



WEEKLY REPORT

DECEMBER 15, 2023

TO: MAYOR FLETCHER AND COUNCIL MEMBERS

FROM: TOMMY LUDWIG, CITY MANAGER

THE CITY OF
BURLESON
TEXAS

MARKETING & COMMUNICATIONS
141 W RENFRO, BURLESON, TX 76028 | (817)426-9622

I. COUNCIL SCHEDULE

MONDAY, JANUARY 8 CITY COUNCIL REGULAR MEETING, 5:30 P.M.

REPORTS AND PRESENTATIONS

- Receive a report, hold a discussion and provide staff feedback regarding the redesign of the BRiCk lobby. *(Staff Presenter: Jen Basham, Director of Parks and Recreation)*
- Receive a report, hold a discussion and provide staff direction on the May 4, 2024 General Election. *(Staff Presenter: Amanda Campos, City Secretary)*

All meetings will be held at City Hall Council Chambers, 141 W. Renfro St. The meeting will be conducted in the council chambers and is also available via live stream, <https://www.burlesontx.com/watchlive>

II. GENERAL AND STATUS UPDATES

A. DECEMBER 2023 SALES TAX INFORMATION

Below is the information from the Texas Comptroller of Public Accounts in reference to the City of Burleson Sales and Use Tax Collections for the most current period.

December 2022	December 2023	Diff \$	Diff %	FY2023 YTD	FY2024 YTD	Diff \$	Diff %
\$ 2,239,452	\$ 2,403,182	\$ 163,729	7.31%	\$ 2,239,452	\$ 2,403,182	\$ 163,729	7.31%

Note: December 2023 sales tax amount represents sales incurred in October 2023

B. CHRISTMAS AND NEW YEAR CITY CLOSURES

City Hall will be closed on Monday, Dec. 25, Tuesday, Dec. 26 and Monday, Jan. 1 in observance of Christmas and New Year’s Day.

There will be no trash or curbside recycling collection on Monday, Dec. 25. or Monday, Jan. 1. If you are on the Monday-Thursday route, your trash will be collected on Thursday, Dec. 28. and Thursday, Jan. 4.

Please remember to have your trash set out by 7 a.m. on your scheduled trash collection day to ensure collection. Collections during the week after Christmas may be delayed due to extra trash accumulated from Christmas. If your trash is not collected on your regular trash day, due to additional volume, please leave your trash out and it will be collected the next day.

The **BRiCk** will be open from 8 a.m. - 5 p.m. on Dec. 24 and Dec. 31. The facility will be closed all day Dec. 25 and Jan. 1.

The **Burleson Public Library** will be closed Dec. 25 – Dec. 26, as well as Jan. 1 (the library is closed on Sundays).

Hidden Creek Golf Course will be closed on Saturday, Dec. 24 and Sunday, Dec. 25 but will be open regular hours – 7 a.m. - 5:30 p.m. – Dec. 31 and Jan. 1.

The **Burleson Animal Shelter** will be closed Dec. 25 – Dec. 26 and Jan. 1, but will be open normal hours (11 a.m. - 4 p.m.) on Saturday, Dec. 23 (the shelter is closed on Sundays).

Senior Activity Center and **Russell Farm Art Center** will be closed Dec. 23 – 26 and Dec. 30 - Jan. 1.

THE CITY OF
BURLESON
TEXAS

CHRISTMAS & NEW YEAR CLOSURES

TRASH & RECYCLING WILL NOT
BE COLLECTED DEC. 25 & JAN. 1



C. PARKS AND RECREATION UPDATES

There are lots of exciting things happening in our community within Parks and Recreation. View the latest updates in the monthly parks board presentation on page 21. Updates include special event recaps, program news, park project updates, staff highlights, and more.



D. LIBRARY NEWS

Are you in need of some Christmas cheer? Stop by the library and take some pics at our Christmas photo station or post a letter to Santa.



E. SENIOR CENTER PROGRAMMING

On Monday, December 4 and 5, seniors had a fantastic time embracing their creative sides as they painted and decorated wooden Christmas trees made and donated by Councilmember Larry Scott and his wife, Sherry, who serves on the city's Parks Board. The decorated trees will be displayed in the shelter and some were raffle prizes during the Senior Activity Center's Craft Fair on Dec. 9.



The Burleson Senior Center is open to ages 50 and older.

[Sign up for the Senior Center newsletter](#)

F. PET OF THE WEEK

Lady is a sweetheart, she's very calm and friendly. She would be a great addition to any family. Lady is a four-year-old Pit Bull mix female and her adoption fee is waived. Lady would love to find a home in time for Christmas. Bring your dog and kids in to meet her anytime. Adopt Lady today at the Burleson Animal Shelter, 775 SE John Jones Drive. [View all adoptable animals.](#)



G. FEEL GOOD FRIDAY

Bransom Elementary student Greg Harris embarked on a heartwarming mission throughout the year. He diligently saved money to contribute to his school's Toys for Tots drive. Each day, he brought in a brand-new toy, using both his own money and a Target registry for donations. Initially setting a goal of 20 gifts, he quickly surpassed it, prompting him to raise his goal to 75 gifts. His journey embodies the true spirit of the holiday season. Way to go, Greg!



If you have a Feel Good Friday email newsletter@burlesontx.com

III. UPCOMING ROAD CONSTRUCTION/CLOSURES

[\(click to view map\)](#)



IV. PARKS CAPITAL PROJECTS

PROJECT	STATUS	TIMELINE
Bailey Lake/ Chisenhall Parking Expansions	Landscaping installation in process for both sites. Both parks will be open for use by December 22, 2023, but will need to be closed for one day at the beginning of January to be striped. Seed must be established by temporary irrigation before striping can be completed so that lines are not washed out.	Chisenhall and Bailey Lake scheduled to be completed by December 22, 2023 except for striping.
Village Creek Trail	90% plans underway - acquiring easements and TXDOT LOSA	Construction scheduled to begin Spring 2025
Bailey Lake Dredging	Finalizing interlocal agreement with City of Southlake for dredging services.	Parks Board recommendation and Council consideration scheduled for January 2024. Projected to begin construction in February 2024.
Chisenhall Synthetic Infields Phase 2 (4 fields)	RFP currently advertised and will close on January 11, 2024 to be evaluated by staff by January 22, 2024.	Contract award scheduled for Parks Board recommendation on February 8, 2024 and for Council consideration February 20, 2024. Target construction start date in May 2024 after spring baseball season to be completed before Fall 2024 season start.
Oak Valley South Trail Connector	Presentations complete for Parks Board recommendation on December 14, 2024	Parks Board recommendation for December 2023 and Council consideration scheduled for January 2024. Projected to begin construction in January 2024.
Meadowcrest Park	First round of public engagement closed Nov. 19. Second round projected for January 2024.	Parks Board recommendation for February 2024 and Council consideration scheduled for March 2024. Projected to begin construction in June 2024.
Cedar Ridge Park	First round of public engagement closed Nov. 19. Second round projected for January 2024.	Parks Board recommendation for February 2024 and Council consideration scheduled for March 2024. Projected to begin construction in June 2024.
Oak Valley North- Restroom	All quotes received from vendors and contractors. Staff is putting together presentations and documents for Parks Board in January.	Parks Board recommendation for January 2024 and Council consideration scheduled for February 2024.

V. EVENTS

Event Information can be found at www.burlesontx.com/events

- **BTX OFF ROAD RALLY**
January 27, 8 a.m. – noon
Chisenhall Sports Complex, 500 Chisenhall Park Ln
\$20 per vehicle
- **THE GREAT GIVEBACK**
February 3, 9 – 11 a.m.
Burleson Public Library, 248 SW Johnson Ave
Free event
- **CITYFEST**
February 8, 4:30 – 7 p.m.
BRiCk, 550 NW Summercrest Blvd
Free event
- **MARDI CRAW**
February 13, 6 -8 p.m.
Mayor Vera Calvin Plaza, 141 W Renfro St
Free event, food for purchase
- **CELEBRATE BLACK HISTORY MONTH WITH OPAL LEE**
February 17, 10 a.m. - noon
Mayor Vera Calvin Plaza, 141 W Renfro St
Free event, books for purchase
- **PROJECT U LEADERSHIP CONFERENCE**
February 20, 9 a.m. – 5 p.m.
Pathway Church, 325 NW Renfro St
Event is sold out

VI. ATTACHMENTS

- Animal Shelter Monthly Report.....page 7
- Public Safety Communications Monthly Statistics.....page 14
- Bi-monthly 2022 Bond Project Status Update.....page 16
- Parks and Recreation Update.....page 21

THE CITY OF
BURLESON
TEXAS

**Animal
Services**

November 2023

Monthly Report



NOV 2023
Monthly Report

**TOTAL ANIMALS
HANDLED BY BAS**

176

INCOMING ANIMALS

 75	 35
STRAY ANIMALS	SURRENDERED

OUTGOING ANIMALS

 63	 28	 100%
ADOPTIONS	REUNIONS	LIVE RELEASE RATE*

** live release is based on the euthanasia of healthy and adoptable animals*

ADDITIONAL SHELTER STATISTICS

 54	 114	 HUMANE EUTHANASIA	 62
WARNINGS WRITTEN <i>11 CITATIONS ISSUED</i>	VOLUNTEER HOURS	16 (MEDICAL)	VACCINATIONS
 11	 363	14 (BEHAVIOR – INCLUDES FERAL)	54
OUTREACH EVENTS	SHELTER VISITORS		SPAY/NEUTER
			 63
			MICROCHIPPED

