



# WEEKLY REPORT

JANUARY 26, 2024

TO: MAYOR FLETCHER AND COUNCIL MEMBERS

FROM: TOMMY LUDWIG, CITY MANAGER

THE CITY OF  
**BURLESON**  
TEXAS

MARKETING & COMMUNICATIONS  
141 W RENFRO, BURLESON, TX 76028 | (817)426-9622

## I. COUNCIL SCHEDULE

### MONDAY, FEBRUARY 5 CITY COUNCIL REGULAR MEETING, 5:30 P.M.

#### REPORTS AND PRESENTATIONS

- Hold a discussion, receive a report and provide staff feedback regarding the Burleson Public Library Master Plan and Facility Study. (*Staff Presenter: DeAnna Phillips, Community Services Director*)
- Receive a report, hold a discussion and provide staff feedback regarding Burleson Fire/EMS delivery of ambulance transportation services (*Staff Contact: Casey Davis, Assistant Fire Chief*)
- Receive a report, hold a discussion regarding a contract with Focused Advocacy. (*Staff Contact: Matt Ribitzki, Senior Deputy City Attorney/Director of Legal Services*)

All meetings will be held at City Hall Council Chambers, 141 W. Renfro St. The meeting will be conducted in the council chambers and is also available via live stream, <https://www.burlesontx.com/watchlive>

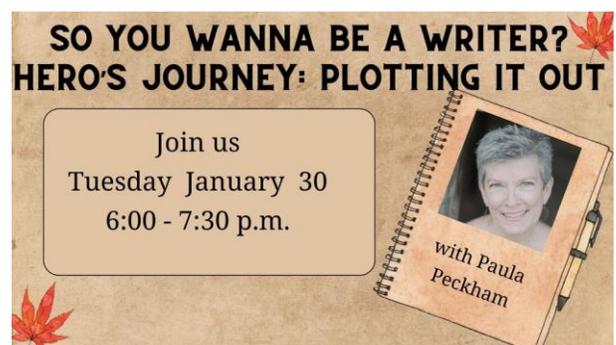
## II. GENERAL AND STATUS UPDATES

### A. LIBRARY PROGRAMMING

#### So You Wanna Be A Writer? Hero's Journey: Plotting It Out

January 30, 6 to 7:30 p.m.

Come hear award-winning author Paula Peckham, a Burleson native, talk about writing a novel. Learn how to plot your story so the tension stays high, and you avoid the "saggy middle." Paula will include a Word document template that you can fill in with your story. No registration required. [Sign up for Adult Programming emails](#)



## B. SENIOR CENTER PROGRAMMING

For a limited time, the Senior Center will be showcasing a pristine collection of *I Love Lucy* themed Barbie dolls. This fantastic loan comes courtesy of philanthropist Harold Booth. Come check out these rare, vintage dolls before they're gone.

[Sign up for the Senior Center newsletter](#)



## C. BURLESON AREA CHAMBER OF COMMERCE QUARTERLY REPORT

The Burleson Area Chamber of Commerce (BACC) has completed their first quarter business retention and expansion report for 2024. Per an agreement with the BACC, their staff will conduct 100 meetings annually with local businesses and survey the needs and desires of the business community. The report is attached on page 9 and provides data and highlights from their surveys with local businesses.

## D. ANIMAL SERVICES NEWS

Celebrate National Love Your Pet Day at Applebee's in Burleson on Tuesday, Feb. 20 from 4 – 9 p.m., and make a difference in the lives of our furry friends at the Burleson Animal Shelter.

15% of all sales (excluding tax and alcohol) will be donated to

the Burleson Animal Shelter. Your contribution will help provide essential care, support, and resources for the animals awaiting their forever homes. Together, we can make a positive impact on their lives.



When you arrive at Applebee's, located at 1115 N Burleson Blvd, let the host or hostess know that you are there for the Burleson Animal Shelter fundraiser and they will seat you in our section.

A minimum of 20 attendees is required. Use this [link](#) to send your RSVP. In the event that the minimum requirement is not met, you will be notified of the cancellation via the email address you provided.

### **E. MERITORIOUS AWARD RECIPIENTS**

The city recognizes employees who above and beyond in their normal scope of duties through a meritorious award given by City Manager Tommy Ludwig. We will begin sharing the outstanding acts of service here in the weekly report. The first one was given to members of the city's animal services team who dealt with an unusual and heartbreaking situation at the shelter. You can read the letter that was presented to Kim Peckler, Shelby Welch, Angel Strotman and Cary Workman.



