



OUTDOOR POOL OPENS
MEMORIAL DAY

WEEKLY REPORT

MAY 24, 2024

TO: MAYOR FLETCHER AND COUNCIL MEMBERS
FROM: TOMMY LUDWIG, CITY MANAGER

THE CITY OF
BURLESON
TEXAS

MARKETING & COMMUNICATIONS
141 W RENFRO, BURLESON, TX 76028 | (817)426-9622

I. COUNCIL SCHEDULE

TUESDAY, MAY 28

CITY COUNCIL SPECIAL MEETING, 9 A.M.

REPORTS AND PRESENTATIONS

- Receive a report, hold a discussion, and provide staff direction regarding the budget calendar, capital improvement program, and 5-year forecast for the General Fund, Water and Wastewater Fund, 4A Fund, 4B Fund, and TIF2 Fund (Tax Increment Financing). *(Staff Contact: Harlan Jefferson, Deputy City Manager)*

MONDAY, JUNE 3

CITY COUNCIL REGULAR MEETING, 5:30 P.M.

REPORTS AND PRESENTATIONS

- Review, discuss, and provide feedback on City Council Policy #17 - Establishing City Council Rules of Procedures for City Council Meetings. *(Staff Contact: Amanda Campos, City Secretary)*
- Review current City Council Committee appointments and discuss and provide feedback on possible new Legislative Council Committee. *(Staff Contact: Amanda Campos, City Secretary)*

All meetings will be held at Burleson City Hall Council Chambers, 141 W Renfro St. The meeting will be conducted in the council chambers and is also available via live stream, <https://www.burlesontx.com/watchlive>

II. GENERAL AND STATUS UPDATES

A. MEMORIAL DAY CITY CLOSURES

Most city facilities, including the Burleson Public Library, Burleson Animal Shelter and the Senior Activity Center, will be closed on Memorial Day, May 27. **Trash and curbside recycling collection will not be affected and will run as scheduled.**

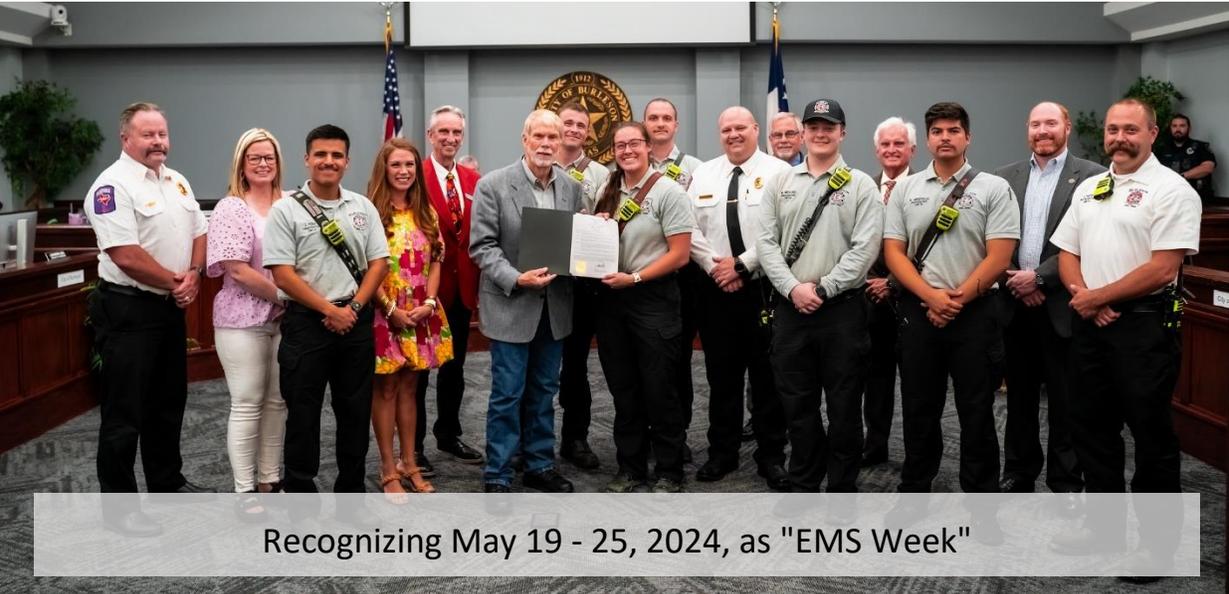
The BRiCk will be open from 8 a.m. to 5 p.m. To celebrate the outdoor pool's opening for the season, entry fees will be waived from 1 – 7 p.m. on Memorial Day. The splash pad will be open normal hours, 2 – 8 p.m., and as always, the cost is free.

