



# WEEKLY REPORT

AUGUST 11, 2023

TO: MAYOR FLETCHER AND COUNCIL MEMBERS

FROM: TOMMY LUDWIG, CITY MANAGER

THE CITY OF  
**BURLESON**  
TEXAS

MARKETING & COMMUNICATIONS  
141 W RENFRO, BURLESON, TX 76028 | (817)426-9622

## I. COUNCIL SCHEDULE

### **TUESDAY, AUGUST 15, CITY COUNCIL SPECIAL MEETING, 9 A.M.**

All meetings will be held at City Hall Council Chambers, 141 W. Renfro St. The meeting will be conducted in the council chambers and is also available via live stream, <https://www.burlesontx.com/watchlive>

#### **REPORTS AND PRESENTATIONS:**

- Receive a report, hold a discussion, and give staff direction on the proposed Fiscal Year 2023-2024 budget and related items. (Staff Presenter: Tommy Ludwig, City Manager)

### **MONDAY, AUGUST 21, CITY COUNCIL REGULAR MEETING, 4 P.M.**

All meetings will be held at City Hall Council Chambers, 141 W. Renfro St. The meeting will be conducted in the council chambers and is also available via live stream, <https://www.burlesontx.com/watchlive>

#### **REPORTS AND PRESENTATIONS:**

- Receive a report, hold a discussion and provide staff direction regarding the Police Department and Public Safety Communication expansion project. (Staff Presenter: Eric Oscarson, Director of Public Works)

## I. GENERAL AND STATUS UPDATES

### A. AUGUST 2023 SALES TAX INFORMATION

Below is the information from the Texas Comptroller of Public Accounts in reference to the City of Burleson Sales and Use Tax Collections for the most current period.

August 2022	August 2023	Diff \$	Diff %	FY 2022 YTD	FY 2023 YTD	Diff \$	Diff %
\$ 2,616,093	\$2,677,686	\$ 61,593	2.35 %	\$ 20,680,668	\$ 21,856,515	\$ 1,175,847	5.69%

*Note: August 2023 sales tax amount represents sales incurred in June 2023.*

## **B. CEMETERY LANDSCAPE UPDATES**

Staff briefed City Council on cemetery landscape updates on August 7.

After modifying irrigation strategies such as altering run schedules and increased checks for system trips or clogs, staff re-assessed plant material at the Burleson Memorial Cemetery. Although plant material responded to heat stress, it was confirmed all plants in the main plaza area and in the north and south burial areas are still alive appear to be recovering. Approximately 75% of the holly bushes along the fence line have died and been removed. These will be replanted in the fall during the optimal planting window. 100% of turf is alive and only one tree is confirmed dead to be replaced this fall. Staff will continue with close monitoring of irrigation and plant material. Preparation for installation of the new pond liner is underway. This weekend, irrigation will be temporarily fed by potable water supply and then pond draining will begin. Once the pond is completely dry, installation of the liner will take approximately one week. The pond liner will help prevent siltation and clogging of the irrigation system. Staff will monitor the effectiveness of this solution and report if further action is necessary.

The meter installation to connect the ornamental fountain to the city's water system is complete and installation of backflow prevention to tie into fountain will begin this weekend. The refilling of the fountain will begin early next week. This will minimize mineral deposits, silt and odors formerly caused by the well water.

## **C. CHISENHALL PARKING LOT EXPANSION UPDATES**

The parking expansion project is projected for on-time completion in October. The contractor is working hard to prioritize concrete installation and the parking lot is slated to be ready for use in time for baseball opening day on Tuesday, September 5. Although the parking lot will be open for game-time usage, the striping, landscape and lighting will still be in process being completed during non-game hours.

Bailey Lake Parking Expansion is scheduled to begin major site work to include temporary parking in late August.

## D. PARKS AND RECREATION MONTH – WRAP UP

The Parks and Recreation department hosted a variety of special activities for the community in the month of July in celebration of National Parks and Recreation Month. Activities included:

- Two community gatherings and ribbon cutting events celebrating the re-open of two newly renovated neighborhood parks
- The BRiCk Boatnaza (Community boat regatta) – 42 registered boats built; View more photos, [here](#)
- Family Corn hole Tournament in the Plaza
- Park's Maintenance Rodeo Community Showcase
- Community Watermelon Day at Russell Farm
- Teen Ice Cream Social

The celebration also included department highlights throughout the month, introducing and recognizing staff to the community using social media outlets.





