



WEEKLY REPORT

AUGUST 18, 2023

TO: MAYOR FLETCHER AND COUNCIL MEMBERS

FROM: TOMMY LUDWIG, CITY MANAGER

THE CITY OF
BURLESON
TEXAS

MARKETING & COMMUNICATIONS
141 W RENFRO, BURLESON, TX 76028 | (817)426-9622

I. COUNCIL SCHEDULE

MONDAY, AUGUST 21, CITY COUNCIL REGULAR MEETING, 4 P.M.

All meetings will be held at City Hall Council Chambers, 141 W. Renfro St. The meeting will be conducted in the council chambers and is also available via live stream, <https://www.burlesontx.com/watchlive>

REPORTS AND PRESENTATIONS:

- Receive a report and hold a discussion regarding the 88th Texas Legislature, certain bills filed or enacted during the latest legislative session, and future legislative issues.
- Receive a report, hold a discussion and provide staff direction regarding the Utility Customer Service Leak Adjustment Policy. (*Staff Presenter: Jesse Elizondo, Director of Customer Service*)
- Receive a report, hold a discussion and provide staff direction regarding the Police Department and Public Safety Communication expansion project. (*Staff Presenter: Eric Oscarson, Director of Public Works*)

I. GENERAL AND STATUS UPDATES

A. STORMWATER PERMIT UPDATE

On March 23, 2023, Environmental Services was notified by the Texas Commission on Environmental Quality (TCEQ) that the City of Burleson has successfully completed the public notice process and the required public comment period to renew the city's MS4 Stormwater permit. TCEQ is working on issuing authorizations to the city, and then we will receive a certificate via mail. TCEQ is expected to issue the city authorization in the near future.

This permit and the corresponding Stormwater Management Plan are renewed every five years. In July 2019, the city's Environmental Services Division submitted our Notice of Intent (NOI) and the updated Stormwater Management Plan (SWMP).

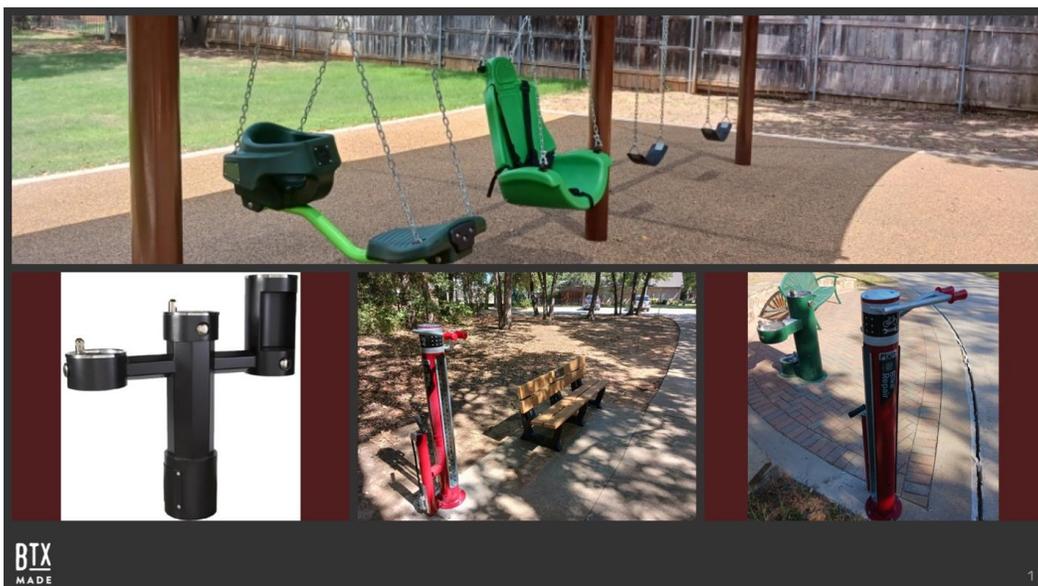
The City Of Burleson is issued a Small Municipal Separate Storm Sewer System (MS4) Permit through the TCEQ, which requires the city to uphold stormwater quality by managing stormwater discharges within the city limits of Burleson. The city's Environmental Services Division manages this permit by putting in place Best Management Practices (BMPs) in six Minimum Control Measures (MCMs) that meet the city's needs and requirements of the permit. The City of Burleson is required to create a SWMP to list the BMPs and how they are measured and implemented. These BMPs are to be completed annually based on the approved SWMP for the duration of each permit term.

