

Father's Day Fishing Tournament

Bailey Lake, June 17



WEEKLY REPORT

JUNE 16, 2023

TO: MAYOR FLETCHER AND COUNCIL MEMBERS
FROM: TOMMY LUDWIG, INTERIM CITY MANAGER

THE CITY OF
BURLESON
TEXAS

Weekly Report | June 16

I. Council Schedule

Meetings

- **Tuesday, June 20**, City Council Regular Session, 4:00 p.m.
All meetings will be held at City Hall Council Chambers, 141 W. Renfro St. The meeting will be conducted in the council chambers and is also available via live stream, <https://www.burlesontx.com/watchlive>

Reports and Presentations

- Discuss the City Council Committees, structure, purpose, and meeting schedule. (Presenter: Council Place 4 Larry Scott)
- Receive a report, hold a discussion and provide staff direction regarding an update on the Water and Waste Water, 4A Economic Development Corporation, 4B Community Development Corporation, Parks Performance and Golf fund financial overview, summary of 5-year capital improvement plans (CIP), and receive any additional direction from City Council regarding the annual budget for fiscal year 2023-2024. (Staff Presenter: Martin Avila, Director of Finance)
- Receive a report, hold a discussion and give staff direction regarding a proposed new City Council Policy #41, Debt Management Policy and proposed amended City Council Policy #32, Financial Policy. (Staff Presenter: Martin Avila, Director of Finance) (Finance and Internal Service Committee motioned to present a report on the Debt and Financial Policy to the full Council in June 2023)
- Receive a report, hold a discussion, and give staff direction regarding the office of emergency management's current and future initiatives. (Staff Presenter: Joe Laster, Emergency Operations Manager)

II. General and Status Updates

A. Library News

Last week families enjoyed a special summer Storywalk® and made friendship crafts. Teens had a photo scavenger hunt in Old Town Burleson, created knot pillows and made paper wigs in Anime Club.



Next week's Summer Reading Club Programs:

Chopped: Ramen Edition (ages 10 to 17)
 Saturday, June 17, 12:30 p.m.

Big Time Bubbles at Mayor Vera Calvin Plaza
 Monday, June 19, 10-11 a.m.

Music Demonstration by Tarpley Music
 Tuesday, June 20, 10-11 a.m.

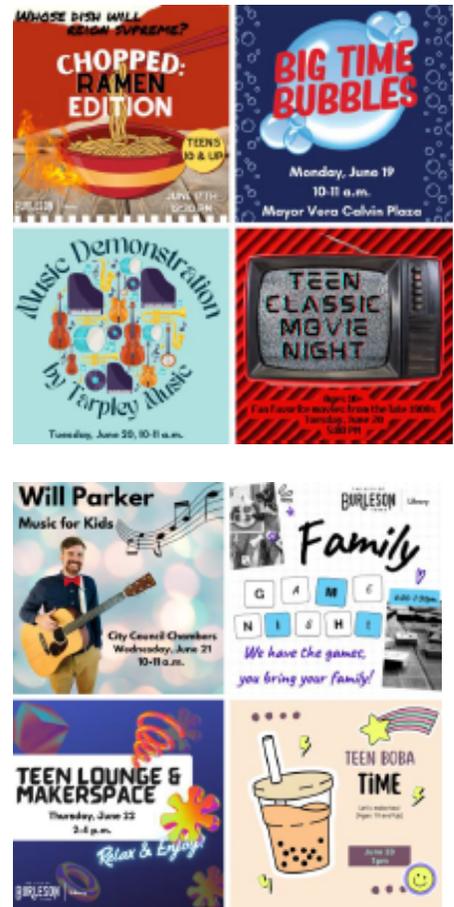
Teen Classic Movie Night: *The NeverEnding Story* Tuesday, June 20, 5 p.m.

Will Parker Music Performance at City Council Chambers Wednesday, June 21, 10-11 a.m.

Family Game Night
 Wednesday, June 21, 6-7:30 p.m.

Teen Lounge & Makerspace (ages 10 to 17)
 Thursday, June 22, 2-4 p.m.

Teen Boba Time (ages 10 to 17)
 Friday, June 23, 1-2 p.m.



B. Senior Center News

Author Amber Royer spoke to a packed house at the Senior Activity Center's annual Chocolate Party. Participants were served a three-course chocolate "meal" which included chocolate-dipped appetizers, chocolate bread, chocolate lasagna, chocolate-covered peanuts, and a chocolate mousse. The Senior Activity Center is open to anyone over 50.

[Sign up for the Senior Center newsletter](#)



C. Parks and Recreation launches new webpage

Burleson Parks and Recreation launched a new webpage this week for special event vendors. On the new page, vendors can enter their contact information and business details, see upcoming events and fill out necessary paperwork for partnering with Parks and Recreation. Once the department receives the vendor's information, they will add it to their internal vendor directory and the vendor will receive an email confirming their addition.

The page also conveniently includes volunteer and sponsor information, making it a one-stop shop for Parks and Recreation special event information.

By creating the webpage, the Parks and Recreation department aims to streamline the vendor application, review, and approval process, while additionally increasing the number and variety of vendors at upcoming special events. Also, the department hopes to increase sponsor and volunteer participation. Visit the page, burlesontx.com/specialevents.

Special Events



Upcoming
Special Events



Sponsor
Information



Vendor
Information

Contact Us



Burleson Parks and Recreation Special Events

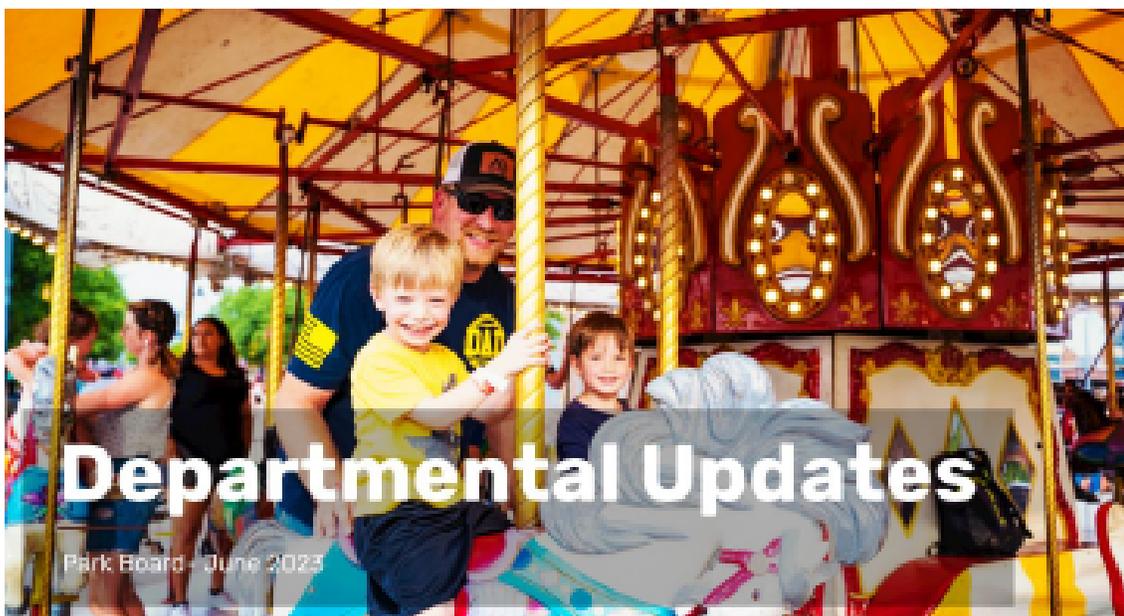
[Email](#)
(817) 426-9104

550 NW Summercrest Blvd
Burleson, TX 76028



D. Parks and Recreation Updates

There are lots of exciting things happening in our community within Parks and Recreation. View the latest updates in the monthly parks board presentation, attached. Updates include additional special event recaps, program news, park project updates, staff highlights, and more.



E. Hot Sounds of Summer Update: Increase of ADA parking availability

Currently, the east city hall parking lot has been designated for temporary handicap/ADA parking during the Hot Sounds of Summer Concert Series. In an effort to better accommodate, staff has also added 6 additional temporary spots toward the front of the event footprint. Additionally, there will be increased signage and a staff member or volunteer to assist in these areas. Please refer to the updated event map below for additional information or visit our event webpage [here](#).



