



WEEKLY REPORT

JANUARY 12, 2024

TO: MAYOR FLETCHER AND COUNCIL MEMBERS

FROM: TOMMY LUDWIG, CITY MANAGER

THE CITY OF
BURLESON
TEXAS

MARKETING & COMMUNICATIONS
141 W RENFRO, BURLESON, TX 76028 | (817)426-9622

I. COUNCIL SCHEDULE

MONDAY, JANUARY 22
CITY COUNCIL REGULAR MEETING, 5:30 P.M.

REPORTS AND PRESENTATIONS

- Receive a report, hold a discussion and provide staff feedback on the Hooper Business Park Drainage. *(Staff Presenter: Michelle McCullough, Assistant Director/City Engineer)*
- Receive a report, hold a discussion and provide staff feedback regarding the Police Headquarters Expansion Project. *(Staff Presenter: Errick Thompson, Director of Public Works & Engineering)*

All meetings will be held at City Hall Council Chambers, 141 W. Renfro St. The meeting will be conducted in the council chambers and is also available via live stream, <https://www.burlesontx.com/watchlive>

II. GENERAL AND STATUS UPDATES

A. JANUARY 2024 SALES TAX INFORMATION

Below is the information from the Texas Comptroller of Public Accounts in reference to the City of Burleson Sales and Use Tax Collections for the most current period.

January 2023	January 2024	Diff \$	Diff %	FY2023 YTD	FY2024 YTD	Diff \$	Diff %
\$ 2,333,010	\$ 2,494,301	\$ 161,291	6.91%	\$ 4,572,462	\$ 4,897,483	\$ 325,021	7.11%

Note: January 2024 sales tax amount represents sales incurred in November 2023

B. CITY CLOSURES FOR MARTIN LUTHER KING, JR. DAY

Trash and curbside recycling will be collected on Monday, January 15, but most City facilities will be closed in observance of the Martin Luther King Jr. Day holiday.

City Hall, including water utility billing, along with the library, animal shelter, Russell Farm Art Center and Senior Activity Center, will all be closed. The BRiCk

will be open during its regular hours, 4:30 a.m. - 10 p.m., and while Hidden Creek Golf Course would normally be open on Monday, the golf course will be closed due to the extremely low temperatures. The pro shop and Terrace Grill will be open from 8 a.m. to 5 p.m. on Monday, pending icy weather conditions.

The regularly scheduled city council meeting will be held on the fourth Monday of the month, January 22.

C. EXTREME COLD WEATHER CONDITIONS HEADED TO BURLESON

Temperatures will drop into the teens on Sunday, January 14 – Monday, January 15. The city would like to inform the public of the city’s local warming center that will be open Sunday, January 14 – Monday, January 15, for vulnerable populations.

Warming Stations

The Burleson Recreation Center (BRiCk) will be open and can be utilized as a warming stations during normal business hours. You do not need to be a member of the BRiCk to utilize the warming station.

BRiCk, 550 NW Summercrest Blvd

Sunday, January 14: Noon – 6 p.m.

Monday, January 15: 4:30 a.m. – 10 p.m.

It is important to note this location is not an overnight shelter.

Other Resources

- Tarrant County will offer cold weather shelter at existing emergency shelters located at Union Gospel Mission (1321 E. Lancaster, Fort Worth), Presbyterian Night Shelter (2400 Cypress, Fort Worth), or The Salvation Army Mabee Center (1855 E. Lancaster Ave, Fort Worth).
- Johnson County, The Salvation Army, 111 S. Anglin Street, Cleburne 817-558-1296



If your power goes out, contact your electric provider

- Oncor: 888-313-4747 or visit their [website](#)
- United Cooperative Services: 817-447-9292 or visit their [website](#)

If large portions of the community lose power during the extreme cold weather or if conditions worsen, the city will enact the prepared emergency plan and evaluate opening additional warming stations, extending warming station hours or opening an overnight shelter. Updates and information will be available on the city's website, www.burlesontx.com and social media accounts.

If you are in distress due to the cold weather conditions please contact 9-1-1 in an emergency or the city's non-emergency number, 817-426-9903.

D. CITY COUNCIL CANDIDATE PACKETS AVAILABLE

City council Places 1, 3, and 5 will be on the May 4, 2024, ballot. All are three-year terms. If you are interested in running for a seat, city council candidate packets are available online at www.burlesontx.com/elections, via email at elections@burlesontx.com or at City Hall, 141 Renfro Street, Monday - Friday from 8 a.m. to 5 p.m. (except on January 15, 2024, as the city is closed in observance of Martin Luther King, Jr Day). The filing period is open from January 17 through February 16.