Hidden Creek Golf Course is open from 6:30 a.m. to 7 p.m. on Memorial Day.

B. PUBLIC PRESENTATIONS AT MAY 20 CITY COUNCIL MEETING

Several proclamations and presentations were given during the May 20 city council meeting.





Recognizing May 19 - 25, 2024, as "EMS Week"



State Representative David Cook, Texas House District 96, presented Burleson Police Chief Billy Cordell and Deputy Chief Doug Sandifer with a resolution thanking them for their 40 years of dedicated service in law enforcement.

C. COUNCIL HONORS OLYMPIC QUALIFIER

Burleson City Council was honored to recognize Burleson's own Conner Prince for qualifying in the 2024 Olympic Games in Paris this summer. Conner will compete in the Men's and Mixed Skeet events.

Conner got his start in the sport of shooting locally at Centennial High School through the Spartan Clay Target Team.

Conner's achievements in shooting are nothing short of remarkable. In 2019, he made his first USA shooting team and brought home Gold in the International Shooting Sport Federation's Junior World Cup. Last year, he continued his winning streak, securing Gold in both the Men's Skeet Team and Mixed Skeet team during the 2023 World Cup.

Conner currently attends Tarleton State University. Please join us in congratulating Conner for his honor and wishing him the best of luck in the games, where he will represent not only the United States of America but also his hometown of Burleson.



D. LOZIER APPOINTED AS FIRE ASSISTANT CHIEF

Effective May 27, 2024, Burleson Fire/EMS is pleased to announce that Jeremiah Lozier will assume a pivotal role as the department's new assistant chief. He will report directly to the fire chief and play a crucial part in the department's operations.

In this capacity, Chief Lozier will oversee training, fleet management, facilities, personnel processing, compliance, and various other administrative



duties as the fire department continues to redefine its roles within the administration.

Chief Lozier began his career in public service in 1996 when he became a volunteer firefighter. After graduating from the North Central Texas Council of Governments Police Academy, he worked as a police officer and sheriff's deputy until November 1999, when he began his career with the Burleson Fire Department. Throughout his career with the Burleson Fire Department, he has worked in operations, progressing from firefighter to lieutenant, captain, battalion chief, and now assistant chief.

E. PARKS MASTER PLAN UPDATE SURVEY

The city of Burleson is updating its Parks, Recreation, Trails, and Open Space Master Plan. This project will examine existing parks and services, conduct a community input process and help determine the current and future parks and recreation service levels for the community.



Community involvement and public input will be a critical component of the process. The updated plan will prioritize the needs and desires for upgrading existing and potentially creating new parks and services. The Parks Master Plan Update will help to determine the phasing, timing, funding and other details for these projects and services for the next several years.

About the Plan Update Process: Parks, Recreation, Trails and Open Spaces Master Plan

- Throughout this process, various assessment tools will be used to assist in collecting information and public feedback to ensure residents and community stakeholders are provided an opportunity to participate in the plan's update.

- The information collected will provide guidance on key needs and priorities to help the city make decisions regarding current and future parks, recreation and trails that are consistent with citizen priorities.
- We're kicking off our community engagement efforts with an online survey! Please take a moment to fill it out below, and stay tuned for more opportunities to get involved, share your feedback and participate.

