



WEEKLY REPORT

NOVEMBER 5, 2021

TO: MAYOR FLETCHER AND COUNCIL MEMBERS
FROM: BRYAN LANGLEY, CITY MANAGER

THE CITY OF
BURLESON
TEXAS

Weekly Report | November 5, 2021

I. Council Schedule

Meetings

Monday, November 8: City Council Regular Session, City Hall Council Chambers. 141 W. Renfro St., 5:30 p.m. The meeting will be conducted in the council chambers and is also available via live stream, <https://www.burlesontx.com/watchlive>

Reports & Presentations

November 8

- Receive a report, hold a discussion, and give staff feedback regarding final report of the Long-Range Master Plan for the Burleson Fire Department. (Staff Presenter: K.T. Freeman, Fire Chief)
- Receive a report, hold a discussion, and provide staff direction regarding the design of Shannon Creek Park. (Staff Presenter: Jen Basham, Director of Parks and Recreation)
- Receive a report and hold a discussion on the diversity and inclusion program discussed at the July 12, 2021 Special council meeting. (Presenters: Victoria Johnson, Council Place 1 and Tamara Payne, Council Place 4)

II. General Information and Status Updates

A. CityFest: Save the Date

CityFest is back this year. Mark your calendars for Wednesday, January 26, from 4:30 – 7 p.m. CityFest is a fun, free event for the public to engage with city officials and city departments. [Check out the photos](#) from CityFest 2020 to learn what this event is all about.

B. Bond Committee Meeting held November 3

The third bond committee meeting was held on Wednesday, November 3. Committee members continued the presentation on capital improvement projects related to streets and received presentations regarding the replacement of the Computer-Aided Dispatch system and the potential expansion of Police Department facilities.

Presentations can be viewed starting on page 13 or at

<https://www.burlesontx.com/2361/Special-Citizens-Bond-Advisory-Committee>

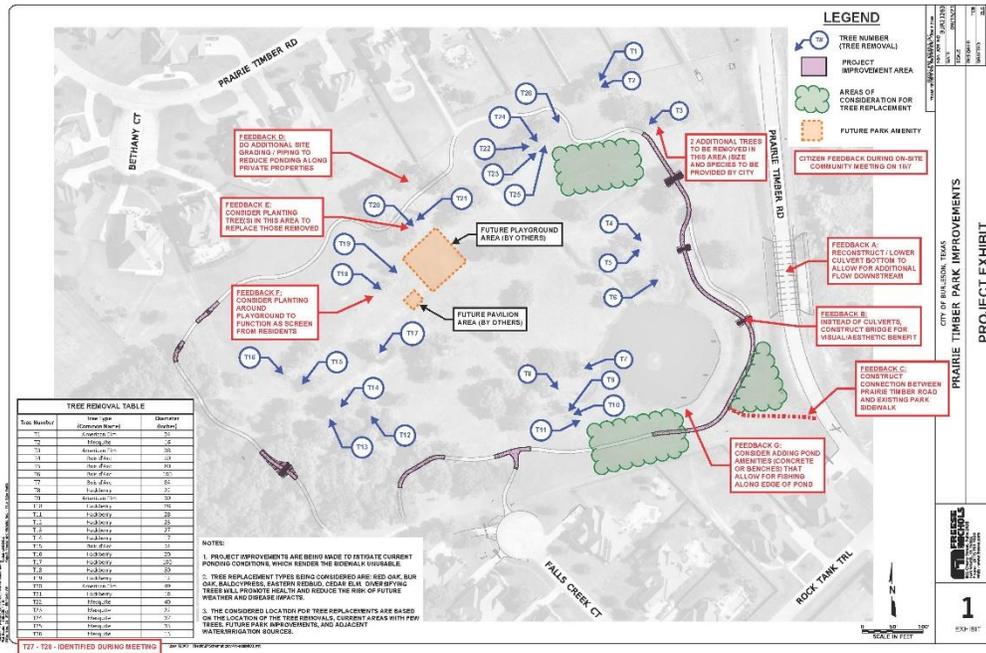
C. Mayor Vera Calvin Plaza named Best Public Improvement

The Mayor Vera Calvin Plaza in Old Town was named the Best Public Improvement at the 2021 Annual Texas Downtown Association conference. A panel of judges viewed submissions from all over the state before selecting our very own Mayor Vera Calvin Plaza as the award recipient. The award was presented to Joni Van Noy, Old Town

Administrator, at an Awards Gala on Thursday, November 4.