**FAQ's****How do I get my name on the ballot?**

File an application for a place on the ballot with the City Secretary within the filing period. The filing period is from January 17 to February 16, 2024 at Burleson City Hall, 141 W Renfro, Monday - Friday 8 a.m. to 5 p.m. Please note: City Hall will be closed January 15, 2024, in observance of Martin Luther King Jr. Day.

What places are on the ballot for the May 4, 2024 election and how long are the terms?

Council Places 1, 3, and 5 are up for election this year. All are three-year terms.

Are different council places related to physical locations? Do I have to live in a certain area of the city to run in a specific place?

No, all the places are at-large, meaning anywhere within the City of Burleson's corporate limits.

Does it cost money to run for City Council?

No, there is no fee associated with running for City Council.

Is being a council member or mayor a full-time job? Do I get paid?

No, service on the City Council is not a full-time job. However, council meeting attendance requirements do exist. Each member of the council, including the mayor, is paid \$5 per regularly scheduled meeting attended.

How often does the council meet, where, and what time?

City Council regular council meetings are held on the 1st and 3rd Monday of each month. They are held at Burleson City Hall in the council chambers and normally begin at 5:30 p.m. During the year, there are several times that special council meetings are held, usually on an as-needed basis.

As a candidate for City Council, with whom and where do I file my paperwork?

All required paperwork is filed with the City Secretary at Burleson City Hall, 141 W. Renfro. Please remember it is each candidate's responsibility to meet all required deadlines.

As always, if you have questions or need any clarification, please contact the city secretary office: via email elections@burlesontx.com or text 817-291-5846.

E. PARK PREPARATIONS FOR FREEZING TEMPERATURES

All drinking fountains managed by the Parks Maintenance Division will be winterized when temperatures are forecasted below 28 degrees Fahrenheit. To prepare for freezing temperatures this weekend, staff will temporarily turn off drinking fountains from January through March. Signs have been placed in the parks to alert the public.

All restrooms at Warren, Centennial, Bailey Lake and Meadowcrest Parks will be closed starting Thursday, January 12, through January 17 due to anticipated freezing temperatures. Restrooms are anticipated to re-open on January 18.

F. **JOHNSON COUNTY THOROUGHFARE PLAN PUBLIC MEETINGS**

Johnson County will host two public meeting as they prepare their thoroughfare plan. One will be held at Burleson City Hall from 5 – 8 p.m. on January 24.



We Want Your Input!

Johnson County is developing its **Thoroughfare Plan**, and we want your input! Please join us at one of our two public meetings to talk to the project team about issues and needs for thoroughfare network in Johnson County.

January 24th 5:00 – 8:00 PM	January 25th 5:00 – 8:00 PM
<u>Burleson City Hall</u> 141 W Renfro St, Burleson TX 76028	<u>Alvarado Senior Center</u> 201 East College Ave, Alvarado TX 76009

Please contact daniela.kosnacova@freese.com if you have any questions.

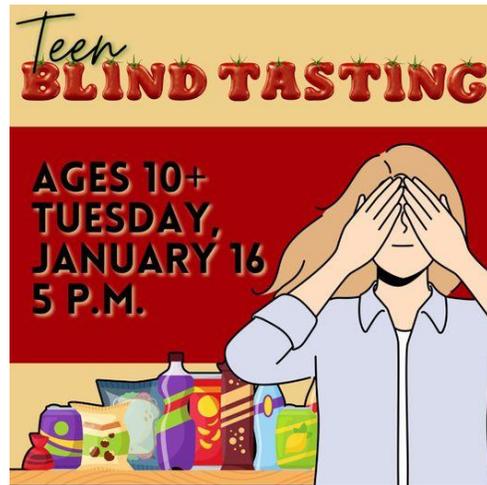
G. LIBRARY PROGRAMMING

Teen Blind Tasting (Ages 10-17)

January 16, 5 p.m.

Do you think you can identify cookie, candy and chip flavors while blindfolded? Come find out in our Teen Blind Taste Test.

[Sign up for Teen Programming emails.](#)



H. LIBRARY MASTER PLAN PROCESS

We know that questions are circulating about an upcoming library facility master plan. The master plan feasibility study was presented to the Library Advisory Board in December 2023 and is scheduled to be presented to the Community Services Council Committee on January 24 and then to the City Council on February 5.

Here are some points we want to share with you.

