



WEEKLY REPORT

MARCH 15, 2024

TO: MAYOR FLETCHER AND COUNCIL MEMBERS
FROM: TOMMY LUDWIG, CITY MANAGER

THE CITY OF
BURLESON
TEXAS

MARKETING & COMMUNICATIONS
141 W RENFRO, BURLESON, TX 76028 | (817)426-9622

I. COUNCIL SCHEDULE

MONDAY, MARCH 18

CITY COUNCIL REGULAR MEETING, 5:30 P.M.

REPORTS AND PRESENTATIONS

- Receive a report, hold a discussion, and provide staff direction regarding employee engagement initiatives across the City of Burleson. (*Staff Contact: Eric Oscarson, Deputy City Manager*)
- Receive a report, hold a discussion, and provide staff direction regarding the City's current investment process. (Finance Committee recommended approval.) (*Staff Contact: Harlan Jefferson, Deputy City Manager*)

All meetings will be held at City Hall Council Chambers, 141 W. Renfro St. The meeting will be conducted in the council chambers and is also available via live stream, <https://www.burlesontx.com/watchlive>

[View entire agenda](#)

II. GENERAL AND STATUS UPDATES

A. CITY OF BURLESON WELCOMES CHERYL MARTHILJOHNI AS DIRECTOR OF HUMAN RESOURCES

The city of Burleson is excited to announce the appointment of Cheryl Marthiljohni as the new director of human resources. With over 20 years of human resources experience Marthiljohni brings a wealth of skills to her new role.

As the director of human resources she will oversee the city's recruitment and retention, benefits and wellness program, employee relations, workforce education and training, regulatory compliance, and organizational development.

Welcome
CHERYL MARTHILJOHNI



Human Resources Director

THE CITY OF
BURLESON
TEXAS

"We are all looking forward to Cheryl joining our team," said City Manager Tommy Ludwig. "Her extensive background in HR processes and years of leadership will no doubt benefit our community for years to come."

Prior to joining Burleson, Marthiljohni served the last 13 years as the human resources director for the city of Victoria, Texas. There she streamlined HR processes by creating a comprehensive new-hire orientation and onboarding process. She also enhanced employee and leadership development by creating training opportunities, career paths, and succession planning.

"Being able to work with the city of Burleson excites me greatly," said Marthiljohni. "During the hiring process, I had the good fortune to meet members of the team who motivated me to want to join the city and add to what makes Burleson such a wonderful place. I'm eager to find out more about the community and how I can offer my support."

Marthiljohni holds a Bachelor's Degree from Texas A&M University, Corpus Christi and is a member of the Society of Human Resources Management (SHRM). She is also a Lean Six Sigma Green Belt and is a Certified Public Manager. She will begin her new role with the city on April 8.

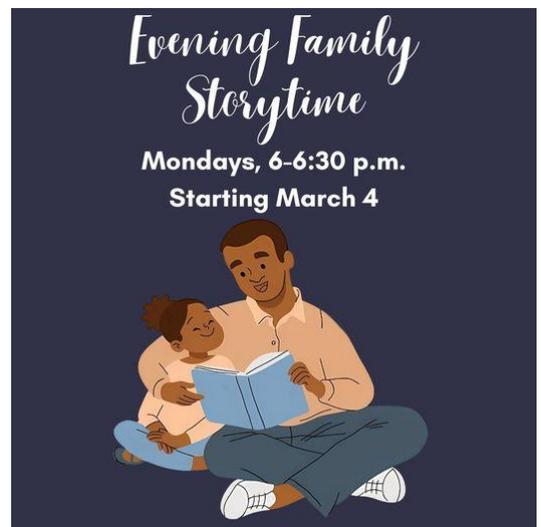
B. LIBRARY PROGRAMMING NEWS

Evening Family Storytime

The Burleson Library is thrilled to invite families to its brand-new Evening Family Storytime.

Time: Every Monday evening at 6 p.m.

We know how challenging it can be for working parents to find quality time during the week. That's why we've designed Evening Family Storytime! This is an opportunity for parents and caregivers to unwind, bond with their kiddos, and create precious memories together.



Weekly Storytime Schedule

- Mondays: 6 p.m.: Evening Family Storytime
- Wednesdays: 9:30 a.m.: Baby Storytime

- Thursdays: 9:30 a.m.: Toddler Storytime
- Fridays: 9:30 a.m.: Preschool Storytime

[More information about Storytime at the Library](#)

[Sign up for emails about library programs for children](#)

C. **SENIOR CENTER PROGRAMMING**

Join the Burleson Senior Activity Center on Friday, March 22, from 6:30-9 p.m. for the Widowed Persons Services (WPS) sponsored DJ dance. Entry is free, though donations are welcome. Two-step the night away as DJ Travis Moncrief spins out tunes you know and love. Get out of the house, exercise, and meet friends old and new. Snacks will be provided by the WPS.



A dinner for two at a local restaurant will be raffled, benefiting the WPS and the Burleson Senior Center.