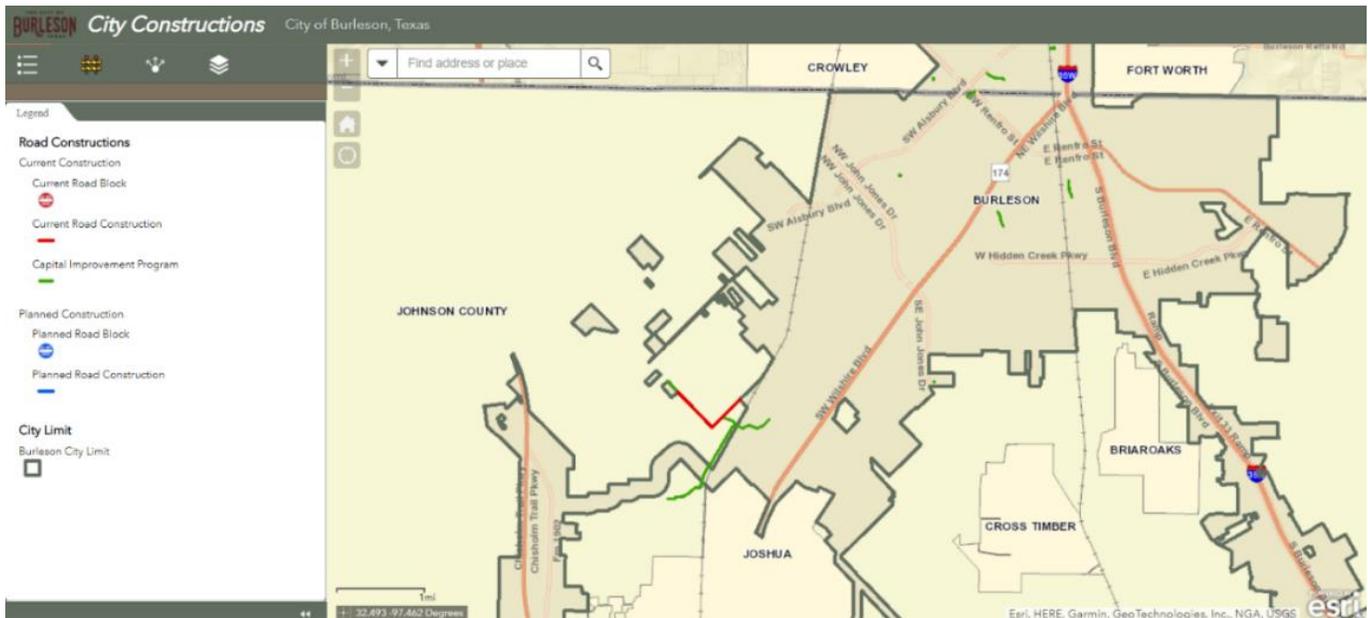
F. Feel Good Friday

This week's Feel Good Friday story comes to us from resident Veronica Grant. "My son lost his wallet at Warren Park yesterday. This morning Julian, a city worker, brought it back to our house. The smile on my son's face that he got his wallet and ID back, which had come in the mail just hours before he lost it, was worth it. So, shout out to Julian for bringing it back to us! He was so kind and a reminder of why we love the City of Burleson!!!" Julian Munoz is a Streets Equipment Operator with Public Works. Way to go, Julian, and thank you Veronica for sharing this story of excellent customer service!



If you have a Feel Good Friday story, email it to dphillips@burlesontx.com.

III. Upcoming Road Construction/Closures ([click to view map](#))



IV. Parks Capital Projects

Project	Status	Timeline
Oak Valley Playground and Parking Lot	Parking lot and playground substantially complete. Awaiting sod, irrigation, and surfacing installation.	Scheduled completion: late-June 2023
Wakefield Playground	Under construction	Scheduled completion: late-June 2023
Park Monument Signs	Installations to begin July 2023 for the following parks: Centennial, Elk Ridge, Mistletoe Hill, Prairie Timber, Oak Valley, and Wakefield Heights.	Project completion: Summer 2023
Bailey Lake/ Chisenhall Parking Expansions	Chisenhall parking lot under construction.	Construction began 5/11/23 at Chisenhall and will begin 6/20/23 at Bailey Lake
Village Creek Trail	90% plans underway - acquiring easements and TXDOT LOSA	Partial construction to begin Fall 2023
Parks Building	Paving and interior walls substantially complete. Exterior paneling underway.	Project Completion: late-July 2023
Shannon Creek Nature Park	Sharing Parks Board and Council feedback on schematic design with design consultant.	Schematic design revisions to be presented to Council and Parks Board in August 2023
City Gateway Signage	Conceptual renderings approved	Council will be presented final options in August 2023 to consider.
Bartlett Soccer Complex Field Renovation	Substantially complete – turf grow-in currently in process	Scheduled to open for use late-August 2023

V. Events

Event Information can be found at www.burlesontx.com/events

- **Hot Sounds of Summer featuring Le Freak (Variety Band)**
June 16, 7:30 p.m.
Mayor Vera Calvin Plaza in Old Town, 141 W Renfro St
Free Event
- **Father’s Day Fishing Tournament**
June 17, 9 a.m. - Noon
Bailey Lake, 280 W Hidden Creek Pkwy
Free Event
- **Juneteenth Art, Music and Food Festival**
June 17, 7:30 – 9 p.m.
Mayor Vera Calvin Plaza, 141 W Renfro St
Free Event
- **Red, White & BTX: 4th of July Celebration**
July 4, Lions Club Parade starts at 9 a.m. in Old Town
Concert starts at 7:30 p.m. at Chisenhall Sports Complex
Fireworks start at approximately 9:20 p.m. | Free Event
- **Old Town Art Walk**
July 7, 6 p.m. in conjunction with Burleson Farmer’s Market Date
Night
Mayor Vera Calvin Plaza, 141 W Renfro St
Free event

VI. Attachments

- CIPAC May 25 Meeting Summary.....page 9
- Planning and Zoning Commission Meeting Summary..page 11
- BPD Top Ten Most Wanted.....page 13
- Parks and Recreation Departmental Update.....page 14



Memo

Date: June 8, 2023
To: Tommy Ludwig, Interim City Manager
From: Eric Oscarson, Director of Public Works
Subject: June 6th Capital Improvements Program Advisory Committee (CIPAC) Meeting

This memo provides a summary of the fourth meeting of the recently re-constituted CIPAC held on Tuesday, June 6, 2023, at City Hall.

All members of the committee were in attendance. The committee approved the minutes of their previous meeting held on May 25, 2023. There were no Citizen Appearances.

Over 90% of the meeting was devoted to a presentation and discussion of the water and wastewater impact fees and corresponding updated analysis of those fees. Errick Thompson, Deputy Director of Public Works, introduced Andrew Franko, Associate at Freese and Nichols, who provided a presentation that:

- Provided a review of what impact fees and Chapter 395 of the local government code
- Provided a recap of impact fee basics
- Provided a review of impact fee components
- Walked through the analysis (including land use and projects) resulting in the *2023 Maximum Assessable Impact Fee Calculations*

The table below compares current and new Maximum Allowable Fees.

Years Effective	Max Allowable Water	Max Allowable Wastewater	Total Max Allowable
2019-2023	\$2,624	\$1,312	\$3,936
2023-TBD	\$2,492	\$1,731	\$4,223

The City of Burleson currently assesses 100% of the Maximum Allowable impact fees for both water and wastewater.

Members remained engaged throughout and asked a number of questions including:

- Is the 10-year projection a rolling average or only calculated on a five year basis? Also, is inflation included? *Chapter 395 requires the analysis be updated at least every five years and the projections are calculated every time the analysis is done. In this case, these are based on a five-year projection considering today's costs without inflation.*

141 W. Renfro St, Burleson, TX 76028
 T: (817) 426-9600 W: BURLESONTX.COM

- Why is Arlington on the lowest end of the Impact Fee Assessment Rate while Midlothian is on the highest end? Each city has its own unique circumstances related to their development potential. Arlington is at or close to being fully developed. Midlothian, on the other hand, has much more developable land and growth potential. This is likely a significant factor in each city's respective impact fees.
- Are Impact Fee Programs limited to municipalities or do other water providers such as Bethesda and the Johnson County Special Utility District (JCSUD) assess impact fees? Bethesda Water Supply Corporation does not appear to assess their own impact fees, but is a Fort Worth wholesale water customer. As a result, Bethesda passes on those impact fees to their customers. JCSUD recently (March) adopted land use assumptions and a capital program upon which impact fees may be imposed.
- Do the pass through rates from Fort Worth for the wastewater impact fees include cost of treatment facilities? Also, does it consider future growth if it is utilized or underutilized? Yes, growth-based treatment facility projects are included in Fort Worth's impact fee capital plan.
- Are redundancy projects allowed so they aren't at complete capacity? The portion of a project that is attributable to new development/growth can be eligible for impact fee funding.
- Where do the pass through rates assessed by Fort Worth go? The Fort Worth pass-through fees collected in Burleson are remitted to the City of Fort Worth.
- What percentage of the maximum allowance is Fort Worth charging? Fort Worth charges 40% of the maximum allowable fees.
- If the City Council does not approve the package for an increase in impact fees, where does the difference come from to fund the projects? Water and Wastewater operate as an enterprise fund separate and apart from the City's general fund, so projects would most likely be funded from increases in water and wastewater rates paid by all customers *necessary to service additional debt issued*.

Finally, the committee confirmed their next meeting as Thursday, June 22nd, at 5:30pm and at City Hall. The June 22nd meeting will not include any presentations and is intended to focus on the committee's development of their recommendations to Council on fee updates for roadway, water, and wastewater impact fees.

Please let me know if you have any questions or require additional information.

