

Russell Farm Art Center



WEEKLY REPORT

AUGUST 13, 2021

TO: MAYOR FLETCHER AND COUNCIL MEMBERS
FROM: BRYAN LANGLEY, CITY MANAGER

THE CITY OF
BURLESON
TEXAS

Weekly Report | August 13, 2021

I. Council Schedule

Meetings

Monday, August 16: City Council Regular Session, City Hall Council Chambers. 141 W. Renfro St., 5:30 p.m. The meeting will be conducted in the council chambers and is also available via live stream, <https://www.burlesontx.com/watchlive>

Work Session Items/Report & Discussion Items

August 16

- Receive a report, hold a discussion, and give staff direction regarding the fiscal year 2021-2022 proposed budget. *(Staff Presenter: Martin Avila, Finance Director)*
- Receive a report, hold a discussion, and give staff direction regarding a possible bond election. *(Staff Presenter: Martin Avila, Finance Director)*
- Receive a report, hold a discussion, and give staff direction regarding the City's response to the 2019 Coronavirus Disease (Covid-19). *(Staff Presenter: K.T. Freeman, Fire Chief)*
- Receive a report, hold a discussion and give staff direction on a committee name, board purpose and board member qualification to repurpose the Advisory Committee on People with Disabilities to include a focus on diversity and inclusion. *(Staff Presenter: DeAnna Phillips, Community Services Director)*

II. General Information and Status Updates

A. Ground-Based Mosquito Spraying in Zones 2, 4, 7, 10, 11, 22 & 23 this weekend

On August 11, 2021, the City's environmental services division was notified that seven mosquito traps tested positive for West Nile virus.

The areas are:

- Zone 2 is in the area of Houston Road, Renfro Street and Cindy Court [View Map](#)
- Zone 4 is in the area of Hidden Creek Parkway, Fox Ln, Burleson Blvd, and Hurst Road [View Map](#)
- Zone 7 is in the area of Alsbury, Renfro, Douglas, and Wilshire Boulevard [View Map](#)
- Zone 10 is in the area of Peach, Walnut, Alsbury, and Renfro Street [View Map](#)
- Zone 11 is in the area of John Jones Drive, Remington Circle, CR 714, and Broad Valley Ct. [View Map](#)
- Zone 22 is in the area of Hidden Creek Parkway, including Cardinal Ridge, Destrehan, Monticello, Taylor Bridge, and Silver Falls [View Map](#)
- Zone 23 is in the area of Azur Meadows, Bluebird Meadows, Grassy Meadows, Glade Meadows, and FM 1902 [View Map](#)

The City of Burleson will conduct ground-based spraying for mosquitoes between 9 p.m. and 6 a.m. on Friday, August 13, and then again on Saturday, August 14. The ground spraying will be performed in targeted subdivision within the designated spray zones.

In the event of rain or if wind speeds are above 10 miles per hour, the spraying may be rescheduled. This method of spraying targets flying mosquitoes that come in contact with the pesticide in the spray or fog. These times have been chosen because they are the times that most mosquitoes are active (flying).

[For more information and to find out what zone you live.](#)

B. Graffiti Abatement

On Monday, August 9, Park and Recreation staff discovered vulgar graffiti inside of playground slide at Cindy Park. Staff quickly responded and removed the graffiti the same day.



C. Public Health COVID-19 Testing and Vaccine clinic time and date changes

Starting Monday, August 16, due to the demand for both COVID-19 testing and vaccines Burleson Public Health has adjusted their hours.

COVID-19 Testing

Monday – Friday from 8 to 1 p.m.

Fire Station 3

245 Lakewood Drive, Burleson. Testing appointments can be made at

www.burlesontx.com/test

COVID-19 Vaccine

Mondays and Wednesdays: 9 a.m. -12:30 p.m.

Fridays: 1 - 5 p.m.

120 SE Dian Street, Burleson

Anyone 12 years old and older is eligible₃for the vaccine. Appointments can be made at

www.burlesontx.com/vaccine

D. August Sales Tax Information

Below is the information from the Texas Comptroller of Public Accounts in reference to the City of Burleson Sales and Use Tax Collections for the most current period.