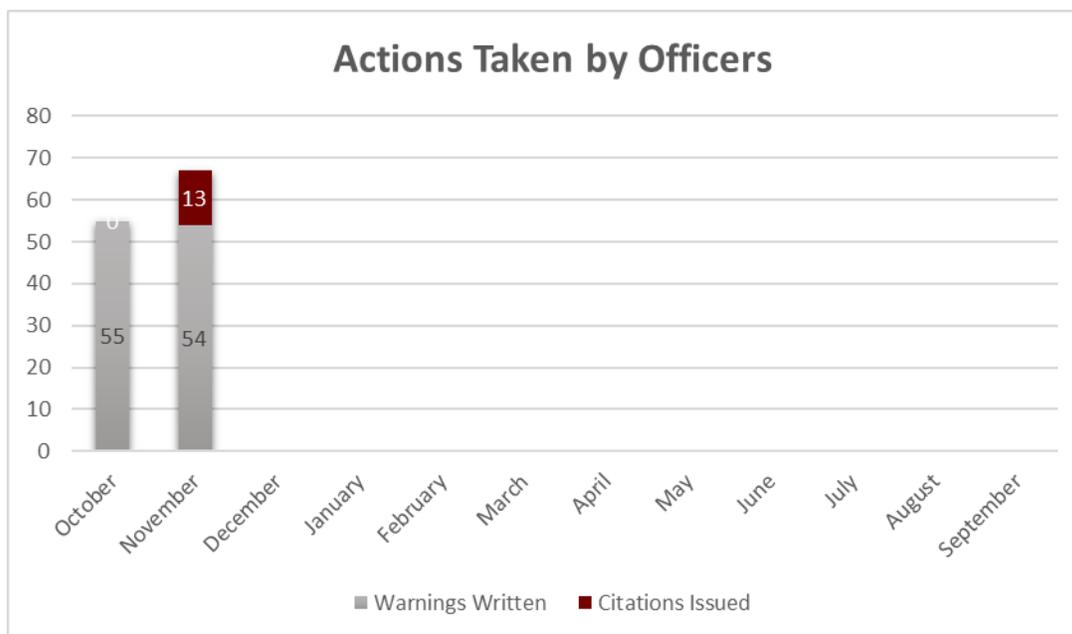
FY 23/24 Field Services

All Calls for Service are handled within 24 hours



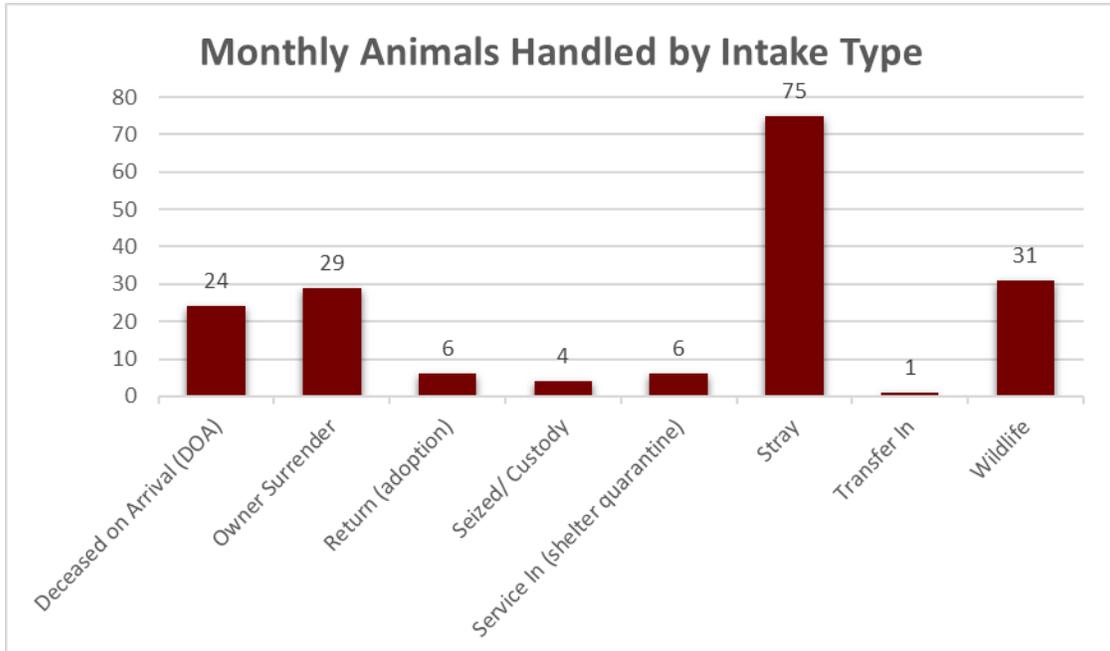
The Animal Services division responds to approximately 2,000 calls for service each year. Trends usually show the numbers peaking during the warmest months and declining during the coldest.

FY 23/24 Actions Taken by Officers



Attempts to educate and mediate are most often the first method of resolution. When these techniques fail or are ignored, a written warning or citation could be issued. These methods help to reduce the number of repeat offenders, and animals impounded, and more effectively manage long-term problems. These actions are taken to enhance public safety and animal welfare.

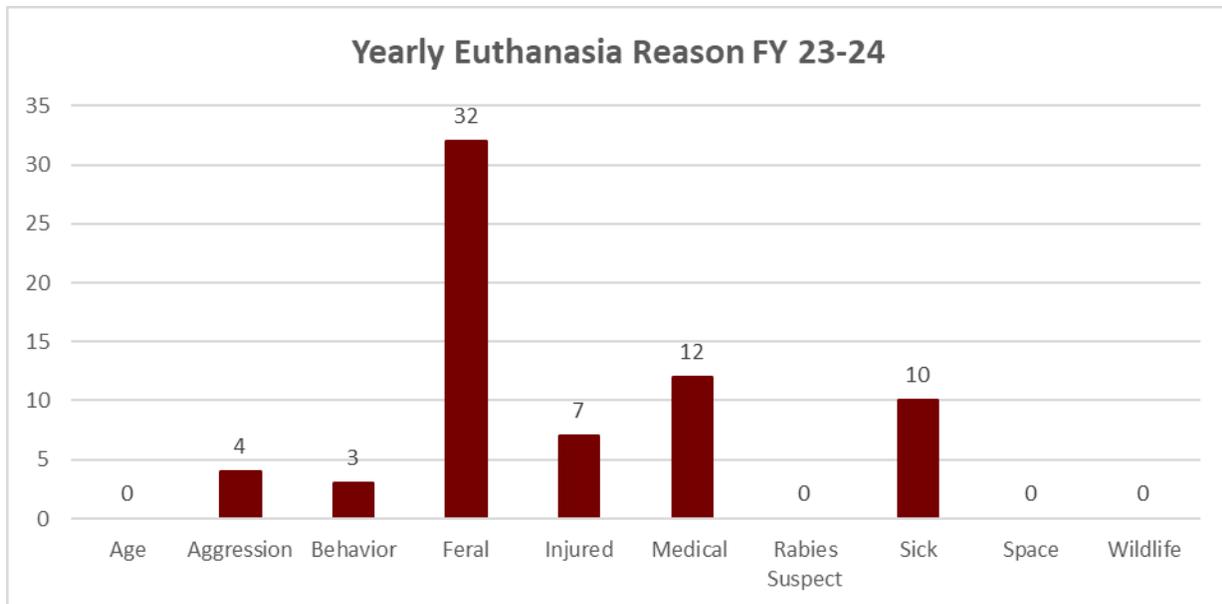
November Intake Information



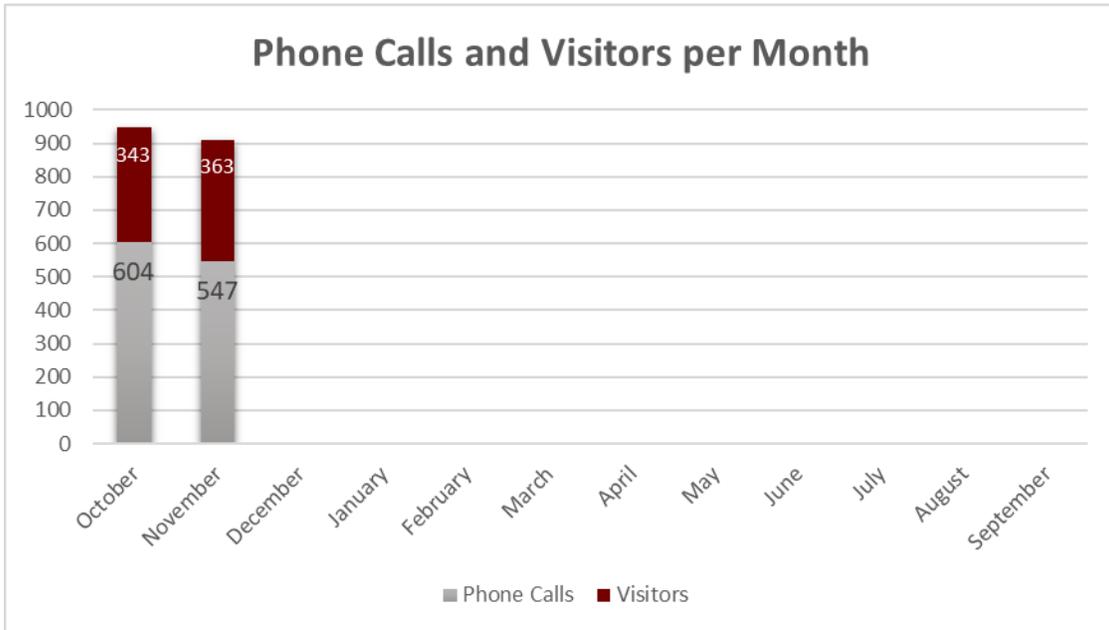
Burlison Animal Shelter intakes about 2,000 animals per year and averages about 165 animals per month. Below you will see the intake data per month broken down by species and by intake type.

Euthanasia Information

The chart below depicts the breakdown of euthanasia numbers by reason for the fiscal year.

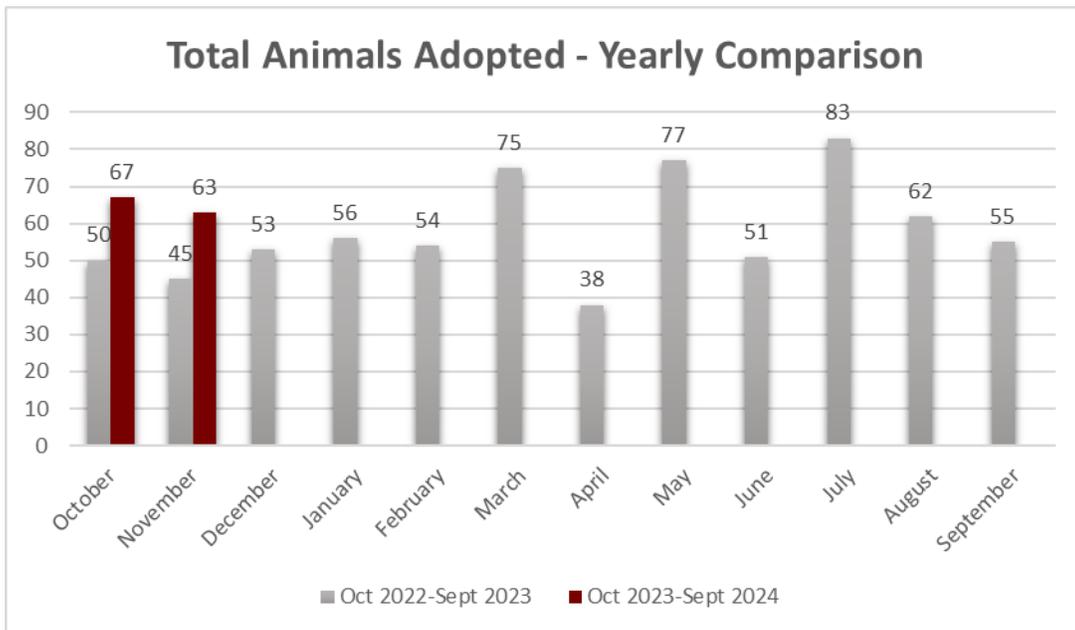


FY 23/24 General Information

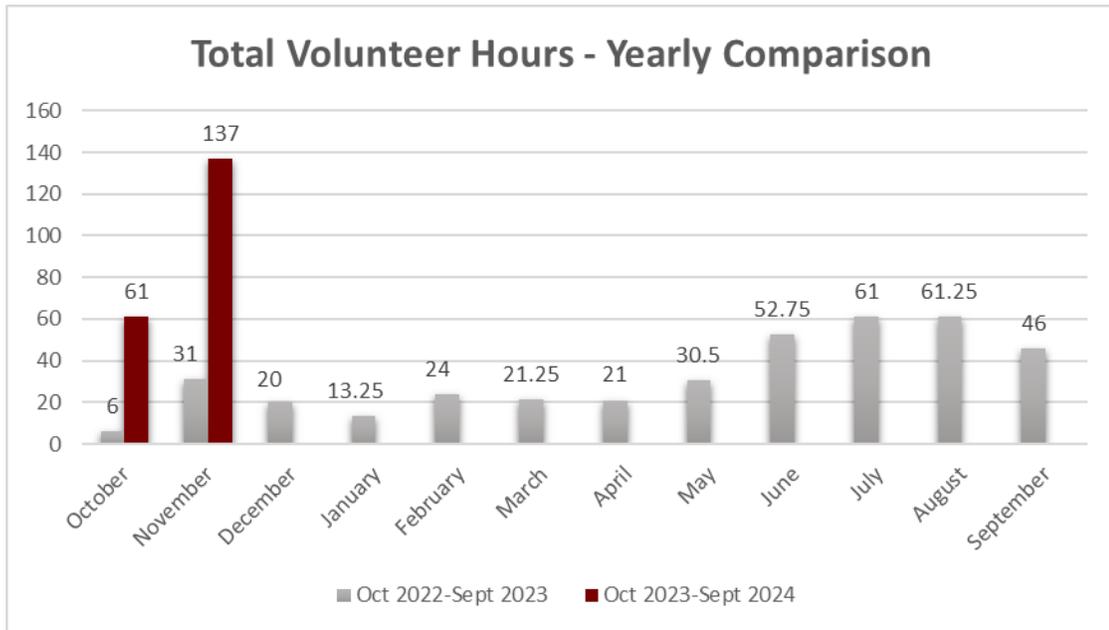


Phone calls and visitors are depicted in the graph above. Phone calls typically increase with season changes and visitors tend to fluctuate on an unforeseen basis.