D. Prairie Timber Park – Tree Maintenance and Removals

Prairie Timber Park has 28 trees that have been marked for removal. Tree damages resulted from Winter Storm Uri and will be replaced tree for tree with new irrigation after trail improvements are completed. Tree removal work is scheduled to begin on November 15, 2021. Additionally, the remaining trees will be pruned and cleaned according to park standards. The parks and recreation department plans to conduct a community tree planting event when it is time to replant the new trees and will provide more details at the time of scheduling.



E. Fort Worth Water and Wastewater Impact Fee Increases

Water and wastewater fees are collected to help pay for infrastructure improvements to support development within a city. Impact fees are authorized under Chapter 395 of the Texas Local Government Code. The fee is a one-time charge assessed to new development to generate revenue to fund water and sewer capital facilities necessitated by new development. The fee is based on the anticipated demand for infrastructure that new development creates. The fee is assessed on any new development that increases service units.

The cost of infrastructure to support growth significantly exceeds traditional tax and fee collection rates in fast-growing cities. Funding mechanisms to offset costs to existing taxpayers are limited. However, impact fees provide some relief from the burden of the cost of the new infrastructure. Simply “new growth should pay for a proportionate share of that growth offsetting the burden on existing taxpayers.” In

addition to offsetting significant new infrastructure costs, impact fees can also be used to pay down debt issued to pay for the new improvements.

The City of Burleson purchases water from the City of Fort Worth for distribution, and the City of Fort Worth also collects and treats the wastewater from Burleson. As part of the Wholesale Water and Wastewater contract between the City of Burleson and the City of Fort Worth, Burleson is required to collect the fee on behalf of Fort Worth since additional connections to Burleson's system create a new or increased demand on Fort Worth. This fee is considered a pass-through fee and is sent to Fort Worth quarterly.

The Texas Local Government Code requires any entity that assesses and collects impact fees to perform an impact fee study every five years. On September 21, 2021, the City of Fort Worth approved two water and wastewater impact fees increases. The first increase will be effective January 1, 2022, and the second increase will be effective January 1, 2023. Additional information can be found on the City of Fort Worth's website - please see link below. The fees effective January 1, 2023, will remain in effect until the next study is completed and a new cost schedule is adopted.

[City of Fort Worth - Water / Wastewater Impact Fees](#)

F. **Library News**

Learn something new

The Burleson Public Library has thousands of classes in cooking, grilling, and more on Skillshare. This online platform is now available to cardholders of the Burleson Public Library. Explore more than 22,000 classes on topics like writing, design, business, technology and more.

Interested? Simply complete the [online form](#) and you will receive an invitation to create a unique account that will give you access to the entire Skillshare library for three weeks. Seats are limited, so checkouts will be rotated on a first-come, first-served basis.

Homeschool resources

Looking for homeschool resources? Use the QR code or visit this [webpage](#) to find tools and resources for the homeschooling family.



G. Alsbury Blvd & McAlister Road railroad crossing maintenance

Union Pacific will be closing Alsbury Boulevard at the railroad crossing for track maintenance on Wednesday, November 17. The next day, Thursday, November 18, Union Pacific will move to the railroad crossing at McAlister Road and it will be closed for maintenance.

H. BTX Focus: Quarterly Newsletter

The city's quarterly newsletter will soon be found in mailboxes all across Burlison. You can view the newsletter on page 9. This is the first newsletter that will be mailed directly to residents versus it being included in the city's utility bills. Council approved the additional funds in the FY 21-22 budget to enhance communications with all the city's residents.