B. OAK VALLEY PARK

Parks staff recently installed new amenities at Oak Valley Park and Trail for all to enjoy:

- Inclusive swing with the capacity to hold up to 300 pounds for individuals of all ages
- Bike repair station located at the entrance of the Oak Valley Park (804 Parkridge Blvd)
- Bike repair station located at the trailhead adjacent to the cemetery (490 Memorial Plaza)

In the coming weeks, staff will be replacing the existing water fountain at Oak Valley Park that will include a water bottle fill station.



C. LIBRARY NEWS

The library now offers Baking Kits for patrons to check out with their library card. This new collection includes novelty cake pans and cookie cutter sets in fun shapes. Each kit checks out for three weeks.

[Reserve a baking kit](#)



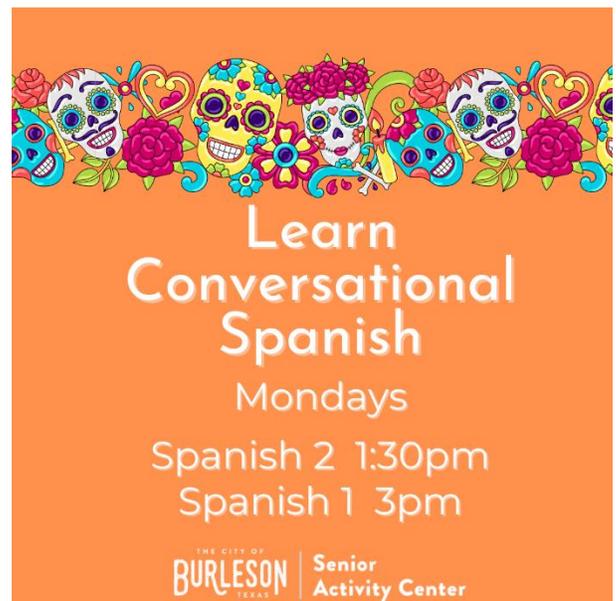
D. SENIOR CENTER NEWS

CONVERSATIONAL SPANISH Mondays

Looking for a fun way to learn Spanish?
Come to the Senior Activity Center and join
our Conversational Spanish classes.

Classes are every Monday. Spanish 1 meets
at 3pm and Spanish 2 meets at 1:30pm. The
Senior Activity Center is open to anyone
over 50.

[Sign up for the Senior Center newsletter](#)



E. FEEL GOOD FRIDAY

Nothing feels better than free ice cream on a hot day!