Adoptions

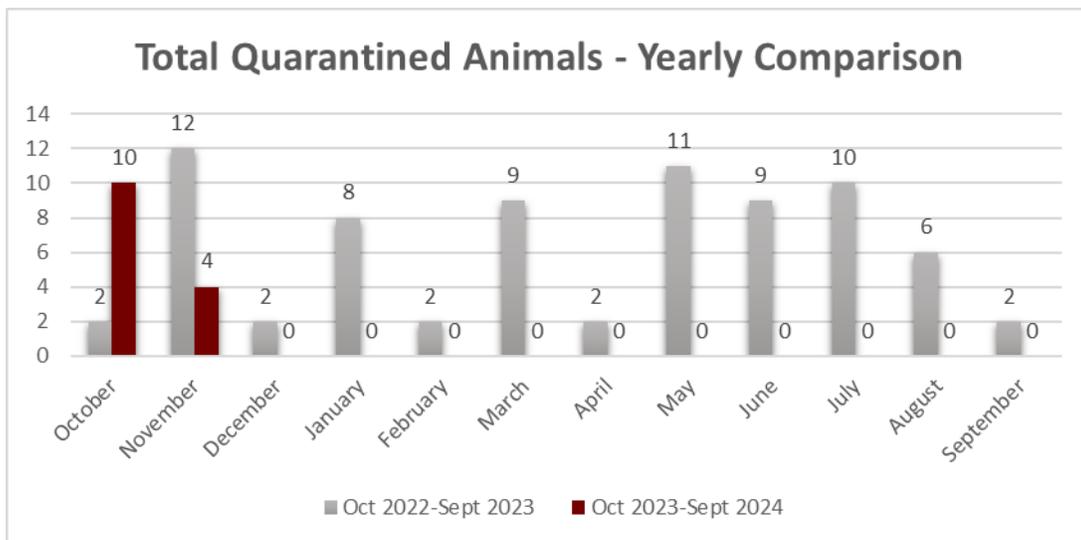


Volunteers



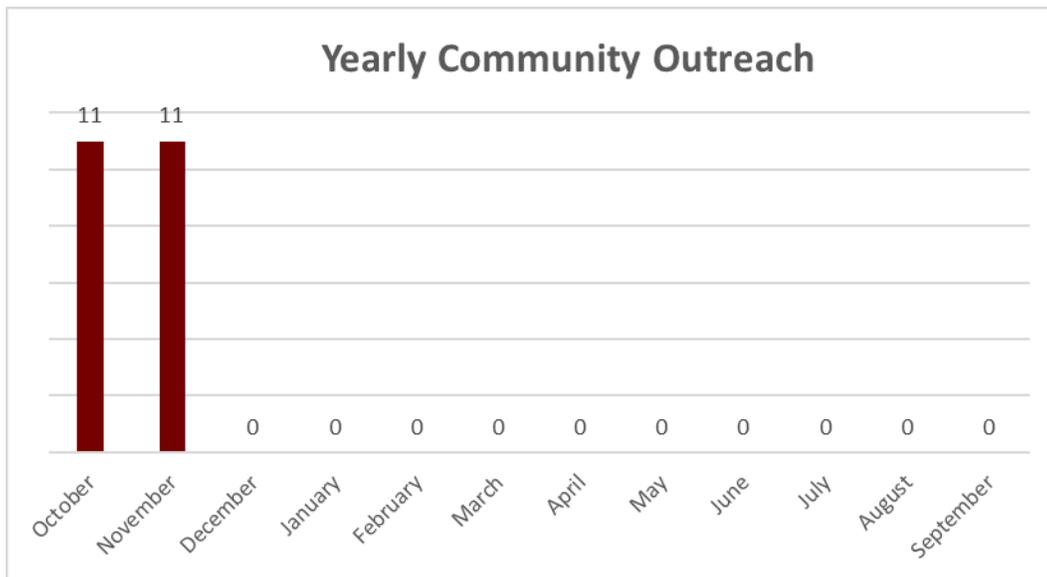
Volunteers perform a myriad of tasks at the shelter from walking dogs, to playing with puppies and kittens. It is very beneficial for the animals to be able to spend some time outside of their cage with one-on-one human contact. Socializing and daily exercise helps reduce stress on the animals and also help make them more adoptable.

Animal Quarantine



Animals that bite are subject to quarantine and are required to quarantine the animal for not less than ten days confinement from the date of the bite, at the owner's expense.

Community Outreach



Community outreach enables us to go out and interact with the community to improve adoptions, improve communication with residents and animal services, and provide unique services to get the community involved.

Definitation of Terms can be found here:

www.burlesontx.com/terms



MEMORANDUM

DATE: December 5, 2023

SUBJECT: Public Safety Communications Monthly Statistics – November 2023

Emergency Phone Calls

Public Safety Communications received a total of 1,570 emergency 9-1-1 phone calls in the month of November. The average 9-1-1 answer time was 4.95 seconds. The department operates on three shifts – their call volumes are listed below:

Day Shift (06:00 – 14:00)	540 calls
Evening Shift (14:00 – 22:00)	765 calls
Night Shift (22:00 – 06:00)	265 calls

Fire/EMS

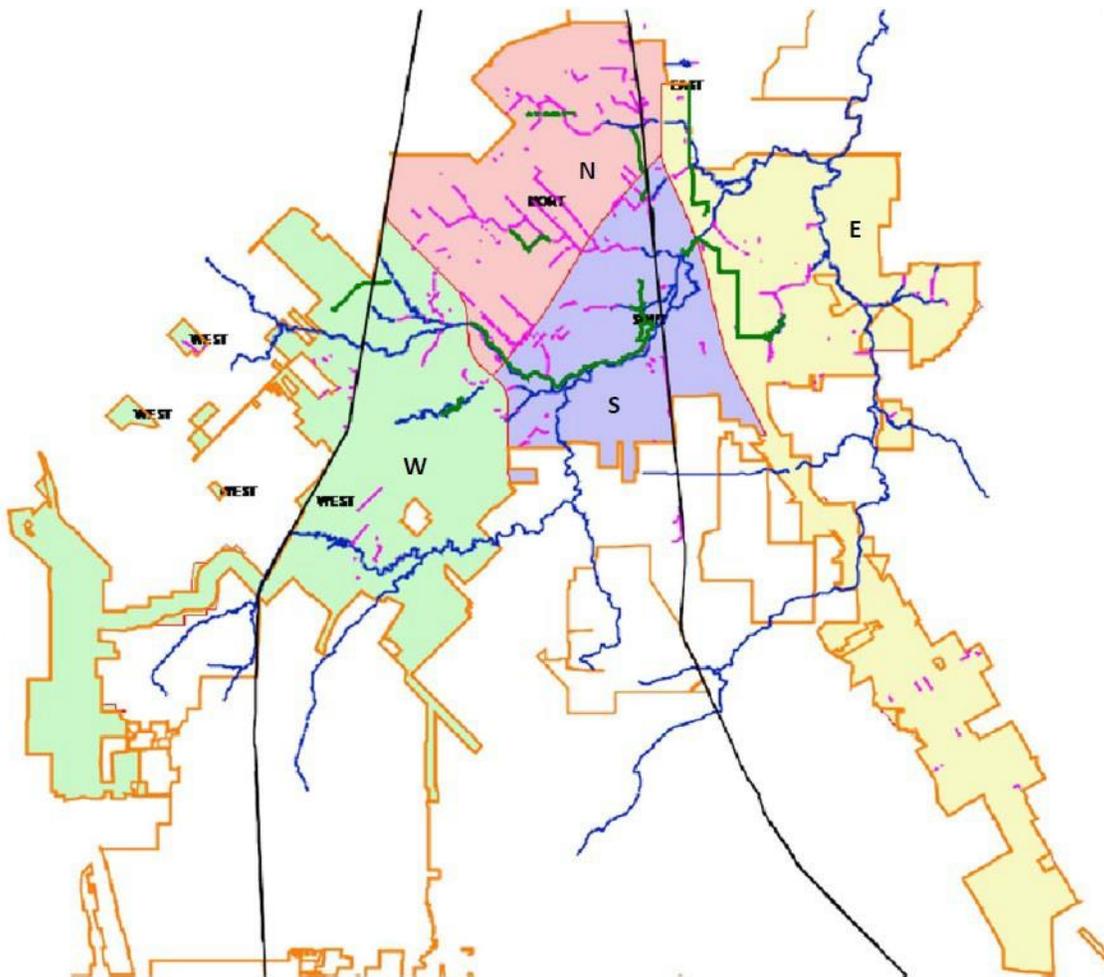
Public Safety Communications processed a total of 759 calls for service for the Fire Department in November. Calls of note are listed below:

Fire		EMS	
Total Fires:	13	Breathing Problems:	54
Structure Fires:	7	Cardiac Arrest:	12
Fire Alarms:	35	Chest Pain:	27
Major Accident:	32	Choking:	2
Major Accident, SBI:	28	Convulsions Seizures:	21
		Falls:	78
		Heart Problems:	7
		Interfacility:	106
		Sick:	82
		Stabbing:	1
		Stroke:	6
		Unconscious/Fainting:	27

Police

Public Safety Communications processed a total of 4,509 calls for service for the Police Department in November. Calls of note are listed below:

	East	North	South	West	Total
Burglary of Motor Vehicle	0	6	3	6	15
Criminal Mischief	2	11	4	1	18
Deceased Person	0	1	0	0	1
Demented Person	0	2	1	0	3
Major Crash	10	21	14	12	57
Missing Person	0	3	1	0	4
Shooting	0	0	0	0	0
Shoplifting	0	18	7	8	33
Stabbing	1	0	0	0	1
Stolen Vehicle	2	5	1	3	11
Suicidal Person	2	3	4	4	13
Theft	11	13	4	7	35





