

*Oak Valley North Park*

# WEEKLY REPORT

JULY 21, 2023

TO: MAYOR FLETCHER AND COUNCIL MEMBERS

FROM: TOMMY LUDWIG, CITY MANAGER

THE CITY OF  
**BURLESON**  
TEXAS

MARKETING & COMMUNICATIONS  
141 W RENFRO, BURLESON, TX 76028 | (817)426-9622

## **I. COUNCIL SCHEDULE**

### **MONDAY, JULY 24, CITY COUNCIL REGULAR MEETING, 4 P.M.**

All meetings will be held at City Hall Council Chambers, 141 W. Renfro St. The meeting will be conducted in the council chambers and is also available via live stream, <https://www.burlesontx.com/watchlive>

### **REPORTS AND PRESENTATIONS:**

- Receive a report, hold a discussion, and give staff direction on the General Fund, Debt Service Fund, and General Government Capital Improvement Plan (CIP) update and receive additional direction from City Council regarding the annual budget for fiscal year 2023-2024. *(Staff Presenter: Martin Avila, Director of Finance)*
- Receive a report, hold a discussion, and give staff direction on the FY2023-2024 supplemental budget requests and receive additional direction from City Council regarding the annual budget for fiscal year 2023-2024. *(Staff Presenter: Tommy Ludwig, City Manager)*
- Receive a report, hold a discussion, and give staff direction on FY2023-2024 rates for Water and Waste Water, Solid Waste and Health Insurance Fund for FY2023-2024 and received additional direction from City Council regarding the annual budget for fiscal year 2023-2024. *(Staff Presenter: Martin Avila, Director of Finance)*

## **I. GENERAL AND STATUS UPDATES**

### **A. BURLESON WINS GOVERNOR'S COMMUNITY ACHIEVEMENT AWARD**

During the Annual Keep Texas Beautiful Conference in Houston last month, Keep Burleson Beautiful and the city of Burleson environmental services won the Governor's Community Achievement Award, and they took home a check for \$250,000 to be utilized for landscaping within the city.

Burleson was noted for its active approach to environmental education and engaging community programs that have made our community a better place to live, work and play. Keep Burleson Beautiful (KBB), who is dedicated to promoting environmental stewardship and beautification, steers the local events.

The award noted the public art mural at Bailey Lake led by KBB and the city. The mural features native flora and fauna and aims to inspire the Burleson community to be great stewards of natural spaces.

Other events highlighted were the inaugural Monarch Festival led by KBB. The festival worked closely with the local Texas Master Naturalist chapter and the Native Plant Society of Texas to create a fun and educational event celebrating the species.

“KBB’s collaborative spirit is essential, as we couldn’t achieve this honor without our partnership with city departments and other non-profit organizations,” says Lisa Duello, Director of Neighborhood Services for the city of Burleson. “A holistic view of ‘beautification’ makes Burleson unique as we work on community aesthetics, sustainability and urban conservation projects.”

[Watch Burleson’s video featured at Keep Texas Beautiful Annual Conference.](#)



## **B. MAYOR FLETCHER APPOINTED TO THE NTTA COUNTY ADVISORY COMMITTEE**

Mayor Chris Fletcher has been appointed to the North Texas Tollway Authority's (NTTA) Contiguous County Advisory Committee. Mayor Fletcher will serve as the Johnson and Ellis County representative.



Each county that has a tollway or touches a county that does can have a representative on the

CCAC who works with the NTTA for further development opportunities.

“I am honored to have been appointed to this multi-county advisory committee,” stated Mayor Fletcher. “It is important that Johnson County has a seat at the table when decisions are being made in regard to transportation in our area.”

Johnson County was eligible to become a member of the CCAC in 2015 with the development of Chisholm Trail Parkway, a tollway that extends from Fort Worth to Nolan River Road in Cleburne.

## **C. OLD TOWN PARKING SOCIAL MEDIA CAMPAIGN**

A council member requested staff to place directional parking signs in Old Town to assist the public in finding public parking. Staff met and determined a need for a public awareness campaign about where to park in Old Town in coordination with the additional street signage. Working with economic development, development services and public works, communications staff created a map highlighting all the public parking in the area. The map will be shared on city social media accounts and given to Old Town businesses so they can also share on their social media channels.



**D. NORTH TEXAS COMMUNITY CLEAN-UP CHALLENGE RESULTS**

Burleson placed 2nd in the North Texas Community Cleanup Challenge regional initiative. The North Texas Community Cleanup Challenge is a regional initiative that encourages residents, businesses, community groups and service organizations to improve participation in litter cleanup activities which directly keeps local communities and drinking water sources clean and healthy. City Council proclaimed March, April and May as The North Texas

Community Cleanup Challenge for Burleson via a proclamation during the February 20 city council meeting.