[Take the survey.](#)

F. LIBRARY NEWS

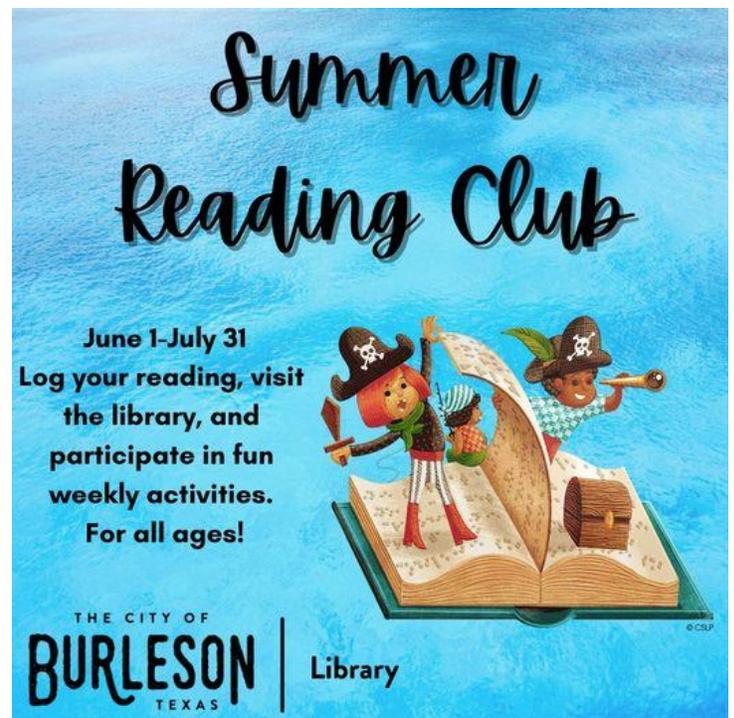
Summer Reading Club Starts June 1

- Track your reading online or use the Beanstack app.
- Log the days you read and complete activities to earn badges and prizes.
- Complete Summer Reading bingo sheets to enter a prize drawing.
- Review what you've read and share with your friends on social media. Remember to use #BurlesonReads when you post.
- Parents can track reading for the whole family with one login!

[Summer Reading Activities for Children](#)

[Summer Reading Activities for Teens](#)

[Summer Reading Activities for Adults](#)



G. SENIOR CENTER PROGRAMMING



Family Feud

Wednesday, May 29
10:00 a.m.

Survey says, "Fun times!"
Join us as we have a ball playing this timeless game.

Seating Limited

Please call 817-295-6611 to register.

Curious about what activities the Burleson Senior Activity Center offers? Come by for a tour and see for yourself!

The Senior Activity Center is located at 216 SW Johnson Avenue and is open to ages 50 and up.

[Sign up for the Senior Center newsletter](#)

H. BPD WELCOMES NEW OFFICER

The Burleson Police Department is excited to welcome their newest member, Officer Taylor Cox. Officer Cox brings with her nearly 2 ½ years of experience from the Bridgeport Police Department. Officer Cox was joined by friends, family and fellow officers as Burleson Police Chief Cordell presented her with her BPD badge. Please join us in welcoming Officer Cox to the BPD family.



For more photos from Officer Cox Badge Pinning Ceremony: <https://flic.kr/s/aHBqjBrnsY>

I. PET OF THE WEEK

Meet the Burleson Animal Shelter's Pet of the Week: Callan, the 1-year-old Pit Bull Terrier mix with a beautiful smile! Though initially shy, Callan is as lovable as they come. He is ready to impress you with his mastered skill of sitting on command. With your guidance, he'll learn the rest of his commands and become a model citizen in no time!

Callan's adoption fee is waived and includes shots, microchipping and heartworm testing.