*Thank you for your dedication to serve, and for embodying the principles of compassion and excellence that define Burleson Animal Services. The City of Burleson extends our deepest gratitude for your tireless efforts in making a difference in the lives of those who cannot speak for themselves.*

*On January 9, while engaged in routine duties, the team demonstrated commendable dedication and empathy towards Meatball and his owner. The team's initial interaction with the dog owner, discussing Meatball's unique name and his journey from being heartworm positive to finally being heartworm negative after a year of treatment, showcased their commitment to the well-being of the animals under their care.*

*When Meatball unexpectedly began seizing as he was leaving Animal Services, staff swiftly responded and began immediate CPR and seeking guidance from Dr. Camp, exemplifies the team's exceptional professionalism and determination to save Meatball's life. Despite the strenuous and prolonged efforts, the team's realization that Meatball could not be saved was met with genuine sorrow.*

*The emotional impact of Meatball's passing was heightened by the unique bond the staff had formed with him during his visits for heartworm treatments. This devastating incident tested the team's resilience and professionalism, which they handled with grace and empathy.*

*The Animal Services team's commendable actions in the face of this emotionally overwhelming situation go above and beyond the call of duty, reflecting their unwavering commitment to the well-being of the animals entrusted to their care. Their compassion, dedication, and exemplary teamwork in attempting to save Meatball's life make them worthy recipients of this Meritorious Service Award.*

## **F. FEEL GOOD FRIDAY**

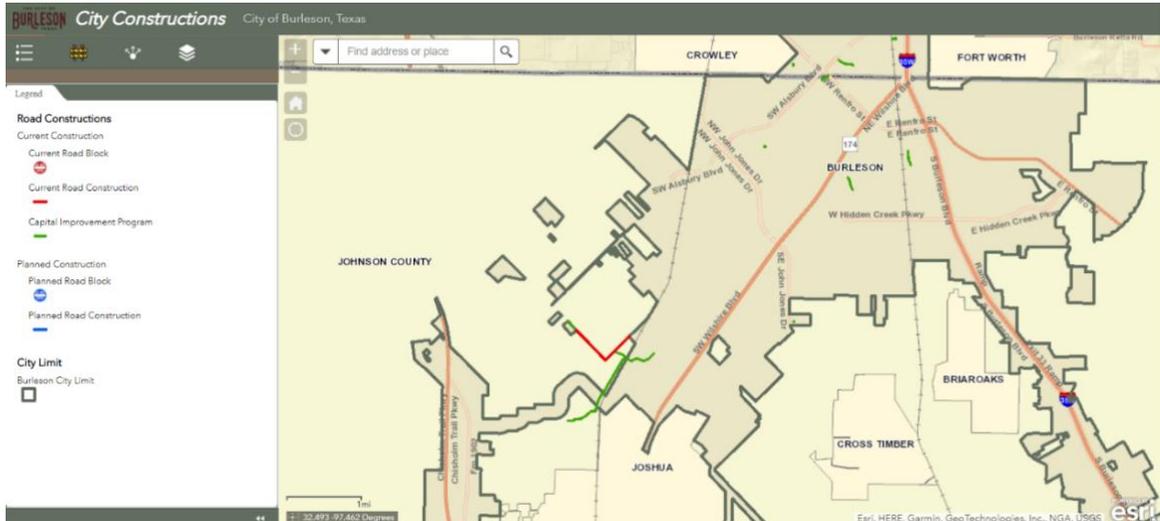
Three cheers for Rhett Arledge from the Academy at Nola Dunn! Rhett not only hit a personal record but also nailed his very first perfect round of 50-all five bullseyes. Rhett soared to the top of the state rankings with an impressive score of 278, and outdid himself by further improving that score by three points. Rhett's dedication and skill have truly set him apart. Among the 12,789 elementary archers across the nation, Rhett's outstanding score of 281 now ranks him an impressive tenth. Rhett, your hard work, and perseverance are an inspiration to us all. Keep aiming high and reaching for the stars.



If you have a Feel Good Friday email [newsletter@burlesontx.com](mailto:newsletter@burlesontx.com)

### III. UPCOMING ROAD CONSTRUCTION/CLOSURES

[\(click to view map\)](#)



#### **ELK DRIVE PAVEMENT MARKING**

CITY PROJECT MANAGER: CLINT SUMERALL 682-312-2790 or [csumerall@burlesontx.com](mailto:csumerall@burlesontx.com)

Beginning Monday, January 29, 2024, a contractor working for the city will begin removing and replacing the roadway markings along Elk Drive from the 100 block northwest to the 250 block. The road will remain open for traffic, but the contractor will sometimes use flaggers to control the traffic through the work zone. The work is expected to be completed by the end of the day on February 2, 2024.