**NORTH TEXAS**  **COMMUNITY CLEANUP CHALLENGE**

LEADERBOARD    LOG CLEANUP    FIND EVENTS    DFW TO THE GULF    TOOLBOX ▾

### Leaderboard

Live dashboard of the current state of all participating communities.

Cleanup efforts must be logged between March 1, 2023 and May 31, 2023 and have taken place within a participating community.



Rank	Community	Events	Volunteers	Bags of Litter	Score
1	Mansfield	24	904	822	373.1065
2	Burleson	5	453	657	327.2162
3	Grapevine	1	300	444	189.3960
4	Grand Prairie	75	518	1373	135.3942
5	Plano	84	1153	529	107.3078
6	Dallas	32	2024	6222	77.1525
7	Carrollton	46	24	203	27.9358

### **E. LIBRARY MASTER PLAN & FACILITY STUDY UPDATE**

On Tuesday, July 18, library staff met with Maureen Arndt from 720 Design to review the proposed program summary for a future library facility. The group worked together to create adjacency diagrams for a two-story 60,000 square foot building on the city’s west side. A final report from the study is projected to be presented to city council in November.



## **F. ANIMAL SERVICES HOST SUCCESSFUL PAWPALS ACADEMY**

Burleson Animal Services PawPals 2023 was a great success. Fifteen kids from eight different schools throughout Burleson and a homeschooler participated. This unique summer academy is designed to teach children about proper animal care and many career opportunities in the animal field. In the three-week program, academy participants meet for 90 minutes on three Saturdays during June.

On June 3, Burleson Small Animal Clinic walked the students through the steps of animals taken to rescue for medical care to find a new home.



On June 10, Alpacas from Easy Acres Alpacas joined us. The students learned about the Alpaca breed and how to groom, feed and show them.

On June 17, Eric Brittingham with Wildlife on the Move allowed the student to interact with lizards, snakes, and creepy crawlers.

Animal Services has offered this program for over 15 years.



## **G. COMMUNICATIONS TEAM TAKES HOME FIVE STATE AWARDS**

The City of Burleson's marketing and communications team was honored to receive five state awards at the Texas Association of Municipal Information Officers (TAMIO) conference in Arlington last month.



The awards recognize outstanding communication by Texas communities in various categories, including website, social media, video production, and publications. Judging is conducted by non-TAMIO members with expertise in communications and municipal government.

Burleson was presented with the following awards:

### **AWARD OF EXCELLENCE**

- Special Events Marketing: Best One Time – Steven Ross Painting Class
- Best Use of Photography – Burleson special event photography
- Video: Special One-Time Program – Christmas in the Plaza video

### **AWARD OF HONOR**

- Marketing Best Use of Promotional Item: Design of BTX Buddy
- Special Publication – Bond 2022 Guide

This year, TAMIO had a record-breaking 547 award entries across 29 categories. TAMIO is a network of communications professionals dedicated to informing Texas citizens of important issues in municipal government.

## **H. LIBRARY NEWS**

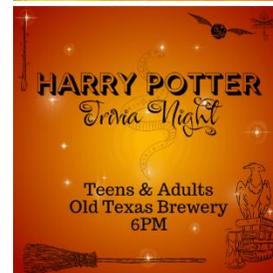
Last week families enjoyed an evening Storytime about pirates and mermaids. Early Reader Book Club read *The Princess in Black* and made their own superhero masks and families came to the Plaza to learn about animals

from the Creature Teacher. Teens enjoyed Anime Club, had a water balloon war in the library garden and learned how to make “walking food” to take on the go. Talented local artists created some amazing art on the library sidewalks.



**NEXT WEEK’S SUMMER READING CLUB PROGRAMS:**

- **DIY Ice Pops (ages 10 to 17)**  
Saturday, July 22, 1 p.m.
- **Harry Potter Movie Marathon**  
Monday, July 24, 3 p.m. *Harry Potter and the Sorcerer’s Stone* Tuesday, July 25, 3 p.m. *Harry Potter and the Chamber of Secrets* Wednesday, July 26, 3 p.m. *Harry Potter and the Prisoner of Azkaban* Thursday, July 27, 3 p.m. *Harry Potter and the Goblet of Fire*
- **Harry Potter Trivia at Old Texas Brewing Co.**  
Monday, July 24, 6 p.m.



