



Cool Sounds of Fall Concert / September 8

WEEKLY REPORT

SEPTEMBER 8, 2023

TO: MAYOR FLETCHER AND COUNCIL MEMBERS

FROM: TOMMY LUDWIG, CITY MANAGER

THE CITY OF
BURLESON
TEXAS

MARKETING & COMMUNICATIONS
141 W RENFRO, BURLESON, TX 76028 | (817)426-9622

I. COUNCIL SCHEDULE

All meetings will be held at City Hall Council Chambers, 141 W. Renfro St. The meeting will be conducted in the council chambers and is also available via live stream, <https://www.burlesontx.com/watchlive>

MONDAY, SEPTEMBER 11

CITY COUNCIL SPECIAL MEETING, 9:30 A.M.

View the full agenda [here](#).

II. GENERAL AND STATUS UPDATES

A. CITY MANAGER MEET AND GREET

On September 8, the city is hosting a meet and greet from 5:30 - 7 p.m. to introduce City Manager Tommy Ludwig. Burleson Parks and Recreation will kick off the Cool Sounds of Fall concert that night at 7 p.m.



B. BRICK AND 311 PARTNER TO ELEVATE SERVICE

On Monday, September 11, the front desk team at the Burleson Recreation Center (BRiCk) is joining forces with the Department of Customer Service to elevate support and provide next-level customer service to the Burleson community and BRiCk patrons. Each year, our dedicated BRiCk front desk staff handles more than 35,000 phone calls alongside their regular duties, including email communications and face-to-face interactions.

Starting this Monday, September 11, from 8 a.m. to 5 p.m., Monday through Friday, our highly trained 311 customer service representatives at City Hall will be handling incoming calls to the BRiCk. This strategic move will allow front desk recreation staff to dedicate more time and resources to serving our citizens and customers effectively.

Over the past several months, the Department of Customer Service and Parks and Recreation have collaborated closely on various fronts, including call log reporting, knowledge base development, communication strategies, and standard procedures. These joint efforts have established a solid framework for

enhanced customer service, reducing the burden of high call volumes and enabling our front desk recreation staff to focus exclusively on delivering enhanced customer support.

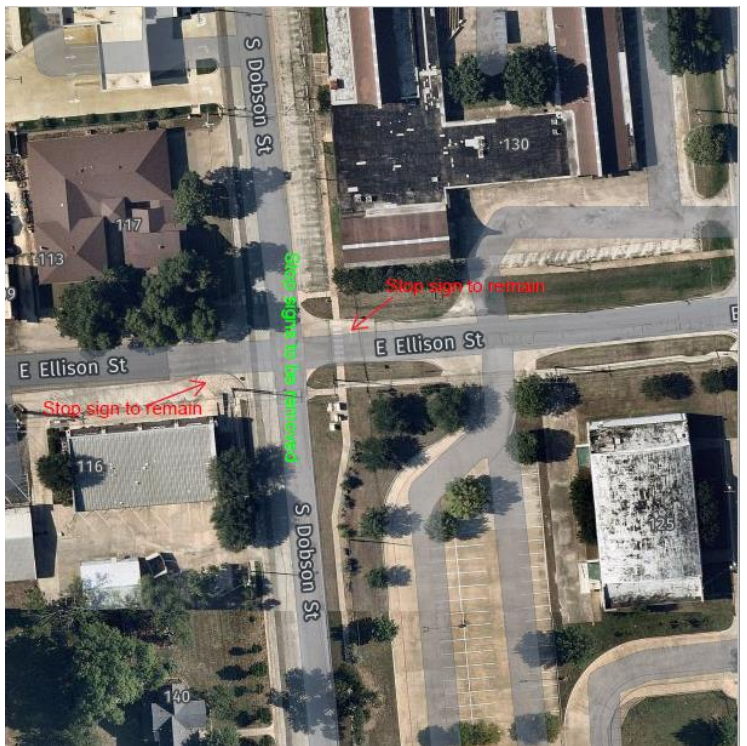
Both departments will maintain continuous and open communication to address any challenges that may arise, ensuring a seamless transition of calls and successful ongoing partnership.

C. DOBSON & ELLISON- INTERSECTION CHANGES

Last month, a comprehensive survey was conducted at the Dobson and Ellison intersection, which operates as a four-way stop. This survey aimed to determine whether the four-way stop was justified. Upon examination, it became evident that the operational conditions at this intersection did not align with the criteria stipulated in the Texas Manual on Uniform Traffic Control Devices (TMUTCD) for all-way stop traffic control.

Based on these findings and with a recommendation by the Engineering department, Traffic Operations will initiate the following changes:

- The existing stop signs on Dobson Street will be removed, while the stop signs on Ellison Street will remain in place.
- An additional sign with the message "cross traffic does not stop" will be installed beneath the existing stop sign on Ellison Street.



To ensure the public is well-informed and prepared for this transition, Traffic Operations has scheduled a series of actions. Commencing on Monday, September 11, "Traffic Revision Ahead" signage will be strategically placed at the intersection to provide advanced notice to motorists about the impending alteration. On Friday, September 15, the removal of the stop signs on Dobson

Street will be executed, and the "Cross traffic does not stop" signs will be securely installed on Ellison Street.

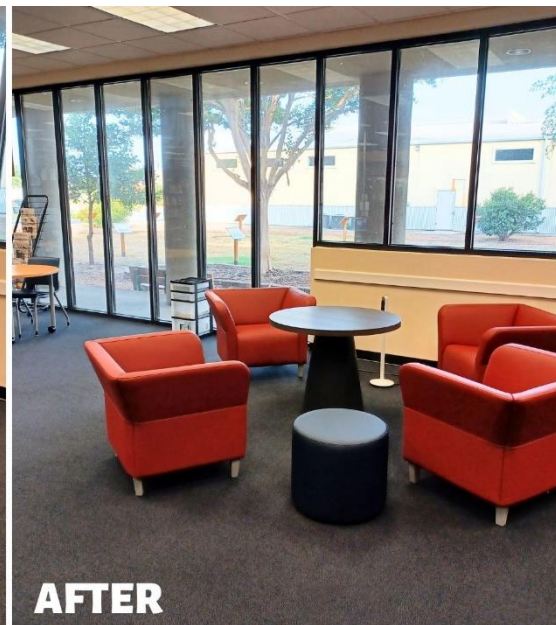
D. LIBRARY NEWS

PUBLIC FURNITURE REPLACEMENT

Library staff has recently completed a supplemental budget initiative to enhance the ambiance of the library's public spaces. The original furnishings, which have been in place since the library's opening in 1996, primarily featured tables designed to accommodate 4 to 6 individuals, even though only one or two library patrons generally utilized them. In staff's quest to optimize space utilization within the building, we've introduced smaller tables, comfortable chairs, and individual study pods. These updates offer more practical seating options and make efficient use of our library's limited space.



BEFORE



AFTER





E. POLLINATOR PARTNERSHIP SEED GRANT

The City of Burleson was awarded a grant by the Pollinator Partnership (P2) that will enhance five (5) acres of wildflower area within Parks and Recreation No Mow areas. The grant recognizes Burleson's commitment to increasing pollinator habitat through sustainable land management practices in parks. The Texas/Oklahoma wildflower seed mix will be planted this fall to put on a show in the spring.



F. PARKS AND RECREATION SPRING/SUMMER WRAP

Parks and Recreation wraps an exciting Spring/Summer season as we head into the Fall. The season included March – August of 2023. There we're lots of great moments and experiences shared within our community. View the seasonal highlights infographic below for more information.



G. SENIOR CENTER PROGRAMMING

\$3 LUNCH

Tuesday, September 12, 11:30 a.m.

Come and enjoy meatloaf, mashed potatoes, green beans and dessert for only \$3, cash only. Please call 817-295-6611 to register.

The Senior Activity Center is open to anyone over 50.

[Sign up for the Senior Center newsletter](#)



H. FEEL GOOD FRIDAY

BTX Best Fest kicked off on September 1, and new to this year's competition included a Judge's Award that was won by Fish City Grill's Banana Sopapleasure creation. This dish features fried flour tortillas, vanilla ice cream, whipped cream and chocolate. You can try this tasty treat for the entire month of September at Fish City Grill. Learn more about BTX Best Fest [here](#).



If you have a Feel Good Friday email dphillips@burlesontx.com

III. UPCOMING ROAD CONSTRUCTION/CLOSURES

[\(click to view map\)](#)



EAST HIDDEN CREEK PARKWAY

CITY PROJECT MANAGER: CLINT SUMERALL 682-312-2790 or

csumerall@burlesontx.com

KKE has been contracted with the city to perform roadway repairs in the 800 block of East Hidden Creek Parkway, between Cardinal Ridge Road and Valley Terrace Road. The contractor will be performing work starting on September 11 to repair the westbound lane. During construction, traffic will be reduced to one lane. The work is expected to be completed by September 13.



112 ELLISON (ALLEY BEHIND OLD TEXAS BREWING)

CITY PROJECT MANAGER: CLINT SUMERALL 682-312-2790 or

csumerall@burlesontx.com

Green Scaping has been contracted with the city to perform repairs in the alley behind Old Texas Brewing. The contractor will be performing work starting on Monday, September 11, to repair damaged pavers. During construction, the work zone in the alley will be blocked off. The work is expected to be completed by September 13.



IV. PARKS CAPITAL PROJECTS

PROJECT	STATUS	TIMELINE
Park Monument Signs	Installations to begin August 2023 for the following parks: Centennial, Elk Ridge, Mistletoe Hill, Prairie Timber, Oak Valley, and Wakefield Heights.	Installations to begin September 9. First installation scheduled for Oak Valley.
Bailey Lake/Chisenhall Parking Expansions	Chisenhall and Bailey Lake parking lots under construction. Temporary parking available for Bailey Lake.	Scheduled completion October 2023. Chisenhall parking lot will be open for use at beginning of baseball season in September.
Village Creek Trail	90% plans underway - acquiring easements and TXDOT LOSA	Staff has submitted the plans for consideration for grant approval. Grant award will be announced late Fall 2023.
Parks Building	Certificate of Occupancy received. Minor finishes and move-in underway.	Ribbon cutting is scheduled for September 13.
Bartlett Soccer Complex Field Renovation	Turf grow-in currently in process	Scheduled to open for use on September 9, 2023, to correlate with opening day for BISA fall season.

V. EVENTS

Event Information can be found at www.burlesontx.com/events

- **MEET THE CITY MANAGER**

September 8, 5:30 p.m.

Mayor Vera Calvin Plaza, 141 W Renfro St

Free event

- **COOL SOUNDS OF FALL**

September 8, 7:30 p.m.

Mayor Vera Calvin Plaza, 141 W Renfro St

Free event

- **BE HEALTHY BURLESON 5K/10K/FUN RUN**
September 16, 8 a.m.
Mayor Vera Calvin Plaza, 141 W Renfro St
Entry fees apply
- **RED CHAIR LECTURE SERIES**
September 16, 11 a.m. *featuring Bettie Bailey*
Russell Farm Art Center, 405 W CR 714
Free event
- **OLD TOWN PICTURE SHOW**
September 16, 7 p.m. *featuring Ferris Bueller's Day Off*
Mayor Vera Calvin Plaza, 141 W Renfro St
Free event
- **TRASH BASH**
September 23, 8 a.m. – noon
Warren Park, 301 SW Johnson Ave
Free event
- **OLD TOWN PICTURE SHOW**
September 23, 7 p.m. *featuring Super Mario Bros.*
Mayor Vera Calvin Plaza, 141 W Renfro St
Free event
- **LATIN FOOD TRUCK FRIDAY**
September 29, 6-9 p.m.
BRiCk parking lot, 550 NW Summercrest Blvd
Entry is free, food available for purchase
- **NATIONAL NIGHT OUT**
October 3, 6 p.m.
Community-wide
Free event

VI. ATTACHMENTS

- Park Board August 24 Meeting Summary.....page 11-14
- Third Quarter Update to City Council.....page 15-105



Park Board Meeting Summary

Thursday, August 24, 2023
6:00 PM

City Hall 141 W Renfro
Burleson, TX 76028

1. **CALL TO ORDER: 6:00 PM** All present, except Michael Massey, Shannan Sutter and Ashli Logan.
2. **APPROVE THE MINUTES FROM THE PARK BOARD MEETING**
 - A. Consider approval of the minutes from the July 13, 2023 meeting. (*Staff presenter: Kerry Montgomery, Senior Administrative Secretary*)
 - **Approved unanimously, except for absent members.**
3. **CITIZEN APPEARANCES:** None
4. **REPORTS AND DISCUSSION ITEMS**

****The questions and answers are paraphrased and not direct quotes.***

- A. Receive a report regarding recent updates to the Parks and Recreation Capital Improvement Plan for FY2024. (*Staff Presenter: Jen Basham, Director of Parks and Recreation*)
 - **Q:** In regards to removing the roof to replace the Desert Air, would it make sense to wait until after that is completed before resurfacing the indoor pool? **A:** We may be looking at moving that forward.
 - **Q:** Are we coordinating scheduling turf replacement at Chisenhall with BYA? **A:** Yes, we are working to ensure minimal interference with scheduling game play.
 - **Q:** How much will it cost and how long is it estimated the BRiCk be closed while the Desert Air project is ongoing? **A:** We are still gathering data to determine that.
 - **Q:** How much of delay will pushing Shannon Creek out be? **A:** We will complete design this year and work towards construction in FY 2025
 - **Q:** Does the body of water at Hidden Vistas feed Bailey Lake? **A:** No.
 - **Q:** Could we partner with Hidden Vistas to not only dredge Bailey Lake, but theirs too, to get a lower cost? **A:** We have not looked at that. We are considering dredging another pond on the other side of Bailey. It does not feed Bailey, and is filled by rain and runoff. With the extreme heat, we have had this summer it is important to have as much capacity in our lakes/ponds, as possible and dredging them will help tremendously.
 - **Q:** Instead of having all of the repairs and renovations at the BRiCk at one time, could we separate them so contractors would not be running into each

other, and keep parts of the BRiCk open? **A:** We will look at scheduling. We will begin at a time of year when the BRiCk is used the least. With the roof removed, we will not be able to be open, and the indoor pool could not be used without the Desert Air.

- **Q:** How will that affect the swim teams? **A:** We will be juggling many programs. Since this problem recently occurred with the Desert Air we will make decisions as the facts come in.
- **Q:** Have we looked at alternatives to Desert Air? **A:** Desert Aire is the industry standard, we are looking at an additional system to compliment it. This addition would pull the air from the ground before it hits the air.
- **Q:** What is the lifespan expected of the Desert Air? **A:** Ten to fifteen years. When replacing the roof we will ensure there is access to the equipment. One remedy we are considering is a hinged roof.
- **Q:** In regards to golf signage and way finding. They need more visible signage. **A:** We did have \$50k set aside to replace and add to the existing signage, but decided to wait on that until decisions are finalized regarding the future configuration of the course.

B. Receive a report, hold a discussion, and provide staff feedback regarding the addition of restrooms at parks. (*Staff Presenter: Jen Basham, Director of Parks and Recreation*)

- **Q:** How often are restrooms checked? **A:** Daily for permanent restrooms and weekly for portables.
- **Q:** Are portable restrooms handicap accessible? **A:** Yes.
- **Q:** Are we considering a restroom at every park? **A:** We will evaluate usage of each park and determine whether a permanent restroom or portable is the best choice.
- **Comment from board:** If you want people in the parks, they must have restrooms.
- **Comment from the board:** I think we should add bathrooms to all parks moving forward.
- **Q:** Is it more cost effective to put them in while the park is being built? **A:** We usually choose general contractors who have relationships in place to build the restrooms.
- **Q:** Can we add drinking fountains on the building? **A:** Yes, we can do that and add bottle fillers.
- **Q:** What happens when a portable gets turned over? **A:** The vendor cleans it up and replaces it.
- **Comment from the board:** Kudos to the bike repair station at Oak Valley.

The board overall supports having bathrooms in parks.

C. Receive July 2023 Monthly Report

- **Q:** There was a request for the night light at Oak Valley be turned around because it is only lighting the trees. Is anything being done about that? **A:** Yes, Oncor has been contacted and will re-position it to be more effective.
- **Comment from the board:** Parks and Rec staff have been coming up with very creative programming. I see your department had Employee of the Quarter. Please pass congratulations on to Elizabeth.

5. GENERAL

- A. Consider recommending approval of a 3-year contract with Yellowstone Landscape LLC for mowing of Tier 2 properties for monthly mowing cycles for an amount not to exceed \$395,279.23. (*Staff Presenter: David Lopez, Deputy Director of Parks*)

****The questions and answers are paraphrased and not direct quotes. Board awaited Q&A's until after A & B were both presented.***

- B. Consider recommending approval of a 3-year contract with BST Mowing for mowing of Tier 3 West properties for monthly mowing cycles for an amount not to exceed \$235,019.61. (*Staff Presenter: David Lopez, Deputy Director of Parks*)

****The questions and answers are paraphrased and not direct quotes.***

- **Q:** Why is Tier 2 a smaller acreage than Tier 3, yet is more costly? **A:** Tier 3 requires heavy-duty equipment, which is used to cut higher grass and trim fencerows in the ETJ.
- **Q:** Why are Tier 2 and 3 split between two different contractors? **A:** The smaller area contractors have basic mowing equipment that would not handle the growth in the ETJ ROW than other contractors with more efficient equipment. Having diverse contractors keep them all in competition mode that results in better performance overall.
- **Q:** How often do they mow? **A:** Tier 2 is ten months at twice per month. Tier 3 is 10 months at once per month.
- **Q:** Why are the contracts lowered to 3 year from 5? **A:** Because the contracts were reconsidered for performance issues in the second year of the existing contract, we are having them expire at the time of the rest of our contracts so we can reconsider all at the same time.
- **Q:** Is there a safety net for the City? **A:** Yes, there is a cancellation clause

Sherry Scott made a motion to recommend Tier 2 as presented. Christian Schott seconded the motion. The motion passed 6-0, with three members being absent.

Lindsey Cobb made a motion to recommend Tier 3 as presented. Sherry Scott seconded the motion. The motion passed 6-0 with 3 members being absent.

6. COMMUNITY ANNOUNCEMENTS

- A. Programming Calendar Was Distributed

7. **BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS:** None

8. **ADJOURN:** 7:08 PM

Jen Basham
Director of Parks and Recreation
jbasham@burlesontx.com
817-426-9201



FY 2022-2023
Third Quarter Report

June 2023

ABOUT THIS Quarterly Report

This report has been prepared by the city of Burleson's finance, public works, parks and recreation and community services departments. The quarterly report is intended to provide both internal and external users with information regarding the city's financial position, economic activity, capital improvement project progress and updates on the city-wide strategic plan. This report includes information for the quarter ending June 30, 2023.

- 01 Executive Dashboard:**
This section contains a high level summary of the major operating funds using graphic illustrations and key economic indicators.
- 02 Financial Summary:**
This section reports the performance of the major operating funds of the City.
- 03 Investment Report:**
This section provides a summary of the City's investment portfolio, interest earnings and a brief market outlook.
- 04 Strategic Plan Quarterly Update:**
This section shows the progress of the strategic plan's goals and work plan items, along with detailed updates on associated work plan tasks.
- 05 Capital Improvement Project Update:**
This section provides a summary of the current and upcoming capital improvement projects with maps. Also included are each project's status and progress, an estimated completion date, construction cost and funding sources.
- 06 Parks Capital Improvement Project Update:**
This section provides a summary of the current and upcoming parks capital improvement projects.

SECTION 01

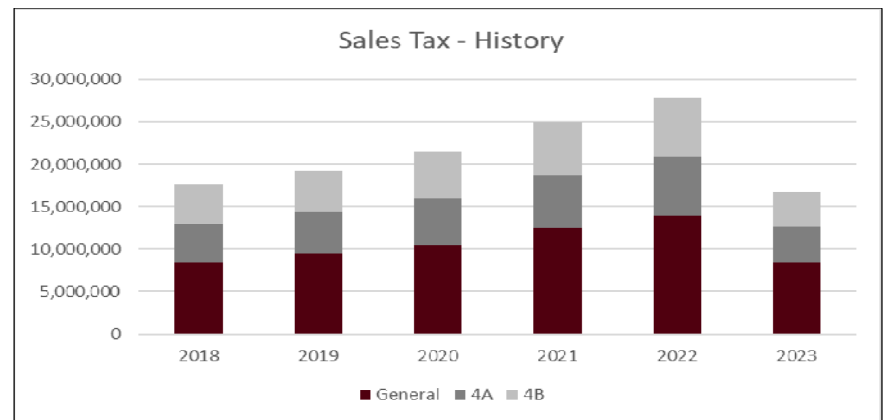
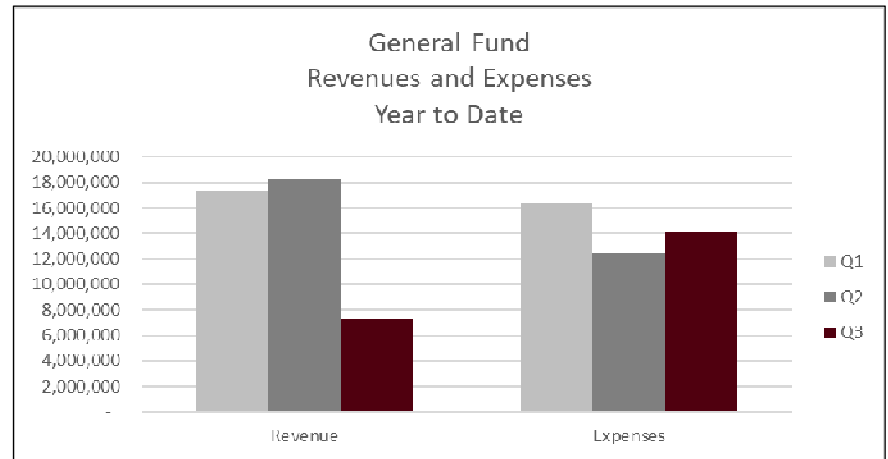
Executive Dashboards

City of Burleson
Quarterly Report
June 2023

Q3 FY23

General Fund Executive Dashboard (unaudited)

CHARACTER CODE DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	YEAR END ESTIMATE	PERCENT OF BUDGET
BEGINNING FUND BALANCE 10/1/2022	\$ 22,135,781	\$ 22,135,781	\$ 22,149,009	
PROPERTY TAXES	\$ 24,609,241	\$ 24,609,241	\$ 24,775,000	101%
SALES & USE TAXES	\$ 14,415,784	\$ 14,415,784	\$ 14,946,030	104%
FRANCHISE FEES	\$ 3,627,605	\$ 3,627,605	\$ 3,949,556	109%
INVESTMENT EARNINGS	\$ 325,000	\$ 325,000	\$ 750,000	231%
LICENSE, PERMIT & FEE	\$ 2,176,945	\$ 2,176,945	\$ 1,538,255	71%
FINES	\$ 1,102,315	\$ 1,102,315	\$ 905,000	82%
CHARGES FOR SERVICES	\$ 410,850	\$ 410,850	\$ 417,500	102%
MISCELLANEOUS	\$ 754,270	\$ 753,270	\$ 613,725	81%
COST ALLOCATION REV	\$ 3,728,715	\$ 3,728,715	\$ 3,728,715	100%
INTERGOVERNMENTAL	\$ 5,150	\$ 5,150	\$ 8,500	165%
OPER GRANT & CONTR	\$ 1,151,581	\$ 1,151,581	\$ 1,114,631	97%
TRANSFER IN	\$ 843,641	\$ 843,641	\$ 854,238	101%
TOTAL REVENUE	\$ 53,151,097	\$ 53,150,097	\$ 53,601,150	101%
PERSONNEL	\$ 35,563,702	\$ 35,370,828	\$ 37,494,400	106%
PERSONNEL DEVELOPMNT	\$ 669,370	\$ 691,420	\$ 690,994	100%
SUPPLIES	\$ 1,210,614	\$ 1,215,362	\$ 1,110,180	91%
MINOR FURN & EQUIP	\$ 870,069	\$ 911,552	\$ 569,514	62%
OUTSIDE SERVICES	\$ 2,126,493	\$ 2,578,478	\$ 2,204,406	85%
MAINT & REPAIR	\$ 1,863,381	\$ 2,352,783	\$ 2,662,395	113%
EQUIP MAINT & REPAIR	\$ 135,426	\$ 84,125	\$ 78,664	94%
UTILITIES	\$ 1,507,083	\$ 1,465,267	\$ 1,521,193	104%
CLAIMS AND INSURANCE	\$ 312,701	\$ 312,701	\$ 342,000	109%
CONTRIBUTION TO ISF	\$ 7,236,673	\$ 7,282,827	\$ 7,241,747	99%
MISC	\$ 453,729	\$ 332,765	\$ 2,706,429	813%
DEBT SERVICE CHARGES	\$ 76,004	\$ 76,004	\$ 76,005	100%
CAPITAL EXPENDITURES	\$ 356,384	\$ 459,748	\$ 512,182	111%
TRANSFERS OUT	\$ 2,946,381	\$ 2,946,381	\$ 438,255	15%
TOTAL EXPENDITURE	\$ 55,328,010	\$ 56,080,241	\$ 57,648,364	103%
NET INCOME(LOSS)	\$ (2,176,913)	\$ (2,930,144)	\$ (4,047,214)	
ENDING FUND BALANCE	\$ 19,958,868	\$ 19,205,637	\$ 18,101,795	



Key Trends

Sales tax is projected to be 4% more than budget and 6% more than prior year. Sales tax is received two months in arrears. December sales tax is for October collections. Sales tax is monitored monthly. Overall revenues projected to be 1 percent more than budget. License and Permits projected to be below budget due to slow down in construction impacted by high inflation and increase in interest rates. Court fines also projected to be below budget. These are offset by 9% increase in Franchise Fees above budget due to rise in utility cost, and increase in investment earnings. Public safety market adjustment of \$1,085,000 approved by Council in October 2022, and retiree payouts of \$970,662 through June 30, 2023. \$1,000,000 economic incentive payment to BISD as part of Hill College campus improvements. Council approved the incentive agreement in FY2021. Incentive payment made in FY2023 but was not appropriated in FY2023.