#### **RENFRO AND JOHNSON AVENUE REPAIRS**

CITY PROJECT MANAGER: CLINT SUMERALL 682-312-2790 or [csumerall@burlesontx.com](mailto:csumerall@burlesontx.com)

Beginning Monday, January 29, 2024, city crews will begin repairing a pothole in the northbound right turn lane of SW Johnson Avenue at Renfro Street. The

intersection will remain open for traffic. However, the right lane of Eastbound Renfro and the right turn lane on SW Johnson will be closed to traffic during the project. The work is expected to be completed by the end of the day on January 31, 2024.



#### IV. PARKS CAPITAL PROJECTS

PROJECT	STATUS	TIMELINE
<b>Bailey Lake/ Chisenhall Parking Expansions</b>	Project is complete.	
<b>Village Creek Trail</b>	90% plans underway - acquiring easements and TXDOT LOSA	Construction scheduled to begin Spring 2025.
<b>Bailey Lake Dredging</b>	Presented to Parks Board on January 11, 2024.	Scheduled for Council consideration February 5.
<b>Chisenhall Synthetic Infields Phase 2 (4 fields)</b>	RFP closed on January 11, 2024. Two vendors are being interviewed on February 5.	Contract award scheduled for Parks Board recommendation on February 15, 2024 and for Council consideration February 20, 2024. Target construction start date in May 2024 after spring

		baseball season to be completed before Fall 2024 season start.
<b>Oak Valley South Trail Connector</b>	Approved by Council January 8, 2024.	Projected to begin construction in February.
<b>Meadowcrest Park</b>	Second round of public engagement started Tuesday January 16 and closes on January 28.	Parks Board recommendation for February 2024 and Council consideration scheduled for March 2024. Projected to begin construction in June 2024.
<b>Cedar Ridge Park</b>	Second round of public engagement started Tuesday January 16 and closes on January 28.	Parks Board recommendation for February 2024 and Council consideration scheduled for March 2024. Projected to begin construction in June 2024.
<b>Oak Valley North-Restroom</b>	Presented to Parks board on January 11, 2024. Awarded at city council meeting on January 22.	Restroom is in production and is anticipated to be installed in May.

## V. EVENTS

Event Information can be found at [www.burlesontx.com/events](http://www.burlesontx.com/events)

- **BTX OFF ROAD RALLY**  
 January 27, 8 a.m. – noon  
 Chisenhall Sports Complex, 500 Chisenhall Park Ln  
 \$20 per vehicle
- **THE GREAT GIVEBACK**  
 February 3, 9 – 11 a.m.  
 Burleson Public Library, 248 SW Johnson Ave  
 Free event
- **MARDI GRAS BALL**  
 February 3  
 4:30 - 6:30 p.m. (Father/Daughter Dance)  
 6:45 - 8:45 p.m. (Mother/Son Dance)

- BRiCk, 550 NW Summercrest Blvd  
\$10 per person
- **CITYFEST**  
February 8, 4:30 – 7 p.m.  
BRiCk, 550 NW Summercrest Blvd  
Free event
- **MARDI CRAW**  
February 13, 6 -8 p.m.  
Mayor Vera Calvin Plaza, 141 W Renfro St  
Free event, food for purchase
- **CELEBRATE BLACK HISTORY MONTH WITH OPAL LEE**  
February 17, 10 a.m. - noon  
Mayor Vera Calvin Plaza, 141 W Renfro St  
Free event, books for purchase
- **PROJECT U LEADERSHIP CONFERENCE**  
February 20, 9 a.m. – 5 p.m.  
Pathway Church, 325 NW Renfro St  
Event is sold out

## **VI. ATTACHMENTS**

- Burleson Area Chamber of Commerce Q1 Economic Development Survey Report.....page 9
- Keep Burleson Beautiful Meeting January 10 Meeting Summary.....page 15
- Planning and Zoning Commission January 16 Meeting Summary.....page 18
- Old Town Design Standards Review Committee January 17 Meeting Summary.....page 19
- Library Advisory Board January 23 Meeting Summary.....page 20