## E. LIBRARY NEWS

The library has partnered with Keep Burleson Beautiful to offer Litter Pickup Kits for checkout to the public. Now anyone with a library card can help their community and volunteer to pick up litter. Each kit contains grabbers, safety vests, heavy duty trash bags, sun block, insect repellent wipes, disposable gloves, and information about KBB.

[Reserve a litter pickup kit](#)



## F. SENIOR CENTER NEWS

### MURDER MYSTERY DINNER

**Thursday, August 24, 6 p.m.**

Join the Burleson Senior Activity Center for an evening of fun and excitement. Participants will enjoy dinner (smothered chicken, mashed potatoes, roasted vegetables, dessert, coffee and tea), then a 90-minute live performance of an original comedy mystery. Tickets are \$25 per person and can be purchased in advance at the Senior Center, 216 SW Johnson Ave. Call 817-295-6611 for additional information.





## **DOBSON & BUFFORD STREET – CONSTRUCTION CONTINUATION**

STAFF CONTACT: CITY PROJECT MANAGER, LANCE BARTON

817-426-9621 or <mailto:lbarton@burlesontx.com>

### COMPLETED WORK

- Asphalt paving work for Bufford St (Warren to Main St.) and Dobson Phase 1 and 2.
- Fog sealing for Dobson St. (E. Renfro St. to Bufford St.) and Bufford parking areas (Warren St. to Main St.) completed 7/17/23.
- Traffic Buttons- Dobson St. Ph. 2(Town Creek bridge to Hidden Creek Pkwy) completed 7/18/23.
- Traffic Lanes - Dobson St. (E. Renfro St. to Bufford St.) completed 7/26/23.
- Traffic Lanes and Parallel Parking Striping- Dobson St. (Bufford St. to Miller St.) completed 7/27/23.
- Soil Stabilization to prevent erosion on the road edges completed 8/8/23 along Dobson St.

STRIPING WORK FOR THE BELOW AREA TO BE COMPLETED BY FRIDAY, AUGUST 18:

- Bufford parking area striping (Warren St. to Main St.)

## **CINDY COURT PAVING & DRAINAGE IMPROVEMENTS – CONSTRUCTION CONTINUATION**

STAFF CONTACT: ENGINEERING MANAGER – CAPITAL, TIANA JACKSON, PE  
817-426-9619 or [tjackson@burlesontx.com](mailto:tjackson@burlesontx.com)

The first layers of asphalt paving began on Wednesday, August 2 and was completed on Thursday, August 3.

The final top layer of Asphalt was completed on Friday, August 4.

The contractor's next steps are to backfill the edges of the roadway, final sodding will take place, as well as mailbox location adjustments as needed. Normal traffic patterns and access will be available during the final clean up steps.

## KING ST, WARREN ST, JOHNSON AVE – CONSTRUCTION CONTINUATION

STAFF CONTACT: ENGINEERING MANAGER – CAPTIAL, TIANA JACKSON, PE  
817-426-9619 or [tjackson@burllesontx.com](mailto:tjackson@burllesontx.com)