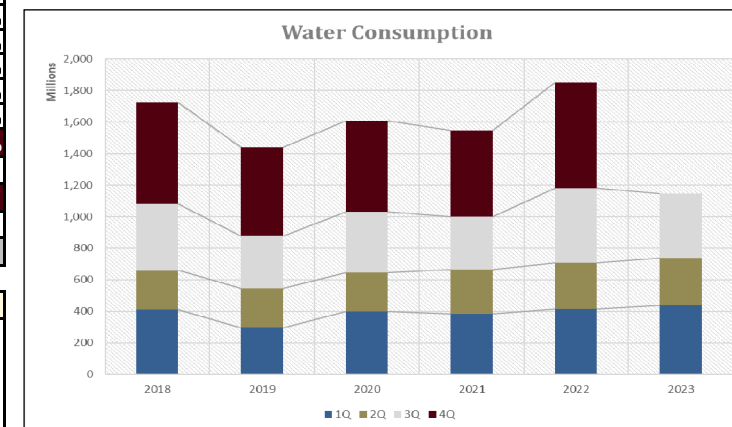
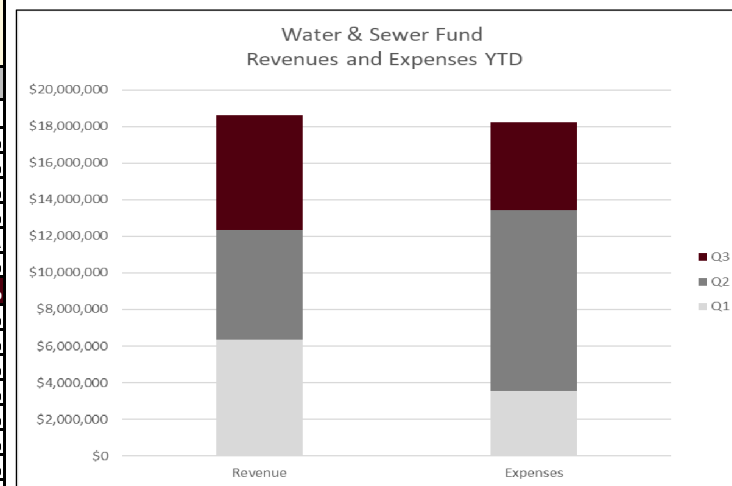
Q3 FY23

Water/Sewer Fund Executive Dashboard (unaudited)

DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	YEAR END ESTIMATE	PERCENT OF BUDGET
BEGINNING FUND BALANCE 10/1/2022	\$ 12,565,873	\$ 12,565,873	\$ 14,925,007	
CHARGES FOR SERVICES	\$ 23,550,739	\$ 23,550,739	\$ 24,536,386	104%
LICENSE, PERMIT & FEE	\$ 20,000	\$ 20,000	\$ 20,000	100%
INVESTMENT EARNINGS	\$ 250,000	\$ 250,000	\$ 402,500	161%
MISCELLANEOUS	\$ 27,000	\$ 27,000	\$ 40,216	149%
IMPACT FEE	\$ 1,287,500	\$ 1,287,500	\$ 1,287,500	N/A
TRANSFER IN	\$ 728,850	\$ 728,850	\$ 203,145	28%
TOTAL REVENUE	\$ 25,864,089	\$ 25,864,089	\$ 26,489,747	102%
PERSONNEL	\$ 3,008,670	\$ 3,008,670	\$ 3,182,875	106%
PERSONNEL DEVELOPMNT	\$ 53,088	\$ 53,088	\$ 53,088	100%
SUPPLIES	\$ 96,166	\$ 96,166	\$ 98,081	102%
MINOR FURN & EQUIP	\$ 41,516	\$ 41,762	\$ 41,516	99%
OUTSIDE SERVICES	\$ 8,956,027	\$ 8,956,027	\$ 9,527,430	106%
MAINT & REPAIR	\$ 283,119	\$ 283,119	\$ 283,119	100%
EQUIP MAINT & REPAIR	\$ 36,764	\$ 36,764	\$ 36,764	100%
UTILITIES	\$ 255,389	\$ 255,389	\$ 252,499	99%
CLAIMS AND INSURANCE	\$ 65,006	\$ 65,006	\$ 92,679	143%
MISC	\$ 1,383,020	\$ 1,383,020	\$ 1,357,075	98%
CONTRIBUTION TO ISF	\$ 1,532,421	\$ 1,532,421	\$ 1,532,421	100%
COST ALLOCATION EXP	\$ 1,363,659	\$ 1,363,659	\$ 1,363,659	100%
CAPITAL EXPENDITURES	\$ 947,944	\$ 947,944	\$ 911,944	96%
DEBT SERVICE CHARGES	\$ 6,760,759	\$ 6,760,759	\$ 6,733,357	100%
TRANSFERS OUT	\$ 835,451	\$ 835,451	\$ 1,216,338	146%
TOTAL EXPENDITURE	\$ 25,618,999	\$ 25,619,245	\$ 26,682,845	104%
NET INCOME(LOSS)	\$ 245,090	\$ 244,844	\$ (193,098)	
ENDING FUND BALANCE	\$ 12,810,963	\$ 12,810,717	\$ 14,731,909	

Key Trends

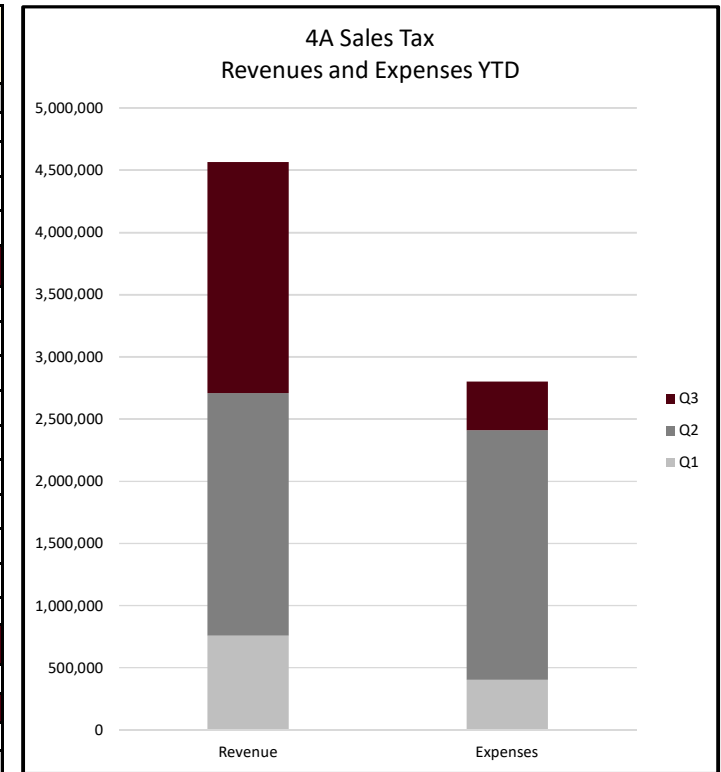
Overall charges for services (water and sewer) projected to be 4% more than budget. Due to increase in interest rates, investment earnings projected to be over 60% more than budget. Overall, year end estimate projected to be 4% over budget primarily due to increase in personnel cost, increase in transfer to IT Support Services for 311 software of \$362,100, and increase in water purchases from City of Fort Worth of \$572,000. Budget amendment will be presented to Council in September as part of budget process.



Q3 FY23

4A Sale Tax Fund Executive Dashboard (unaudited)

DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	YEAR END ESTIMATE	PERCENT OF BUDGET
BEGINNING FUND BALANCE 10/1/2022	\$ 973,149	\$ 973,149	\$ 1,226,257	
SALES & USE TAXES	\$ 7,117,335	\$ 7,117,335	\$ 7,372,950	104%
INVESTMENT EARNINGS	\$ 15,000	\$ 15,000	\$ 90,000	600%
MISCELLANEOUS	\$ 190,000	\$ 190,000	\$ 329,468	173%
TOTAL REVENUES	\$ 7,322,335	\$ 7,322,335	\$ 7,792,418	106%
PERSONNEL	\$ 441,939	\$ 441,939	\$ 561,638	127%
PERSONNEL DEVELOPMNT	\$ 45,925	\$ 45,925	\$ 45,925	100%
SUPPLIES	\$ 6,000	\$ 6,000	\$ 6,000	100%
OUTSIDE SERVICES	\$ 428,750	\$ 167,581	\$ 167,581	100%
MAINT & REPAIR	\$ 35,000	\$ 35,000	\$ 35,000	100%
UTILITIES	\$ 31,873	\$ 31,873	\$ 31,047	97%
MISCELLANEOUS	\$ 1,830,000	\$ 1,780,755	\$ 590,000	33%
CONTRIBUTION TO ISF	\$ 139,744	\$ 139,744	\$ 139,744	100%
COST ALLOCATION EXP	\$ 176,925	\$ 176,925	\$ 176,925	100%
TRANFERS OUT	\$ 1,826,505	\$ 2,087,674	\$ 2,092,674	100%
TOTAL EXPENDITURES	\$ 4,962,661	\$ 4,913,416	\$ 3,846,534	78%
NET INCOME(LOSS)	\$ 2,359,674	\$ 2,408,919	\$ 3,945,884	
ENDING FUND BALANCE	\$ 3,332,823	\$ 3,382,068	\$ 5,172,141	



Key Trends

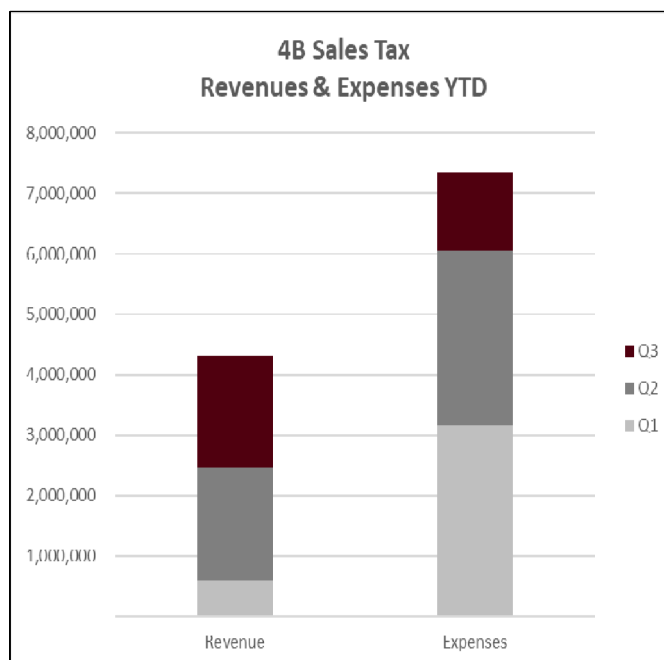
Sales tax projected to be 4% more than budget and 6% percent more than prior year. Sales tax is received two months in arrears. December sales tax receipt is for October collections. Sales tax is monitored monthly. Due to increase in interest rates, interest earning is projected at \$75,000 more than budget. Received \$104,000 from Burleson Works as reimbursement of available funds. Economic incentives payed out are 16% of budget due to developers continuing to work on their incentive requirements. Incentives will be paid to developers when requirements are met. Personnel cost are projected to be 27% more than budget due to reimbursement of personnel cost to General Fund for 50% FTE for Communications and 1 FTE for an Inspector from Public Works. Overall, year end estimates are projected to be within buget.

Q3 FY23

4B Sales Tax Funds

Executive Dashboard (unaudited)

DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	YEAR END ESTIMATE	PERCENT OF BUDGET
BEGINNING FUND BALANCE 10/1/2022	\$ 5,547,016	\$ 5,547,016	\$ 6,656,926	
SALES & USE TAXES	\$ 7,117,335	\$ 7,117,335	\$ 7,372,950	104%
INVESTMENT EARNINGS	\$ 70,000	\$ 70,000	\$ 82,000	117%
MISCELLANEOUS	\$ -	\$ -	\$ 40,259	N/A
TOTAL REVENUES	\$ 7,187,335	\$ 7,187,335	\$ 7,495,209	104%
PERSONNEL	\$ 331,628	\$ 331,628	\$ 342,161	103%
PERSONNEL DEVELOPMNT	\$ 5,805	\$ 5,805	\$ 5,805	100%
MINOR FURN & EQUIP	\$ 20,000	\$ 20,000	\$ 20,000	100%
OUTSIDE SERVICES	\$ 8,500	\$ 8,500	\$ 8,500	100%
MISC	\$ 794,072	\$ 755,028	\$ 226,912	30%
CONTRIBUTION TO ISF	\$ 54,440	\$ 54,440	\$ 54,440	100%
COST ALLOCATION EXP	\$ 153,109	\$ 153,109	\$ 153,109	100%
CAPITAL EXPENDITURES	\$ 2,018,400	\$ -	\$ -	N/A
TRANFERS OUT	\$ 5,625,909	\$ 7,683,353	\$ 8,736,687	114%
TOTAL EXPENDITURES	\$ 9,011,863	\$ 9,011,863	\$ 9,547,614	106%
NET INCOME(LOSS)	\$ (1,824,528)	\$ (1,824,528)	\$ (2,052,405)	
ENDING FUND BALANCE	\$ 3,722,488	\$ 3,722,488	\$ 4,604,521	



Key Trends

Sales tax projected to be 4% more than budget and 6% more than prior year. Sales tax is received two months in arrears. December sales tax received are for October collections. Sales tax is monitored monthly. Interest income is projected to be 17% more than budget. 4B is projected to be about \$535,000 million over budget primarily due to increases in subsidies to PPF and Golf fund to support both operations and capital improvements. Budget amendment will be presented to Council for approval in September 2023 as part of the budget process.

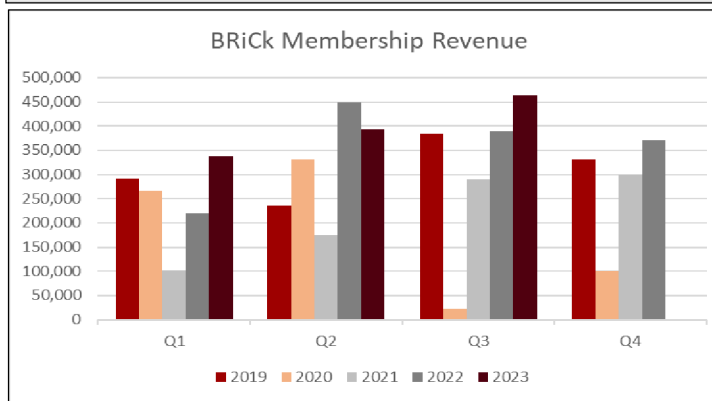
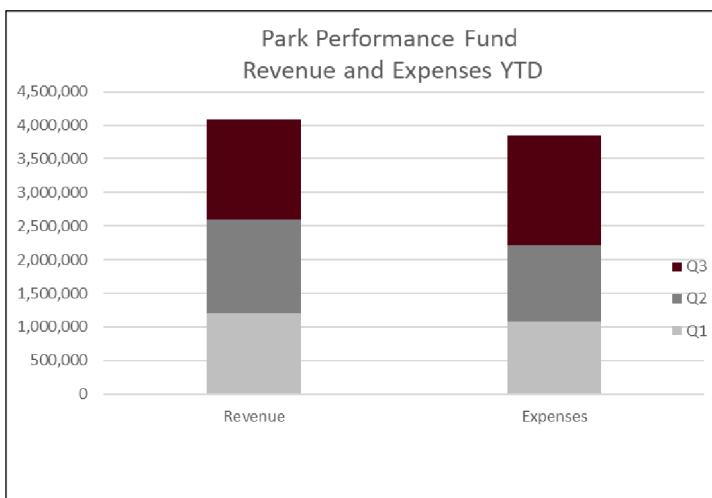
Q3 FY23

Park Performance Fund Executive Dashboard (unaudited)

DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	YEAR END ESTIMATE	PERCENT OF BUDGET
BEGINNING FUND BALANCE 10/1/2022	\$ -	\$ -	\$ -	
CHARGES FOR SERVICES	\$ 1,985,000	\$ 1,985,000	\$ 2,113,333	106%
INVESTMENT EARNINGS	\$ 721	\$ 721	\$ 8,500	1179%
MISCELLANEOUS	\$ 15,000	\$ 15,000	\$ 2,000	13%
TRANSFER IN	\$ 3,130,479	\$ 3,130,479	\$ 3,364,037	107%
TOTAL REVENUES	\$ 5,131,200	\$ 5,131,200	\$ 5,487,870	107%
PERSONNEL	\$ 2,582,427	\$ 2,582,427	\$ 2,821,259	109%
PERSONNEL DEVELOPMNT	\$ 19,959	\$ 19,959	\$ 19,959	100%
SUPPLIES	\$ 184,773	\$ 184,773	\$ 184,773	100%
MINOR FURN & EQUIP	\$ 33,517	\$ 33,517	\$ 33,517	100%
OUTSIDE SERVICES	\$ 71,300	\$ 71,300	\$ 71,300	100%
MAINT & REPAIR	\$ 369,337	\$ 369,337	\$ 369,337	100%
EQUIP MAINT & REPAIR	\$ 19,500	\$ 19,500	\$ 19,500	100%
UTILITIES	\$ 555,369	\$ 555,369	\$ 578,542	104%
CLAIMS AND INSURANCE	\$ 43,331	\$ 43,331	\$ 78,431	181%
MISC	\$ 93,111	\$ 93,111	\$ 136,111	146%
CONTRIBUTION TO ISF	\$ 300,456	\$ 300,456	\$ 300,456	100%
COST ALLOCATION EXP	\$ 637,550	\$ 637,550	\$ 637,550	100%
CAPITAL EXPENDITURES	\$ 220,570	\$ 237,135	\$ 237,135	100%
TOTAL EXPENDITURES	\$ 5,131,200	\$ 5,147,765	\$ 5,487,870	107%
NET INCOME(LOSS)	\$ -	\$ (16,565)	\$ -	
ENDING FUND BALANCE	\$ -	\$ (16,565)	\$ -	

Key Trends

Projecting operational revenues to be 6% above budget. Personnel cost projected to be 9% over budget due to increase in part time wages to support recreational services. Utilities and insurance are projected to be over budget due to increase in utilities and insurance rates. Misc is projected to be about \$43,000 over budget due to increase of credit card bank charges. Overall, PPF fund is projected to be over budget by \$370,105. Budget amendment will be presented to Council in September as part of the budget process.



SECTION 02

Financial Summary

City of Burleson
Quarterly Report
June 2023

General Fund - Schedule of Revenues Budget vs Preliminary Actuals (unaudited)

DESCRIPTION	PRIOR YEAR TO DATE	ORIGINAL BUDGET	REVISED BUDGET	YEAR TO DATE	ENCUMBRANCES AMOUNT	AVAILABLE BALANCE	USED %
Ad Val Taxes- General	\$ 22,650,896	\$ 24,249,741	\$ 24,249,741	\$ 24,329,306	\$ -	\$ (79,565)	100%
Ad Val Taxes - Delinquent	\$ 101,002	\$ 154,500	\$ 154,500	\$ 100,559	\$ -	\$ 53,941	65%
Ad Val Taxes - Pen & Int	\$ 244,074	\$ 205,000	\$ 205,000	\$ 183,831	\$ -	\$ 21,169	90%
TOTAL PROPERTY TAXES	\$ 22,995,973	\$ 24,609,241	\$ 24,609,241	\$ 24,613,695	\$ -	\$ (4,454)	100%
Sales Tax	\$ 13,911,230	\$ 14,234,669	\$ 14,234,669	\$ 8,391,504	\$ -	\$ 5,843,165	59%
Liquor Tax	\$ 188,799	\$ 181,115	\$ 181,115	\$ 136,749	\$ -	\$ 44,366	76%
TOTAL SALES & USE TAXES	\$ 14,100,029	\$ 14,415,784	\$ 14,415,784	\$ 8,528,253	\$ -	\$ 5,887,531	59%
W&S Franchise Fee	\$ 963,074	\$ 943,500	\$ 943,500	\$ 714,562	\$ -	\$ 228,938	76%
Electric Util Franchise	\$ 1,792,968	\$ 1,751,000	\$ 1,751,000	\$ 1,499,635	\$ -	\$ 251,365	86%
Telephone Franchise Fees	\$ 85,269	\$ 55,000	\$ 55,000	\$ 39,014	\$ -	\$ 15,986	71%
Telecable Franchise Fees	\$ 136,365	\$ 89,915	\$ 89,915	\$ 36,192	\$ -	\$ 53,723	40%
Natural Gas Franchise Fee	\$ 281,848	\$ 314,150	\$ 314,150	\$ 369,897	\$ -	\$ (55,747)	118%
Solid Waste Franchise Fee	\$ 219,089	\$ 201,365	\$ 201,365	\$ 131,915	\$ -	\$ 69,450	66%
SW Internal Srv Franchise	\$ 265,000	\$ 272,675	\$ 272,675	\$ 182,687	\$ -	\$ 89,988	67%
TOTAL FRANCHISE FEES	\$ 3,743,613	\$ 3,627,605	\$ 3,627,605	\$ 2,973,902	\$ -	\$ 653,703	82%
TOTAL LICENSE, PERMIT & FEE	\$ 1,603,610	\$ 2,176,945	\$ 2,176,945	\$ 1,033,367	\$ -	\$ 1,143,578	47%
TOTAL FINES	\$ 888,043	\$ 1,102,315	\$ 1,102,315	\$ 654,032	\$ -	\$ 448,283	59%
TOTAL INVESTMENT EARNINGS	\$ (120,110)	\$ 325,000	\$ 325,000	\$ 501,952	\$ -	\$ (176,952)	154%
TOTAL CHARGES FOR SERVICES	\$ 369,302	\$ 410,850	\$ 410,850	\$ 155,292	\$ -	\$ 255,558	38%
TOTAL MISCELLANEOUS	\$ 639,061	\$ 754,270	\$ 753,270	\$ 325,905	\$ -	\$ 427,365	43%
Cost Allocation From SRF	\$ 37,327	\$ 42,611	\$ 42,611	\$ 31,843	\$ -	\$ 10,768	75%
Cost allocation from 4A	\$ 366,203	\$ 176,925	\$ 176,925	\$ 132,693	\$ -	\$ 44,232	75%
Cost allocation from 4B	\$ 15,450	\$ 153,109	\$ 153,109	\$ 114,832	\$ -	\$ 38,277	75%
Cost allocation from PPF	\$ 359,838	\$ 637,550	\$ 637,550	\$ 478,163	\$ -	\$ 159,387	75%
Cost allocation from HMF	\$ 27,583	\$ 19,349	\$ 19,349	\$ 14,512	\$ -	\$ 4,837	75%
Cost allocation from TIF	\$ -	\$ 35,910	\$ 35,910	\$ 26,932	\$ -	\$ 8,978	75%
Cost allocation from DS	\$ -	\$ 558	\$ 558	\$ 418	\$ -	\$ 140	75%
Cost allocation from WS	\$ 1,752,134	\$ 1,268,148	\$ 1,268,148	\$ 1,022,744	\$ -	\$ 245,404	81%
Cost allocation from SW	\$ 305,148	\$ 207,166	\$ 207,166	\$ 155,375	\$ -	\$ 51,791	75%
Cost allocation from Golf	\$ 125,925	\$ 285,683	\$ 285,683	\$ 251,706	\$ -	\$ 33,977	88%
Cost allocation from CEM	\$ -	\$ 3,244	\$ 3,244	\$ 2,433	\$ -	\$ 811	75%
Cost allocation from ERF	\$ -	\$ 5,994	\$ 5,994	\$ 4,496	\$ -	\$ 1,498	75%
Cost allocation from ESF	\$ -	\$ 187,446	\$ 187,446	\$ 140,584	\$ -	\$ 46,862	75%
Cost allocation from SSR	\$ -	\$ 228,599	\$ 228,599	\$ 171,449	\$ -	\$ 57,150	75%
Cost allocation from HIF	\$ -	\$ 476,423	\$ 476,423	\$ 357,317	\$ -	\$ 119,106	75%
TOTAL COST ALLOCATION REV	\$ 2,989,608	\$ 3,728,715	\$ 3,728,715	\$ 2,905,498	\$ -	\$ 823,217	78%
TOTAL OPER GRANT & CONTR	\$ 708,972	\$ 1,151,581	\$ 1,151,581	\$ 550,860	\$ -	\$ 600,720	48%
TOTAL INTERGOVERNMENTAL	\$ 57,949	\$ 5,150	\$ 5,150	\$ 8,500	\$ -	\$ (3,350)	165%
Transfer In	\$ 4,570,413	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Transfer from WS - PILOT	\$ 809,810	\$ 843,641	\$ 843,641	\$ 626,588	\$ -	\$ 217,053	74%
TOTAL TRANSFER IN	\$ 5,380,223	\$ 843,641	\$ 843,641	\$ 626,588	\$ -	\$ 217,053	74%
TOTAL REVENUE	\$ 53,356,273	\$ 53,151,097	\$ 53,150,097	\$ 42,877,844	\$ -	\$ 10,272,252	

General Fund - Schedule of Expenditures

Budget vs Preliminary Actuals (unaudited)