See all available pets here: burlesontx.com/adopt

Burleson Animal Shelter is located at 775 SE John Jones Drive, hours are Tuesday - Friday, 11 a.m. - 6 p.m. and Saturdays 11 a.m. - 4 p.m.

A graphic titled "PET OF THE WEEK" featuring a photo of a light brown dog named Callan. The dog is sitting on green grass and looking towards the camera with a happy expression. To the left of the photo, there are three icons with corresponding text: a paw print for "Pit Bull Terrier Mix", a bone for "1 year old", and a house for "at the shelter since: 4/26/24". At the bottom left, the logo for "THE CITY OF BURLESON TEXAS" and "Animal Services" is displayed.

PET OF THE WEEK

CALLAN

- Pit Bull Terrier Mix
- 1 year old
- at the shelter since: 4/26/24

THE CITY OF BURLESON TEXAS | Animal Services

J. BTX HONEY TOUR CARNIVAL: MAY 23-26

The BTX Honey Tour Carnival, in conjunction with the Burleson Area Chamber of Commerce Honey Bike Tour, is taking place from May 23-26, 2024 at Chisenhall Sports Complex. This four-day event offers live music, carnival rides, arts & crafts vendors, and more.

The graphic below provides the event layout, parking information, and details about the complimentary shuttle service for those who would like to park and ride.

CHISENHALL SPORTS COMPLEX

BURLESON TEXAS

BTX HONEY TOUR CARNIVAL

CARNIVAL COUPON HUT
STAFF/VOLUNTEER CHECK-IN

ENTRANCES
MAIN STAGE
VENDORS
CARNIVAL RIDES, GAMES, AND FOOD

SHUTTLE SERVICE
BURLESON COLLEGIATE HIGH SCHOOL
FRI: 4PM - 8PM SAT: 12PM - 8PM SUN: 2PM - 8PM
EVERY 10 MINUTES

Additional event information can also be found here:

<https://www.burlesontx.com/2542/BTX-Honey-Tour-Carnival>

K. FEEL GOOD FRIDAY

This week's Feel Good Friday was originally posted to a local Burleson Facebook group, and we just had to share.

"As a senior citizen I find I should avoid certain challenges like ladders and step stools. My smoke alarm started screaming this morning and I had heard that the fire department would help with battery replacement. They came out this afternoon and found the detector was old and needs to be replaced.

They will come back and install the new ones for me and keep me off the ladder. What a wonderful service our city offers its residents. Thank you Burleson!"

Great job, Burleson Fire/EMS Department!!

If you have a Feel Good Friday, email newsletter@burlesontx.com



III. UPCOMING ROAD CONSTRUCTION/CLOSURES

[\(click to view map\)](#)