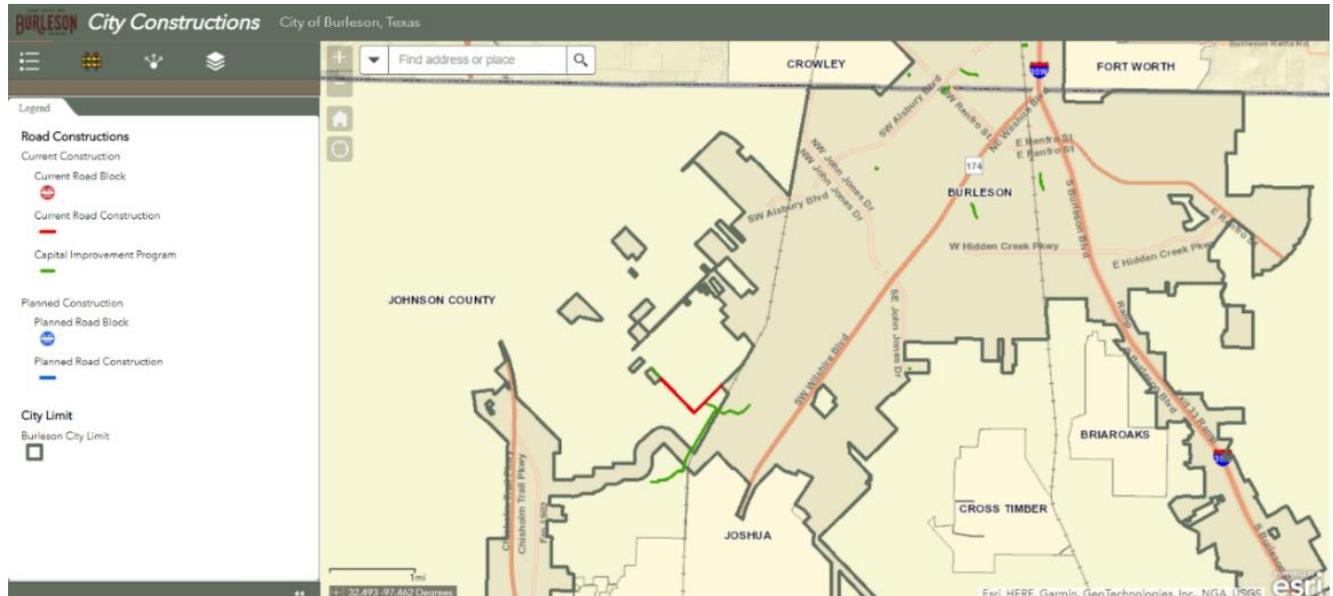
Councilmembers shared the love for 817 Day by handing out 400 free frozen treats to our community. We loved seeing all of your smiling faces. BTX 817 Day is a day for the community to celebrate loving where they live. The city encourages residents to make it a day to remember by getting to know their neighbors, exploring city parks, or shopping, and dining locally. This is an excellent day for random acts of kindness and paying it forward to the community.



If you have a Feel Good Friday email dphillips@burlesontx.com

II. UPCOMING ROAD CONSTRUCTION/CLOSURES

([click to view map](#))



DOBSON & BUFFORD STREET – CONSTRUCTION CONTINUATION

STAFF CONTACT: CITY PROJECT MANAGER, LANCE BARTON

817-426-9621 or <mailto:lbarton@burlesontx.com>

COMPLETED WORK

- Asphalt paving work for Bufford St (Warren to Main St.) and Dobson Phase 1 and 2.
- Fog sealing for Dobson St. (E. Renfro St. to Bufford St.) and Bufford parking areas (Warren St. to Main St.) completed 7/17/23.
- Traffic Buttons- Dobson St. Ph. 2(Town Creek bridge to Hidden Creek Pkwy) completed 7/18/23.
- Traffic Lanes - Dobson St. (E. Renfro St. to Bufford St.) completed 7/26/23.
- Traffic Lanes and Parallel Parking Striping- Dobson St. (Bufford St. to Miller St.) completed 7/27/23.
- Soil Stabilization to prevent erosion on the road edges completed 8/8/23 along Dobson St.

DUE TO CONTRACTOR AVAILABILITY, STRIPING WORK FOR THE BELOW AREA TO BE COMPLETED BY FRIDAY, AUGUST 25:

- Bufford St. parking area striping (Warren St. to Main St.)

CINDY COURT PAVING & DRAINAGE IMPROVEMENTS – CONSTRUCTION CONTINUATION

STAFF CONTACT: ENGINEERING MANAGER – CAPITAL, TIANA JACKSON, PE
817-426-9619 or tjackson@burlesontx.com

All layers of asphalt paving were completed on Friday, August 4.