# 2023-2024 Q1 ECONOMIC DEVELOPMENT SURVEY REPORT

A PARTNERSHIP BETWEEN  
THE CITY OF BURLESON  
ECONOMIC DEVELOPMENT +  
BURLESON AREA CHAMBER  
OF COMMERCE



Economic  
Development



AREA CHAMBER OF COMMERCE  
PROMOTE • TRAIN • CONNECT

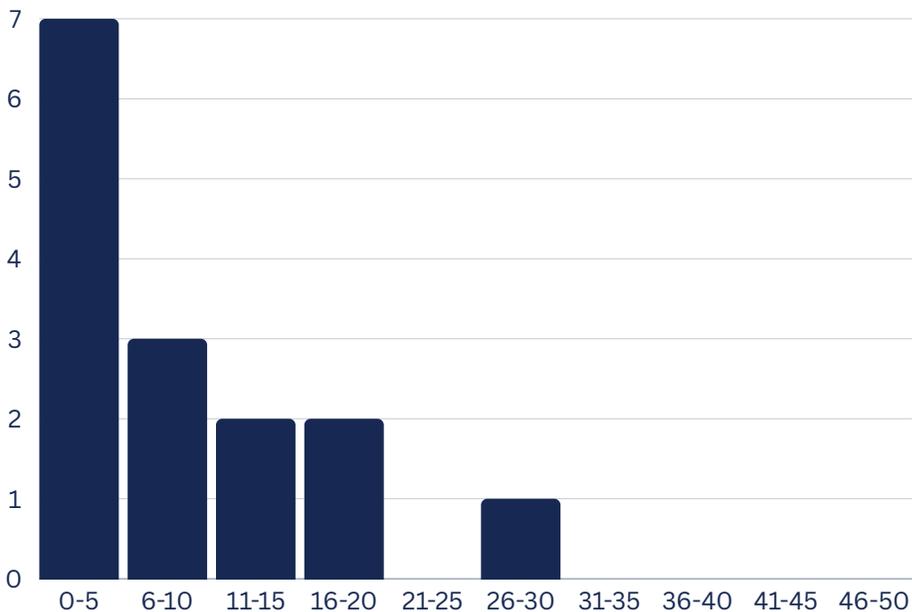
Business Interviews Conducted by BACC Staff  
Report Created by BACC Communications Coordinator Jessica Pounds



# BUSINESSES INTERVIEWED THIS QUARTER

- American Revelry
- Caliber Collision
- Castrol Premium Lube Express
- Cen Tex
- Chicken Express of Burleson
- Chisholm Trail Firearms
- Christian Brothers Automotive
- City Market
- Fish City Grill
- Flowers by Fran
- Fuzzy's Taco Shop
- HEB
- HomeZone
- IHOP Burleson
- Jaxon James
- Jerrys Chevrolet of Burleson
- Liquid Stone Concrete
- Lost Oak Winery
- Ol south pancake house
- Pink Chandelier
- Rio Mambo
- Rosas Cafe
- Southern Gem Fine Jewelry
- Team Hoover Automotive
- The Rim
- Varsity Carwash
- Wendys

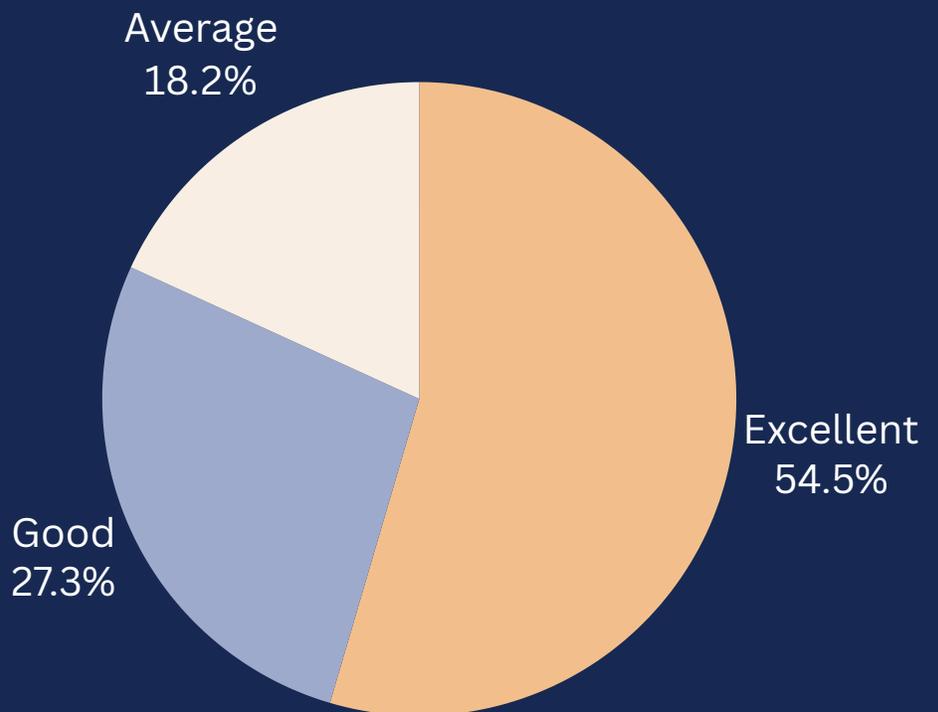
# YEARS IN BUSINESS



# BUSINESS IN BURLESON



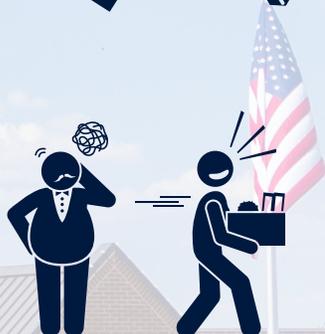
**HOW DO  
BUSINESSES  
RATE THEIR  
OVERALL  
SATISFACTION  
WITH DOING  
BUSINESS IN  
BURLESON?**