- **Harry Potter Games Night**  
Tuesday, July 25, 6 p.m.
- **Harry Potter Bingo (ages 5 to 10)**  
Wednesday, July 26, 10 a.m.
- **Harry Potter Scavenger Hunt in Old Town**  
Wednesday, July 26, 6 p.m.
- **Teen Craft: DIY Pygmy Puff or Worry Pet (ages 10 to 17)**  
Thursday, July 27, 3 p.m.
- **Bookworm Book Club (ages 7 to 10)**  
Friday, July 28, 2 p.m.



**I. SENIOR CENTER NEWS**

**PHOTOGRAPHY CLASS**

Monday, July 24, 3 p.m.

Learn the basics of taking a good photo and how to take and send pictures with your phone.

The Senior Activity Center is open to anyone over 50.

[Sign up for the Senior Center newsletter](#)



NEW  
**Photography Class**

Monday, July 24  
3pm

THE CITY OF BURLESON TEXAS Senior Activity Center

**J. FEEL GOOD FRIDAY**

Keep Burleson Beautiful coordinated with the Department of Economic Development to conduct a "prairie rescue" at the site of the future Hooper Business Park. Over the course of four days, volunteers from Keep Burleson Beautiful, the Native Plant Society of Texas, and Texas Master Naturalists harvested over 100 native plants that

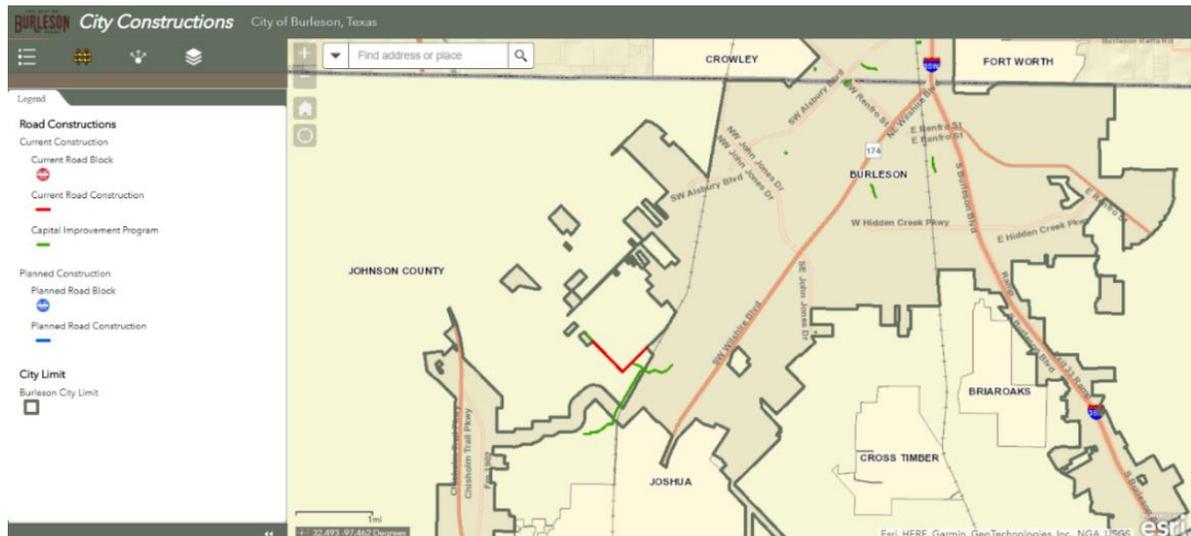


will be transplanted to pocket prairies, school pollinator gardens, and the Burleson Library's wildflower garden.

If you have a Feel Good Friday email [dphillips@burlesontx.com](mailto:dphillips@burlesontx.com)

## II. UPCOMING ROAD CONSTRUCTION/CLOSURES

([click to view map](#))