DIVISIONS	PRIOR YEAR TO DATE	ORIGINAL BUDGET	REVISED BUDGET	YEAR TO DATE	ENCUMBRANCE AMOUNT	AVAILABLE BALANCE	USED %
GENERAL GOVERNMENT							
City Council	\$ 111,978	\$ 140,248	\$ 140,248	\$ 89,964	\$ 224	\$ 50,061	192%
City Manager's Office	\$ 879,073	\$ 792,739	\$ 792,739	\$ 694,844	\$ 200	\$ 97,695	83%
City Secretary's Office	\$ 728,919	\$ 912,854	\$ 912,854	\$ 507,801	\$ 61,747	\$ 343,306	71%
Communications	\$ 667,657	\$ 696,193	\$ 696,193	\$ 383,807	\$ 24,923	\$ 287,464	91%
Finance	\$ 2,086,387	\$ 2,144,725	\$ 2,144,725	\$ 1,728,767	\$ 21,173	\$ 394,785	62%
Non-Departmental	\$ 1,300,178	\$ 1,041,058	\$ 999,132	\$ 904,185	\$ 34,229	\$ 60,718	43%
Human Resources	\$ 920,848	\$ 1,116,961	\$ 1,142,116	\$ 876,530	\$ 44,202	\$ 221,385	89%
Judicial	\$ 120,075	\$ 107,944	\$ 107,944	\$ 96,118	\$ 1,306	\$ 10,520	58%
Legal Services	\$ 516,326	\$ 581,761	\$ 581,761	\$ 361,102	\$ 34,597	\$ 186,062	67%
Municipal Court	\$ 376,477	\$ 431,347	\$ 431,997	\$ 236,006	\$ 9,024	\$ 186,966	57%
Records Management	\$ 102,181	\$ 120,447	\$ 120,447	\$ 79,980	\$ 1,538	\$ 38,928	56%
Purchasing	\$ 257,142	\$ 520,088	\$ 520,088	\$ 385,988	\$ 66,343	\$ 67,757	144%
TOTAL GENERAL GOVERNMENT	\$ 8,067,241	\$ 8,606,365	\$ 8,590,244	\$ 6,345,092	\$ 299,506	\$ 1,945,647	77%
PUBLIC SAFETY							
Fire	\$ 9,604,547	\$ 10,475,340	\$ 10,508,126	\$ 8,024,974	\$ 272,326	\$ 2,210,825	65%
Police	\$ 15,091,246	\$ 16,524,896	\$ 16,612,871	\$ 12,837,726	\$ 173,239	\$ 3,620,906	72%
Marshals Service	\$ 363,332	\$ 376,459	\$ 376,459	\$ 162,706	\$ -	\$ 213,753	33%
Public Safety Communications	\$ 2,091,990	\$ 2,157,499	\$ 2,157,499	\$ 1,611,689	\$ 1,343	\$ 544,467	127%
Medical Transportation	\$ -	\$ 1,258,004	\$ 1,397,004	\$ 984,766	\$ 25,950	\$ 386,288	72%
Medical Transport- ARPA Reimb	\$ -	\$ (1,256,444)	\$ (1,395,444)	\$ (453,119)	\$ -	\$ (942,325)	32%
TOTAL PUBLIC SAFETY	\$ 27,151,115	\$ 29,535,754	\$ 29,656,515	\$ 23,168,742	\$ 472,858	\$ 6,033,914	80%
PUBLIC WORKS							
Drainage Maint	\$ 577,021	\$ 652,926	\$ 652,926	\$ 366,936	\$ 16,792	\$ 269,197	55%
Engineering/Capital	\$ 183,860	\$ 201,206	\$ 214,808	\$ 625,280	\$ 4,500	\$ (414,972)	64%
Engineering/Development	\$ 1,188,522	\$ 1,012,027	\$ 1,175,960	\$ 482,589	\$ 176,816	\$ 516,555	57%
Engineering/Inspections	\$ -	\$ 311,544	\$ 381,544	\$ 440,011	\$ 29,029	\$ (87,496)	61%
Facilities Maintenance	\$ 835,515	\$ 916,955	\$ 965,953	\$ 746,639	\$ 100,131	\$ 119,182	85%
Public Works Admin	\$ 1,034,735	\$ 1,142,907	\$ 1,132,730	\$ 952,616	\$ 38	\$ 180,077	79%
Streets Pavement Maint	\$ 2,819,841	\$ 3,443,516	\$ 3,868,521	\$ 2,095,825	\$ 171,300	\$ 1,650,396	71%
Traffic Maint	\$ 527,867	\$ 1,023,050	\$ 1,029,249	\$ 584,483	\$ 110,452	\$ 334,314	-132%
TOTAL PUBLIC WORKS	\$ 7,167,361	\$ 8,704,131	\$ 9,421,691	\$ 6,294,379	\$ 609,058	\$ 2,567,253	73%
NEIGHBORHOOD SERVICES							
Animal Services	\$ 585,104	\$ 695,903	\$ 695,903	\$ 489,384	\$ 411	\$ 206,110	67%
Code Enforcement	\$ 373,866	\$ 407,996	\$ 407,996	\$ 273,456	\$ 8,586	\$ 125,953	87%
Environmental Services	\$ 320,896	\$ 334,167	\$ 316,167	\$ 229,869	\$ 12,291	\$ 92,007	80%
Neighborhood Svcs Admin	\$ 236,128	\$ 218,548	\$ 218,548	\$ 176,103	\$ -	\$ 42,445	95%
TOTAL NEIGHBORHOOD SERVICES	\$ 1,515,994	\$ 1,656,614	\$ 1,638,614	\$ 1,168,812	\$ 21,288	\$ 466,515	73%
DEVELOPMENT SERVICES							
Building Inspections	\$ 921,549	\$ 950,000	\$ 950,000	\$ 659,131	\$ 706	\$ 290,163	55%
Community Development	\$ 467,096	\$ 571,234	\$ 621,833	\$ 376,278	\$ 49,714	\$ 195,840	54%
Development Services	\$ 344,790	\$ 361,509	\$ 361,509	\$ 253,906	\$ -	\$ 107,603	67%
Economic Development	\$ 876,654	\$ 1,200,000	\$ 1,200,000	\$ 1,888,814	\$ -	\$ (688,814)	157%
TOTAL DEVELOPMENT SERVICES	\$ 2,610,089	\$ 3,082,743	\$ 3,133,342	\$ 3,178,129	\$ 50,420	\$ (95,208)	103%
CULTURE & RECREATION							
Library	\$ 1,154,830	\$ 1,534,491	\$ 1,534,491	\$ 1,066,722	\$ 124,955	\$ 342,815	73%
Parks	\$ 1,599,039	\$ 1,641,499	\$ 1,660,676	\$ 1,301,851	\$ 65,345	\$ 293,481	74%
Parks & Recreation Admin	\$ 251,952	\$ 55,796	\$ -	\$ -	\$ -	\$ -	N/A
ROW Maintenance	\$ -	\$ 206,588	\$ 206,588	\$ 231,380	\$ -	\$ (24,792)	65%
Senior Citizens Center	\$ 186,126	\$ 238,080	\$ 238,080	\$ 207,016	\$ 500	\$ 30,564	71%
Special Events	\$ 67,652	\$ 65,949	\$ -	\$ -	\$ -	\$ -	N/A
TOTAL CULTURE & RECREATION	\$ 3,259,599	\$ 3,742,403	\$ 3,639,835	\$ 2,806,969	\$ 190,800	\$ 642,068	82%
TOTAL EXPENDITURE	\$ 49,771,399	\$ 55,328,010	\$ 56,080,241	\$ 42,962,123	\$ 1,643,930	\$ 11,560,189	80%

Q3 FY23**Water/Sewer Fund - Schedule of Revenues and Expenditures
Budget vs Preliminary Actuals (unaudited)**

DESCRIPTION	PRIOR YEAR TO DATE	ORIGINAL BUDGET	REVISED BUDGET	YEAR TO DATE	ENCUMBRANCES AMOUNT	AVAILABLE BALANCE	USED %
CHARGES FOR SERVICES	\$ 24,476,411	\$ 23,550,739	\$ 23,550,739	\$ 17,271,543	\$ -	(\$6,279,196)	73%
LICENSE, PERMIT & FEE	\$ 9,410	\$ 20,000	\$ 20,000	\$ 7,455	\$ -	(\$12,545)	37%
INVESTMENT EARNINGS	\$ 138,166	\$ 250,000	\$ 250,000	\$ 369,621	\$ -	\$119,621	148%
MISCELLANEOUS	\$ 55,299	\$ 27,000	\$ 27,000	\$ 43,574	\$ -	\$16,574	161%
IMPACT FEE	\$ 1,674,590	\$ 1,287,500	\$ 1,287,500	\$ 877,661	\$ -	(\$409,839)	68%
TRANSFER IN	\$ 1,190,926	\$ 728,850	\$ 728,850	\$ 29,990	\$ -	(\$698,860)	4%
TOTAL REVENUES	\$ 27,544,802	\$ 25,864,089	\$ 25,864,089	\$ 18,599,844	\$ -		72%
PERSONNEL	\$ 2,222,780	\$ 3,008,670	\$ 3,008,670	\$ 2,110,644	\$ -	\$ 898,026	70%
PERSONNEL DEVELOPMNT	\$ 39,077	\$ 53,088	\$ 53,088	\$ 55,146	\$ 1,505	\$ (3,563)	107%
SUPPLIES	\$ 81,929	\$ 96,166	\$ 96,166	\$ 72,168	\$ 22,816	\$ 1,182	99%
MINOR FURN & EQUIP	\$ 29,094	\$ 41,516	\$ 41,762	\$ 15,274	\$ 7,578	\$ 18,910	55%
OUTSIDE SERVICES	\$ 8,200,977	\$ 8,956,027	\$ 8,956,027	\$ 5,745,920	\$ 9,504	\$ 3,200,603	64%
INFR MAINT & REPAIR	\$ 209,305	\$ 283,119	\$ 283,119	\$ 129,144	\$ 29,987	\$ 123,988	56%
EQUIP MAINT & REPAIR	\$ 27,077	\$ 36,764	\$ 36,764	\$ 32,841	\$ 16,184	\$ (12,261)	133%
UTILITIES	\$ 311,014	\$ 255,389	\$ 255,389	\$ 196,649	\$ -	\$ 58,740	77%
CLAIMS AND INSURANCE	\$ 72,752	\$ 65,006	\$ 65,006	\$ 81,811	\$ -	\$ (16,805)	126%
MISC	\$ 1,347,880	\$ 1,383,020	\$ 1,383,020	\$ 916,398	\$ 62,062	\$ 404,560	71%
CONTRIBUTION TO ISF	\$ 1,385,500	\$ 1,532,421	\$ 1,532,421	\$ 1,224,316	\$ -	\$ 308,105	80%
COST ALLOCATION EXP	\$ 1,752,134	\$ 1,363,659	\$ 1,363,659	\$ 1,022,744	\$ -	\$ 340,915	75%
CAPITAL EXPENDITURES	\$ 232,260	\$ 947,944	\$ 947,944	\$ 187,741	\$ 232,820	\$ 527,382	44%
DEBT SERVICE CHARGES	\$ 6,397,816	\$ 6,760,759	\$ 6,760,759	\$ 5,803,386	\$ -	\$ 957,374	86%
TRANFERS OUT	\$ 809,810	\$ 835,451	\$ 835,451	\$ 626,588	\$ -	\$ 208,863	75%
TOTAL EXPENDITURES	\$ 23,119,405	\$ 25,618,999	\$ 25,619,245	\$ 18,220,773	\$ 382,455	\$ 7,016,017	73%

Q3 FY23**4A Fund - Schedule of Revenues and Expenditures
Budget vs Preliminary Actuals (unaudited)**

DESCRIPTION	PRIOR YEAR TO DATE	ORIGINAL BUDGET	REVISED BUDGET	YEAR TO DATE	ENCUMBRANCE AMOUNT	AVAILABLE BALANCE	USED %
SALES & USE TAXES	\$ 6,955,613	\$ 7,117,335	\$ 7,117,335	\$ 4,195,752	\$ -	\$ (2,921,583)	59%
INVESTMENT EARNINGS	\$ 34,408	\$ 15,000	\$ 15,000	\$ 68,843	\$ -	\$ 53,843	459%
MISCELLANEOUS	\$ 193,495	\$ 190,000	\$ 190,000	\$ 299,556	\$ -	\$ 109,556	158%
TRANSFER IN	\$ 352,139	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
TOTAL REVENUES	\$ 7,457,932	\$ 7,322,335	\$ 7,322,335	\$ 4,564,151	\$ -		62%
PERSONNEL	\$ 313,707	\$ 441,939	\$ 441,939	\$ 370,378	\$ -	\$ 71,561	84%
PERSONNEL DEVELOPMNT	\$ 19,751	\$ 45,925	\$ 45,925	\$ 11,768	\$ 258	\$ 33,899	26%
SUPPLIES	\$ 5,522	\$ 6,000	\$ 6,000	\$ 1,441	\$ -	\$ 4,559	24%
OUTSIDE SERVICES	\$ 123,991	\$ 428,750	\$ 167,581	\$ 110,715	\$ 19,325	\$ 37,541	78%
MAINT & REPAIR	\$ 23,398	\$ 35,000	\$ 35,000	\$ 1,703	\$ 15,000	\$ 18,297	48%
UTILITIES	\$ 31,061	\$ 31,873	\$ 31,873	\$ 13,771	\$ -	\$ 18,102	43%
MISC	\$ 683,441	\$ 1,830,000	\$ 1,780,755	\$ 307,575	\$ 42,768	\$ 1,430,412	20%
CONTRIBUTION TO ISF	\$ 155,355	\$ 139,744	\$ 139,744	\$ 104,808	\$ -	\$ 34,936	75%
COST ALLOCATION EXP	\$ 366,203	\$ 176,925	\$ 176,925	\$ 132,693	\$ -	\$ 44,232	75%
CAPITAL EXPENDITURES	\$ 343,631	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
TRANFERS OUT	\$ 6,718,154	\$ 1,826,505	\$ 2,087,674	\$ 1,745,629	\$ -	\$ 342,046	84%
TOTAL EXPENDITURES	\$ 8,784,214	\$ 4,962,661	\$ 4,913,416	\$ 2,800,480	\$ 77,352	\$ 2,035,584	59%

Q3 FY23

4B Fund - Schedule of Revenues and Expenditures Budget vs Preliminary Actuals (unaudited)

DESCRIPTION	PRIOR YEAR TO DATE	ORIGINAL BUDGET	REVISED BUDGET	YEAR TO DATE	ENCUMBRANC E AMOUNT	AVAILABLE BALANCE	USED %
SALES & USE TAXES	\$ 6,955,613	\$ 7,117,335	\$ 7,117,335	\$ 4,195,752	\$ -	\$ 2,921,583	59%
INVESTMENT EARNINGS	\$ 81,805	\$ 70,000	\$ 70,000	\$ 69,640	\$ -	\$ 360	99%
MISCELLANEOUS	\$ -	\$ -	\$ -	\$ 40,259	\$ -	\$ (40,259)	N/A
TOTAL REVENUES	\$ 6,905,872	\$ 7,187,335	\$ 7,187,335	\$ 4,305,651	\$ -		60%
PERSONNEL	\$ 156,926	\$ 331,628	\$ 331,628	\$ 240,701	\$ -	\$ 90,927	73%
PERSONNEL DEVELOPMNT	\$ -	\$ 5,805	\$ 5,805	\$ 3,983	\$ -	\$ 1,822	69%
SUPPLIES	\$ -	\$ -	\$ -	\$ 422	\$ -	\$ (422)	N/A
MINOR FURN & EQUIP	\$ -	\$ 20,000	\$ 20,000	\$ 14,557	\$ 3,605	\$ 1,838	91%
UTILITIES	\$ -	\$ -	\$ -	\$ 1,163	\$ -	\$ (1,163)	N/A
OUTSIDE SERVICES	\$ 7,376	\$ 8,500	\$ 8,500	\$ 6,881	\$ -	\$ 1,619	81%
MAINT & REPAIR	\$ 318,826	\$ -	\$ -	\$ 90,958	\$ 183,325	\$ (274,283)	N/A
MISC	\$ -	\$ 794,072	\$ 755,028	\$ 105,203	\$ 4,499	\$ 684,370	15%
CONTRIBUTION TO ISF	\$ 66,207	\$ 54,440	\$ 54,440	\$ 40,830	\$ -	\$ 13,610	75%
COST ALLOCATION EXP	\$ 15,450	\$ 153,109	\$ 153,109	\$ 114,832	\$ -	\$ 38,277	75%
CAPITAL EXPENDITURES	\$ 23,897	\$ 2,018,400	\$ -	\$ -	\$ -	\$ -	N/A
TRANFERS OUT	\$ 4,683,317	\$ 5,625,909	\$ 7,683,353	\$ 6,725,575	\$ -	\$ 957,778	88%
TOTAL EXPENDITURES	\$ 5,271,998	\$ 9,011,863	\$ 9,011,863	\$ 7,345,105	\$ 191,429	\$ 1,475,329	84%

Q3 FY23

PPF Fund - Schedule of Revenues and Expenditures Budget vs Preliminary Actuals (unaudited)

DESCRIPTION	PRIOR YEAR TO DATE	ORIGINAL BUDGET	REVISED BUDGET	YEAR TO DATE	ENCUMBRANCE AMOUNT	AVAILABLE BALANCE	USED %
CHARGES FOR SERVICES	\$ 1,906,277	\$ 1,985,000	\$ 1,985,000	\$ 1,733,300	\$ -	\$ (251,700)	87%
INVESTMENT EARNINGS	\$ 6,872	\$ 721	\$ 721	\$ 7,114	\$ -	\$ 6,393	987%
MISCELLANEOUS	\$ 1,666	\$ 15,000	\$ 15,000	\$ 1,839	\$ -	\$ (13,161)	12%
TRANSFER IN	\$ 2,708,504	\$ 3,130,479	\$ 3,130,479	\$ 2,347,859	\$ -	\$ (782,620)	75%
	\$ 4,623,319	\$ 5,131,200	\$ 5,131,200	\$ 4,090,112	\$ -		80%
PERSONNEL	\$ 2,599,654	\$ 694,000	\$ 694,000	\$ 465,723	\$ -	\$ 228,277	67%
PERSONNEL DEVELOPMNT	\$ 17,309	\$ 19,959	\$ 19,959	\$ 15,565	\$ -	\$ 4,394	78%
SUPPLIES	\$ 176,279	\$ 184,773	\$ 184,773	\$ 130,407	\$ 70,583	\$ (16,217)	109%
MINOR FURN & EQUIP	\$ 94,150	\$ 33,517	\$ 33,517	\$ 17,914	\$ 5,288	\$ 10,316	69%
OUTSIDE SERVICES	\$ 68,637	\$ 71,300	\$ 71,300	\$ 41,369	\$ 18,197	\$ 11,734	84%
MAINT & REPAIR	\$ 219,443	\$ 369,337	\$ 369,337	\$ 259,842	\$ 40,990	\$ 68,506	81%
EQUIP MAINT & REPAIR	\$ 7,137	\$ 19,500	\$ 19,500	\$ 17,577	\$ 555	\$ 1,368	93%
UTILITIES	\$ 522,196	\$ 555,369	\$ 555,369	\$ 350,122	\$ 6,193	\$ 199,055	64%
CLAIMS AND INSURANCE	\$ 65,317	\$ 43,331	\$ 43,331	\$ 82,781	\$ -	\$ (39,450)	191%
MISC	\$ 126,309	\$ 93,111	\$ 93,111	\$ 91,584	\$ 17,297	\$ (15,770)	117%
CONTRIBUTION TO ISF	\$ 305,717	\$ 300,456	\$ 300,456	\$ 232,377	\$ -	\$ 68,079	77%
COST ALLOCATION EXP	\$ 359,838	\$ 637,550	\$ 637,550	\$ 478,163	\$ -	\$ 159,387	75%
CAPITAL EXPENDITURES	\$ 50,425	\$ 220,570	\$ 237,135	\$ 82,722	\$ -	\$ 154,413	35%

SECTION 03

Investment Report

City of Burleson
Quarterly Report
June 2023



INVESTMENT PORTFOLIO SUMMARY

For the Quarter Ended

June 30, 2023

Prepared by
Valley View Consulting, L.L.C.

The investment portfolio of the City of Burleson is in compliance with the Public Funds Investment Act and the City of Burleson Investment Policy and Strategies.

A handwritten signature in blue ink, appearing to read "Mark A. L. S.", positioned above a horizontal line.

A handwritten signature in blue ink, positioned above a horizontal line.

Disclaimer: These reports were compiled using information provided by the City of Burleson. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment advisor fees.

Summary

Quarter End Results by Investment Category:

Asset Type	March 31, 2023			June 30, 2023		
	Ave. Yield	Book Value	Market Value	Ave. Yield	Book Value	Market Value
Demand Deposit Account/Money Market Account	4.21%	\$ 48,218,731	\$ 48,218,731	4.88%	\$ 27,205,347	\$ 27,205,347
Pools/Money Market Fund	4.69%	9,249,844	9,249,844	5.16%	6,778,994	6,778,994
Securities	1.70%	53,419,824	52,509,574	1.76%	38,440,309	37,713,620
Certificates of Deposit	3.71%	16,272,051	16,272,051	4.62%	34,508,313	34,508,313
Total	3.13%	\$ 127,160,450	\$ 126,250,200	3.69%	\$ 106,932,963	\$ 106,206,274

<u>Average Yield - Current Quarter (1)</u>		<u>Fiscal Year-to-Date Average Yield (2)</u>	
Total Portfolio	3.69%	Total Portfolio	3.22%
Rolling Three Month Treasury	5.28%	Rolling Three Month Treasury	4.75%
Rolling Six Month Treasury	5.08%	Rolling Six Month Treasury	4.57%
TexPool	5.05%	TexPool	4.55%

<u>Interest Earnings (Approximate)</u>	
Quarter	\$ 1,019,188
Fiscal Year-to-date	\$ 2,930,219

(1) **Quarter End Average Yield** - based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered. The yield for the reporting month is used for bank, pool, and money market balances.

(2) **Fiscal Year-to-Date Average Yield** - calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

Investment Advisor Note: During market cycles where rates are rising, it is common to experience decreases in market value of current investments. This is due to the value the market places on the asset in terms of its buying or selling ability on the current market day. The City's Investment Policy establishes a "buy and hold" portfolio strategy where investment maturities are targeted to match with identified cash flow requirements, and the investments mature at the anticipated time the cash is needed. The City does not intend to liquidate or redeem securities prior to maturity and will therefore not recognize the losses from a pre-maturity sale. Instead, the City will report changes in market value as unrealized losses as required by the PFIA and current accounting standards. As the security approaches maturity, the unrealized loss will diminish, and at maturity the City will receive the full par value of the security.