I. Feel Good Friday

The Halloween Party is an annual senior event held on the last Friday in October. Approximately 75 seniors attended the party this year and enjoyed a chili lunch and a platter of cookies provided by Encompass Health. The Halloween costume contest categories included scariest, funniest, cutest and most original. Prizes were awarded to first and second-place winners in each category. There were approximately 21 contest participants. The prizes included gift coupons provided by Auberge of Burlison Senior Living to local restaurants and all participants received a goody bag.



III. Upcoming Road Construction/Closures

UPCOMING ROAD CONSTRUCTION / CLOSURES			
Projects & Limits	Current Status	Traffic Affected	Estimated Completion
Turkey Peak Ground Storage Tank Construction & Brushy Mound Tank Demolition at existing City Facilities	General Contractor is at both Turkey Peak and Brushy Mound Sites.	Intermittent construction traffic to and from both sites. Anticipated Routes include: NW Renfro, SW Brushy Mound Rd, SW Alsbury Blvd, NW Summercrest Blvd, Nicole Dr & NW Jayellen Ave.	Fall 2021
Irene/Gardens Safe Routes to School	Construction Underway	Outside lanes of Irene will be closed in areas of construction. Closures to move with construction progress.	November 2022
Neighborhood Street Rebuild (Full Utility and Pavement Rebuild for Red Oak Court, NW Wood Drive, Smith Street & portions of S Dobson Street)	Smith Street, Wood Street & Red Oak Court is under construction.	Affected streets may require temporary detours or flaggers during daytime construction. Access to homes will be maintained.	February 2022
Northwest Hillery Street pavement repairs (warranty work)	Construction underway	Northwest Hillery will be temporarily closed for repairs and may require detours or flaggers during daytime construction. Access to homes will be maintained.	Mid-November 2021 (project delayed due to rain)
McNairn Alley pavement repairs (warranty work)	Work anticipated to begin mid-November	McNairn Alley will be temporarily closed to through traffic. Detour signage will be provided	One week after starting

IV. Events

- **Far Out Family Campout**

Date: November 6 –November 7

Time: 1 p.m. – 8 a.m.

Location: Russell Farm Art Center, 405 W. County Road 714

- **Recycling Event**
 Date: November 6
 Time: 9 – 11 a.m.
 Location: Service Center 725 SE John Jones Dr
- **Dog Park Groundbreaking**
 Date: November 12
 Time: 10 a.m.
 Location: 620 Memorial Plaza
- **Military Veterans Tribute**
 Date: November 13
 Time: 2 p.m.
 Location: Veterans Memorial Park, 298 E Renfro St

V. Attachments

- Police Department’s Monthly Most Wanted..... page 8
- BTX Focus Quarterly Newsletter.....page 9
- Citizens Bond Committee Presentations.....page 13

TOP 10 MOST WANTED

AS OF NOVEMBER 1, 2021

The Burleson Police Department is seeking the community's help in locating these wanted subjects. If you have any information on their location, please contact **BPD** at **817-426-9903** or top10@burlesontx.com. If you would like to remain anonymous, you can call **Crime Stoppers** anytime 24 hours a day at **817-469-TIPS (8477)**. These subjects may be armed and dangerous. **DO NOT** attempt to apprehend these individuals yourself.



Erin COMRIE
ASSAULT



Michael CORREIA
POSS CS



Juanrico GUEVARA
Fail to Reg. Sex Offd.



Armando HERNANDEZ
POSS CS



Bernard JACKSON
THEFT



Yaheaven JOHNSON
Engag. In Org. Crim.



Kathy LOPEZ
POSS CS



Mark PERKINS
ASSAULT



Joseph ROG
POSS CS



Jamie WHITE
FRAUD

The Burleson Police Department Top 10 Most Wanted is updated on the 1st of every month and available online at www.burlesontx.com/bpdmostwanted