ELLISON STREET & PARKING IMPROVEMENTS – PHASE 2 **CLOSURE NOTICE**

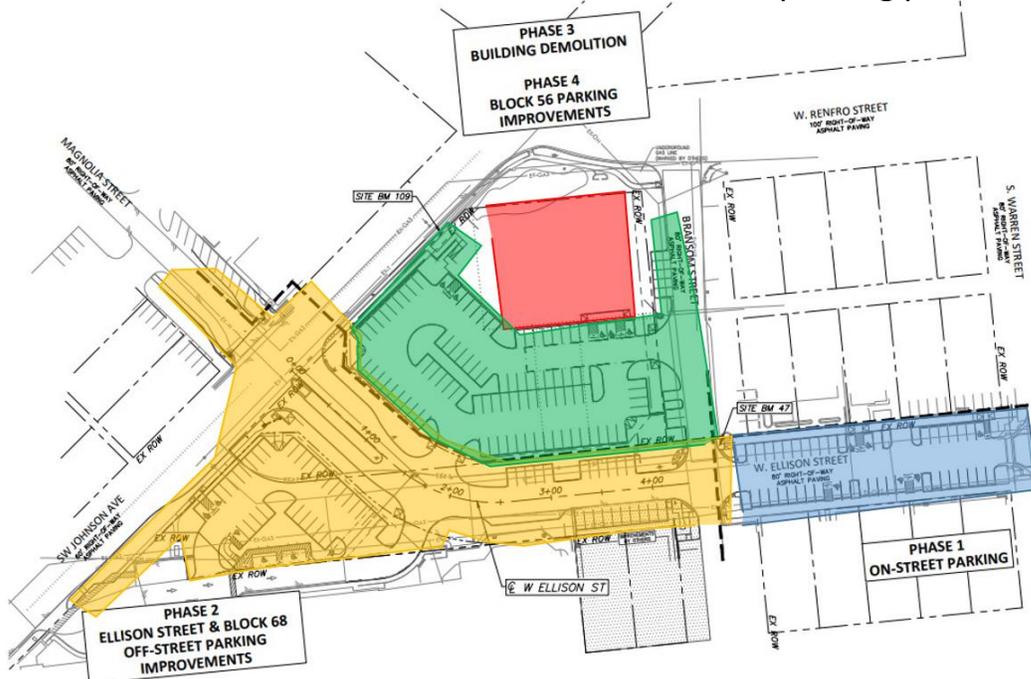
STAFF CONTACT: TRAVIS ROSENBAUM, PE, PROJECT MANAGER
817-426-9620 or trosenbaum@burlesontx.com

Ellison Street will be closed from Johnson Avenue to Bransom Street for Phase 2 construction beginning the week of May 27. Phase 2 entails improvements to on- and off-street parking and Ellison Street paving, and is anticipated to be complete by the end of September.



City staff has been and will continue to be in contact with First Baptist Church and businesses directly affected by construction.

Additional notifications to follow for the below overall phasing plan.



IV. PARKS CAPITAL PROJECTS

PROJECT	STATUS	TIMELINE
Village Creek Trail	90% plans underway - acquiring easements and TXDOT LOSA	Construction scheduled to begin Spring 2025.
Chisenhall Synthetic Infields Phase 2 (7 fields)	City council awarded contract on March 4.	Target construction start date in May 2024 after spring baseball season to be completed before Fall 2024 season start.
Oak Valley South Trail Connector	Approved by council January 8, 2024.	Project started construction Friday, March 22, 2024
Meadowcrest Park	Design in review by staff based on feedback/direction received by park board at Feb. 15 meeting.	Park board has provided feedback and the project is currently being reviewed – Estimated to start construction Spring/Summer 2024.
Cedar Ridge Park	Project approved/awarded at city council February 20. Playground equipment is currently in the ordering process.	Projected to begin construction in June 2024.
Oak Valley North-Restroom	Presented to parks board on January 11, 2024. Awarded at city council meeting on January 22.	Restroom is in production and is anticipated to be installed in June or July 2024.
Oak Valley South – Scott Street Trailhead Improvement	Design contract presented/approved at park board on February 15 and city council on February 20.	Design complete; Project to proceed to bidding process with the goal of seeking park board and council construction approval in June or July 2024.

V. EVENTS

Event information can be found at www.burlesontx.com/events

- **BTX HONEY TOUR CARNIVAL**
May 23 -26, times vary
Chisenhall Sports Complex, 500 Chisenhall Park Ln
Free admission and parking, rides and food available for purchase
- **BURLESON FARMERS MARKET**
May 25, 8 a.m. - 1 p.m.
Mayor Vera Calvin Plaza in Old Town, 141 W Renfro St
Free entry, items for purchase
- **POPS AT THE POOL**
May 27, 1 - 7 p.m.
BRiCk outdoor pool, 550 NW Summercrest Blvd
Free event
- **PARKS MAINTENANCE RODEO**
May 29, 6 p.m.
Chisenhall Sports Complex, 500 Chisenhall Park Ln
Free event
- **HOT SOUNDS OF SUMMER CONCERT *featuring Shinyribs (Texas Blues)***
May 31, 7:30 p.m.
Mayor Vera Calvin Plaza in Old Town, 141 W Renfro St
Free event
- **BURLESON FARMERS MARKET**
June 1, 8 a.m. - 1 p.m.
Mayor Vera Calvin Plaza in Old Town, 141 W Renfro St
Free entry, items for purchase
- **HOT SOUNDS OF SUMMER CONCERT *featuring Downtown Fever - Emerald City Sister Band***
June 7, 7:30 p.m.
Mayor Vera Calvin Plaza in Old Town, 141 W Renfro St
Free event
- **BURLESON FARMERS MARKET**
June 8, 8 a.m. - 1 p.m.
Mayor Vera Calvin Plaza in Old Town, 141 W Renfro St
Free entry, items for purchase