Investment Holdings

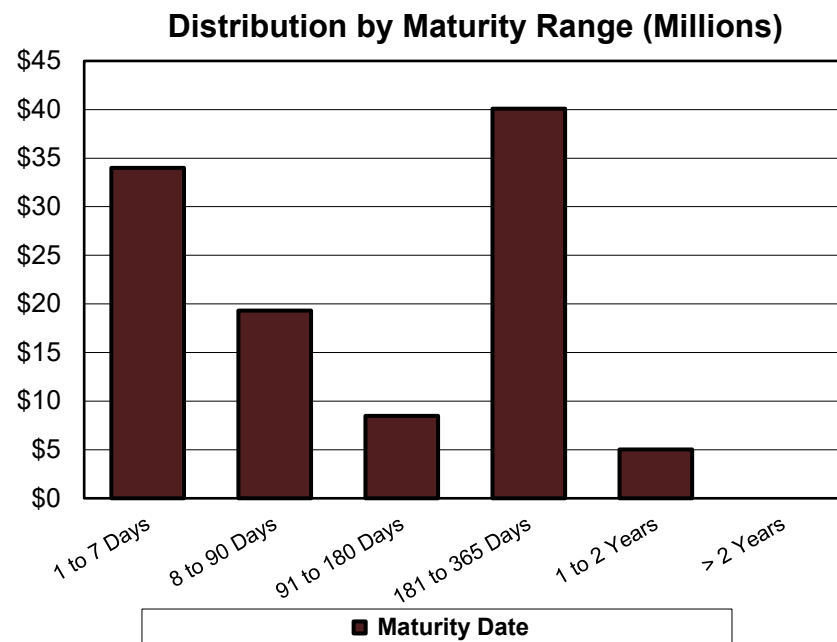
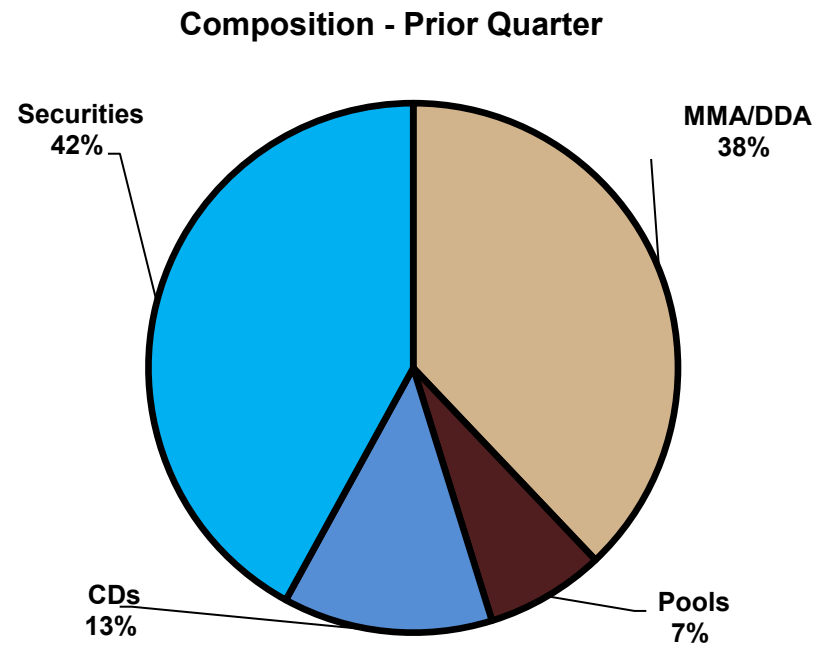
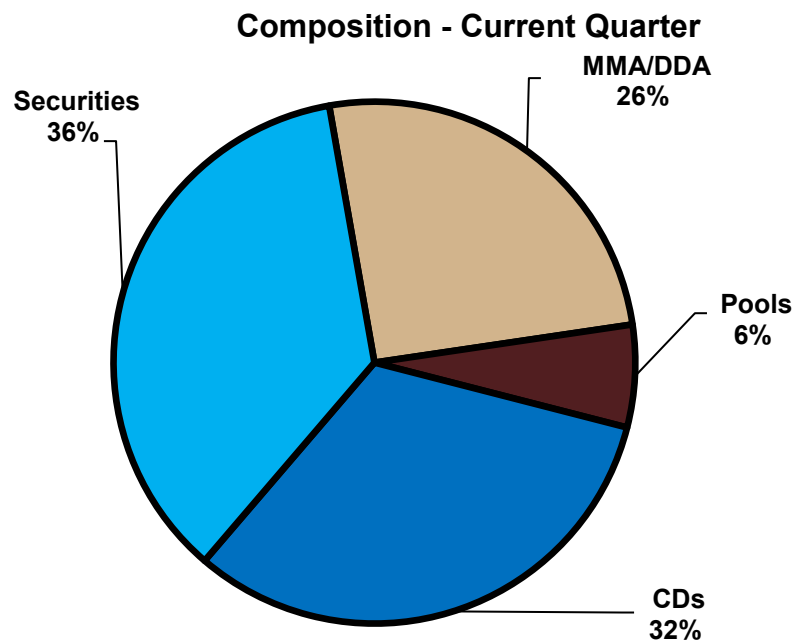
June 30, 2023

Description	Ratings	Coupon/ Discount	Maturity Date	Settlement Date	Par Value	Book Value	Market Price	Market Value	Life (Days)	Yield
American National Bank MMA		0.11%	07/01/23	06/30/23	\$ 1,671,514	\$ 1,671,514	1.00	\$ 1,671,514	1	0.11%
American Nat'l Bank of TX MMA #2		5.12%	07/01/23	06/30/23	15,109,047	15,109,047	1.00	15,109,047	1	5.12%
NexBank IntraFi MMA Savings		5.30%	07/01/23	06/30/23	10,424,787	10,424,787	1.00	10,424,787	1	5.30%
TexPool	AAAm	5.05%	07/01/23	06/30/23	3,364,315	3,364,315	1.00	3,364,315	1	5.05%
LOGIC	AAAm	5.26%	07/01/23	06/30/23	3,414,679	3,414,679	1.00	3,414,679	1	5.26%
East West Bank CD		3.01%	07/18/23	07/18/22	5,145,563	5,145,563	100.00	5,145,563	18	3.01%
Federal Farm Credit Bank	Aaa/AA+	0.45%	07/24/23	12/14/21	5,000,000	4,999,678	99.70	4,984,889	24	0.55%
East West Bank CD		3.32%	08/18/23	08/18/22	6,176,066	6,176,066	100.00	6,176,066	49	3.32%
East West Bank CD		5.65%	09/15/23	06/15/23	3,007,439	3,007,439	100.00	3,007,439	77	5.81%
Treasury Note	Aaa/AA+	0.13%	10/15/23	10/18/21	5,000,000	4,996,091	98.55	4,927,734	107	0.39%
Federal Farm Credit Bank	Aaa/AA+	0.40%	11/09/23	12/15/21	3,500,000	3,496,453	98.25	3,438,784	132	0.68%
Texas Capital Bank CD		4.91%	01/18/24	01/19/23	5,102,489	5,102,489	100.00	5,102,489	202	4.91%
East West Bank CD		5.46%	02/15/24	06/15/23	5,011,981	5,011,981	100.00	5,011,981	230	5.61%
Treasury Note	Aaa/AA+	2.75%	02/15/24	11/17/22	5,000,000	4,944,020	98.37	4,918,359	230	4.60%
Treasury Note	Aaa/AA+	2.38%	02/29/24	01/31/22	5,000,000	5,039,682	98.02	4,900,781	244	1.17%
Treasury Note	Aaa/AA+	0.25%	03/15/24	03/10/22	5,000,000	4,950,239	96.46	4,823,242	259	1.68%
BOK Financial CDARS		4.88%	04/11/24	04/13/23	5,053,080	5,053,080	100.00	5,053,080	286	5.00%
East West Bank CD		5.33%	06/14/24	06/15/23	5,011,695	5,011,695	100.00	5,011,695	350	5.47%
Federal Farm Credit Bank	Aaa/AA+	3.25%	06/17/24	06/17/22	5,000,000	4,990,613	97.97	4,898,285	353	3.45%
Federal National Mortgage Ass'n	Aaa/AA+	1.75%	07/02/24	01/31/22	5,000,000	5,023,534	96.43	4,821,544	368	1.27%
Total Portfolio					\$ 106,992,654	\$ 106,932,963		\$ 106,206,274	135	3.69%

(1) (2)

(1) **Weighted average life** - For purposes of calculating weighted average life, overnight bank and pool balances are assumed to have a one day maturity.

(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on Book Value, realized and unrealized gains/losses and investment advisory fees are not included. The yield for the reporting month is used for overnight bank and pool balances.



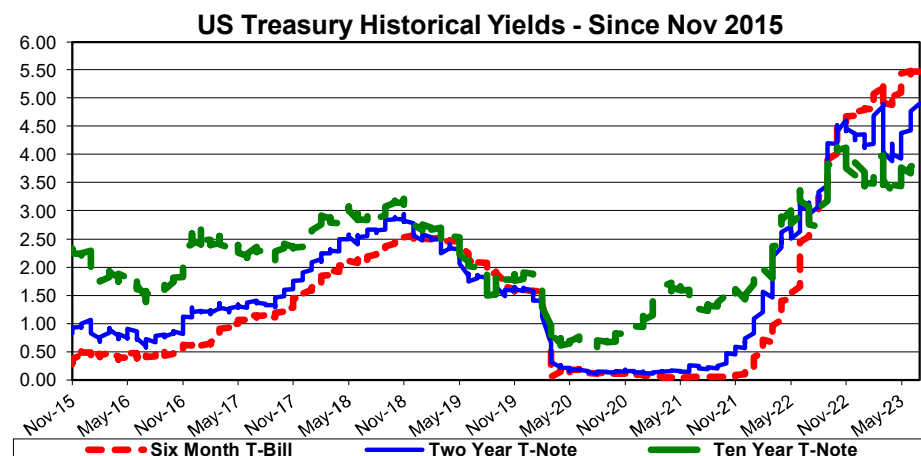
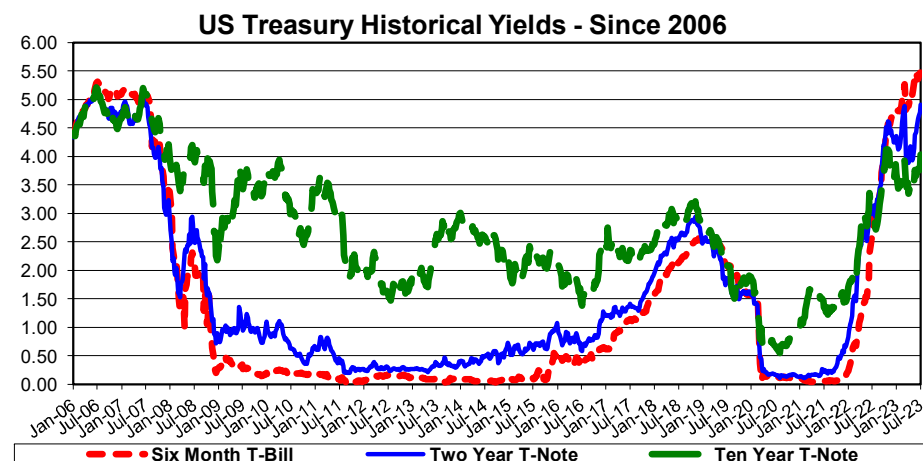
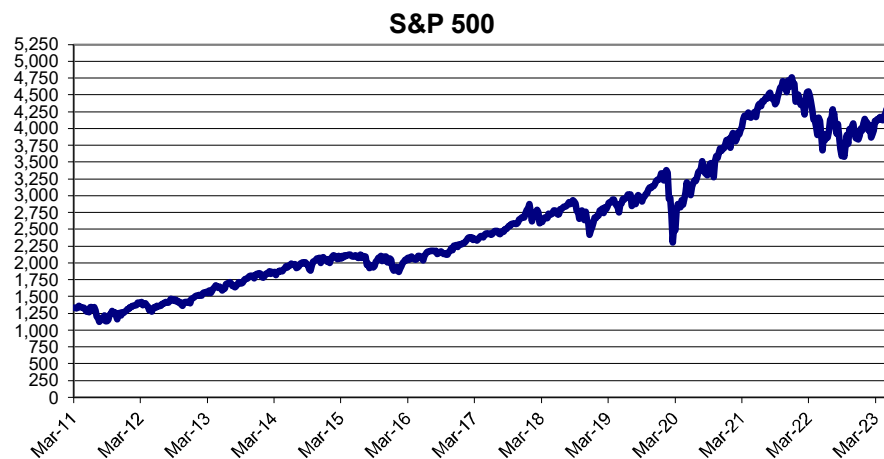
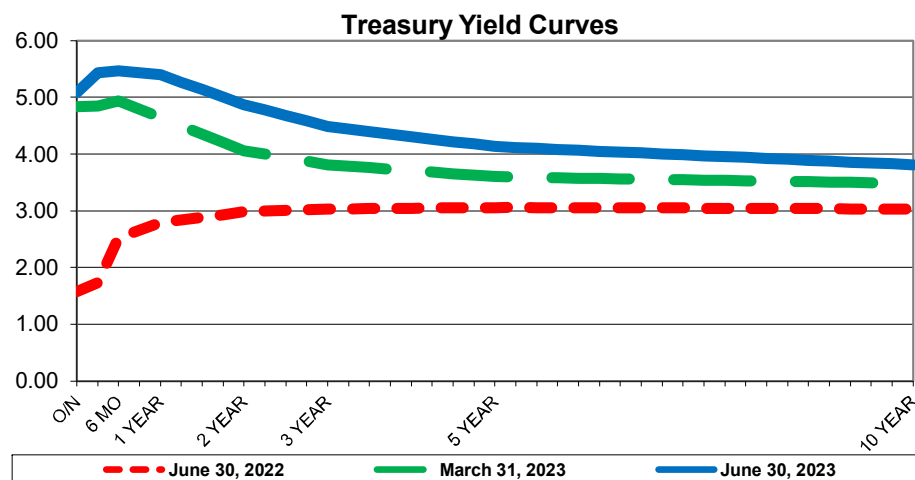
Book and Market Value Comparison

Issuer/Description	Yield	Maturity Date	Book Value 03/31/23	Increases	Decreases	Book Value 06/30/23	Market Value 03/31/23	Change in Market Value	Market Value 06/30/23
American National Bank MMA	0.11%	07/01/23	\$ 7,389,994	\$ —	\$ (5,718,481)	\$ 1,671,514	\$ 7,389,994	\$ (5,718,481)	\$ 1,671,514
American Nat'l Bank of TX MMA #2	5.12%	07/01/23	30,536,978	—	(15,427,931)	15,109,047	30,536,978	(15,427,931)	15,109,047
NexBank IntraFi MMA Savings	5.30%	07/01/23	10,291,759	133,028	—	10,424,787	10,291,759	133,028	10,424,787
TexPool	5.05%	07/01/23	5,479,640	—	(2,115,326)	3,364,315	5,479,640	(2,115,326)	3,364,315
LOGIC	5.26%	07/01/23	3,770,203	—	(355,524)	3,414,679	3,770,203	(355,524)	3,414,679
Treasury Note	1.87%	04/30/23	5,003,558	—	(5,003,558)	—	4,992,620	(4,992,620)	—
Federal Farm Credit Bank	0.41%	05/23/23	4,999,729	—	(4,999,729)	—	4,970,359	(4,970,359)	—
Federal Home Loan Mortgage Corp	2.32%	06/19/23	5,004,655	—	(5,004,655)	—	4,977,742	(4,977,742)	—
East West Bank CD	3.01%	07/18/23	5,107,095	38,468	—	5,145,563	5,107,095	38,468	5,145,563
Federal Farm Credit Bank	0.55%	07/24/23	4,998,455	1,223	—	4,999,678	4,930,341	54,549	4,984,889
East West Bank CD	3.32%	08/18/23	6,125,158	50,908	—	6,176,066	6,125,158	50,908	6,176,066
East West Bank CD	5.81%	09/15/23	—	3,007,439	—	3,007,439	—	3,007,439	3,007,439
Treasury Note	0.39%	10/15/23	4,992,766	3,325	—	4,996,091	4,877,930	49,804	4,927,734
Federal Farm Credit Bank	0.68%	11/09/23	3,494,007	2,446	—	3,496,453	3,409,937	28,848	3,438,784
Texas Capital Bank CD	4.91%	01/18/24	5,039,798	62,691	—	5,102,489	5,039,798	62,691	5,102,489
East West Bank CD	5.61%	02/15/24	—	5,011,981	—	5,011,981	—	5,011,981	5,011,981
Treasury Note	4.60%	02/15/24	4,921,872	22,148	—	4,944,020	4,915,430	2,929	4,918,359
Treasury Note	1.17%	02/29/24	5,054,482	—	(14,799)	5,039,682	4,895,900	4,881	4,900,781
Treasury Note	1.68%	03/15/24	4,932,755	17,484	—	4,950,239	4,796,485	26,757	4,823,242
BOK Financial CDARS	5.00%	04/11/24	—	5,053,080	—	5,053,080	—	5,053,080	5,053,080
East West Bank CD	5.47%	06/14/24	—	5,011,695	—	5,011,695	—	5,011,695	5,011,695
Federal Farm Credit Bank	3.45%	06/17/24	4,988,193	2,420	—	4,990,613	4,920,380	(22,096)	4,898,285
Federal National Mortgage Ass'n	1.27%	07/02/24	5,029,354	—	(5,820)	5,023,534	4,822,451	(906)	4,821,544
TOTAL / AVERAGE	3.69%		\$ 127,160,450	\$ 18,418,335	\$ (38,645,822)	\$ 106,932,963	\$ 126,250,200	\$ (20,043,927)	\$ 106,206,274

Economic Overview

6/30/2023

The Federal Open Market Committee (FOMC) paused and kept the Fed Funds target range 5.00% - 5.25% June 14th (Effective Fed Funds are trading +/-5.08%). Another increase is projected after the July 25-26 meeting. First quarter 2023 GDP (Final) recorded 2.0%. June Non-Farm Payroll added 209k new jobs, below the 230k projection. The three month average declined to 244k. The S&P Stock Index continues moderate increases, trading +/-4,400. The yield curve rose from last month but remains steeply inverted with the expectation of future FOMC rate decreases. Crude Oil trades over +/- \$70 per barrel. Inflation declined slightly but is still over the FOMC 2% target (Core PCE +/-4.6% and CPI +/-5.3%). The Ukrainian/Russian war and Middle East conflicts increase market anxiety.



SECTION 04

Strategic Plan Update

City of Burleson
Quarterly Report
June 2023

CITY OF BURLESON STRATEGIC PLAN

for fiscal year 2022-23



as of June 30, 2023

High-Performing City Organization Providing Exceptional, People Focused Services

	%	#
On Track	42.11	8
Some Disruption	10.53	2
Major Disruption	10.53	2
Completed	36.84	7

Goal 1.1

Progress 43%

Develop a high-performance and diverse workforce by attracting and retaining the very best employees; providing a competitive salary and benefits package; maximizing employee training and educational opportunities.

	%	#
On Track	50.0	2
Some Disruption	25.0	1
Major Disruption	25.0	1

Work Plan Task 1.1.1

Ongoing - Sep 30, 2023

On Track

Progress 80%

Continue to ensure competitive compensation and benefits across the city by benchmarking against peer cities, evaluating city compensation plan ranges and adjustments, cost of living adjustments, and performance-based merits (Department: Human Resources)

*This was determined to be a **High Priority** by city council during strategic planning*

Council was briefed on recommended merit, step, and equity adjustments, and staff is incorporated into the proposed FY23-24 budget. The final budget will be presented to the Council for consideration on August 15.

Work Plan Task 1.1.2

Sep 21, 2021 - Dec 31, 2022

Some Disruption

Progress 15%

Continue researching and developing community partnerships to discuss diversity and offer suggestions for inclusion within the city (Department: City Secretary's Office)

Work on direct connect is underway, and staff has identified some entities as potential partners. Discussions will begin in February.

Work Plan Task 1.1.3

Ongoing - Mar 31, 2023

Major Disruption

Progress 0%

Implement a direct clinic model for the city employee's health benefit plan that will provide a timely health care option and provide cost savings for both employees and the city's healthcare plan (Department: Human Resources)

Not financially feasible at this time. Looking for alternatives to a clinic as a means to control medical plan costs.

Work Plan Task 1.1.4

Ongoing - Sep 30, 2023

On Track

Progress 75%

Continue development of community partnerships to discuss diversity and offer suggestions of inclusion within the police department (Department: Police)

Staff has met and is in the pre-implementation phase of this project and is anticipating to take action last fourth quarter or the beginning of next fiscal year.

Continue to improve the efficiency and productivity of operations through the use of technology, innovation, teamwork and continual business process improvement.

	%	#
On Track	33.33	2
Some Disruption	16.67	1
Major Disruption	16.67	1
Completed	33.33	2

Work Plan Task 1.2.1

Sep 21, 2021 - Sep 30, 2023

On Track

Progress 75%

Continue Lean Government program, which assesses operational performance and makes specific recommendations on how to improve projects linked directly to the city's strategic plan (Department: Customer Service)

All nine lean projects are scheduled to be completed and reported on by September 2023. A new lean government website outlining detailed projects and savings by year/department is nearing completion.

Work Plan Task 1.2.2

Ongoing - Mar 31, 2023

On Track

Progress 90%

Develop departmental key performance indicators (KPIs) and performance measurement data that can be used to understand operational effectiveness and guide decision making (Department: Customer Service)

The citywide KPI website launched with more than 60 separate dynamic performance metrics tracked and benchmarked across 15 departments and divisions. Currently evaluating backend data and qualifying roughly 10+ final metrics.

Work Plan Task 1.2.3

Ongoing - Jun 30, 2023

Some Disruption

Progress 90%

Perform cyber security threat assessment and implement necessary protocols to improve the city's cyber security posture (Department: Information Technology)

The Artic Wolf sensor has now been installed on all servers and end-user computers across the organization. This will allow a device to be disabled should a malicious attack occur. Completion of the project is on hold until the Data Center Construction and AT&T installation of the Fiber Node can be completed at Data Center Three.

Work Plan Task 1.2.4

Ongoing - Jun 30, 2023

Major Disruption

Progress 35%

Improve network infrastructure to ensure capabilities for software as a service application and improve data redundancies (Information Technology)

Delays in scheduling the AT&T Installation of Fiber at the City-owned sites have finally been resolved. Once AT&T Installs the Fiber, they will send configuration staff to set up the AT&T Equipment. Following that installation, BTX-IT Staff will then be able to complete the network setups at each site and eliminate the other ISP providers to reduce the overall network costs.

Work Plan Task 1.2.5

Ongoing - Mar 31, 2023

Completed

Progress 100%

Leverage technology to improve the city's credit card process to increase staff efficiency, improve the reconciliation process and strengthen internal controls (Department: Legal and Purchasing)

Tyler Munis is operational, including P-card reconciliation. Project complete.

Work Plan Task 1.2.6

Ongoing - Sep 30, 2023

Completed

Progress 100%

Vendor selected; contract negotiations and hardware selection completed; contract executed.

Identify a vendor to implement new computer-aided dispatch and records management system to improve efficiency and public safety response services (Department: Public Safety Communications)

Goal 1.3

Progress 94%

Deliver high-quality service and communications to external and internal customers by providing outstanding customer experience, communication and community engagement; regularly seeking feedback from citizens and employees through surveys, public forums and other outreach methods; and offering convenient methods for conducting business and communicating with the city.



	%	#
On Track	25.0	1
Completed	75.0	3

Work Plan Task 1.3.1

Ongoing - Sep 30, 2023

On Track

Progress 75%

Continually assess communications and engagement resources, processes, strategies and materials to seek ways to increase community stakeholder awareness and engagement (Department: Community Service)

Staff attended the Texas Association of Municipal Information Officers (TAMIO) in June, focusing on industry best practices for awareness and engagement. Staff continually looks for ways to provide citizens with city news in a fun and engaging way.

This was determined to be a High Priority by city council during strategic planning

Work Plan Task 1.3.2

Ongoing - Dec 31, 2022

Completed

Progress 100%

Complete development and launch new city-wide 311 call center division supported by robust customer relationship management software (Department: Customer Service)

Citywide 311 system operations are live as of 03/13/23. Continued marketing for awareness, satisfaction ratings for feedback, and interdepartmental quality assurance meetings are ongoing.

This was determined to be a High Priority by city council during strategic planning

Work Plan Task 1.3.3

Ongoing - Sep 30, 2023

Completed

Progress 100%

Develop communication tools to provide the public with updates on the status of the 2022 Bond Program Implementation (Department: Community Services-Marketing and Communications)

Individual bond projects on the 2022 bond website are updated monthly with a timeline showing whether the project is in planning, design, construction, or completed. Social media posts are made monthly with updated information. The information is also shared in the city's monthly newsletter.

Work Plan Task 1.3.4

Ongoing - Mar 31, 2023

Completed

Progress 100%

Implement a citizen self-service portal to allow online inspection scheduling, online permit requests and online payment options (Department: Development Services)

eTRAKiT went live to the public in November 2022.

Be a responsible steward of the city’s financial resources by providing rates and fees that represent a strong value to our citizens; providing timely, accurate and transparent financial reporting; and utilizing long-range planning.

	%	#
On Track	60.0	3
Completed	40.0	2

Work Plan Task 1.4.1

Ongoing - Sep 30, 2023

On Track

Progress 80%

All identified parcels have been sold except one location that is still being marketed.

Develop a list of surplus city-owned property and provide the city council with options for potential sales of tracts
(Department: Economic Development)

This was determined to be a Top Priority by city council during strategic planning

Work Plan Task 1.4.2

Ongoing - Sep 30, 2023

On Track

Progress 75%

Required reports have been submitted to Treasury. Staff will continue to monitor funding allocations throughout the life of the grant, which ends December 30, 2024.

Continue implementation of the American Rescue Plan Act (ARPA) funding plan and reassess utilization of funds as needed
(Finance)

Work Plan Task 1.4.3

Ongoing - Mar 31, 2023

On Track

Progress 60%

Working with Financial Advisor and Bond Counsel on Debt Policy. Completed investment policy

Review investment and debt policy and provide recommendations for improvement
(Department: Finance)

This was determined to be a Top Priority by city council during strategic planning

Work Plan Task 1.4.4

Ongoing - Mar 31, 2023

Completed

Progress 100%

Presented to Finance and Internal Service Committee on March 13, 2023. Staff will present to Council in June/July 2023.

Review city financial policies and provide recommendations for improvement
(Department: Finance)

This was determined to be a Top Priority by city council during strategic planning

Work Plan Task 1.4.5

Ongoing - Dec 31, 2022

Completed

Progress 100%

The ERP system went live April 3, 2023.

Begin implementation of city-wide enterprise resource planning (ERP) replacement to integrate data and processes from multiple city departments and consolidate them into one system to provide a more user-friendly and efficient way for the city to conduct business
(Department: Finance)

Dynamic & Preferred City through Managed Growth

	%	#
On Track	45.45	10
Some Disruption	13.64	3
Major Disruption	22.73	5
Completed	18.18	4

Goal 2.1

Progress 81%

Attract and retain top-tier businesses to promote high-quality economic development by expanding and diversifying the tax base; and creating jobs that allow our residents to work where they live.

	%	#
On Track	50.0	2
Some Disruption	25.0	1
Completed	25.0	1

Work Plan Task 2.1.1

Sep 21, 2021 - Sep 30, 2023

On Track

Progress 75%

Consider revisions and updates to the city's economic development plan, which focuses on major retail, commercial and industrial corridors across the city (Department: Economic Development)

This was determined to be a Top Priority by city council during strategic planning

Staff has secured a 380 agreement for development on 174 and is working on another deal on 174 in an effort to continue to partner with the development community.

Work Plan Task 2.1.2

Ongoing - Jun 30, 2023

Completed

Progress 100%

Begin development of the Hooper Business Park in Chisholm Summit (Department: Economic Development)

This was determined to be a High Priority by city council during strategic planning

Construction is underway .

Work Plan Task 2.1.3

Ongoing - Sep 30, 2023

Some Disruption

Progress 75%

Consider options to create a new industrial park in an effort to diversify the city's tax base and provide a more resilient local economy (Department: Economic Development)

Staff is awaiting goals and strategy from the new council at the fall retreat to discuss future options.

Work Plan Task 2.1.4

Ongoing - Sep 30, 2023

On Track

Progress 75%

Continue efforts to attract new-to-market retail establishments (Department: Economic Development)

Staff is continuing to work with the development community to attract new users.

Goal 2.2

Progress 78%

Promote sustainable residential and commercial development through strategic and long-term planning; providing a business-friendly environment; continuing efficient development review process; and enhancing partnerships with the development community.

	%	#
On Track	75.0	3
Completed	25.0	1

Work Plan Task 2.2.1

Ongoing - Sep 30, 2023

On Track

Progress 75%

At this time, staff is awaiting the next annexation request submittal from the developer.