### DOBSON & BUFFORD STREET – CONSTRUCTION CONTINUATION

STAFF CONTACT: CITY PROJECT MANAGER, LANCE BARTON

817-426-9621 or <mailto:lbarton@burlesontx.com>

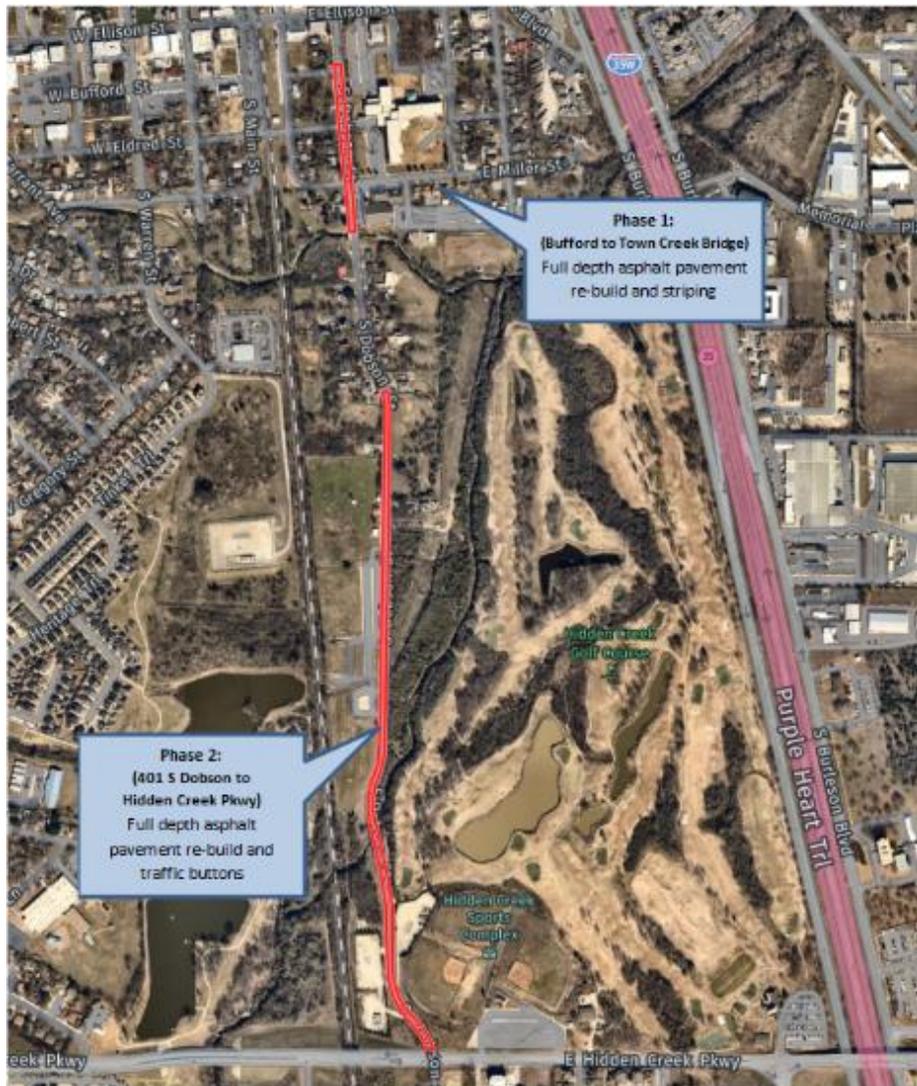
#### COMPLETED WORK

- Asphalt paving work for Bufford St (Warren to Main St.) and Dobson Phase 1 and 2.
- Fog sealing for Dobson St. (E. Renfro St. to Bufford St.) and Bufford parking areas (Warren St. to Main St.) completed 7/17/23.
- Traffic Buttons- Dobson St. Ph. 2(Town Creek bridge to Hidden Creek Pkwy) completed 7/18/23

STRIPING WORK FOR THE BELOW AREAS TO BE COMPLETED BY FRIDAY, JULY 28:

- Traffic Lanes - Dobson St. (E. Renfro St. to Bufford St.)

- Traffic Lanes and Parallel Parking Striping- Dobson St. (Bufford St. to Miller St.)
- Bufford parking area striping (Warren St. to Main St.)



## **CINDY COURT PAVING & DRAINAGE IMPROVEMENTS – CONSTRUCTION CONTINUATION**

STAFF CONTACT: CITY PROJECT MANAGER, TRAVIS ROSENBAUM  
817-426-9620 or [trosenbaum@burllesontx.com](mailto:trosenbaum@burllesontx.com)

Reliable Paving is continuing with the demolition, grading, and subgrade preparation of Cindy Court. Work is taking place in 3 phases, as detailed in the image below.

Phase 3 is nearing completion. Final fine grading and prep work for the entire length of the project is expected to be complete by 7/24.

The first layers of Asphalt Paving are scheduled to take place Tuesday, July 25. Traffic will be maintained in and out of the court, though residents should expect up to a 20-30 minute delay between the hours of 8 a.m. to 4 p.m. The contractor will also ensure that trash service is not interrupted.

The final top layer of asphalt is scheduled to take place Thursday, August 3 - more details to follow.



