



WEEKLY REPORT

FEBRUARY 16, 2024

TO: MAYOR FLETCHER AND COUNCIL MEMBERS

FROM: TOMMY LUDWIG, CITY MANAGER

THE CITY OF
BURLESON
TEXAS

MARKETING & COMMUNICATIONS
141 W RENFRO, BURLESON, TX 76028 | (817)426-9622

I. COUNCIL SCHEDULE

TUESDAY, FEBRUARY 20 CITY COUNCIL REGULAR MEETING, 5:30 P.M.

REPORTS AND PRESENTATIONS

- Receive a report, hold a discussion and provide staff feedback regarding an update on the City Sidewalk Program. *(Staff Contact: Errick Thompson, Director of Public Works & Engineering)*
- Receive a report, hold a discussion and provide staff feedback regarding an update on the status of the Wayside Horn project planned for construction at the Union Pacific Railroad (UPRR) and CR 714 crossing. *(Staff Contact: Errick Thompson, Director of Public Works & Engineering)*
- Receive a report, hold a discussion and provide staff feedback regarding Police Reporting Areas (PRAs) and patrol beat realignment for the Burleson Police Department. *(Staff Contact: Billy J. Cordell, Chief of Police)*

All meetings will be held at City Hall Council Chambers, 141 W. Renfro St. The meeting will be conducted in the council chambers and is also available via live stream, <https://www.burlesontx.com/watchlive>

[View the entire agenda](#)

II. GENERAL AND STATUS UPDATES

A. LIBRARY NEWS & PROGRAMMING

Celebrate Black History Month at the Library

Stop by our display at the front of the library and check out some Black History Month picks, or view available titles in the library's catalog: [Black History Month](#)



Celebrate Black History Month with Opal Lee Saturday, February 17, 10 a.m. to noon

Fort Worth native Opal Lee will be in Burleson City Council Chambers at City Hall on February 17 from 10 a.m. to noon to celebrate Black History Month. Hear from Mrs. Lee during a one-on-one moderated discussion and get signed copies of her children's book afterward. The Burleson Public Library and Parks and Recreation Department will provide programming for all ages.

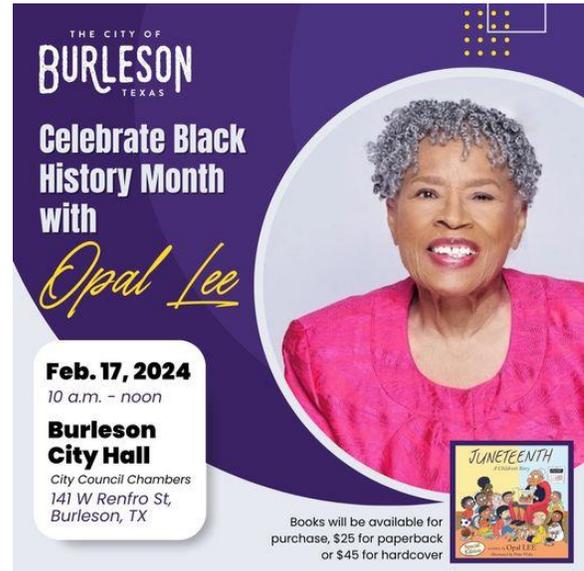
Copies of her children's book, "Juneteenth: A Children's Story," will be available for purchase; \$25 for paperback or \$45 for hardcover.

Mrs. Lee is an American retired teacher, counselor, and activist in the movement to make Juneteenth a federally recognized holiday. She is often described as the "grandmother of Juneteenth." Juneteenth was declared the eleventh federal holiday on June 17, 2021.

Thank you to our sponsors, without whom this event would not be possible.

Event Sponsors

- Burleson Air & Heat Systems
- Burleson Nissan
- Ciera Bank
- City Market
- EECU
- First Baptist Burleson
- First United Methodist Church Burleson
- H-E-B
- Jimmy Prescher's Roofing
- MCMC Auto
- McClendon Construction Company
- Our Place Restaurant Burleson
- Prescher Custom Homes
- RA Development Ltd.
- Sara King Farmers Insurance
- Shipman Companies
- Southern Gem Fine Jewelry
- Texas Health Huguley
- Texas Overhead Door



- The Green Team Real Estate
- Vision Plaza
- Waste Connections

Food Sponsors

- Chick-fil-A
- Chicken Salad Chick
- Dough Boy Donuts
- Dr. Pepper

B. SENIOR CENTER PROGRAMMING

On Friday, February 9, the Senior Center held its annual Valentine's Day Dance. The Montana Band played a fantastic set. Much red was worn, dances were danced, and food was served courtesy of snack sponsor Wilshire by Abby.

