

**BPD Open House**

March 11, 10 am - 2 pm

# WEEKLY REPORT

MARCH 10, 2023

TO: MAYOR FLETCHER AND COUNCIL MEMBERS

FROM: BRYAN LANGLEY, CITY MANAGER

THE CITY OF  
**BURLESON**  
TEXAS

# Weekly Report | March 10

## I. Council Schedule

### Meetings

**Monday, March 20**, City Council Regular Session, 5:30 p.m.

All meetings will be held at City Hall Council Chambers, 141 W. Renfro St.

The meeting will be conducted in the council chambers and is also available via live stream, <https://www.burlesontx.com/watchlive>

### Reports and Presentations

- Receive a report, hold a discussion and give staff direction regarding fiscal year 2021-2022 Annual Comprehensive Financial Report (ACFR), Single Audit Report and the annual audit. *(Staff Presenter: Martin Avila, Director of Finance) (Presented to Finance and Internal Service Committee on March 13, 2023)*
- Receive a report, hold a discussion, and give staff direction regarding the Hotel/Motel tax grant policy. *(Staff Presenter: Alex Philips, Economic Development Director)*

## II. General and Status Updates

### A. March 2023 Sales Tax Information

Below is the information from the Texas Comptroller of Public Accounts in reference to the City of Burleson Sales and Use Tax Collections for the most current period.

March 2022	March 2023	Diff \$	Diff %	FY 2022 YTD	FY 2023 YTD	Diff \$	Diff %
\$ 2,323,372	\$ 2,106,184	\$ (217,188)	(9.34) %	\$ 9,232,038	\$ 9,656,911	\$ 424,873	4.6%

Note: March 2023 sales tax amount represents sales incurred in January 2023.

### B. Burleson Bark Park – French Drain Installation

To minimize standing water on the lower side of the dog park after rain events, French drains will be installed in all three paddocks. Installation is scheduled for Monday, March 13, during the normal maintenance closure.

Staff does not anticipate any special closures of the dog park for this project.

**C. Library News**

**Family Game Night,  
March 15 | 6 to 7:30 p.m.**

Have fun and spend time socializing with your family or friends. All ages welcome, we'll have the following games available for play:

Candyland, Ants in the Pants, Checkers, Backgammon, Sorry, Connect Four, Uno, Skip Bo, Taco vs Burrito, Bananagrams, Battleship, Chess, The Game of LIFE, Yahtzee, Farkle, Risk, Splendor and Oregon Trail.



**D. Senior Center Programming**

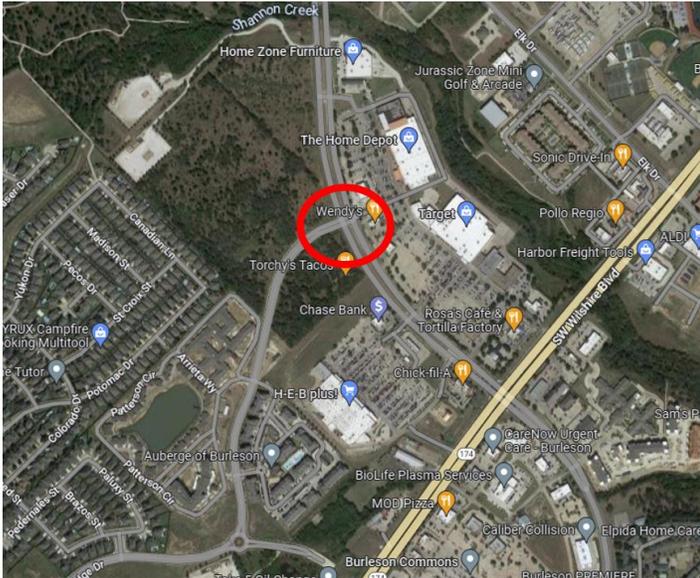
**Paula's Retirement Party,  
March 14 | 1 to 3 p.m.**

Please stop by and congratulate Paula Benjamin on her retirement after 26 years of service.



## **E. Traffic Signal at Greenridge Drive and FM 731**

TxDOT has completed the construction of the traffic signal at Greenridge Drive and FM 731. It will become an all-way stop (flashing red) effective March 13, 2023, and will be tested and inspected during a two-week period. Following that testing period, it is anticipated that the light will be fully functional on March 27, 2023.

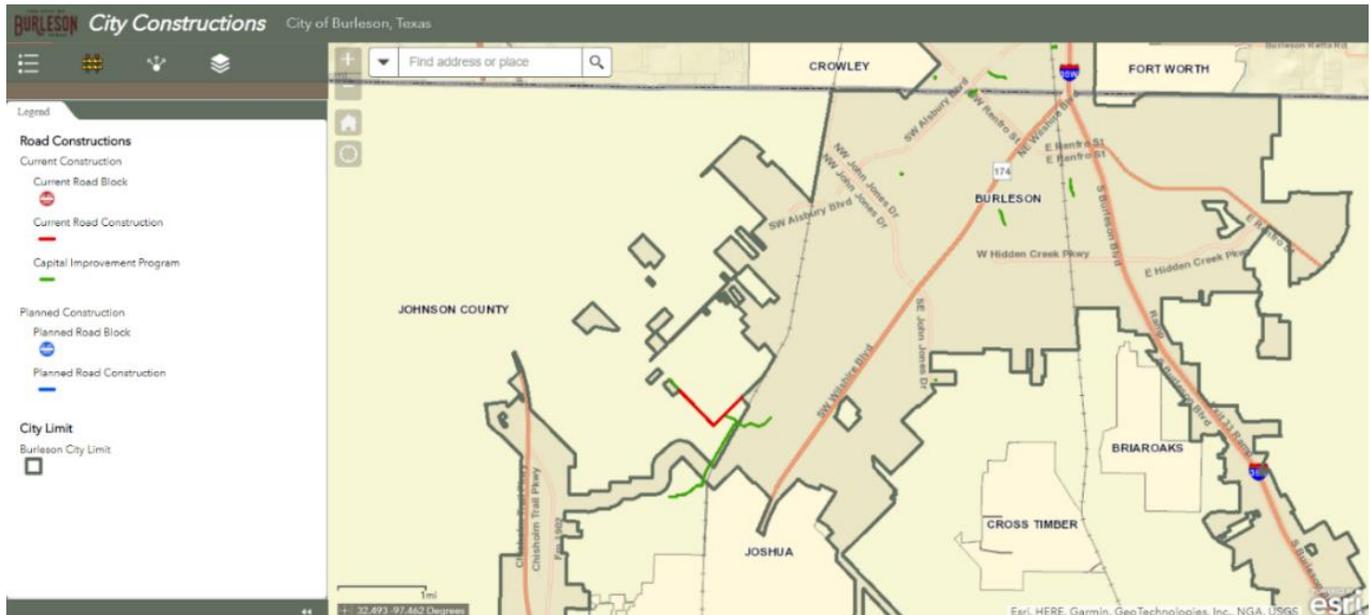


## **F. Feel Good Friday**

This week, the Burleson Animal Shelter got a big donation from one sweet little guy. Cole, who lives in Burleson, just celebrated his third birthday. Instead of asking for gifts, he had his party guests bring donations for the shelter. His mom says he just loves animals and their family is always happy to help their furry friends. Way to go, Cole, and thank you!



### III. Upcoming Road Construction/Closures ([click to view map](#))



### IV. Parks Capital Projects

Project	Status	Timeline
<b>Clark Parking Lot</b>	Construction to begin 03/13/27 - all Old Town Station businesses have been notified.	Project completion: May 2023
<b>Oak Valley Playground and Parking Lot</b>	Playground on order. Parking lot construction will begin in mid-March	Playground equipment is estimated to be shipped on March 3. Parking lot construction to begin mid-March 2023
<b>Cemetery Expansion</b>	Finishes and landscaping remain. Landscape plantings underway	Project completion: end of March 2023
<b>Elk Ridge Playground and Trees</b>	Playground shipment. Planning for tree planting event.	Playground equipment is estimated to be shipped on March 8. Tree planting anticipated for April 2023
<b>Wakefield Playground</b>	Shipment date April 4 (1-2 week ship time); To be started after Elk Ridge	Project completion: Spring 2023
<b>Monument Sign</b>	Construction documents complete - currently seeking bids for construction.	Project completion: Spring 2023
<b>Claudia Playground</b>	Project under construction	Project completion: March 2023
<b>Bailey Lake/Chisenhall Parking Expansions</b>	Plans and specs complete. Project currently being advertised for construction bid.	Construction Summer 2023

<b>Village Creek Trail</b>	90% plans underway - acquiring easements and TXDOT LOSA	Partial construction to begin Summer 2023
<b>Parks Building</b>	Steel beams including roof installed.	Project Completion: April 2023
<b>Bark Park Lighting</b>	Project complete.	COMPLETE
<b>Chisenhall Turf Conversion</b>	Under construction	Project completion: End of April 2023
<b>Shannon Creek</b>	Phase 1 construction plans in process	Begin construction Fall 2023
<b>City Gateway Signage</b>	Initial renderings under review	
<b>Bartlett Soccer Complex Field Renovation</b>	Under construction	Complete construction 4/30/23 with grow-in period thru 6/30/23

**V. Events**

- **Dogs and Donuts**  
 March 11, 9:30 – 11 a.m.  
 Burluson Bark Park, 616 Memorial Plaza  
 Free event
- **Burluson PD Open House**  
 March 11, 10 a.m. – 2 p.m.  
 Burluson Police Department, 1161 SW Wilshire Blvd  
 Free event
- **Red Chair Lecture Series**  
 March 17, 7 p.m.  
 Russell Farm Art Center, 405 W CR 714  
 Free event
- **Teen Movie Night in the Plaza**  
 March 24, 6-9 p.m.  
 Mayor Vera Calvin Plaza, 141 W Renfro St  
 Cost: \$10, includes pizza, popcorn and drink
- **Show Me How Festival**  
 March 25, 11 a.m. - 4 p.m.  
 Russell Farm Art Center, 405 W CR 714  
 Free event

- **Vietnam Veterans Celebration**  
March 25, 2 p.m.  
Veterans Memorial Plaza, 298 E Renfro St.  
Free event

**VI. Attachments**

- February 2023 Public Safety Communications memo.....pages 8-9
- FY 2022-2023 First Quarter Report.....pages 10 - 102

**MEMORANDUM**

**DATE:** March 9, 2023

**TO:** Bryan Langley, City Manager

**FROM:** Paul Bradley, Director of Public Safety Communications

**SUBJECT:** Public Safety Communications Monthly Statistics – February 2023

**Emergency Phone Calls**

Public Safety Communications received a total of 1,479 emergency 9-1-1 phone calls in the month of February. The average 9-1-1 answer time was 4.6 seconds. The department operates on three shifts – their call volumes are listed below:

Day Shift (06:00 – 14:00)	511 calls
Evening Shift (14:00 – 22:00)	697 calls
Night Shift (22:00 – 06:00)	265 calls

**Fire**

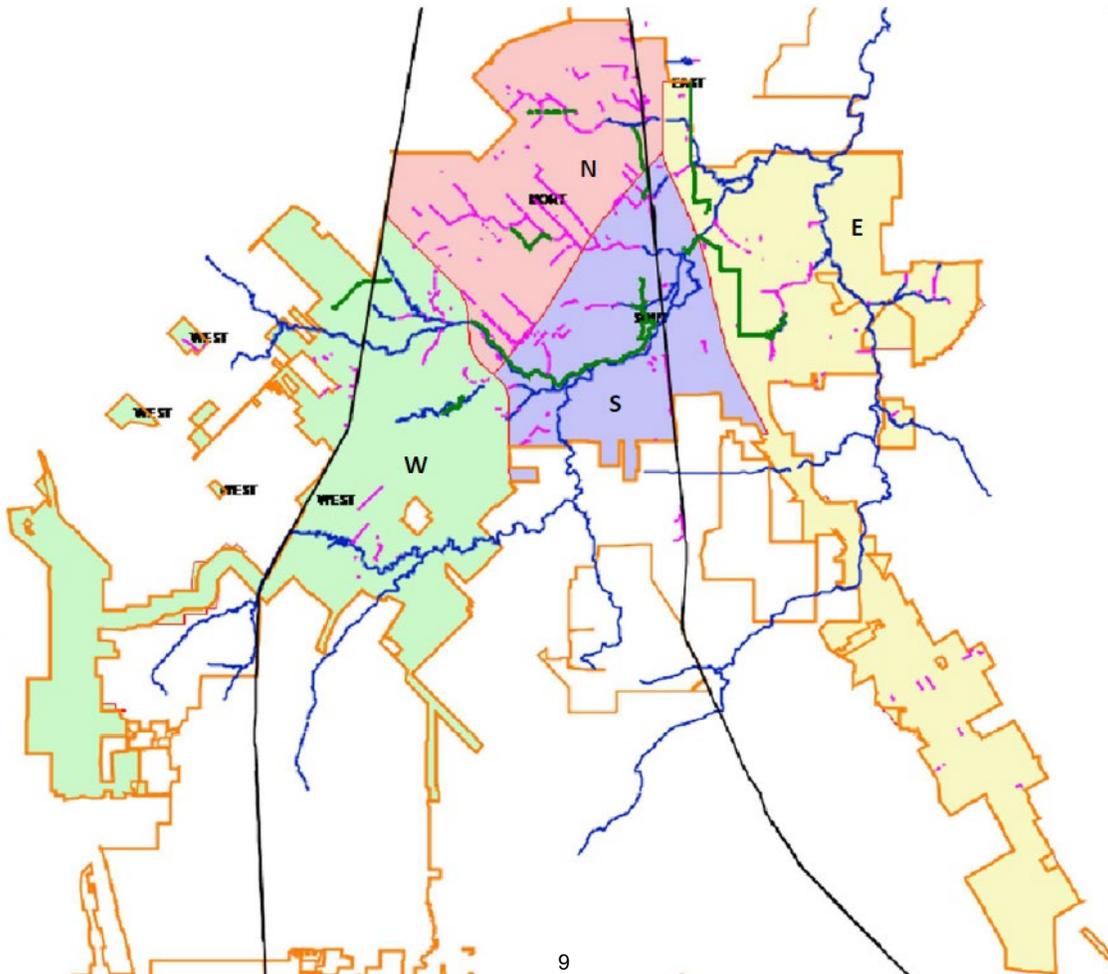
Public Safety Communications processed a total of 478 calls for service for the Fire Department in February. They responded to 10 fires, 3 of which were building fires. 368 calls were medical-related and 125 were categorized as critical priorities – they are detailed below:

Allergies / Envenomations	4
Breathing Problems	32
Burn Victim	1
Cardiac Arrest	9
Chest Pain	19
Choking	2
Convulsions / Seizures	16
Heart Problems	12
Stroke	11
Unconscious / Fainting	18

## Police

Public Safety Communications processed a total of 4,159 calls for service for the Police Department in February. Calls of note, along with the accompanying number of reports taken for each of those calls, are listed below:

	East	North	South	West	Total
Burglary of Motor Vehicle	0	4	2	0	6
Criminal Mischief / Vandalism	1	6	6	1	14
Deceased Person	0	1	0	0	1
Demented Person / MHMR	3	5	2	0	10
Major Crash	7	15	7	6	35
Missing Person	0	2	2	0	4
Shooting	0	0	0	0	0
Stabbing	0	0	0	0	0
Stolen Vehicle	3	6	1	2	12
Suicidal Person	2	5	4	3	14
Theft	8	17	9	5	39





**FY 2022-2023**

# **First Quarter Report**

*December 2022*

# ABOUT THIS Quarterly Report

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This report has been prepared by the city of Burlison's finance, public works, parks and recreation and community services departments. The quarterly report is intended to provide both internal and external users with information regarding the city's financial position, economic activity, capital improvement project progress and updates on the city-wide strategic plan. This report includes information for the quarter ending December 31, 2022.

- 01 Executive Dashboard:**  
This section contains a high level summary of the major operating funds using graphic illustrations and key economic indicators.
- 02 Financial Summary:**  
This section reports the performance of the major operating funds of the City.
- 03 Investment Report:**  
This section provides a summary of the City's investment portfolio, interest earnings and a brief market outlook.
- 04 Strategic Plan Quarterly Update:**  
This section shows the progress of the strategic plan's goals and work plan items, along with detailed updates on associated work plan tasks.
- 05 Capital Improvement Project Update:**  
This section provides a summary of the current and upcoming capital improvement projects with maps. Also included are each project's status and progress, an estimated completion date, construction cost and funding sources.
- 06 Parks Capital Improvement Project Update:**  
This section provides a summary of the current and upcoming parks capital improvement projects.

SECTION 01

# Executive Dashboards

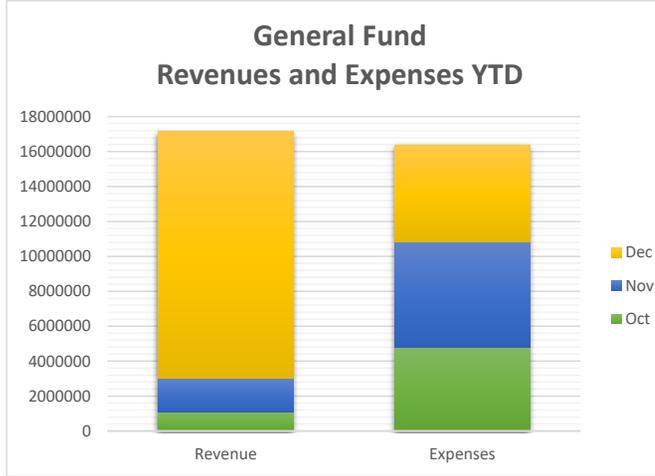
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City of Burlison  
Quarterly Report  
December 2022

# Q1

## General Fund Executive Dashboard (unaudited)

Description	FY 2022-23 Annual Budget	FY 2022-23 Annual Projections	FY 2022-23 Projections to Budget
<b>Beginning Fund Balance as of 10/1/2021</b>	<b>\$22,135,781</b>	<b>\$21,936,295</b>	
<b>REVENUES</b>			
Ad Valorem Taxes	\$24,609,241	\$24,609,241	100%
Sales and Mix Beverage Taxes	\$14,415,784	\$14,415,784	100%
Franchise Fees	\$3,627,605	\$3,627,605	100%
Licenses & Permits	\$2,063,850	\$2,063,850	100%
Other Charges for Service	\$385,735	\$385,735	100%
Fines & Forfeitures	\$1,092,315	\$1,092,315	100%
Miscellaneous	\$2,384,211	\$2,384,211	100%
Indirect Cost Transfers	\$3,728,715	\$3,728,715	100%
Other Taxes - PILOT	\$843,641	\$843,641	100%
<b>Revenue Total</b>	<b>\$53,151,097</b>	<b>\$53,151,097</b>	<b>100%</b>
<b>EXPENDITURES</b>			
Personel Service	\$34,316,842	\$34,316,842	100%
Maintenance & Repairs	\$1,998,807	\$1,998,807	100%
Operations, Services	\$4,307,863	\$4,307,863	100%
Material & Supplies	\$2,103,839	\$2,103,839	100%
Capital Outlay	\$418,357	\$418,357	100%
Miscellaneous Expense	\$2,066,201	\$2,066,201	100%
Transfers to IT	\$3,206,402	\$3,206,402	100%
Transfers to Equipment Replacement	\$2,244,588	\$2,244,588	100%
Transfers to Equipment Services	\$1,718,730	\$1,718,730	100%
Transfer to Fire Station Land	\$146,381	\$146,381	100%
Transfer out	\$300,000	\$300,000	NA
Transfer to CPF	\$2,500,000	\$2,500,000	100%
<b>Total Expenditures</b>	<b>\$55,328,010</b>	<b>\$55,328,010</b>	<b>100%</b>
<b>Net Income (Loss)</b>	<b>(\$2,176,913)</b>	<b>(\$2,176,913)</b>	
<b>Ending Fund Balance</b>	<b>\$19,958,868</b>	<b>\$19,759,382</b>	

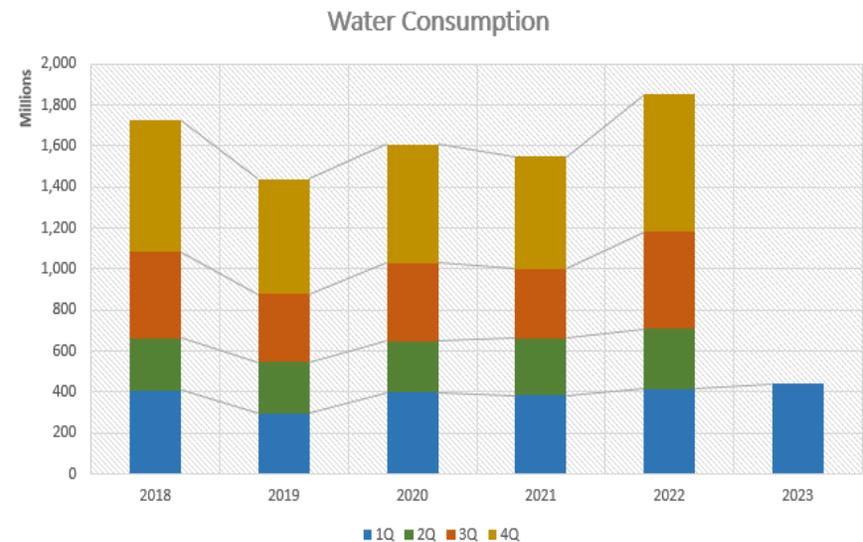
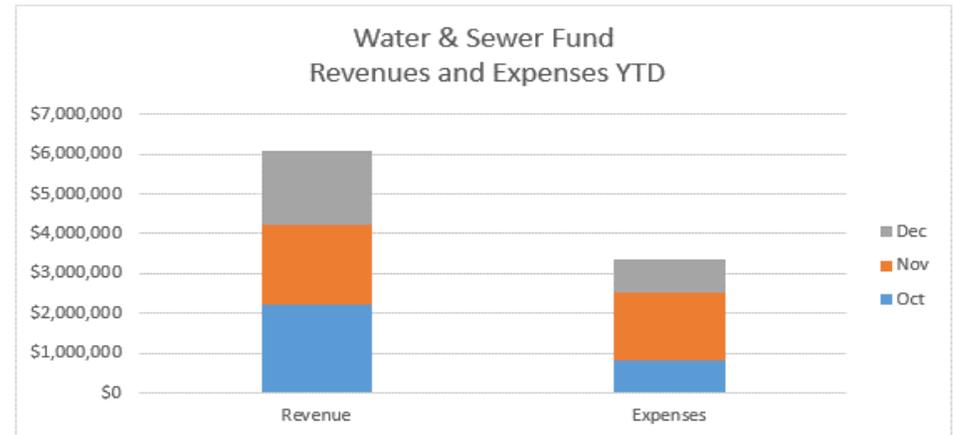


**Key Trends**  
 Prior year sales tax was 0.66% higher than year end estimates. Sales tax is received two months in arrears. December sales tax receipts represent October collections. Sales tax is monitored monthly.  
 As of 1st quarter, revenues and expenditures are projected to meet budget levels.