# 60.54%

OF EMPLOYEES LIVE IN BURLESON



# 9

BUSINESSES ARE FACING RECRUITMENT ISSUES

# 10

BUSINESSES  
PLAN TO EXPAND



**Supply Chain Issues:** Mentioned in terms of general supply chain problems and specific aspects like driver shortages.

**Workforce Challenges:** Includes finding employees, keeping staff, and workforce issues in general.

**Competition:** Both direct (other restaurants, online businesses) and indirect (alternative beverage options).

**Economic Factors:** Inflation, rough economy, and the impact of private equity.

**Communication and Outreach:** Getting the word out about the business, communicating location and offerings.

## TOP CHALLENGES

## TOP 3 CUSTOMERS

1. **Burleson Residents:** Mentioned multiple times explicitly as a key customer group.
2. **Elderly/Seniors:** Frequently mentioned across various responses.
3. **Families/Young Families:** This includes young families, mothers with children, and broadly mentioned family groups.

## TOP 3 COMPETITORS

1. **Frescos:** Mentioned multiple times across different responses.
2. **Rio Mambo:** Also mentioned multiple times, indicating significant competition.
3. **Walmart/Kroger:** Both are mentioned in the same category, indicating strong competition in the retail/grocery sector.

## TOP 3 SUPPLIERS

1. **Ben E. Keith:** Mentioned multiple times across various responses.
2. **Cisco/Sysco:** Listed variously as Cisco or Sysco, indicating a high frequency of mention.
3. **Hardie's:** Also mentioned multiple times, indicating its importance as a supplier.





## Keep Burleson Beautiful Meeting Minutes

Wednesday, January 10, 2024  
4:45 PM

City Service Center - 725 SE John Jones Drive  
Burleson, TX 76028

### ➤ Welcome

### ➤ Administrative Items:

- Treasurer's report: November \$ 4,340.15 December \$ 4,840.15 January \$ 4,840.15
  - \$500 gift card received from HEB

### ➤ Ongoing/New Business

- 2024 Scholarship Updates
  - BISD has the application that seniors will complete in February. KBB will ask for an essay to accompany the application and will vote on the submissions at the April meeting. We will then contact BISD to advise them of the two winners. Award ceremony will be in May. Homeschool students may apply, as well.
- TxDOT GCCA Committee Updates
  - There was a committee meeting on December 15 where viable locations were discussed. The medians on John Jones look like a promising location for a landscaping project. It was previously thought a location in front of BISD might be a good location but were advised of drainage issues there. A final decision will be made in February or March.
- 2024 T-Shirt Design Competition
  - A flyer was designed by Kristen Tanz and reviewed by the board. It will be shared with BISD high school students and local home school groups, as well as posted to Facebook. The deadline for submissions is February 9. \$250 prize. The chosen design will be featured on the t-shirts provided to volunteers at Trash Bash.
- Great Give-back, February 3, 2024
  - Heidi Garb volunteered to represent KBB at this event. Kristen Tanz will assist with setup.
- 2024 Spring Trash Bash
  - Date set for April 13, 2024.
  - Keep Texas Beautiful will have Spring Cleanup webinar on January 31 with information about requesting supplies.
- Ann Heberle Business Beautification Award
  - Torchy's Tacos at 257 NW John Jones Drive was nominated and selected for February.
- Adopt-a-Spot updates
  - Erica Beck recently adopted the waterway off McAlister and has already done two clean-ups. A gentle reminder to submit clean-up reports will be sent to our inactive A-A-S groups. Amanda Cadenhead offered to create an online reporting form to make the process easier. Four of the eight Adopt-a-Spot groups are actively caring for their areas and submitting reports.
- Update: City Staff Liaison to KBB

- David Lopez, Deputy Director of Parks has moved on to serve in Dallas. During this transition, Daniel Shafer will step in to support Keep Burleson Beautiful.
- Russell Farm Art Center Update
  - Mary Ann Spaun shared upcoming programs and events at the Farm.
- President Vacancy
  - It was discussed that perhaps KBB members will divide the responsibilities amongst board members until a resolution is made regarding President. Mary Goldsberry agreed to be second signer on the bank account. By-laws will be reviewed so KBB can insure they are following the proper guidelines. All files and documents will be shared with the board on a Google Drive account.