The Senior Center is open to ages 50+.

[Sign up for the Senior Center newsletter](#)



C. BURLESON HERITAGE FOUNDATION

The Burleson Heritage Museum and Visitors Center hosted 158 visitors from seven states during the month of January. The Burleson Heritage Foundation volunteers proudly give free trolley and museum tours to guests visiting our city Wednesday through Saturday each week. As a reminder, they are always looking for volunteers. If you know someone that may be interested, please refer them to the museum to register.

D. ANIMAL SHELTER FUNDRAISER AT APPLEBEE'S THIS TUESDAY

Celebrate National Love Your Pet Day at Applebee's in Burleson on Tuesday, Feb. 20 from 4 – 9 p.m., and make a difference in the lives of our furry friends at the Burleson Animal Shelter.

15% of all sales (excluding tax and alcohol) will be donated to the Burleson Animal Shelter. Your

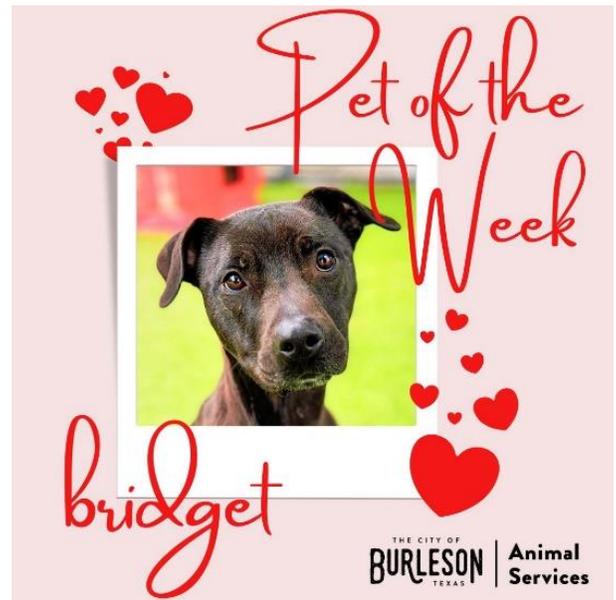
contribution will help provide essential care, support, and resources for the animals awaiting their forever homes. Together, we can make a positive impact on their lives.

When you arrive at Applebee's, located at 1115 N Burleson Blvd, let the host or hostess know that you are there for the Burleson Animal Shelter fundraiser and they will seat you in our section.



E. PET OF THE WEEK

Bridget is a very friendly one-year-old Pit Bull mix female who loves rolling over for belly scratches and listens to commands very well. We think she'd be great in a family with kids and possibly other animals. You're officially invited to bring your kids and dog in for a meet-and-greet with Bridget. Her adoption fee has been waived and includes shots, microchipping, heartworm testing and spay. Make Bridget a part of your family today.



F. FEEL GOOD FRIDAY

We love when a plan comes together and benefits our community. Several years ago Burleson Fire Department and Burleson ISD teamed up to start the BISD/Burleson Fire Department Fire Academy for high school students. We are lucky to have several academy graduates who are now proudly serving with the



Burleson Fire Department. Haze Beard, Brenden Boyd, Mason Nevling and Carson Denny (not pictured) were honored at a recent Burleson ISD school board meeting.

If you have a Feel Good Friday email newsletter@burlesontx.com

III. UPCOMING ROAD CONSTRUCTION/CLOSURES

[\(click to view map\)](#)