Contractor's next steps to completion are planned as:

- Backfill the edges of the roadway: Monday (8/14) through Friday (8/18)
- Install remaining sod and water: Monday (8/21) through Friday (8/25)
- Mailbox location adjustments as needed: Monday (8/21) through Friday (8/25)

Normal traffic patterns and access will be available during these completion steps. Adjacent residents were notified by flyer or email.

KING ST, WARREN ST, JOHNSON AVE – CONSTRUCTION CONTINUATION

STAFF CONTACT: ENGINEERING MANAGER – CAPITAL, TIANA JACKSON, PE
817-426-9619 or tjackson@burlesontx.com

Due to the asphalt plant shutting down multiple times on Monday (8/14) and Tuesday (8/15), the updated anticipated asphalt timeline is as follows:

Phase 1 (Johnson Ave. from Renfro St. to Farmers Insurance):

- All three asphalt layers completed Tuesday (8/15), Open to Traffic

Phase 2 (Johnson Ave. from Farmers Insurance through King St. ending at Wilson St):

- Two base layers of asphalt completed Monday (8/14)
- Top 2" layer planned to be installed Wednesday afternoon (8/16). Should be complete and open to traffic by the end of the day.

Phase 3 (Warren St. from Renfro to Johnson Ave. & King St. intersection):

One base layer of asphalt completed Monday (8/14)

Second base layer and top 2" layer planned to be installed first thing Wednesday (8/16). Should be complete and open to traffic by the end of the day. During this time period the westbound outside lane of Renfro St. will be closed at Warren St.



Citizens should anticipate access delays along King St, Warren St. and the northern portion of Johnson Ave. during this work. During this time, the contractor will work to provide access around equipment whenever possible; however, some wait may be required due to the large equipment involved and the cure time of the asphalt.

Completion of this work each day will leave a drivable surface for access until all asphalt layers are complete.

Adjacent residents and business owners were notified by flyer or email.

SW Alsbury and Newton Block Intersection

CITY PROJECT MANAGER: CLINT SUMERALL 682-312-2790 or
csumerall@burllesontx.com

Reliable Paving has been contracted with the city to perform roadway repairs in the intersection of SW Alsbury and Newton Block. Work is scheduled to start on August 21 and will be completed by August 28.



III. PARKS CAPITAL PROJECTS

PROJECT	STATUS	TIMELINE
Park Monument Signs	Installations to begin August 2023 for the following parks: Centennial, Elk Ridge, Mistletoe Hill, Prairie Timber, Oak Valley, and Wakefield Heights.	Project completion: Summer 2023
Bailey Lake/ Chisenhall Parking Expansions	Chisenhall parking lot under construction. Bailey Lake in mobilization phase.	Scheduled completion October 2023. Parking lot will be open for beginning of baseball season in September.
Village Creek Trail	90% plans underway - acquiring easements and TXDOT LOSA	Staff has submitted the plans for consideration for grant approval. Grant award will be announced late Fall 2023.
Parks Building	Interior finishes underway. Landscaping to begin in upcoming weeks. Preliminary punch list walk-thru scheduled for 8/14/23	Furniture will be delivered August 21. Ribbon cutting is tentatively scheduled for September 13.

Shannon Creek Nature Park	Sharing Parks Board and Council feedback on schematic design with design consultant.	Schematic design revisions to be presented to Council and Parks Board in September 2023
City Gateway Signage	Conceptual renderings approved	Council will be presented final options in September 2023 to consider.
Bartlett Soccer Complex Field Renovation	Turf grow-in currently in process	Scheduled to open for use on August 26, 2023, to correlate with opening day for BISA fall season.