- **JUNE CRAFT FAIR**
June 8, 9 a.m. - 2 p.m.
Senior Activity Center, 216 SW Johnson Ave.
Free entry
- **FATHER’S DAY FISHING TOURNAMENT**
June 15, 9 a.m. - Noon
Bailey Lake, 280 W Hidden Creek Pkwy
Free event, [registration is suggested](#)
- **JUNETEENTH ART, MUSIC AND FOOD FESTIVAL**
June 15, 7 - 9 p.m.
Mayor Vera Calvin Plaza, 141 W Renfro St
Free event

VI. ATTACHMENTS

- Finance Committee May 8 Summary.....page 15-18
- Second Quarter Report to City Council.....page 19-107



Finance Committee Agenda

Wednesday, May 08, 2024
9:00 AM

City Hall - 141 W. Renfro
Burleson, TX 76028

3. GENERAL

- A. Consider approval of the minutes from the March 4, 2024 Finance Committee meeting. *(Staff Contact: Amanda Campos, City Secretary)*

Items were presented out of order of the posted agenda to accommodate consultants and staff arriving and departing through the duration of the meeting.

- B. Receive a report, hold a discussion, and provide staff direction regarding the City's health benefits plan budget projection and the upcoming request for proposal process. *(Staff Contact: Cheryl Marthiljohni, Director of Human Resources)*
- Director Cheryl Marthiljohni provided an overview of the existing health plan.
 - 2023 plan experience increased about 33% and 66% for Stop Loss.
 - Total Gross Claims costs – per capita was reviewed going back to 2019.
 - HUB International provided an over on budget projections for FY 2024-2025
 - Mayor Pro Tem Dan McClendon asked if there were other options for shopping Stop Loss in an effort to reduce impact.
 - Councilmember Larry Scott asked a question about Stop Loss and the actual cost projected to moving to a self-insured plan including possible consequences associated with costs being projected higher than 5%.
 - Councilmember Adam Russell asked specifics regarding dental coverage related to a fully insured market.
 - Councilmember Larry Scott inquired about the breakdown of on the job claims and what the city could do to help reduce the number.
 - Medical Contributions, retiree funding rates, and dental coverages were all covered.
 - Next steps were discussed for going into the market place through the RFP process.
 - Councilmember Adam Russell asked about the budget process and how we determine our rate that is needed to fully budget for our forecasted expenditures
 - Councilmember Scott asked about stop loss going over the 4.7% cap that was referenced by staff at a previous city council meeting. Staff indicated that they would identify and review the information from the prior meeting and provide him with a response.
- C. Discuss property tax rate strategies and consider designating the Johnson County Tax Assessor/Collector to perform the required calculation of relevant tax rates and the City Manager to publish and deliver the tax rate forms in accordance with Chapter 26 of the Texas Tax Code. *(Staff Contact: Harlan Jefferson, Deputy City Manager)*
- Deputy City Manager Harlan Jefferson led an overview of the historical tax rates in the City including the calculation and terminology for deriving tax rates.
 - An overview of the homestead exemption was discussed and the potential impact from a budgetary perspective.