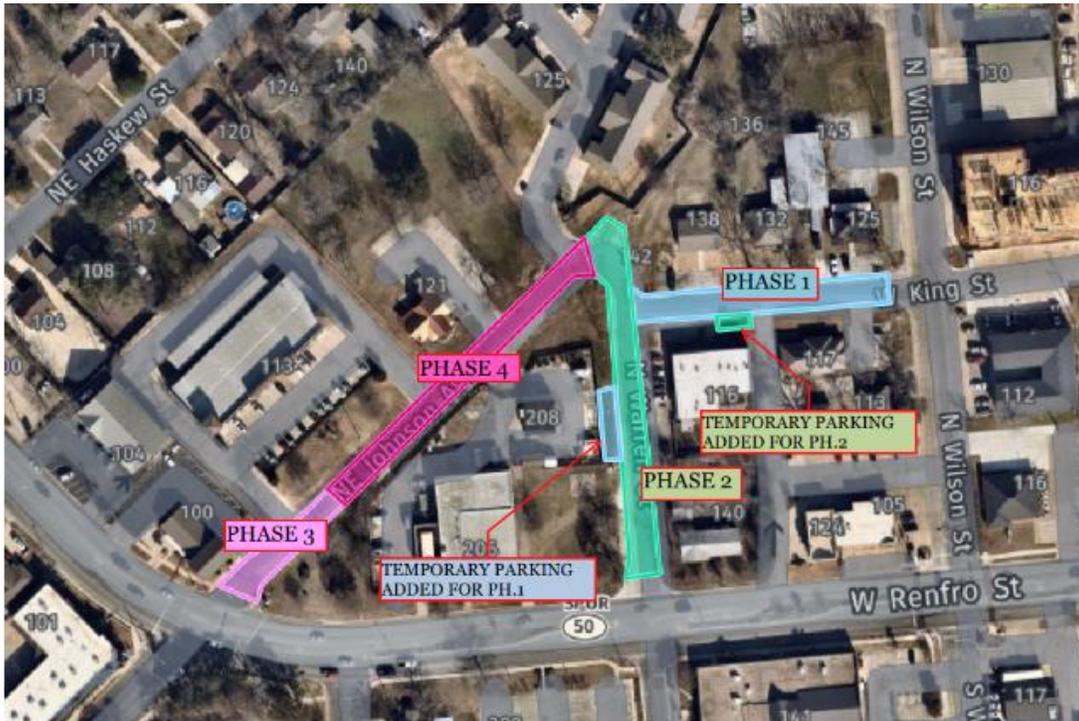
## **KING ST, WARREN ST, JOHNSON AVE – CONSTRUCTION CONTINUATION**

STAFF CONTACT: CITY PROJECT MANAGER, TRAVIS ROSENBAUM  
817-426-9620 or [trosenbaum@burllesontx.com](mailto:trosenbaum@burllesontx.com)

Due to a conflict with Atmos utility construction, construction was started on W King Street in place of N Warren Street on Monday, 7/17.

The updated anticipated timeline is as follows:

- Phase 1 (King): 7/17 – 7/24
- Phase 2 (Warren): 7/25 – 7/29
- Phase 3 (Johnson, Pt.1): 7/31 – 8/5
- Phase 4 (Johnson, Pt.2): 8/7 – 8/12



Citizens should anticipate access delays during this work. During this time, the contractor will work to provide access around equipment whenever possible. However, some wait may be required due to the large equipment involved. Completion of this work will leave a drivable surface for access until asphalt paving begins.