# Q1

## Water/Sewer Fund Executive Dashboard (unaudited)

Description	FY 2022-23 Annual Budget	FY 2022-23 Annual Projections	FY 2022-23 Projections to Budget
<b>Beginning Fund Balance as of 10/1/2022</b>	<b>\$12,565,873</b>	<b>\$14,902,493</b>	
<b>REVENUES</b>			
Water Revenue	\$12,521,662	\$12,521,662	100%
Sewer Revenue	\$10,035,844	\$10,035,844	100%
Interest Revenue	\$250,000	\$250,000	100%
Miscellaneous Revenues	\$164,469	\$164,469	100%
Sewer Surcharge	\$433,500	\$433,500	100%
Late Payments	\$484,733	\$484,733	100%
Impact Fee Reimbursements	\$1,287,500	\$1,287,500	100%
Transfer to Water/Sewer	\$686,381	\$686,381	100%
<b>Total Revenues</b>	<b>\$25,864,089</b>	<b>\$25,864,089</b>	<b>100%</b>
<b>EXPENDITURES</b>			
Personnel Services	\$3,061,758	\$3,061,758	100%
Franchise Fee	\$952,750	\$952,750	100%
Capital Outlay	\$947,944	\$947,944	100%
Payment in Lieu of Taxes	\$835,451	\$835,451	100%
Operations, Services	\$853,273	\$853,273	100%
Materials & Supplies	\$65,912	\$65,912	100%
Maintenance & Repair	\$325,883	\$325,883	100%
Miscellaneous Expense	\$146,729	\$146,729	100%
Transfer to Equipment Replacement	\$300,000	\$300,000	100%
Transfer to IT	\$1,003,600	\$1,003,600	100%
Transfer to GF	\$1,363,659	\$1,363,659	100%
Transfer to Equipment Services	\$228,821	\$228,821	100%
Sewer Treatment	\$4,278,388	\$4,278,388	100%
Purchase of Water	\$4,494,072	\$4,494,072	100%
Debt Service	\$6,760,759	\$6,760,759	100%
<b>Total Expenditures</b>	<b>\$25,618,999</b>	<b>\$25,618,999</b>	<b>100%</b>
Net Income (Loss)	\$245,090	\$245,090	
<b>Ending Fund Balance</b>	<b>\$12,810,963</b>	<b>\$15,147,583</b>	



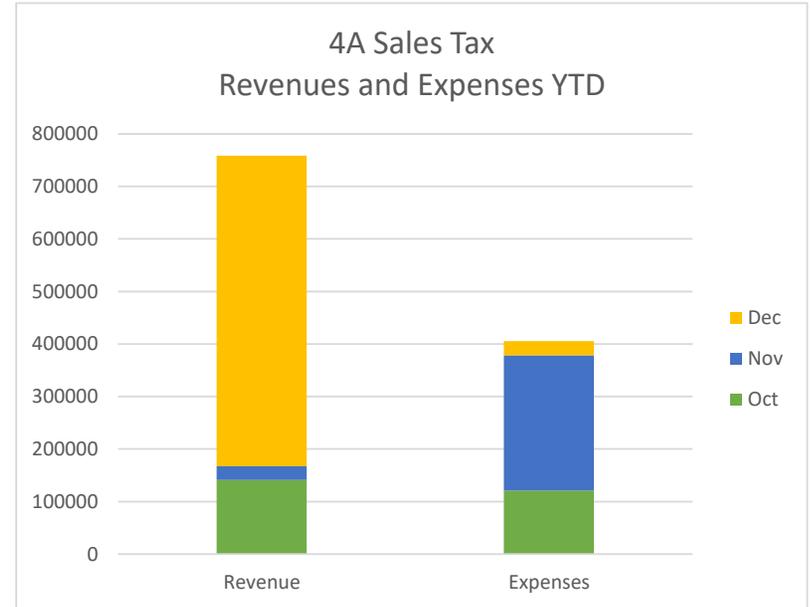
### Key Trends

At this point in the fiscal year, revenues and expenditures are projected to meet budgeted levels.

# Q1

## 4A Sales Tax Fund Executive Dashboard (unaudited)

Description	FY 2022-23 Annual Budget	FY 2022-23 Annual Projections	FY 2022-23 Projections to Budget
<b>Beginning Fund Balance as of 10/1/2022</b>	\$973,149	\$1,222,522	
<b>REVENUE</b>			
4A Sales Tax	\$7,117,335	\$7,164,281	101%
Interest	\$15,000	\$15,000	100%
Miscellaneous Revenue	\$190,000	\$190,000	100%
<b>Total Revenues</b>	<b>\$7,322,335</b>	<b>\$7,369,281</b>	<b>101%</b>
<b>EXPENDITURES</b>			
Personnel Services	\$487,864	\$487,864	100%
Operations, Services	\$555,873	\$555,873	100%
Miscellaneous Expense	\$310,000	\$310,000	100%
Materials & Supplies	\$5,750	\$5,750	100%
Maintenance & Repair	\$35,000	\$35,000	100%
Economic Development Incentive (380)	\$1,375,000	\$1,375,000	100%
Business Retentions	\$50,000	\$50,000	100%
Transfer to GF-Adm Services	\$176,925	\$176,925	100%
Transfer to IT	\$139,744	\$139,744	100%
Debt Service	\$1,826,505	\$1,826,505	100%
<b>Total Expenditures</b>	<b>\$4,962,661</b>	<b>\$4,962,661</b>	<b>100%</b>
Net Income (Loss)	\$2,359,674	\$2,406,620	
<b>Ending Fund Balance</b>	<b>\$3,332,823</b>	<b>\$3,629,142</b>	



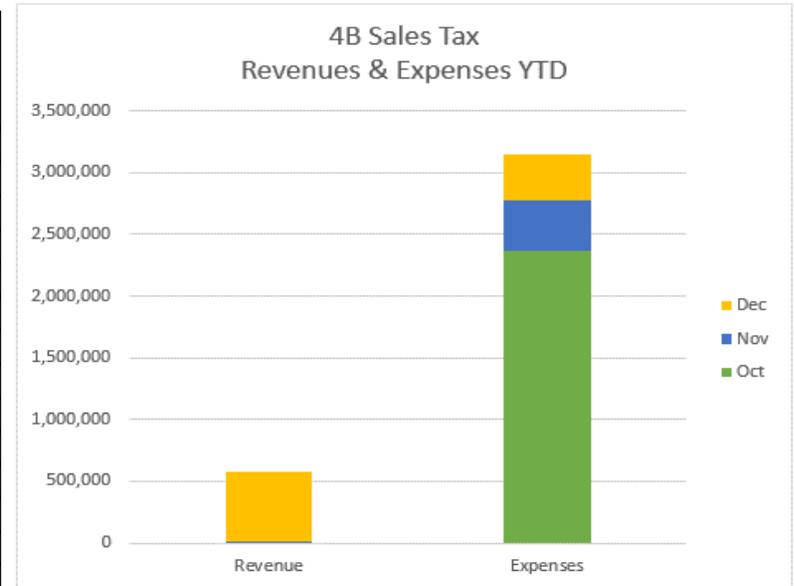
### Key Trends:

Prior year sales tax was 0.66% percent higher than year end estimates. Sales tax is received two months in arrears. December sales tax receipts are for October collections. Sales tax is monitored monthly. As of 1st quarter, revenues and expenditures are projected to meet budget levels.

# Q1

## 4B Sales Tax Fund Executive Dashboard (unaudited)

Description	FY 2022-23 Annual Budget	FY 2022-23 Annual Projections	FY 2022-23 Projections to Budget
<b>Beginning Fund Balance as of 10/1/2021</b>	\$5,547,016	\$6,656,935	
<b>REVENUES</b>			
4B Sales Tax	\$7,117,335	\$7,164,281	101%
Interest	\$70,000	\$70,000	100%
<b>Total Revenues</b>	<b>\$7,187,335</b>	<b>\$7,234,281</b>	<b>101%</b>
<b>EXPENDITURES</b>			
Debt Services Costs	\$1,390,800	\$1,390,800	100%
Transfer Out-Golf Debt Service	\$376,086	\$376,086	100%
Transfer Out-Park Performance Fund	\$3,130,479	\$3,130,479	100%
Transfer Out-Golf Operations Assistance	\$728,544	\$728,544	100%
Transfer Out- Parks Capital	\$2,018,400	\$2,018,400	100%
Transfer Out-GF Admin	\$153,109	\$153,109	100%
Transfer Out- IT	\$54,440	\$54,440	100%
Economic Incentive ( 380)	\$566,667	\$566,667	100%
Personal Services	\$337,433	\$337,433	100%
Materials & Supplies	\$20,000	\$20,000	100%
Maintenance & Repair	\$0	\$0	0%
Operations	\$8,500	\$8,500	100%
Misc Expense	\$227,405	\$227,405	100%
<b>Total Expenditures</b>	<b>\$9,011,863</b>	<b>\$9,011,863</b>	<b>100%</b>
Net Income (Loss)	(\$1,824,528)	(\$1,777,582)	
<b>Ending Fund Balance</b>	<b>\$3,722,488</b>	<b>\$4,879,353</b>	



### Key Trends:

Prior year sales tax was 0.66% percent higher than year end estimates. Sales tax is received two months in arrears. December sales tax receipt are for October collections. Sales tax will be monitored monthly. As of 1st quarter, revenues and expenditures are projected to meet budget levels.

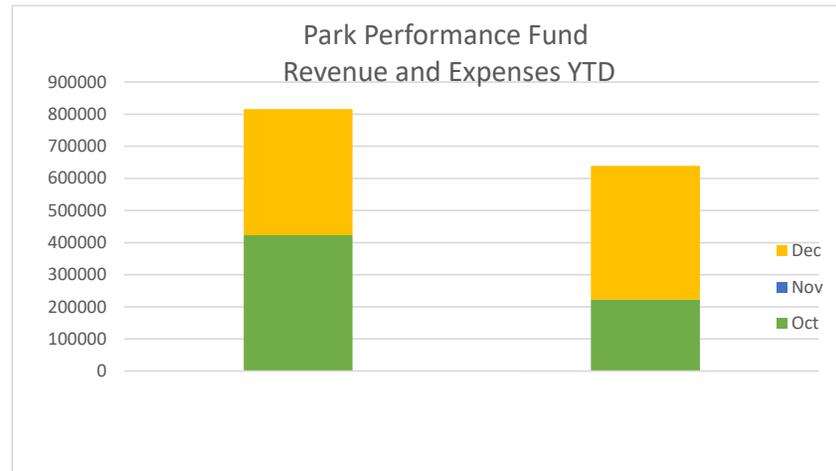
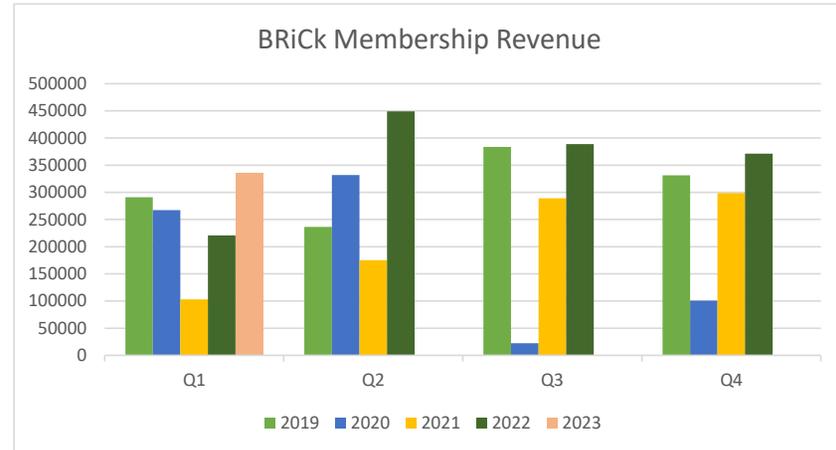
# Q1

## Park Performance Fund Executive (unaudited)

Description	FY 2022-23 Annual Budget	FY 2022-23 Annual Projections	FY 2022-23 Projections to Budget
<b>Beginning Fund Balance as of 10/01/2022</b>	<b>\$0</b>	<b>\$0</b>	
<b>REVENUES</b>			
Transfer In - 4B Sales Tax	\$3,130,479	\$3,130,479	100%
Recreation Memberships	\$2,000,000	\$2,000,000	100%
Miscellaneous	\$0	\$0	0%
Investment Income	\$721	\$721	100%
<b>Total Revenues</b>	<b>\$5,131,200</b>	<b>\$5,131,200</b>	<b>100%</b>
<b>EXPENDITURES</b>			
Personnel Services	\$2,602,836	\$2,602,836	100%
Materials & Supplies	\$218,640	\$218,640	100%
Maintenance & Repair	\$389,837	\$389,837	100%
Operations, Services	\$741,311	\$741,311	100%
Capital Outlay	\$220,570	\$220,570	100%
Transfer to IT	\$231,544	\$231,544	100%
Transfer to Equipment Replacement	\$27,885	\$27,885	100%
Miscellaneous Expense	\$20,000	\$20,000	100%
Transfer to GF for Admin	\$637,550	\$637,550	100%
Transfer to Equipment Service	\$41,027	\$41,027	100%
<b>Total Expenditures</b>	<b>\$5,131,200</b>	<b>\$5,131,200</b>	<b>100%</b>
Net Income (Loss)	\$0	\$0	
<b>Ending Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	

### Key Trends

At this point in the fiscal year, revenues and expenditures are projected to meet budgeted levels.



SECTION 02

# Financial Summary

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City of Burleson  
Quarterly Report  
December 2022

# Q1

## General Fund Schedule of Revenues - Budget vs Preliminary Actuals (unaudited)

Description	Prior YTD	FY 2022-23 Annual Budget	YTD Actuals	YTD Actuals to Budget
Ad Val Taxes - Delinquent	\$53,900	\$154,500	\$39,745	26%
Ad Val Taxes - Pen & Int	\$25,043	\$205,000	\$21,538	11%
Ad Val Taxes- General	\$12,936,244	\$24,249,741	\$13,740,851	57%
<b>Ad Valorem Taxes</b>	<b>\$13,015,187</b>	<b>\$24,609,241</b>	<b>\$13,802,134</b>	<b>56%</b>
<b>Sales Tax</b>	<b>\$1,037,224</b>	<b>\$14,415,784</b>	<b>\$1,161,017</b>	<b>8%</b>
Electric Utility Franchise Fees	\$0	\$1,751,000	\$0	0%
Natural Gas Franchise Fee	\$0	\$314,150	\$0	0%
Solid Waste Franchise Fee	\$4,500	\$201,365	\$9,952	5%
Solid Waste Internal Serv Franchise	\$66,249	\$272,675	\$60,896	22%
Telecable Franchise Fees	\$0	\$89,915	\$0	0%
Telephone Franchise Fees	\$1,618	\$55,000	\$1,203	2%
Water and Sewer Franchise Fees	\$231,249	\$943,500	\$238,188	25%
<b>Franchise Fees</b>	<b>\$303,616</b>	<b>\$3,627,605</b>	<b>\$310,239</b>	<b>9%</b>
<b>Other Taxes</b>	<b>\$198,857</b>	<b>\$843,641</b>	<b>\$198,859</b>	<b>24%</b>
Code Enforcement	\$419	\$10,000	\$0	0%
Fire	\$0	\$5,150	\$0	0%
Parks Maintenance	\$1,305	\$8,000	\$1,540	19%
Pavement Maintenance	\$0	\$236,640	\$17,632	7%
Police	\$473	\$8,755	\$1,159	13%
Miscellaneous Service Fees	\$48,982	\$117,190	\$30,449	26%
<b>Service Fees</b>	<b>\$51,179</b>	<b>\$385,735</b>	<b>\$50,780</b>	<b>13%</b>
<b>Fines &amp; Fees</b>	<b>\$213,245</b>	<b>\$1,092,315</b>	<b>\$198,938</b>	<b>18%</b>
Building Inspections	\$107,835	\$1,512,000	\$175,211	12%
Miscellaneous Licenses and Permits	\$32,325	\$551,850	\$26,982	5%
<b>Licenses and Permits</b>	<b>\$140,160</b>	<b>\$2,063,850</b>	<b>\$202,193</b>	<b>10%</b>
Investment Income	\$806	\$473,000	\$204,082	43%
Miscellaneous	\$260,417	\$1,911,211	\$115,044	6%
<b>Miscellaneous Revenues</b>	<b>\$261,223</b>	<b>\$2,384,211</b>	<b>\$319,126</b>	<b>13%</b>
<b>Land Proceeds</b>	<b>\$457,718</b>	<b>\$0</b>	<b>\$0</b>	<b>NA</b>
Indirect Cost Transfer	\$0	\$0	\$0	NA
Indirect Cost Transfer- Golf	\$31,481	\$285,683	\$83,902	29%
Indirect Cost Transfer- Hotel/Motel	\$6,897	\$19,349	\$4,837	25%
Indirect Cost Transfer- PPF	\$89,959	\$637,550	\$89,961	14%
Indirect Cost Transfer- Solid Waste	\$76,287	\$207,166	\$51,792	25%
Indirect Cost Transfer- Type A	\$59,816	\$176,925	\$44,231	25%
Indirect Cost Transfer- Type B	\$3,863	\$153,109	\$38,277	25%
Indirect Cost Transfer- SRF	\$0	\$42,611	\$10,615	25%
Indirect Cost Transfer- SSF	\$0	\$228,599	\$57,150	25%
Indirect Cost Transfer- ERF	\$0	\$5,994	\$1,499	25%
Indirect Cost Transfer- ESF	\$0	\$187,446	\$46,862	25%
Indirect Cost Transfer- HIF	\$0	\$476,423	\$119,106	25%
Indirect Cost Transfer- Other Funds	\$0	\$39,712	\$9,928	25%
Indirect Cost Transfer- Water/Sewer	\$438,034	\$1,268,148	\$340,915	27%
<b>Transfers</b>	<b>\$706,337</b>	<b>\$3,728,715</b>	<b>\$899,075</b>	<b>24%</b>
<b>Total General Fund Revenues</b>	<b>\$16,384,746</b>	<b>\$53,151,097</b>	<b>\$17,142,361</b>	<b>32%</b>



# Q1

## Water/Sewer Fund Schedule of Expenditures - Budget vs Preliminary Actuals (unaudited)

	Prior YTD	FY 2022-23 Annual Budget	YTD Actuals	YTD Actuals to Budget
<b>REVENUES</b>				
Water Revenue	\$2,991,330	\$12,521,662	\$3,105,574	25%
Sewer Revenue	\$2,399,201	\$10,035,844	\$2,603,060	26%
Miscellaneous	\$240,133	\$1,082,702	\$263,077	24%
Investment Income	\$0	\$250,000	\$102,349	41%
Impact Fee Reimbursement	\$0	\$1,287,500	\$0	0%
Transfer from Other funds	\$146,382	\$686,381	\$0	0%
<b>TOTAL REVENUES</b>	<b>\$5,777,046</b>	<b>\$25,864,089</b>	<b>\$6,074,060</b>	<b>23%</b>
<b>EXPENDITURES</b>				
Personnel Services	\$458,367	\$3,061,758	\$668,137	22%
Franchise Fee	\$231,249	\$952,750	\$238,187	25%
Capital Outlay	\$156,862	\$947,944	\$11,900	1%
Payment in Lieu of Taxes	\$198,857	\$835,451	\$198,859	24%
Operations, Services	\$213,625	\$853,273	\$242,267	28%
Materials & Supplies	\$26,153	\$65,912	\$19,795	30%
Maintenance & Repair	\$26,406	\$325,883	\$50,505	15%
Miscellaneous Expense	\$2,224	\$146,729	\$197	0%
Equipment Service	\$35,809	\$228,821	\$57,205	25%
Transfer to IT	\$241,980	\$1,003,600	\$250,900	25%
Transfer to Equipment Replacement	\$272,343	\$300,000	\$300,000	100%
Transfer to GF	\$438,034	\$1,363,659	\$340,915	25%
Debt Service	\$0	\$6,760,759	\$0	0%
Sewer Treatment	\$514,078	\$4,278,388	\$287,685	7%
Purchase of Water	\$779,761	\$4,494,072	\$677,586	15%
<b>TOTAL EXPENDITURES</b>	<b>\$3,595,748</b>	<b>\$25,618,999</b>	<b>\$3,344,138</b>	<b>13%</b>
<b>Net Income (Loss)</b>	<b>\$2,181,298</b>	<b>\$245,090</b>	<b>\$2,729,922</b>	

# Q1

## 4A Sales Tax Fund Schedule of Expenditures - Budget vs Preliminary Actuals (unaudited)

Description	Prior YTD	FY 2022-23 Annual Budget	YTD Actuals	YTD Actuals to Budget
<b>REVENUES</b>				
4A Sales Tax	\$502,818	\$7,117,335	\$563,112	8%
Interest	\$270	\$15,000	\$29,025	194%
Miscellaneous Revenue	\$62,055	\$190,000	\$166,227	87%
<b>Total Revenues</b>	<b>\$565,143</b>	<b>\$7,322,335</b>	<b>\$758,364</b>	<b>10%</b>
<b>EXPENDITURES</b>				
Personnel Services	\$80,154	\$487,864	\$109,623	22%
Operations, Services	\$31,873	\$555,873	\$33,953	6%
Miscellaneous Expense	\$14,430	\$310,000	\$169,818	55%
Materials & Supplies	\$2,582	\$5,750	\$1,368	24%
Maintenance & Repair	\$698	\$35,000	\$0	0%
Economic Development Incentive (380)	\$0	\$1,375,000	\$0	0%
Business Retentions	\$3,399	\$50,000	\$6,471	13%
Transfer to GF-Adm Services	\$59,816	\$176,925	\$44,231	25%
Transfer to IT	\$38,839	\$139,744	\$34,936	25%
Transfer to CPF	\$0	\$0	\$5,000	NA
Debt Service	\$0	\$1,826,505	\$0	NA
<b>Total Expenditures</b>	<b>\$231,791</b>	<b>\$4,962,661</b>	<b>\$405,400</b>	<b>8%</b>
<b>Net Income (Loss)</b>	<b>\$333,352</b>	<b>\$2,359,674</b>	<b>\$352,964</b>	

# Q1

## 4B Sales Tax Fund Schedule of Expenditures - Budget vs Preliminary Actuals (unaudited)

	Prior YTD	FY 2022-23 Annual Budget	YTD Actuals	YTD Actuals to Budget
<b>REVENUES</b>				
4B Sales Tax	\$502,818	\$7,117,335	\$563,112	8%
Interest	\$517	\$70,000	\$18,898	27%
Transfer in - Other	\$0	\$0	\$0	NA
<b>TOTAL REVENUES</b>	<b>\$503,335</b>	<b>\$7,187,335</b>	<b>\$582,010</b>	<b>8%</b>
<b>EXPENDITURES</b>				
Transfer Debt	\$0	\$1,390,800	\$0	0%
Transfer Out- PPF	\$678,854	\$3,130,479	\$782,620	25%
Transfers Out-Golf Debt	\$0	\$376,086	\$0	0%
Transfer Out- Golf Operation	\$211,579	\$728,544	\$182,136	25%
Transfer Out- CPF	\$0	\$2,018,400	\$2,057,444	102%
Transfer Out-GF Admin	\$3,862	\$153,109	\$38,277	25%
Transfer Out- IT	\$0	\$54,440	\$13,610	25%
Economic Incentive ( 380)	\$0	\$566,667	\$0	0%
Equipment Replacement	\$64,257	\$0	\$0	NA
Equipment Serv Contr	\$488	\$0	\$0	NA
Personal Services	\$11,980	\$337,433	\$73,702	22%
Materials & Supplies	\$0	\$20,000	\$5,840	29%
Maintenance & Repair	\$47,777	\$0	\$0	NA
Operations Service	\$4,905	\$8,500	\$0	0%
Misc Expense	\$0	\$227,405	\$0	
<b>TOTAL EXPENDITURES</b>	<b>\$1,023,702</b>	<b>\$9,011,863</b>	<b>\$3,153,629</b>	<b>35%</b>
<b>Net Income (Loss)</b>	<b>(\$520,367)</b>	<b>(\$1,824,528)</b>	<b>(\$2,571,619)</b>	

# Q1

## Park Performance Fund Schedule of Expenditures - Budget vs Preliminary Actuals (unaudited)

Description	Prior YTD	FY 2022-23 Annual Budget	YTD Actuals	YTD Actuals to Budget
<b>REVENUES</b>				
Transfer In - 4B Sales Tax	\$678,855	\$3,130,479	\$782,620	25%
Recreation Memberships	\$245,211	\$1,635,000	\$355,848	22%
Miscellaneous	\$46	\$0	\$0	NA
Investment Income	\$148	\$721	\$518	72%
Miscellaneous Licenses and Permits	\$68,606	\$365,000	\$65,889	18%
<b>Total Revenues</b>	<b>\$992,866</b>	<b>\$5,131,200</b>	<b>\$1,204,875</b>	<b>23%</b>
<b>EXPENDITURES</b>				
Personnel Services	\$500,457	\$2,602,836	\$592,628	23%
Materials & Supplies	\$25,032	\$218,640	\$28,046	13%
Maintenance & Repair	\$51,043	\$389,837	\$39,543	10%
Operations, Services	\$146,405	\$741,311	\$213,094	29%
Capital Outlay	\$26,111	\$220,570	\$16,621	8%
Transfer to IT	\$63,823	\$231,544	\$57,886	25%
Transfer to Equipment Replacement	\$24,450	\$27,885	\$27,885	100%
Miscellaneous Expense	\$5,856	\$20,000	\$7,671	38%
Transfer to GF for Admin	\$89,959	\$637,550	\$89,961	14%
Transfer to Equipment Service	\$6,494	\$41,027	\$10,257	25%
<b>Total Expenditures</b>	<b>\$939,630</b>	<b>\$5,131,200</b>	<b>\$1,083,592</b>	<b>21%</b>
<b>Net Income (Loss)</b>	<b>\$53,236</b>	<b>\$0</b>	<b>\$121,283</b>	

SECTION 03

# Investment Report

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City of Burleson  
Quarterly Report  
December 2022



## INVESTMENT PORTFOLIO SUMMARY

For the Quarter Ended

December 31, 2022

Prepared by  
Valley View Consulting, L.L.C.