Complete voluntary annexation process and begin required infrastructure of Chisholm Summit Development (Department: City Manager's Office)

This was determined to be a Top Priority by city council during strategic planning

Work Plan Task 2.2.2

Ongoing - Sep 30, 2023

On Track

Progress 50%

First draft received and staff is currently reviewing. Adoption planned for 4th quarter of the fiscal year.

Complete revisions to the Subdivision Design Manual, which details requirements associated with construction of new subdivisions within the city (Department: Public Works)

This was determined to be a Top Priority by city council during strategic planning

Work Plan Task 2.2.3

Ongoing - Mar 31, 2023

On Track

Progress 85%

Staff is completing the final review of the manual with an anticipated presentation to Council in the fourth quarter.

Complete update to Zoning Ordinance, which ensures new development aligns with the strategic vision of the city (Department: Development Services)

This was determined to be a Top Priority by city council during strategic planning

Work Plan Task 2.2.4

Ongoing - Sep 30, 2023

Completed

Progress 100%

City Council approved the Performance agreement at the June 7th Council meeting for a new trade school in Craftmasters.

Pursue the development of a new trade school within the city limits to provide training opportunities for skilled labor positions (Department: Economic Development)

This was determined to be a Top Priority by city council during strategic planning

Goal 2.3

Progress 85%

Enhance connectivity and improve mobility by focusing on key street improvements and expanding capacity of existing transportation network, particularly within the SH 174 Corridor and the western portion of our city; improving roadway, bicycle and pedestrian infrastructure, and coordinating with Regional, State and Federal transportation partners for funding and support.



	%	#
On Track	25.0	1
Some Disruption	25.0	1
Major Disruption	25.0	1
Completed	25.0	1

Work Plan Task 2.3.1

Sep 21, 2021 - Jun 30, 2023

On Track

Progress 90%

Develop a pedestrian mobility plan to enhance connectivity to parks, sidewalks and schools (Department: Public Works)

This was determined to be a High Priority by city council during strategic planning

The mobility Plan update incorporates a pedestrian mobility plan. The plan is complete, and staff is waiting on CIPAC to complete the impact fee recommendation. Impact fees and mobility plans will be brought forward in the fourth quarter.

Work Plan Task 2.3.2

Ongoing - Sep 30, 2023

Some Disruption

Progress 60%

Coordinate with the Texas Department of Transportation (TXDOT) to finalize State Highway 174 Widening design and develop a construction schedule (Department: Public Works)

This was determined to be a High Priority by city council during strategic planning

A consultant is currently designing the additional sections of the roadway for review by TxDOT. The new project will be from Elk Drive to Wicker Hill. The final design is anticipated in December 2023, with a letting date in June 2024.

Work Plan Task 2.3.3

Ongoing - Sep 30, 2023

Completed

Progress 100%

Develop alternative development vision and action plans to reduce residential density in the Transit Oriented Development (TOD) area (Department: Development Services)

This was determined to be a Top Priority by city council during strategic planning

Staff worked diligently with an applicant to get a zoning change request approved for 35 acres within the TOD that limits density to 12 units per acre, instead of the allowed 24+ units per acre. Economic Development staff worked to get a City of Burleson's land acquisition finalized for future municipal facilities so that the residential density in the TOD will be further reduced.

Work Plan Task 2.3.4

Ongoing - Sep 30, 2023

Major Disruption

Progress 90%

Begin implementation of Automated Traffic Management System as approved in the 2022 bond program (Department: Public Works)

Project bids came in over budget. Staff is working with NCTCOG for federal funding opportunities to complete the project. Staff is currently waiting for an update from NCTCOG in the fourth quarter.

Goal 2.4

Progress 69%

Implement the city's Capital Improvement Program to improve the quality of life for residents through the completion of projects identified in the city's master plans.

	%	#
On Track	33.33	2
Some Disruption	16.67	1
Major Disruption	33.33	2
Completed	16.67	1

Work Plan Task 2.4.1

Ongoing - Mar 31, 2023

Major Disruption

Progress 90%

Finalize design and begin construction of Intelligent Traffic System (ITS) and Traffic Management Center (TMC), allowing the city to control signal timing along SH174 (Department: Public Works)

Staff is currently waiting for an update from NCTCOG in the fourth quarter.

Work Plan Task 2.4.2

Ongoing - Sep 30, 2023

On Track

Progress 50%

Finalize design and complete construction to improve the condition of multiple residential streets throughout the city (Department: Public Works)

Sections of Dobson and Commerce will be completed in the next phase. Construction is currently out to bid.

Work Plan Task 2.4.3

Ongoing - Mar 31, 2023

Some Disruption

Progress 75%

Finalize design for bridge connecting Alsbury Boulevard to CR1020 (Department: Public Works)

90% Plans are in review. Staff is working out the final details with JCSUD on designing their water main throughout the project. Staff is also finalizing property acquisitions on the final parcels necessary to construct the project. Design completion is anticipated in the fourth quarter.

Work Plan Task 2.4.4

Ongoing - Sep 30, 2023

Major Disruption

Progress 10%

Finalize design and complete construction of various sidewalk segments, with a focus on improving pedestrian connectivity throughout the city (Department: Public Works)

Project scope altered from smaller individual sidewalk segments to pursuing a TxDOT Transportation Alternatives Grant that, if awarded, would leverage \$3m in City funding to complete \$15m in projects, including completing the 10-mile loop and several short- and mid-term sidewalk projects that connect to the 10-mile loop. The preliminary grant application is due Jan. 2023, with notification of being selected in September/October 2023.

Work Plan Task 2.4.5

Ongoing - Sep 30, 2023

On Track

Progress 90%

Design and construct additional left turn lane and new traffic signal to enhance traffic conditions at Lakewood and SH174 (Department: Public Works)

Signal modifications are complete, and staff is waiting on TxDOT to complete the striping changes. Anticipate fourth quarter completion per TxDOT.

Work Plan Task 2.4.6

Ongoing - Mar 31, 2023

Completed

Progress 100%

Approved design contract for Alsbury Boulevard extension to Lakewood Drive (Department: Public Works)

Environmental and Schematic Design underway.

Goal 2.5

Progress 58%

Develop and maintain facilities and utility services that meet the needs of the community through strategic planning, long-term planning and best practices.



	%	#
On Track	50.0	2
Major Disruption	50.0	2

Work Plan Task 2.5.1

Ongoing - Sep 30, 2023

On Track

Progress 50%

Continue working with the City of Fort Worth to develop an agreement that addresses future water supply needs for the City of Burleson, establishes the capacity of all water lines currently serving the city and outlines terms for the purchase of any future additional needed capacity (Department: Public Works)

Fort Worth will take the new wholesale water agreement, including details of our participation in the new water line, to their City Council in the Fourth Quarter.

Work Plan Task 2.5.2

Ongoing - Dec 31, 2022

Major Disruption

Progress 90%

Update the Water and Sewer Master Plan to identify options to expand services to the western portion of the city (Department: Public Works)

Master Plan is complete. CIPAC has completed its recommendations, and both will be presented to City Council in the fourth quarter.

Work Plan Task 2.5.3

Ongoing - Sep 30, 2023

Major Disruption

Progress 0%

Develop an assessment of city facilities and outline future improvement and spacing needs (Department: Public Works)

This was determined to be a Top Priority by city council during strategic planning

Funding base has been identified subject to adopting the FY 23-24 budget.

Work Plan Task 2.5.4

Ongoing - Jun 30, 2023

On Track

Progress 90%

Finalize design for proposed city hall renovation and initiate construction improvements (Department: Public Works)

Staff will be bringing forward options for City Hall renovations to City Council in the forth quarter. Construction anticipated in the second quarter on FY24.

Strategic Focus Area 3

Progress 77%

Beautiful, Safe & Vibrant Community

	%	#
On Track	30.43	7
Some Disruption	8.7	2
Major Disruption	13.04	3
Discontinued	8.7	2
Completed	39.13	9

Goal 3.1

Progress 47%

Encourage a clean and healthy community through the promotion of positive behaviors, sustainable practices, outreach programs and city services.



	%	#
Major Disruption	50.0	2
Discontinued	25.0	1
Completed	25.0	1

Work Plan Task 3.1.1

Ongoing - Sep 30, 2023

Discontinued

Consider options and partnerships for the placement of digital signs in the community (Department: City Manager's Office)

Staff presented digital sign options to council on August 15, 2022. Ultimately, the decision was made not to move forward.

Work Plan Task 3.1.2

Ongoing - Jun 30, 2023

Major Disruption

Progress 20%

Develop a Façade Improvement Program to incentivize the redevelopment of commercial districts (Department: Development Services)

Planning staff has reviewed funding sources and target areas with Economic Development staff and will present the recommendations to the CMO August 10, 2023.

Work Plan Task 3.1.3

Ongoing - Jun 30, 2023

Completed

Progress 100%

Update and increase participation in the Adopt-A-Spot program to enhance community beautification (Department: Neighborhood Services-Environmental Services Division)

Three areas have been adopted. Greenridge Dr, SW Johnson Ave, and a drainage area between McAlister and Alsbury. 4 other contracts are in process. Our partners are simply Maid Solutions, Burleson Collegiate High School NHS, and Saint Ann's Youth. In process are Nation Charity League, Jack Taylor Elementary, Kerr "Make a Difference Club," and Rio Brazos Master Naturalists.

Work Plan Task 3.1.4

Ongoing - Mar 31, 2023

Major Disruption

Progress 20%

Develop partnerships and incentives to increase urban canopy throughout the city (Department: Neighborhood Services-Environmental Services Division)

Several trees have been planted for arbor day. Staff is continuing to evaluate this project for future activity.

Goal 3.2

Progress 59%

Encourage placemaking and a sense of belonging in our neighborhoods, parks and key commercial districts by focusing on long-range planning, comprehensive elements and public art.



● On Track

%

#

50.0

2

● Some Disruption

50.0

2

Work Plan Task 3.2.1

Ongoing - Dec 31, 2022

Some Disruption

Progress 25%

Develop a policy and funding plan to continue and enhance public art within the community (Department: Parks and Recreation)

Public Art Committee does not have a quorum of members, and staff is working to fill the vacancy.

Work Plan Task 3.2.2

Ongoing - Mar 31, 2023

Some Disruption

Progress 50%

Coordinate with development partners to create a vision for the Hidden Creek corridor and outline possible options (Department: City Manager's Office)

This was determined to be a Top Priority by city council during strategic planning

The City and Jackson Shaw are mutually parting ways, and another vision from City Council will be discussed in the months ahead.

Work Plan Task 3.2.3

Ongoing - Sep 30, 2023

On Track

Progress 85%

Identify location and amenities to establish a community park (Department: Parks and Recreation)

All environmental surveys and geotech is complete on the property. Staff will be seeking direction on vision and programming for the new space.

Work Plan Task 3.2.4

Ongoing - Mar 31, 2023

On Track

Progress 75%

Identify potential options for the renovation or relocation of existing softball practice fields located on Hidden Creek Parkway (Department: Parks and Recreation)

Staff will revisit this concept with Council to gain an updated vision for community park programming.

Enhance emergency response services provided to the community, including emergency medical, police, fire and public dispatch services.

	%	#
On Track	50.0	3
Completed	50.0	3

Work Plan Task 3.3.1

Ongoing - Sep 30, 2023

On Track

Progress 80%

Take necessary steps to transition to fire-based emergency medical services (Department: Fire)

This was determined to be a High Priority by city council during strategic planning

Credentialing of all EMS personnel is in the final stages. EMS application is submitted. Supplies are on order for ambulances, which are expected to arrive the third week of August.

Work Plan Task 3.3.2

Ongoing - Dec 31, 2022

Completed

Progress 100%

Complete staff analysis for police department to determine personnel and facility needs and begin implementation of recommendations (Department: Police)

Matrix completed the study and presented results to Council on January 18, 2023.

Work Plan Task 3.3.3

Ongoing - Dec 31, 2022

Completed

Progress 100%

Select architect and begin design of police department facility expansion (Department: Police)

This was determined to be a High Priority by city council during strategic planning

Contract was presented to Council on January 18, 2023 to enter into agreement.

Work Plan Task 3.3.4

Ongoing - Jun 30, 2023

Completed

Progress 100%

Enhance efforts to ensure the community is prepared for emergencies (Department: Fire - Emergency Management)

Joe Laster, Emergency Manager (EM), has identified 24 vital staff members to serve in critical positions when the EOC is activated. Further, EM is working with these staff members to ensure they have the proper compliance training to fill in these vital roles.

Work Plan Task 3.3.5

Ongoing - Sep 30, 2023

On Track

Progress 80%

Partner with fire department and medical director to establish emergency medical dispatch (EMD) protocols (Department: Public Safety Communications)

Implementation is ongoing; configuration is in progress; staff will be trained in July.

Work Plan Task 3.3.6

Ongoing - Sep 30, 2023

On Track

Progress 85%

Obtain Texas Commission on Law Enforcement (TCOLE) Telecommunication Agency credentials (Department: Public Safety Communications)

Ordinance drafted; first reading 7/10/2023, final reading 7/24/2023.

Ensure equipment and personnel needs are being met, including staffing, support and training.

	%	#
On Track	20.0	1
Completed	80.0	4

Work Plan Task 3.4.1

Ongoing - Dec 31, 2022

On Track

Progress 75%

City Council approved funding that would assist staff in identifying a future fire station site.

Establish a location for future fire station #4 to support growth in the western portion of the city (Department: Fire)

This was determined to be a High Priority by city council during strategic planning

Work Plan Task 3.4.2

Ongoing - Dec 31, 2022

Completed

Progress 100%

All SROs are in position, which includes two sergeants and nine officers.

Enhance school safety by increasing the number of school resource officers (SRO) to support Burleson ISD's safety plan (Department: Police)

Work Plan Task 3.4.3

Ongoing - Mar 31, 2023

Completed

Progress 100%

The command vehicle is in the final design phase, and the bearcat is nearing the end of production. Patrol staffing allocation has been implemented, with additional staffing and equipment requested through the budget process.

Consider staff and equipment needs in accordance with third-party staff analysis (Department: Police)

Work Plan Task 3.4.4

Ongoing - Mar 31, 2023

Completed

Progress 100%

Fire: All newly hired staff have completed fire academy and EMS credentialing. Many of the new Paramedics are serving on the EMS committee and assisting with outside innovative suggestions for the new ambulance transport program.

Increase staff in fire and public safety communications to prepare for the transition of emergency medical services (EMS) (Department: Fire/Public Safety Communications)

Public Safety Communications: 6 public safety communication (PSC) specialists have been hired; 2 PSC Specialist vacancies, 1 Supervisor vacancy. New and existing staff will be trained on EMD in July

Work Plan Task 3.4.5

Ongoing - Mar 31, 2023

Completed

Progress 100%

Vendor selected.

Partner with consulting firm and stakeholders to research and select a new Computer-Aided Dispatch (CAD), Mobile Data System (MDS) and Records Management System (RMS) suite (Department: Public Safety Communications)

Continue community policing and risk reduction programs that create strong partnerships with the public to promote safety throughout the community.

	%	#
On Track	25.0	1
Major Disruption	25.0	1
Discontinued	25.0	1
Completed	25.0	1

Work Plan Task 3.5.1

Staff has evaluated and does not recommend program at this time.

Ongoing - Jun 30, 2023

Discontinued

Evaluate the need and potential options for establishing a rental registration and inspection program (Department: Neighborhood Services)

Work Plan Task 3.5.2

Ongoing - Dec 31, 2022

Completed

Progress 100%

Cultivate partnerships with local nonprofits and develop a Community Safety Action Plan to support and prepare the community in the event of emergencies and national disaster (Department: Fire - Emergency Management)

This was determined to be a High Priority by city council during strategic planning

The CERT team has grown by 19%, rebranded, and has a social media presence. EM has worked closely with the Brick, Senior Center, and Pathway church in updating and improving the city's sheltering plan. EM with Pathway church hosted Emergency Planning Workshop 2/18, attended by 57 individuals.

Work Plan Task 3.5.3

Ongoing - Sep 30, 2023

On Track

Progress 80%

Continue to enhance Community Risk Reduction efforts (drowning prevention, CPR, Stop the Bleed, etc.), making our city a safer place to live, work and visit (Department: Fire - Community Risk Reduction Division)

Completed two Junior Fire Academies, trained police officers in CPR and AED. On August 1 AEDs will be live in patrol cars. Additionally, the August CERT Training is full, and staff will hold another training in February.

Work Plan Task 3.5.4

Ongoing - Mar 31, 2023

Major Disruption

Progress 50%

Upgrade the city's outdoor warning system to interface with the Everbridge communication platform, which will automatically issue National Weather Service warnings (Department: Fire - Emergency Management)

The outdoor warning system is being upgraded over the next few budget years and will only allow for remote activation once this is completed. The contractor has completed the first four installs and updates, which will tentatively be completed by October. The project will be finished in 2026, growing the number of sirens from 11 to 16.

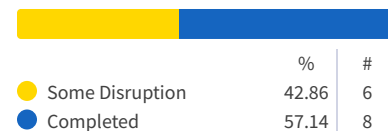
Goal 3.6

Encourage placemaking and a sense of belonging in our neighborhoods, parks and key commercial districts by focusing on long-range planning and comprehensive elements.

Strategic Focus Area 4

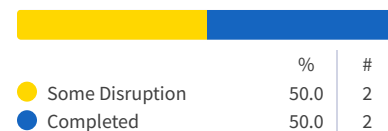
Progress 83%

Great Place to Live through Expanded Quality of Life Amenities

**Goal 4.1**

Progress 75%

Provide high-quality parks for residents by expanding park amenities and options; enhancing city's trail network; and improving access to parks facilities.



Work Plan Task 4.1.1

A 5-year capital program has been developed.

Ongoing - Sep 30, 2023

Completed

Progress 100%

Develop a 5-year capital program based on the Parks Master Plan (Department: Parks and Recreation)

This was determined to be a High Priority by city council during strategic planning

Work Plan Task 4.1.2

Staff is awaiting clearance from TxDOT environmental division on trail construction design.

Ongoing - Jun 30, 2023

Some Disruption

Progress 50%

Complete design and begin construction for Village Creek trail to improve interconnectivity to the current trail system (Department: Parks and Recreation)

Work Plan Task 4.1.3

Staff is preparing presentations with updated schematics to share with Parks Board and City Council in August and September.

Ongoing - Jun 30, 2023

Some Disruption

Progress 50%

Finalize design and begin construction for Shannon Creek Park (Department: Parks and Recreation)

Work Plan Task 4.1.4

FY 23 park improvement projects have been completed.

Ongoing - Sep 30, 2023

Completed

Progress 100%

Renovate and refurbish park amenities in neighborhood parks throughout the city (Department: Parks and Recreation)

Goal 4.2

Progress 83%

Provide high-quality recreation opportunities, events and facilities for residents by expanding programs and options for all ages and abilities that enrich the quality of life for residents.



	%	#
Some Disruption	60.0	3
Completed	40.0	2

Work Plan Task 4.2.1

This project is on pause until there are future discussions with the existing council to garnish future plans.

Ongoing - Sep 30, 2023

Some Disruption

Progress 50%

Develop vision and create options for a Community Multi-Purpose Art Center space (Department: City Manager's Office)

This was determined to be a Top Priority by city council during strategic planning

Work Plan Task 4.2.2

Ongoing - Jun 30, 2023

Some Disruption

Progress 90%

Utilize a consultant to complete an analysis to identify long-term library facility and service delivery methods (Department: Community Services -Public Library)

This was determined to be a Top Priority by city council during strategic planning

Library master plan and facility study in progress, program development is 90% complete. Planning for council presentation in fall 2023.

Work Plan Task 4.2.3

Ongoing - Mar 31, 2023

Completed

Progress 100%

Develop options to increase teen recreational programming in the city's library and recreational facilities (Department: Community Services (Public Library)/Parks and Recreation)

This was determined to be a High Priority by city council during strategic planning

Added a Youth Services Librarian to serve teens, new programs have increased teen program attendance by 81% over last year.

Work Plan Task 4.2.4

Ongoing - Jun 30, 2023

Completed

Progress 100%

Enhance programming at the Senior Activity Center to offer additional activities to increase center utilization (Department: Community Services-Senior Activity Center)

New programs include pickleball, a trip to the FW Botanical Garden, Derby Daze, Chocolate Party, and an American Sign Language class. Senior center visitors increased by 20%, and program attendance increased by 32%.

Work Plan Task 4.2.5

Ongoing - Jun 30, 2023

Some Disruption

Progress 75%

Pursue mobile programming and services for recreation opportunities to ensure all areas of the community are provided city resources (Department: Community Services-Public Library/Parks and Recreation)

Offsite programs included an Evening Nature Storytime at Bailey Lake and Storytime at the Center for ASD. The library outreach vehicle is still in production.

Goal 4.3

Progress 90%

Provide outstanding cultural, educational and entertainment opportunities by cultivating mutually beneficial partnerships with area education and government entities, the business community, and not-for-profits.



	%	#
Some Disruption	20.0	1
Completed	80.0	4

Work Plan Task 4.3.1

Ongoing - Dec 31, 2023

Completed

Progress 100%

Install a video system in the Mayor Vera Calvin Plaza to showcase city events to visitors and those in our community with sensory sensitivities or disabilities (Department: Community Services-Marketing and Communications)

The broadcasting system has been installed, and staff live-streamed the Hot Sounds of Summer concerts and the 4th of July parade. Staff will continue working with departments with programming in the plaza for live streaming opportunities.

Work Plan Task 4.3.2

Construction is underway.

Ongoing - Dec 31, 2022

Completed

Progress 100%

Begin construction of Alley Cats Entertainment facility and continue to work with the development community to develop family entertainment venues (Department: Economic Development)

Work Plan Task 4.3.3

City staff paid the city's contribution to the Hill College enhancement of the Burleson Higher Education Center. Grand Opening was held February 23, 2023.

Ongoing - Jun 30, 2023

Completed

Progress 100%

Partner with Burleson ISD to successfully transfer Hill College to the former Kerr Middle School site (Department: City Manager's Office)

Work Plan Task 4.3.4

HOT/MOT policy was updated with City Council.

Ongoing - Jun 30, 2023

Completed

Progress 100%

Evaluate Hotel/Motel Occupancy Tax policy to enhance and attract community events and festivals to our community (Department: Economic Development)

Work Plan Task 4.3.5

Staff will be looking at conducting a hotel study in FY24.

Ongoing - Jun 30, 2023

Some Disruption

Progress 50%

Consider options and incentives to partner with the development community to build a convention/civic center (Department: City Manager's Office)

Goal 4.4

Maximize the use of the city's emergency operations center to improve training and enhance the city's emergency response capabilities.

Goal 4.5

Maximize the use of the city's emergency operations center to improve training and enhance the city's emergency response capabilities.