Tuesday, June 13, 2023
6:00 PM

City Hall - 141 W Renfro
Burleson, TX 76028

On Tuesday June 13, 2023, The Planning and Zoning Commission met for its regularly scheduled meeting at 6PM. The Commission had 9 members in attendance and the following items were discussed and acted on:

- Consent Agenda items:
 - Approval of the minutes from the May 23, 2023 meeting.
 - A motion and a second were made to approve all consent items and there was no discussion; the motion to approve passed by a unanimous vote of 9-0.
- Public Hearings:
 - Consider an ordinance for a zoning change request from “PD” Planned Development to “PD” Planned Development to incorporate .334 acres of open space into three existing lots. Case 23-045.
 - Staff presented the zoning change request that would allow currently zoned open space lots to be rezoned single family residential and incorporated into 3 existing residential lots.
 - The Chairman opened the public hearing at 6:06PM and with the applicant there to speak in support of the request and to answer any questions from the commissioners.
 - Commissioner Taylor had questions for staff regarding the zoning of the lots, the already determined zoning status of the lots, and about the potential increase in taxes for the lots
 - Staff stated that the lots are currently zoned open space and before they can be incorporated into the adjoining lot, they would have to be rezoned to residential within the PD. Staff also stated that if the request is approved, there would be an increase in area for each lot and that could potentially increase the taxation due to the increased lot size.
 - Commissioner Janusch had questions for staff and for the developer about elevation, drainage to the existing pond, and about easements on the properties.
 - Staff responded that the elevation and drainage would be addressed during the platting phase but that the initial review of the plats has not brought up any major comments other than fences adjacent to open spaces would need to be wrought iron and that no structures would be allowed in the floodplain areas.
 - Commissioner Hadley had a question about the other lots in the area being properly notified about the re-plat in case the other lots wanted to do the same thing later and having to go through the same process again.
 - Staff responded that we did receive one phone call from a neighbor asking how they could do the same and gave them the property owners information so that they could reach out to see if the area was for sale and that it would need to go through a similar process if they did purchase additional land.
 - The Chair closed the public hearing at 6:13PM.
 - There was a motion and a second made to recommend approval of the Zoning Change request, the motion passed with a unanimous vote of 9-0.

- Other times for Consideration:
 - There were no other times for consideration.
- Adjournment
 - With no further business items, Chairman Tune adjourned the meeting at 6:15PM

TOP 10 MOST WANTED

AS OF JUNE 1, 2023

The Burleson Police Department is seeking the community's help in locating these wanted subjects. If you have any information on their location, please contact **BPD** at **817-426-9903** or top10@burlesontx.com. If you would like to remain anonymous, you can call **Crime Stoppers** anytime 24 hours a day at **817-469-TIPS (8477)**. These subjects may be armed and dangerous. **DO NOT** attempt to apprehend these individuals yourself.



Christopher CURTIS
BURGLARY



Helen ELGELGAU
CONT.VIOL. FAMILY



James FRANKLIN
THEFT



Jessica GARZA
TAMPER GOV DOC



Juanrico GUEVARA
Fail to Reg. Sex Offd



Richard HREJSA
FORGERY



Roger RODEN
FRAUD



William SLATER
STALKING



Robert TURNER
FORGERY



Todd WILLIAMS
ASSAULT

The Burleson Police Department Top 10 Most Wanted is updated on the 1st of every month and available online at www.burlesontx.com/bpdmotwanted



Departmental Updates

Park Board- June 2023

2024-2028 Proposed CIP-Parks

Project	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Total
Parks							
Park Refurbishments							
Bailey Lake					\$450,000.00		\$450,000.00
Bartlett						\$300,000.00	\$300,000.00
Cedar Ridge		\$280,000.00					\$280,000.00
Centennial				\$420,000.00			\$420,000.00
Cindy							
Chisenhall					\$260,000.00		\$260,000.00
Clark	\$223,588.00						\$223,588.00
Elk Ridge	\$220,000.00						\$220,000.00
Heberle						\$310,000.00	\$310,000.00
Meadowcrest			\$400,000.00				\$400,000.00
Mistletoe Hill					\$585,000.00		\$585,000.00
Oak Valley	\$500,000.00						\$500,000.00
Prairie Timber							
Panchasarp Farm							
Wakefield	\$200,000.00						\$200,000.00
Warren						\$1,250,000.00	\$1,250,000.00
Sport Fields							
Bartlett Field Regrading	\$1,102,968.00						\$1,102,968.00
Chisenhall Field Turf and Lighting	\$549,675.00		\$525,000.00		\$525,000.00		\$1,599,675.00
Hidden Creek Softball Relocation				\$2,250,000.00			\$2,250,000.00
Trails, Parking and Infrastructure							
Bailey Lake Low Water Crossing			\$220,000.00				\$220,000.00
Chisenhall and Bailey Lake Parking	\$1,792,594.00	Most will be payed in FY 24					\$1,792,594.00
Oak Valley South Connector Trail	\$260,000.00						\$260,000.00
Oak Valley Trail-Scott Street Trailhead		\$540,000.00					\$540,000.00
Village Creek Trail Phase IV			\$685,000.00				\$685,000.00
Village Creek Trail Phase III		\$2,417,160.00					\$2,417,160.00
Signage							
Park Monument Signs	\$65,000.00		\$65,000.00		\$65,000.00		\$195,000.00
City Wide Monument Signs		\$550,000.00					\$550,000.00
New Construction							
Shannon Creek Park		\$3,327,763.00					\$3,327,763.00
Community Park	\$3,200,000.00			\$500,000.00			\$3,700,000.00
Unplanned Park Improvements	\$50,000.00	Moving to supplemental for future years					\$50,000.00

Rec Special Events



Event Recaps:

Mother's Day Outing (May 13, 2023): 39 attendees

BTX Honey Tour Carnival (May 25-28): Estimated attendance - 21,800

Hot Sounds of Summer Kick Off, Limelight (May 26): Estimated attendance - 2,500

Hot Sounds of Summer Concert 2, Josh Weathers (June 2): Estimated attendance - 2,500



Upcoming Events:

Father's Day Fishing Tournament: June 17, 2023

Juneteenth Celebration: June 17, 2023

Hot Sounds of Summer Concert Series continues through June 30, 2023

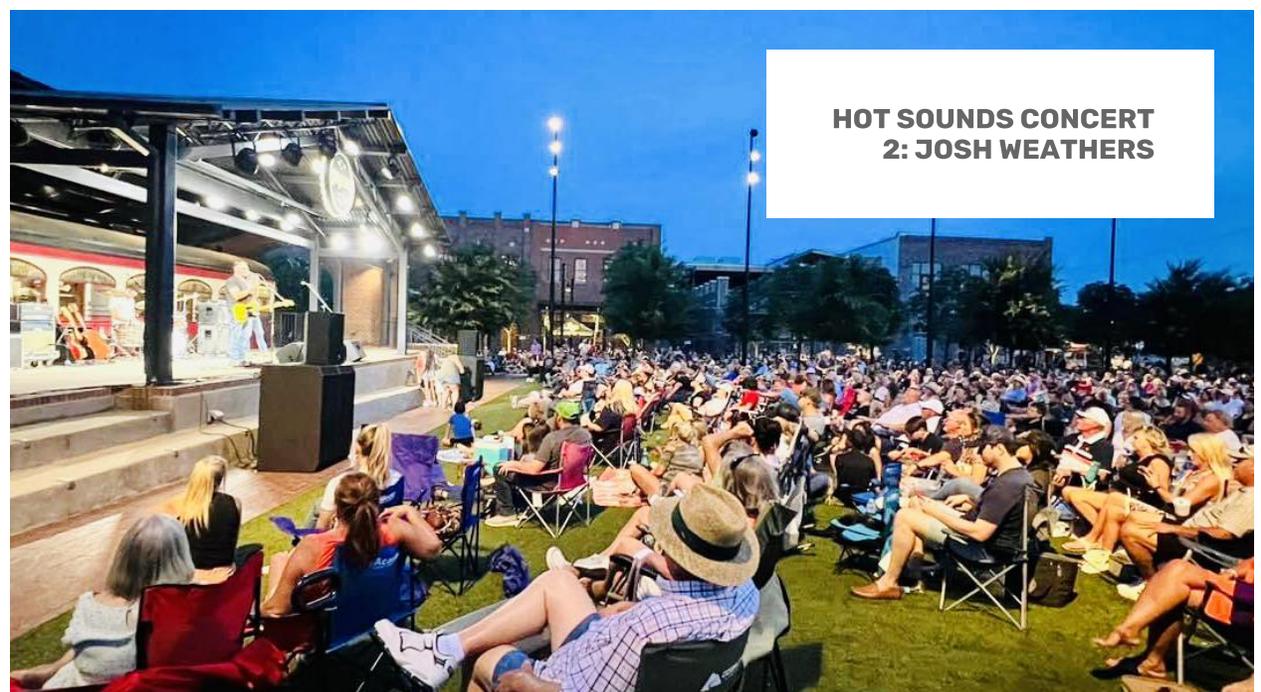
Red, White, and BTX (4th of July) - July 4, 2023



**HOT SOUNDS KICK OFF:
LIMELIGHT**



MOTHERS DAY OUTING



**HOT SOUNDS CONCERT
2: JOSH WEATHERS**



BTX Honey Tour Carnival- Wrap Up

Thursday, 5/25/2023

- Ticket Count: 10,206
- Carnival Arm Band Count: 762
- Estimated attendance: 3,000

Friday, 5/26/2023

- Ticket Count: 14,478
- Carnival Arm Band Count: 1,637
- Estimated attendance: 4,900

Saturday, 5/27/2023

- Ticket Count: 19,676
- Carnival Arm Band Count: 2,736
- Estimated attendance: 7,000

Sunday, 5/28/2023

- Ticket Count: 19,135
- Carnival Arm Band Count: 2,621
- Estimated attendance: 6,900

***Overall event
attendance:
21,800 attendees***

Rec Programs



Athletic News:

Athletics Highlight:

Youth Track - 103 enrolled (most in program history)

Current Athletics:

Basketball, Softball, and Volleyball

Upcoming Athletics: Adult Soccer (new) and various Sports Camps



Program News:

Programming Highlight:

Summer Camp has begun!