The investment portfolio of the City of Burleson is in compliance with the Public Funds Investment Act and the City of Burleson Investment Policy and Strategies.

A handwritten signature in blue ink, appearing to read "H. C. Ailes", written above a horizontal line.

A second handwritten signature in blue ink, appearing to read "L. L. C.", written above a horizontal line.

**Disclaimer:** These reports were compiled using information provided by the City of Burleson. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment advisor fees.

## Summary

### Quarter End Results by Investment Category:

Asset Type	September 30, 2022			December 31, 2022		
	Ave. Yield	Book Value	Market Value	Ave. Yield	Book Value	Market Value
Demand Deposit Account/Money Market Account	2.07%	\$ 15,152,058	\$ 15,152,058	4.21%	\$ 36,703,575	\$ 36,703,575
Pools/Money Market Fund	2.46%	43,491,966	43,491,966	4.07%	32,123,092	32,123,092
Securities	1.24%	59,947,625	58,495,864	1.52%	63,408,375	62,065,016
Certificates of Deposit	2.02%	21,103,598	21,103,598	2.55%	16,194,743	16,194,743
<b>Total</b>	<b>1.06%</b>	<b>\$ 139,695,248</b>	<b>\$ 138,243,486</b>	<b>2.85%</b>	<b>\$ 148,429,785</b>	<b>\$ 147,086,426</b>

#### Average Yield - Current Quarter (1)

Total Portfolio	2.85%
Rolling Three Month Treasury	4.19%
Rolling Six Month Treasury	3.90%
TexPool	3.98%

#### Fiscal Year-to-Date Average Yield (2)

Total Portfolio	2.85%
Rolling Three Month Treasury	4.19%
Rolling Six Month Treasury	3.90%
TexPool	3.98%

#### Interest Earnings (Approximate)

Quarter	\$ 836,780
Fiscal Year-to-date	\$ 836,780

(1) **Quarter End Average Yield** - based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered. The yield for the reporting month is used for bank, pool, and money market balances.

(2) **Fiscal Year-to-Date Average Yield** - calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

**Investment Advisor Note:** During market cycles where rates are rising, it is common to experience decreases in market value of current investments. This is due to the value the market places on the asset in terms of its buying or selling ability on the current market day. The City's Investment Policy establishes a "buy and hold" portfolio strategy where investment maturities are targeted to match with identified cash flow requirements, and the investments mature at the anticipated time the cash is needed. The City does not intend to liquidate or redeem securities prior to maturity and will therefore not recognize the losses from a pre-maturity sale. Instead, the City will report changes in market value as unrealized losses as required by the PFIA and current accounting standards. As the security approaches maturity, the unrealized loss will diminish, and at maturity the City will receive the full par value of the security.

**Investment Holdings**  
**December 31, 2022**

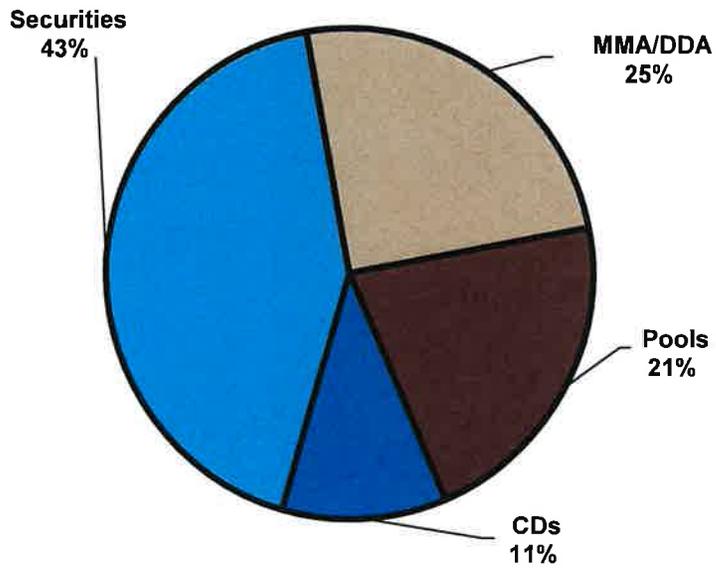
Description	Ratings	Coupon/ Discount	Maturity Date	Settlement Date	Par Value	Book Value	Market Price	Market Value	Life (Days)	Yield
American National Bank MMA		0.11%	01/01/23	12/31/22	\$ 1,363,654	\$ 1,363,654	1.00	\$ 1,363,654	1	0.11%
American Nat'l Bank of TX MMA #2		4.36%	01/01/23	12/31/22	25,165,441	25,165,441	1.00	25,165,441	1	4.36%
NexBank IntraFi MMA Savings		4.40%	01/01/23	12/31/22	10,174,480	10,174,480	1.00	10,174,480	1	4.40%
TexPool	AAAm	3.98%	01/01/23	12/31/22	23,767,356	23,767,356	1.00	23,767,356	1	3.98%
LOGIC	AAAm	4.33%	01/01/23	12/31/22	8,355,736	8,355,736	1.00	8,355,736	1	4.33%
Federal Home Loan Bank	Aaa/AA+	1.38%	02/17/23	12/15/21	5,000,000	5,006,405	99.64	4,981,756	48	0.40%
East West Bank CD		1.15%	02/20/23	02/18/22	5,050,188	5,050,188	100.00	5,050,188	51	1.15%
Treasury Note	Aaa/AA+	0.13%	02/28/23	01/31/22	5,000,000	4,994,810	99.33	4,966,645	59	0.77%
Treasury Note	Aaa/AA+	2.75%	04/30/23	04/08/22	5,000,000	5,014,232	99.44	4,972,070	120	1.87%
Federal Farm Credit Bank	Aaa/AA+	0.38%	05/23/23	11/23/21	5,000,000	4,999,268	98.43	4,921,328	143	0.41%
Federal Home Loan Mortgage Corp	Aaa/AA+	2.75%	06/19/23	05/04/22	5,000,000	5,009,891	99.16	4,957,808	170	2.32%
East West Bank CD		3.01%	07/18/23	07/18/22	5,069,332	5,069,332	100.00	5,069,332	199	3.01%
Federal Farm Credit Bank	Aaa/AA+	0.45%	07/24/23	12/14/21	5,000,000	4,997,246	97.54	4,877,173	205	0.55%
East West Bank CD		3.32%	08/18/23	08/18/22	6,075,223	6,075,223	100.00	6,075,223	230	3.32%
Treasury Note	Aaa/AA+	0.13%	10/15/23	10/18/21	5,000,000	4,989,477	96.47	4,823,635	288	0.39%
Federal Farm Credit Bank	Aaa/AA+	0.40%	11/09/23	12/15/21	3,500,000	3,491,588	96.30	3,370,337	313	0.68%
Treasury Note	Aaa/AA+	2.75%	02/15/24	11/17/22	5,000,000	4,899,967	97.86	4,892,970	411	4.60%
Treasury Note	Aaa/AA+	2.38%	02/29/24	01/31/22	5,000,000	5,069,118	97.43	4,871,290	425	1.17%
Treasury Note	Aaa/AA+	0.25%	03/15/24	03/10/22	5,000,000	4,915,464	94.84	4,741,990	440	1.68%
Federal Farm Credit Bank	Aaa/AA+	3.25%	06/17/24	06/17/22	5,000,000	4,985,799	98.00	4,899,767	534	3.45%
Federal National Mortgage Assoc	Aaa/AA+	1.75%	07/02/24	01/31/22	5,000,000	5,035,109	95.76	4,788,246	549	1.27%
<b>Total Portfolio</b>					<b>\$ 148,521,410</b>	<b>\$ 148,429,785</b>		<b>\$ 147,086,426</b>	<b>140</b>	<b>2.85%</b>

(1) (2)

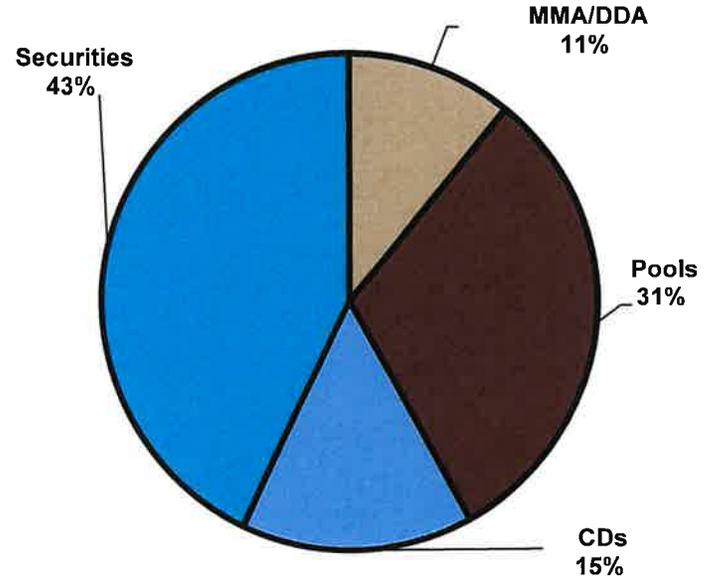
(1) **Weighted average life** - For purposes of calculating weighted average life, overnight bank and pool balances are assumed to have a one day maturity.

(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on Book Value, realized and unrealized gains/losses and investment advisory fees are not included. The yield for the reporting month is used for overnight bank and pool balances.

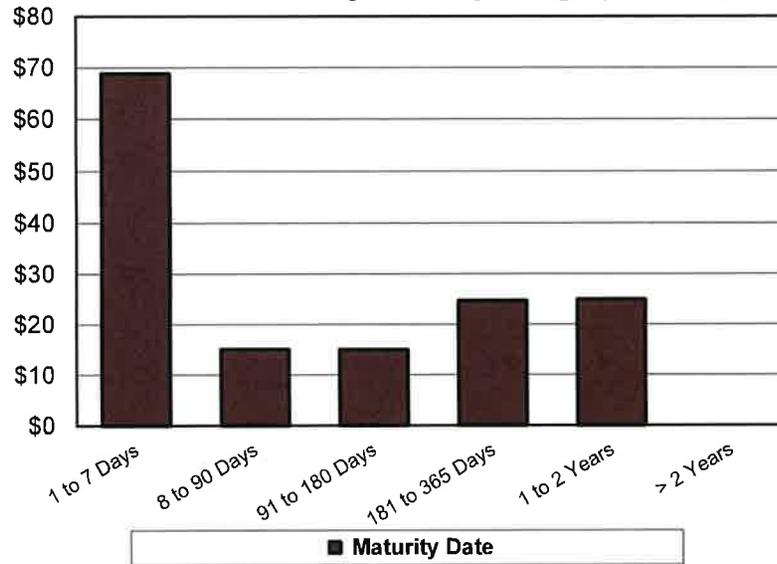
**Composition - Current Quarter**



**Composition - Prior Quarter**



**Distribution by Maturity Range (Millions)**



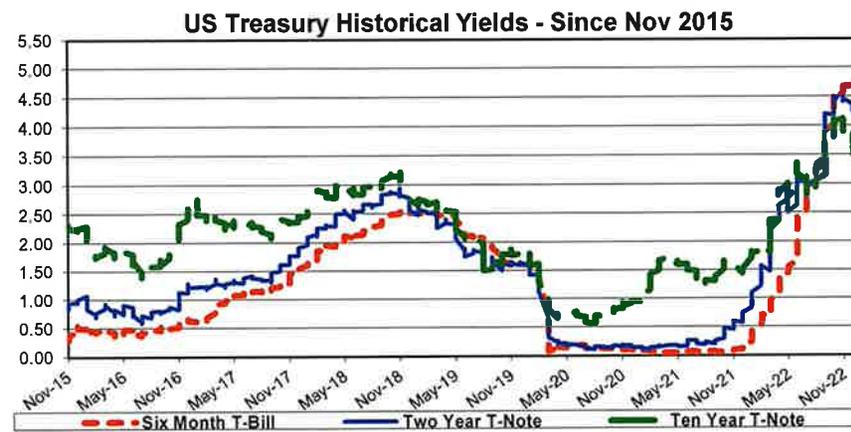
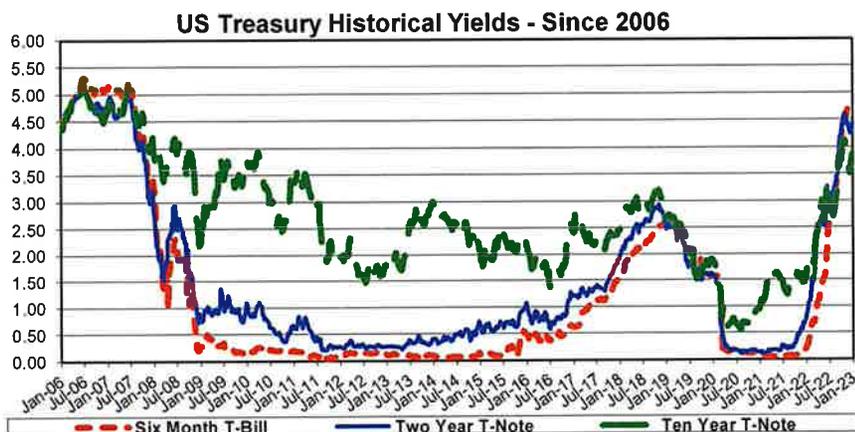
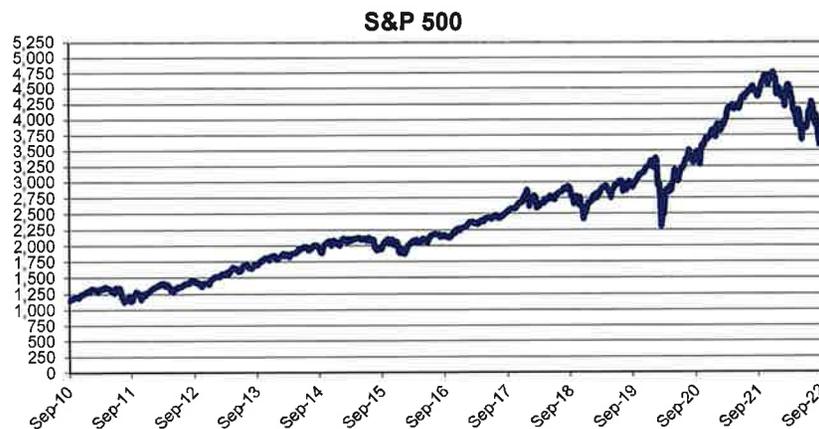
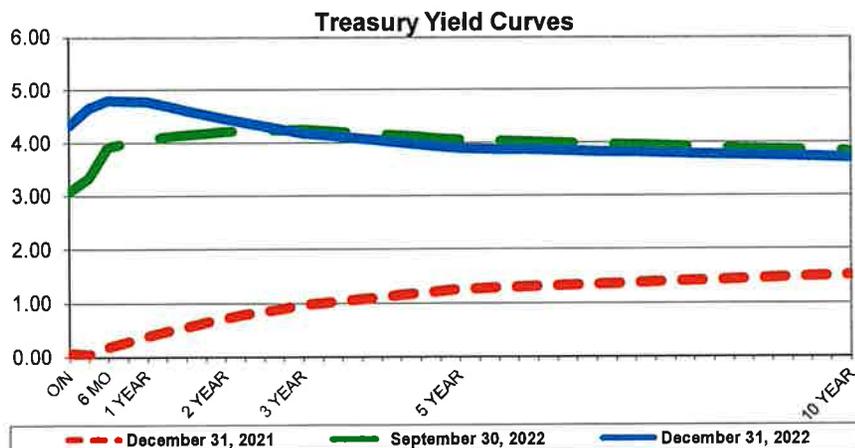
## Book and Market Value Comparison

Issuer/Description	Yield	Maturity Date	Book Value 09/30/22	Increases	Decreases	Book Value 12/31/22	Market Value 09/30/22	Change in Market Value	Market Value 12/31/22
American National Bank MMA	0.11%	01/01/23	\$ 5,070,970	\$ -	\$ (3,707,316)	\$ 1,363,654	\$ 5,070,970	\$ (3,707,316)	\$ 1,363,654
American Nat'l Bank of TX MMA #2	4.36%	01/01/23	-	25,165,441	-	25,165,441	-	25,165,441	25,165,441
NexBank IntraFi MMA Savings	4.40%	01/01/23	10,081,089	93,392	-	10,174,480	10,081,089	93,392	10,174,480
TexPool	3.98%	01/01/23	8,891,043	14,876,313	-	23,767,356	8,891,043	14,876,313	23,767,356
LOGIC	4.33%	01/01/23	34,600,923	-	(26,245,187)	8,355,736	34,600,923	(26,245,187)	8,355,736
East West Bank CD	0.32%	11/15/22	5,012,641	-	(5,012,641)	-	5,012,641	(5,012,641)	-
Adams County CO School Dist	0.28%	12/01/22	900,000	-	(900,000)	-	894,987	(894,987)	-
Lewis-Palmer CO School Dist	0.34%	12/01/22	125,000	-	(125,000)	-	124,343	(124,343)	-
NW WA Open Access Revenue	0.69%	12/01/22	300,000	-	(300,000)	-	298,404	(298,404)	-
Miamisburg OH School Dist	0.47%	12/01/22	100,587	-	(100,587)	-	100,057	(100,057)	-
Federal Home Loan Bank	0.40%	02/17/23	5,018,680	-	(12,276)	5,006,405	4,956,766	24,991	4,981,756
East West Bank CD	1.15%	02/20/23	5,035,571	14,617	-	5,050,188	5,035,571	14,617	5,050,188
Treasury Note	0.77%	02/28/23	4,986,717	8,093	-	4,994,810	4,926,365	40,280	4,966,645
Treasury Note	1.87%	04/30/23	5,025,143	-	(10,911)	5,014,232	4,964,650	7,420	4,972,070
Federal Farm Credit Bank	0.41%	05/23/23	4,998,797	471	-	4,999,268	4,882,686	38,642	4,921,328
Federal Home Loan Mortgage Corp	2.32%	06/19/23	5,015,244	-	(5,353)	5,009,891	4,946,492	11,316	4,957,808
East West Bank CD	3.01%	07/18/23	5,031,019	38,313	-	5,069,332	5,031,019	38,313	5,069,332
Federal Farm Credit Bank	0.55%	07/24/23	4,996,010	1,236	-	4,997,246	4,973,463	(96,291)	4,877,173
East West Bank CD	3.32%	08/18/23	6,024,368	50,854	-	6,075,223	6,024,368	50,854	6,075,223
Treasury Note	0.39%	10/15/23	4,986,116	3,361	-	4,989,477	4,791,015	32,620	4,823,635
Federal Farm Credit Bank	0.68%	11/09/23	3,489,116	2,472	-	3,491,588	3,351,143	19,194	3,370,337
Treasury Note	4.60%	02/15/24	-	4,899,967	-	4,899,967	-	4,892,970	4,892,970
Treasury Note	1.17%	02/29/24	5,084,081	-	(14,962)	5,069,118	4,868,750	2,540	4,871,290
Treasury Note	1.68%	03/15/24	4,897,788	17,676	-	4,915,464	4,716,015	25,975	4,741,990
Federal Farm Credit Bank	3.45%	06/17/24	4,983,353	2,447	-	4,985,799	4,912,286	(12,519)	4,899,767
Federal National Mortgage Assoc	1.27%	07/02/24	5,040,993	-	(5,884)	5,035,109	4,788,442	(196)	4,788,246
<b>TOTAL / AVERAGE</b>	<b>2.85%</b>		<b>\$ 139,695,248</b>	<b>\$ 45,174,653</b>	<b>\$ (36,440,116)</b>	<b>\$ 148,429,785</b>	<b>\$ 138,243,486</b>	<b>\$ 8,842,939</b>	<b>\$ 147,086,426</b>

## Economic Overview

12/31/2022

The Federal Open Market Committee (FOMC) raised the Fed Funds target range 0.50% to 4.25% - 4.50% December 14th (Effective Fed Funds are trading +/-4.33%). A 0.25% increase is projected February 1st. Third Quarter GDP jumped to 3.2% in the final number. December Non-Farm Payroll added 223k new jobs with the Three Month Average declining to 247k. Crude oil continues moderating at +/- \$75 per barrel. The Stock Markets drifted between +/-15% to +/-19% below the 2021 peak. The yield curve is fully negatively sloped (3 months to 10 years, with peak yield at 6 months) and continues to indicate lower future interest rates. Inflation remained well over the FOMC 2% target (Core PCE +/-5% and CPI +/-6%). International challenges add to economic uncertainty.



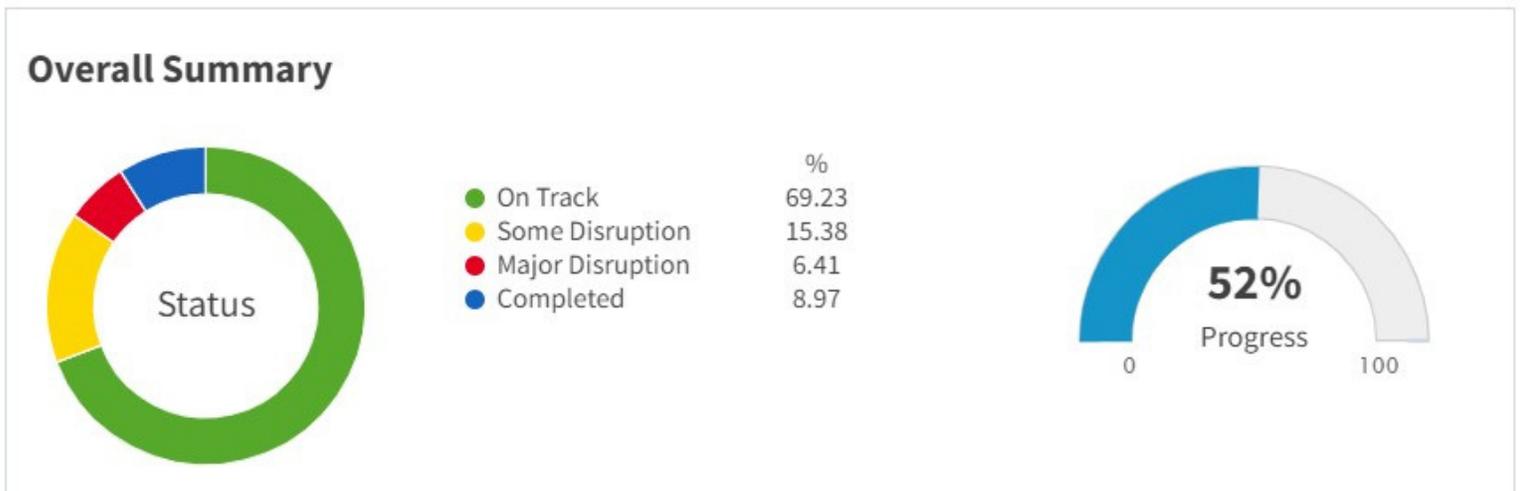
SECTION 04

# Strategic Plan Update

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City of Burleson  
Quarterly Report  
December 2022

# CITY OF BURLESON STRATEGIC PLAN *for fiscal year 2022-23*



*as of December 31, 2022*

**Strategic Focus Area 1** Progress 46%

**High-Performing City Organization** Providing Exceptional, People Focused Services

	%	#
On Track	73.68	14
Some Disruption	15.79	3
Major Disruption	5.26	1
Completed	5.26	1

**Goal 1.1** Progress 16%

**Develop a high-performance and diverse workforce** by attracting and retaining the very best employees; providing a competitive salary and benefits package; maximizing employee training and educational opportunities.