August 2020	August 2021	Diff \$	Diff %	FY 2020 YTD	FY 2021 YTD	Diff \$	Diff %
\$2,190,292	\$2,488,530	\$298,238	13.62%	\$14,108,945	\$ 16,187,704	\$2,078,759	14.73%

Note: August sales tax amount represents sales incurred in June 2021.

E. School Zones are starting back up

Burleson ISD’s first day of classes will be Wednesday, August 18, followed the next day by Joshua ISD’s start of school. To prepare drivers for school zones they were turned on August 11.

Drivers should be especially careful when driving as children walk between schools and their homes in the mornings and afternoon.

Motorists are urged to obey school zone signs as speed limits can vary. Drivers are also prohibited from making phone calls or texting while driving in school zones unless doing so from a hands-free device.

The Texas Transportation Code states that it is illegal to pass any school bus that is stopped and showing flashing red lights or a stop sign, and motorists may not proceed until the school bus resumes motion. This applies to vehicles traveling on both sides of the roadway if no median is present to divide oncoming traffic.

F. Feel Good Friday

The below post was shared to the local Burleson Resident’s Talking Facebook Group and we thought it was such a great story, we wanted to share it with everyone. We encourage you to do something today to make someone else’s day a little easier.

Thank you, waste management company.

Sooo, we have an elderly woman who lives diagonally behind us. Her husband passed away a couple of years ago. This morning I happened to be out early and saw when the garbage truck went by her house. I watched as one of the guys jogged up her driveway and picked up her garbage can and pulled it out to the truck. He emptied her garbage and then returned her can to her house.

He didn't have to do that. She had not taken her garbage out to the street. Nobody would have noticed if they had just moved on to the next house. But he did it.

For years, I have said the most important job in the world is that of the garbage collectors. Thanks, dude. Your kind act did not go un-noticed.

III. Upcoming Road Construction/Closures

UPCOMING ROAD CONSTRUCTION / CLOSURES			
Projects & Limits	Current Status	Traffic Affected	Estimated Completion
Turkey Peak Ground Storage Tank Construction & Brushy Mound Tank Demolition at existing City Facilities	General Contractor is at both Turkey Peak and Brushy Mound Sites.	Intermittent construction traffic to and from both sites. Anticipated Routes include: NW Renfro, SW Brushy Mound Rd, SW Alsbury Blvd, NW Summercrest Blvd, Nicole Dr & NW Jayellen Ave.	Fall 2021
Irene/Gardens Safe Routes to School	Construction underway	Outside lanes of Gardens & Irene will be closed in areas of construction. Closures to move with construction progress	November 2021
SH174 (Wilshire) Landscape Enhancements	Construction underway Flashing message boards are in place.	Construction will require temporary daytime lane closures as necessary. These closures will only affect the inside lanes. Remaining lanes, including left-turn lanes, will always remain open.	August 2021
CR 910 & FM 1902 Right Turn Lane Construction	Notice to Proceed to Contractor set for August 9th	County Road 910 will have temporary daytime lane closures during construction	Oct 2021

IV. Events

- **BTX Back to School Bash**
Aug 14, 3 – 7 p.m. in Mayor Vera Calvin Plaza in Old Town

V. Attachments

- CARES Internal Newsletter.....page 6

BURLESON C.A.R.E.S.

Citizens • Appreciate • Remarkable & Excellent • Service

In This Issue

City of
Burleson
September
Event
Calendar

Welcome
Aboard New
Employees

Employee
of the
Quarter
Roel
Rodriguez, Jr.

Share
the love

Are one of your
co-workers
doing a great job
and you think
they should be
recognized in
the C.A.R.E.S.
newsletter?
Send us their
story: cstaton@burlesontx.com

City Manager's FY 21-22 Budget Message

The end of Fiscal Year 20-21 is wrapping up and that means that we are heading into a new budget year. Over the last several months, staff and council, along with community input, prepared a budget designed to meet the challenges faced by the organization and accomplish the goals outlined in the City of Burleson's Strategic Plan.

I want to share with you some highlights of the FY 21-22 budget that is being presented to city council.