BOND 2022

Project Updates

as of December 2023

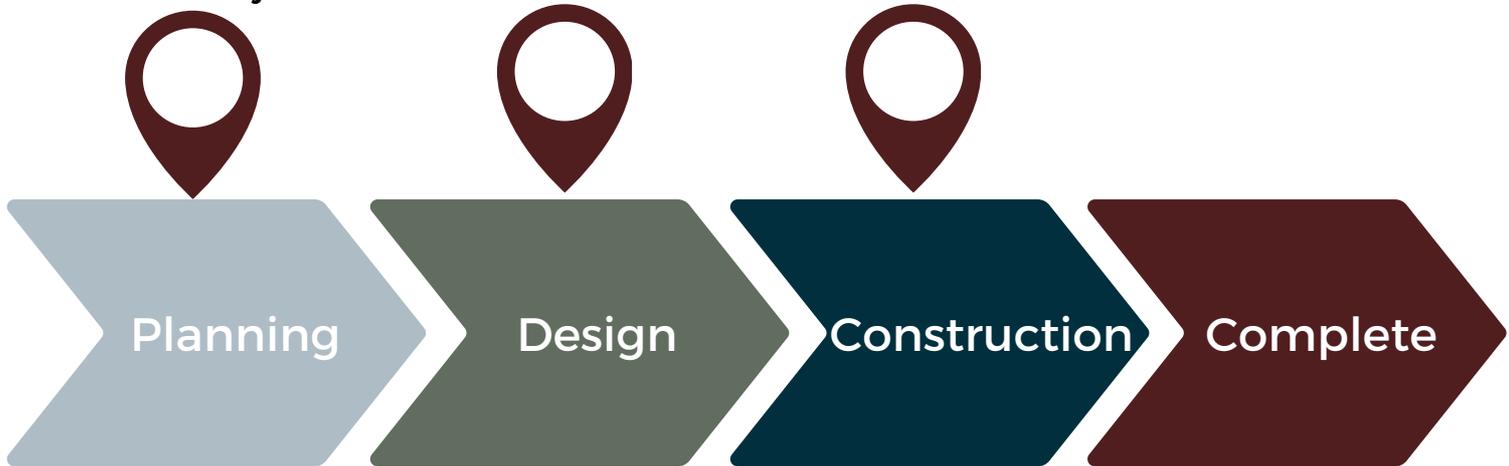
Project | Neighborhood Street Rebuilds

Design and construction for various neighborhood streets throughout the city

Year 3 Projects

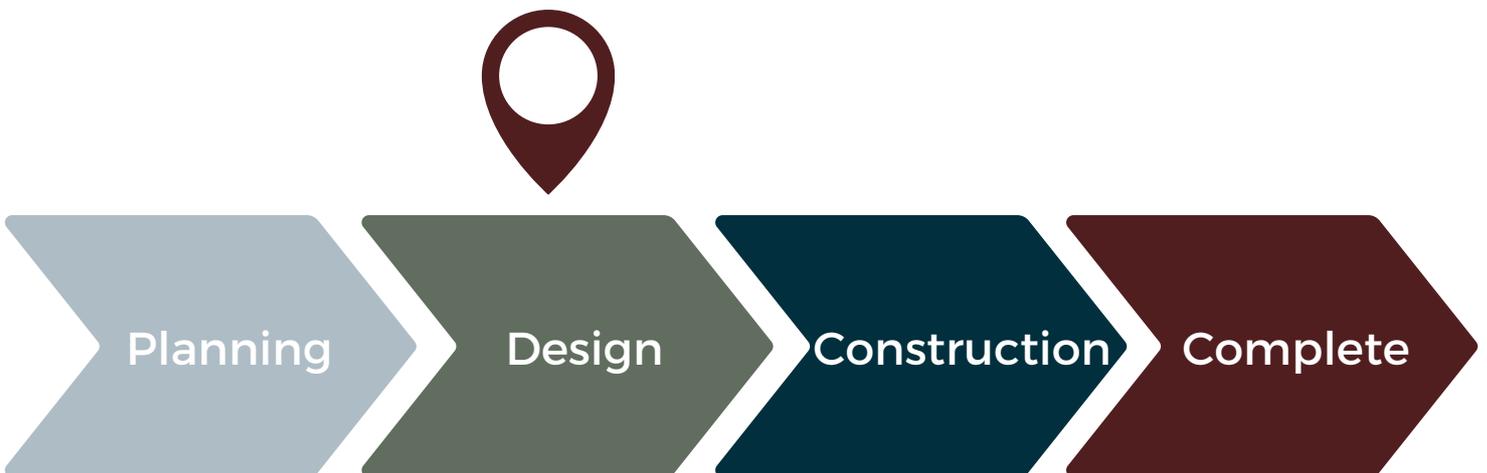
Year 2 Projects

Year 1 Projects



Project | Intelligent Traffic System

Project will provide for the design and construction of improvements to allow the city to study, control and synchronize the traffic signals throughout the city

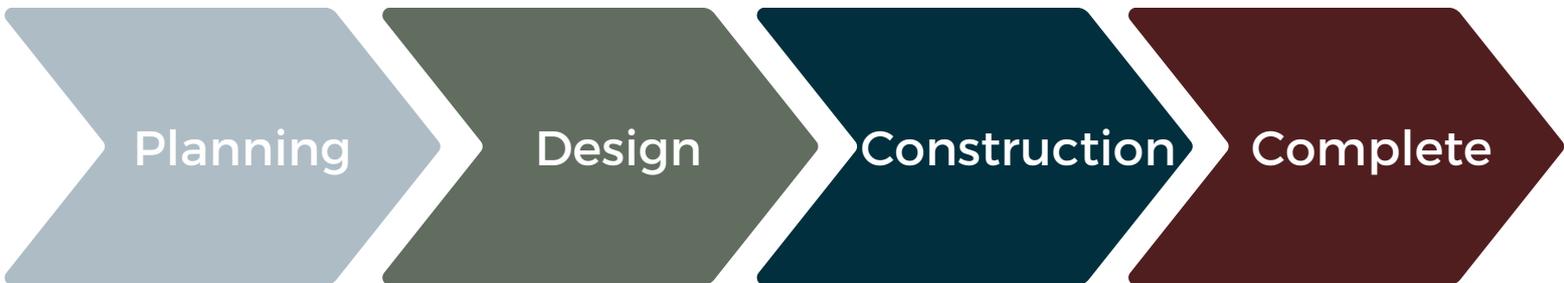


Project | SH 174/Wilshire Boulevard

Lakewood Drive Intersection

Design and construction of dual left-turn lanes

Project was completed on November 15, 2023.



Project | Alsbury Boulevard

Hulen Street to CR 1020

Design and construction for the extension of Hulen Street to CR 1020



Project | Alsbury Boulevard

Hulen Street to CR 914

Design for the future widening from two to four lanes

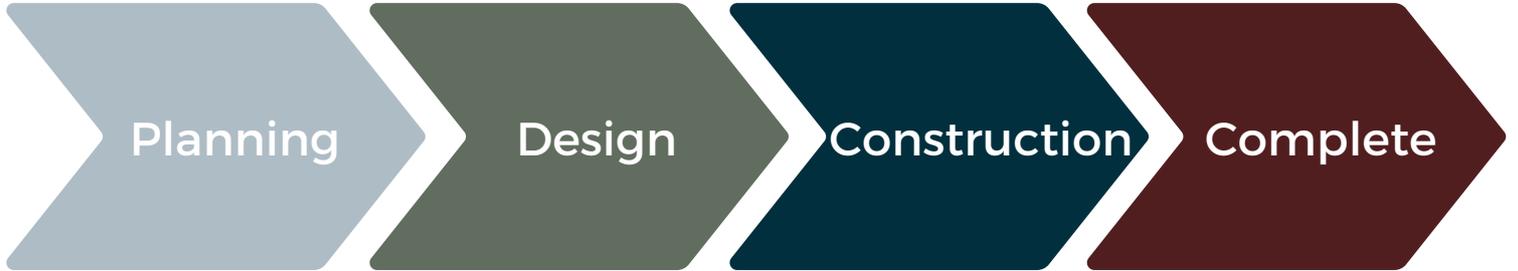


Project | Sidewalk Program

Design and construction of for various sidewalks throughout the city

Year 3 Projects

Year 1 & 2 Projects



Project | Police Headquarters Expansion



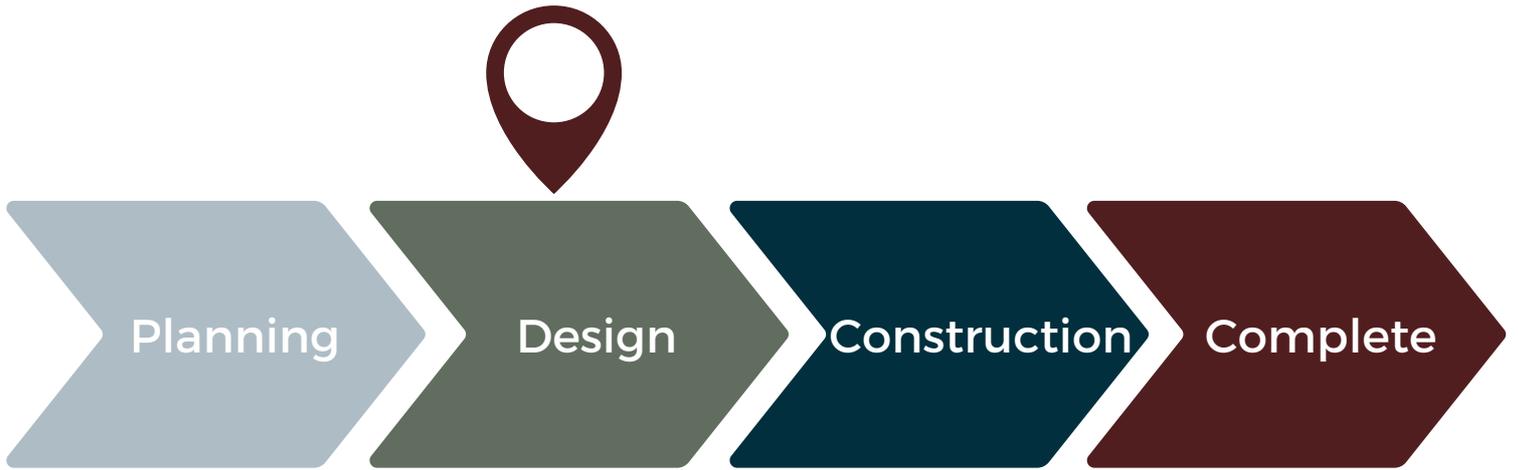
Project | SH 174/Wilshire Boulevard

Hulen Street to Wicker Hill: Design for the expansion to six lanes



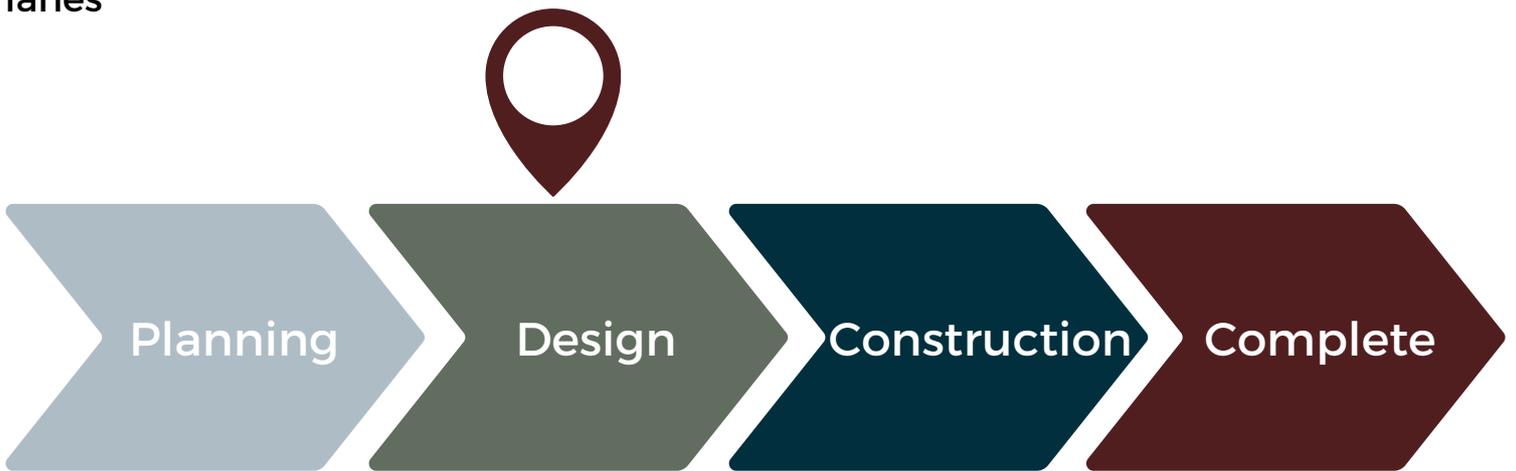
Project | Hulen Street

Design and construction for intersection improvements at Wilshire Boulevard



Project | Hulen Street

Kelly Drive to Candler Drive: Design and construction to expand from two to four lanes