Current and Upcoming Programming:

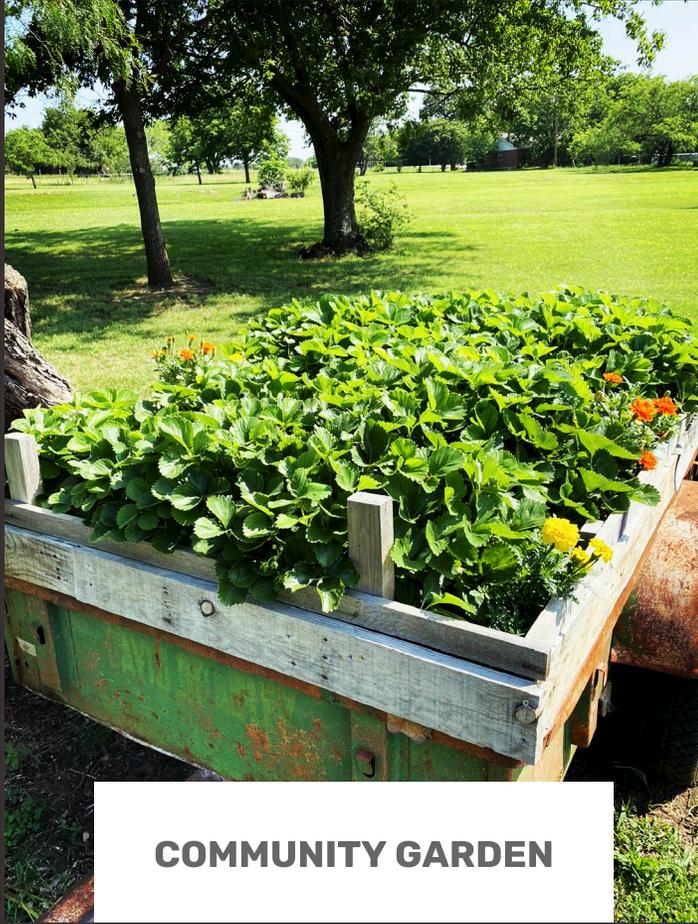
Gymnastics (30 participants), Teen Camp 6/15 (upcoming - 16 registered), and Women's self defense (26 registered).



Additional News:

July is Parks and Recreation Month planning has begun! A wide variety of activities will be offered from each division within the department celebrating and highlighting our community.

Russell Farm Art Center



Russell Farm Updates:

- Program/Event Recap:
- Texas Heritage Festival, May 20: Estimated attendance - 400
- Russell Farm Programming/Summer Camps:
- Teen Cooking Camp - 15 registered (maxed)
- Fun on the Farm Camp (ages 8-12) - 15 registered (maxed)
- Upcoming Programming:
- Canning Class (Salsa): June 17 - 18 registered (maxed)
- Fun on the Farm Camp: June 20 and June 22 (ages 4-7) - 24 registered
- Youth Culinary Class: July 6 - 12 registered (maxed)
- STEAM Camps: July 11 - 21 registered



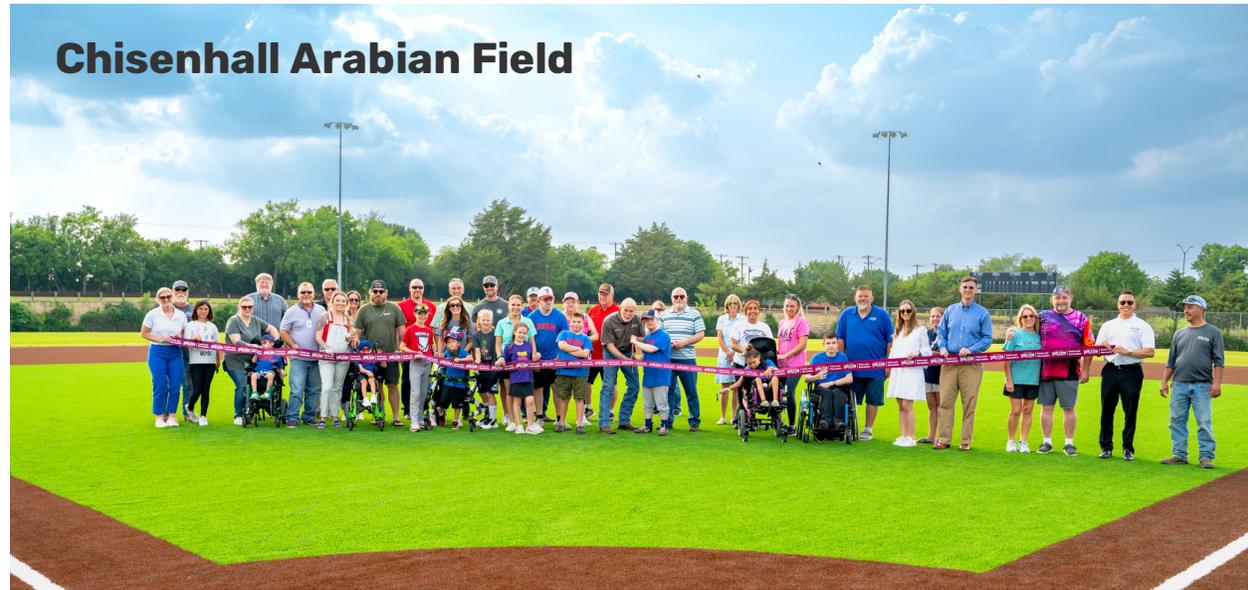
Burleson Memorial Cemetery



Elk Ridge Playground



Chisenhall Arabian Field



Marketing and Community Engagement

Quick Stats as of 6/9:

Facebook Followers:
16,020
(845 follower increase)

Instagram Followers:
1,334
(49 follower increase)

Tik Tok Followers:
1,029
(14 follower increase)

Constant Contact
Subscribers:
5,118



Burleson Parks and Recreation

Published by Christina Staton · May 23 at 1:20 PM ·

🎪🔥 Things are happening in Old Town Burleson!! The BTX Honey Tour CARNIVAL is setting up and getting ready for 4 days of fun! Join us May 25-28 for amusement rides, carnival food, food trucks, live music and more. You can see all the details here: <https://fb.me/e/451Q4z4Ef>

Time details:

Thursday, May 25: 5 - 10 p.m. (Soft opening)

Friday, May 26: 5 - 10 p.m.

Saturday, May 27: 2 - 11 p.m.

Sunday, May 28: 2 - 11 p.m.



Facebook Highlight: BTX Honey Tour Carnival

Reach - 39,312; Reactions - 1039;