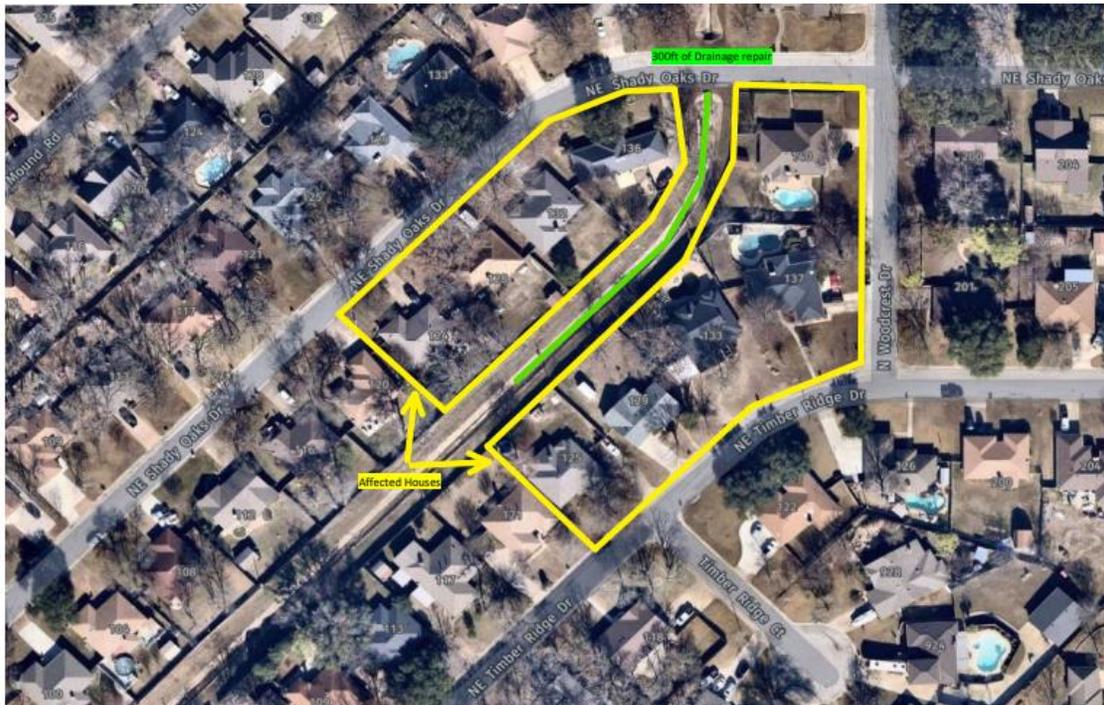
Future asphalt paving notification to follow.

Adjacent residents and business owners were distributed flyers notifying them of the start of the current construction phase.

## **Shady Oaks Drainage Improvements**

CITY PROJECT MANAGER: CLINT SUMERALL 817-426-9842 or [csumerall@burlesontx.com](mailto:csumerall@burlesontx.com)

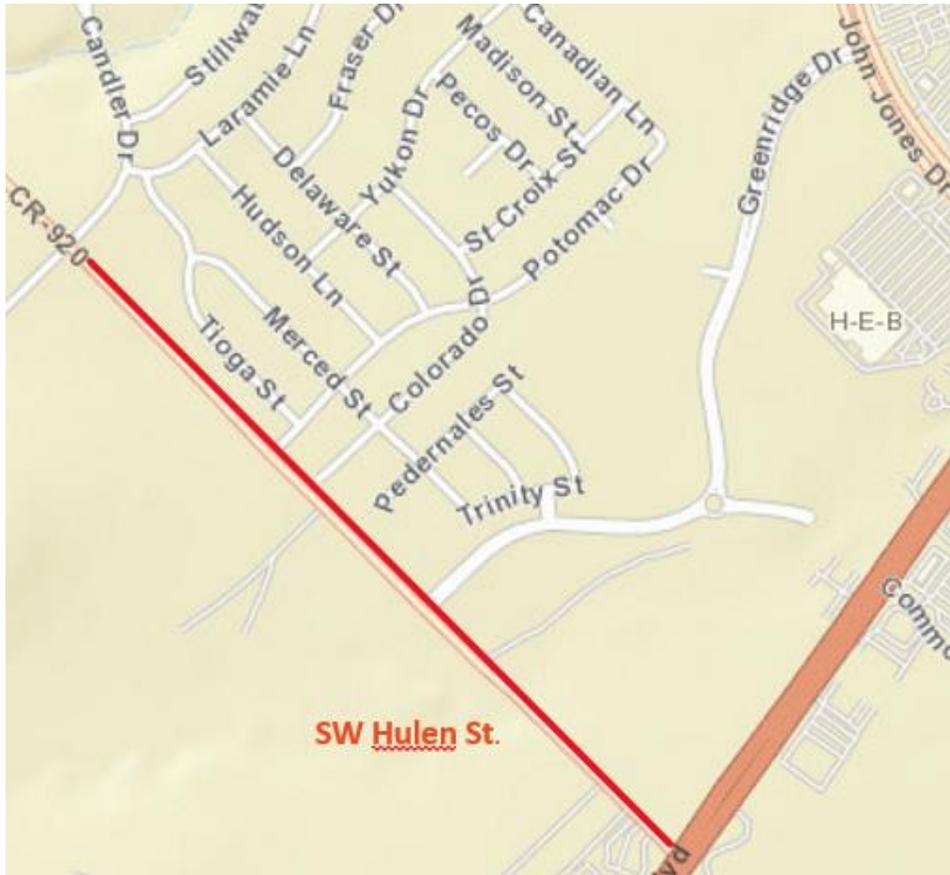
Starting Monday, July 24, a city contractor, Reliable Paving, will start replacing the concrete channel in the drainage ditch between NE Shady Oaks Dr and NE Timber Ridge Dr. The project should last up to two weeks, depending on the weather.