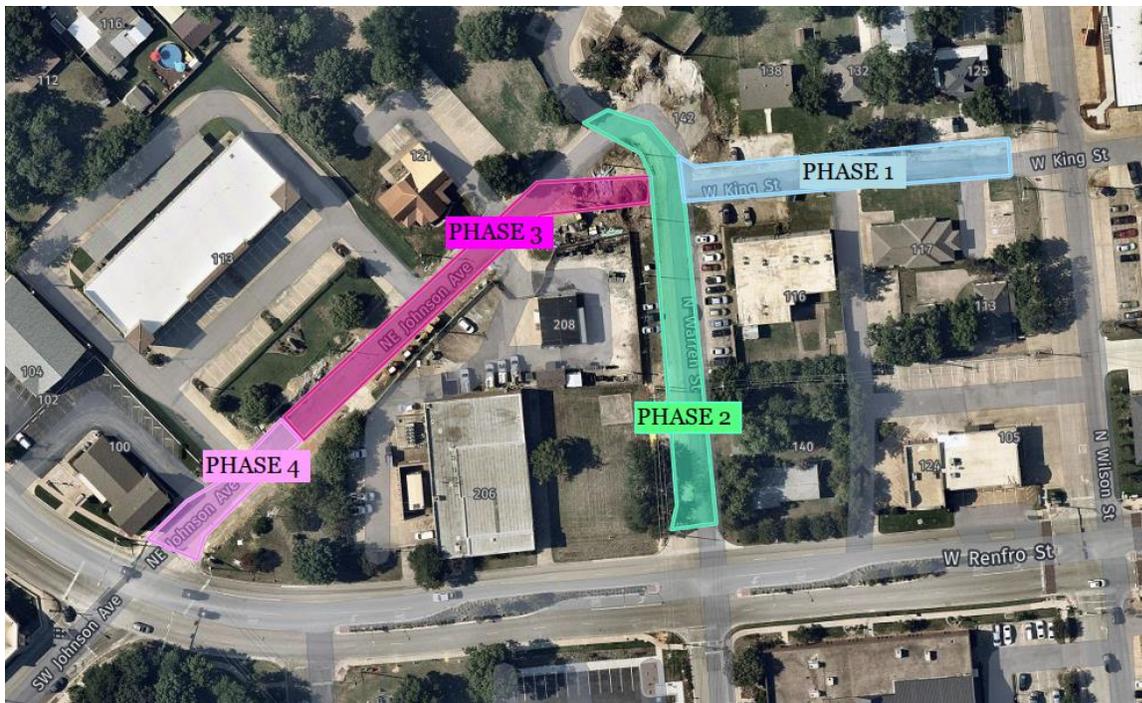
The contractor is currently on pace to complete the demo & subgrade prep work ahead of the previous schedule.

The updated anticipated timeline is as follows:

- Phase 1 (King): Complete, Open to Traffic
- Phase 2 (Warren): Complete, Open to Traffic
- Phase 3 (Johnson, Pt.1): Complete, Open to Traffic
- Phase 4 (Johnson, Pt.2): ~~8/9 – 8/14~~ **8/7 – 8/9**

Asphalt Paving: 8/14 – 8/15

Asphalt paving for all phases is scheduled for Monday, 8/14 & Tuesday, 8/15. It's anticipated that on 8/14 the two base layers of asphalt will be installed. The top driving layer to be installed the following day, 8/15.



During both days of asphalt work, the below detour route will be posted. The Westbound right-hand lane of Renfro will be closed from Monday, 8/14 through end of day Tuesday, 8/15.



Citizens should anticipate access delays during this work. During this time, the contractor will work to provide access around equipment whenever possible; however, some wait may be required due to the large equipment involved and the cure time of the asphalt.

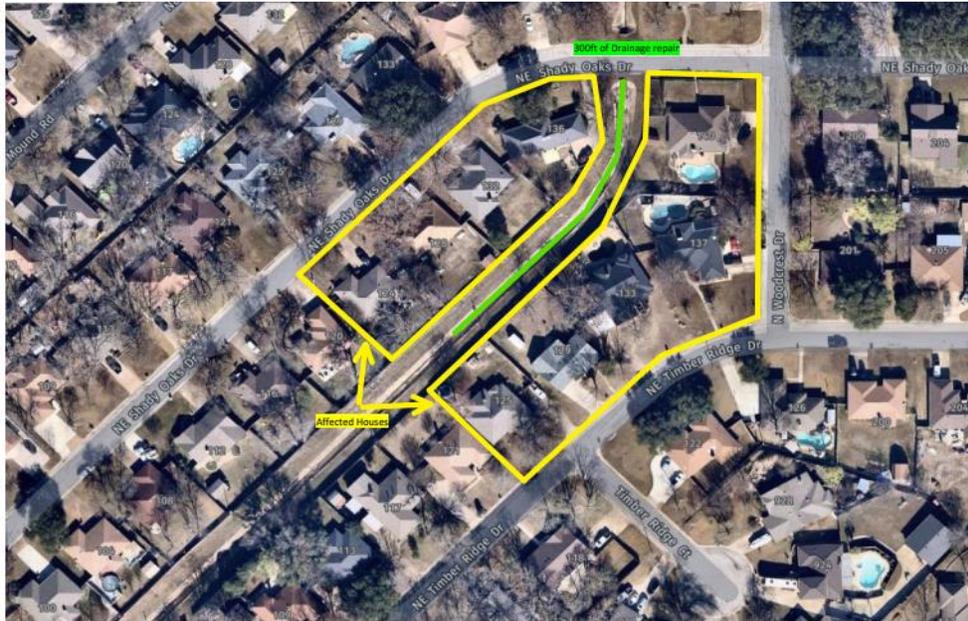
Completion of this work each day will leave a drivable surface for access until all asphalt layers are complete.