FOCUS

City of Burleson Newsletter
WINTER 2021-22

YOUR BURLESON CITY COUNCIL MEMBERS



MAYOR

Chris Fletcher



PLACE 1

Victoria Johnson



PLACE 2

Rick Green



PLACE 3

Jimmy Stanford



PLACE 4

Tamara Payne



MAYOR PRO TEM

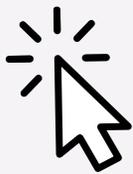
Dan McClendon



PLACE 6

Ronnie Johnson

City Council Meetings are held at 5:30 p.m. on the first and third Monday of each month, unless otherwise noticed, at Burleson City Hall, 141 W. Renfro St



VIEW AGENDAS

City Council agendas are posted at least 72 hours before a scheduled meeting and can be viewed at burlesontx.com/agendas



WATCH MEETINGS

Livestream the meeting or view after at burlesontx.com/watchlive

UPCOMING EVENTS

December

4

Santa's Breakfast

7 - 10 a.m. at Russell Farm Art Center | Tickets required

Christmas at the Library

10 a.m. - Noon at Burleson Public Library | Free Event

Nights of Lights (Dec 4 & 5)

6 - 8 p.m. at Russell Farm Art Center | Free Event

December

11

Christmas Craft Fair

9 a.m. - 2 p.m. at Senior Activity Center | Free Entry

Christmas at the Farm

10 a.m. - 4 p.m. at Russell Farm Art Center | Free Event

Nights of Lights (Dec 10 & 11)

6 - 8 p.m. at Russell Farm Art Center | Free Event

Parent's Night Out: January 21 & February 18

Parents get to enjoy a night out without the kids. Kids will get to swim, play games, create art projects, watch a movie, and eat pizza at the BRiCk.

Family Valentine Dance: February 5

4 - 6 p.m. or 6:30 - 8:30 p.m. at the BRiCk. Tickets are required.

Mardi Crawl: March 1

6 - 8 p.m. Mayor Vera Calvin Plaza | Enjoy crawfish, live music and much more.



Event Information

STAY CONNECTED



Weekly E-news



News Releases



Emergency Alerts



Website



burlesontx.com/getconnected

BURLESON POLICE LAUNCH ARE YOU OK? PROGRAM

The “Are you ok” program is designed to check on the well-being of elderly individuals, disabled persons, shut-ins who live alone, or anyone in the community who may need to be checked on. One of the police department’s trusted volunteer members or a Community Resource Officer (CRO) will perform the welfare check. Learn more: www.burlesontx.com/ruok or call (817) 426-9903.



SPECIAL CITIZENS BOND ADVISORY COMMITTEE FORMED

The Special Citizens Bond Advisory Committee met for the first time on Wednesday, October 13. The committee was approved via city council resolution on September 20, 2021. The committee is charged with considering potential property tax-supported capital projects related to streets, drainage, police, fire and public safety communications. The committee is to provide a recommendation to city council in January 2022. Learn more about the committee: www.burlesontx.com/2361



Where do I take my Household Hazardous Waste



Residents of Burleson can take their household hazardous waste to the Environmental Collection Center (ECC) in Fort Worth. The ECC is open Thursdays and Fridays from 11 a.m. to 7 p.m. and Saturdays from 9 a.m. to 3 p.m. It is located at 6400 Bridge Street in Fort Worth. For directions, call 817-392-EASY (3279).

What's accepted?

- Automotive fluids
- Batteries
- Cleaners & chemicals
- Cooking oil
- Lawn/garden/pool chemicals
- Light bulbs
- Paint & painting supplies

What's NOT accepted?

- Ammunition & explosives
- Appliances & electronics
- Building materials
- Bulk trash & yard waste
- Butane/propane cylinders
- Medicines & Medical waste
- Tires Asbestos/PCBs/radioactive items

There is no fee for dropping off household hazardous waste. However, residents must take a City of Burleson water or solid waste bill as proof of residency. More information: www.burlesontx.com/hhw or call (817) 426-9841.

NEW FIRE STATION OPENS TO SERVE THE PUBLIC



A grand opening was held on October 23 for Station 16, 250 Hidden Creek Parkway. Station 16 is 14,000 square feet and will house ten firefighters. The three-bay station will have room for one aerial quint, one squad vehicle and a highway blocking vehicle when at full capacity. The new fire station also includes a fully operational modern emergency operations center and a state-of-the-art alerting system that will help to reduce call processing and response times.