SECTION 05

Capital Improvement Projects

City of Burleson
Quarterly Report
June 2023



Quarterly Public Works Report (Q3 FY22-23)

6/30/2023

Project Name	Description	Purpose	Budget Amount	Phase Category	Project Sub-Status	Estimated Completion
Alsbury Blvd at John Jones (FM731) Right Turn Lanes	Addition of eastbound right turn lane onto Alsbury Blvd., northbound right turn lane onto John Jones, and re-striping the intersection for dual left turn lanes onto John Jones.	Provide configuration of the intersection for improved traffic flow.	\$ 2,475,989	Design	Final Design	Summer 2023
				Construction		Summer 2024
Alsbury Ph. 1B – Candler to Hulen Outside Lanes	Alsbury Blvd widening from 2 lanes to 4 lanes from Candler to Hulen St. and add 10' shared use path on the north side.	Improve traffic flow and pedestrian mobility.	\$ 3,896,550	Design	Preliminary	Fall 2023
				Construction		Fall 2024
Alsbury Ph. 2- Hulen to CR1020 (Bridge)	Extension of Alsbury Boulevard from Hulen Street Roundabout to County Road 1020 (future Alsbury). This new section will be a 4-lane divided roadway with turn lanes, sidewalks, and drainage improvements.	Improve vehicular and pedestrian mobility, as well as drainage.	\$ 7,989,246	Design	Mid-level	Summer 2023
				Construction		Winter 2024
Alsbury Ph. 3 -Widening to CR 914	County Road 1020 (Alsbury Blvd) Widening from 2 lanes to 4 lanes from Hulen St. to CR914. This section will also have 10' side paths on both sides. (2022 GO Bond Project)	Improve road condition and traffic flow.	\$ 4,333,091	Design	Preliminary	Summer 2024
				Construction		TBD
Hulen Street Widening-SH 174 to Candler, & 16" WL	Hulen to be widened from 2 lanes to 4-6 lanes with right-of-way acquisition for ultimate section. Construct 10' shared use paths on each side. Masterplan 16" waterline to also be constructed with this project. (2022 GO Bond Project)	Improve traffic flow of the intersection and roadway as well as adding large walking and bike paths. Improve water infrastructure.	\$ 18,518,783	Design	Preliminary	Spring 2024
				Construction		Summer 2026
Lakewood Dual Left Turn Lanes at SH174	Intersection Improvements by installing dual left turn lanes onto SH174 from Lakewood Dr. (2022 GO Bond Project; but is being funded and constructed by TxDOT)	Improve intersection traffic flow for vehicles turning north on SH174.	\$ -	Design		Fall 2022
				Construction	In Progress	Fall 2023
Neighborhood Street Rebuild (King, Warren, Johnson)	Project includes water, sewer and pavement rebuilds with minor drainage improvements to NE Johnson Ave, N Warren St, W King St.	To improve the pavement condition and utilities of existing local roads.	\$ 2,145,681	Design	COMPLETE	Fall 2022
				Construction	In Progress	Summer 2023
Neighborhood Street Rebuilds FY22	Full depth rebuild of pavement, including rebuild of the street base material of Commerce St. and two sections of S. Dobson. (2022 GO Bond Project)	To improve the pavement condition of existing local roads.	\$ 1,608,140	Design	COMPLETE	Winter 2022
				Construction		Fall 2023
NSR- Cindy Ct Paving & Drainage	Cindy Ct road project includes street rebuild and drainage improvements.	To improve the pavement and drainage condition of existing local roads.	\$ 1,074,777	Design	COMPLETE	Winter 2022
				Construction	In Progress	Summer 2023
Old Town- Ellison Parking & Street Re-alignment w/ Annex 3 Site	The re-development of 225 W Renfro lot (Annex 3 Building), re-alignment and beautification of Ellison St. Creating retail site after Annex demolition	Re-development in Old Town area.	\$ 3,211,000	Design	Final Design	Summer 2023
				Construction		Fall 2024
Old Town- Ellison Street Development (Plaza Building)	Ellison on the Plaza Building. Private Design and Construction. City space, Heim BBQ, Razzoo's, TBD tenant	Create office space area for City staff and renovate City Hall.	\$ 3,794,316	Design	COMPLETE	Winter 2021
				Construction	Vertical	Fall 2023
Old Town- Hill College Demolition	Demolition of the Hill College Site at 130 E. Renfro.	Re-development through the EDC.	\$ 300,000	Design	COMPLETE	Spring 2023
				Construction	In Progress	Summer 2023
Old Town- Plaza Visitor Parking Lot	City Hall west parking lot corner of Renfro & Warren. Re-design and repave parking lot to match Bufford parking lot.	Improve vehicular mobility, illumination, and aesthetic for Plaza visitors.	\$ 530,000	Design	COMPLETE	Fall 2022
				Construction		Spring 2023
SH174 Widening to 6 Lanes (Elk to Hulen)	Expansion of SH174 from 4 lanes to 6 lanes from Elk Dr. to Wicker Hill Rd. Widening will occur to the inside and sidewalks will be installed where feasible. TxDOT will pay for all of construction costs.	Improve vehicular and pedestrian mobility	\$ 1,700,000	Design	Mid-level	Fall 2023
				Construction		Winter 2025
Sidewalk Program FY22	Application for TxDOT TA Grant in order to complete 10 Mile Loop bicycle and trail route and adjacent sidewalks on the MTP as one single project. (Potential 80/20 split with Grant Funding)	To complete 10-mile bike and trail loop. Make the City more walkable.	\$ 1,977,698	Design	Planning	Fall 2024
				Construction		Summer 2026
Traffic Signal Alsbury HSIP Grant	Signal infrastructure upgrade, and CCTV cameras at the 7 Alsbury intersection through TxDOT Grant Funding and GO Bond.	Improve traffic signal network within the city.	\$ 92,561	Design	Mid-level	Spring 2023
				Construction		Spring 2024
Traffic Signal Improvements (ITS) SH174	Signal infrastructure upgrade, and CCTV cameras at the 7 Alsbury intersection through TxDOT Grant Funding and GO Bond.	Improve traffic signal network within the city.	\$ 2,517,812	Design	Final Design	Winter 2022
				Construction		Summer 2024
Village Creek Parkway Expansion (Tarrant Co. Bond 50% Match)	Reconstruction of existing 2-lane undivided asphalt section to 4 or 5-lane undivided concrete section with curb & gutter, storm drain, street lighting, sidewalk, & 10' shared use trail.	To improve vehicular and pedestrian mobility as an alternate road to I-35.	\$ 3,001,839	Design	Preliminary	Fall 2023
				Construction		Spring 2025
Wayside Horn at Dobson Street and County Road 714	Design and installation of Wayside Horns which will create a condition where trains will no longer use their own horns at this crossing. Wayside Horn replaces train horns with a focused sound for traffic approaching the crossing and minimizes the disturbance of adjacent	Reduce noise pollution in neighborhood due to the adjacent railroad crossing.	\$ 378,240	Design	Mid-level	Summer 2023
				Construction		Winter 2024



Quarterly Public Works Report (Q3 FY22-23)

6/30/2023

Project Name	Description	Purpose	Budget Amount	Phase Category	Project Sub-Status	Estimated Completion
Gateway Station Lift Station Rehabilitation	Rehabilitation of existing lift station including SCADA, emergency power, bypass, and other upgrades	Ensure that sanitary sewer facilities are in good condition to service people of Burleson.	\$ 930,250	Design	Mid-level	Fall 2023
				Construction		Summer 2024
Parallel 24in Sewer Village Creek to Oakbrook Dr.	Design only of parallel sewer line to resolve future capacity issues. Wastewater Masterplan project.	Proactively planning for the City's future sanitary sewer needs from west side development.	\$ 653,109	Design	Mid-level	Spring 2024
				Construction		N/A
Trunk Relief Sewer Line (Town Creek Basin)	Design and installation of parallel sewer line to resolve future capacity issues at the City's most downstream end and connection to Fort Worth. Wastewater Masterplan project.	Proactively planning for the City's future sanitary sewer needs.	\$ 16,302,965	Design	Planning	Summer 2024
				Construction		Spring 2026
Industrial Pump Station Exp. & Alsbury Station Decommissioning	Design and construction of Industrial pump station expansion as well as decommissioning of Alsbury pump station. Will also evaluate if there is a need for an additional ground storage tank.	Proactively planning for the City's future water needs, while eliminating an outdated site.	\$ 6,626,032	Design	Planning	Summer 2024
				Construction		Spring 2026
Turkey Peak Entry Drive & Drainage Flume	Pavement overlay for the entry drive/ access to the site and repair of the drainage flume/channel adjacent to the road.	Site improvements post construction.	\$ 385,000	Design	COMPLETE	Summer 2022
				Construction	In Progress	Fall 2023
Turkey Peak GST & Brushy Mound Storage Demo	Turkey Peak- Replace existing tank with 2 MG tank. Brushy Mound- demolish 2 existing GST and 1 elevated storage tank and site improvements at Brushy Mound to facilitate completion of monopole.	Re-working older water storage and pump sites to better serve the City.	\$ 5,355,469	Design	COMPLETE	Winter 2022
				Construction	In Progress	Fall 2023
City Hall Renovations	Reconfigure existing City Hall facilities to better house staff after Ellison on the Plaza construction is complete. Relocates staff from Annex. 3 to City Hall as well.	Provides better office space for IT, PIO, and Human Resources.	\$ 1,848,000	Design	Mid-level	Spring 2023
				Construction		Spring 2024
Fire Station1- Renovation	Interior renovations to administrative and operational areas to include additional offices, expanded dormitory, and other changes to accommodate needs of the Fire Department.	Provide additional office space and expanded dorm rooms for Fire Department.	\$ 2,500,000	Design	Mid-level	Summer 2023
				Construction		Winter 2025
Police Headquarters Expansion	Expansion of the current police department headquarters. Remodeling the existing facility to re-purpose existing space for officers and staff. (2022 GO Bond Project)	Provide adequate space to address current and future needs for the next 15 years	\$ 36,417,000	Design	Planning	Winter 2023
				Construction		Summer 2026
Parks Annex New Building	Parks Annex building at the Public Works Service Center site. This will be a 12,000 sq. ft. 2-story building with office space, conference room, workshop area and parking facilities. The building has 3 bays to store parks equipment.	New facility for Parks maintenance use at the Service Center.	\$ 4,541,565	Design	COMPLETE	Summer 2022
				Construction	Vertical	Summer 2023

Project includes:

Intersection improvements as recommended by traffic studies for increased intersection capacity and higher level of service

Funding:

\$2.5 Million Streets & Drainage Bonds

Status:

- 90% Design Plans completed
- City coordinating with TxDOT regarding permitting requirements



Project Impacts

Some Disruption

Project Progress

Progress 45%

Start Date of Construction



Summer 2024

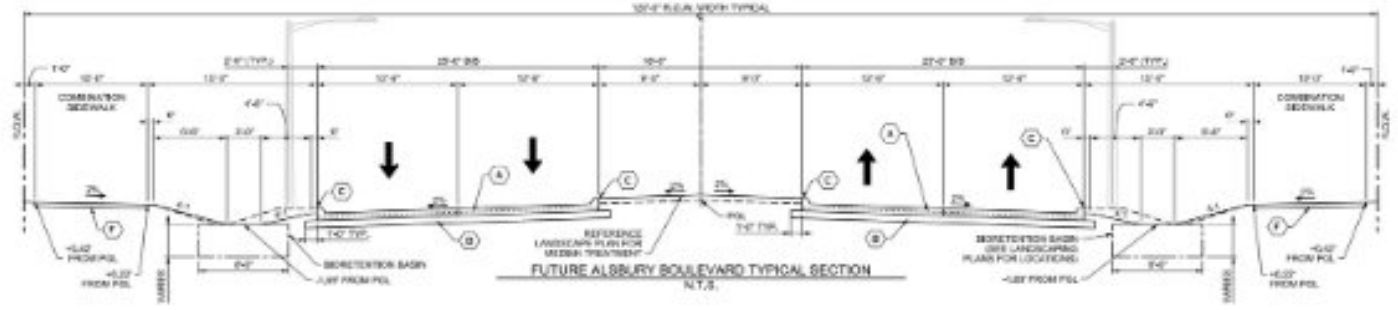
Construction Period



25 months

Project includes:

Expanding Alsbury from 2 lanes to 4 lanes and adding a 10' shared use path on the north side



Funding:

\$3.9 Million City funding (combination of impact fees, Tax Increment Reinvestment Zone, and general fund)



Status:

60% design plans in review

Problems

On Track

Project Progress

Progress 20%

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2024

Procedimentos

\$ 39

Project includes:

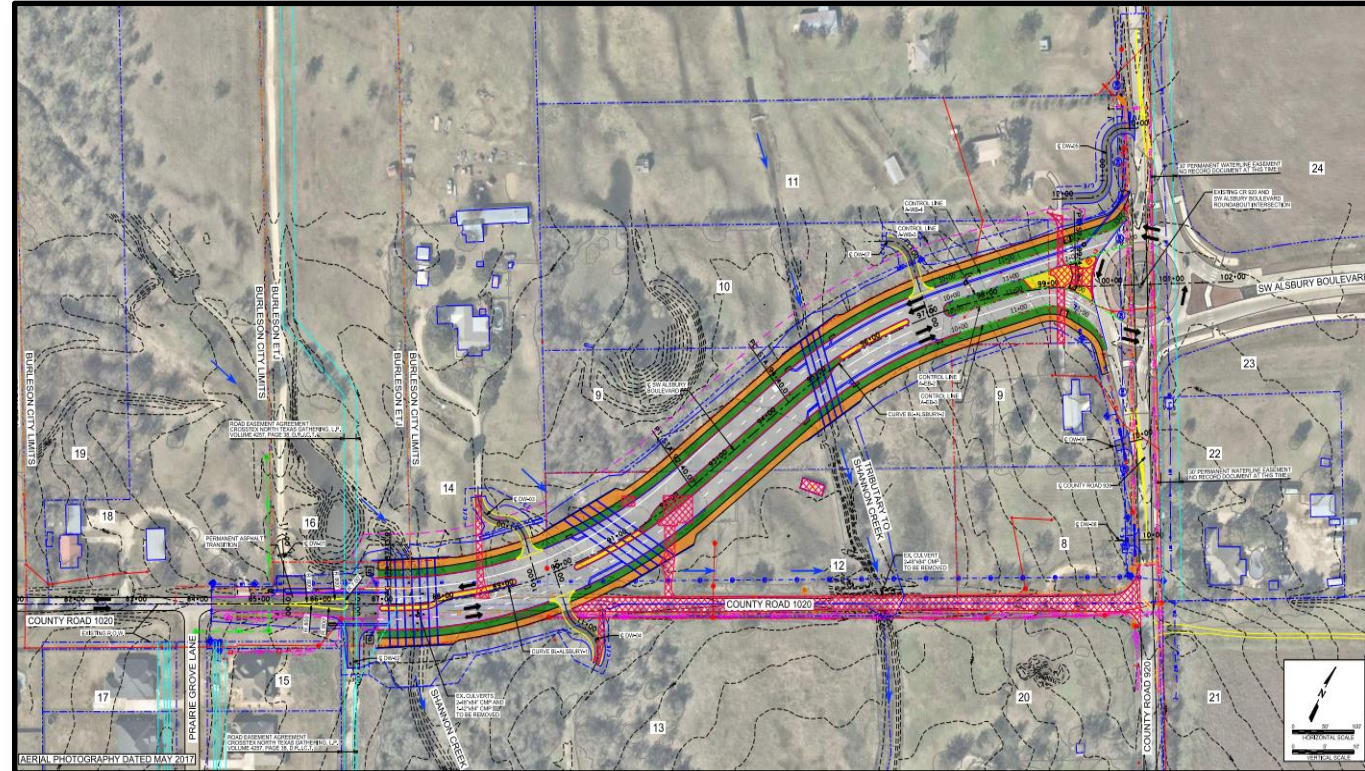
Extension of Alsbury Boulevard from Hulen Street Roundabout to County Road 1020 - new section will be 4-lane divided roadway with turn lanes and drainage improvements

Funding:

- \$600 Thousand Non-Bond Capital
- \$7.4 Million 2022 GO Bond Funds

Status:

- Disruption occurred with elimination of federal funding
- 90% design plans in review



Project Disruptions

Some Disruption

Project Progress

Progress 45%

Schedule Overview



Quarter 2024

Project Costs



\$ 8.0 million

Project includes:

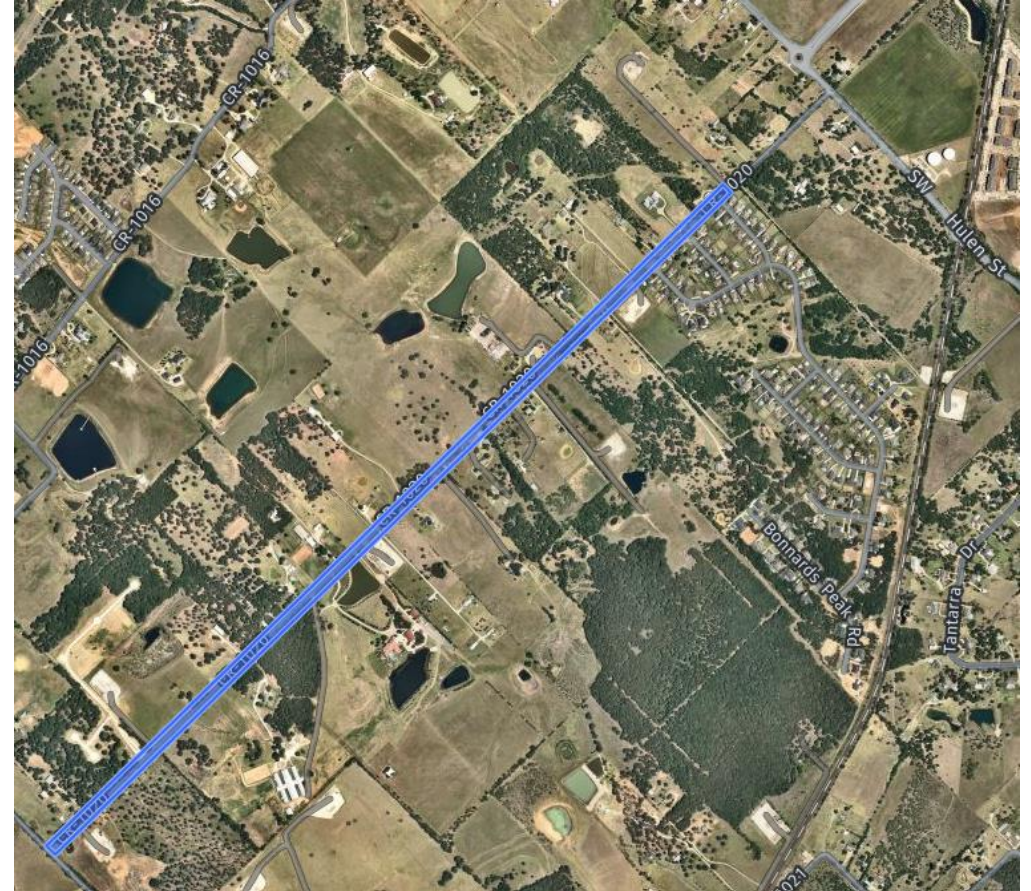
- Construction of all four lanes of Alsbury Blvd (CR 1020) from Hulen Roundabout to CR 914
- Construction of 10' shared-use path on each side

Funding:

- \$2.5 Million 2022 GO Bond
- \$1.8 Million Non-Bond Capital
- Construction funding pending - potential state/ federal participation

Status:

- Early right-of-way acquisition opportunities being explored
- Design contract awarded March 20, 2023; design underway



Project Status

On Track

Project Progress

Progress 10%

Project Schedule



Design completion by 2024

Project Cost



27 million dollars for design and construction

Project includes:

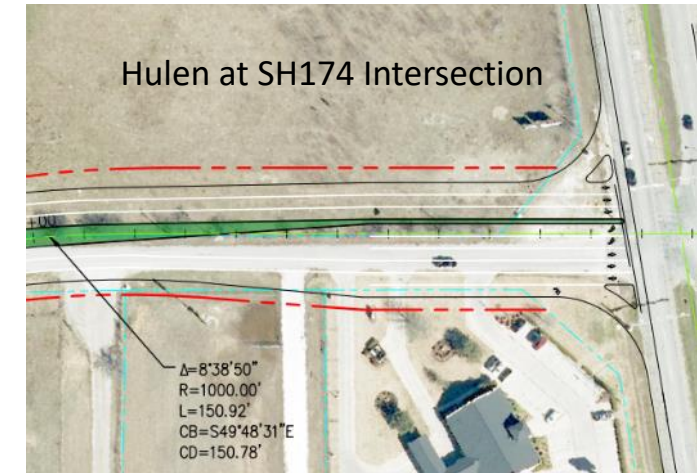
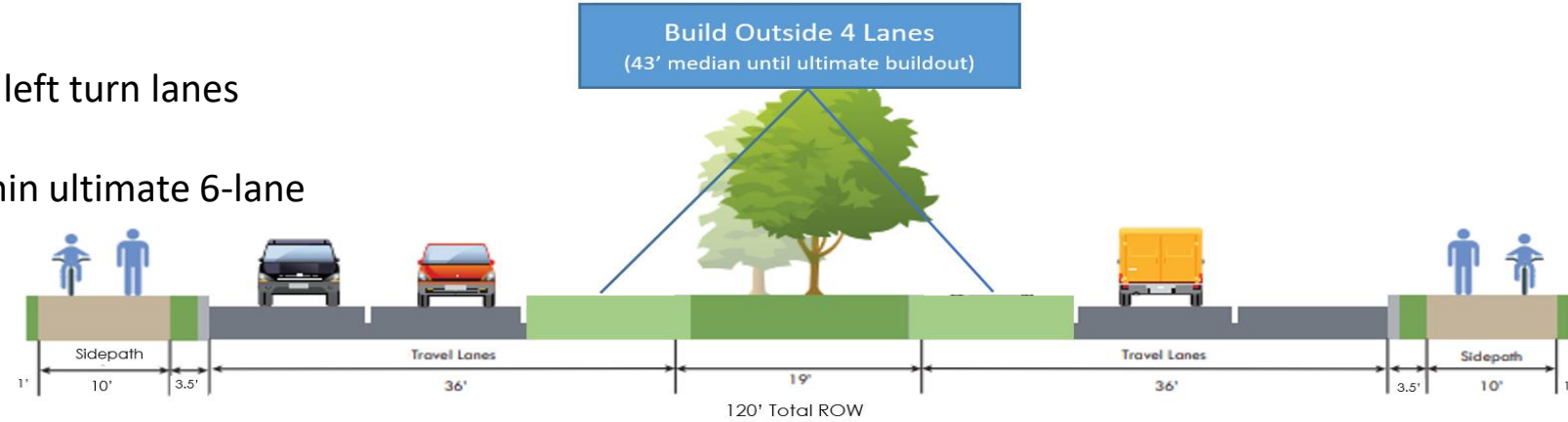
- 3 northbound lanes, 3 southbound lanes, dual left turn lanes and 1 right turn lane at SH 174 intersection
- Hulen expansion from 2 lanes to 4-6 lanes within ultimate 6-lane right-of-way
- 10' shared use path on each side
- 16" waterline and sewer extensions

Funding:

- \$1.6 Million 2016 Street & Drainage Bond Funds
- \$9.5 Million 2022 GO Bond Funds
- \$3.6 Million TIRZ
- \$3.8 Million Water Bond Funds

Status:

- Engineering design procurement began Oct. 2022
- Design contract awarded March 20, 2023; design underway



Project Status

On Track

Project Progress

Progress 5%

Project Schedule



Project Start Date: 2026

Project Cost

\$ 18.5 Million

Project includes:

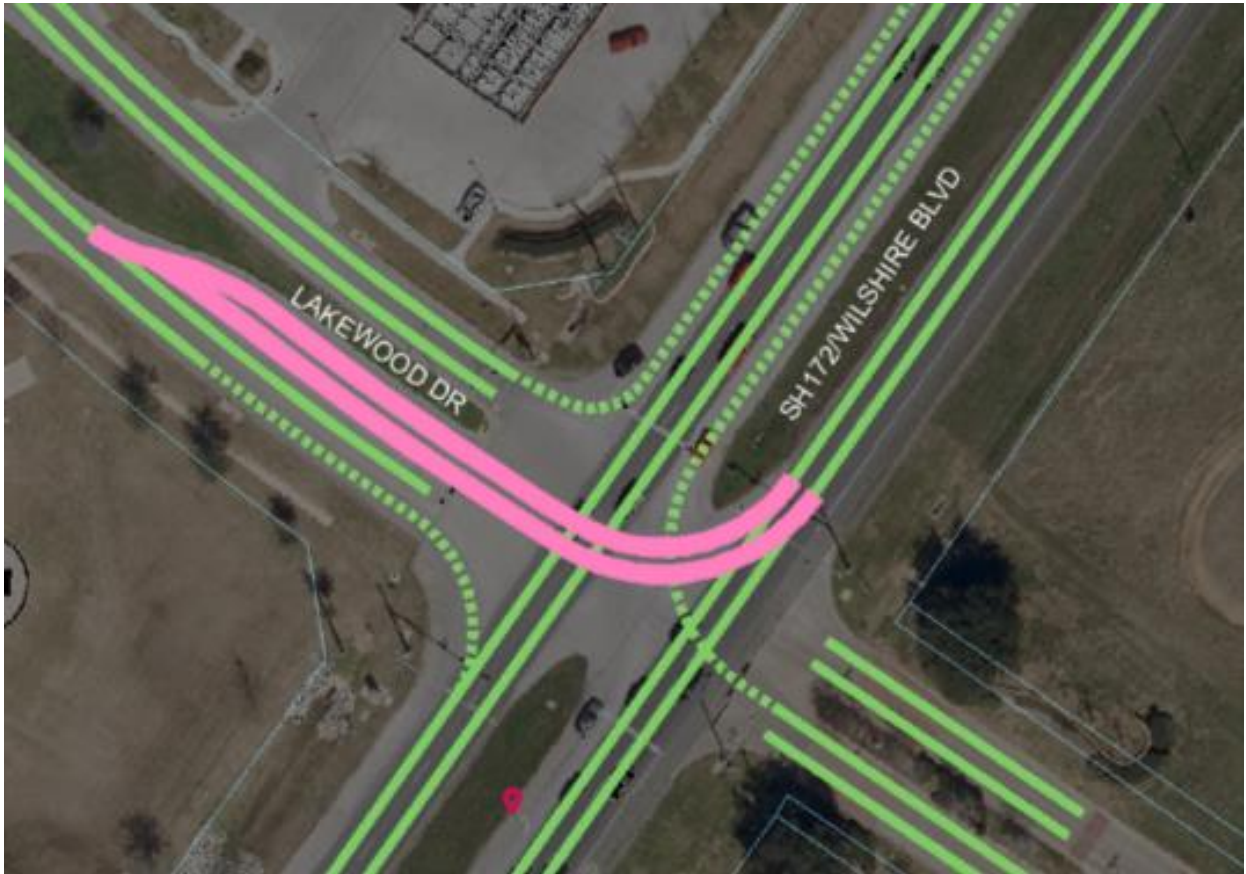
Current intersection is built for ultimate two left turn lanes, (one is striped off) - update striping and signal to make second left turn lane onto northbound SH 174 operational

Funding:

\$100 Thousand 2022 GO Bond Funds (to be re-purposed to other GO Bond projects as TxDOT is completely funding construction)

Status:

- TxDOT completely funding and constructing
- Construction-April 2023 armature was replaced; awaiting striping work by TxDOT



Project Impacts

Some Disruption

Project Progress



Start Date



2023

Project Cost

\$ 0

Project includes:

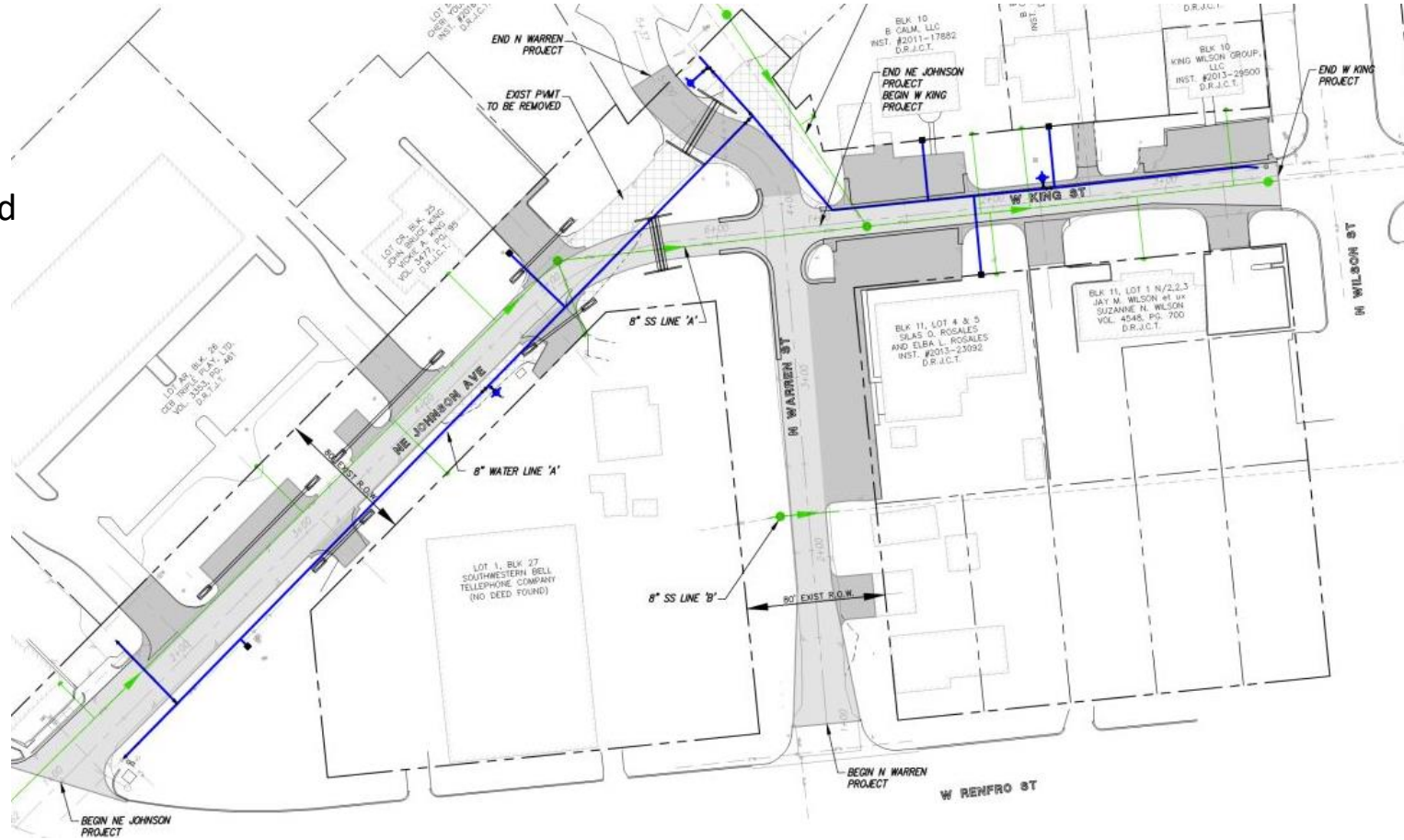
- NE Johnson Avenue
- N Warren Street
- W King Street (including water & sewer rebuilds and minor drainage improvements)

Funding:

- \$500 Thousand 2016 & 2018 Street Bond Funds
- \$1.6 Million Water & Sewer Funds

Status:

- Construction Underway



Progress

Some Disruption

Progress

Progress 75%

Start Date



September 2023

Project Cost



\$21,000,000

Project includes:

Reconstructing Commerce St (I-35 Service Rd. to SH 174 Service Rd.), Dobson St (E. Renfro to Town Creek and 401 S. Dobson St. to Hidden Creek Pkwy) and Bufford St (Wilson St to Main St)

Funding:

- \$825 Thousand 2022 GO Bond Funds
- \$780 Thousand Street and Drainage Bonds & Non-Bond Capital

Status:

- Project construction underway
 - Dobson St pavement 90% complete
 - Bufford St pavement 90% complete
 - Commerce St pavement 50% complete



Project Status

On Track

Project Progress

Progress 75%

Start Date / End Date



2023

Project Cost



1.6 million

Project includes:

Street rebuild and drainage improvements

Funding:

- \$172 Thousand Non Bond Capital
- \$902 Thousand Streets & Drainage Bond Funds

Status:

- Construction underway
- Driveway reconstruction complete



Project Impacts

Some Disruption

Project Progress

Progress 80%

Start Date



September 2023

Project Cost

\$ 1,070,000

Project includes:

Re-development of 225 W Renfro, re-alignment and beautification of Ellison St., as well as reconstruction of on- street parking along Ellison St.

Funding:

- \$1.6 Million TIF Funds
- \$1.6 Million 4A Bond Funds

Status:

- Construction contract bidding anticipated October 2023; anticipate beginning construction mid December
- Coordinating with local stakeholders



Progress

On Track

Progress

Progress 50%

Start Date



2024

Project Cost

\$ 3.2 Million

Project includes:

Development of Ellison on the Plaza Building by developer to include City office space, Heim BBQ, and Razzoo's

Funding:

- \$2 Million 4A Sales Tax
- \$1.4 Million TIF Funds
- \$400 Thousand Water Funds

Status:

Vertical construction ongoing



Pro e s

Some Disruption

Pro e Progress

Progress 80%

s e o e o



2023

o Pro e os



38 o

Project includes:
Demolition of the Hill College Site for re-development through the EDC.

Funding:
• \$300 Thousand 4A Bonds

Status:
• Demolition of site complete
• Establishing grass on site



Pro e s

On Track

Pro e Progress

Progress 95%

s e o e o



er 2023

o Pro e os



300 o s

Project includes:

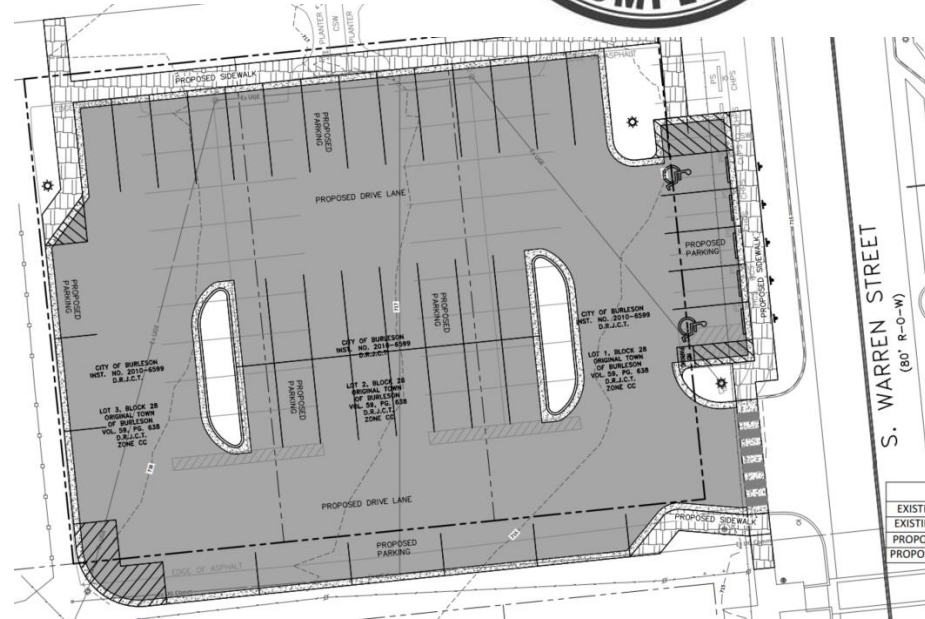
Redesign parking lot to improve circulation and match aesthetics of the Bufford parking lot

Funding:

\$530 Thousand Hotel/Motel Funds

Status:

- Complete



PARKING COUNT	
EXISTING PARKING (TOTAL)	43
EXISTING ACCESSIBLE SPOTS	2
PROPOSED PARKING (TOTAL)	43
PROPOSED ACCESSIBLE SPOTS	2

BENCHMARKS



Project Overview

Project Progress

Project Schedule

Project Costs

On Track

Progress 100%



Project 2023



\$530,000

Project includes:

Widening SH 174 (Wilshire Boulevard) to the inside from 4 to 6 lanes from Elk Drive to Wicker Hill Rd.

Funding:

- \$1.7 Million City participation (design)
- \$900 Thousand Texas Department of Transportation (TxDOT) funding
- \$10.5 Million North Central Texas Council of Governments/Federal Grant funding

Status:

- Approaching Schematic Design acceptance by TxDOT
- Environmental clearance process ongoing
- Addressing TxDOT comments on 60% design plans as development of 90% design plans continues



Project Impacts

Some Disruption

Project Progress



Start Date



Summer 2025

Project Cost



13.1 million

Project includes:

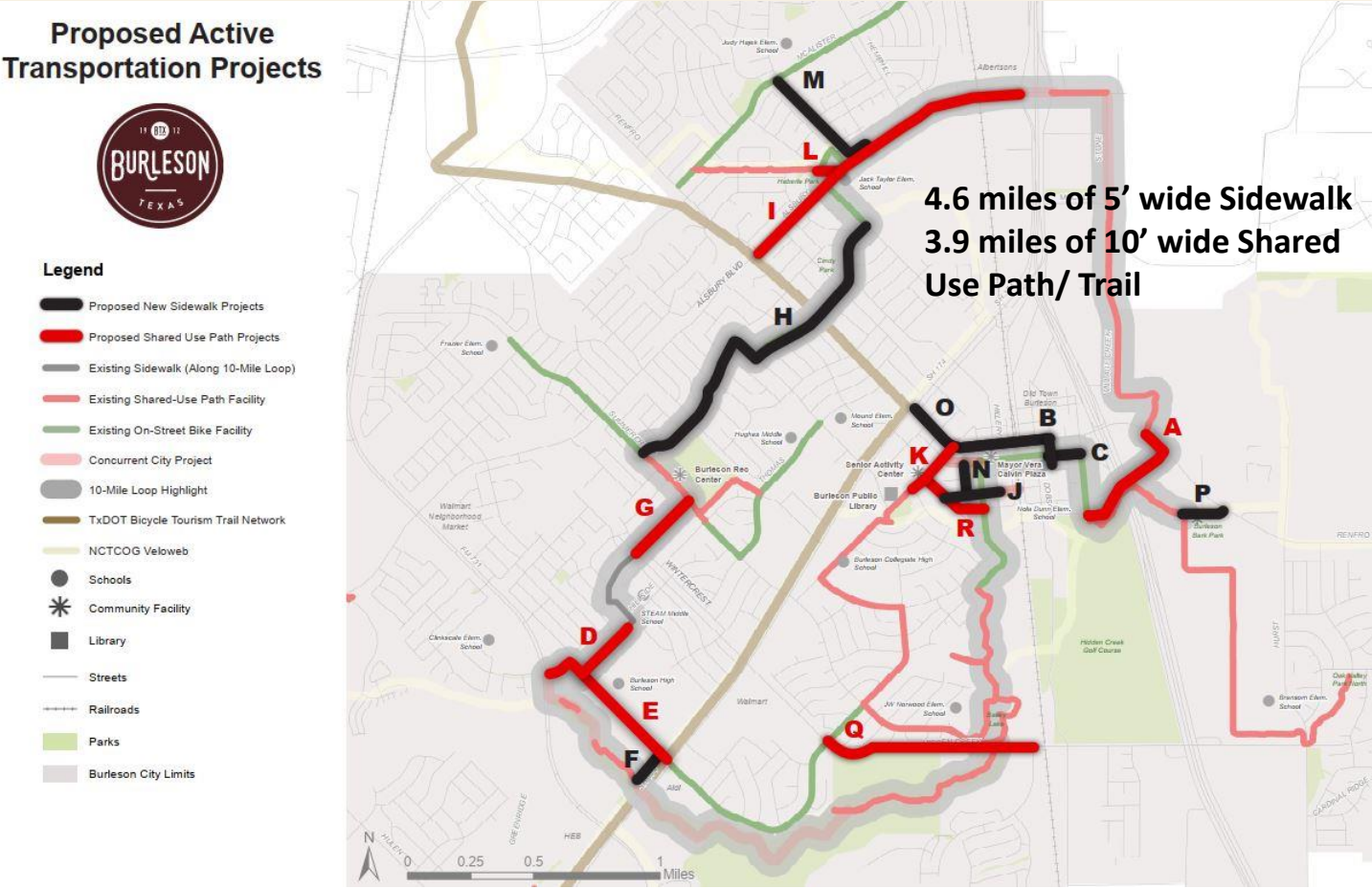
- Applying for TxDOT Transportation Alternatives Grant
- Completing 10 Mile Loop bicycle and trail route and adjacent sidewalks on the Mobility Plan as single project
- Completing 9 of 12 Short-Term and 2 of 6 Mid-Term pedestrian projects listed in Mobility Plan

Funding:

- \$1.3 Million (Sidewalk Program- GO Bond Funds)
- \$192 Thousand (Renfro & Johnson Ped.- TIRZ)
- \$518 Thousand (½ of Elk, Hillside Dr.- GO Bond Funds)
- Potential TxDOT Grant to cover 80% of project

Status:

- Final application submitted to TxDOT June 2023
- Selection response expected October 2023



Progress

Some Disruption

Progress

Progress 5%

September 2026



September 2026

Progress



15

Project includes:

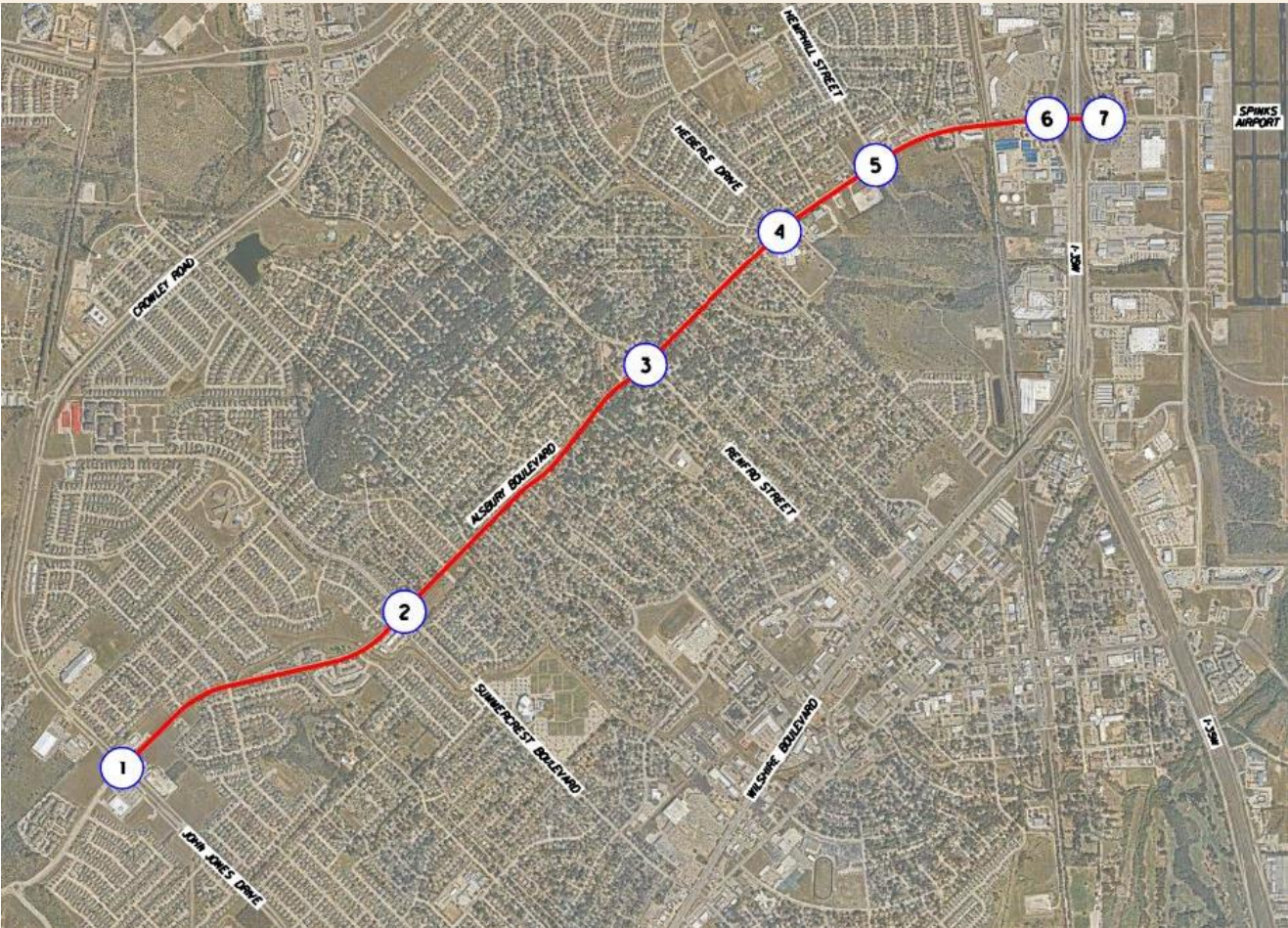
Signal Infrastructure Upgrades and CCTV Cameras at 7 intersections along Alsbury Blvd. (John Jones (FM731), Summercrest Blvd., Renfro St., Heberle St., Hemphill St., and both I-35 signals)

Funding:

- \$93 Thousand City Funding (GO Bond Funds)
- \$743 Thousand TxDOT G-Match HSIP Grant to cover 80% of project

Status:

Design in progress



Project Status

On Track

Project Progress

Progress 60%

Project Schedule



Project 2024

Project Cost



\$ 836,000

Project includes:

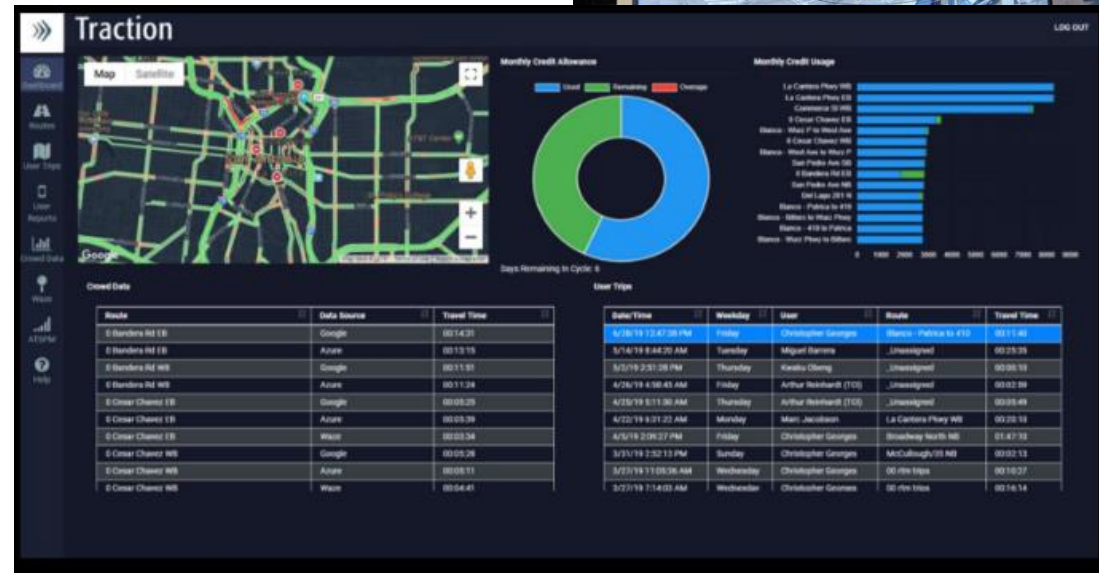
Signal Infrastructure Upgrades, Traffic Management Center, and CCTV Cameras

Funding:

- \$450 Thousand existing City funding
- \$2.1 Million City funding (GO Bond Funds)
- \$650 Thousand NCTCOG Request

Status:

Evaluating phasing the project to stay in budget



Project Progress

On Track

Project Progress

Progress 35%

Project Progress



Project Progress

Project Progress



Project Progress

Design Underway

Project includes:

- Design and installation of Wayside Horns create a condition where by trains will no longer use their own horns at this crossing
- Wayside Horns replace train horns with a focused audible sound for traffic approaching the crossing and minimizes the disturbance of adjacent neighborhoods

Funding:

- \$8 Thousand Non Bond Capital- Streets
- \$371 Thousand Streets & Drainage Bond Funds

Status:

Design process underway for UPRR (Union Pacific Railroad) Permit



Project Disruption

Some Disruption

Project Progress

Progress 35%

Sound Level



Over 2024

Project Cost



380 Thousands

Project includes:

Rehabilitation of existing lift station including SCADA, emergency power, bypass, and other upgrades

Funding

\$930 Thousand Sewer Bond Funds

Status:

- Council approved contract on March 6, 2023
- Comments on preliminary plans provided back to consultant
- Final design underway



Project Status

On Track

Project Progress



Start Date



September 2024

Project Cost



930 Thousand

Project includes:

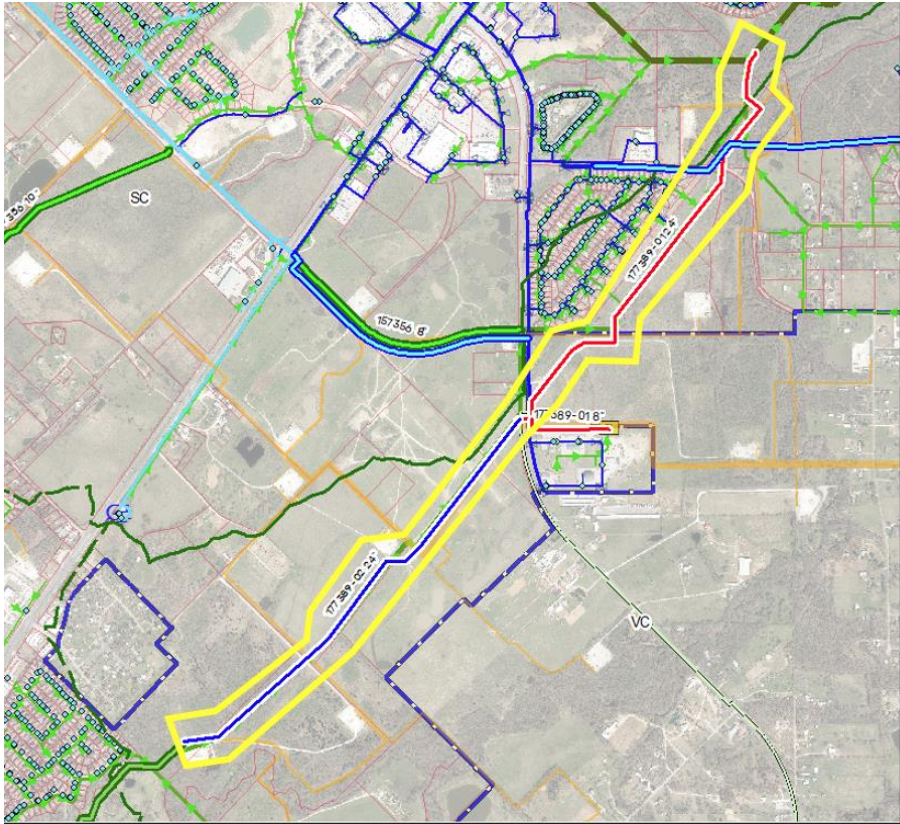
- Design and easement acquisition for a future parallel sanitary sewer line to serve future developments and prevent surcharging of existing line
- Approximate length 2 miles; approximate line size 24" diameter

Funding:

\$653 Thousand Sewer Bond Funds - Design

Status:

- Design underway with consideration of incoming developments.
- Easement negotiations through developments are ongoing



Project Impacts

Some Disruption

Project Progress



Start Date



Starting 2024
 Design

Project Cost



\$653 Thousand
 Design

Project includes:

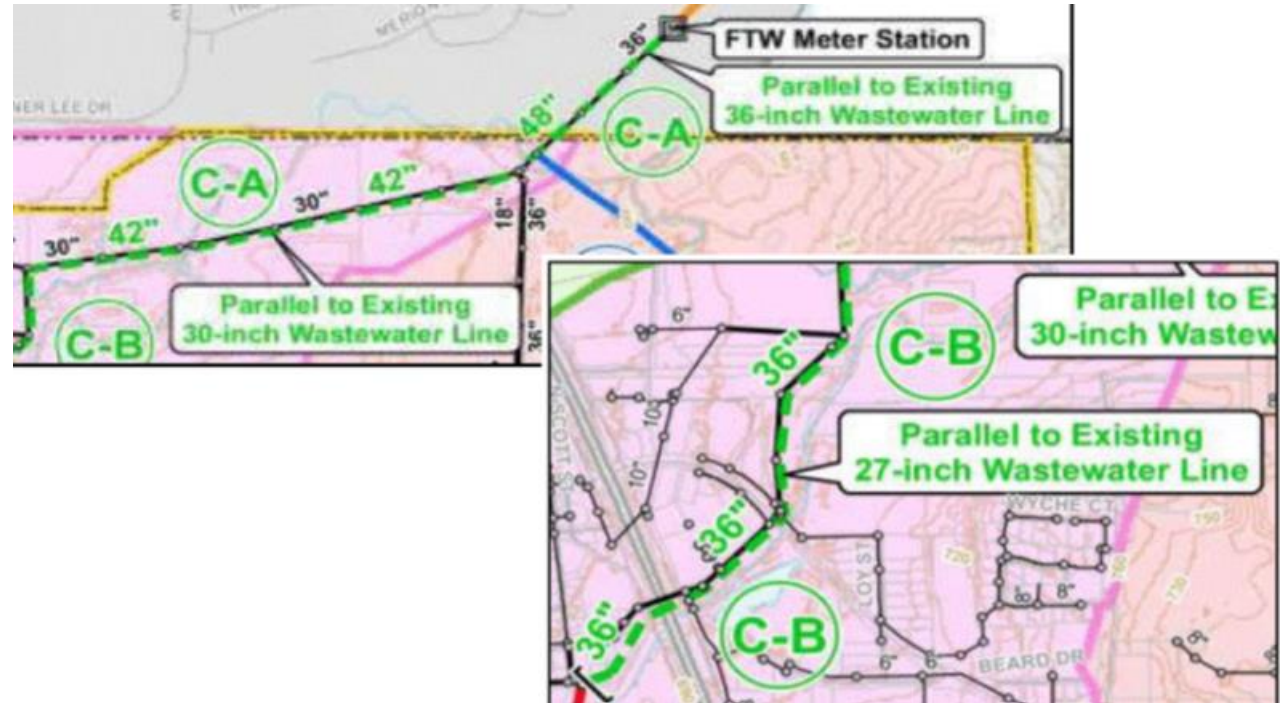
Design and construction of a 36"-48" parallel sanitary sewer pipeline along Village Creek.