Comments - 713; Shares - 367

May High Performing Content

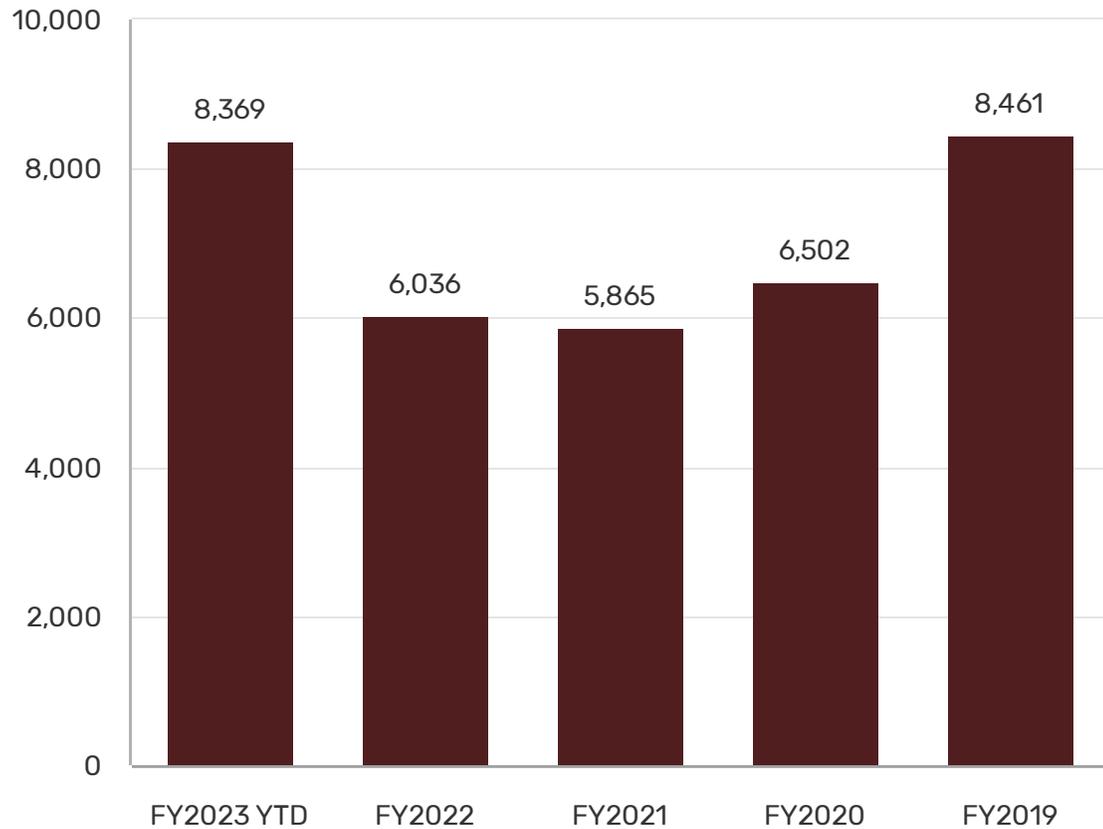
BRiCk - Projects

1. **Replace outdoor pool sand filter - COMPLETE**
2. **Lobby redesign/update - Scheduled for Council consideration Summer 2023**
3. **Outdoor Pool Shade Structures & Furniture - COMPLETE**
4. **Relocate flag pole lighting out of walk path - COMPLETE**
5. **Plumbing repairs through lobby area - COMPLETE**
6. **Interior lighting upgraded to LED - COMPLETE**
7. **Front entrance light bollards to be replaced with new LED style Summer 2023**

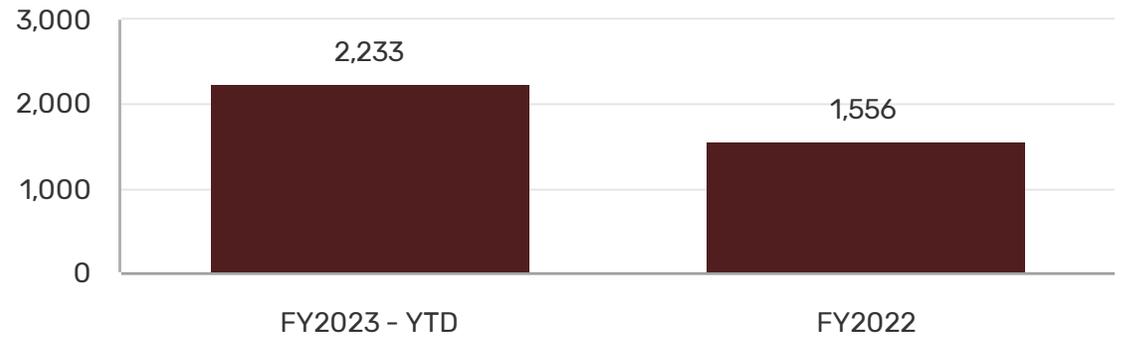


BRiCK- Memberships

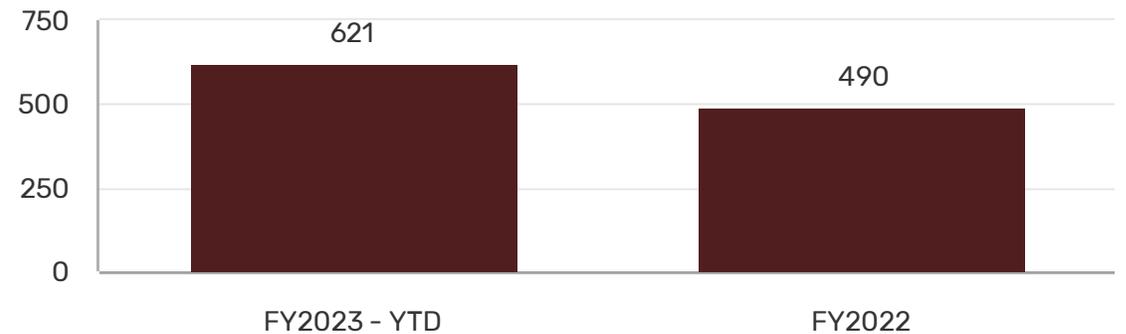
May Memberships



May Fitness



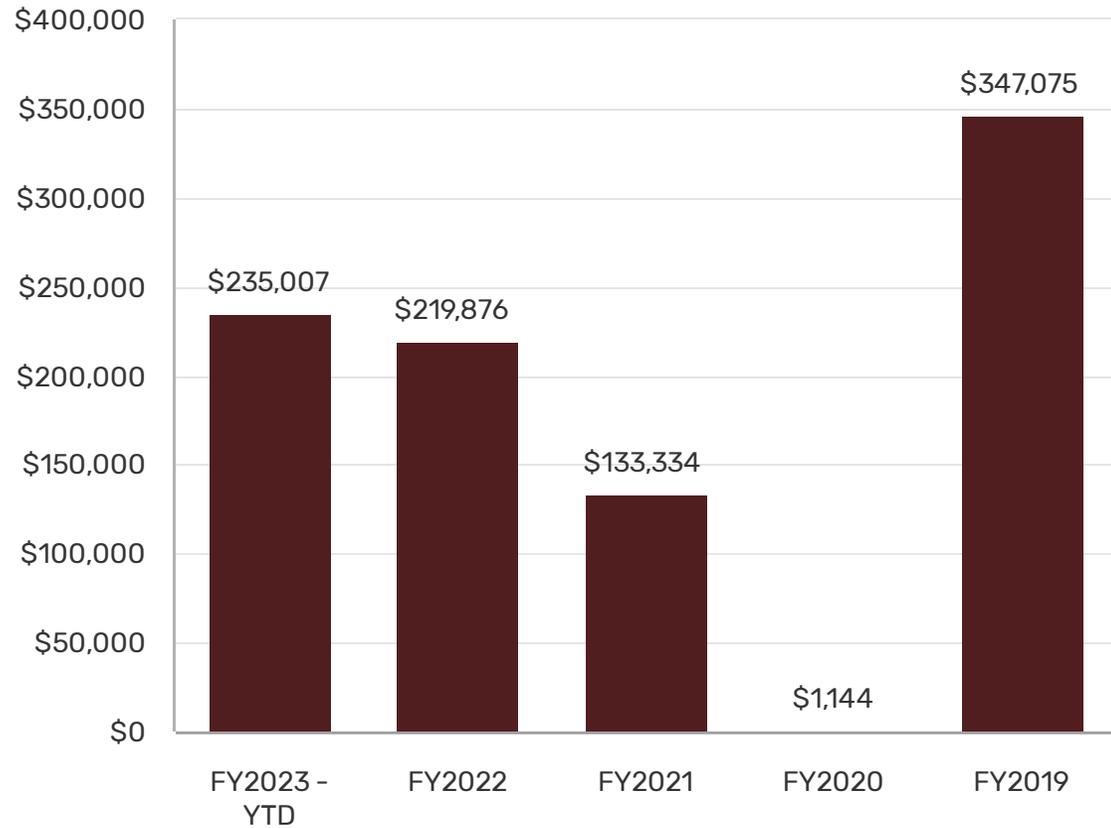
May Programs



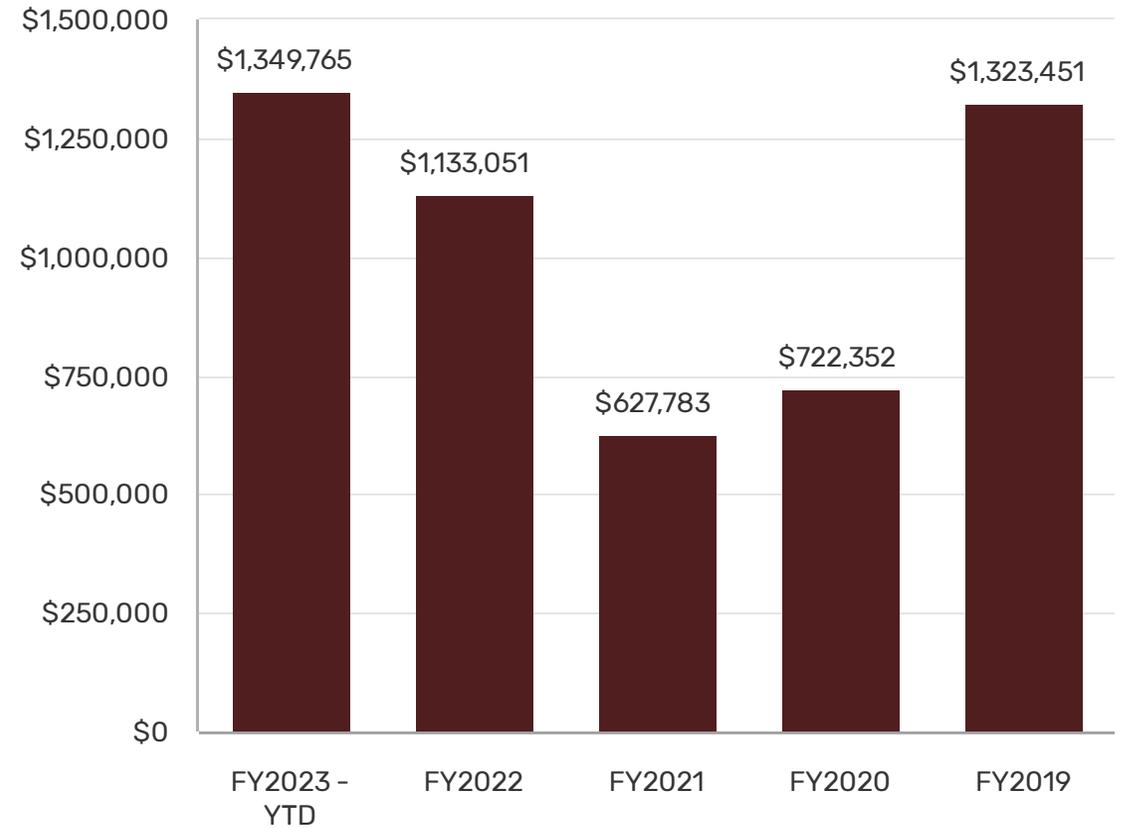
FY 2019-2021 had limited data due to software conversion and accurate reporting data available.