Bond projects scheduled for upcoming years

Project | CR 1902 & CR 910 Pedestrian Mobility

Design and construction

Project | Hulen Street

Wilshire Boulevard: Design and construction for intersection improvements
Kelly Drive to Candler Drive: Design and construction to expand from 2 to 4 lanes

Project | East Renfro Street/FM 3391

Design for the widening of the roadway

Project | Fire Station 4 Construction

Departmental Updates

Parks Board- December 2023

CHARLI'S
BAKERY SHOP
—
MUFFINS
COOKIES
AND
FRIENDZIES



Rec Special Events



Event Recaps:

Far Out Family Camp Out at Russell Farm Art Center: November 11 (52 participants)

Military Veterans Tribute, Ruck, and Car Show: November 11 (Est. attendance: 250)

Fall Fest at the Farm and Kids Farmer Market: November 17 (Estimated attendance: 1200)

2023 Santa's Breakfast: December 2 (960 registered; 637 (2022 - 323 ticket increase)

BTX-Mas: Christmas Parade, Treelighting, and Drone Show: December 2 (Est. attendance: 8,000)



Upcoming Events:

Russell Farm Nights of Lights (BISD Light Show addition): December 6-9

Russell Farm Christmas on the Farm and Kids Farmers Market - December 9



FAR OUT FAMILY CAMP OUT AT RUSSELL FARM ART CENTER



MILITARY VETERANS TRIBUTE



FALL FEST AND KIDS FARMER MARKET



SANTA'S BREAKFAST



BTX-MAS

Rec Programs



Athletic News:

Current Athletics:

In season: Basketball, Softball (both leagues maxed), Volleyball (8 teams registered), and Employee Athletics

Upcoming Athletics:

Co-ed Doubles Pickleball Tournament: March 2, 2024



Program News:

Current Fall Programming:

Homeschool PE (27 registered), Sporties for Shorties (12 registered), Gymnastics (38 registered), and Women's self defense (14 registered); Thanksgiving Camp (25 registered)

Upcoming Program News:

BTX Off Road Rally, January 27, 2024 *(added age bracket)*



Senior Center
Page 8
Special Events

2023-24 Winter Guide

The Winter Community Guide edition covering December 2023 through February 2024 is available. The guide includes programming, services, park, and facility information for the Winter season.

Russell Farm Art Center

Youth Program News:

- **November Field Trips:**
Clinkscale Elementary LifeSkills (Nov. 2)
12 participants
Crowley Schole Homeschool Group (Nov. 10)
40 participants
- **Upcoming Winter Art Camps:**
December 21 and 26

Adult/Family Program News:

- **Adult Art Series:** avg. 5 artist/Saturday
- **Holiday Jam canning:** Nov. 18, 16 registered

Events (Recap and Upcoming):

- **November 11:** Far Out Family Camp Out
52 participants
- **November 17:** Fall Fest
1200 participants
- **Upcoming:** *Nights of Lights (December 6) and Christmas on the Farm (December 9)*

General Farm Updates:

- **Continued outreach / partnerships:** Center for ASD and BISD transitional adults - Provided gardening, wood shop, and animal care education on a monthly basis.



**FALL FEST AND KIDS FARMERS MARKET:
50+ CHILDREN VENDORS**

Marketing and Community Engagement

Quick Stats as of 12/7:

Facebook Followers:

17,356

(171 follower increase)

Instagram Followers:

1,532

(41 follower increase)

Constant Contact Subscribers:

5,118



Facebook Highlight: Bailey Lake Trout Stocking

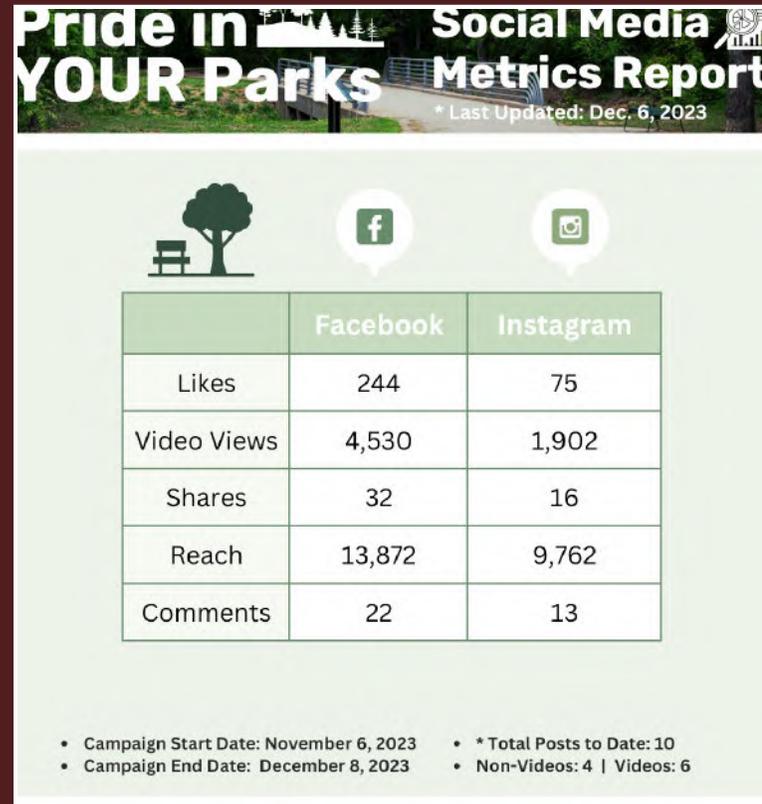
Reach - 19,219; Reactions - 281;

Comments - 80; Shares - 52

November High Performing Content

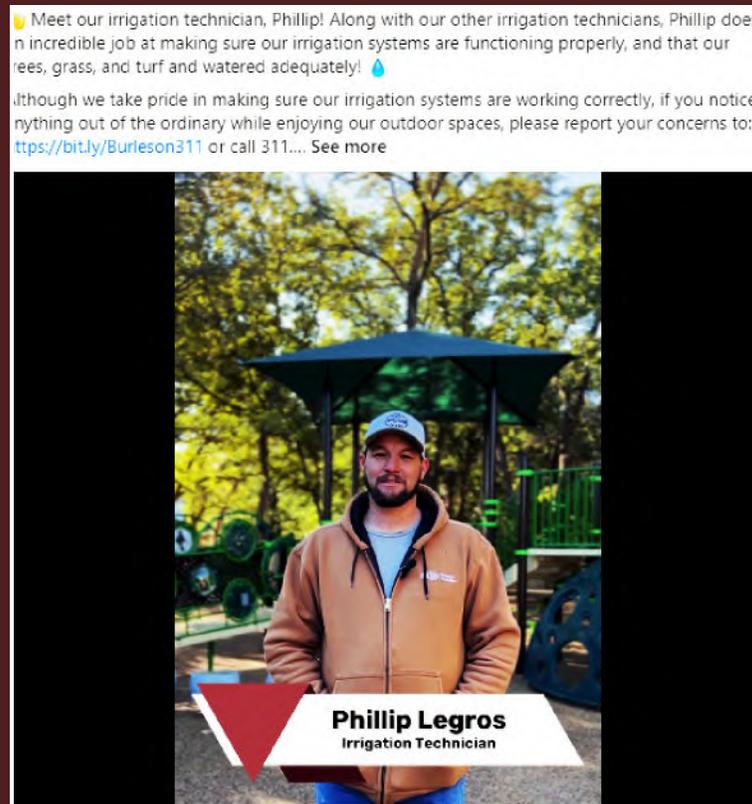
Pride in YOUR Parks: Wrap Up

Educate , Engage, and Encourage



Metrics Report Highlights

Highlights: Overall Reach (23,634) and Video Views (6,432)



Video Publications

Included: Educational pieces by parks staff, small gesture clean up content, and ways to report items that need to be addressed.

Campaign Goals: PAGE 27

- Introduce staff to our community
- Encourage pride and ownership in our parks system
- Encourage park user reporting



Post Publications

Included: Parks Family Scavenger Hunt (136 submissions) and informational infographics.

Parks and Recreation Award Recognitions

The Parks and Recreation department received two awards on December 6, 2023 from the Texas Recreation and Parks Society of North Texas. The awards received are listed below. Several submissions are received from cities surrounding the DFW area and North Texas region.



Arts and Humanities Programming Achievement & Park Maintenance Achievement Award

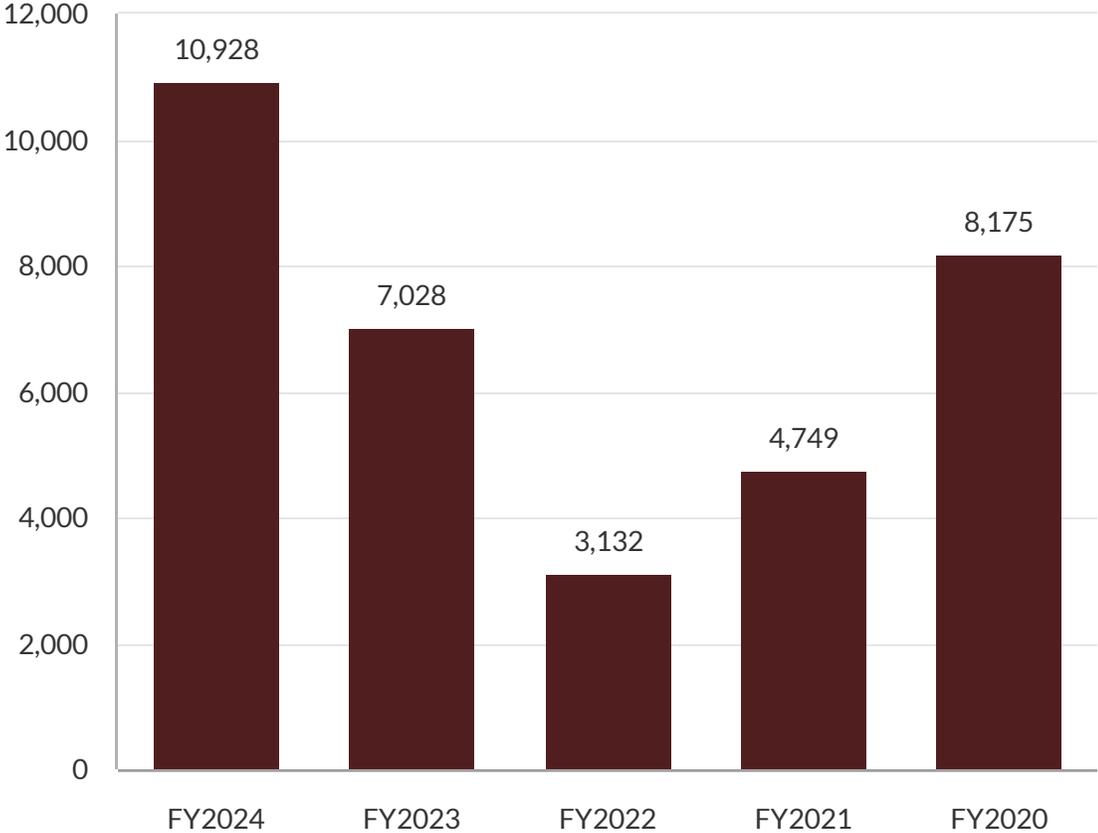
BRiCk - Projects



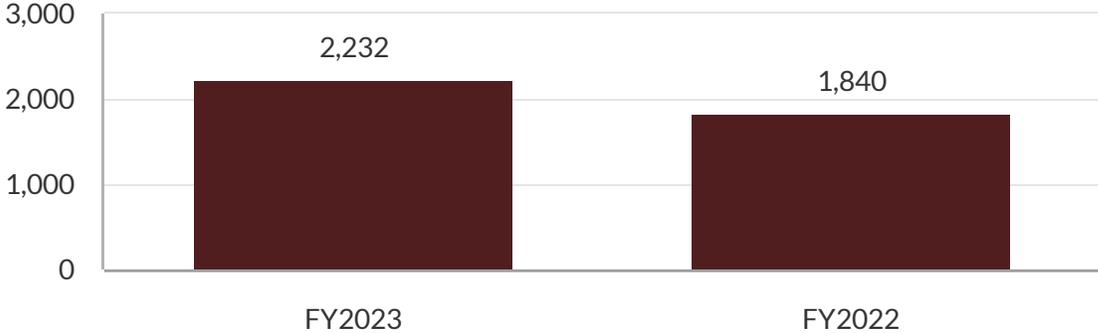
1. Finalizing selection of Construction Manager at Risk, 2 vendors responded to the RFP
 - Lobby Remodel
 - Desert Aire Replacement
 - HVAC Replacement
 - Indoor Pool Replaster
 - Indoor Pool Sand Filter Replacement
2. Replace protective gym floor covering - Acquiring bids
3. Replace lockers in women's locker room - Acquiring bids