IV. EVENTS

Event Information can be found at www.burlesontx.com/events

- **SUMMER LUAU DANCE**
August 18, 6-8 p.m.
Center for ASD, 640 NW Tarrant Ave
Free event
- **SPLISH SPLASH DOGGIE BASH**
August 19, 10 a.m. – 2 p.m.
BRiCk, 550 NW Summercrest Blvd
\$5 per dog, limit 2 dogs per person. Humans are free.
- **COOL SOUNDS OF FALL**
September 8, 7:30 p.m.
Mayor Vera Calvin Plaza, 141 W Renfro St
Free event
- **BE HEALTHY BURLESON 5K/10K/FUN RUN**
September 16, 8 a.m.
Mayor Vera Calvin Plaza, 141 W Renfro St
Entry fees apply
- **RED CHAIR LECTURE SERIES**
September 16, 11 a.m. *featuring Bettie Bailey*
Russell Farm Art Center, 405 W CR 714

Free event

- **OLD TOWN PICTURE SHOW**

September 16, 7 p.m. *featuring Ferris Bueller's Day Off*

Mayor Vera Calvin Plaza, 141 W Renfro St

Free event

- **TRASH BASH**

September 23, 8 a.m. – noon

Warren Park, 301 SW Johnson Ave

Free event

- **OLD TOWN PICTURE SHOW**

September 23, 7 p.m. *featuring Super Mario Bros.*

Mayor Vera Calvin Plaza, 141 W Renfro St

Free event

- **LATIN FOOD TRUCK FRIDAY**

September 29, 6-9 p.m.

BRiCk parking lot, 550 NW Summercrest Blvd

Entry is free, food available for purchase

V. ATTACHMENTS

- Bond 2022 Project Update: August 2023.....page 11-14
- KBB August 9 Meeting Recap.....page 15-16
- Planning and Zoning August 15 Meeting Recap.....page 17



BOND 2022

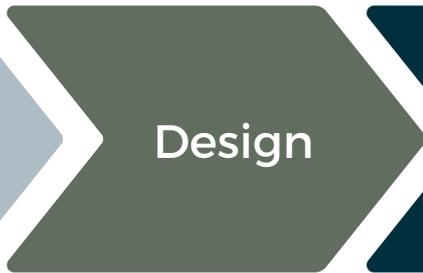
Project Updates

as of August 2023

Project | Neighborhood Street Rebuilds

Design and construction for various neighborhood streets throughout the city

Year 2 Projects

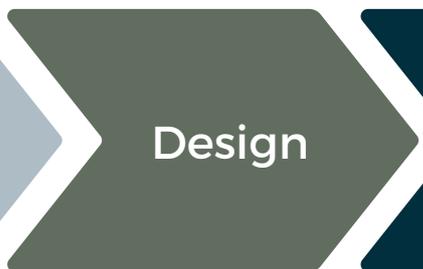


Year 1 Projects



Project | Intelligent Traffic System

Project will provide for the design and construction of improvements to allow the city to study, control and synchronize the traffic signals throughout the city