Adjacent residents and business owners were notified by flyer or email.

### **SHADY OAKS DRAINAGE IMPROVEMENTS**

CITY PROJECT MANAGER: CLINT SUMERALL 682-312-2790 or  
[csumerall@burllesontx.com](mailto:csumerall@burllesontx.com)

Reliable Paving's work on the drainage ditch started July 31. This work includes replacing the concrete channel in the drainage ditch between NE Shady Oaks Dr and NE Timber Ridge Dr. The project should be completed by August 18th, depending on the weather.



## **RENFRO, CONVEYOR AND VANTAGE ROADWAY REPAIRS**

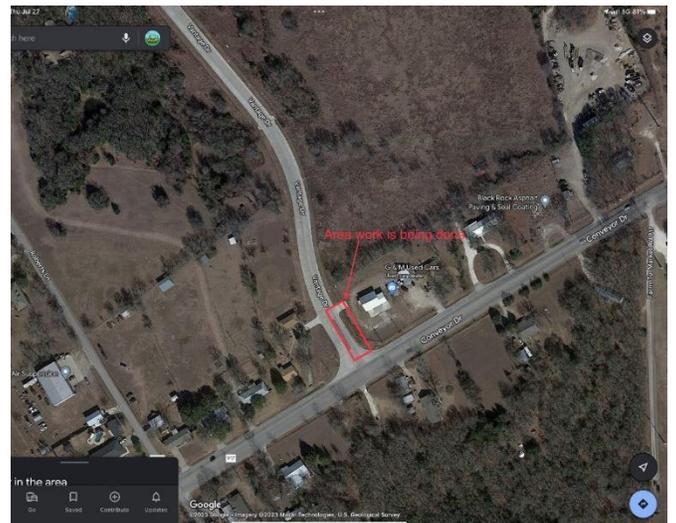
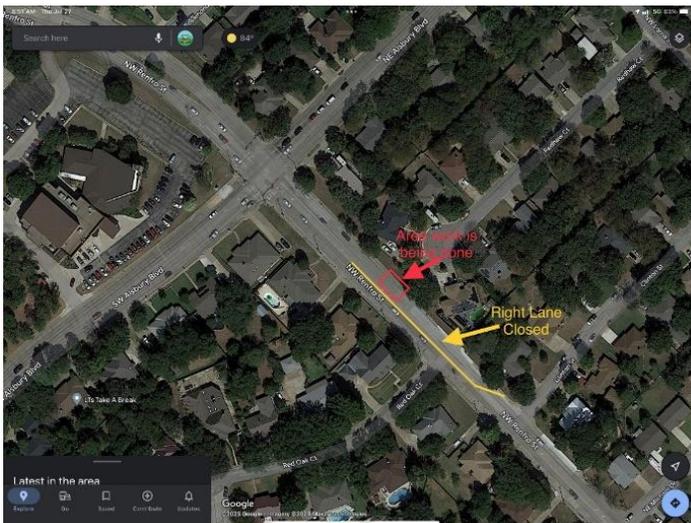
CITY PROJECT MANAGER: CLINT SUMERALL 682-312-2790 or

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Reliable Paving has been contracted with the city to perform several roadway repairs in the areas noted below. Work started on August 7 and will be completed by August 18.