BRiCK- Memberships and Programs

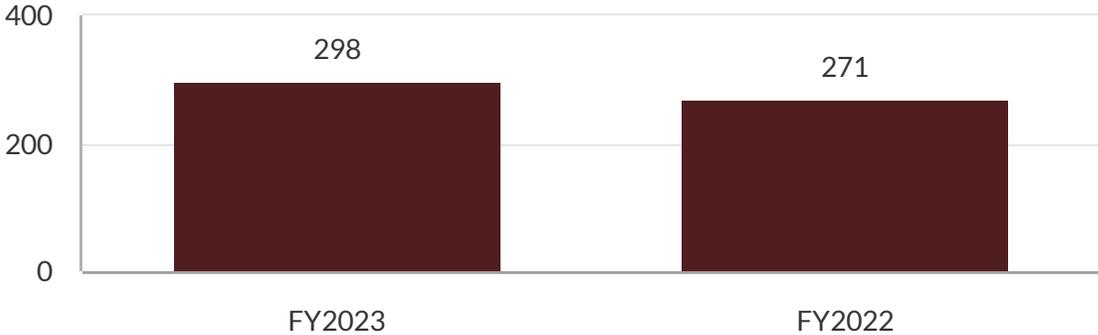
November Memberships



November - Fitness



November - Programs (includes Russell Farm Art Center)

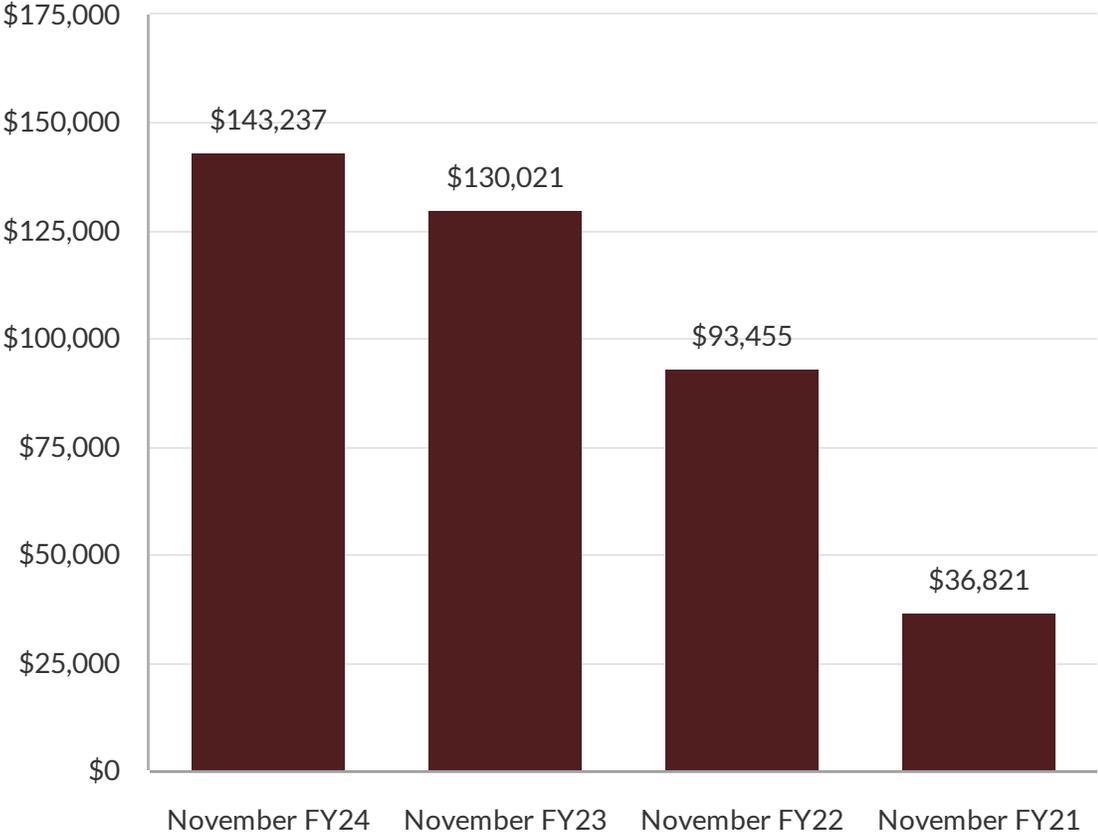


Membership numbers from June 2023 onward now include all individual members of a family membership.

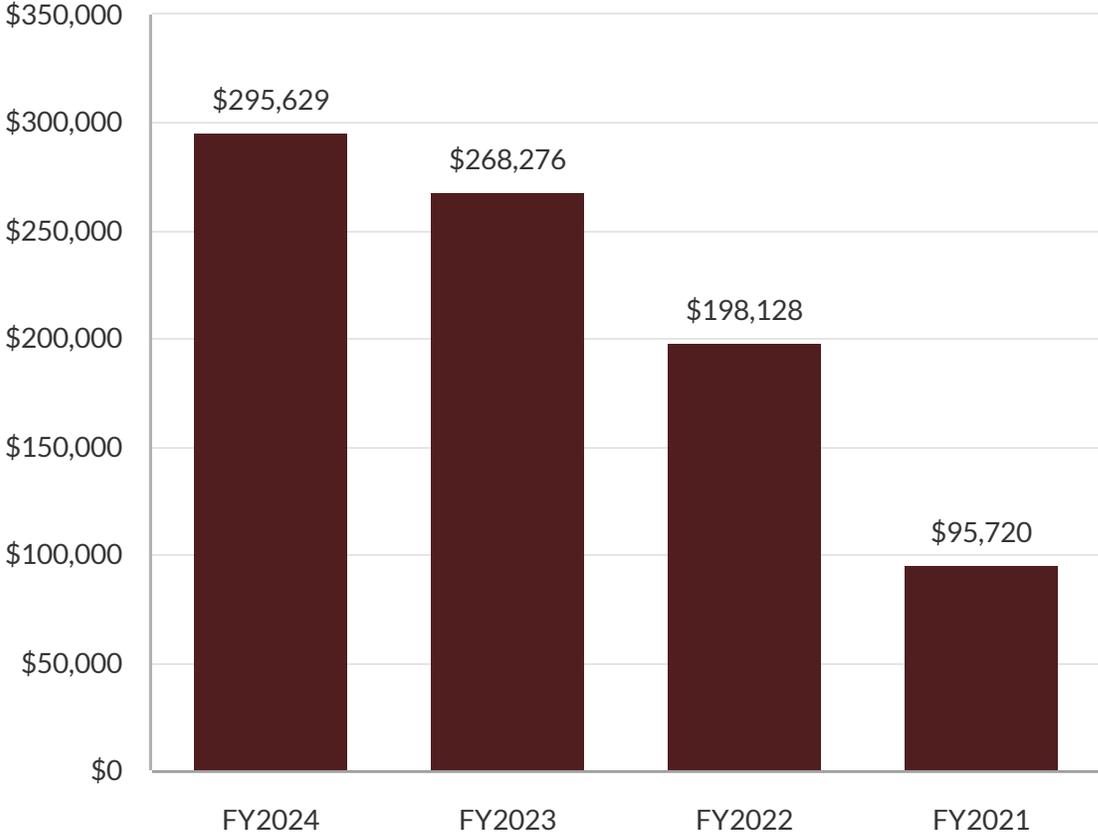
FY 2019-2021 had limited data due to software conversion and accurate reporting data available.

BRiCk-Revenue

November

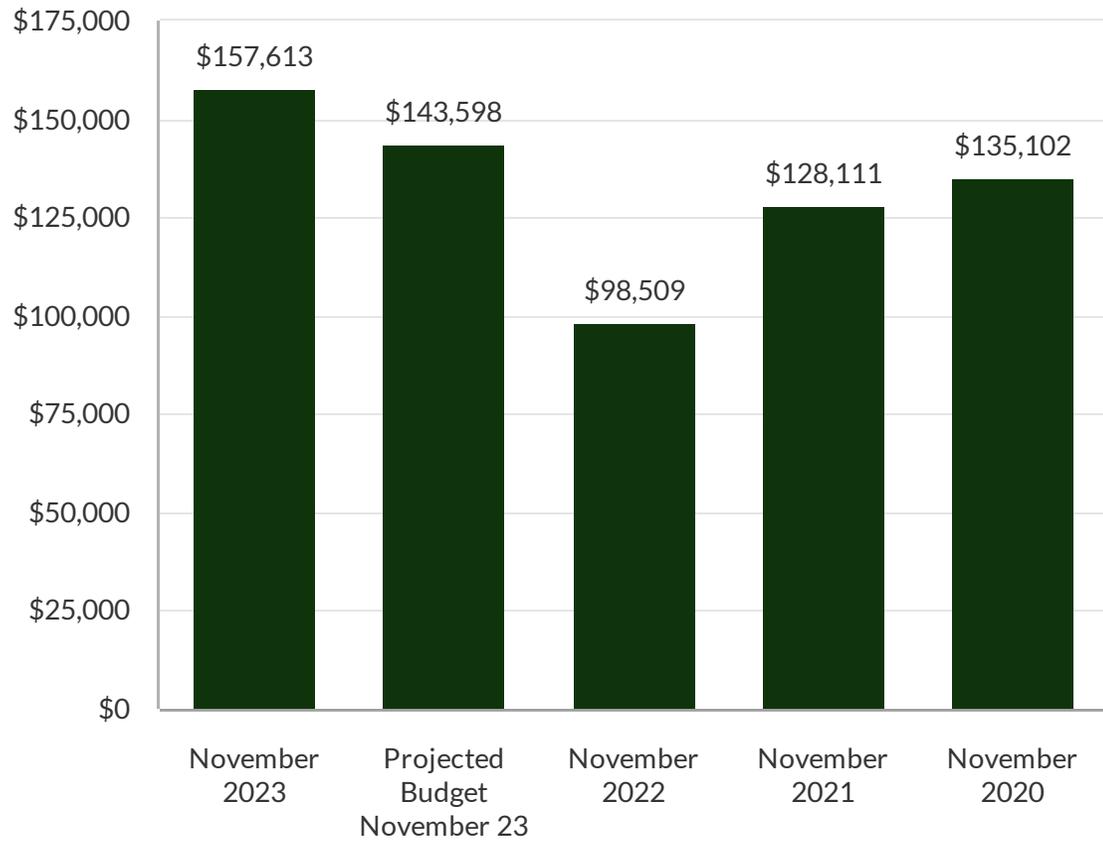


Year to Date (Accruals not included for current FY)