### ➤ **Upcoming events**

- Bailey Lake Dredging: likely to begin in February for a period of 2 weeks
- Great Give-back: Saturday, February 3, 2024.  
Location: Burleson Public Library  
Event Time: 9:00 AM -- 11:00 AM
- CityFest: Thursday, February 8, 2024.  
Location: BRiCk  
Event Time: 4:30 PM – 7:00 PM
- Park Bioblitz Event with BISD: Saturday, March 30, 2024.  
Location: TBD  
Event Time: 10:00 AM -- 11:30 AM
- Spring Trash Bash: Saturday, April 13, 2024  
Location: Warren Park  
Event Time: 8:00 AM -- 12:00 PM
- City of Burleson Household Hazardous Waste Collection: Saturday, April 27, 2024  
Location: City Service Center; 725 SE John Jones Dr  
Event Time: 9:00 AM – 11:00 AM
- Family Far Out Camp Out: Saturday, April 27, 2024  
Location: Bailey Lake; 280 W Hidden Creek Pkwy. Burleson, TX  
Event Time: 1PM – 8AM Sunday, April 28, 2024
- Father's Day Fishing Tournament: Saturday, June 15, 2024  
Location: Bailey Lake; 280 W Hidden Creek Pkwy. Burleson, TX  
Time: Fishing Tournament 9AM – 11AM, Lunch 11AM – 12PM

### ➤ **Upcoming Meetings**

- February 14, 2024
- March 13, 2024

### ➤ **Open the floor to Board/members/Close Meeting**

- Another sign will be added to the library pollinator garden. Email to follow with sign designs to vote on. Daniel will educate Parks Staff who mow this area.
- Adjourn: 5:48 PM



KEEP  
**BURLESON**  
*Beautiful*



# T-SHIRT DESIGN CONTEST

**\$250 PRIZE!!**

## RULES:

- Design must follow this year's theme of "Amphibian Conservation"
- The text "Keep Burleson Beautiful" must be a part of the design
- No more than 4 colors total (black + 3 other colors)
- Design may include student's initials or signature
- Contest open to all high school or design students in Burleson
- Must submit design by February 9, 2024



### More information:

ktanz@burlesontx.com  
817-426-9848

\*Burleson ISD does not sponsor, endorse, or recommend any of the organizations, services or activities described.\*



## Planning and Zoning Commission Meeting Summary

Tuesday, January 16, 2024  
6:00 PM

City Hall - 141 W Renfro  
Burleson, TX 76028

On Tuesday January 16, 2024, the Planning and Zoning Commission met for its regularly scheduled meeting at 6 p.m. The Commission had eight members in attendance and the following items were discussed and acted on:

- Consent Agenda items:
  - Approval of the minutes from the December 19, 2023, meeting.
  - A motion and a second were made to approve all consent items and there was no discussion; the motion to approve passed by a unanimous vote of 8-0.
- Public Hearings:
  - Consider approval of an ordinance for a SUP, Specific Use Permit, allowing “Amusement, commercial (indoor)” in the CC, Central Commercial Zoning District located at 224 E. Renfro Street (Case23-351).
    - Staff presented the request and Chairman Tune opened the public hearing.
    - Commissioner Taylor inquired about the square footage of the remodel. Staff informed him that the applicant did not state the square footage of the remodel but that it is the entire space of the former Dollar General Store. Commissioner Janusch inquired about any remediation from the remodel. Staff informed him that the applicant would be required to turn in reports during the building permit process and if that the reports require a need to remediate then that is when it will occur. Commissioner Hadley inquired about the need for the applicant to go before the Old Town Design Standards Review Committee. Staff informed him that the remodel at the time of submittal did not meet the threshold that would have required the Old Town Design Standards Review Committee. Commissioner Tittle inquired about the parking around City Market. Staff informed her that the site has shared parking for all tenants in the building.
    - There was a motion and a second made to approve and there was no discussion; motion passed with a unanimous vote of 8-0.
  - Consider approval of an ordinance for a zoning change request located at 1560 Broad Valley Court from “SFR”, Single-family rural district to “SFE”, Single-family estate district for 4.619 acres of property (Case 23-345).
    - Staff presented the request and Chairman Tune opened the public hearing.
    - There was a motion and a second made to approve and there was no discussion; motion passed with a unanimous vote of 8-0.
- Reports and Presentations:
  - None
- Community Interest Items:
  - None
- Adjournment
  - With no further business items, Chairman Tune adjourned the meeting at 6:14 p.m.



