restaurants', assisted living facilities, Hospitals).

C. Burst/Frozen Pipes: what to do

The National Weather Service is predicting high temperatures above freezing beginning Friday afternoon combined with sunshine. As such, frozen pipes are expected to begin to thaw by as early as mid-day Friday.

If you don't have water, we encourage you to turn your water off at the main disconnect. Below is a graphic or you can watch this video
<https://www.youtube.com/watch?v=RvE6n7rTGnM>

If you cannot turn the water off at the street yourself, then call 682-312-2780 Monday – Friday, 8 a.m. – 4 p.m.

If you have an emergency with a broken pipe and water is entering your home, call 817-426-9903.

Those that have their water turned off due to frozen pipes can contact the City of Burleson to schedule a time for the City to turn the water meter back on to their property. Someone (i.e. resident, business representative, etc.) will need to physically be at the property before City staff will turn the meter back on.

If you choose to turn the water back on yourself, here are some helpful tips.

- Open all faucets inside the home at least $\frac{1}{4}$ of the way. This allows trapped air in the lines to have a way out of the piping.

- Turn the main water valve on very slowly, only about a ¼ turn. Turning too fast could send a surge through the piping causing a rupture.
- Begin checking for water leaks inside or outside the home/business.
- Continue turning the main valve on slowly until fully open.
- Allow the water to continue running through the open faucets until it runs freely and smoothly, which may take several minutes.
- Close faucets and replace the lid over the main water valve.
- Check again for any water leaks inside or outside the home/business.

HOW TO SHUT OFF WATER TO YOUR HOME

BTX

Turning Off Main Exterior Shut-Off Valves in the City's Meter Box

STEP 1



If you have a meter box key, the water can be turned off at the City's meter located near the curb of your home between the sidewalk and the street curb. Meter box keys are sold at your local home improvement store.

STEP 2



There is a single valve in the meter box. There is an arrow on top of the valve. To turn the water off, turn the valve one half turn clockwise until the arrow faces away from the meter. To turn it back on, turn it one half turn back towards the meter.

STEP 3



Relieve pressure in the pipes by draining the water already in them. Run both hot and cold water tap at the lowest point in the house. You can also open the taps at the highest point in the house to reduce the vacuum effect and allow the water to exit faster.

Turning Off Interior Shut-Off Valves



These water shut off valves can be found inside your home:

- On your water heater (*Note: Cut power to your hot water heater at your home's breaker box before shutting off water.*)
- Under your sink
- On the side of your toilet

Turning off Irrigation Systems



If your irrigation system is separate from your meter you will need to turn off at the irrigation system valve box or the automatic control box.

- The irrigation valve box is typically located near the exterior shut-off valve in the City-controlled meter box. This valve box is usually a green rectangular. Inside this box is a series of valves with cut off valves on each end. Either of these valves will shut off the water.



- The automatic control box are typically located inside of your garage.



TO REPORT AN EMERGENCY MAIN BREAK OR BROKEN PIPE

Monday - Friday
Day Time (8 a.m. - 4 p.m.)
682-312-2780 (Call Center)

**After Hours (after 5 p.m.)
and weekends**
817-426-9903

Apartments
Contact your property manager

III. Upcoming Road Construction/Closures

UPCOMING ROAD CONSTRUCTION / CLOSURES			
Projects & Limits	Current Status	Traffic Affected	Estimated Completion
Turkey Peak Ground Storage Tank Construction & Brushy Mound Tank Demolition at existing City Facilities	General Contractor is at the both Turkey Peak and Brushy Mound Sites.	Intermittent construction traffic to and from both sites. Anticipated Routes include: NW Renfro, SW Brushy Mound Rd, SW Alsbury Blvd, NW Summercrest Blvd, Nicole Dr & NW Jayellen Ave.	Fall 2021
Traffic Signal at Hidden Vistas / Hidden Creek Parkway Intersection	Contractor to begin onsite 1/25/2021	Work will involve intermittent lane closure of the east & west-bound outside lane near the intersection	April 2021
Fire Station #16	Work on building on-going	None anticipated	
Elk Drive Pedestrian Mobility	Work underway. Pedestrian bridge under construction.	No lane closures scheduled	May 2021
Irene/Gardens Safe Routes to School	Construction underway	Outside lanes of Gardens and Irene will be closed in areas of construction. Closures to move with construction progress	November 2021