IV. PARKS CAPITAL PROJECTS

PROJECT	STATUS	TIMELINE
Village Creek Trail	90% plans underway - acquiring easements and TXDOT LOSA	Construction scheduled to begin Spring 2025.
Bailey Lake Dredging	City Council awarded contract on Feb. 5.	Project kick off meeting held on Feb. 12.
Chisenhall Synthetic Infields Phase 2 (4 fields)	Award consideration for City Council March 4.	Contract award scheduled for Council consideration on March 4. Target construction start date in May 2024 after spring baseball season to be completed before Fall 2024 season start.
Oak Valley South Trail Connector	Approved by Council January 8, 2024.	Projected to begin construction in late February/early March.
Meadowcrest Park	Award consideration for City Council February 20.	Parks Board recommendation for February 15, and Council consideration scheduled for February 20. Projected to begin construction in June 2024.
Cedar Ridge Park	Award consideration for City Council February 20.	Parks Board recommendation for February 15, and Council consideration scheduled for February 20. Projected to begin construction in June 2024.
Oak Valley North-Restroom	Presented to Parks board on January 11, 2024. Awarded at city council meeting on January 22.	Restroom is in production and is anticipated to be installed in June or July 2024.

V. EVENTS

Event Information can be found at www.burlesontx.com/events

- **CELEBRATE BLACK HISTORY MONTH WITH OPAL LEE**
 February 17, 10 a.m. - noon
 Mayor Vera Calvin Plaza, 141 W Renfro St
 Free event, books for purchase
- **PROJECT U LEADERSHIP CONFERENCE**
 February 20, 9 a.m. – 5 p.m.
 Pathway Church, 325 NW Renfro St
 Event is sold out
- **DOGS AND DONUTS EGG-STRAVAGANZA**
 March 2, 9:30 - 11 a.m.
 Burleson Bark Park, 616 Memorial Plaza
 Free event
- **FRIENDS OF THE LIBRARY CRAFT FAIR**
 March 9, 9 a.m. - 2 p.m.
 Senior Activity Center, 216 SW Johnson Ave.
 Free entry
- **BUNNY DAZE**
 March 23, Noon - 3 p.m.
 Chisenhall Fields, 500 Chisenhall Park Ln
 Free entry
- **AQUA EGG HUNT**
 March 30, 9 a.m. - Noon
 Burleson Recreation Center (BRiCk), 550 NW Summercrest Blvd
 \$2 per participant

VI. ATTACHMENTS

- Planning & Zoning Commission Feb. 5 Meeting Summary.....page 8
- Planning & Zoning Commission Feb. 13 Meeting Summary.....page 9
- Old Town Design Standards Review Committee Feb. 14 Meeting
 Summary.....page 10



Planning and Zoning Commission Special Meeting Summary

Tuesday, February 5, 2024
4:00 PM

City Hall - 141 W Renfro
Burleson, TX 76028

On Monday February 5, 2024, the Planning and Zoning Commission met for a special scheduled meeting at 4 p.m. The Commission had six members in attendance and the following items were discussed and acted on:

- Consent Agenda items:
 - None
- Public Hearings:
 - None
- General:
 - Consider approval of a minute order recommending approval of a resolution setting a public hearing to be held jointly by the City Council and the Planning and Zoning Commission on March 4, 2024, to consider an ordinance amending the City of Burleson Zoning Ordinance codified in Appendix B of the City of Burleson Code of Ordinances relating to liquor sales.
 - Staff presented the item and entertained questions from the Commission. Commissioner Hadley inquired about having a work session. Staff informed him that the direction from City Council was to have a joint meeting. Commissioner Hadley inquired about recommendations for the text amendment. Staff informed him that a recommendation would be required and City Council would be the final approval authority for the item.
 - There was a motion and a second made to approve the minute order and there was no discussion; motion passed with a unanimous vote of 6-0.
 - Consider approval of a minute order recommending approval of a resolution setting the method by which notice shall be given of the joint public hearing to be held jointly by the City Council and the Planning and Zoning Commission on March 4, 2024, to consider an ordinance amending the City of Burleson Zoning Ordinance codified in Appendix B of the City of Burleson Code of Ordinances relating to liquor sales.
 - There was a motion and a second made to approve the minute order and there was no discussion; motion passed with a unanimous vote of 6-0.
 - None
- Community Interest Items:
 - None
- Adjournment

With no further business items, Chairman Tune adjourned the meeting at 4:18 p.m.