FY 21-22 Budget Takeaways

- 1. Lower tax rate.** The proposed tax rate of \$0.6859 is \$0.0252 lower than last year's rate of \$0.7111
- 2. First homestead exemption.** The proposed budget recommends adding a one percent homestead exemption in FY 2023, which will be increased one percent each year thereafter to continue to offer our resident's a way to decrease their property tax bill.
- 3. Street Improvements.** The Capital Improvement Program proposes \$8.93 million in street improvements over the coming year.
- 4. Public Safety Enhancements.** The budget recommends the addition of six (6) new police officers and seven (7) new fire personnel.
- 5. Employee Compensation and Benefits.** The city is taking steps to propose merit and market adjustments to keep the city competitive with surrounding municipalities.
- 6. Utilities.** No rate increases are proposed for this fiscal year.

Other highlights in the budget are investments in Public Infrastructure, Public Safety Enhancements and Employee Compensation.

Public Infrastructure Highlights

- SH 174 traffic signal improvements will sync them with real-time traffic flow patterns.
- Adding a dual left-turn lane and a dedicated right-turn lane with dual through lanes at the intersection of SW Hulen St & SH 174
- Alsbury/Hulen Bridge to CR 1020 will provide an east to west connection from I-35W to Chisholm Trail Parkway.
- Schematic design and environmental study for SH 174 widening from four lanes to six will begin. *(Continued on page 2)*

ANNUAL OPERATING PROPOSED BUDGET

FY 2021-2022



City Manager's FY 21-22 Budget Message, Continued

Public Safety Enhancements

Police Department

- One new canine officer
- One new detective
- Two downtown police officers
- Two new school resource officers

Fire Department

- Six new firefighters
- One new administrative lieutenant
- Mobile COVID response vehicle

City-wide Position Enhancements

The budget recommends the following positions be added:

- 1.0 FTE Human Resource Assistant
- 0.5 FTE Video Production Assistant
- 1.0 FTE Engineering Inspector
- 1.0 FTE Building Inspector
- 1.0 FTE Plans Examiner
- 1.0 FTE Information Technology System Administrator
- 1.0 FTE Parks Maintenance Worker
- 3.0 FTEs Right of Way Mowing Crew
- 0.5 FTE Municipal Judges – reclassification of position

Employee Compensation and Benefits Highlights

- Police and Fire sworn positions: The beginning step for both fire and police has increased by an average of 6.02 percent from the prior year. The number of steps has decreased to get personnel to the highest step faster, which keeps our employees on track with competing agencies.
- Market adjustments: To continue to be competitive with surrounding cities, employees that are below the market are receiving adjustments to place them closer to the midpoint in their salary ranges.
- Merit Increases: The FY 2021-22 proposed budget includes a 3.5% average merit increase for non-step plan positions.
- Health Insurance: The city and employee contributions into the Health Insurance Fund will not increase in FY2022. Premiums are projected to increase by 5% from FY 2023 to 2026.

Next Steps

- Sept. 7, 2021 - Public hearing on budget and tax rate and first reading of ordinances to approve the budget and the tax rate
- Sept. 13, 2021 - Final reading of the ordinances to approve the budget and tax rate
- Oct. 1, 2021 – FY 21-22 begins

To view the entire budget document: www.burlesontx.com/budgetinput



BE HEALTHY BURLESON RUN

Start training now! Come join the City of Burleson Be Healthy Initiative as they host the annual Be Healthy Burleson 5K / 10K / Fun Walk on Saturday, Sept. 18, at Mayor Vera Calvin Plaza in Old Town. This event aims to benefit the health, wellness, and safety for the citizens of Burleson.

Time Details:

- 6 AM - Packet Pickup Begins
- 8 AM - 1 Mile Fun Walk
- 8:15 AM - 10K
- 8:30 AM - 5K

Register online, burlesontx.com/events

Alliance Work Partners is here for you as life happens.



We know it is not always easy to juggle everything & realize simple tips can help provide a different approach. Your Employee Assistance Program (EAP) through AWP is here to help with family, work, health & legal issues.

EAP Benefits are for ALL employees both full time and part time. Our EAP program provides many helpful resources. Please take some time to login and look around their website for all they provide. Remember their services are completely confidential. If you need their counseling services, everyone is eligible for 6 visits per issue no matter how many issues you have in any given year.