BRiCK-Revenue

May

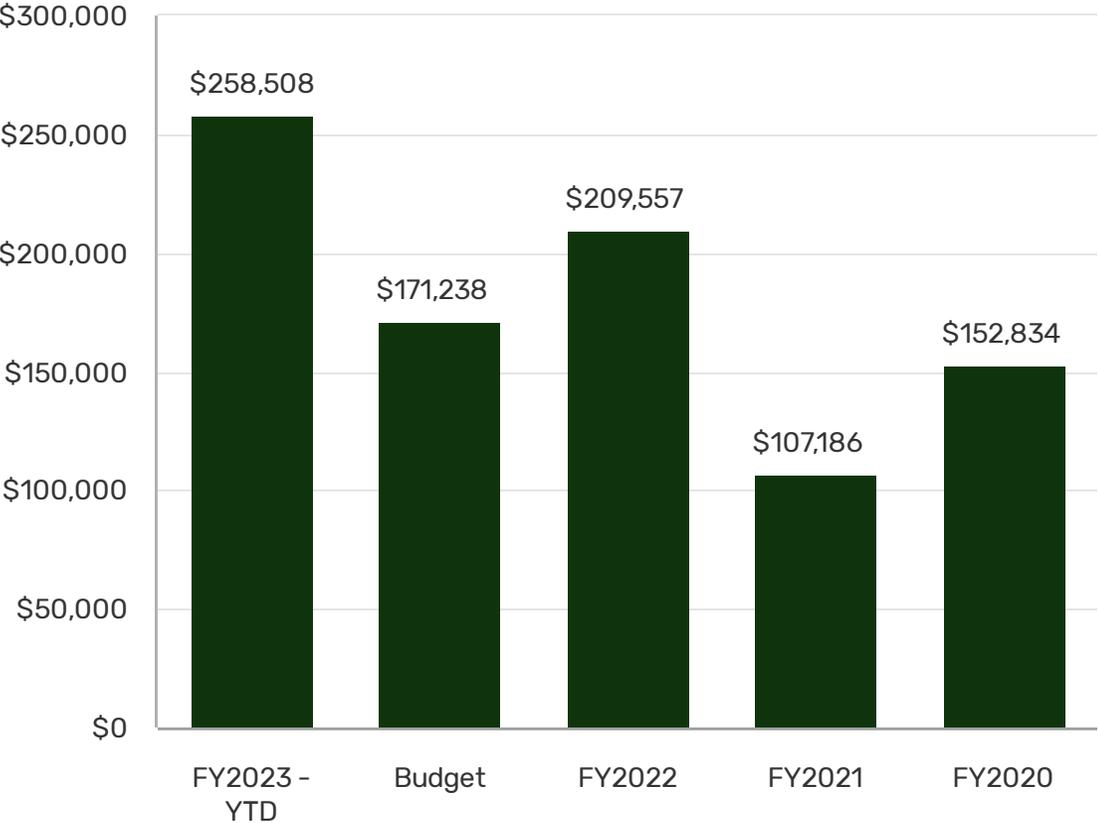


Year to Date (Accruals not included for current FY)