	%	#
On Track	50.0	2
Some Disruption	25.0	1
Major Disruption	25.0	1

**Work Plan Task 1.1.1**

Ongoing - Sep 30, 2023 On Track Progress 25%

Continue to ensure competitive compensation and benefits across the city by benchmarking against peer cities, evaluating city compensation plan ranges and adjustments, cost of living adjustments, and performance-based merits (Department: Human Resources)

*This was determined to be a **High Priority** by city council during strategic planning*

Staff is working on data entry of the FY23 data from market cities—analysis in February and recommendations to the City Manager in March.

**Work Plan Task 1.1.2**

Sep 21, 2021 - Dec 31, 2022 Some Disruption

Progress 15%

Continue researching and developing community partnerships to discuss diversity and offer suggestions for inclusion within the city (Department: City Secretary's Office)

Work on direct connect is underway, and staff has identified some entities as potential partners. Discussions will begin in February.

**Work Plan Task 1.1.3**

Ongoing - Mar 31, 2023 Major Disruption Progress 0%

Implement a direct clinic model for the city employee's health benefit plan that will provide a timely health care option and provide cost savings for both employees and the city's healthcare plan (Department: Human Resources)

Not financially feasible at this time. Looking for alternatives to a clinic as a means to control medical plan costs.

**Work Plan Task 1.1.4**

Ongoing - Sep 30, 2023 On Track Progress 25%

Continue development of community partnerships to discuss diversity and offer suggestions of inclusion within the police department (Department: Police)

Planning is ongoing for future meetings to begin this discussion.

**Goal 1.2** Progress 43%

**Continue to improve the efficiency and productivity of operations** through the use of technology, innovation, teamwork and continual business process improvement.

	%	#
On Track	66.67	4
Some Disruption	33.33	2

### Work Plan Task 1.2.1

Sep 21, 2021 - Sep 30, 2023

On Track

Progress 20%

Continue Lean Government program, which assesses operational performance and makes specific recommendations on how to improve projects linked directly to the city's strategic plan (Department: Customer Service)

Nine lean projects have been identified and approved, spanning more than eight different departments across the city. Project champions are building teams and working toward the first stages of lean methodology.

### Work Plan Task 1.2.2

Ongoing - Mar 31, 2023

On Track

Progress 40%

Develop departmental key performance indicators (KPIs) and performance measurement data that can be used to understand operational effectiveness and guide decision making (Department: Customer Service)

More than 70 separate performance metrics have been identified across 15 departments/divisions. A full breakdown including descriptions and explanations are complete and the project has moved into the backend construction phase.

### Work Plan Task 1.2.3

Ongoing - Jun 30, 2023

On Track

Progress 30%

Perform cyber security threat assessment and implement necessary protocols to improve the city's cyber security posture (Department: Information Technology)

Staff has stood up our Security Operations Center as a Service. The client has been deployed to all end-user devices, the network tap has been installed & together, our tools have produced over 1,500 alerts by 1/30/2023. Our Transition for our functional team will be on 2/21.

### Work Plan Task 1.2.4

Ongoing - Jun 30, 2023

Some Disruption

Progress 25%

Improve network infrastructure to ensure capabilities for software as a service application and improve data redundancies (Information Technology)

Hardware components for the Next-Generation Network have been ordered. Staff is also working with FirstNet on developing our backup plan for a dedicated APN network that will allow buildings and site locations to traverse network traffic over cellular should a fiber cut occur.

### Work Plan Task 1.2.5

Ongoing - Mar 31, 2023

On Track

Progress 70%

Leverage technology to improve the city's credit card process to increase staff efficiency, improve the reconciliation process and strengthen internal controls (Department: Legal and Purchasing)

Staff is incorporating the p-card reconciliation process into Tyler Munis, which will go live on April 3. This update is expected to streamline the existing process, reduce staff time, and leverage internal contracts by eliminating human error.

### Work Plan Task 1.2.6

Ongoing - Sep 30, 2023

Some Disruption

Progress 70%

Identify a vendor to implement new computer-aided dispatch and records management system to improve efficiency and public safety response services (Department: Public Safety Communications)

RFP published, demonstrations conducted. Estimated to be brought to the council in March.

### Goal 1.3 Progress 59%

**Deliver high-quality service and communications to external and internal customers** by providing outstanding customer experience, communication and community engagement; regularly seeking feedback from citizens and employees through surveys, public forums and other outreach methods; and offering convenient methods for conducting business and communicating with the city.

	%	#
On Track	75.0	3
Completed	25.0	1

### Work Plan Task 1.3.1

Ongoing - Sep 30, 2023    On Track    Progress 25%

Continually assess communications and engagement resources, processes, strategies and materials to seek ways to increase community stakeholder awareness and engagement (Department: Community Service)

*This was determined to be a High Priority by city council during strategic planning*

Staff is currently working to implement an online platform to assist with online discussion forums, surveys, polling, and more.

### Work Plan Task 1.3.2

Ongoing - Dec 31, 2022    On Track    Progress 85%

Complete development and launch new city-wide 311 call center division supported by robust customer relationship management software (Department: Customer Service)

*This was determined to be a High Priority by city council during strategic planning*

Citywide 311 system operations are fully complete, including phones, software, functionality, and integrations. Implementation has moved into user acceptance training with complete testing and training. Marketing and Go Live are both on schedule for final project completion.

### Work Plan Task 1.3.3

Ongoing - Sep 30, 2023    On Track    Progress 25%

Develop communication tools to provide the public with updates on the status of the 2022 Bond Program Implementation (Department: Community Services-Marketing and Communications)

A timeline has been created and placed on the 2022 bond website to keep the public updated on when the projects are scheduled to begin.

### Work Plan Task 1.3.4

Ongoing - Mar 31, 2023    Completed    Progress 100%

Implement a citizen self-service portal to allow online inspection scheduling, online permit requests and online payment options (Department: Development Services)

eTRAKiT went live to the public in November 2022.

### Goal 1.4    Progress 65%

**Be a responsible steward of the city's financial resources** by providing rates and fees that represent a strong value to our citizens; providing timely, accurate and transparent financial reporting; and utilizing long-range planning.

On Track    % 100.0    # 5

### Work Plan Task 1.4.1

Ongoing - Sep 30, 2023    On Track    Progress 80%

Develop a list of surplus city-owned property and provide the city council with options for potential sales of tracts (Department: Economic Development)

*This was determined to be a Top Priority by city council during strategic planning*

There currently is one tract that is for sale at this time. Other parcels that City Council identified have been sold.

**Work Plan Task 1.4.2**

Ongoing - Sep 30, 2023    On Track    Progress 50%

Continue implementation of the American Rescue Plan Act (ARPA) funding plan and reassess utilization of funds as needed (Finance)

Staff submitted the quarterly report to Treasury. Provided ARPA Summary to Council on January 18 Special Session. The grant is effective through 12/30/2024.

**Work Plan Task 1.4.3**

Ongoing - Mar 31, 2023    On Track    Progress 60%

Review investment and debt policy and provide recommendations for improvement (Department: Finance)

*This was determined to be a Top Priority by city council during strategic planning*

Working with Financial Advisor and Bond Counsel on Debt Policy. Completed investment policy

**Work Plan Task 1.4.4**

Ongoing - Mar 31, 2023    On Track    Progress 50%

Review city financial policies and provide recommendations for improvement (Department: Finance)

*This was determined to be a Top Priority by city council during strategic planning*

Review of Financial Policy in progress.

**Work Plan Task 1.4.5**

Ongoing - Dec 31, 2022    On Track    Progress 85%

Begin implementation of city-wide enterprise resource planning (ERP) replacement to integrate data and processes from multiple city departments and consolidate them into one system to provide a more user-friendly and efficient way for the city to conduct business (Department: Finance)

Go live date is April 3, 2023. Staff is In the final phase of implementation of the financial portion of the project.

**Strategic Focus Area 2**    Progress 50%

**Dynamic & Preferred City** through Managed Growth

	%	#
On Track	77.27	17
Some Disruption	13.64	3
Major Disruption	9.09	2

**Goal 2.1**    Progress 25%

Attract and retain top-tier businesses to promote high-quality economic development by expanding and diversifying the tax base; and creating jobs that allow our residents to work where they live.

	%	#
On Track	100.0	4

**Work Plan Task 2.1.1**

Sep 21, 2021 - Sep 30, 2023    On Track    Progress 25%

Consider revisions and updates to the city's economic development plan, which focuses on major retail, commercial and industrial corridors across the city (Department: Economic Development)

*This was determined to be a Top Priority by city council during strategic planning*

Staff is continuing to discuss with the development community on the ground up and redevelopments.

**Work Plan Task 2.1.2**

Ongoing - Jun 30, 2023    On Track    Progress 25%

Begin development of the Hooper Business Park in Chisholm Summit (Department: Economic Development)

*This was determined to be a High Priority by city council during strategic planning*

The roadway and infrastructure development are underway.

**Work Plan Task 2.1.3**

Ongoing - Sep 30, 2023    On Track    Progress 25%

Consider options to create a new industrial park in an effort to diversify the city's tax base and provide a more resilient local economy (Department: Economic Development)

Staff is continuing to identify property and funding for the new industrial park.

**Work Plan Task 2.1.4**

Ongoing - Sep 30, 2023    On Track    Progress 25%

Continue efforts to attract new-to-market retail establishments (Department: Economic Development)

Staff has recently announced the developments of Pei Wei and Cava.

**Goal 2.2**    Progress 46%

Promote sustainable residential and commercial development through strategic and long-term planning; providing a business-friendly environment; continuing efficient development review process; and enhancing partnerships with the development community.

	%	#
On Track	75.0	3
Some Disruption	25.0	1

**Work Plan Task 2.2.1**

Ongoing - Sep 30, 2023    On Track    Progress 50%

Complete voluntary annexation process and begin required infrastructure of Chisholm Summit Development (Department: City Manager's Office)

*This was determined to be a Top Priority by city council during strategic planning*

On October 3, Council approved the initial annexation and limited release for roadway construction of Lakewood Blvd. The annexation is phased over a number of years, per the terms of the Chapter 380 Agreement.

**Work Plan Task 2.2.2**

Ongoing - Sep 30, 2023    On Track    Progress 25%

Complete revisions to the Subdivision Design Manual, which details requirements associated with construction of new subdivisions within the city (Department: Public Works)  
*This was determined to be a Top Priority by city council during strategic planning*

Visioning workshops with various stakeholders have been completed. The first draft is anticipated in the second quarter of FY 22-23.

**Work Plan Task 2.2.3**

Ongoing - Mar 31, 2023    Some Disruption    Progress 85%

Complete update to Zoning Ordinance, which ensures new development aligns with the strategic vision of the city (Department: Development Services)  
*This was determined to be a Top Priority by city council during strategic planning*

Per CMO's office item will be presented to Council during the third quarter of FY 22-23.

**Work Plan Task 2.2.4**

Ongoing - Sep 30, 2023    On Track    Progress 25%

Pursue the development of a new trade school within the city limits to provide training opportunities for skilled labor positions (Department: Economic Development)  
*This was determined to be a Top Priority by city council during strategic planning*

Future discussions are underway with a user to fulfill this goal.

**Goal 2.3**    Progress 73%

Enhance connectivity and improve mobility by focusing on key street improvements and expanding capacity of existing transportation network, particularly within the SH 174 Corridor and the western portion of our city; improving roadway, bicycle and pedestrian infrastructure, and coordinating with Regional, State and Federal transportation partners for funding and support.

On Track    % 100.0    # 4

**Work Plan Task 2.3.1**

Sep 21, 2021 - Jun 30, 2023    On Track    Progress 90%

Develop a pedestrian mobility plan to enhance connectivity to parks, sidewalks and schools (Department: Public Works)  
*This was determined to be a High Priority by city council during strategic planning*

Mobility Plan update incorporates a pedestrian mobility plan - consultant addressing review comments from draft and plan adoption anticipated in the third quarter.

**Work Plan Task 2.3.2**

Ongoing - Sep 30, 2023    On Track    Progress 60%

Coordinate with the Texas Department of Transportation (TXDOT) to finalize State Highway 174 Widening design and develop a construction schedule (Department: Public Works)  
*This was determined to be a High Priority by city council during strategic planning*

Awaiting TxDOT approval of Schematic Design to be followed by the Environmental clearance process. In the meantime, addressing TxDOT comments on 60% Plans, Specifications, and Estimates.

**Work Plan Task 2.3.3**

Ongoing - Sep 30, 2023    On Track    Progress 50%

Develop alternative development vision and action plans to reduce residential density in the Transit Oriented Development (TOD) area (Department: Development Services)

*This was determined to be a Top Priority by city council during strategic planning*

Pending resolution of the TOD zoning case and acquisition of properties in the TOD, staff is awaiting the outcome of these actions for the next steps.

**Work Plan Task 2.3.4**

Ongoing - Sep 30, 2023    On Track    Progress 90%

Begin implementation of Automated Traffic Management System as approved in the 2022 bond program (Department: Public Works)

On hold due to funding source change.

**Goal 2.4**    Progress 57%

Implement the city's Capital Improvement Program to improve the quality of life for residents through the completion of projects identified in the city's master plans.

	%	#
On Track	66.67	4
Some Disruption	16.67	1
Major Disruption	16.67	1

**Work Plan Task 2.4.1**

Ongoing - Mar 31, 2023    On Track    Progress 90%

Finalize design and begin construction of Intelligent Traffic System (ITS) and Traffic Management Center (TMC), allowing the city to control signal timing along SH174 (Department: Public Works)

On hold due to funding source change.

**Work Plan Task 2.4.2**

Ongoing - Sep 30, 2023    On Track    Progress 50%

Finalize design and complete construction to improve the condition of multiple residential streets throughout the city (Department: Public Works)

Broad Valley Subdivision, Concord Drive, Francine Court, Rudd, Mary Ann, and Beverly have been completed.

**Work Plan Task 2.4.3**

Ongoing - Mar 31, 2023    Some Disruption    Progress 75%

Finalize design for bridge connecting Alsbury Boulevard to CR1020 (Department: Public Works)

Preliminary (60%) Design Plan comments being incorporated into 90% plans in development - final plans now anticipated in the third quarter (June).

**Work Plan Task 2.4.4**

Ongoing - Sep 30, 2023    Major Disruption    Progress 10%

Finalize design and complete construction of various sidewalk segments, with a focus on improving pedestrian connectivity throughout the city (Department: Public Works)

Project scope altered from smaller individual sidewalk segments to pursuing a TxDOT Transportation Alternatives Grant that, if awarded, would leverage \$3m in City funding to complete \$15m in projects including completing the 10 mile loop and several short- and mid-term sidewalk projects that connect to the 10 mile loop. The preliminary grant application due Jan. 2023 with notification of being selected in September/October 2023.

**Work Plan Task 2.4.5**

Ongoing - Sep 30, 2023    On Track    Progress 45%

Design and construct additional left turn lane and new traffic signal to enhance traffic conditions at Lakewood and SH174 (Department: Public Works)

Design procurement began Oct. 2022 and City Council consideration of design contract award anticipated March 2023.

**Work Plan Task 2.4.6**

Ongoing - Mar 31, 2023    On Track    Progress 70%

Approved design contract for Alsbury Boulevard extension to Lakewood Drive (Department: Public Works)

Design procurement began Oct. 2022 and City Council consideration of design contract award anticipated March 2023.

**Goal 2.5**    Progress 48%

Develop and maintain facilities and utility services that meet the needs of the community through strategic planning, long-term planning and best practices.

	%	#
On Track	50.0	2
Some Disruption	25.0	1
Major Disruption	25.0	1

**Work Plan Task 2.5.1**

Ongoing - Sep 30, 2023    On Track    Progress 50%

Continue working with the City of Fort Worth to develop an agreement that addresses future water supply needs for the City of Burleson, establishes the capacity of all water lines currently serving the city and outlines terms for the purchase of any future additional needed capacity (Department: Public Works)

Staff is working with FW to finalize the new Water Agreement, which will include details for installing a new waterline that will provide ultimate build-out capacity.

**Work Plan Task 2.5.2**

Ongoing - Dec 31, 2022    Some Disruption    Progress 80%

Update the Water and Sewer Master Plan to identify options to expand services to the western portion of the city (Department: Public Works)

Draft update in review - working to incorporate significant potential developments proposed after the model update to identify additional improvements to the overall system required to support growth in these areas. The adoption of the master plan is anticipated in the third quarter.

**Work Plan Task 2.5.3**

Ongoing - Sep 30, 2023    Major Disruption    Progress 0%

Develop an assessment of city facilities and outline future improvement and spacing needs (Department: Public Works)

*This was determined to be a Top Priority by city council during strategic planning*

Funding not identified. Will request funding in future budget cycle.

**Work Plan Task 2.5.4**

Ongoing - Jun 30, 2023    On Track    Progress 60%

Finalize design for proposed city hall renovation and initiate construction improvements (Department: Public Works)

The designer is completing the assessment and will have 60% plans to the City in March.

**Strategic Focus Area 3** Progress 58%

**Beautiful, Safe & Vibrant Community**

	%	#
On Track	65.22	15
Some Disruption	8.7	2
Major Disruption	8.7	2
Completed	17.39	4

**Goal 3.1** Progress 38%

Encourage a clean and healthy community through the promotion of positive behaviors, sustainable practices, outreach programs and city services.

	%	#
On Track	50.0	2
Major Disruption	25.0	1
Completed	25.0	1

**Work Plan Task 3.1.1**

Ongoing - Sep 30, 2023 Major Disruption Progress 10%

Consider options and partnerships for the placement of digital signs in the community (Department: City Manager's Office)

Staff presented digital sign options to council on August 15, 2022. Ultimately, the decision was made not to move forward.

**Work Plan Task 3.1.2**

Ongoing - Jun 30, 2023 On Track Progress 20%

Develop a Façade Improvement Program to incentivize the redevelopment of commercial districts (Department: Development Services)

Staff has researched other programs and needs direction on funding sources and target areas to draft the program's language.

**Work Plan Task 3.1.3**

Ongoing - Jun 30, 2023 Completed Progress 100%

Update and increase participation in the Adopt-A-Spot program to enhance community beautification (Department: Neighborhood Services-Environmental Services Division)

Three areas have been adopted. Greenridge Dr, SW Johnson Ave, and a drainage area between McAlister and Alsbury. 4 other contracts are in process. Our partners are simply Maid Solutions, Burleson Collegiate High School NHS, and Saint Ann's Youth. In process are Nation Charity League, Jack Taylor Elementary, Kerr "Make a Difference Club," and Rio Brazos Master Naturalists.

**Work Plan Task 3.1.4**

Ongoing - Mar 31, 2023 On Track Progress 20%

Develop partnerships and incentives to increase urban canopy throughout the city (Department: Neighborhood Services-Environmental Services Division)

Environmental Services, Parks Department, and Keep Burleson Beautiful have discussed Keep Burleson Beautiful exploring Grant opportunities to provide trees for giveaways at one of this year's arbor day events.

**Goal 3.2** Progress 49%

Encourage placemaking and a sense of belonging in our neighborhoods, parks and key commercial districts by focusing on long-range planning, comprehensive elements and public art.

	%	#
On Track	75.0	3
Some Disruption	25.0	1

**Work Plan Task 3.2.1**

Ongoing - Dec 31, 2022 Some Disruption Progress 25%

Develop a policy and funding plan to continue and enhance public art within the community (Department: Parks and Recreation)

Hosted initial meeting and provided a general policy for the committee to review and provide feedback.

**Work Plan Task 3.2.2**

Ongoing - Mar 31, 2023    On Track    Progress 20%

Coordinate with development partners to create a vision for the Hidden Creek corridor and outline possible options (Department: City Manager's Office)

*This was determined to be a Top Priority by city council during strategic planning*

Staff is currently working with a developer for the redevelopment of the Hidden Creek corridor of a vision that City Council has approved.

**Work Plan Task 3.2.3**

Ongoing - Sep 30, 2023    On Track    Progress 75%

Identify location and amenities to establish a community park (Department: Parks and Recreation)

Scheduled to close by the end of February 2023

**Work Plan Task 3.2.4**

Ongoing - Mar 31, 2023    On Track    Progress 75%

Identify potential options for the renovation or relocation of existing softball practice fields located on Hidden Creek Parkway (Department: Parks and Recreation)

Potential relocation site identified as part of community park acquisition

**Goal 3.3**    Progress 80%

Enhance emergency response services provided to the community, including emergency medical, police, fire and public dispatch services.

	%	#
On Track	66.67	4
Completed	33.33	2

**Work Plan Task 3.3.1**

Ongoing - Sep 30, 2023    On Track    Progress 60%

Take necessary steps to transition to fire-based emergency medical services (Department: Fire)

*This was determined to be a High Priority by city council during strategic planning*

Hired Dr. Cordova as the Medical Director. Signed contract with THR for education access to their Sim Lab.

**Work Plan Task 3.3.2**

Ongoing - Dec 31, 2022    Completed    Progress 100%

Complete staff analysis for police department to determine personnel and facility needs and begin implementation of recommendations (Department: Police)

Matrix completed the study and presented results to Council on January 18, 2023.

**Work Plan Task 3.3.3**

Ongoing - Dec 31, 2022    Completed    Progress 100%

Select architect and begin design of police department facility expansion (Department: Police)

*This was determined to be a High Priority by city council during strategic planning*

Contract was presented to Council on January 18, 2023 to enter into agreement.

**Work Plan Task 3.3.4**

Ongoing - Jun 30, 2023    On Track    Progress 90%

Enhance efforts to ensure the community is prepared for emergencies (Department: Fire - Emergency Management)

Hired Joe Laster as the new Emergency Manager.

**Work Plan Task 3.3.5**

Ongoing - Sep 30, 2023    On Track    Progress 60%

Partner with fire department and medical director to establish emergency medical dispatch (EMD) protocols (Department: Public Safety Communications)

Vendor selected, contract approved by council, implementation in progress

**Work Plan Task 3.3.6**

Ongoing - Sep 30, 2023    On Track    Progress 70%

Obtain Texas Commission on Law Enforcement (TCOLE) Telecommunication Agency credentials (Department: Public Safety Communications)

Policies reviewed by HR, final edits being published

**Goal 3.4**    Progress 54%

Ensure equipment and personnel needs are being met, including staffing, support and training.

	%	#
On Track	60.0	3
Major Disruption	20.0	1
Completed	20.0	1

**Work Plan Task 3.4.1**

Ongoing - Dec 31, 2022    Major Disruption    Progress 0%

Establish a location for future fire station #4 to support growth in the western portion of the city (Department: Fire)

*This was determined to be a High Priority by city council during strategic planning*

Fire Department Administration is in discussions with the City Manager's Office to establish the next steps.

**Work Plan Task 3.4.2**

Ongoing - Dec 31, 2022    On Track    Progress 25%

Enhance school safety by increasing the number of school resource officers (SRO) to support Burleson ISD's safety plan (Department: Police)

Council approved three SRO positions in October. Staff is in the hiring process with an anticipated start date in the fall of 2023 for three positions.

**Work Plan Task 3.4.3**

Ongoing - Mar 31, 2023    On Track    Progress 50%

Consider staff and equipment needs in accordance with third-party staff analysis (Department: Police)

Matrix study concluded a need for a medical Bearcat and Command vehicle. The Bearcat has been ordered and command is very close. Staffing will be brought forward this budget cycle.

**Work Plan Task 3.4.4**

Ongoing - Mar 31, 2023    On Track    Progress 95%

Increase staff in fire and public safety communications to prepare for the transition of emergency medical services (EMS) (Department: Fire/Public Safety Communications)

Fire Department has staffed all full-time FTEs for Ambulance transport. Staff is in the process of completing the fire academy. Promoted Shane Mobley to Battalion Chief to lead EMS/Training.

Public Safety has hired 3 PSC Specialists hired and has 1 PSC Specialist vacancy and 1 Training Coordinator vacancy.

**Work Plan Task 3.4.5**

Ongoing - Mar 31, 2023    Completed    Progress 100%

Partner with consulting firm and stakeholders to research and select a new Computer-Aided Dispatch (CAD), Mobile Data System (MDS) and Records Management System (RMS) suite (Department: Public Safety Communications)

Vendor selected.

**Goal 3.5**    Progress 61%

Continue community policing and risk reduction programs that create strong partnerships with the public to promote safety throughout the community.