## Old Town Design Standards Review Committee Meeting Summary

---

Wednesday, January 17, 2024  
5:30 PM

City Hall - 141 W Renfro  
Burleson, TX 76028

---

On Wednesday January 17, 2024, the Old Town Design Standards Review Committee met for a meeting at 5:30 p.m. The Committee had seven members in attendance and the following items were discussed and acted on:

- Consent Agenda items:
  - Approval of the minutes from the November 29, 2023, meeting.
  - A motion and a second were made to approve all consent items and there was no discussion; the motion to approve passed by a unanimous vote of 7-0
- Items for Consideration:
  - Consider a development plan for Dobson Townhomes located at 200 S. Dobson with a waiver to the maximum roof pitch for a Rural Farmhouse architectural style.
    - Staff presented the request and there was no discussion on the request.
    - A motion and a second were made to approve the development plan and waiver and there was no discussion; the motion to approve passed by a unanimous vote of 7-0
  - Consider a development plan for Crown Magnolia Offices located at 124 Magnolia Street.
    - Staff presented the request and there was no discussion on the item
    - A motion and a second were made to approve the development plan and there was no discussion; the motion to approve passed by a unanimous vote of 7-0
- Reports and Discussions Items:
  - None
- Board Request for Future Agenda Items or Reposts:
  - None
- Adjournment
  - With no further business items, Chairman Brucks adjourned the meeting at 5:49 p.m.

## Library Advisory Board Meeting Summary

Tuesday, January 23, 2024

1. **Call to Order:** All present, except for members absent.
2. **Approve the minutes from the Library Board Meeting.**
  - A. Consider approval of the minutes from the December 5, 2023, Library meeting.
    - **Approved unanimously, except for members absent.**
3. **Citizen Appearances – None**
4. **Reports and Discussion items:**
  - A. Hold a discussion and receive a report regarding Burleson Public Library services and programs. *(Staff Presenter Sara Miller, Deputy Director-Library)*

**Staff reviewed the library's services and programs for the November and December 2023. The following questions, comments and answers are paraphrased:**

    - **Q:** Are stats compared to 2022?
    - **Answer:** Yes, the stats are compared to 2022 so you can see how we are doing this year. They are 12-month year to date totals. This year's attendance for Christmas at the Library was down about 30% compared to last year, there were a lot of activities throughout the city that day which may have impacted turnout.
    - **Comment:** It's encouraging to see digital usage continue to increase; not aware if more people know of its availability.
  - B. Hold a discussion and receive a report regarding the Burleson Public Library's 2023-2024 projects.
 

**Staff reviewed the library's projects for 2023 and 2024. The following questions, comments and answers are paraphrased:**

    - **Q:** Who will be presenting to Community Services committee?
    - **Answer:** DeAnna Phillips, Community Services Director will introduce the item then turn it over to 720 Design team to present. It is the same information 720 Design presented to the Library Board.
    - **Comment:** Library staff's response to the flurry of social media comments about the facility study was appreciated.
    - **Answer:** Thank you, it is important to provide accurate information about library usage and to explain where the City is in the process.

Open discussion for board's suggestions/recommendations to city council:

    - **Q:** Is this for the February council meeting?
    - **Answer:** Yes, the presentation to city council will be 5:30 p.m. February 5.

- **Comment:** The focus should be on the proposed library and not a specific location, many people are more worried about where it is going to be built.
- **Answer:** The proposed location is already owned by the city and may someday include a large community park. Parks & Recreation will soon start a master plan for that property, but citizens may not be aware of this. Other locations could certainly be considered.
- **Comment:** Many people mistakenly think that this is going to happen right now, we need to emphasize that this is the first step of a long process.
- **Comment:** We should encourage school libraries to collaborate more with the city public library and what it has to offer students.
- **Q:** The proposed wing of meeting space, is that space for lease?
- **Answer:** Yes, those spaces would be available for the public to reserve for a few hours or the day for meetings, activities, and events. It is not intended to be leased to individuals for longer-term commercial use. The space would be available outside the library's normal hours of operation.
- **Q:** How many new positions would be created?
- **Answer:** There's no doubt that a larger facility would require additional staff, but it depends on when it is built and what population size we are serving at that time.
- **Q:** What about the staff in the common areas and the meeting rooms; would they all be library staff?
- **Answer:** Yes, library staff would manage those spaces.
- **Q:** What is the response to not having an annex in addition to a main library?
- **Answer:** That is something the City could do, but there are multiple things to consider. It is more expensive to operate multiple library locations, so that may not be cost effective in the long run. The current building was not designed for a second story and there is not enough space for parking.
- **Comment:** The proposed location seems really far away.
- **Answer:** It seems like a long way, but it's only a 5-10 minute drive from the current location.