Fire Station 16 replaced Fire Station 2, built in 1995 and located at 620 Memorial Plaza. The new location will offer quick access to I-35W, providing enhanced response capabilities to the city's southern border.

CITY COUNCIL APPROVES MULTIPLE PARK PROJECTS

During the October 18, 2021 meeting, the city council approved multiple parks projects.



Splash Pad

A construction contract was awarded for a splash pad adjacent to the Burluson Recreation Center. The splash pad will include restrooms and shade areas, and the projected opening is scheduled for Memorial Day 2022.



Dog Park

A construction contract was awarded to begin constructing a dog park behind Fire Station 2 on Memorial Plaza. The estimated completion time is 90 days from the start of construction.



Burluson Memorial Cemetery Expansion

The remaining 1.5 acres of the Burluson Memorial Cemetery will be developed to provide a complete range of products, including cremation, flat and upright monuments, family estates, committal services shelter and a water feature. Construction is expected to be completed in February 2022.



December
Christmas Parade, Tree Lighting & Fireworks
 6 - 9 p.m. at Mayor Vera Calvin Plaza | Free Event
Look inside for more events!

Holiday events are back this year and Burleson has a variety of festive-filled opportunities for your entire family.



Christmas Parade, Tree Lighting & Fireworks | December 4

City Fast Facts

There are lots of things you may not know about the city. Check out the below information.

1 Find out what is being built around town
 View an interactive map that shows what has been approved, under construction and recently built.
www.burlesontx.com/devmaps

4 Get Free Online Homework Help
 With your Burleson Library card, you can connect with a live online tutor, take a practice test, get feedback on your writing and much more.
www.burlesontx.com/library

2 Get regular updates from the city
 The weekly e-newsletter is delivered directly to your inbox every Friday. Sign up via the QR Code or at www.burlesontx.com/enewsletter



5 See your bulk trash week & more
 Keep up with your trash and recycling schedule, plus find answers to questions regarding what you can recycle, when your bulk trash week is and more. **Download 'Burleson Waste & Recycling' App**

3 Find Restaurant Inspection Scores
 In 2020, the city took over food establishments from Tarrant County. You can view food establishment inspection scores at: www.burlesontx.com/scores

6 Where are the city's garage sales?
 To host a garage sale you can apply for a free garage sale permit and you can view all the garage sales in the city each week at: www.burlesontx.com/garagesales



Public Safety Communications

New Computer-Aided Dispatch System

Paul Bradley, Public Safety Communications Manager

Who is Public Safety Communications?

The *first*, first responders

- Answer calls for assistance
- Support Burleson's Police and Fire Departments

Highly-skilled personnel

- Total allotted staff of 20 Telecommunicators
- 24/7/365 operation
- TCOLE-licensed

What do we do?

Answer 9-1-1 and non-emergency calls

- 19,233 emergency calls received in 2020

Operation of Computer-Aided Dispatch (CAD)

- 54,129 total calls for service in 2020
 - 900 critical priority calls for service
- 4,437 total calls for service for FD in 2020
 - 779 critical priority calls

Dispatch Police and Fire units via radio

- Provide continuous updates to responders throughout the call

National Crime Information Center (NCIC) responsibilities

- Query persons, vehicles, articles, etc.
- Enter and clear warrants
- Protection Orders

Work closely with other agencies and departments

- Governance Board

What is CAD?

Computer-Aided Dispatch

- Utilized by Public Safety Communications
 - Enter calls for service and create call records

Mobile Data System

- Utilized by Police and Fire Departments
- Review and modify calls for service
- Access Records Management System
- Maps and navigation

Records Management System

- Utilized by Police Department and Public Safety Communications
- Repository for local law enforcement records
 - Reports, historical records, mugshots, offense codes for state reporting

What do we have now?

CentralSquare ONESolution

- Purchased in 2008
- Consortium model
 - Burleson currently hosts the server
 - Includes Johnson County Sheriff's Office and the City of Cleburne

Why should we purchase a new system?