	%	#
On Track	75.0	3
Some Disruption	25.0	1

**Work Plan Task 3.5.1**

Ongoing - Jun 30, 2023    On Track    Progress 20%

Evaluate the need and potential options for establishing a rental registration and inspection program (Department: Neighborhood Services)

Initial research conducted for FY 2022

**Work Plan Task 3.5.2**

Ongoing - Dec 31, 2022    Some Disruption    Progress 95%

Cultivate partnerships with local nonprofits and develop a Community Safety Action Plan to support and prepare the community in the event of emergencies and national disaster (Department: Fire - Emergency Management)

*This was determined to be a High Priority by city council during strategic planning*

MOUs are in place with Burleson ISD and several Churches. The new Emergency Manager is working to establish new relationships and training on activations for shelter use with all organizations.

**Work Plan Task 3.5.3**

Ongoing - Sep 30, 2023    On Track    Progress 80%

Continue to enhance Community Risk Reduction efforts (drowning prevention, CPR, Stop the Bleed, etc.), making our city a safer place to live, work and visit (Department: Fire - Community Risk Reduction Division)

Promoted Rob Moore to Battalion to lead the CRR / Fire Marshal division.

**Work Plan Task 3.5.4**

Ongoing - Mar 31, 2023    On Track    Progress 50%

Upgrade the city's outdoor warning system to interface with the Everbridge communication platform, which will automatically issue National Weather Service warnings (Department: Fire - Emergency Management)

Council approved an interlocal buying agreement with the City of Denton. This agreement has provided a lower-cost option for providing service to the Outdoor Warning System. The outdoor warning system can now automatically alert for tornado warnings.

**Goal 3.6**

Encourage placemaking and a sense of belonging in our neighborhoods, parks and key commercial districts by focusing on long-range planning and comprehensive elements.

**Strategic Focus Area 4** Progress 51%

**Great Place to Live** through Expanded Quality of Life Amenities

	%	#
On Track	57.14	8
Some Disruption	28.57	4
Completed	14.29	2

**Goal 4.1** Progress 63%

Provide high-quality parks for residents by expanding park amenities and options; enhancing city’s trail network; and improving access to parks facilities.

	%	#
On Track	25.0	1
Some Disruption	50.0	2
Completed	25.0	1

**Work Plan Task 4.1.1**

A 5-year capital program has been developed.

Ongoing - Sep 30, 2023 Completed Progress 100%

Develop a 5-year capital program based on the Parks Master Plan (Department: Parks and Recreation)

*This was determined to be a High Priority by city council during strategic planning*

**Work Plan Task 4.1.2**

Design at 90%, waiting on TxDot to approve plans

Ongoing - Jun 30, 2023 Some Disruption Progress 50%

Complete design and begin construction for Village Creek trail to improve interconnectivity to the current trail system (Department: Parks and Recreation)

**Work Plan Task 4.1.3**

Design scope refined, will begin finalizing design

Ongoing - Jun 30, 2023 Some Disruption Progress 50%

Finalize design and begin construction for Shannon Creek Park (Department: Parks and Recreation)

**Work Plan Task 4.1.4**

2023 furniture installed

Ongoing - Sep 30, 2023 On Track Progress 50%

Renovate and refurbish park amenities in neighborhood parks throughout the city (Department: Parks and Recreation)

**Goal 4.2** Progress 47%

Provide high-quality recreation opportunities, events and facilities for residents by expanding programs and options for all ages and abilities that enrich the quality of life for residents.

	%	#
On Track	100.0	5

#### Work Plan Task 4.2.1

Ongoing - Sep 30, 2023    On Track    Progress 10%

Develop vision and create options for a Community Multi-Purpose Art Center space (Department: City Manager's Office)

*This was determined to be a Top Priority by city council during strategic planning*

Staff has started the initial research benchmarking other cities.

#### Work Plan Task 4.2.2

Ongoing - Jun 30, 2023    On Track    Progress 50%

Utilize a consultant to complete an analysis to identify long-term library facility and service delivery methods (Department: Community Services -Public Library)

*This was determined to be a Top Priority by city council during strategic planning*

The first year of the facility plan has been created and presented to the Library Board and to city council in a weekly report.

#### Work Plan Task 4.2.3

Ongoing - Mar 31, 2023    On Track    Progress 75%

Develop options to increase teen recreational programming in the city's library and recreational facilities (Department: Community Services (Public Library)/Parks and Recreation)

*This was determined to be a High Priority by city council during strategic planning*

Library has hired an additional youth service librarian that will assist in teen programming. Parks and Recreation has created several teen-focused events, such as teen dance and teen movie in the plaza.

#### Work Plan Task 4.2.4

Ongoing - Jun 30, 2023    On Track    Progress 50%

Enhance programming at the Senior Activity Center to offer additional activities to increase center utilization (Department: Community Services-Senior Activity Center)

The Senior Center coordinator will be retiring in March 2023 and the center is undergoing a transition to an interim coordinator. Several new activities have been added such as chair volleyball and senior Olympics.

#### Work Plan Task 4.2.5

Ongoing - Jun 30, 2023    On Track    Progress 50%

Pursue mobile programming and services for recreation opportunities to ensure all areas of the community are provided city resources (Department: Community Services-Public Library/Parks and Recreation)

The vehicle to be utilized for mobile programming was approved by city council in February 2023. Lead time for the van and outfitting it is currently projected to be late Summer 2023.

#### Goal 4.3    Progress 46%

Provide outstanding cultural, educational and entertainment opportunities by cultivating mutually beneficial partnerships with area education and government entities, the business community, and not-for-profits.

	%	#
On Track	40.0	2
Some Disruption	40.0	2
Completed	20.0	1

### Work Plan Task 4.3.1

Ongoing - Dec 31, 2022    Some Disruption    Progress 48%

Install a video system in the Mayor Vera Calvin Plaza to showcase city events to visitors and those in our community with sensory sensitivities or disabilities (Department: Community Services-Marketing and Communications)

A consultant has begun boring in Mayor Vera Calvin Plaza to place the needed fiber optics for the cameras. Once the boring is completed, the next step will be installing the cameras around the Plaza.

### Work Plan Task 4.3.2

Ongoing - Dec 31, 2022    Some Disruption    Progress 25%

Begin construction of Alley Cats Entertainment facility and continue to work with the development community to develop family entertainment venues (Department: Economic Development)

The financing has been delayed, and staff must amend the agreement to allow for more time. Construction is to begin in the 2nd quarter of 2023.

### Work Plan Task 4.3.3

Ongoing - Jun 30, 2023    Completed    Progress 100%

Partner with Burlison ISD to successfully transfer Hill College to the former Kerr Middle School site (Department: City Manager's Office)

City staff paid the city's contribution to the Hill College enhancement of the Burlison Higher Education Center. Grand Opening is scheduled for February 23.

### Work Plan Task 4.3.4

Ongoing - Jun 30, 2023    On Track    Progress 50%

Evaluate Hotel/Motel Occupancy Tax policy to enhance and attract community events and festivals to our community (Department: Economic Development)

The HOT/MOT policy is going to City Council in March for consideration.

### Work Plan Task 4.3.5

Ongoing - Jun 30, 2023    On Track    Progress 5%

Consider options and incentives to partner with the development community to build a convention/civic center (Department: City Manager's Office)

Staff is continuing to have discussion with proposed developers about convention/civic center, including site locations and pro forma to determine the feasibility.

### Goal 4.4

Maximize the use of the city's emergency operations center to improve training and enhance the city's emergency response capabilities.

### Goal 4.5

Maximize the use of the city's emergency operations center to improve training and enhance the city's emergency response capabilities.

SECTION 05

# Capital Improvement Projects

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City of Burleson  
Quarterly Report  
December 2022

Project Name	Description	Purpose	Budget Amount	Phase Category	Project Sub-Status	Estimated Completion
Alsbury Blvd at John Jones (FM731) Right Turn Lanes	Addition of eastbound right turn lane onto Alsbury Blvd., northbound right turn lane onto John Jones, and re-striping the intersection for dual left turn lanes onto John Jones.	Provide configuration of the intersection for improved traffic flow.	\$ 2,475,989	Design	Final Design	Spring 2023
				Construction		Fall 2023
Alsbury Ph. 1B – Candler to Hulen Outside Lanes	Alsbury Blvd widening from 2 lanes to 4 lanes from Candler to Hulen St. and add 10' shared use path on the north side.	Improve traffic flow and pedestrian mobility.	\$ 3,896,550	Design	Preliminary	Fall 2023
				Construction		Fall 2024
Alsbury Ph. 2- Hulen to CR1020 (Bridge)	Extension of Alsbury Boulevard from Hulen Street Roundabout to County Road 1020 (future Alsbury). This new section will be a 4-lane divided roadway with turn lanes, sidewalks, and drainage improvements.	Improve vehicular and pedestrian mobility, as well as drainage.	\$ 7,989,246	Design	Mid-level	Summer 2023
				Construction		Winter 2024
Alsbury Ph. 3 -Widening to CR 914	County Road 1020 (Alsbury Blvd) Widening from 2 lanes to 4 lanes from Hulen St. to CR914. This section will also have 10' side paths on both sides. (2022 GO Bond Project)	Improve road condition and traffic flow.	\$ 4,333,091	Design	Planning	Summer 2024
				Construction		TBD
Hulen Street Widening- SH 174 to Candler, & 16" WL	Hulen to be widened from 2 lanes to 4-6 lanes with right-of-way acquisition for ultimate section. Construct 10' shared use paths on each side. Masterplan 16" waterline to also be constructed with this project. (2022 GO Bond Project)	Improve traffic flow of the intersection and roadway as well as adding large walking and bike paths. Improve water infrastructure.	\$ 18,518,783	Design	Planning	Spring 2024
				Construction		Spring 2026
Lakewood Blvd Quiet Zone	Establish a quiet zone at Lakewood Blvd BNSF Crossing. No Train Horn Signs will be added to crossing.	Reduce noise pollution in neighborhood from railroad.	\$ 19,200	Design	COMPLETE	Summer 2022
				Construction		Fall 2022
Lakewood Dual Left Turn Lanes at SH174	Intersection Improvements by installing dual left turn lanes onto SH174 from Lakewood Dr. (2022 GO Bond Project; but is being funded by TxDOT)	Improve intersection traffic flow for vehicles turning north on SH174.	\$ -	Design	Planning	Fall 2022
				Construction		Winter 2023
Neighborhood Street Rebuild (King, Warren, Johnson)	Project includes water, sewer and pavement rebuilds with minor drainage improvements to NE Johnson Ave, N Warren St, W King St.	To improve the pavement condition and utilities of existing local roads.	\$ 2,145,681	Design	COMPLETE	Fall 2022
				Construction	Bidding	Summer 2023
Neighborhood Street Rebuilds (Streets Only)	Street pavement reconstruction of Broad Valley Ct. & Dr., Concord Dr., Francine Ct., NW Newton Dr., Rudd St., SW Haskew St., Beverly Dr., and Mary Ann Ln. Sanitary sewer reconstruction, street parking striping and sidewalk addition along Dobson St.	To improve the pavement condition of existing local roads. Add identified parking and sidewalks near BISSD school (Nola Dunn).	\$ 2,030,204	Design	COMPLETE	Summer 2022
				Construction	In Progress	Spring 2023
Neighborhood Street Rebuilds FY22	Full depth rebuild of pavement, including rebuild of the street base material of Commerce St. and two sections of S. Dobson. (2022 GO Bond Project)	To improve the pavement condition of existing local roads.	\$ 1,608,140	Design	Planning	Winter 2022
				Construction		Fall 2023
NSR- Cindy Ct Paving & Drainage	Cindy Ct road project includes street rebuild and drainage improvements.	To improve the pavement and drainage condition of existing local roads.	\$ 1,074,777	Design	Final Design	Winter 2022
				Construction		Summer 2023
Old Town- Ellison Parking & Street Re-alignment w/ Annex 3 Site	The re-development of 225 W Renfro lot (Annex 3 Building), re-alignment and beautification of Ellison St. Creating retail site after Annex demolition	Re-development in Old Town area.	\$ 3,211,000	Design	Preliminary	Summer 2023
				Construction		Summer 2024
Old Town- Ellison Street Development (Plaza Building)	Ellison on the Plaza Building. Private Design and Construction. City space, Heim BBQ, Razzo's, TBD tenant	Create office space area for City staff and renovate City Hall.	\$ 3,794,316	Design	COMPLETE	Winter 2021
				Construction	Vertical	Summer 2023
Old Town- Plaza Visitor Parking Lot	City Hall west parking lot corner of Renfro & Warren. Re-design and repave parking lot to match Bufford parking lot.	Improve vehicular mobility, illumination, and aesthetic for Plaza visitors.	\$ 530,000	Design	COMPLETE	Fall 2022
				Construction	Bidding	Spring 2023
SH174 Widening to 6 Lanes (Elk to Hulen)	Expansion of SH174 from 4 lanes to 6 lanes from Elk Dr. to Hulen St. Widening will occur to the inside and sidewalks will be installed where feasible. TxDOT will pay for all of construction costs.	Improve vehicular and pedestrian mobility	\$ 1,200,000	Design	Mid-level	Fall 2023
				Construction		Spring 2025
Sidewalk Program FY22	Application for TxDOT TA Grant in order to complete 10 Mile Loop bicycle and trail route and adjacent sidewalks on the MTP as one single project. (Potential 80/20 split with Grant Funding)	To complete 10-mile bike and trail loop. Make the City more walkable.	\$ 1,977,698	Design	Planning	Fall 2024
				Construction		Summer 2026
Traffic Signal Alsbury HSIP Grant	Signal infrastructure upgrade, and CCTV cameras at the 7 Alsbury intersection through TxDOT Grant Funding and GO Bond.	Improve traffic signal network within the city.	\$ 92,561	Design	Preliminary	Spring 2023
				Construction		Winter 2023
Traffic Signal Improvements (ITS) SH174	Signal infrastructure upgrade, and CCTV cameras at the 7 Alsbury intersection through TxDOT Grant Funding and GO Bond.	Improve traffic signal network within the city.	\$ 2,517,812	Design	Final Design	Winter 2022
				Construction		Fall 2023
Village Creek Parkway Expansion (Tarrant Co. Bond 50% Match)	Reconstruction of existing 2-lane undivided asphalt section to 4 or 5-lane undivided concrete section with curb & gutter, storm drain, street lighting, sidewalk, & 10' shared use trail.	To improve vehicular and pedestrian mobility as an alternate road to I-35.	\$ 3,001,839	Design	Planning	Fall 2023
				Construction		Winter 2024
Wayside Horn at Dobson Street and County Road 714	Design and installation of Wayside Horns which will create a condition where trains will no longer use their own horns at this crossing. Wayside Horn replaces train horns with a focused sound for traffic approaching the crossing and minimizes the disturbance of adjacent	Reduce noise pollution in neighborhood due to the adjacent railroad crossing.	\$ 378,240	Design	Preliminary	Summer 2023
				Construction		Fall 2023

## Project includes:

Intersection improvements as recommended by traffic studies for increased intersection capacity and higher level of service

## Funding:

\$2.5 Million Streets & Drainage Bonds

## Status:

- 90% Design Plans completed
- May hold until City assumes responsibility for traffic signals on state routes within Burleson (to simplify project/process and remain within budget)



### Project Status

Some Disruption

### Project Progress

Progress 45%

### Estimated Completion



Fall 2023

### Total Project Cost



2.5 Million

# Alsbury Ph. 1B – Candler to Hulen Outside Lanes

From Candler Dr. to Hulen St.

### Project includes:

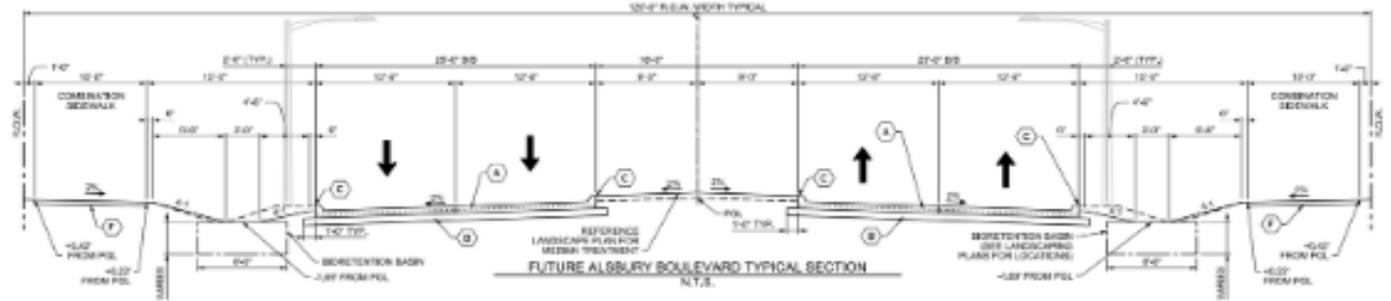
Expanding Alsbury from 2 lanes to 4 lanes and adding a 10' shared use path on the north side

### Funding:

\$3.9 Million City funding (combination of impact fees, Tax Increment Reinvestment Zone, and general fund)

### Status:

Design underway



Project Status

On Track

Project Progress

Progress 10%

Estimated Completion



Fall 2024

Total Project Cost

\$ 3.9 Million

# Q1 Alsbury Ph. 2 - Hulen to CR 1020 (Bridge)

## Project includes:

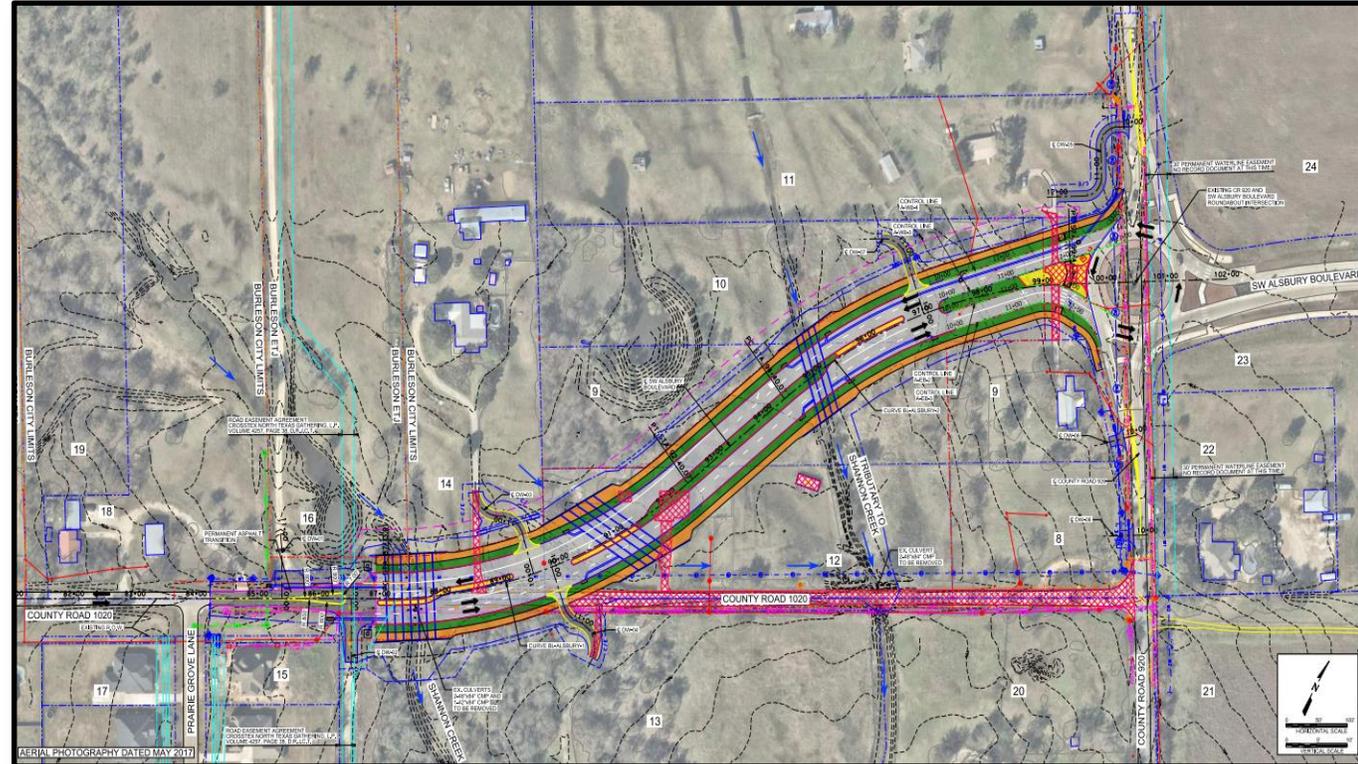
Extension of Alsbury Boulevard from Hulen Street Roundabout to County Road 1020 - new section will be 4-lane divided roadway with turn lanes and drainage improvements

## Funding:

- \$600 Thousand Non-Bond Capital
- \$7.4 Million 2022 GO Bond Funds

## Status:

- Disruption occurred with elimination of federal funding
- 90% plans in progress



### Project Status

Some Disruption

### Project Progress

Progress 35%

### Estimated Completion



Winter 2024

### Total Project Cost



8 Million

# Q1 Alsbury Ph. 3 – Widening to CR914

## Project includes:

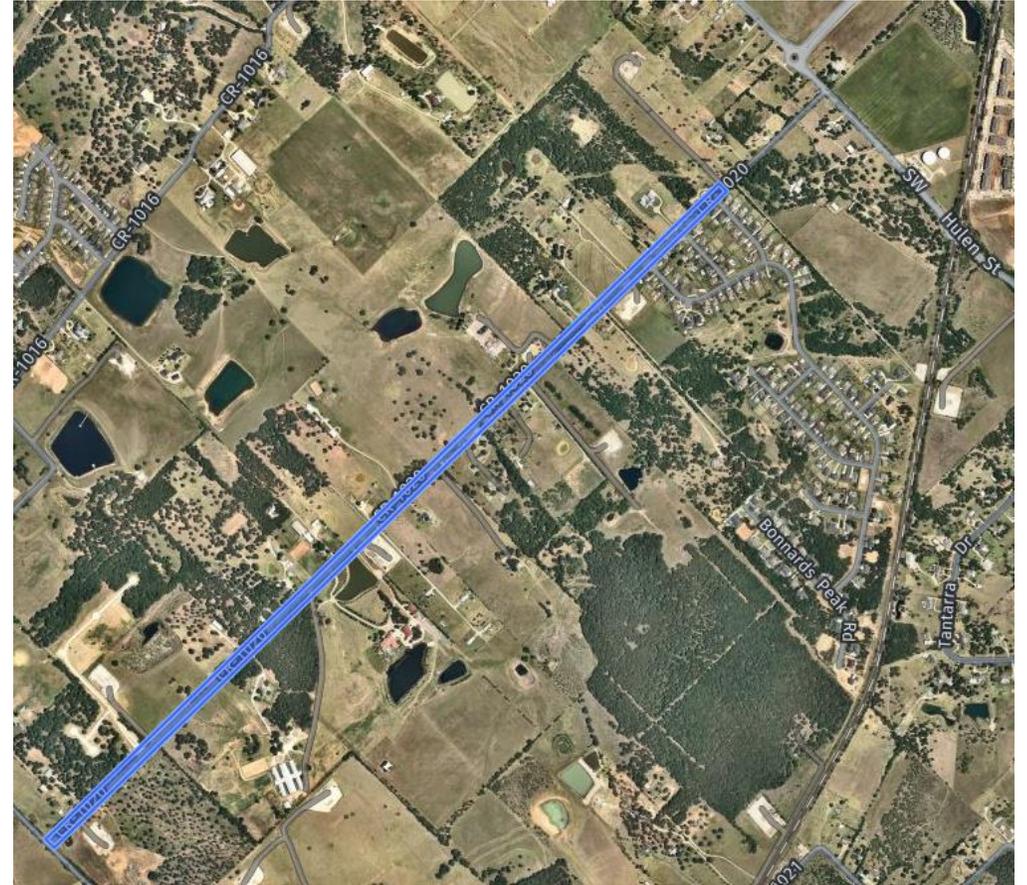
- Construction of all four lanes of Alsbury Blvd (CR 1020) from Hulen Roundabout to CR 914
- Construction of 10' shared-use path on each side