Golf- May Comparisons

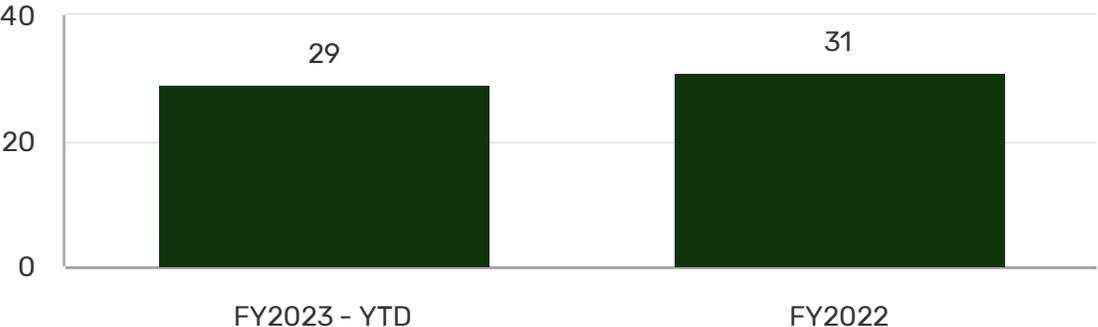
May Revenue



Rounds Played in May

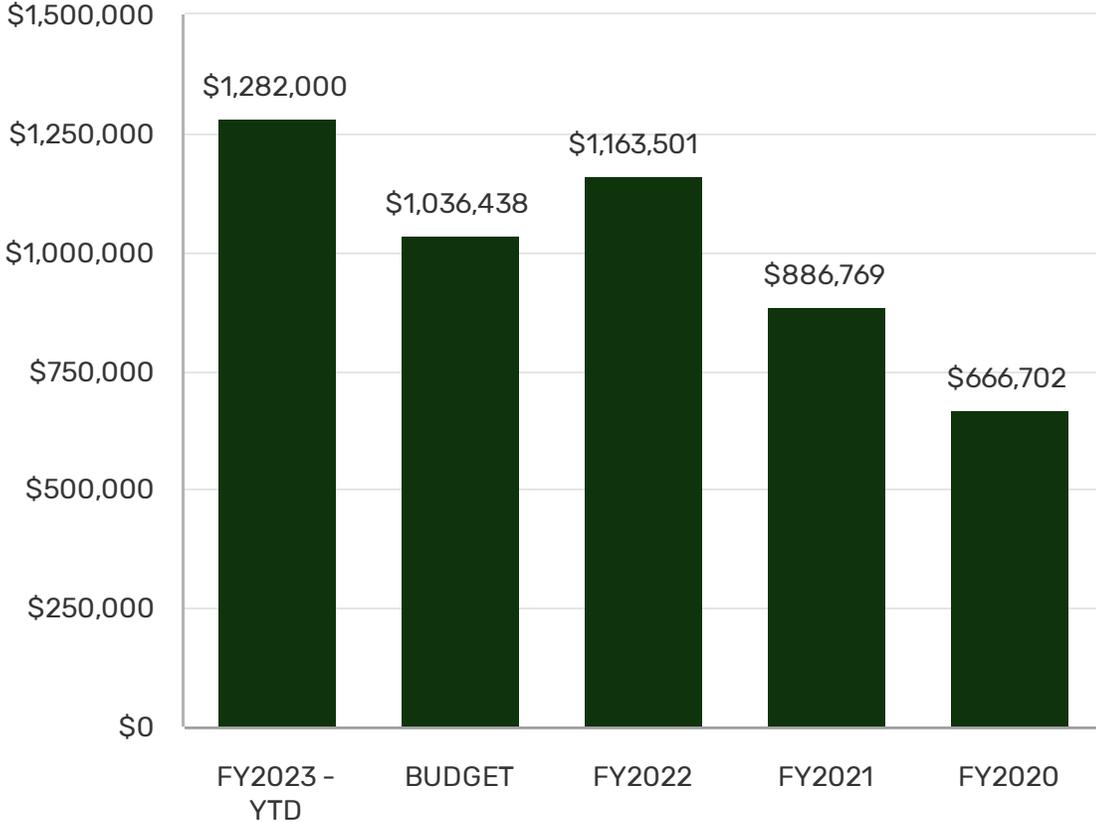


Playable Days

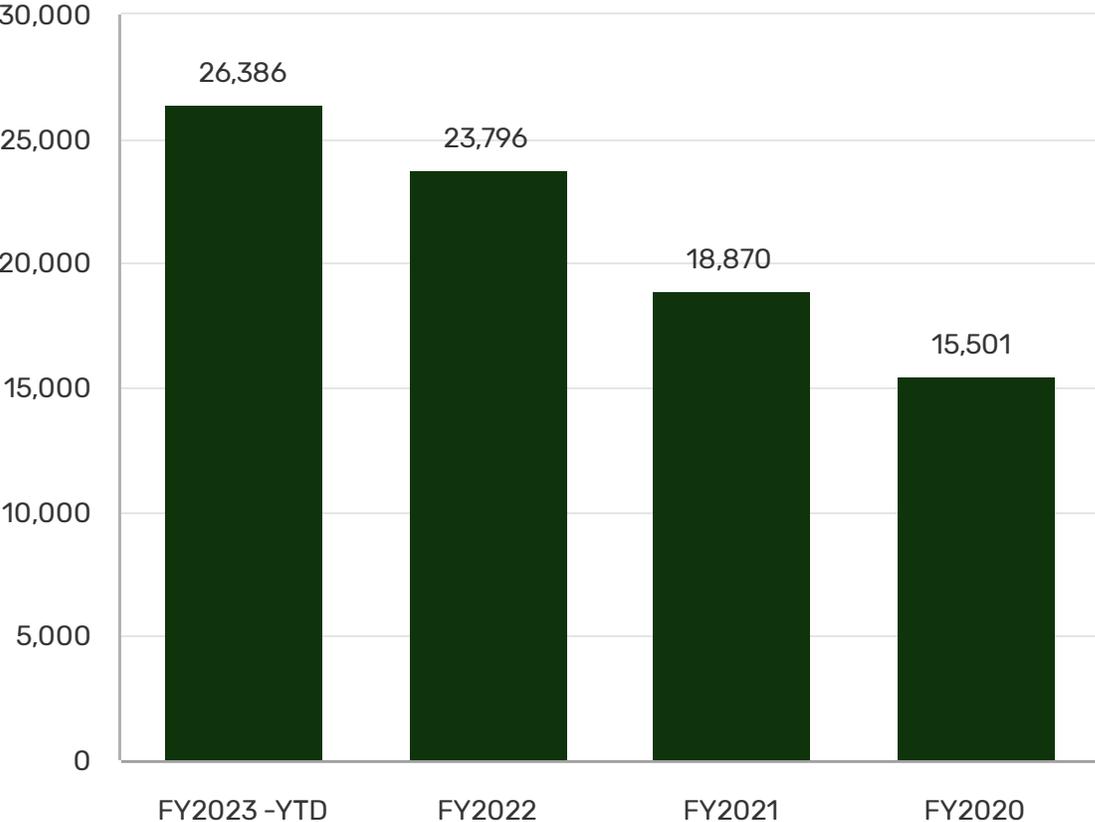


Golf- Year to Date

Revenue YTD October - May

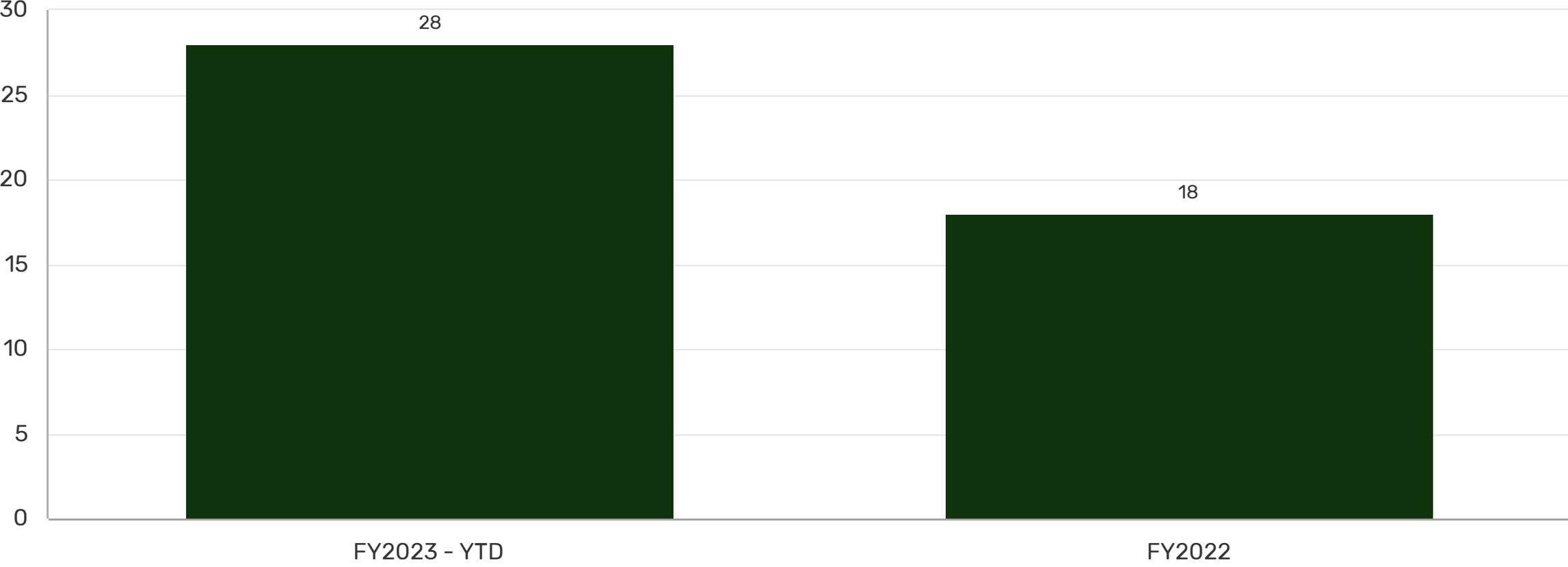


Rounds Played YTD October- May



Golf

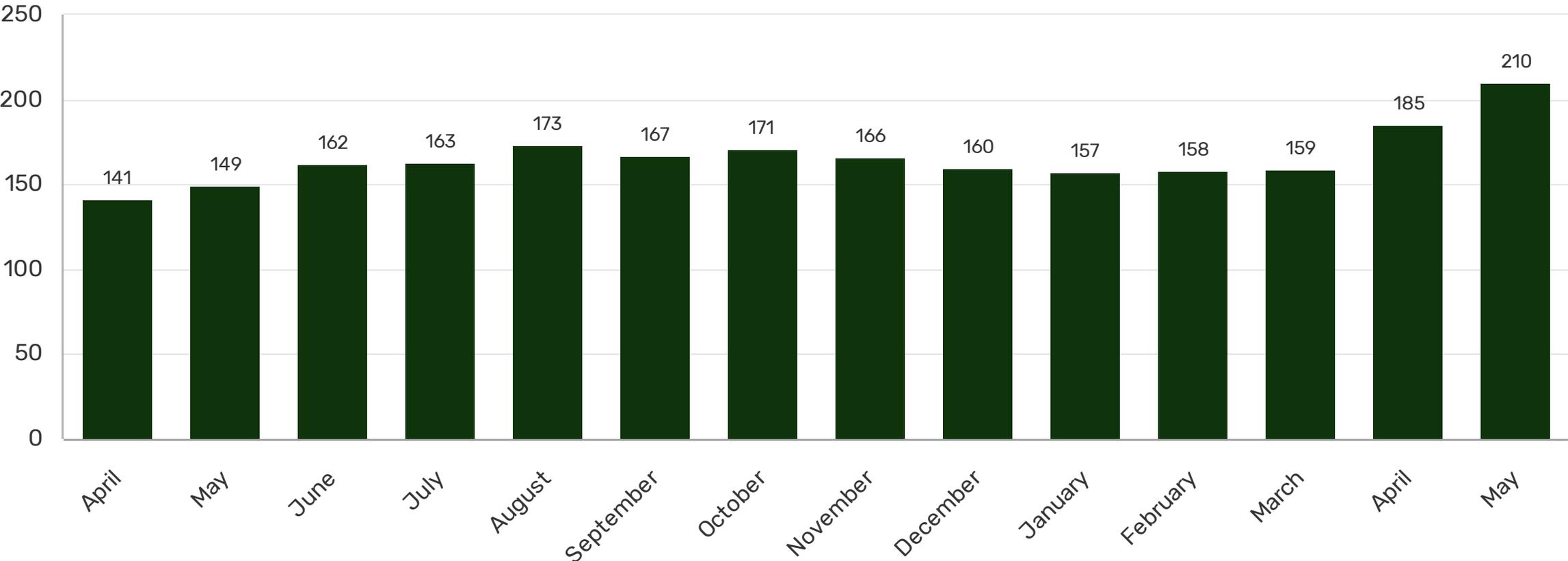
Tournaments YTD



Golf-Memberships

— 210 Current Members

Players Club





Parks - Capital Project Updates

- **Cemetery Expansion: COMPLETE**
- **Bailey Lake and Chisenhall Parking Lot Expansions: Construction underway at Chisenhall. To begin Bailey Lake approximately June 15.**
- **Village Creek Trail: Revised 90% plans underway. Easement acquisitions in negotiation, estimated to begin construction Fall 2023**
- **Bartlett Soccer Complex: COMPLETE and now grow-in period. Expected to be play-ready in August.**
- **Park Monument Signs: To begin construction soon: Elk Ridge, Wakefield, Prairie Timbers, Mistletoe Hill, Centennial, and Oak Valley North.**



Parks - Capital Project Updates (Continued)