## **SW Hulen Street from SW Wilshire Blvd to Candler Drive – Rolling Lane Closure**

STAFF CONTACT: CITY PROJECT MANAGER, Lance Barton (817)426-9621  
[lbarton@burlesontx.com](mailto:lbarton@burlesontx.com)

City ROW SPECIALIST, Jason Smith (817)426-9861 [jsmith@burlesontx.com](mailto:jsmith@burlesontx.com)



Beginning Monday, July 24, and continuing through Wednesday, July 26, a contractor will have various portions of SW Hulen Street between SW Wilshire Blvd and Candler Drive reduced to one lane for underground utility assessment. Two-way traffic will continue as the contractor will have work zone flaggers to direct traffic.

### III. PARKS CAPITAL PROJECTS

PROJECT	STATUS	TIMELINE
<b>Park Monument Signs</b>	Installations to begin August 2023 for the following parks: Centennial, Elk Ridge, Mistletoe Hill, Prairie Timber, Oak Valley, and Wakefield Heights.	Project completion: Summer 2023

<b>Bailey Lake/ Chisenhall Parking Expansions</b>	Chisenhall parking lot under construction. Bailey Lake in mobilization phase.	Scheduled completion October 2023
<b>Village Creek Trail</b>	90% plans underway - acquiring easements and TXDOT LOSA	Staff has submitted the plans for consideration for grant approval. Grant award will be announced late Fall 2023.
<b>Parks Building</b>	Interior finishes underway. Landscaping to begin in upcoming weeks.	Project Completion: mid-August 2023
<b>Shannon Creek Nature Park</b>	Sharing Parks Board and Council feedback on schematic design with design consultant.	Schematic design revisions to be presented to Council and Parks Board in August 2023
<b>City Gateway Signage</b>	Conceptual renderings approved	Council will be presented final options in August 2023 to consider.
<b>Bartlett Soccer Complex Field Renovation</b>	Turf grow-in currently in process	Scheduled to open for use late-August 2023 to correlate with opening day for BISA fall season.

#### **IV. EVENTS**

Event Information can be found at [www.burlesontx.com/events](http://www.burlesontx.com/events)

- **THE BRiCK BOAT-NANZA**  
 July 22, 9 a.m. - noon  
 BRiCK indoor and outdoor pools  
 \$5 pre-register, \$10 day of registration
- **BTX BACK TO SCHOOL BASH**  
 August 12, 4 p.m.  
 Mayor Vera Calvin Plaza, 141 W Renfro St  
 Free event
- **SUMMER LUAU DANCE**  
 August 18, 6-8 p.m.  
 Center for ASD, 640 NW Tarrant Ave  
 Free event

- **SPLISH SPLASH DOGGIE BASH**  
August 19, 10 a.m. – 2 p.m.  
BRiCk, 550 NW Summercrest Blvd  
\$5 per dog, limit 2 dogs per person. Humans are free.
- **BE HEALTHY BURLESON 5K/10K/FUN RUN**  
September 16, 8 a.m.  
Mayor Vera Calvin Plaza, 141 W Renfro St  
Entry fees apply

## **V. ATTACHMENTS**

- Park Board Meeting Summary.....page 18



## Park Board Meeting Summary

Thursday, July 13, 2023  
6:00 PM

City Hall - 141 W Renfro  
Burleson, TX 76028

1. **CALL TO ORDER:** All present, except for Nathan Nakamura, Shannan Sutter and Ashli Logan.
2. **APPROVE THE MINUTES FROM THE PARK BOARD MEETING.**
  - A. Consider approval of the June 15, 2023 meeting minutes. (*Staff presenter: Kerry Montgomery, Senior Administrative Secretary*)
    - **Approved unanimously, except for absent members**
3. **CITIZEN APPEARANCES:** None
4. **REPORTS AND DISCUSSION ITEMS:**
  - A. Receive a report, hold a discussion and give staff recommendations on safety and security in parks. (*Staff Presenter: David Lopez, Deputy Director of Parks*)
 