## Funding:

- \$2.5 Million 2022 GO Bond
- \$1.8 Million Non-Bond Capital
- Construction funding pending - potential state/ federal participation

## Status:

- Early right-of-way acquisition opportunities being explored
- Engineering procurement began Oct. 2022
- Design contract award anticipated March 2023



### Project Status

On Track

### Project Progress

Progress 5%

### Estimated Completion



Design Summer 2024

### Total Project Cost



27 Million  
(Existing Funding for  
Design & ROW)

# Q1

## Hulen Street Widening - SH 174 to Candler & 16" Waterline

### Project includes:

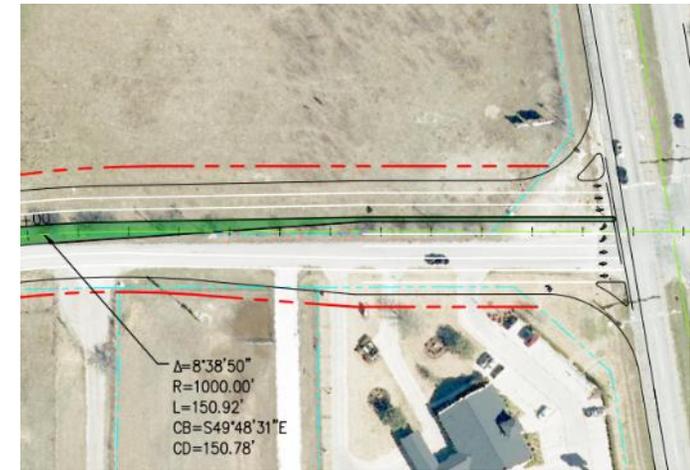
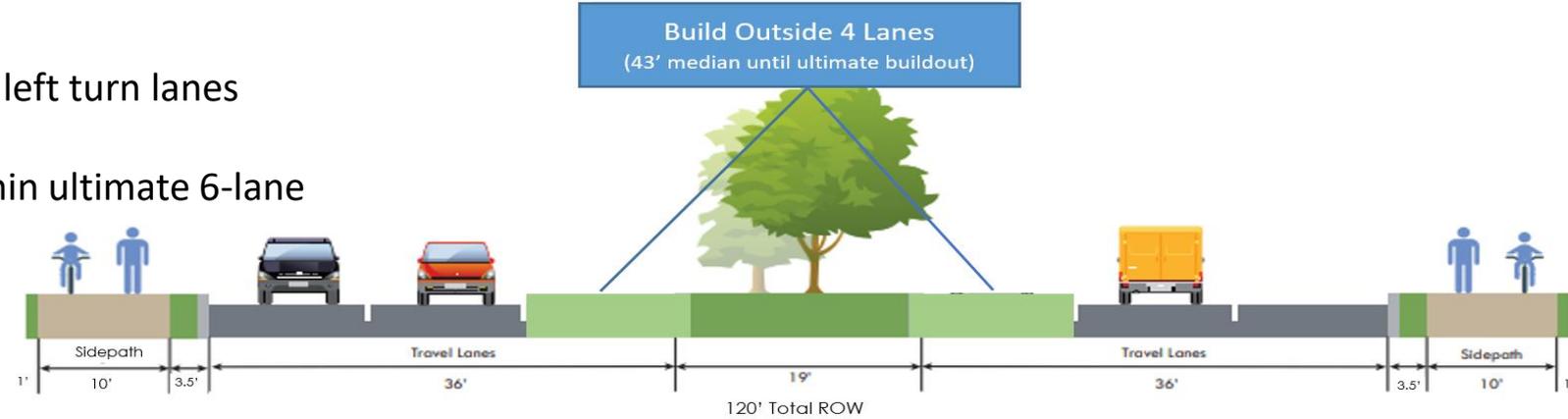
- 3 northbound lanes, 3 southbound lanes, dual left turn lanes and 1 right turn lane at SH 174 intersection
- Hulen expansion from 2 lanes to 4-6 lanes within ultimate 6-lane right-of-way
- 10' shared use path on each side
- 16" waterline and sewer extensions

### Funding:

- \$1.6 Million 2016 Street & Drainage Bond Funds
- \$9.5 Million 2022 GO Bond Funds
- \$3.6 Million TIRZ
- \$3.8 Million Water Bond Funds

### Status:

- Engineering procurement began Oct. 2022
- Design contract award anticipated March 2023



### Project Status

On Track

### Project Progress

Progress 5%

### Estimated Completion



Spring 2026

### Total Project Cost



18.5 Million

**Q1**

# Lakewood Blvd Quiet Zone

Lakewood Blvd & CR1021



### Project includes:

Establish a Quiet Zone at Lakewood Blvd and BNSF Railroad crossing with “No Train Horn” signs

### Funding:

\$20 Thousand General Fund

### Status:

- Project Completed
- Quiet Zone Active



Project Status

On Track

Project Progress

Progress 100%

Estimated Completion



Fall 2022

Total Project Cost



20 Thousand

## Lakewood Dual Left Turn Lanes at SH174 Intersection of Lakewood and SH174 (Wilshire)

### Project includes:

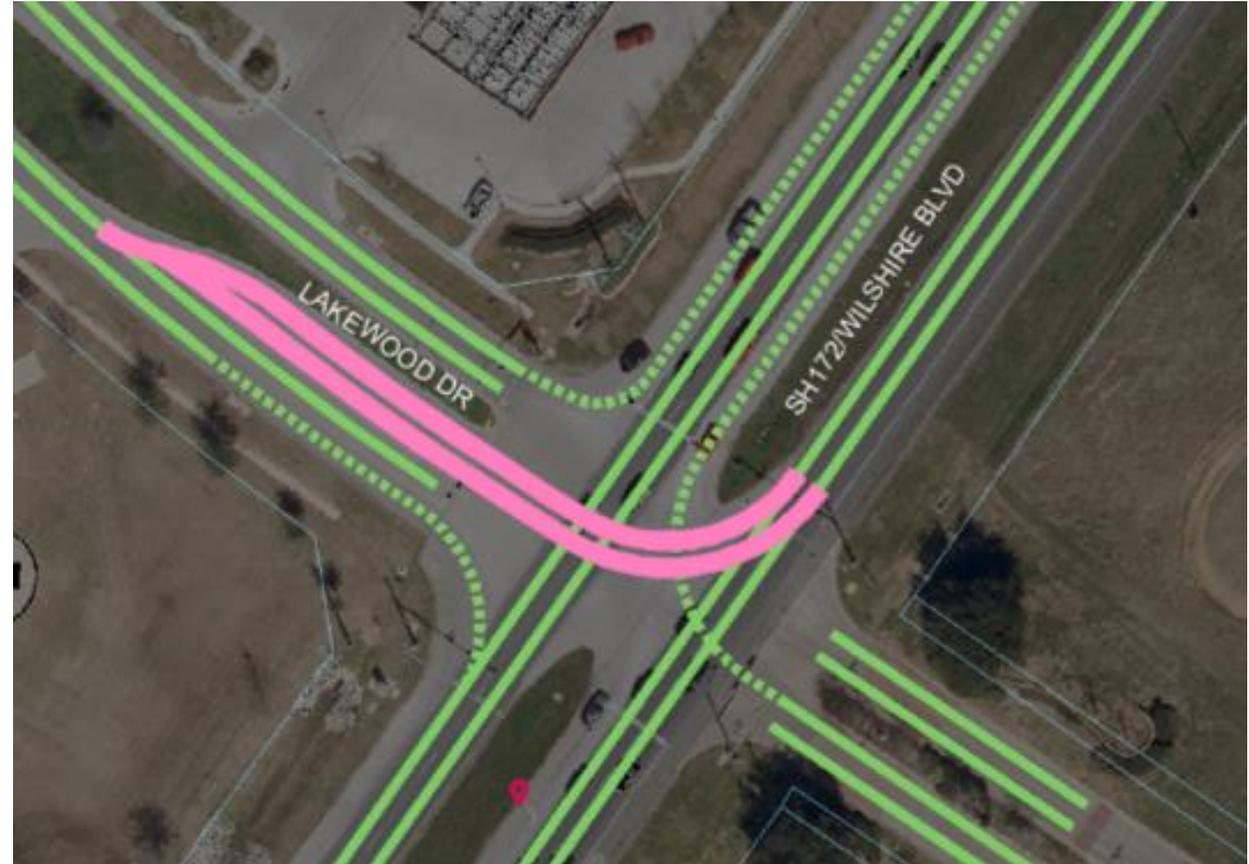
Current intersection is built for ultimate two left turn lanes, (one is striped off) - update striping and signal to make second left turn lane onto northbound SH 174 operational

### Funding:

\$100 Thousand 2022 GO Bond Funds (to be re-purposed to other GO Bond projects as TxDOT is completely funding construction)

### Status:

- TxDOT completely funding and constructing
- Construction planned for December 2022- February 2023



#### Project Status

On Track

#### Project Progress

Progress 50%

#### Estimated Completion



Winter 2023

#### Total Project Cost

\$ 0 (Funded by TxDOT)

### Project includes:

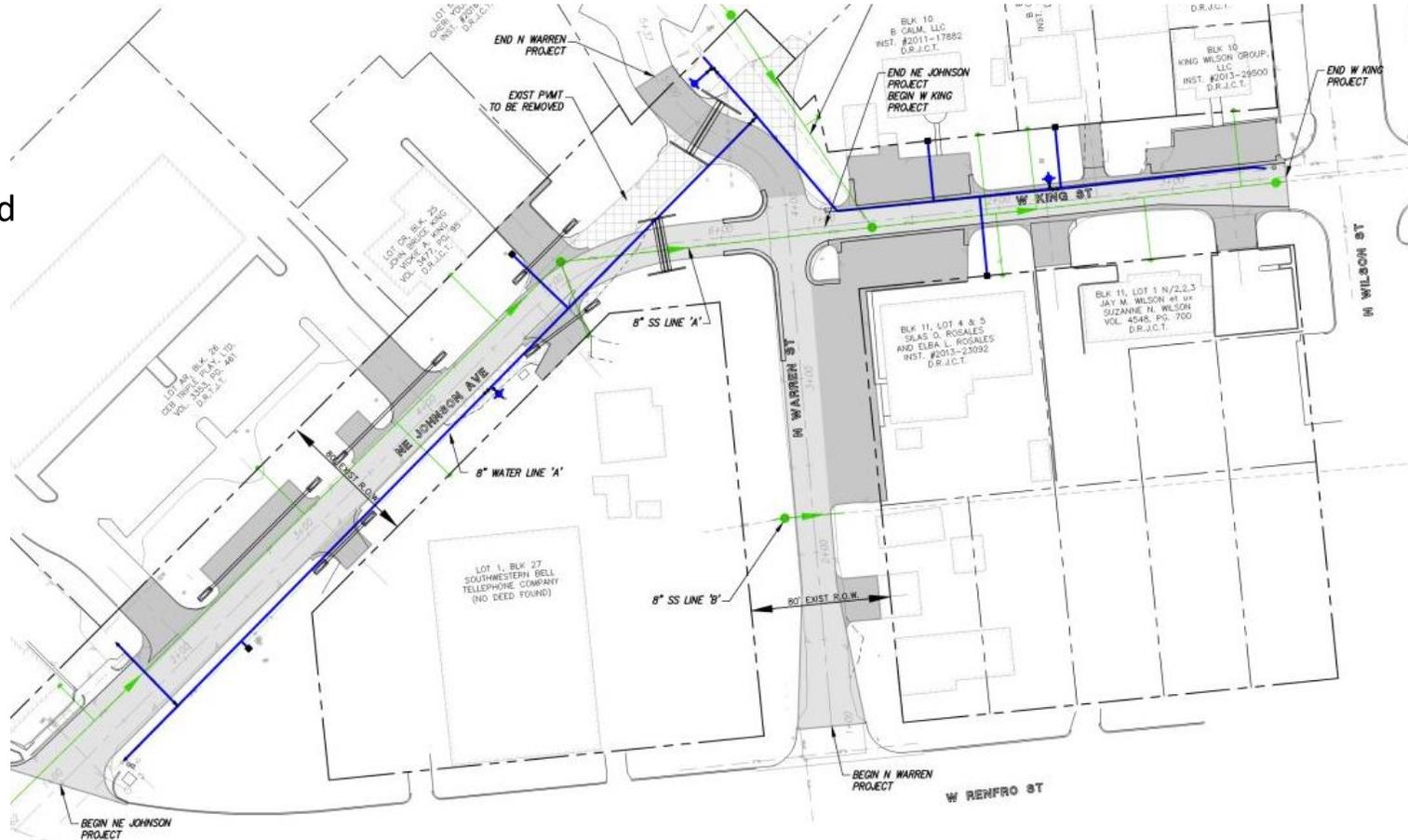
- NE Johnson Avenue
- N Warren Street
- W King Street (including water & sewer rebuilds and minor drainage improvements)

### Funding:

- \$500 Thousand 2016 & 2018 Street Bond Funds
- \$1.6 Million Water & Sewer Funds

### Status:

- Construction bids received Dec. 2022
- Construction contract award anticipated Jan. 2023
- Construction planned to begin Feb. 2023



Project Status

Some Disruption

Project Progress

Progress 50%

Estimated Completion



Summer 2023

Total Project Cost



2.1 Million

### Project includes:

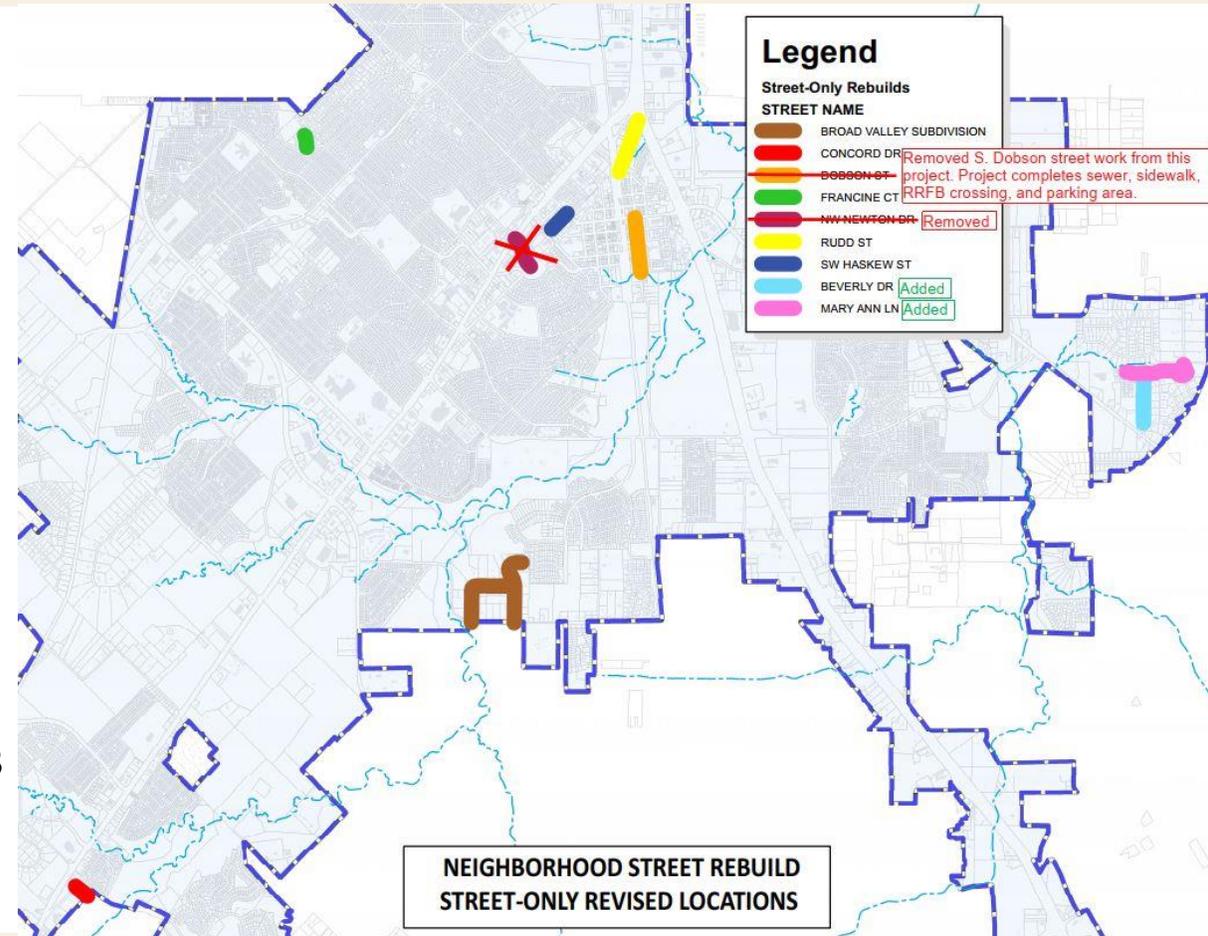
- Beverly
- Broad Valley Subdivision
- Concord Drive
- Dobson (Renfro to Town Creek)
- Francine Court
- Mary Ann
- Rudd

### Funding:

- \$1.7 Million Street & Drainage Bonds
- \$300 Thousand Water & Sewer Non-Bond Capital

### Status

- Broad Valley Subdivision, Concord Drive, Francine Court, Rudd, Mary Ann, and Beverly rebuilds complete
- Dobson sewer work 100% complete - paving moving to Summer 2023 contract to reduce impact to Nola Dunn Elementary



Project Status

On Track

Project Progress

Progress 90%

Estimated Completion



Spring 2023

Total Project Cost

\$ 2 Million

# Neighborhood Street Rebuilds FY22

## Commerce St & Dobson St

### Project includes:

Reconstructing Commerce Street (NE Wilshire Blvd to N. Burleson Blvd.) and Dobson Street (Bufford to Town Creek and 401 S. Dobson St. to Hidden Creek Parkway)

### Funding:

- \$825 Thousand 2022 GO Bond Funds
- \$780 Thousand Street and Drainage Bonds & Non-Bond Capital

### Status:

Pavement design and construction bidding anticipated Jan. – Mar. 2023



Project Status

On Track

Project Progress

Progress 10%

Estimated Completion



Fall 2023

Total Project Cost



1.6 Million



### Project includes:

Re-development of 225 W Renfro, re-alignment and beautification of Ellison St., as well as reconstruction of on- street parking along Ellison St.

### Funding:

- \$1.6 Million TIF Funds
- \$1.6 Million 4A Bond Funds

### Status:

- Preliminary design reviewed
- Final design in progress



#### Project Status

On Track

#### Project Progress

Progress 30%

#### Estimated Completion



Summer 2024

#### Total Project Cost

\$ 3.2 Million

## Old Town- Ellison Street Development (Plaza Building)

135 W. Ellison St.

### Project includes:

Development of Ellison on the Plaza Building by developer to include City office space, Heim BBQ, and Razzoo's

### Funding:

- \$2 Million 4A Sales Tax
- \$1.4 Million TIF Funds
- \$400 Thousand Water Funds

### Status:

Vertical construction ongoing



Project Status

Some Disruption

Project Progress

Progress 60%

Estimated Completion



Summer 2023

Total Project Cost

\$ 3.8 Million

## Project includes:

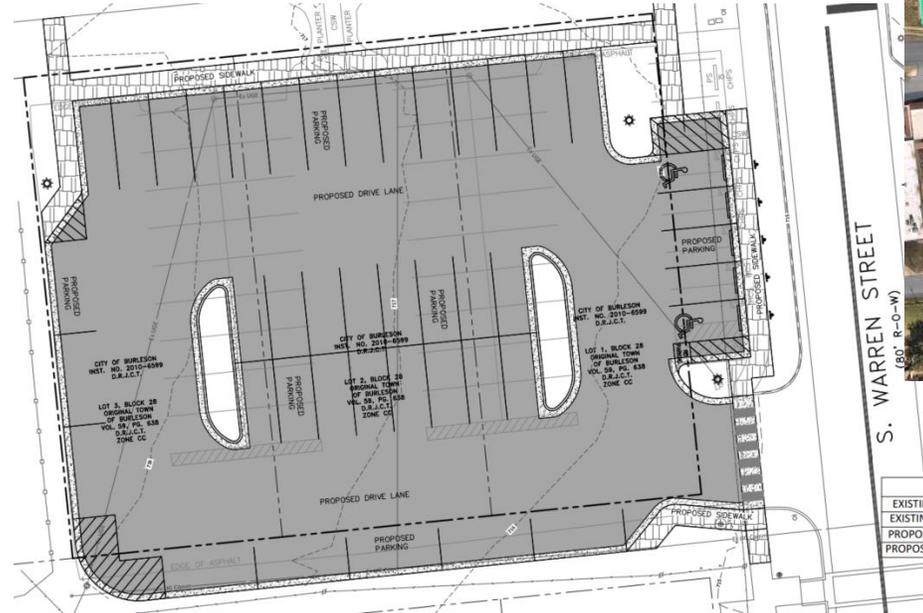
Redesign parking lot to improve circulation and match aesthetics of the Bufford parking lot

## Funding:

\$530 Thousand Hotel/Motel Funds

## Status:

- Construction bids received Dec. 2022
- Construction contract award anticipated Jan. 2023
- Construction planned to begin Feb. 2023



PARKING COUNT	
EXISTING PARKING (TOTAL)	43
EXISTING ACCESSIBLE SPOTS	2
PROPOSED PARKING (TOTAL)	43
PROPOSED ACCESSIBLE SPOTS	2

BENCHMARKS

During Construction:  
Orange area designated as City Hall Visitor Parking  
Green areas are additional parking areas surrounding the Plaza

### Project Status

On Track

### Project Progress

Progress 50%

### Estimated Completion



Spring 2023

### Total Project Cost



\$ 530 Thousand

# Q1 SH174 Widening to 6 Lanes (Elk to Hulen)

## Project includes:

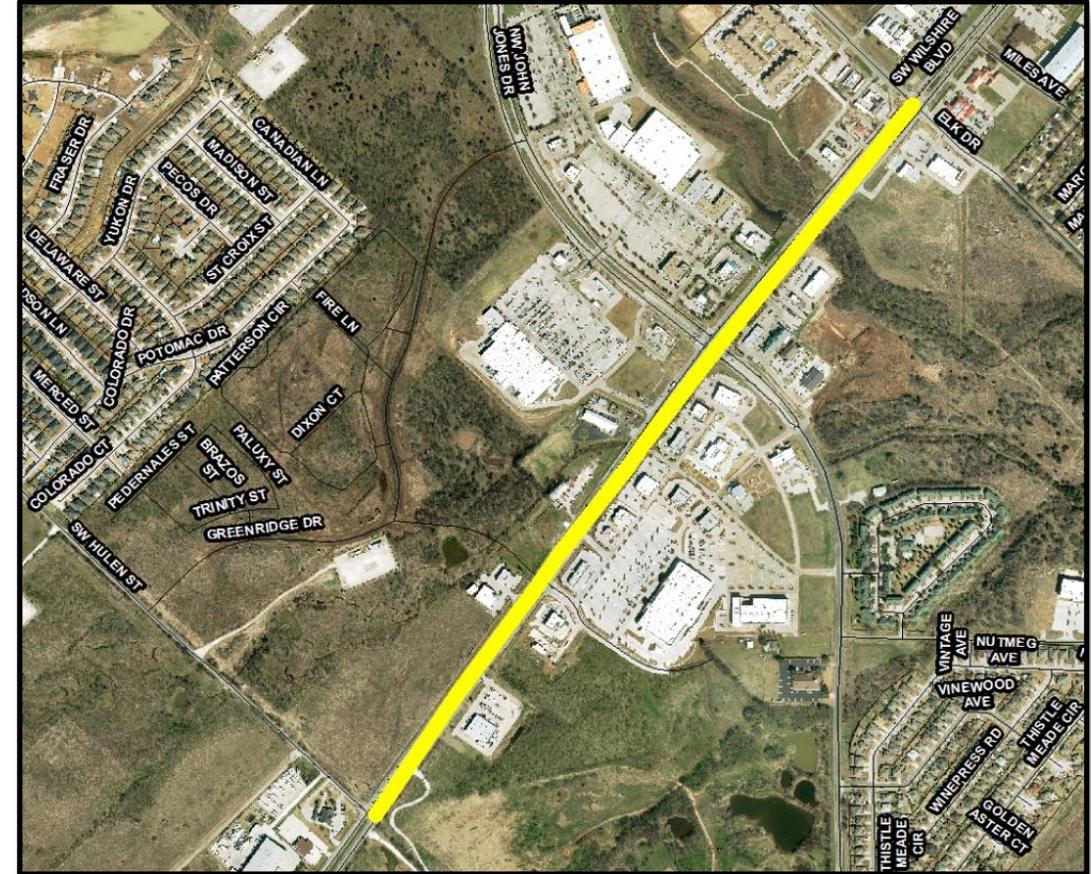
Widening SH 174 (Wilshire Boulevard) to the inside from 4 to 6 lanes from Elk Drive to Hulen Street