### **700 block of NW Renfro**

### **Vantage & Conveyor Dr Intersection**

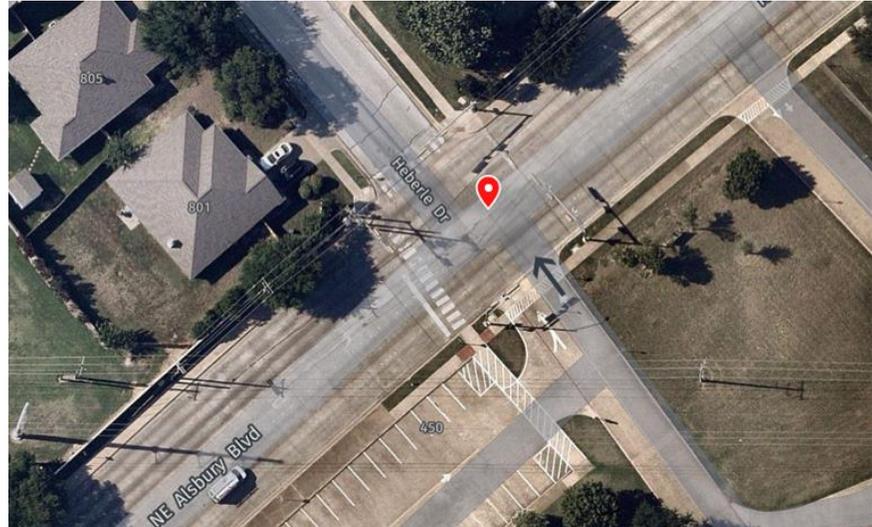


## **NE ALSBURY BLVD AND HEBERLE DR TRAFFIC SIGNAL WORK**

CITY PROJECT MANAGER: CLINT SUMERALL 682-312-2790 or

[csumerall@burlesontx.com](mailto:csumerall@burlesontx.com)

The city will be working with a vendor to replace the traffic signal control cabinet at NE Alsbury and Heberle Dr on August 17. The work is scheduled to start at 8:30 a.m., after school begins, and will be completed before 2:30 p.m. During this time frame, the city will be installing temporary stop signs at the intersection, and drivers should treat the intersection as a 4 way stop.



### **III. PARKS CAPITAL PROJECTS**

<b>PROJECT</b>	<b>STATUS</b>	<b>TIMELINE</b>
<b>Park Monument Signs</b>	Installations to begin August 2023 for the following parks: Centennial, Elk Ridge, Mistletoe Hill, Prairie Timber, Oak Valley, and Wakefield Heights.	Project completion: Summer 2023
<b>Bailey Lake/ Chisenhall Parking Expansions</b>	Chisenhall parking lot under construction. Bailey Lake in mobilization phase.	Scheduled completion October 2023 ( <i>please see section II, item C for full update</i> )
<b>Village Creek Trail</b>	90% plans underway - acquiring easements and TXDOT LOSA	Staff has submitted the plans for consideration for grant approval. Grant award will be announced late Fall 2023.
<b>Parks Building</b>	Interior finishes underway. Landscaping to begin in upcoming weeks. Preliminary punch list walk-thru scheduled for 8/14/23	Project Completion: mid-August 2023

<b>Shannon Creek Nature Park</b>	Sharing Parks Board and Council feedback on schematic design with design consultant.	Schematic design revisions to be presented to Council and Parks Board in September 2023
<b>City Gateway Signage</b>	Conceptual renderings approved	Council will be presented final options in August 2023 to consider.
<b>Bartlett Soccer Complex Field Renovation</b>	Turf grow-in currently in process	Scheduled to open for use on August 26, 2023, to correlate with opening day for BISA fall season.

#### IV. EVENTS

Event Information can be found at [www.burlesontx.com/events](http://www.burlesontx.com/events)

- **BTX BACK TO SCHOOL BASH**  
August 12, 4 p.m.  
Mayor Vera Calvin Plaza, 141 W Renfro St  
Free event
- **SUMMER LUAU DANCE**  
August 18, 6-8 p.m.  
Center for ASD, 640 NW Tarrant Ave  
Free event
- **SPLISH SPLASH DOGGIE BASH**  
August 19, 10 a.m. – 2 p.m.  
BRiCk, 550 NW Summercrest Blvd  
\$5 per dog, limit 2 dogs per person. Humans are free.
- **COOL SOUNDS OF FALL**  
September 8, 7:30 p.m.  
Mayor Vera Calvin Plaza, 141 W Renfro St  
Free event
- **BE HEALTHY BURLESON 5K/10K/FUN RUN**  
September 16, 8 a.m.  
Mayor Vera Calvin Plaza, 141 W Renfro St  
Entry fees apply

- **OLD TOWN PICTURE SHOW**  
September 16, 7 p.m. *featuring Ferris Bueller's Day Off*  
Mayor Vera Calvin Plaza, 141 W Renfro St  
Free event
- **TRASH BASH**  
September 23, 8 a.m. – noon  
Warren Park, 301 SW Johnson Ave  
Free event
- **OLD TOWN PICTURE SHOW**  
September 23, 7 p.m. *featuring Super Mario Bros.*  
Mayor Vera Calvin Plaza, 141 W Renfro St  
Free event
- **LATIN FOOD TRUCK FRIDAY**  
September 29, 6-9 p.m.  
BRiCk parking lot, 550 NW Summercrest Blvd  
Entry is free, food available for purchase