The Senior Center is located at 216 SW Johnson Avenue and is open to ages 50 and up.

[Sign up for the Senior Center newsletter](#)

D. PET OF THE WEEK

Terry is a one-year-old Labrador Retriever Mix, is a bundle of joy and has good manners. His attentive nature and excitement for treats make him the perfect companion for anyone.

He is super sweet and gets along with other dogs, but staff always recommend bringing your dogs in for a meet and greet. His adoption fee has been waived and adoption includes shots, microchipping, and heartworm testing.



PET OF THE
WEEK

Terry

THE CITY OF
BURLESON
TEXAS | **Animal Services**

E. FEEL GOOD FRIDAY

The city recently received a complaint about a tree dropping a large limb on a neighbor's house, sparking concerns about potential dangers. The property owner, disabled and unable to afford the hefty removal cost, faced a tough situation.

After reaching out to volunteer organizations and tree service companies, Shamblin's Tree Service stepped up! They generously agreed to take down the tree at no cost to help both parties.



On March 4, Shamblin's Tree Service dedicated over 5 hours to safely remove the tree, with assistance from Waste Connections. Thanks to their hard work and generosity, the tree is now safely disposed of, easing worries for everyone involved.

A big shoutout to Julie and her crew at Shamblin's Tree Service and Waste Connections for their incredible kindness and dedication!

If you have a Feel Good Friday email newsletter@burlesontx.com

III. UPCOMING ROAD CONSTRUCTION/CLOSURES

[\(click to view map\)](#)



ELLISON STREET & PARKING IMPROVEMENTS – CONSTRUCTION START AND ROAD CLOSURE

STAFF CONTACT: TRAVIS ROSENBAUM, PE, PROJECT MANAGER
817-426-9620 or trosenbaum@burlesontx.com

Construction of the initial phase of the Ellison Street and parking improvement project is currently underway. Phase 1 entails improvements to on-street parking in the single street block as shown below. Contractors have temporarily closed Ellison Street between Warren Street and Bransom Street to through traffic until this phase of the project is complete, currently anticipated for May 21, 2024.



IV. PARKS CAPITAL PROJECTS

PROJECT	STATUS	TIMELINE
Village Creek Trail	90% plans underway - acquiring easements and TXDOT LOSA	Construction scheduled to begin Spring 2025.
Bailey Lake Dredging	City Council awarded contract on Feb. 5.	Project to start early April 2024.
Chisenhall Synthetic Infields Phase 2 (4 fields)	City council awarded contract on March 4.	Target construction start date in May 2024 after spring baseball season to be completed before Fall 2024 season start.
Oak Valley South Trail Connector	Approved by Council January 8, 2024.	Project expected to start construction mid-March.
Meadowcrest Park	Design in review by staff based on feedback/direction received by Park board at Feb. 15 meeting.	Park Board has provided feedback and the project is currently being reviewed – Estimated to start construction Spring/Summer 2024.
Cedar Ridge Park	Project approved/awarded at City Council February 20. Playground equipment is currently in the ordering process.	Projected to begin construction in June 2024.
Oak Valley North-Restroom	Presented to Parks board on January 11, 2024. Awarded at City Council meeting on January 22.	Restroom is in production and is anticipated to be installed in June or July 2024.
Oak Valley South – Scott Street Trailhead Improvement	Design contract presented/approved at Park board on February 15 and City Council on February 20.	Design process – Estimated completion, April 2024.

V. EVENTS

Event information can be found at www.burlesontx.com/events

- **DONUTS WITH THE EASTER BUNNY**
March 23, 8 a.m.
Russell Farm Art Center, 405 W. CR 714
\$5 per person and open to all ages, but the free egg hunts are for 4 and under only
- **BUNNY DAZE**
March 23, Noon - 3 p.m.
Chisenhall Fields, 500 Chisenhall Park Ln
Free event
- **AQUA EGG HUNT**
March 30, 9 a.m. - Noon
Burleson Recreation Center (BRiCk), 550 NW Summercrest Blvd
\$2 per participant
- **VIETNAM VETERANS CELEBRATION**
March 30, 1 p.m.
Veterans Memorial Plaza, 298 E Renfro St.
Free event
- **SHOW ME HOW FESTIVAL**
April 6, 10 a.m. – 2 p.m.
Russell Farm Art Center, 405 W. CR 714
Free event
- **SOLAR ECLIPSE WATCH PARTY**
April 8, 11 a.m. – 3 p.m.
Mayor Vera Calvin Plaza, 141 W Renfro St
Free event
- **TRASH BASH**
April 13, 8 a.m. – Noon
Warren Park, 301 SW Johnson Ave
Free event, but registration is required
- **EARTH DAY CELEBRATION**
April 22, 6 – 8 p.m.
Bailey Lake Park, 280 W. Hidden Creek Pkwy
Free event
- **HOUSEHOLD HAZARDOUS WASTE EVENT**
April 27, 9– 11 a.m.
Municipal Service Center, 725 S.E. John Jones Dr.
Free event, open to Burleson residents only