- This is the first step, of many, in planning for the library's future needs.
- The facility master plan process began in 2020 and included a public outreach portion that occurred in 2022. The outreach included stakeholder interviews and community input through focus groups and surveys.
- This plan is to account for the future needs of the community and library system.
- Currently, there is no funding identified for the library expansion, and it is not included in the city's five year capital plan.
- The city conducts master plans for various city services, including police, fire, public works and parks and recreation. This plan will be the first for the city of Burleson's library.
- Master plans are common practice to assist the city in planning for facilities.



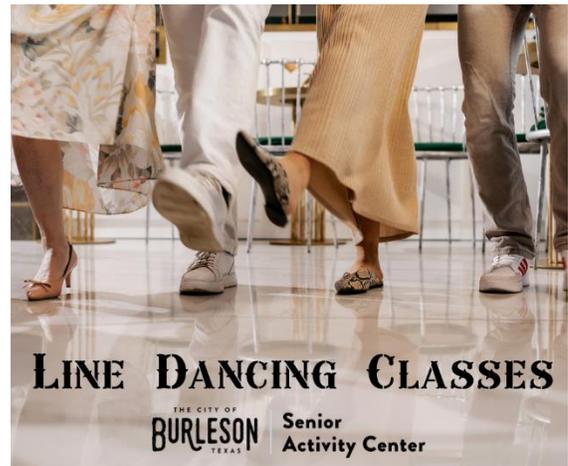
I. **BURLESON HERITAGE FOUNDATION**

The Burleson Heritage Museum and Visitors Center hosted visitors from 18 states and two countries during the month of December. The Burleson Heritage Foundation volunteers proudly give free trolley and museum tours to guests visiting our city Wednesday through Saturday each week. As a reminder, they are always looking for volunteers. If you know someone that may be interested, please refer them to the museum to register.

J. **SENIOR CENTER PROGRAMMING**

Come dance with us! We offer 5 different line dancing classes plus a class for couples dancing. Dancing brings loads of health benefits — improves balance and flexibility, builds muscle tone, boosts memory, reduces stress, increases energy, reduces weight, and provides tons of opportunities to make new friends.

Find out for yourself what everyone's talking about!



The Burleson Senior Center is open to ages 50 and older.

[Sign up for the Senior Center newsletter](#)

K. **PET OF THE WEEK**

SHELTER IS AT CAPACITY

Isla is a beautiful six-year-old Catahoula Leopard Dog mix female with a gregarious personality. (That means she likes to socialize!) She loves to play and responds to commands for snackies. Isla has already been spayed and her adoption fee is waived. She has been receptive to other dogs and you can bring yours in to meet her anytime.



Catahoulas typically make great family pets and you can also bring the kids with you when you come to see her. Adopt Isla today!

L. **FEEL GOOD FRIDAY**

Just before the Christmas holiday, a heartwarming story unfolded thanks to the efforts of Burleson Fire Department's Community Risk Reduction (CRR) team and International Association of Fire Fighters (IAFF) Local 4025. A caretaker reached out to the fire department on Facebook, expressing concerns about a disabled man struggling to access food from

local resources. Touched by compassion, IAFF Local 4025 stepped up and bought a week's worth of groceries. Burleson Fire Department's dedicated CRR team ensured the groceries were delivered to the gentleman in need.

The impact was profound, bringing immense joy to the recipient who had been uncertain about having enough food for the week. This display of generosity and community support truly embodies the City of Burleson team's spirit. We want to express gratitude to everyone who contributed to making a positive difference in someone's life. The actions of these individuals exemplify the organization's core values and principles.