- **Current system is considered “end of life”**
 - No future enhancements
 - Support is expected to end soon (2-3 years)
 - Current system is inefficient and cumbersome to operate
 - Poor analytics to review our operations
- **Benefits of new systems on the market**
 - Ability to interface with different technologies
 - Direct closest responders to the scene more quickly
 - Better reporting and analytics
 - Better operability between other organizations

Consulting the experts

Mission Critical Partners

- Consulting firm specializing in Public Safety
- Contract executed 10/4/2021

What they will provide

- Operational and Functional Needs Analysis
- Specification Writing / RFP Development
- System Procurement Process
- Contract Negotiations

Projected timeline

If bonds are approved, the following is anticipated:

- RFP initiated late 2022
 - 6-9 months to review
- **Implement new system in 2023**
 - Significant time to set up for Burleson
- **Go live with new system in 2024**

A very important decision

Significant purchase for the City of Burleson

- Cost of new CAD/MDS/RMS suite
 - Anticipated \$2,000,000
- Multiple stakeholders
 - Public Safety Communications
 - Police Department
 - Fire Department
- The backbone of Public Safety operations

Questions / Comments



Burleson Police Department

Bond Committee Presentation 11.03.2021

Chief Billy J. Cordell

1161 SW Wilshire Blvd

- Moved into the facility in November 2015
- Original plan did not include moving Communications or having a holding facility
- Communications did move to the facility
- Initiated a contract with Mansfield to house prisoners
- GSBS space study- October 2009
 - Recommended 32,000 square feet
 - Holding facility for 10 detainees plus inebriants
- Current facility has approximately 24,000 square feet

Burleson Police Department Five-Year Strategic Plan

- FY 21-22

- 2 School Resource Officers
- SRT K-9 Officer
- CIS Sergeant
- 2 Bicycle Officers (added through TIF)

- FY 22-23

- Lieutenant
- P&E Technician
- Records Clerk
- Detective

- FY 23-24

- 2 Lieutenants
- Traffic Sergeant
- Traffic Officer
- Criminal Investigations Clerk

- FY 24-25

- 2 Lieutenants
- 2 Patrol Officers
- Detective
- Intelligence Analyst

- FY 25-26

- 2 Patrol Officers
- Victim Assistance Coordinator
- Training Officer
- Records Clerk

Authorized Personnel

	Sworn	Civilian	Public Safety Communications	TOTAL
2011-2012	57	8.5	11	76.5
2012-2013	57	8.5	11	76.5
2013-2014	61	8.5	10.5	80
2014-2015	61	9.5	11.5	82
2015-2016	64	8.5	11	83.5
2016-2017	63	10	12	85
2017-2018	64	9.5	12	85.5
2018-2019	69	9.5	15	93.5
2019-2020	69	11.5	15.5	96
2020-2021	78	11.5	19.5	109
2021-2022	84	11.5	19.5	115

Training/ Functional Additions

- Strategic Response Team
- Drone Team
- K-9 team
- Use of force training simulator
- Defensive tactics
- Audio/ video media production
- Computer lab for training

Training Hours for BPD Personnel

Year	Classes	Students	Course Hours	Student Hours
2019	106	319	1,446	5,124
2020	157	556	2,376	4,815
2021	75	472	1,356	4,230
Total	338	1,347	5,178	14,169

Classroom Training Hosted at BPD

Year	Classes	Students	Course Hours	Total Hours
2016	33	558	468	6,756
2017	73	726	563	7,544
2018	37	357	334	4,437
2019	30	416	308	3,437
2020	14	191	153	1,811
2021	16	196	122	1,182
Total	203	2,444	1,948	25,167

Training Simulator/ Defensive Tactics

Simulator	Classes	Students	Hours
2021	10	181	313

Defensive Tactics	Classes	Students	Hours
2021	8	29	58

Training Space Needs

- **Current training components**
 - Use of force training simulator
 - Defensive tactics
 - Media center
 - Computer lab
- **Classroom space- two rooms to accommodate 100 people**
- **Indoor shooting facility**
- **Physical workout capability**
- **Supporting spaces to accommodate the training component**