***BPD Lieutenant Tim Mabry was present to answer questions.***

***The following questions, comments and answers are not exact quotes and are paraphrased:***

    - Does Bailey Lake have cameras in the pavilion? **Answer:** There is one existing today.
    - Is Crime Prevention through Environmental Design a new thing? **Answer:** It has been practiced for the last 15 years. We are now addressing it in the design phase.
    - Will this include the Mountain Hike and Bike Trail? **Answer:** Yes, we look at every inch of every park.
    - What is the most common crime in parks? **Answer:** Cars broken into.
    - Is the graffiti occurring the same things? **Answer:** It's mostly vulgar verbiage that we abate with 24 hours.
    - Will there be 5 cameras in one place? **Answer:** It will depend on the size of the park.
    - Do you intend to chop everything down? **Answer:** We will keep it beautiful while looking at safety.

- Could you add lighting instead of cutting down a shrub? **Answer:** We will evaluate on a case by case basis, keeping as much foliage as possible.

**B.** Receive a report, hold a discussion and give staff recommendations regarding maintenance of Chisenhall Hike and Bike Trail. (*Staff presenter: David Lopez, Deputy Director of Parks*)

***Staff presented the history of the hike and bike trail in regards to our partnership with Burleson MTB Riders. It is being suggested that we now partner with Fort Worth Mountain Bikers Association, who was present to answer questions.***

- Are FTWMBA improvements approved by staff first? **Answer:** Parks staff will vet projects with engineering, then presented to the board, and if approved presented to council.
- How do you plan to increase trail usage? **Answer:** Michelle Cain, President FTWMBA: We plan to partner with local businesses to sponsor events.
- I'm concerned that this will become a bike trail only, that squeezes out hikers. **Answer:** We want both to co-exist. We want greenspace for everyone to use.
- Do you partner with scouts? **Answer:** Getting kids involved is important to us. We ask them to complete waivers for their parents/guardians to sign for authorization.
- The trail signs are confusing to me. **Answer:** We plan to evaluate this signs and improve directions where we can.
- Board members thanked Marty Pope and the Burleson MTB Riders (who were present) for their volunteer work on the course.
- Will monetary donations through events be earmarked for the Burleson trail? **Answer:** Yes, we keep a ledger to keep the funds separate.
- Will the FWMBBA logo be anywhere besides the main kiosk? **Answer:** Our goal is not to put our name on all of the signage.
- Does BPD have any concerns: **Answer:** BPD Lieutenant Tim Mabry answered, "No."

- What other fundraising do you have? **Answer:** We have 300 members and they pay dues of \$30/yr. or \$45 per family. Those funds go towards supplies in maintaining the trails. Members receive discounts at our partnered businesses.
- How do you vet volunteers? **Answer:** We subscribe to Burleson standards by running a background check.
- What is your long term goal: **Answer:** To maintain the trail and keep things the way they are while making improvements along the way.
- What is the length of the contract? **Answer:** Staff proposes a 3-5 year contract that is reviewed annually.
- Will you provide data of trail use? **Answer:** There is an app that users can download to record their rides, and reports can be run from that. There are Eco Trackers that are more reliable, however, they are very expensive. We could promote the app in a social media push.
- The consensus of the board was to move forward with the contract with FWMBA

**C. Receive June Monthly Report.**

***Staff reviewed the revenues and programming of all Parks and Recreation divisions. The questions, comments and answers are paraphrased:***

- What is the issue with the indoor pool being closed? **Answer:** It has UV equipment maintenance issues. A part has been ordered and will be in next week.
- That is a lot of rounds on the golf course. Have there been any complaints about the course getting backed up? **Answer:** No complaints because we manage scheduling of tee times.
- What is the goal for rounds? **Answer:** 45,000
- Have cemetery fees been determined? **Answer:** The fee schedule will go to council on August 7. We are working with Lucas and Blessing to offer a pre-sale.
- Will Hidden Vistas walking trail connect with ours? **Answer:** No, because they

are not ADA compliant.

- Is there an opening date for Bartlett yet? **Answer:** It will be the first game of the season, which will be just before or after Labor Day. We are awaiting final decision from BISA.

## **5. COMMUNITY ANNOUNCEMENTS**

The board was asked if they wanted to continue with the printed calendar of programming, since most are in the monthly report. They would like to continue with the calendar.

Staff recommended the board consider attending the NRPA convention in Dallas in October. We will send a link to view the offerings and register.

## **6. BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS**

The board would like to see a bigger footprint on the city website for parks and recreation.

## **7. ADJOURN**

**7:52 PM**

Jen Basham  
Director of Parks and Recreation  
817-426-9201  
jbasham@burlesontx.com