Funding

\$16.3 Million Sewer Bond Funds

Status:

- Engineering design procurement began Oct. 2022
- Design contract awarded April 3,2023; design underway



Project Status

On Track

Project Progress

Progress 5%

Start Date



Starting 2026

Project Cost



16.3 Million

Project includes:

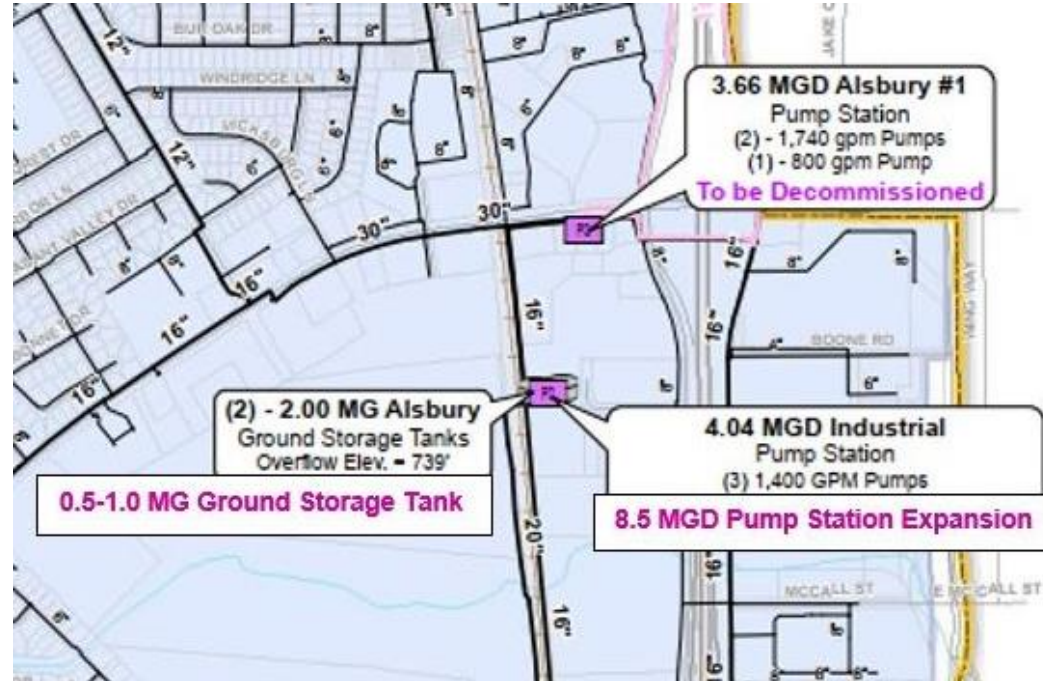
- Expansion of the Industrial Pump Station to serve the Lower Pressure Plane
- Decommissioning the Alsbury #1 Pump Station
- Potential new 0.5-1.0 MG Ground Storage Tank

Funding:

\$6.6 Million Water Bond Funds

Status:

- Engineering design procurement began Oct. 2022
- Design contract awarded March 6th, 2023; design underway



Project Status

On Track

Project Progress

Progress 7%

Project Timeline



Starting 2026

Project Cost



\$6.6 Million

Project includes:

Pavement overlay for the entry drive/ access to the site and repair of the drainage flume/channel adjacent to the road

Funding:

\$385 Thousand Water Bond Funds

Status:

- Paving to be replaced
- Change order to come for safety bollards / guardrails and perimeter fencing for public safety



Project Status

On Track

Project Progress

Progress 80%

Project Schedule



2023

Project Cost



\$385,000

Project includes:

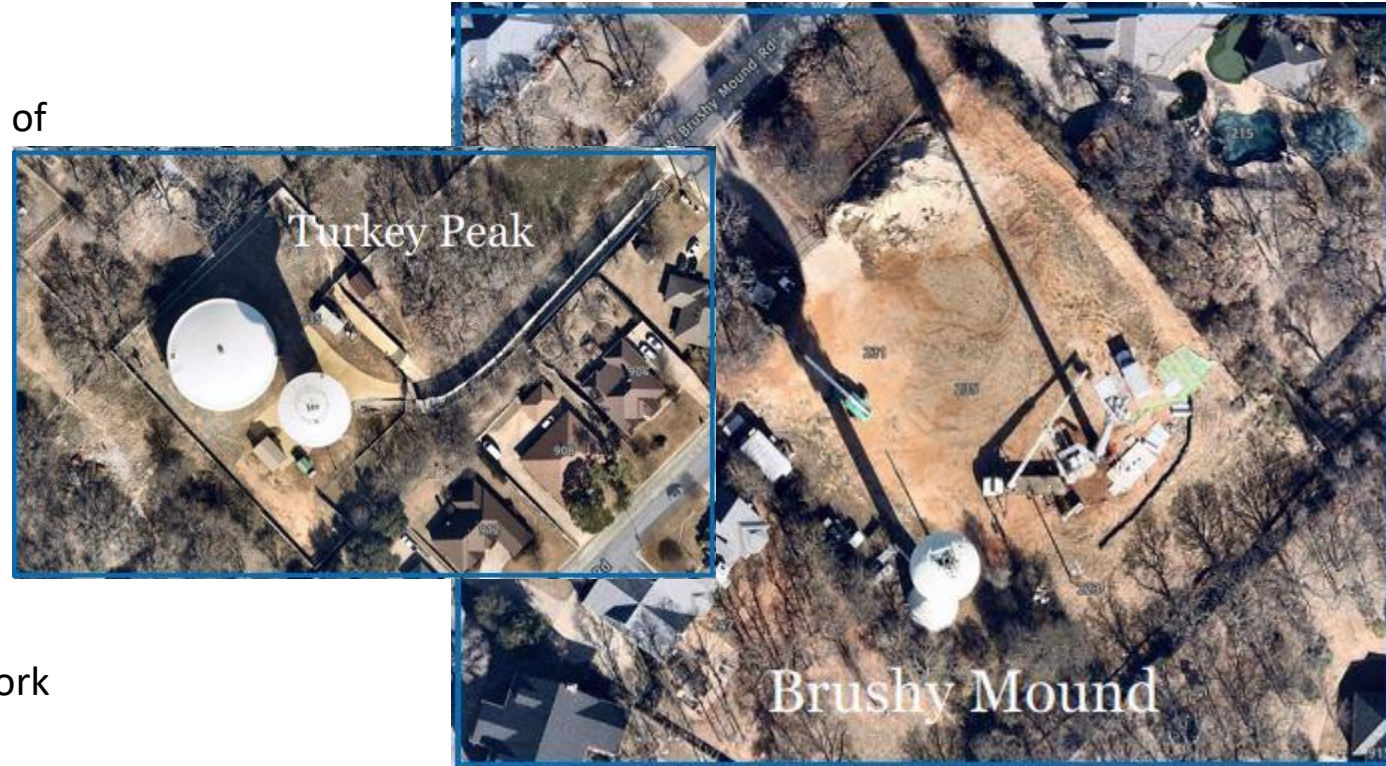
- Replacing the existing tank with 2MG tank at Turkey Peak
- Demolish 2 existing ground storage tanks at Brushy Mound
- Demolish existing elevated tank at Brushy Mound
- Site improvements at Brushy Mound to facilitate completion of monopole

Funding:

- \$4.8 Million Water Bond Funds
- \$500 Thousand Non-Bond Capital

Status:

- Brushy Mound Site - space cell providers actively placing antennae and working on ground equipment with expected completion Summer 2023
- Contractor projected to resume remaining Brushy Mound work Summer 2023



Project Impacts

Some Disruption

Project Progress

Progress 80%

Start Date / End Date



2023

Project Cost



\$5.3 Million

Project includes:

- Reconfigure existing facilities to better accommodate staff
- Adds the office space needed to relocate IT and HR from Annex 3 Building prior to that site's re-development

Funding:

- \$1.6 Million Non-Bond Capital
- \$204 Thousand Water Bond Funds

Status:

Design underway



Progress: 100%

On Track

Progress: 20%

Progress 20%

Progress: 100%



Starting 2024

Progress: 100%



1.8 million

Project includes:

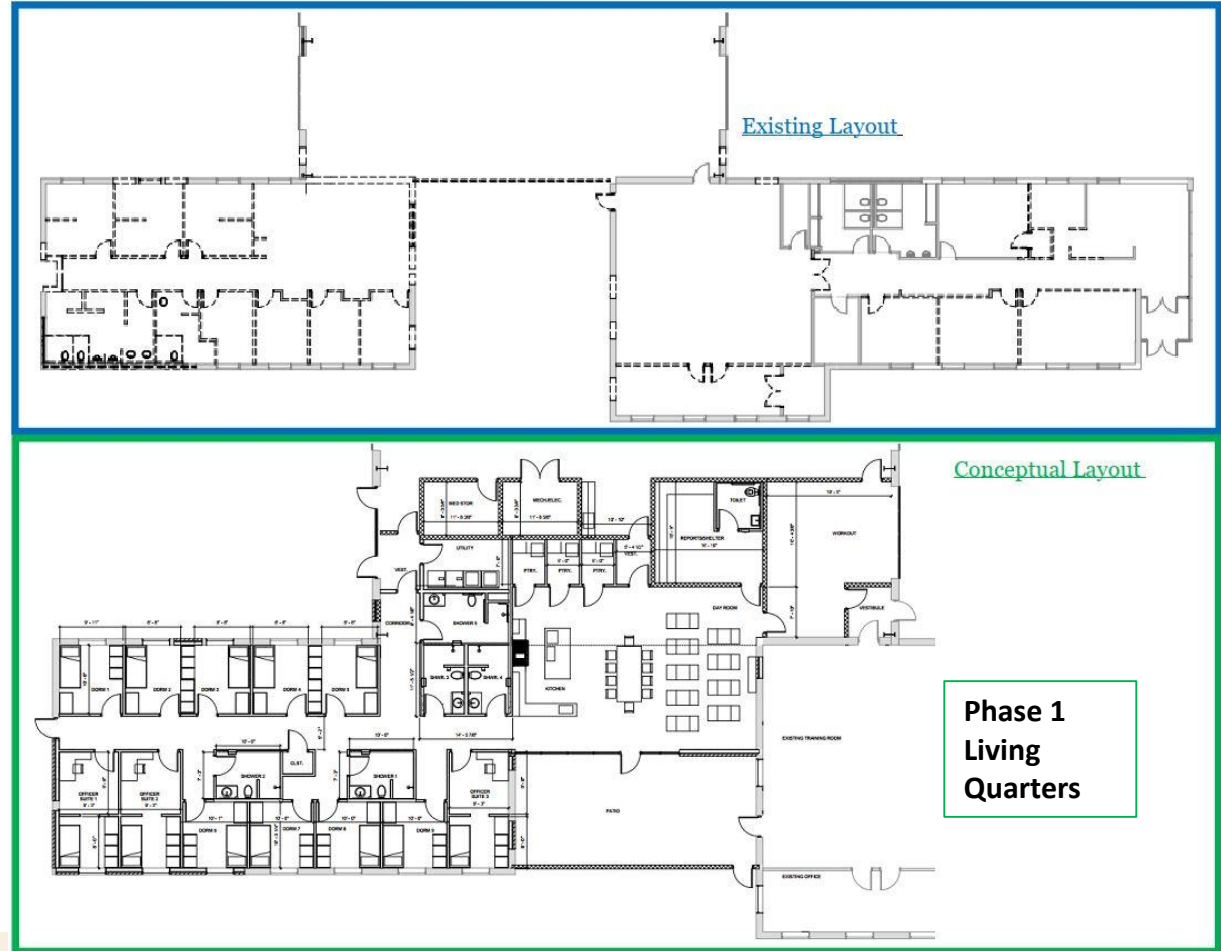
Various interior renovations to administrative and operational areas to include additional offices, expanded dormitory, and other changes to accommodate needs of the Fire Department

Funding:

\$2.5 Million General Fund

Status:

- Schematic design of Phase 1 (living quarters) authorized
- Architect's programming of Phase 2 (admin area) authorized



Problems

Some Disruption

Project Progress

Progress 20%

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er 2025

Projetos

\$ 25 ☐ ☒ ☐ ☐ ☐

Project includes:

- Expansion of police department headquarters
- Remodeling existing facility to re-purpose existing space for officers and staff

Funding:

- \$36.4 Million GO Bond Public Safety Funds

Status:

- Gas Pipeline company has provided construction estimate
- Architect's facility design contract awarded January 2023
- Survey activities underway



Project Status

On Track

Project Progress

Progress 10%

Estimated Construction Cost



Estimated 2026

Estimated Project Cost

\$ 36.4 Million

Project includes:

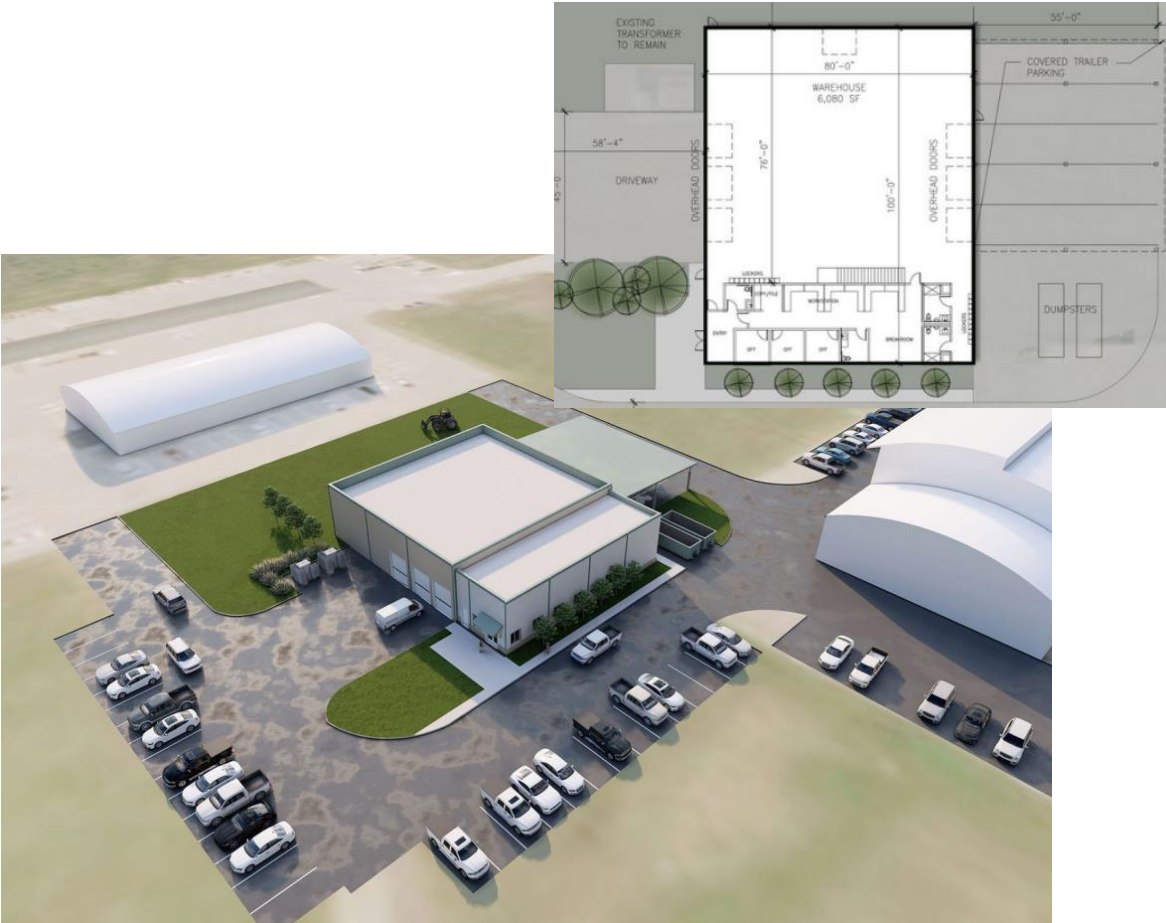
12,000 sq. ft. 2-story building with office space, conference room, workshop area, 3 equipment bays, and parking facilities

Funding:

\$4.5 Million Non-Bond Capital

Status:

- Internal finish-out activities underway
- Exterior finish-out activities underway



Project Impacts

Some Disruption

Project Progress

Progress 80%

Construction Timeline



October 2023

Project Costs

\$ 4.5 Million

SECTION 06

Park Capital Improvement Projects

City of Burleson
Quarterly Report
June 2023

Parks and Recreation Capital Projects - Quarterly Update

Project- Cemetery Expansion



- **Project Description**

- Design and construction of a cemetery expansion at the Burleson Memorial Cemetery

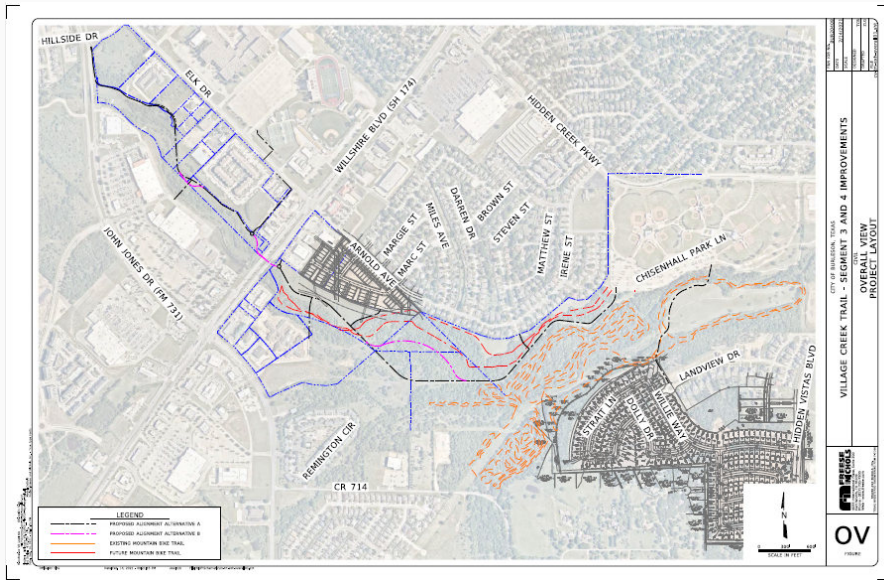
- **Project Status**

- Complete

- **Estimated Completion**

- Complete

Project- Village Creek Trails



● Project Description

- Extension of Village Creek Trail from current terminus at Chisenhall Fields to Hillside Dr.

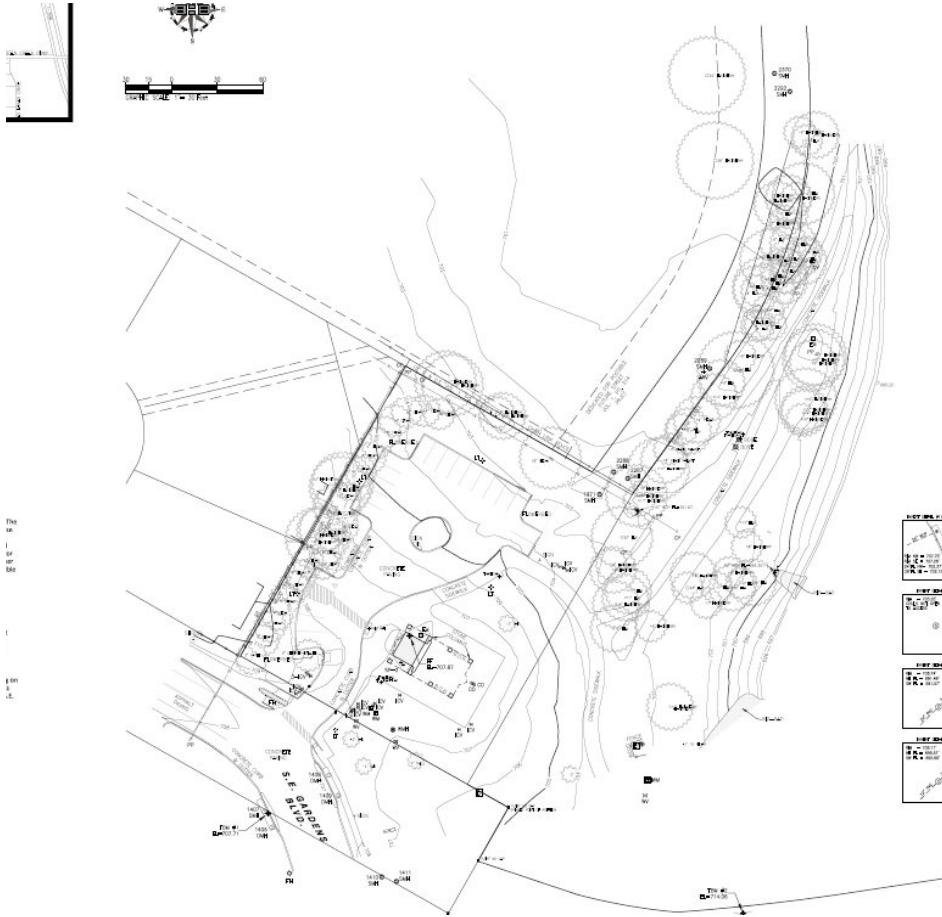
● Project Status

- 100% design

● Estimated Completion

- July 2024

Project- Chisenhall & Bailey Lake Parking



● Project Description

- Design and construction for phase 1 (100 spaces) of Chisenhall parking lot expansion, and approximately 50-70 spaces at Bailey Lake.

● Project Status

- Under construction at Chisenhall, waiting to close on Bailey

● Estimated Completion

- September/October 2023

Project- Shannon Creek

NATURE PLAY: SAND PIT



- **Project Description**

- Design and construction of a park and natural area in Shannon Creek.

- **Project Status**

- Design firm working through revisions from Board and Council

- **Estimated Completion**

- TBD

Project- Park Annex



- **Project Description**

- Design and construction of a park annex facility at the service center

- **Project Status**

- 80% complete

- **Estimated Completion**

- July/August 2023

Project- Gateway Monuments



- **Project Description**

- Concept and Design for Gateway monuments

- **Project Status**

- Two designs taken to council
- Future improvements scheduled for I-35 require realignment and scale

- **Estimated Completion**

- TBD

Project- Oak Valley



- **Project Description**

- Replacement of playground and expansion of parking lot

- **Project Status**

- Complete

- **Estimated Completion**

- Complete

Project- Bartlett Soccer



- **Project Description**

- Regrading and turfing of 15 soccer fields

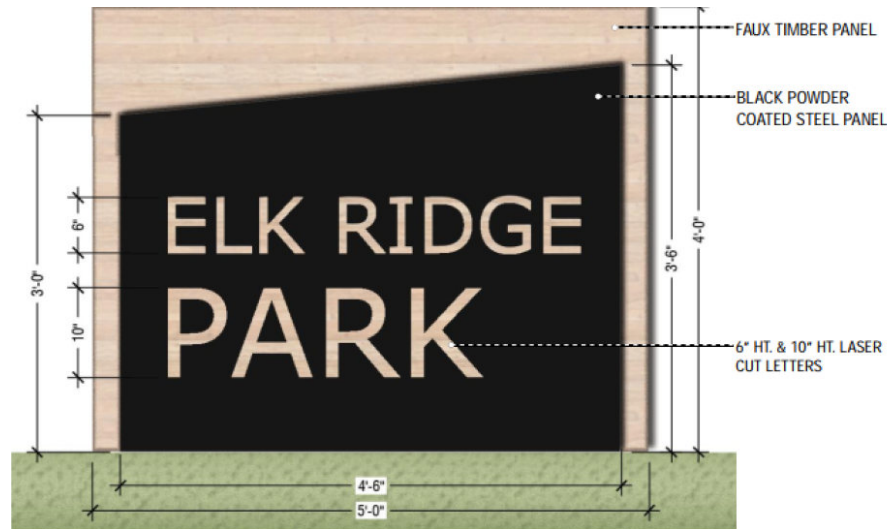
- **Project Status**

- Complete

- **Estimated Completion**

- Complete

Project- Park Monument Signs



CONCEPT A

ESTIMATED COST: \$25,000

- **Project Description**

- Design and installation of park monument signs

- **Project Status**

- In production, installation scheduled for August
- Elk Ridge, Wakefield, Prairie Timbers, Mistletoe Hill, Centennial

- **Estimated Completion**

- August 2023

Project- Wakefield Park



- **Project Description**

- Replacement of playground, new landscape

- **Project Status**

- Complete

- **Estimated Completion**

- Complete

Project- Arabian Field Artificial Turf



- **Project Description**

- Replacement of infield with artificial turf

- **Project Status**

- Complete

- **Estimated Completion**

- Complete

Project- BRiCK Lobby



- **Project Description**

- Remodel of lobby, party rental, and family changing rooms

- **Project Status**

- In Design

- **Estimated Completion**

- TBD

Project- Community Park



- **Project Description**

- Land acquisition for a community park

- **Project Status**

- Purchased

- **Estimated Completion**

- Waiting on next steps

Project-Golf Bunkers



- **Project Description**

- Replacement of bunkers with Better Billy Bunker system

- **Project Status**

- Complete

- **Estimated Completion**

- Complete

FY 2023 Project Updates-Parks

- **Hidden Creek Softball relocation**
 - Met July 2023 with Council to get direction
- **Oak Valley South Trail Extension**
 - Design complete, scheduling bidding



FY 2023 Project Updates-Golf

- **Cart Path Repairs**

- Finalizing schedule to complete

- **Drainage Repairs**

- Complete