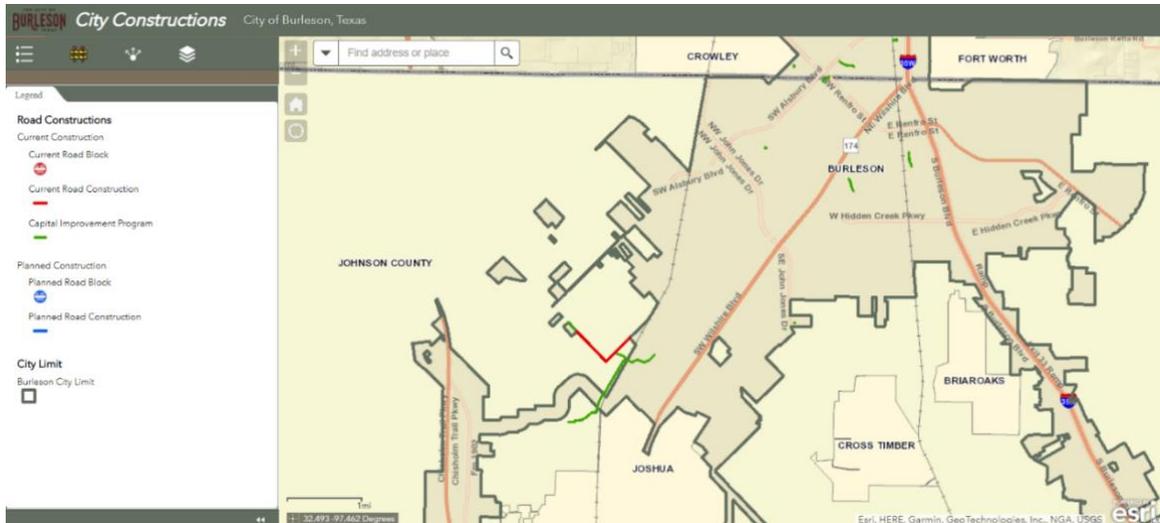
Members of the Burleson Fire / EMS Department, pictured left to right: Tommy Havens, Camden Chesney, Josh Smith and Scott Johns.



If you have a Feel Good Friday email newsletter@burlesontx.com

III. UPCOMING ROAD CONSTRUCTION/CLOSURES

[\(click to view map\)](#)



IV. PARKS CAPITAL PROJECTS

PROJECT	STATUS	TIMELINE
Bailey Lake/ Chisenhall Parking Expansions	Landscaping installation in process for both sites. Both parks were open for use on December 22, 2023, but will need to be closed for one day at the beginning of January to be striped. Seed must be established by temporary irrigation before striping can be completed so that lines are not washed out.	Chisenhall and Bailey Lake completed December 22, 2023 except for striping.
Village Creek Trail	90% plans underway - acquiring easements and TXDOT LOSA	Construction scheduled to begin Spring 2025.
Bailey Lake Dredging	Presented to Parks Board for recommendation on January 11, 2024.	Scheduled for Council consideration January 22, 2024. Projected to begin construction in February 2024.
Chisenhall Synthetic Infields Phase 2 (4 fields)	RFP closed on January 11, 2024 and will be evaluated by staff by January 22, 2024.	Contract award scheduled for Parks Board recommendation on February 8, 2024 and for Council consideration February 20, 2024. Target construction start date in May 2024 after spring baseball season to be completed before Fall 2024 season start.
Oak Valley South Trail Connector	Approved by Council January 8, 2024.	Projected to begin construction mid to late January 2024.

Meadowcrest Park	First round of public engagement closed Nov. 19. Second round to begin January 2024.	Parks Board recommendation for February 2024 and Council consideration scheduled for March 2024. Projected to begin construction in June 2024.
Cedar Ridge Park	First round of public engagement closed Nov. 19. Second round to begin January 2024.	Parks Board recommendation for February 2024 and Council consideration scheduled for March 2024. Projected to begin construction in June 2024.
Oak Valley North-Restroom	Presented to Parks board for recommendation on January 11, 2024.	Council consideration scheduled for February 2024.

V. EVENTS

Event Information can be found at www.burlesontx.com/events

- **BTX OFF ROAD RALLY**
January 27, 8 a.m. – noon
Chisenhall Sports Complex, 500 Chisenhall Park Ln
\$20 per vehicle
- **THE GREAT GIVEBACK**
February 3, 9 – 11 a.m.
Burleson Public Library, 248 SW Johnson Ave
Free event
- **Mardi Gras Ball**
February 3
4:30 - 6:30 p.m. (Father/Daughter Dance)
6:45 - 8:45 p.m. (Mother/Son Dance)
BRiCk, 550 NW Summercrest Blvd
\$10 per person
- **CITYFEST**
February 8, 4:30 – 7 p.m.
BRiCk, 550 NW Summercrest Blvd
Free event

- **MARDI CRAW**
February 13, 6 -8 p.m.
Mayor Vera Calvin Plaza, 141 W Renfro St
Free event, food for purchase
- **CELEBRATE BLACK HISTORY MONTH WITH OPAL LEE**
February 17, 10 a.m. - noon
Mayor Vera Calvin Plaza, 141 W Renfro St
Free event, books for purchase
- **PROJECT U LEADERSHIP CONFERENCE**
February 20, 9 a.m. – 5 p.m.
Pathway Church, 325 NW Renfro St
Event is sold out