If you have not set up an account, you will need the City of Burlison's Registration Code: AWP-COB-1178.

WELCOME ABOARD!

Join us in welcoming these employees to the team

- Tommy Ludwig - Deputy City Manager
- David Lopez - Deputy Director of Parks
- James Roberts - Golf General Manager
- Daniel Polson - Firefighter EMT
- John Butkus - Assistant Finance Director
- Keith Modisette - Facilities Tech I
- Finis Gee - Equipment Services Superintendent
- Evangeline Rudd - Administrative Aide
- Terry Lowe - Park Maintenance Worker
- Carlos Headland - Golf Professional
- Anthony Maiure - Street Maintenance Worker
- Cade Bennett - Firefighter
- Ray Smith - Cart Barn Attendant
- Avonda Triplett - Library Aide I
- Utility Worker I: Austin McFadden, Shawn Courtney
- Public Safety Recruits: Benjamin Rigney, Alexandra Rizzo, Jonathan Dees, Jordan Gehring
- Summer Camp Counselors: Elizabeth Davidson, McKenzie Watson, Kayleigh Benson, Kylie Lopez, Daija Starnes, Kaeli Sutton
- Customer Service Attendants: Lilly Eckman, Nagisa Takeuchi, Thomas Cheatham, Leon D'Angelo, Riley Christensen, Monica Grace, Lilly Banks, Daisha Story, Isaak Cleto, Kayley McGhee, Keira Gregory, Ashley Corral, Willie Journigan, Ky Gregory, Rebeka Combrink, Juliet Garrison, Elora Navarrette, Gracie Hutchins, Noemi Orozco, Sara Duello, Sydney McCarty
- Travis Rosenbaum - Civil Engineer
- Michael Freier - Building Inspector
- Lidon Pearce - Planner
- Kevin Lee - GIS Analyst
- Jared Wesley - Senior Civil Engineer
- Barbara Miller - Public Safety Training Coordinator
- Lauren Seay - Budget & Procurement Financial Analyst
- Seth Myres - Recreation Instructor
- Emily Vanderburg - Food Service Attendant
- Tiffany Hill - Animal Control Officer
- Gloria Dodson - Hotline Operator
- Golf Cart Attendants: Jacob Moss, Grant Moffat, Carter Stock
- Jermaine Durham - Customer Care Advocate
- Charlotte Jones-Rodriguez - Recreation Instructor
- Tyler Beagle - Street Maintenance Worker I
- Laura Gilley - Senior Center Coordinator
- Daniel Flynn - Personal Trainer
- Steffani James - Senior Registration Clerk
- Registration Clerks: Janet Singleton, Griselda Finestead, Melony Brown, Maritza Laabs
- Larry Hall - Recreation Maintenance Technician
- - Utility Worker I
- David Carr - Personal Trainer
- Diana Garcia - Russell Farm Attendant
- Lena Reading - Lead Customer Service Attendant
- Michael Robinson - Ball Field Attendant



**Employee of
the Quarter**
Roel Rodriguez Jr.
Utility Worker I

GETTING TO KNOW ROEL

What motivates you in your job?

My motivation comes from multiple things but most importantly it comes from my coworkers who push me to do better every day.

What is your best customer service tip?

My best customer service tip would be to treat the customer the same way you would want to be treated or better.

Tell us your favorite customer service story.

During the winter storm, I probably saw over half of the homeowners of Burleson and not a single one was upset to see me. Every customer was so thankful for our fast responses and the multiple tips we gave them.

SEPTEMBER

Sept. 1-30

BTX Best Fest, participating Burleson restaurants

Sept. 4

Burleson Police Open House, 10 a.m. - 2 p.m. at Burleson Police Station

Sept. 9

Red Chair Lecture: Michelle O'Michael, 7 p.m. at Russell Farm Art Center

Sept. 11, 18 & 25

Old Town Picture Show, 6 p.m. at Mayor Vera Calvin Plaza

Sept. 18

Be Healthy Burleson Run, 7 - 11 a.m. at Mayor Vera Calvin Plaza



Be Healthy Burleson Run