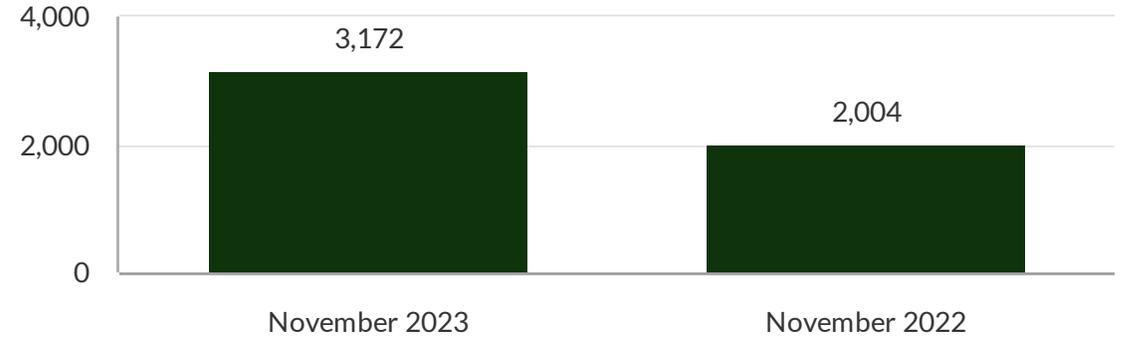


Golf- November Comparisons

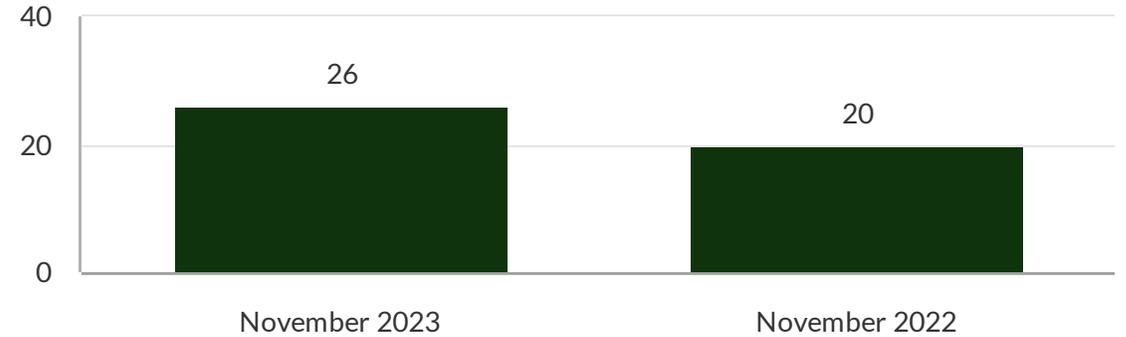
November Revenue



Rounds Played in November

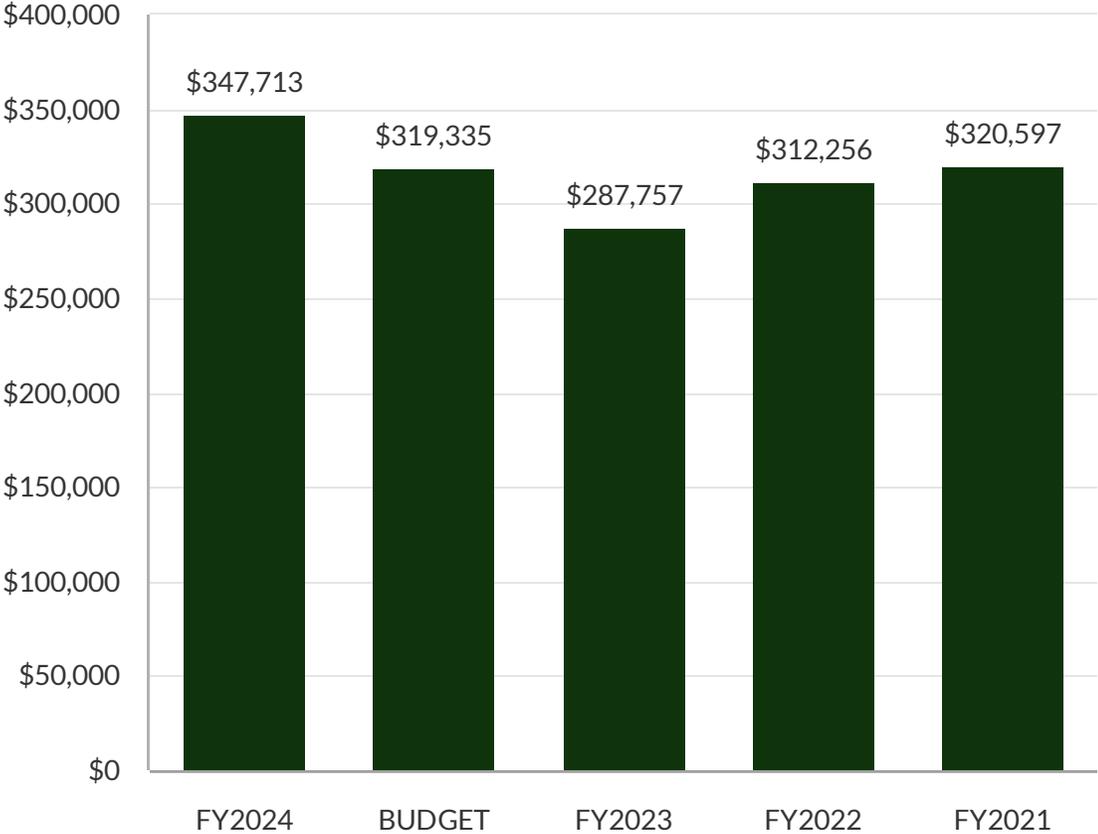


Playable Days

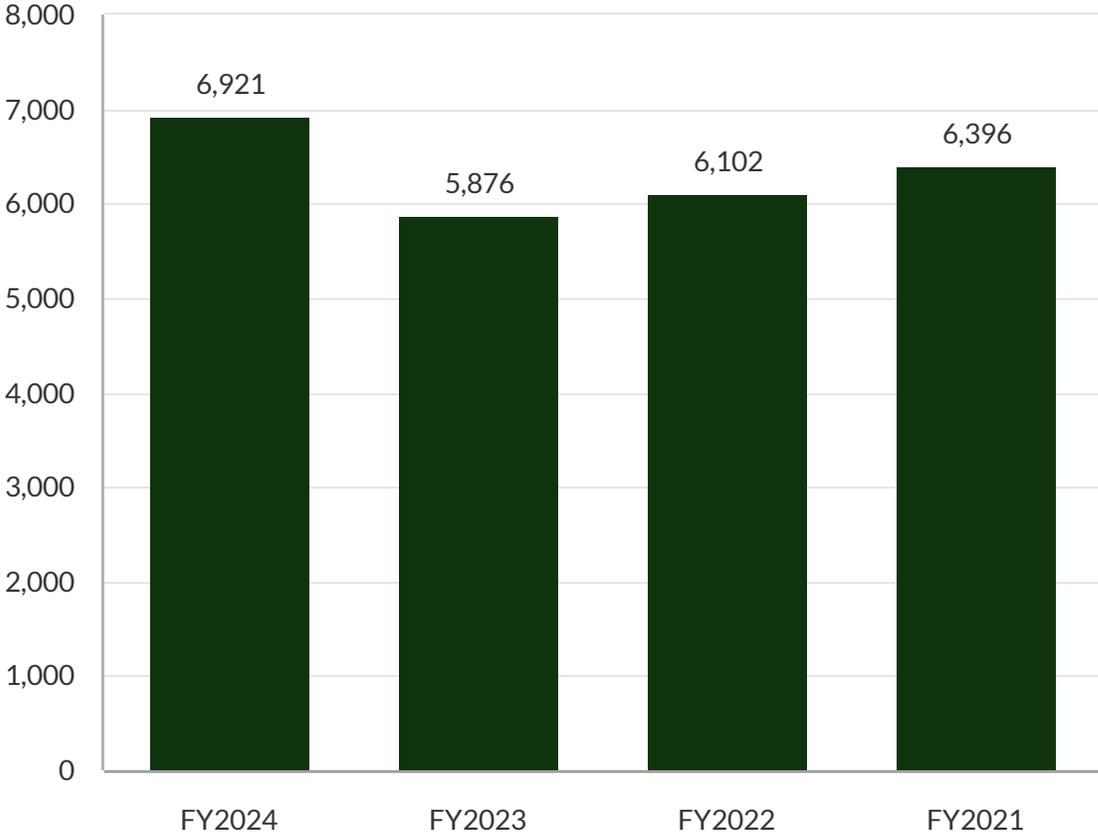


Golf- Year to Date

Revenue YTD October -November

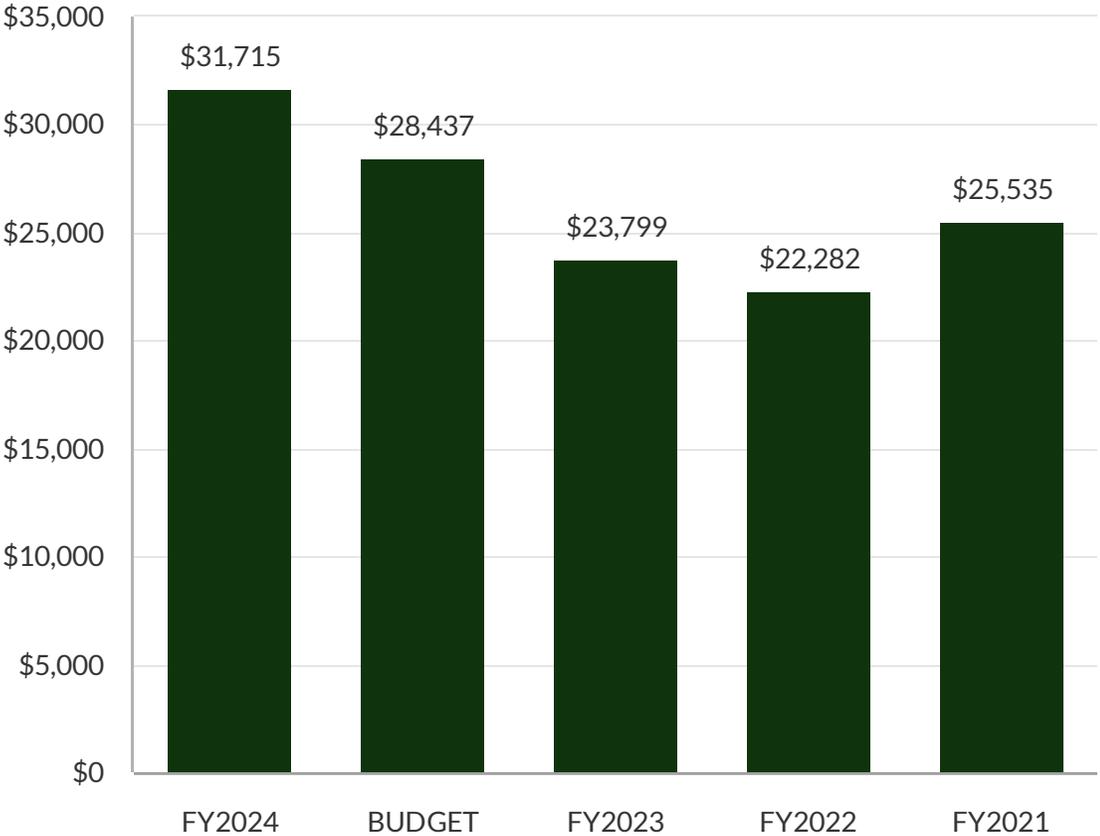


Rounds Played YTD October - November

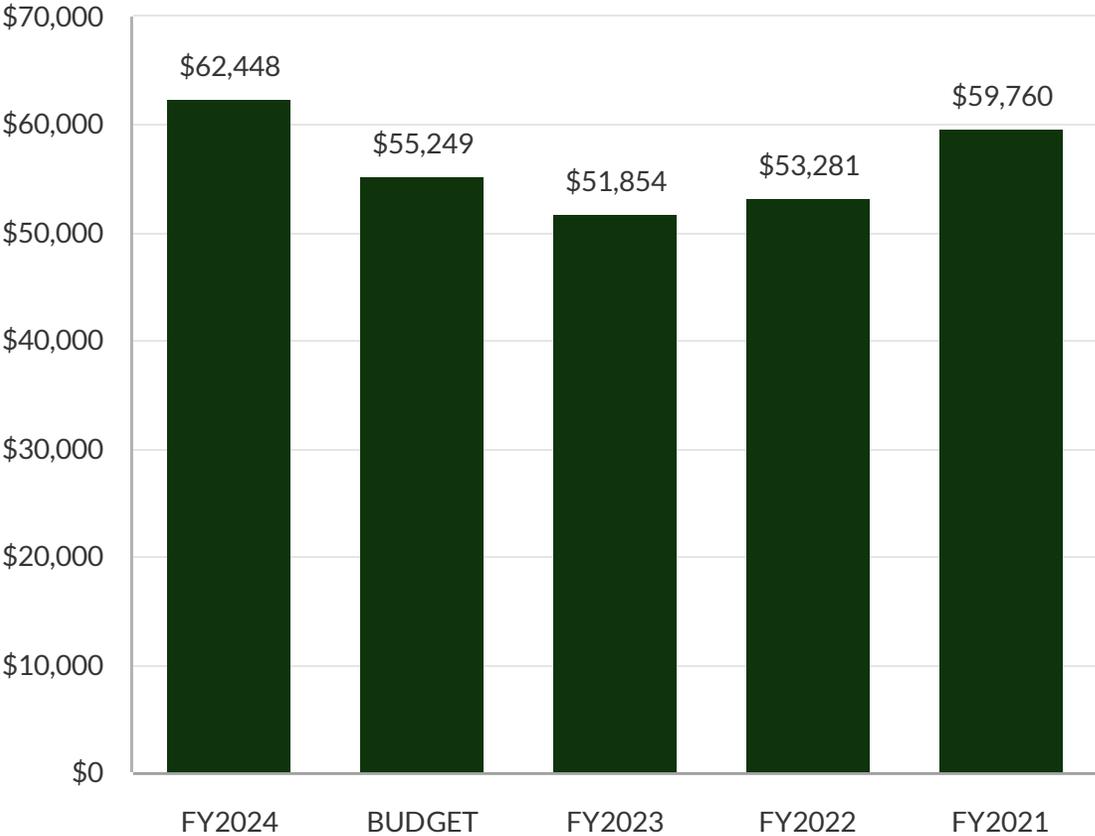


Golf- Pro Shop and FB Revenue Year to Date

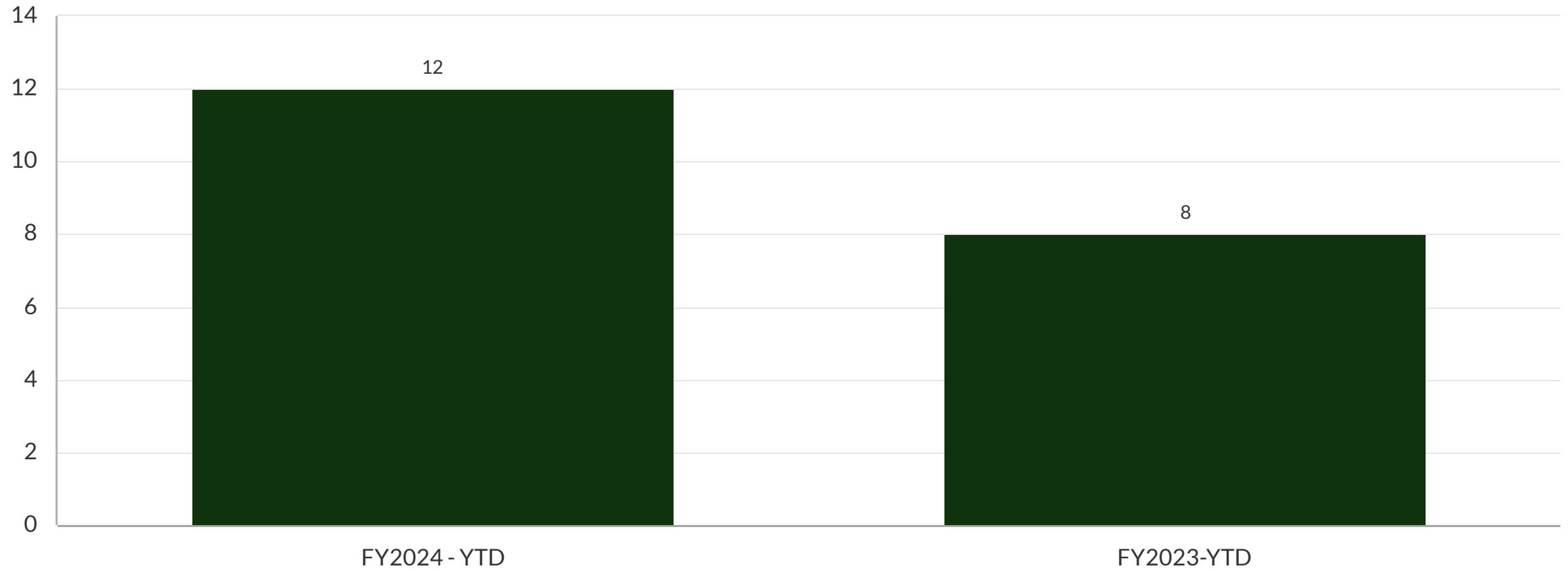
Pro Shop Revenue YTD October -November



Food and Beverage Revenue YTD October - November



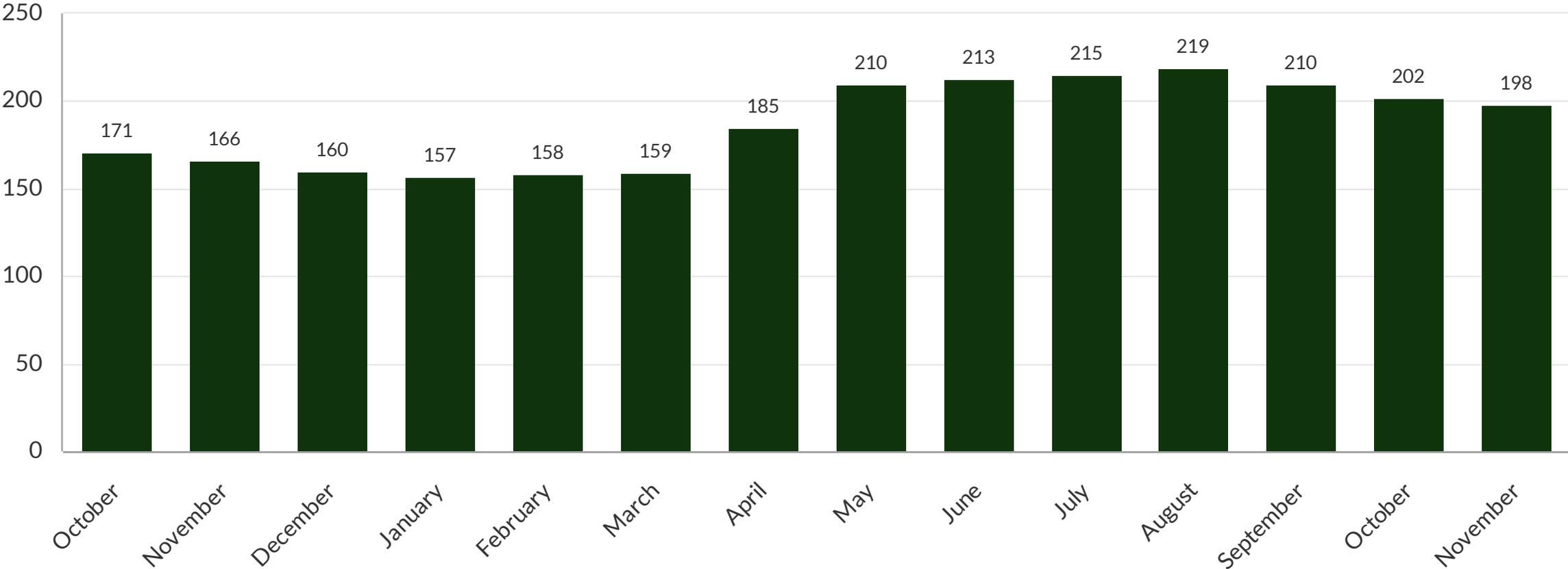
Tournaments YTD



Golf-Memberships

198 Current Members

Players Club



Parks - Capital Project Updates

- Bailey Lake and Chisenhall Parking Lot Expansions: Construction underway approaching completion
- Park Monument Signs: prioritizing next phase for this fiscal year - estimated up to 7 signs
- Village Creek Trail: Revised 90% plans underway. Environmental evaluation for TXDOT in process, estimated to begin construction Spring 2025.
- Scott St Trailhead: working with design firm for construction plans.



Parks - Capital Project Updates

- Bailey Lake Dredging: contract award scheduled for Park Board recommendation January 2024
- Chisenhall Synthetic Turf Phase 2: construction proposals under review
- Oak Valley South Trail: construction award for Council consideration January 2024
- Oak Valley North Restroom: reviewing quotes and design options.



Bark Park Update

- Nov. 10: dog park temporarily closed due to elevated levels of lead and arsenic found in samples from standing water puddles