## Funding:

- \$1.2 Million City participation (design)
- \$1.1 Million Texas Department of Transportation (TxDOT) funding
- \$4.7 Million North Central Texas Council of Governments/Federal Grant funding

## Status:

- Approaching Schematic Design acceptance by TxDOT
- Preparing to begin Environmental clearance process
- Addressing TxDOT comments on 60% design plans as development of 90% design plans continues



### Project Status

Some Disruption

### Project Progress

Progress 60%

### Estimated Completion



Spring 2025

### Total Project Cost



7 Million

# Q1 Sidewalk Program FY22

## Project includes:

- Applying for TxDOT Transportation Alternatives Grant
- Completing 10 Mile Loop bicycle and trail route and adjacent sidewalks on the Mobility Plan as single project
- Completing 9 of 12 Short-Term and 2 of 6 Mid-Term pedestrian projects listed in Mobility Plan

## Funding:

- \$1.3 Million (Sidewalk Program- GO Bond Funds)
- \$192 Thousand (Renfro & Johnson Ped.- TIRZ)
- \$518 Thousand ( ½ of Elk, Hillside Dr.- GO Bond Funds)
- Potential TxDOT Grant to cover 80% of project

## Status:

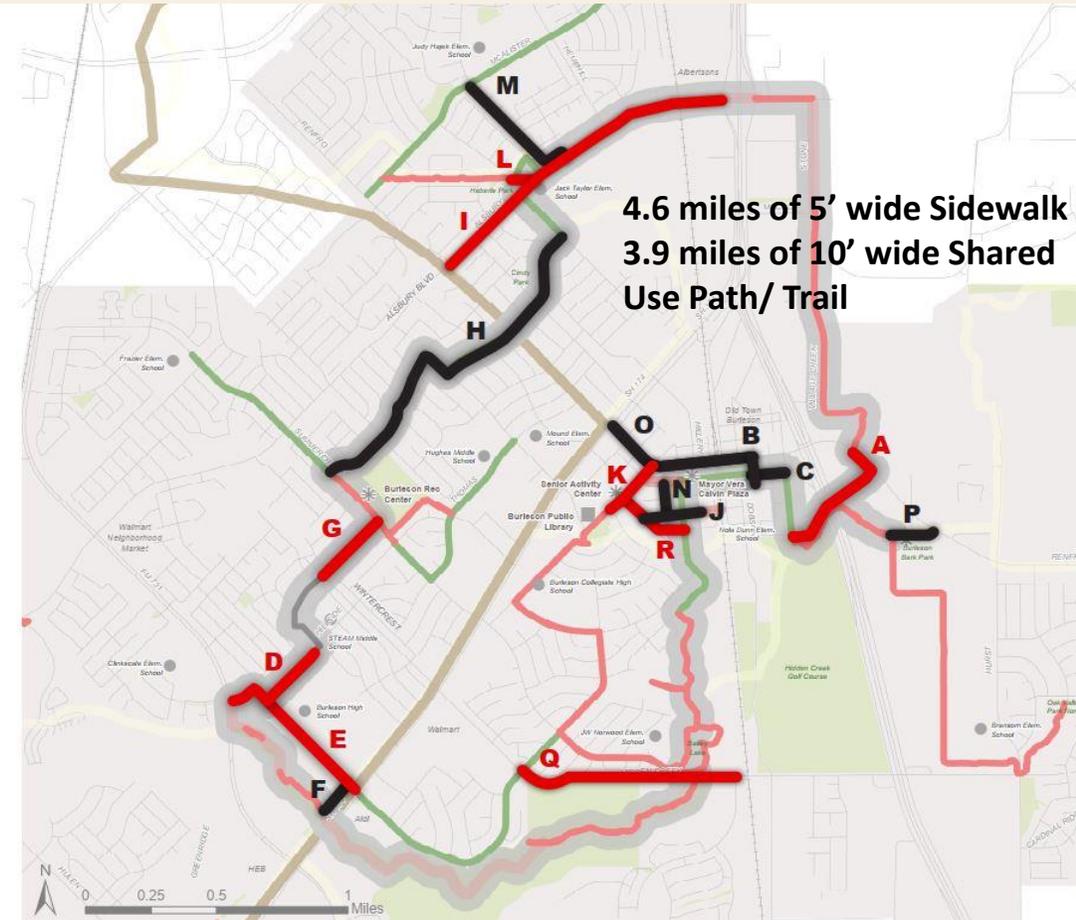
Preliminary TxDOT Grant Application to be submitted Jan. 2023

### Proposed Active Transportation Projects



#### Legend

- Proposed New Sidewalk Projects
- Proposed Shared Use Path Projects
- Existing Sidewalk (Along 10-Mile Loop)
- Existing Shared-Use Path Facility
- Existing On-Street Bike Facility
- Concurrent City Project
- 10-Mile Loop Highlight
- TxDOT Bicycle Tourism Trail Network
- NCTCOG Veloweb
- Schools
- Community Facility
- Library
- Streets
- Railroads
- Parks
- Burleson City Limits



### Project Status

Some Disruption

### Project Progress

Progress 5%

### Estimated Completion



Summer 2026

### Total Project Cost



15 Million

# Q1 Traffic Signal Alsbury HSIP Grant

## Project includes:

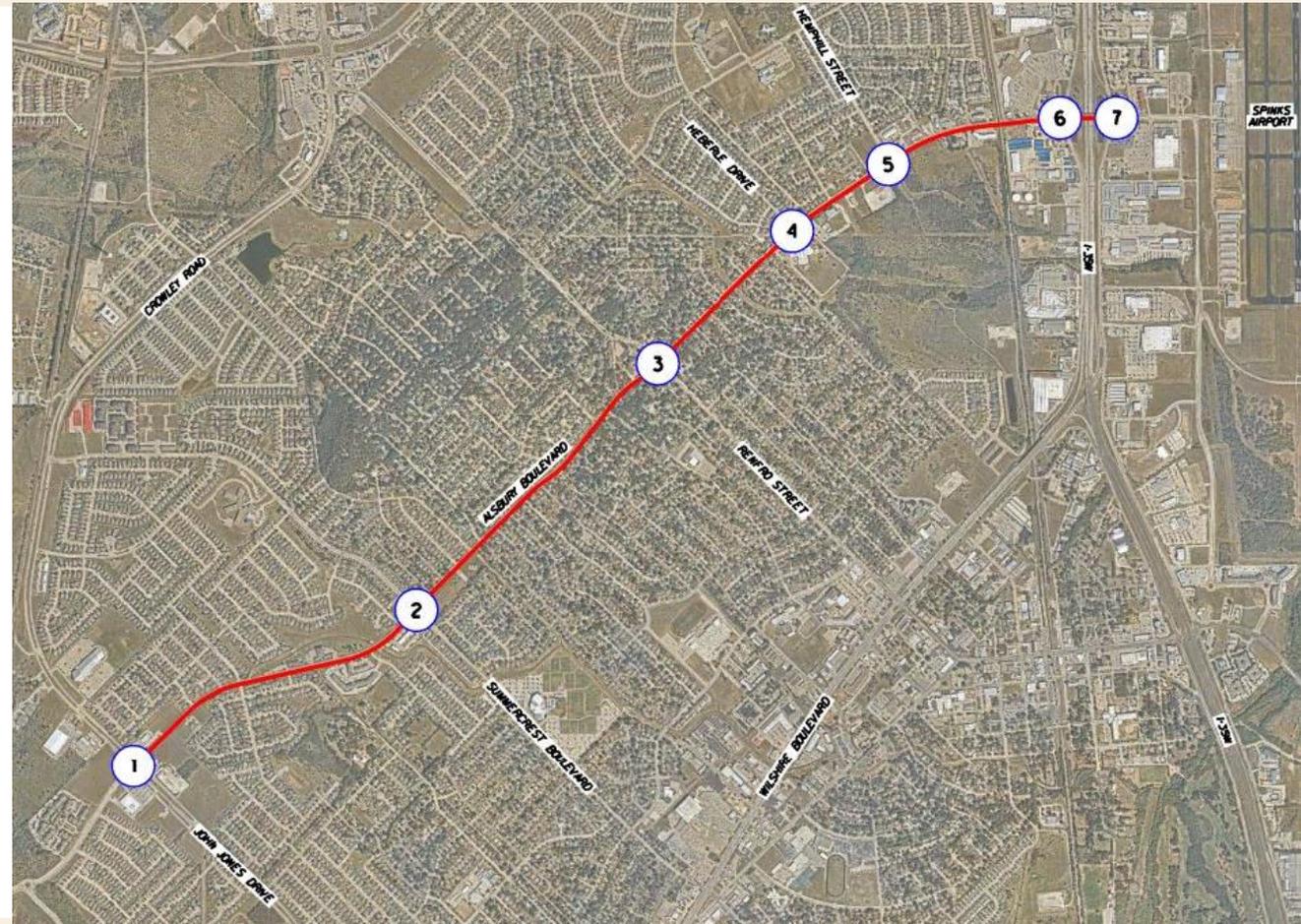
Signal Infrastructure Upgrades and CCTV Cameras at 7 intersections along Alsbury Blvd. (John Jones (FM731), Summercrest Blvd., Renfro St., Heberle St., Hemphill St., and both I-35 signals)

## Funding:

- \$93 Thousand City Funding (GO Bond Funds)
- \$743 Thousand TxDOT G-Match HSIP Grant to cover 80% of project

## Status:

Design in progress



Project Status

On Track

Project Progress

Progress 70%

Estimated Completion



Winter 2023

Total Project Cost



836 Thousand

## Project includes:

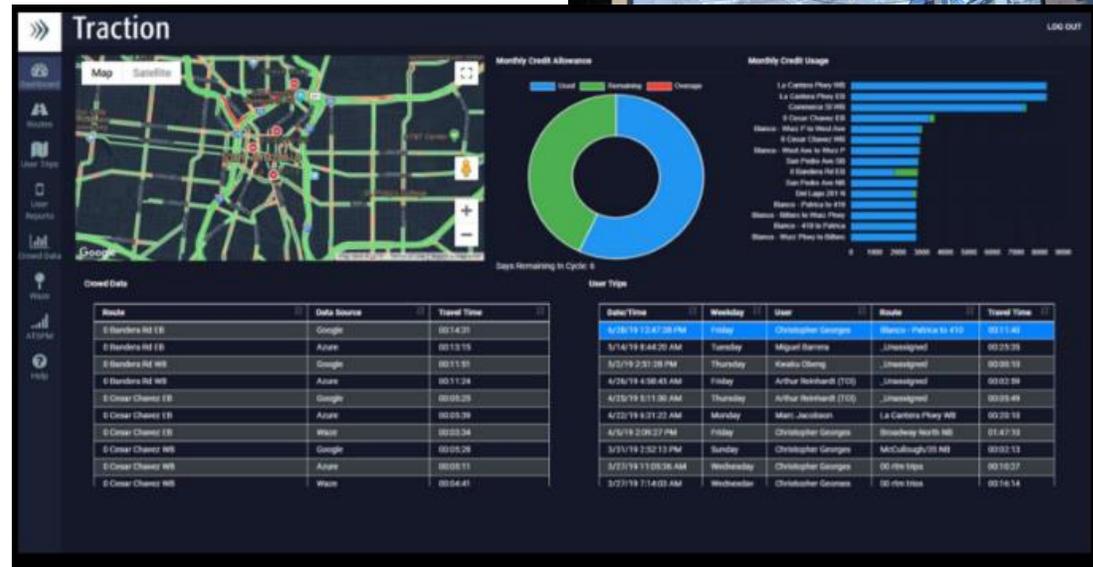
Signal Infrastructure Upgrades, Traffic Management Center, and CCTV Cameras

## Funding:

- \$450 Thousand existing City funding
- \$2.1 Million City funding (GO Bond Funds)
- \$650 Thousand NCTCOG Request

## Status:

90% design plans in progress



Project Status

On Track

Project Progress

Progress 40%

Estimated Completion



Fall 2023

Total Project Cost

\$ 3.2 Million



## Project includes:

- Design and installation of Wayside Horns create a condition where by trains will no longer use their own horns at this crossing
- Wayside Horns replace train horns with a focused audible sound for traffic approaching the crossing and minimizes the disturbance of adjacent neighborhoods

## Funding:

- \$8 Thousand Non Bond Capital- Streets
- \$371 Thousand Streets & Drainage Bond Funds

## Status:

Design process underway for UPRR (Union Pacific Railroad) Permit



### Project Status

Some Disruption

### Project Progress

Progress 30%

### Estimated Completion



Fall 2023

### Total Project Cost



380 Thousand

## Project includes:

Rehabilitation of existing lift station including SCADA, emergency power, bypass, and other upgrades

## Funding

\$930 Thousand Sewer Bond Funds

## Status:

Engineering design procurement anticipated for the second quarter



### Project Status

On Track

### Project Progress

Progress 10%

### Estimated Completion



Summer 2024

### Total Project Cost



930 Thousand

# Parallel 24in Sewer Village Creek to Oakbrook Dr. (w/ Bear Ridge & The Lakes)

### Project includes:

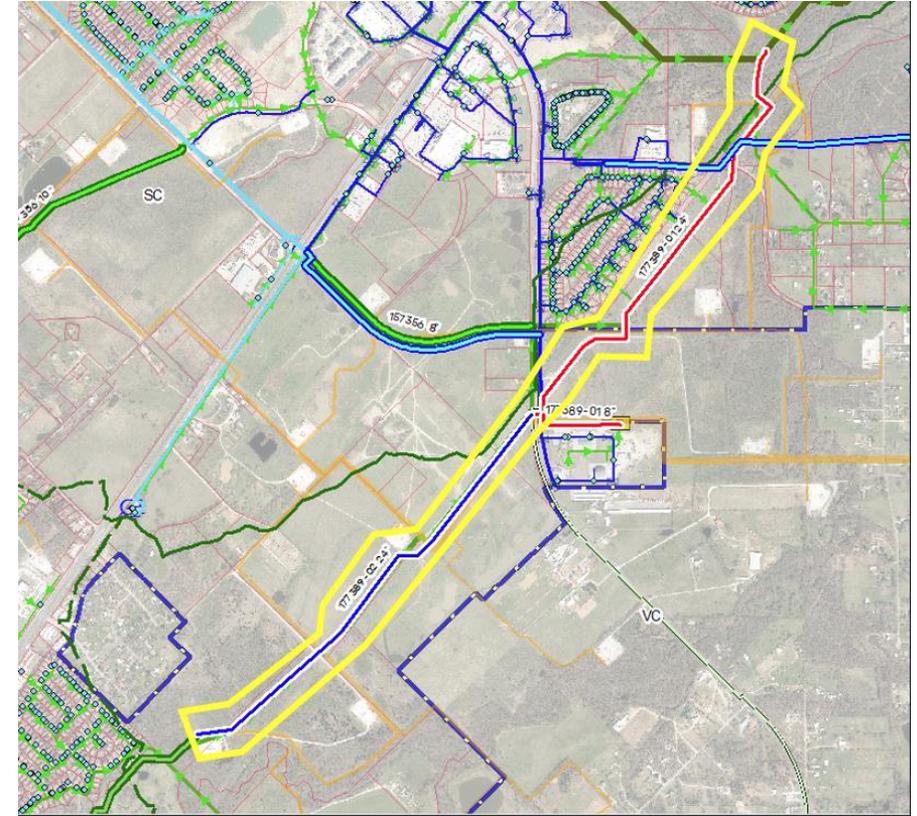
- Design and easement acquisition for a future parallel sanitary sewer line to serve future developments and prevent surcharging of existing line
- Approximate length 2 miles; approximate line size 24" diameter

### Funding:

\$653 Thousand Sewer Bond Funds - Design

### Status:

- Design underway with consideration of incoming developments.
- Easement negotiations through developments are ongoing



#### Project Status

Some Disruption

#### Project Progress

Progress 60%

#### Estimated Completion



Summer 2023  
(Design Only)

#### Total Project Cost



\$653 Thousand  
(Design Only)

# Trunk Relief Sewer Line (Town Creek Basin Parallel)

### Project includes:

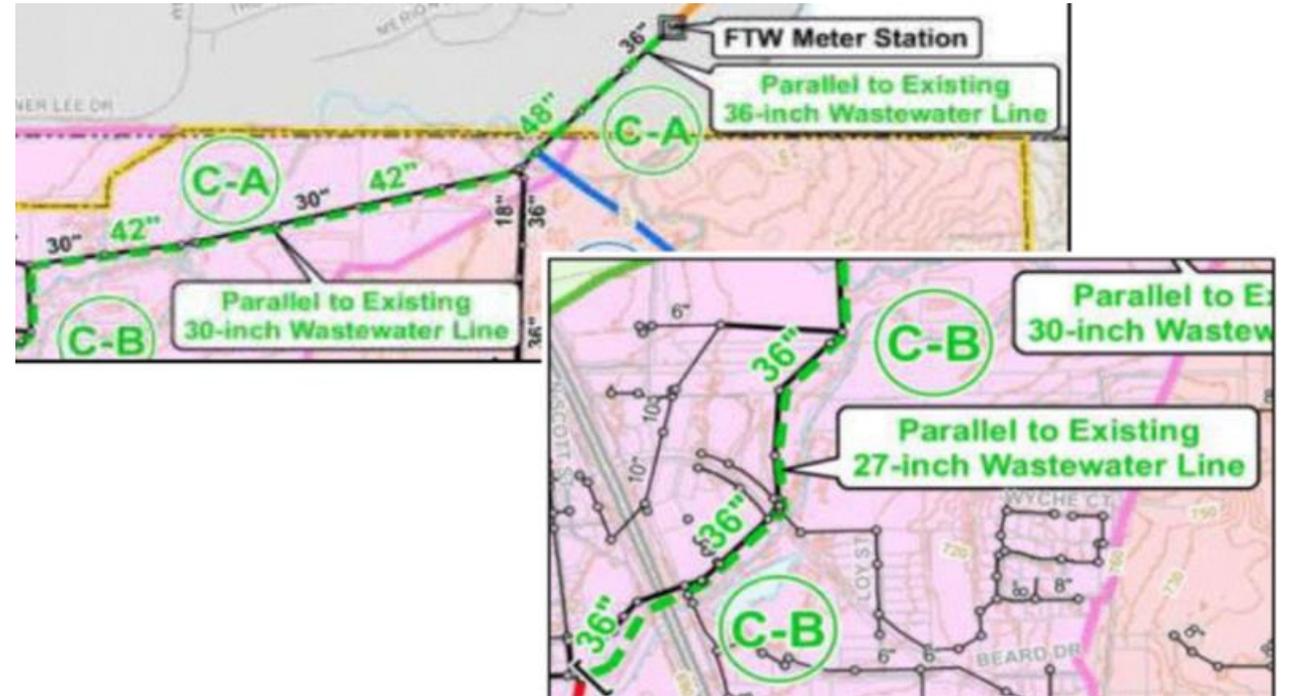
Design and construction of a 36"-48" parallel sanitary sewer pipeline along Village Creek.

### Funding

\$16.3 Million Sewer Bond Funds

### Status:

- Engineering design procurement began Oct. 2022
- Design contract award anticipated March 2023



### Project Status

On Track

### Project Progress

Progress 5%

### Estimated Completion



Winter 2024

### Total Project Cost



16.3 million

## E. Renfro Water Main Replacement E. Renfro, I-35 & Village Creek Pkwy.

### Project includes:

- Installation of additional water lines to loop this service area (near Village Creek Pkwy and within apartment complex)
- Replacement of a compromised section of 16" main water line along I-35 service road

### Funding:

\$594 Thousand Water Bond Funds

### Status:

- Substantially complete
- Final Close-out in progress



#### Project Status

On Track

#### Project Progress

Progress 95%

#### Estimated Completion



Winter 2022

#### Total Project Cost



594 Thousand

# Industrial Pump Station Exp. & Alsbury Pump Station Decommissioning

### Project includes:

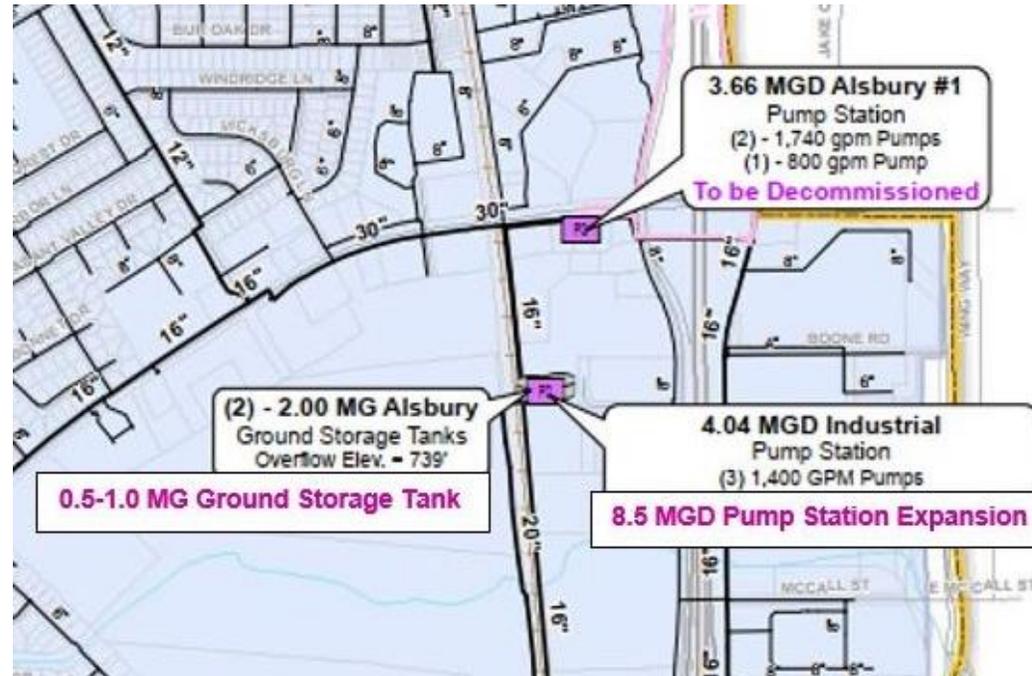
- Expansion of the Industrial Pump Station to serve the Lower Pressure Plane
- Decommissioning the Alsbury #1 Pump Station
- Potential new 0.5-1.0 MG Ground Storage Tank

### Funding:

\$6.6 Million Water Bond Funds

### Status:

- Engineering design procurement began Oct. 2022
- Design contract award anticipated March 2023



### Project Status

On Track

### Project Progress

Progress 5%

### Estimated Completion



Winter 2025

### Total Project Cost



6.6 million

# Turkey Peak Entry Drive & Drainage Flume

635 NW Jayellen Avenue

### Project includes:

Pavement overlay for the entry drive/ access to the site and repair of the drainage flume/channel adjacent to the road

### Funding:

\$385 Thousand Water Bond Funds

### Status:

Construction in progress



#### Project Status

On Track

#### Project Progress

Progress 80%

#### Estimated Completion



Spring 2023

#### Total Project Cost



385 Thousand

## Project includes:

- Replacing the existing tank with 2MG tank at Turkey Peak
- Demolish 2 existing ground storage tanks at Brushy Mound
- Demolish existing elevated tank at Brushy Mound
- Site improvements at Brushy Mound to facilitate completion of monopole

## Funding:

- \$4.8 Million Water Bond Funds
- \$500 Thousand Non-Bond Capital

## Status:

- Brushy Mound Site- space cell providers actively placing antennae and working on ground equipment
- Contractor projected to resume remaining Brushy Mound work Spring 2023



### Project Status

Some Disruption

### Project Progress

Progress 80%

### Estimated Completion



Summer 2023

### Total Project Cost



5.3 Million

# Q1

## Animal Services Expansion

725 SE John Jones Dr.



### Project includes:

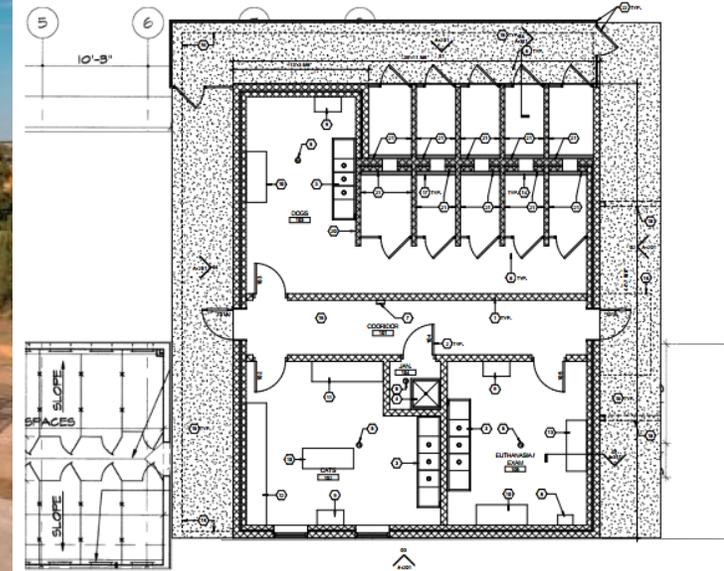
Expansion of facility by approximately 1,250 sq. ft. to provide an isolation area for sick or injured animals.