##### 5. **Board Requests for future agenda items or reports**

- City Fest – sign up if you would like to help, it's February 8<sup>th</sup> 4:30-7 p.m.

##### 6. **Adjourn**

Time – 6:28 P.M.

Sara Miller  
 Deputy Director-Library  
 817-426-9203  
[smiller@burlesontx.com](mailto:smiller@burlesontx.com)



# Library Services Update

November-December 2023

Library Advisory Board

January 23, 2024



# Programs for Kids



Turkey Scavenger Hunt  
Participants: 41



Touch-a-Truck with Burleson  
Fire/EMS  
Attendance: 92



Grinch Storywalk®  
Attendance: 67

# Programs for Kids



Christmas Scavenger Hunt  
Participants: 70



Grinch Day  
Attendance: 89



Storytime (Average  
Attendance)  
Baby: 40  
Toddler: 64  
Preschool: 42

# Programs for Teens



DIY Advent Calendar  
Attendance: 23

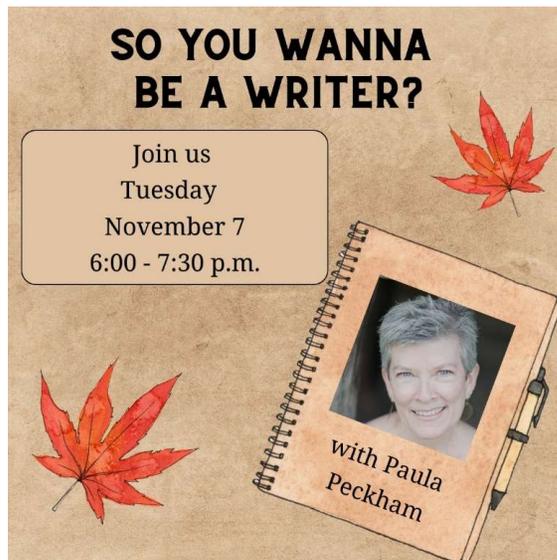


Gnome Craft  
Attendance: 26



Tacky Christmas Party  
Attendance: 20

# Programs for Adults



So You Wanna Be a Writer?  
Attendance: 13



History of Chocolate &  
Tasting  
Attendance: 13

# Programs for All Ages



Christmas at the Library  
Attendance: 591



Christmas Crafts & Coffee  
Attendance: 18



Our Texas, Our Future Film Series  
Attendance: 14

# Collection Spotlight: New Items

- Wii U Kit
- Magic Kit
- Yoga Kit
- Record Player Kit



# Burleson Animal Shelter Donation Drive



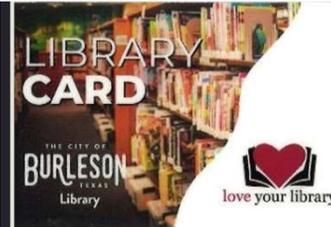
During the first week of December, Library staff collected donations for the animal shelter. Items collected included food, blankets, cat litter and toys.

YTD  
Totals



**69,565**

**digital items downloaded +7%**

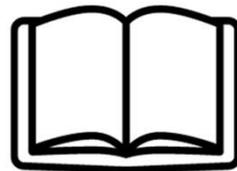


**2,469**

**cards issued -1%**

**11,045**

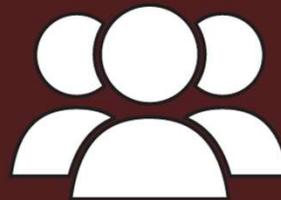
**used a computer +13%**



**228,855**

**physical items checked out +7%**

**189,780**  
**visited the library +8%**



**22,744**

**attended programs -9%**

# Questions/Comments

Sara Miller

Deputy Director-Library

[smiller@burlesontx.com](mailto:smiller@burlesontx.com)

817-426-9203



# Library Projects

Library Advisory Board

January 23, 2024





## Library Outreach Vehicle

Vendor has completed customization of the van's interior. We are currently awaiting delivery.

After the van is delivered, KMP Graphics will begin work on the vehicle wrap.

"Reading Rover" was the name chosen in a poll of library users.

This vehicle will transport equipment for library outreach and programs in the community.





## Meeting/Conference Room Furniture

Library staff are currently reviewing proposals from several furniture vendors.

This project will replace the furnishings in the library's conference room, meeting room and study rooms.





# Library Master Plan & Facility Study

January 24, 2024 9 a.m.

Presentation to the Community Services Committee

February 5, 2024 5:30 p.m.

Presentation to the City Council

As requested by Chairperson Daniel McClain, the Library Advisory Board will discuss their response and recommendations to City Council.





# Questions/Comments

Sara Miller

Deputy Director-Library

[smiller@burlesontx.com](mailto:smiller@burlesontx.com)

817-426-9203