Planning and Zoning Commission Meeting Summary

Tuesday, February 13, 2024
6:00 PM

City Hall - 141 W Renfro
Burleson, TX 76028

On Tuesday February 13, 2024, the Planning and Zoning Commission met for its regularly scheduled meeting at 6 p.m. The Commission had seven members in attendance and the following items were discussed and acted on:

- Consent Agenda items:
 - Approval of the minutes from the January 30, 2024, meeting.
 - Approval of the minutes from the February 5, 2024, Special Session.
 - Approval of a Replat of Hunter Place Block D.
 - Approval of a Replat of Original Town of Burleson Block 33.
 - A motion and a second were made to approve all consent items and there was no discussion; the motion to approve passed by a unanimous vote of 7-0.
- Public Hearings:
 - Consider a resolution for a waiver to Section 5.1a “Street Right of Way Basic Policies” of the Design Standards Manual for the Streets within Cliffwood Phase 3 (Case23-327).
 - Staff presented the request and entertained questions from the Commission.
 - Ms. Victory Martin spoke in opposition to the waiver request due to traffic concerns. Mr. Rick Hickman spoke in opposition of the waiver request due to traffic. Staff informed the Commission that a traffic analysis was not triggered due to the lack of trips generated by the development. Commissioner Janusch inquired about the distance of the driveways from the proposed roadway. Mr. Hickman informed him that driveways were about 150 feet from the intersection of the roadway. Mr. Jeff Taylor, representing the applicant spoke about the project. Commissioner Janusch inquired about the maintenance of the road way by the County. Staff informed him that the County would be able to maintain the roadway if the waiver was approved but they are not set up to maintain a roadway that is constructed to City Standards. Commissioner Kurmes inquired about the County’s ability to maintain the roadway. Staff informed him that they would be able to maintain the roadway but it would be on a priority bases as their budget would allow. .
 - There was a motion and a second made to deny the waiver request and there was no discussion; motion passed with a unanimous vote of 7-0.
- Reports and Presentations:
 - None
- Community Interest Items:
 - None
- Adjournment

With no further business items, Chairman Tune adjourned the meeting at 6:30 p.m.



Old Town Design Standards Review Committee Meeting Summary

Wednesday, February 14, 2024
5:30 PM

City Hall - 141 W Renfro
Burleson, TX 76028

On Wednesday February 14, 2024, the Old Town Design Standards Review Committee met for a meeting at 5:30 p.m. The Committee had seven members in attendance and the following items were discussed and acted on:

- Consent Agenda items:
 - Approval of the minutes from the January 17, 2024, meeting.
 - A motion and a second were made to approve all consent items and there was no discussion; the motion to approve passed by a unanimous vote of 7-0
- Items for Consideration:
 - None
- Reports and Discussions Items:
 - Receive a report, hold a discussion and provide staff feedback regarding Old Town right-of-use agreements.
 - Staff presented the presentation on Right-of-Way Use Agreements in Old Town and entertained questions from the Committee.
 - Committee member Spears inquired about the applicability of the code in Old Town. Staff informed him that if a project falls below the defined threshold that the code would not apply but for new structures the code would be applicable. Committee member Carlson inquired about concerns about design oversight and the process of approval. Staff informed the Committee that the specifications need to be articulated so that it is clear to staff and the development community so that the path is clear to all involved. Committee Member Bleeker inquired about the current application. Staff informed him that the items are currently required in the application so that the applicant knows what they need for exhibits. Committee member Jones inquired about the agreements that have been approved and if they are considered precedent setting for future agreements. Staff informed him that they could be considered precedent for what may be requested in the future by others but wants to make sure that the standards are in place to better guide future request. Commissioner Jones inquired about the lifecycle of the agreements. Staff informed him that the agreements do have a life span. Committee member Jones inquired about who is responsible for removing the items from the Right-of-Way in the event that a business goes away. Staff informed him that in the current agreements there are no financial guarantees that would cover the expense but that is an option moving forward. Committee member Carson inquired about the land use aspect of the agreement. Staff informed him that it with the new process would allow the committee to make a determination if the land use is appropriate for Old Town. Committee member Spears, Carlson and Henry stated that they would like to see someone with some design background to help guide them through the review process. Chairman Burkes inquired about

the cost to the owner for the use of the area. Staff informed him that at this time the Agreements do not have a fee for the use of the area just the fee to file the agreement. Chairman Burks inquired about the hours of parking for to-go. Staff informed him that those parking spaces were a remnant of the Pandemic and are part of 380 agreements.

- Board Request for Future Agenda Items or Reposts:
 - None
- Adjournment
 - With no further business items, Chairman Brucks adjourned the meeting at 6:41 p.m.