- An independent, third-party environmental lab completed an environmental analysis on water run-off from the site
- The results showed elevated levels of iron. Arsenic and lead were also detected as they were in the first test but amounts did not exceed surface water standards
- Out of abundance of caution, the City will be moving into Phase II environmental site assessment and expects to provide more updates by the end of December
- The site will remain closed until the environmental assessment report is received and reviewed





PLAYGROUND SAFETY

32

INSPECTIONS PERFORMED

MINOR REPAIRS: 3

LITTER ABATEMENT: Parks, Athletic Fields, and ROWs



16,925

Pounds of Litter Removed

Does not include contract litter numbers



IRRIGATION SERVICES

6

Irrigation Systems Inspected

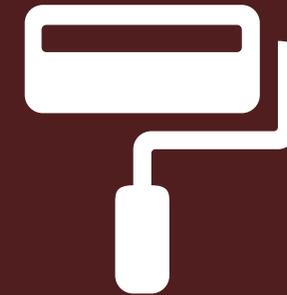
5

Irrigation repairs made

INTEGRATED PEST MANAGEMENT

- All fall fire ant treatments **COMPLETED**
- No pre-emergent weed applications
- 3 post-emergent weed applications

GRAFFITI ABATEMENT



4 graffiti incidents:
100% abated within 24 hours of reporting



Veterans Plaza - Synthetic Turf

- Eliminates maintenance demands of caused by erosion and washouts
- Provides green aesthetic year-round
- Reconfiguration of irrigation with tree bubblers

Acres Mowed in Parks and ROWs



1,114 Acres

LESS ACRES DUE TO RAIN AND TURF GROWTH SLOWING IN FALL



Winter Work Updates

- Erosion control projects at Chisenhall, Clark and Oak Valley North
- Bike rack installations
- Foul Pole Painting at Chisenhall
- Tree pruning and chipping
- Fish stocking at Bailey Lake



Prairie Timber Park Pavilion Upgrades

Stone-wrapped the six columns of new park pavilion