- **Parks Building: 85% construction complete. Scheduled for July move-in.**
- **Oak Valley North Park: Parking lot complete with playground construction underway. Sod installation, irrigation repairs and concrete connecting path from parking lot to playground to follow completion of playground. Estimated completion mid to late June 2023**
- **Elk Ridge Park: COMPLETE**
- **Wakefield Park: Estimated completion June 2023**



Parks - Capital Project Updates (Continued)

- **Clark Park Parking Lot: COMPLETE**
- **Chisenhall Fields Synthetic Turf Conversion: COMPLETE**
- **City Gateway Signage: Initial renderings under review**
- **Shannon Creek: Schematic design presented to City Council on June 5**

May Parks by the Numbers



PLAYGROUND SAFETY

32

INSPECTIONS PERFORMED
(MINOR REPAIRS MADE: 10)

Litter Abatement in Parks,
Athletic Fields, and ROWs



31,890

Pounds of Litter Removed



Irrigation Services

13

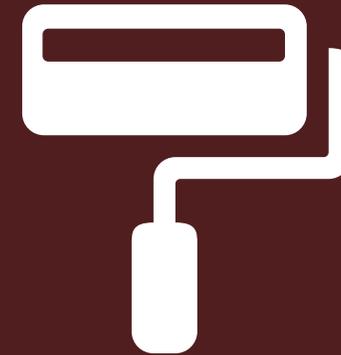
Irrigation Systems
Inspected

23

Irrigation repairs made

Integrated Pest Management

- 1 site treated for fire ants and pests
- 49 sites received post-emergent weed control treatments



8 graffiti incidents:
100% abated
within 24 hours of
reporting

May Parks by the Numbers



Ribbon Cuttings

Parks and Recreation hosted three ribbon cuttings at Elk Ridge Park, Cemetery, and Chisenhall Sports Complex.

Acres Mowed in Parks and ROWs



1,531 Acres



Parks installed 12 pallets of sod at Elk Ridge Park

No Mow Areas

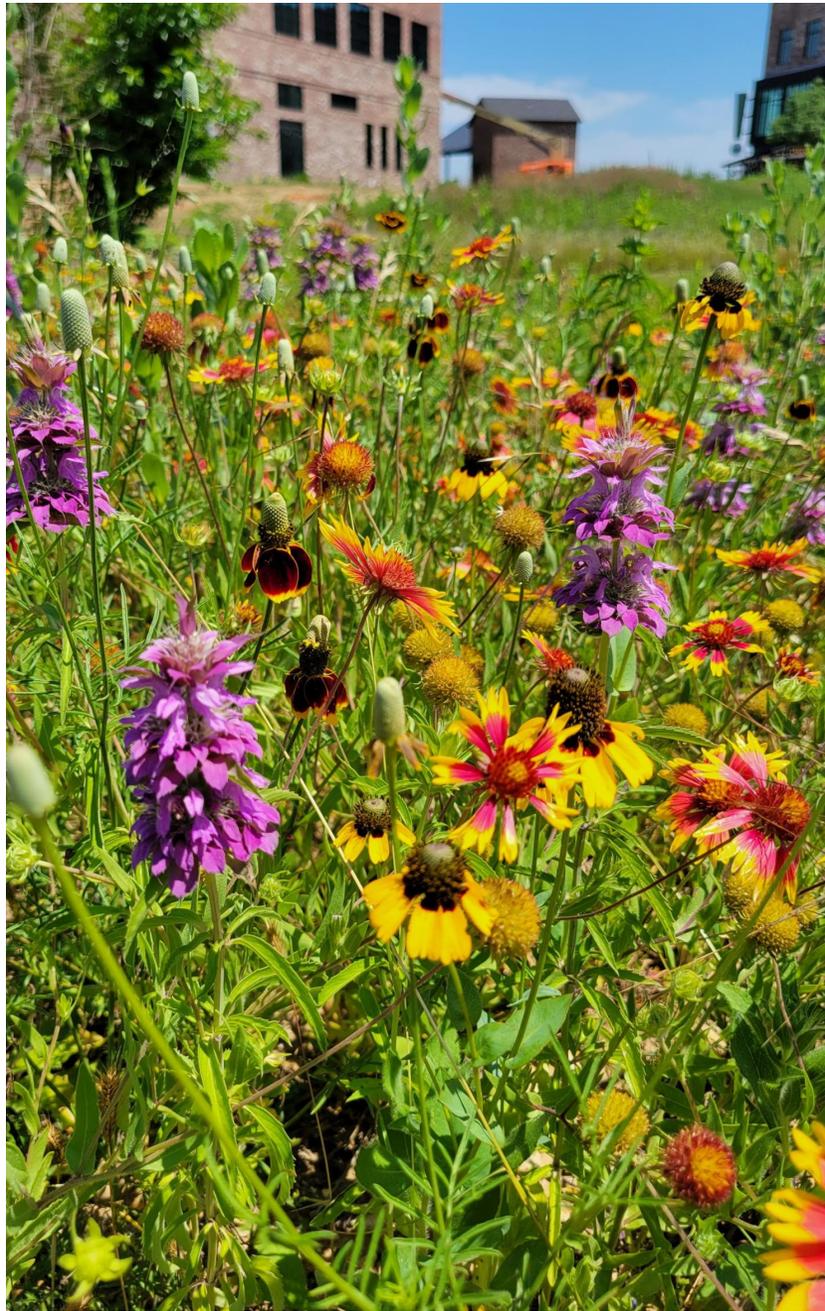
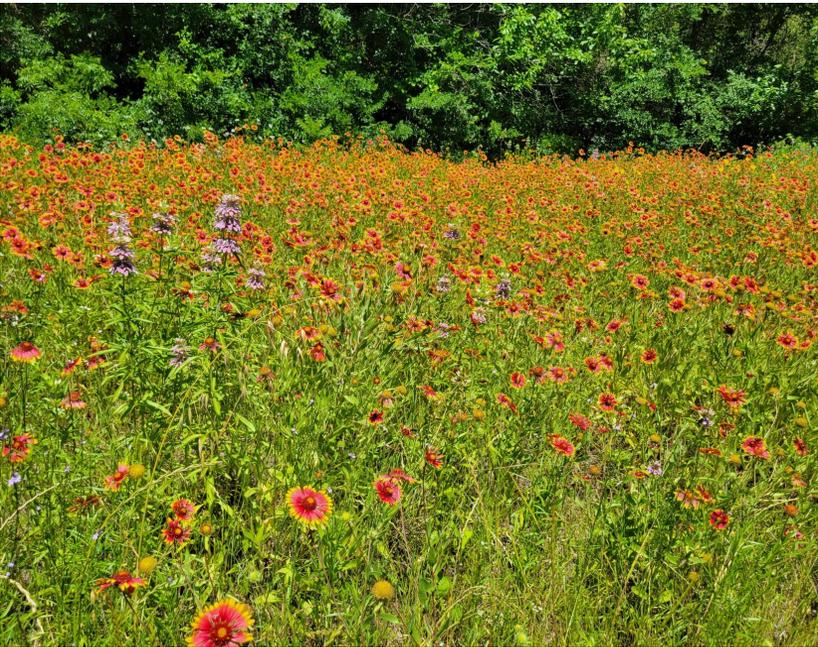


Parks staff preparing for annual summer mowing of no mow areas.



Centennial Park

Parks staff repaired damages and cracks in poured-in-place at Centennial Park.



Parks Security Cameras Update

- **Five (5) park cameras proposed for budget considerations for \$25,000**
- **Cameras will be installed at sites that historically experience highest amount of vandalism, vehicle burglaries, arson, etc.**
- **Cameras use 4G cellular APN and footage storage time is based upon the memory capacity and amount of activity at each site**
- **Footage can be viewed remotely by authorized Parks staff, dispatch and police with login credentials**
- **Cameras are not monitored, incidents must be reported in a timely manner to include date/time detail to enable staff to isolate footage in review**



Parks Security Cameras Update

Continued

- **Cameras will transmit data over a secured FirstNet private line to one of City's data centers**
- **Cabling requirements will vary site by site and determined through collaboration by staff and vendors**
- **Cameras will be mounted to building or pole with tamper-proof construction in mind. Camera height will also factor in security and optimal coverage**
- **Year 1 will be considered a pilot program to gather key data from implementation by Parks, police, IT, and vendors to improve service for the community**
- **Life expectancy of cameras is five years, mobile broadbanding is seven years, and replacement costs to be entered into technology life cycles**



Parks Security Cameras Update

Continued

- **Locations have not been finalized**
- **Staff will take location recommendations from Parks Board into serious consideration**
- **Bark Park may be an option due to recent concerns raised**
- **Due to high activity of Bark Park, storage capacity may only allow 1 to weeks**
- **For every incident reported, staff investigations may average two hours to investigate/respond**
- **If park cameras are approved during the budget process, staff would be authorized to purchase/install after October 1, 2023**





Dog Park 311 Data

- **311 launched on March 13, 2023**
- **1 request related to Bark Park has been submitted. Request was for drains to be compacted down.**
- **5 miscellaneous requests related to Bark Park have been received for questions on hours of operation, park location, etc.**
- **1 animal bite reported via 311 since launch but incident did not occur at Bark Park**

Feedback?