Project | SH 174/Wilshire Boulevard

Lakewood Drive Intersection

Design and construction of dual left-turn lanes



Project | Alsbury Boulevard

Hulen Street to CR 1020

Design and construction for the extension of Hulen Street to CR 1020



Project | Alsbury Boulevard

Hulen Street to CR 914

Design for the future widening from two to four lanes

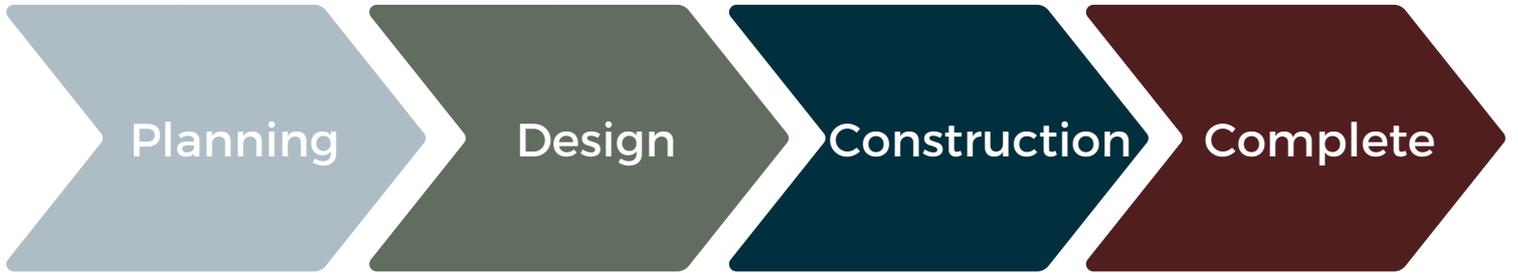


Project | Sidewalk Program

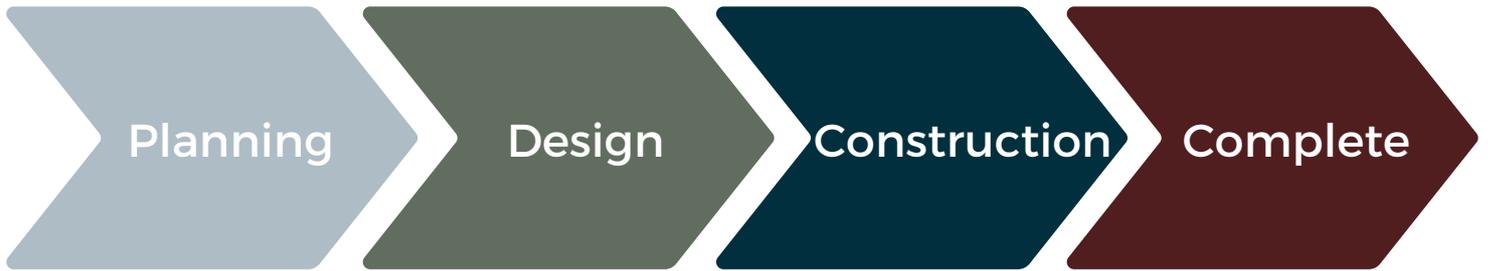
Design and construction of for various sidewalks throughout the city