### Funding:

- \$106 Thousand 2019 CO Bonds
- \$1 Million Street & Drainage Bonds

### Status:

- Building occupied and functioning
- Project close-out process underway



Project Status

On Track

Project Progress

Progress 100%

Estimated Completion



Winter 2022

Total Project Cost



1.1 Million

### Project includes:

- Reconfigure existing facilities to better accommodate staff
- Adds the office space needed to relocate IT and HR from Annex 3 Building prior to that site's re-development

### Funding:

- \$1.6 Million Non-Bond Capital
- \$204 Thousand Water Bond Funds

### Status:

Design underway



Project Status

On Track

Project Progress

Progress 10%

Estimated Completion



Winter 2023

Total Project Cost



1.8 Million

### Project includes:

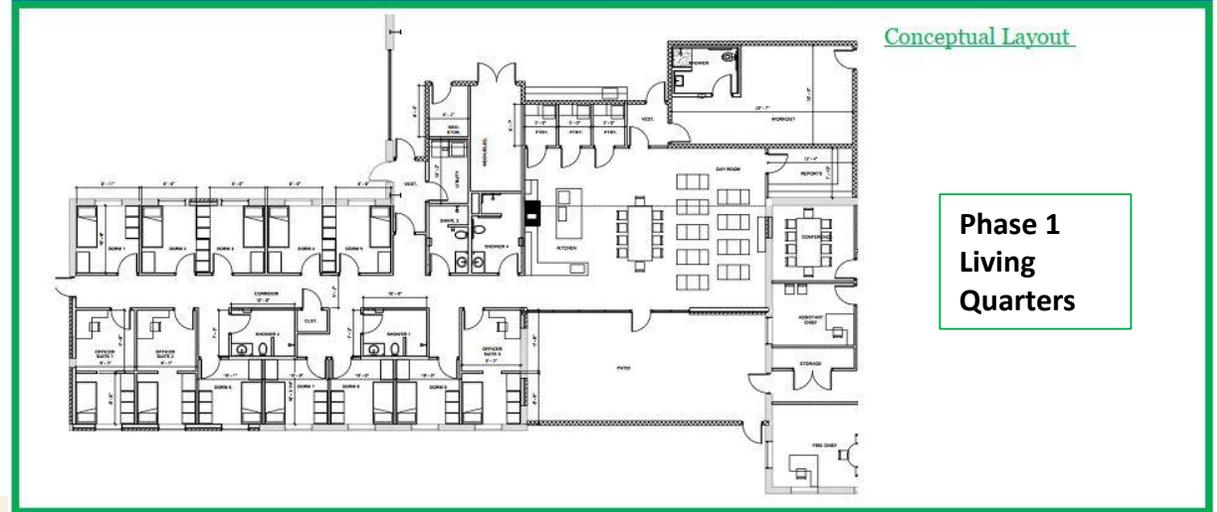
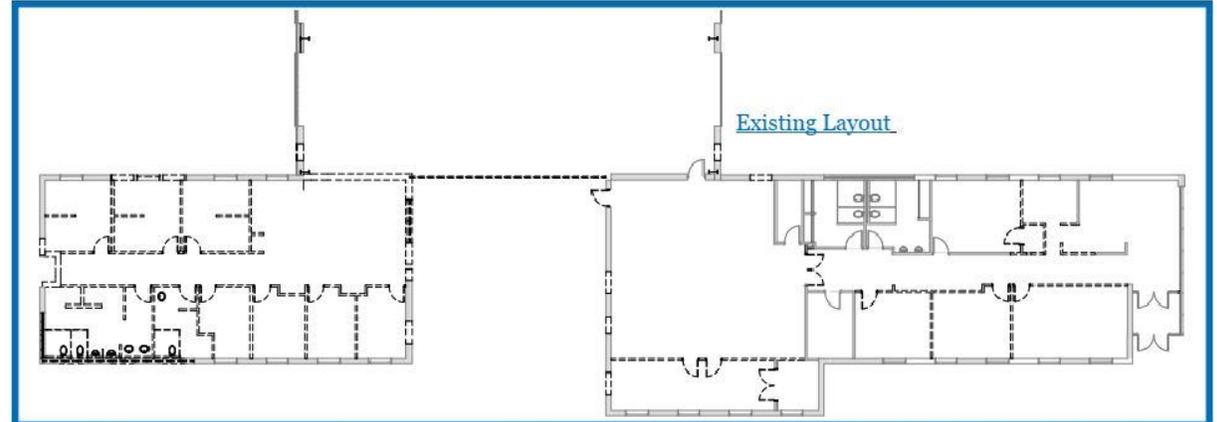
Various interior renovations to administrative and operational areas to include additional offices, expanded dormitory, and other changes to accommodate needs of the Fire Department

### Funding:

\$2 Million General Fund

### Status:

Architect's programming and conceptual design services underway



Project Status

On Track

Project Progress

Progress 10%

Estimated Completion



Fall 2024

Total Project Cost



2 Million

# Police Headquarters Expansion

1161 SW Wilshire Blvd.

### Project includes:

- Expansion of police department headquarters
- Remodeling existing facility to re-purpose existing space for officers and staff

### Funding:

- \$36.4 Million GO Bond Public Safety Funds

### Status:

- Natural Gas Pipeline relocation design with Williams Pipeline underway
- Architect's facility design contract anticipated for January 2023 City Council award



### Project Status

On Track

### Project Progress

Progress 5%

### Estimated Completion



Summer 2026

### Total Project Cost



36.4 Million

# Parks Annex New Building

725 SE John Jones Dr.

### Project includes:

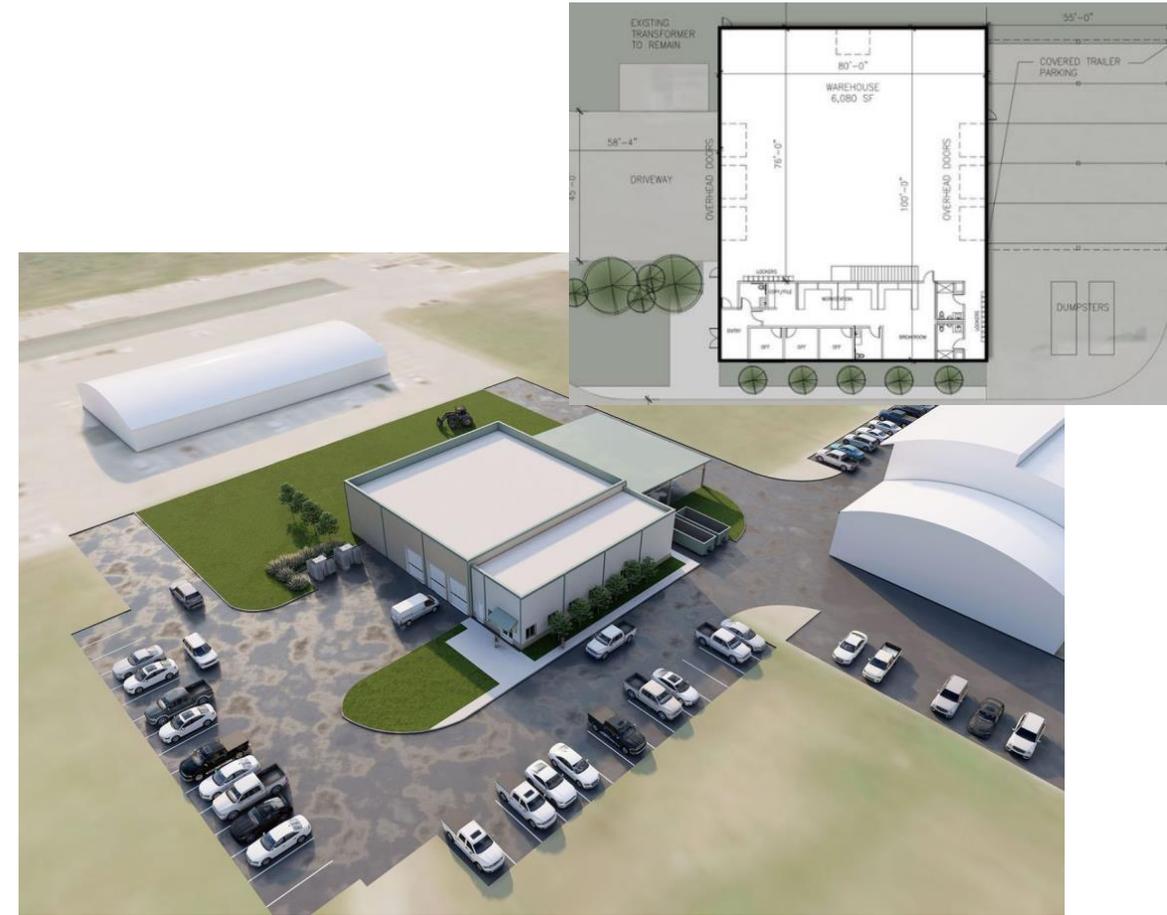
12,000 sq. ft. 2-story building with office space, conference room, workshop area, 3 equipment bays, and parking facilities

### Funding:

\$4.5 Million Non-Bond Capital

### Status:

- Foundation work 90% complete
- Concrete pour scheduled for January
- Pre-fab building materials on-site



#### Project Status

Some Disruption

#### Project Progress

Progress 40%

#### Estimated Completion



Spring 2023

#### Total Project Cost

\$ 4.5 Million

SECTION 06

# Park Capital Improvement Projects

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City of Burleson  
Quarterly Report  
December 2022

# Project- Cemetery Repairs

CM2201



Philip & Beverly Simms  
60" x 12"  
\$612



William Dyess  
28" x 12"  
\$286



- **Project Description**
  - Repair of headstones
- **Project Status**
  - Currently under construction
- **Estimated Completion**
  - March 2023

# Project- Village Creek Trails

PK0711

- **Project Description**

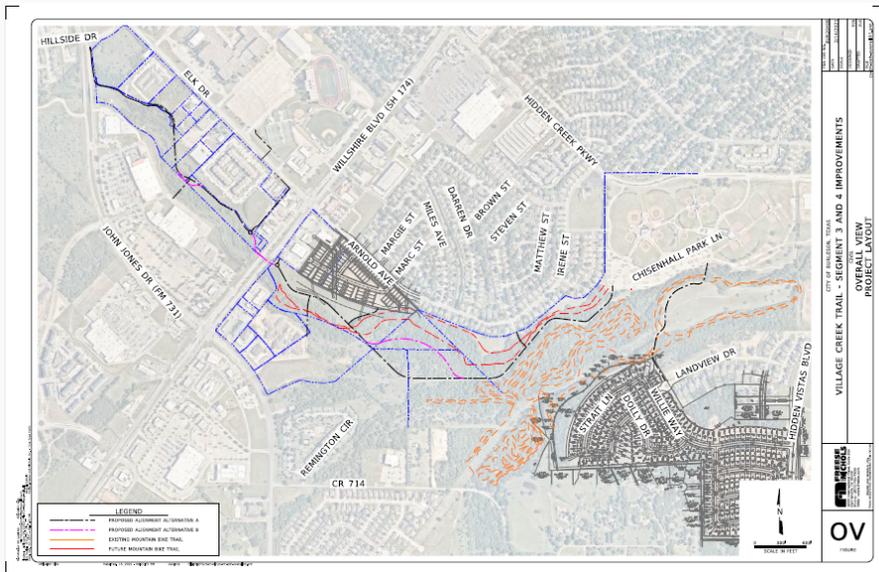
- Extension of Village Creek Trail from current terminus at Chisenhall Fields to Hillside Dr.

- **Project Status**

- 100% design

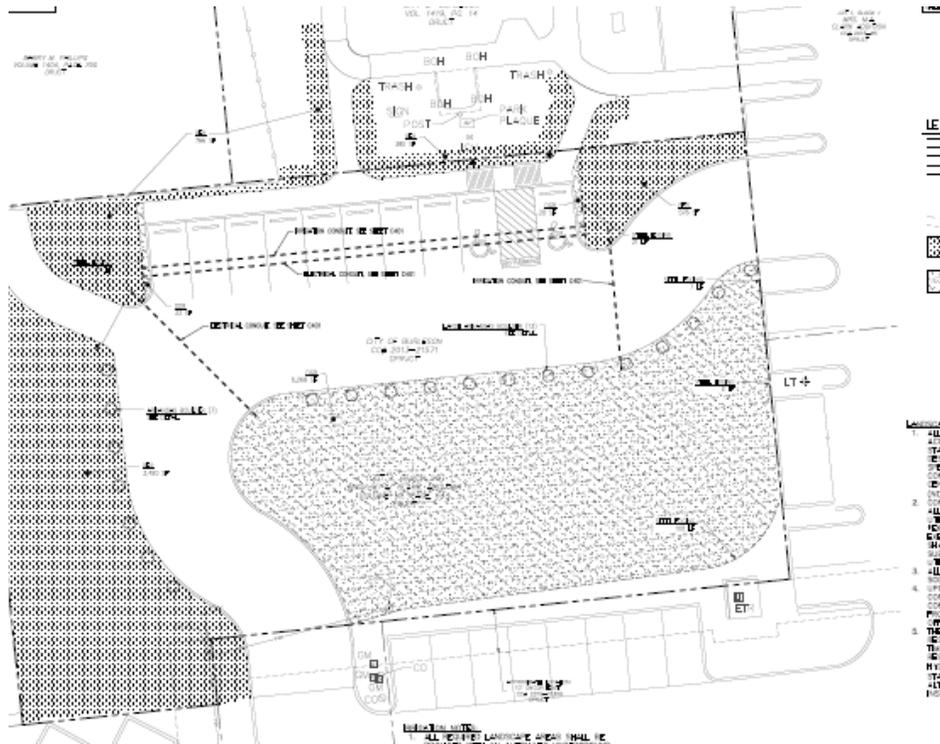
- **Estimated Completion**

- July 2024



# Project- Clark Park Parking Lot

PK2006



- **Project Description**

- Addition of parking lot

- **Project Status**

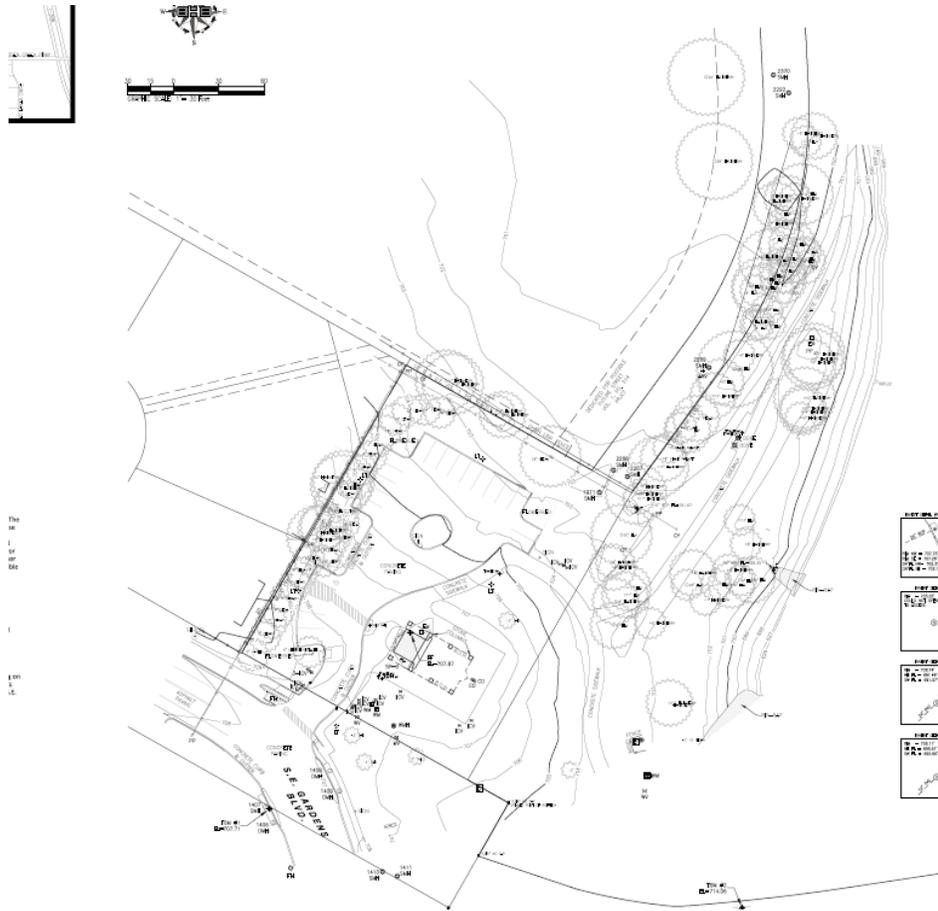
- Bid Close January 31, 2023

- **Estimated Completion**

- TBD

# Project- Chisenhall & Bailey Lake Parking

PK2015



## ● Project Description

- Design and construction for phase 1 (100 spaces) of Chisenhall parking lot expansion, and approximately 50-70 spaces at Bailey Lake.

## ● Project Status

- Design complete
- Presenting offer to BISD Feb 13

## ● Estimated Completion

- Bidding spring 2023
- 6 month construction

# Project- Shannon Creek

PK2103



## ● Project Description

- Design and construction of a park and natural area in Shannon Creek.

## ● Project Status

- Reprogramming for next stage of public engagement

## ● Estimated Completion

- TBD

# Project- Claudia's Playground

PK2202



- **Project Description**

- Renovation of playground, furniture and landscaping

- **Project Status**

- Under construction

- **Estimated Completion**

- March 2023

# Project- Gateway Monuments

PK2205



- **Project Description**

- Concept and Design for Gateway monuments

- **Project Status**

- Two designs prepared to take to council in March 2023

- **Estimated Completion**

- TBD

# Project- Oak Valley

PK2206



- **Project Description**

- Replacement of playground and expansion of parking lot

- **Project Status**

- Playground in production
- Bids close on parking lot February 9, 2023

- **Estimated Completion**

- May 2023

# Project- Bartlett Soccer

PK2207



- **Project Description**

- Regrading and turfing of 15 soccer fields

- **Project Status**

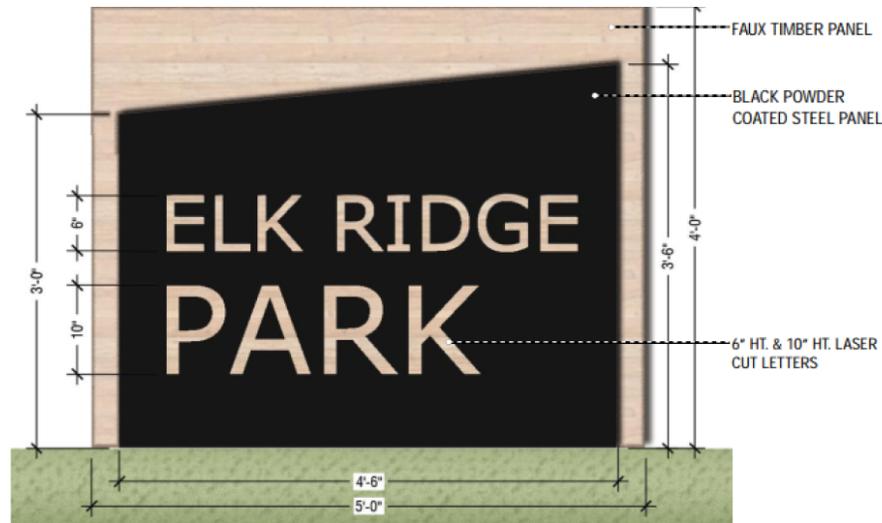
- Preconstruction January 20, 2023
- Begin construction January 31, 2023

- **Estimated Completion**

- May 2023

# Project- Park Monument Signs

PK2301



CONCEPT A

ESTIMATED COST: \$25,000

## ● Project Description

- Design and installation of park monument signs

## ● Project Status

- Design recommended by park board December 12
- Design moves to council February 20, 2023

## ● Estimated Completion

- May 2023

# Project- Elk Ridge Park

PK2310



- **Project Description**

- Replacement of playground, new landscape

- **Project Status**

- Playground in production
- Landscape scheduled as part of arbor day celebration as a community project

- **Estimated Completion**

- May 2023

# Project- Arabian Field Artificial Turf

PK2302



- **Project Description**

- Replacement of infield with artificial turf

- **Project Status**

- Bids received
- Scheduled for council February 20, 2023

- **Estimated Completion**

- Summer 2023

# Project- BRiCk HVAC

PK2303



- **Project Description**
  - Replacement of software and components
- **Project Status**
  - Parts ordered
- **Estimated Completion**
  - March 2023

# Project- BRiCk Lobby

PK2304



- **Project Description**

- Remodel of lobby, party rental, and family changing rooms

- **Project Status**

- In Design

- **Estimated Completion**

- Fall 2023

# Project- Wakefield Park

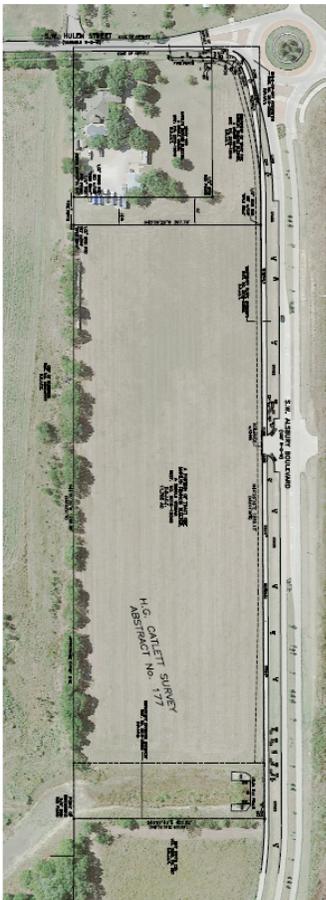
PK2305



- **Project Description**
  - Replacement of playground
- **Project Status**
  - Playground in production
- **Estimated Completion**
  - May 2023

# Project- Community Park

PK2311



- **Project Description**
  - Land acquisition for a community park
- **Project Status**
  - Under contract
- **Estimated Completion**
  - May 2023

# Project-Golf Bunkers

GC1002



- **Project Description**

- Replacement of bunkers with Better Billy Bunker system

- **Project Status**

- Under construction

- **Estimated Completion**

- March 2023



# FY 2023 Project Updates-Parks

- **Hidden Creek Softball relocation**
  - Re-engaging the public
- **Oak Valley South Trail Extension**
  - Public Works is assisting with design



# FY 2023 Project Updates-Golf

- **Cart Path Repairs**

- Finalizing plan to ensure minimal impact to play with bunkers and drainage repairs

- **Drainage Repairs**

- Temporary improvements to hole 9 have already been completed, schedule being finalized

- **Cart Batterys**

On order, should be in within 2 weeks, install will occur over the course of a week