Investigations/ Communications Needs

- **Criminal Investigations Section expansion**

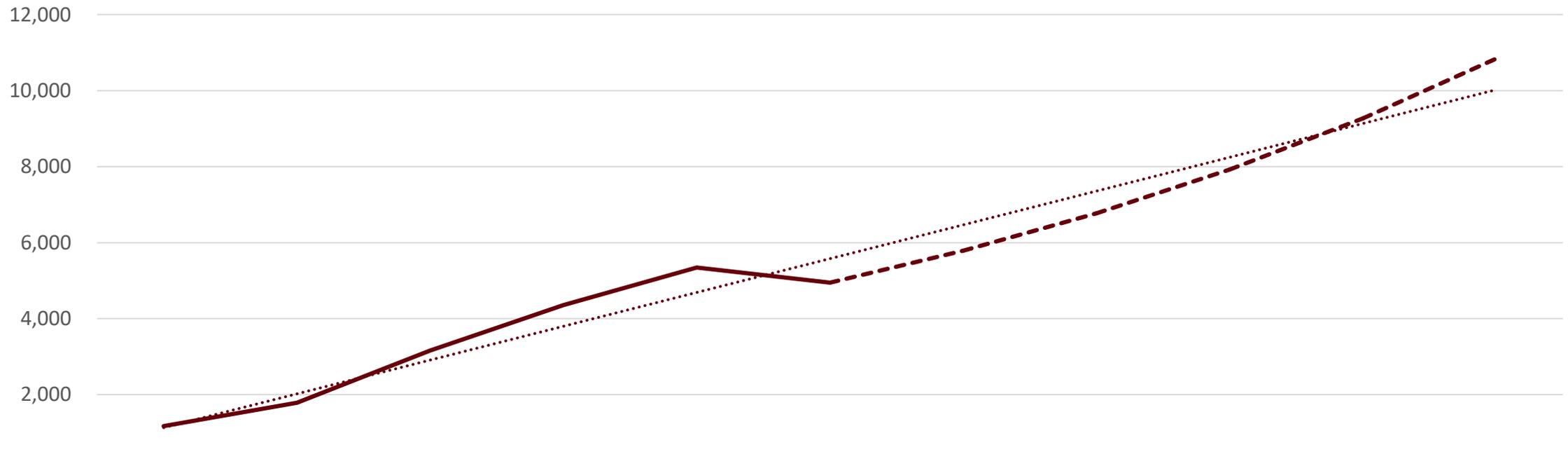
- Current staffing
- Future staffing- Five Year Strategic Plan
- Expand into the training room

- **Communications expansion**

- Current staffing
- Future staffing
- Supervisor space
- Management space
- Conference room

Property and Evidence Space Needs

Pieces of Evidence Projection



	2015	2016	2017	2018	2019	2020	2021 PROJ	2022 PROJ	2023 PROJ	2024 PROJ	2025 PROJ
— Pieces of Evidence	1,169	1,785	3,164	4,356	5,347	4,949	5,790	6,774	7,925	9,272	10,848

Property/ Evidence- Large Room



Property/ Evidence- Gun Room



Property/ Evidence- Contraband



Property/ Evidence- DNA Room



Evidence- Blood & High Density Storage



Administrative Space Needs

Personnel

- Phase-in five lieutenants by 2024-25- we do not have office space for these positions
- Additional command staff as organization grows

Space Needs

- Future offices for Deputy Chief, Captain, Administrative Assistant
- Significant storage needs
- Large conference space

Booking/ Holding Facility

No current facility to house prisoners at BPD

Contract with Mansfield PD

- 1200-1500 prisoners per year
- Drive time

Booking/ holding facility

- BRW space recommendation
- Sally-port
- Staff

Other Space Needs

SRT

Bikes

Drone

Audio/ video media production room

Real-time crime center

Records- storage

Storage in general

Other support spaces

Parking Needs

Current parking spaces

- Total parking space- 151

Need based on five year plan

- Total parking space- 190

Need based on ten year projection

- Total parking space- 236

Questions / Comments