Year 2 Projects

Year 1 Projects



Project | Police Headquarters Expansion



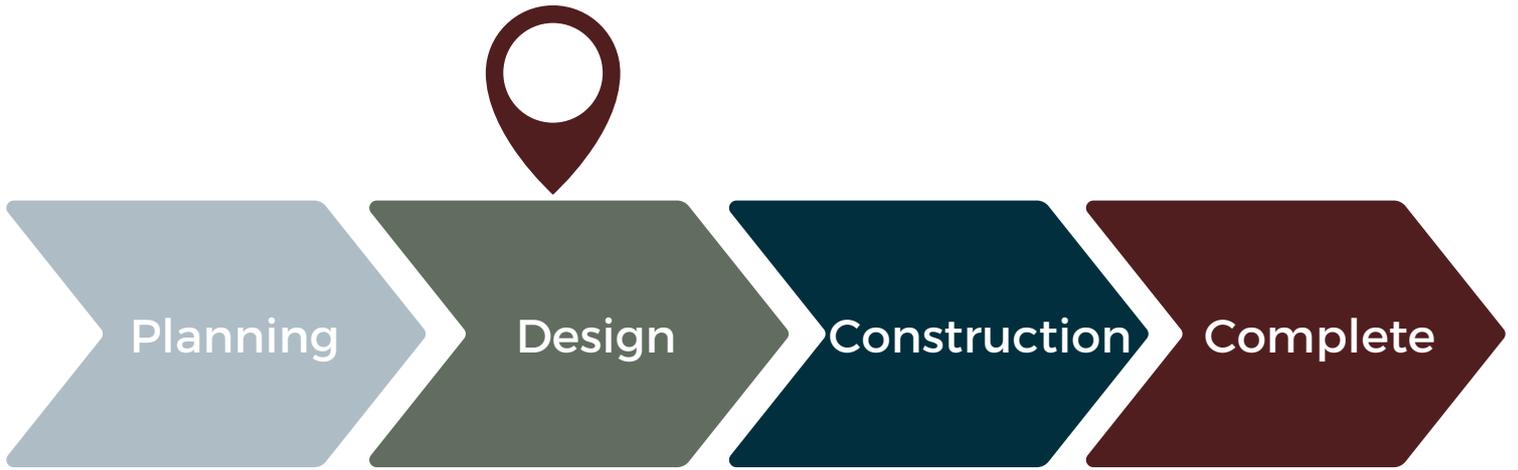
Project | SH 174/Wilshire Boulevard

Hulen Street to Wicker Hill: Design for the expansion to six lanes



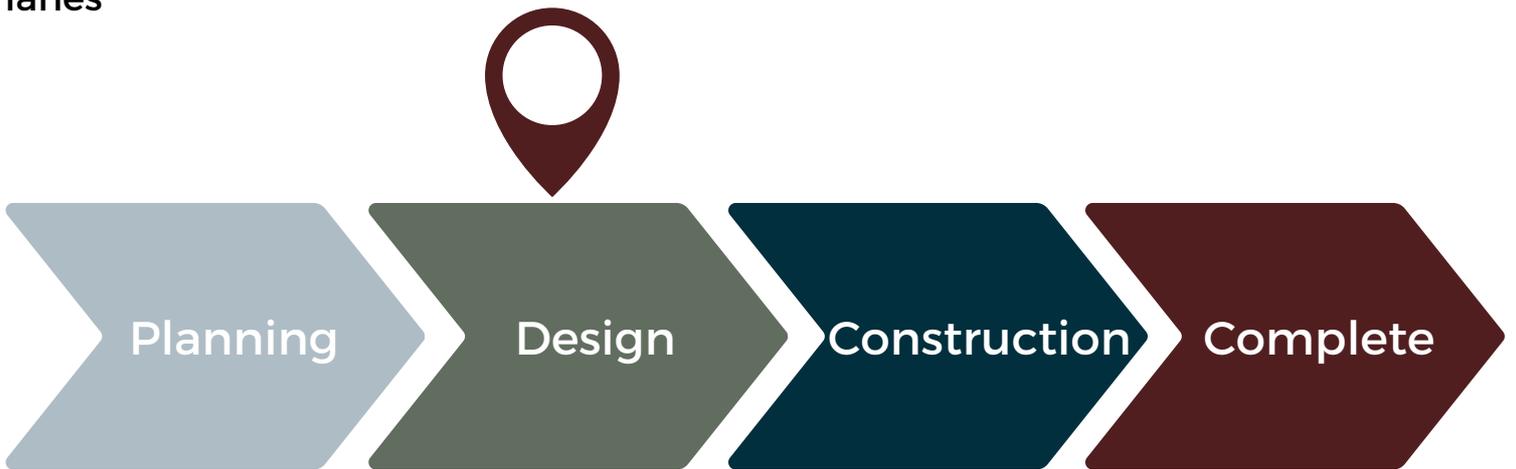
Project | Hulen Street

Design and construction for intersection improvements at Wilshire Boulevard



Project | Hulen Street

Kelly Drive to Candler Drive: Design and construction to expand from two to four lanes



Bond projects scheduled for upcoming years

Project | CR 1902 & CR 910 Pedestrian Mobility

Design and construction

Project | Hulen Street

Wilshire Boulevard: Design and construction for intersection improvements
Kelly Drive to Candler Drive: Design and construction to expand from 2 to 4 lanes

Project | East Renfro Street/FM 3391

Design for the widening of the roadway

Project | Fire Station 4 Construction



Keep Burleson Beautiful Meeting Summary

Wednesday, August 9, 2023
4:30 PM

City Service Center - 725 SE John Jones Drive
Burleson, TX 76028

On Wednesday, August 9, 2023, The Keep Burleson Beautiful Board met for its regularly scheduled meeting at 4:30. The Board had 10 members in attendance and the following items were discussed and acted on:

- **Welcome:**
 - Roundtable introductions from all present, welcome new guest Channing Hanzel
- **Administrative Items:**
 - Treasurer's report. July \$ 4,332.31 August \$ 4,333.03
 - Treasurer Donna Confessore reported the following:
 - Received a check for \$.72
 - GCAA - Committee update
 - Kristen Tanz reported the following
 - Waiting on TXDOT to respond for committee member liaison
- **Ongoing/New Business**
 - Kristen Tanz reported city of Burleson Feel Good Friday spotlights of KBB for GCAA grant, taking 2nd place at NTCC challenge, and the Prairie Rescue
 - Kristen Tanz discusses a request for a possible 2nd maintenance date for Library Pollinator Garden clean-up and including prairie rescue plants
 - Lisa Duello will resend request for scholarship winners information so as to be added to KBB Facebook page
 - Kristen Tanz discusses Plastic Free July and Farmer's Market Integration, guest Channing Hanzel present as result of the outreach. 416 visitors spoken to and 212 reusable bags distributed
 - Kristen Tanz discussed awarding Capital Title for Anne Heberle award and opens discussion for November nominees
 - Donna Confessore adds Cowboy Carwash for consideration
 - Kristen Tanz opens discussion for volunteers to help with Bailey Lake Pocket Prairie
 - Lisa Duello suggests writing up an ad for non-member volunteers
- **Upcoming events**
 - Kristen Tanz discusses that Fall Trash Bash sign-ups are live
 - Donna Confessore & Pat Dexheimer will organize pizza for volunteers
- **Upcoming Meetings**
 - September 13
 - October 11
 - November 8

➤ **Open the floor to Board/members/Close Meeting**

- Dagmar Higgins opened the floor to discuss the following
 - Acton Nature Center will have a Rocks Alive! Event on September 30 from 10am-2pm
 - Acton Nature Center will have a Monarch Festival October 21, Lisa Duello suggests a possible group trip for Environmental Services
 - Burleson Senior Center will have a DIY Rainwater Harvesting educational event on August 12 at 10am
 - BRICK had a Prairie Dog Education on August 1 that had 159 people in attendance and Amanda Cadenhead was noted for her involvement and cooperation with the Library

- Mary Goldsberg opened discussion of paper/plastic distribution by Save company to her home regularly. She was asking about the possible ordinance violation for littering.
 - Lisa Duello confirms this violation as commercial handbills, and confirmed that she will call in on this company tomorrow.

- Jennifer Neill offered the recently purchased KBB insulated/reusable cups to all present.



Planning and Zoning Commission Meeting Summary

Tuesday, August 15, 2023
6:00 PM

City Hall - 141 W Renfro
Burleson, TX 76028

On Tuesday August 15, 2023, the Planning and Zoning Commission met for its regularly scheduled meeting at 6 p.m. The Commission had nine members in attendance and the following items were discussed and acted on:

- Consent Agenda items:
 - Approval of the minutes from the July 25, 2023 meeting.
 - Approval of a Final Plat of QT 1872 Addition (Case 23-066).
 - Approval of a replat of Lot 13R, Block 17, of Hidden Vistas Phase 4A (Case 23-039).
 - Approval of a replat for Lots 68A1 and 68A2 of Spring Valley (Case 23-076).
 - A motion and a second were made to approve all consent items and there was no discussion; the motion to approve passed by a unanimous vote of 9-0.

- Reports and Presentations:
 - Consider approval of a resolution authorizing a site plan for QuikTrip located at 5917 W FM 917 (Case 23-031).
 - Staff presented the site plan and Commissioner Hadley inquired about the gap in the illustrated landscaping along FM 917; the applicant informed Commissioner Hadley that the property was not under the ownership of QuikTrip and therefore not part of the site plan. There were no additional questions.
 - There was a motion and a second made to recommend approval of the site plan and the motion passed with a unanimous vote of 9-0.

- Other times for consideration:
 - There were no other times for consideration.

- Adjournment
 - With no further business items, Chairman Tune adjourned the meeting at 6:07 p.m.