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- Options for retaining the tax rate were discussed including approving a resolution in June that would set the proposed tax rate less than the voter approval rate.
 - All the options that were discussed only impact the O&M rate.
 - The Committee gave staff direction to pursue taking prior year tax increments to maximize the O&M tax rate for the FY 24-25 budget year.
- D. Receive a report, hold a discussion, and provide staff direction regarding a proposal to reconsider cash funding capital projects to enhance the General Fund's fund balance. *(Staff Contact: Harlan Jefferson, Deputy City Manager)*
- Deputy City Manager Jefferson provided an overview of Senate Bill 2, eligible projects, growth and debt capacity.
 - Conversation centered on public safety equipment, including but not limited to, fire engines (2023), and outdoor warning sirens.
 - Debt capacity assumptions included 3% growth rate, refinancing opportunities, and debt service fund requirements.
 - Deputy City Manager Jefferson provided an overview of our debt capacity over the next five years and the assumptions associated with that projected growth.
 - Councilmember Larry Scott asked where the FY 24-25, 7.5% growth came from. Deputy City Manager Jefferson explained the process that is used to get to the numbers that we use for the projections until those are certified.
 - Next Steps, recommendation to eliminate cash funding capital projects.
 - Councilmember Larry Scott asked about quarterly report and if "existing city funds" are the same as cash funding projects.
 - The Committee recommended to assume a 5.5% tax base growth assumption, matching the M&O assumption, moving forward.
- E. Receive a report, hold a discussion, and provide staff direction regarding the proposed FY 2023-2024 budget amendment and the strategy for mid- and end-of-year budget amendments. *(Staff Contact: Harlan Jefferson, Deputy City Manager)*
- Deputy City Manager Jefferson led a discussion about the proposed mid-year budget amendment and the process of meeting with various departments that reviewed the purpose behind the budget amendment.
 - Discussion went through each fund to culminate to total proposed change.
 - Councilmember Larry Scott asked about restrictions associated with the mineral fund and whether there was a restriction on those funds for park/cemetery purposes. Staff coordinated with Legal and confirmed there was no such restriction.
 - The Committee directed staff to use \$800,000 from the mineral fund to help pay for the capital cost of renovating city hall.
 - Councilmember Larry Scott asked about medical transfer fund, and the purpose of the use.
- F. Receive a report, hold a discussion, and provide staff direction regarding a Water and Sewer Rate Study prepared by Willdan Financial Services (Willdan). *(Staff Contact: Harlan Jefferson, Deputy City Manager)*
- Dan Jackson, Vice President of Willdan led the discussion.
 - A background of the project was provided since it started over a year ago. The city implemented a 3% rate adjustment in October to curb increasing costs.
 - Dan Jackson indicated that the biggest things driving rates for Burleson are 1) rates from Fort Worth, 2) inflationary operational costs, 3) debt associated with capital projects
 - Current water and WW rates and how those are passed to customers.
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- Costs comparison was provided that showed what Burleson charges vs. other customers of the City of Fort Worth.
 - Three plan rate scenarios were presented to the committee costing 138 million, 98 million and 58 million dollar options, depending on the option.
 - Deputy City Manager Jefferson led an overview about the CIP projects that impact this assessment.
 - Mayor Pro Tem Dan McClendon inquired about the prioritization of projects and the funding elements of the projects. Conversation was centered around the investment into rehabilitating existing infrastructure and how that impacts the efficiency of projects.
 - Councilmember Larry Scott asked about bonding the difference in cost between the three presented plans as they relate to the CIP plan.
 - Mayor Pro Tem Dan McClendon noted that when comparing to other agencies, it's challenging to make assumptions on what they budget for maintenance.
 - Councilmember Adam Russell brought up the yearly increase between the proposed three plans and how they impact the average resident in Burleson and for this discussion to be brought forward during budget discussions.
- G. Receive a report, hold a discussion, and provide staff feedback regarding fees associated with solid waste and street maintenance. *(Staff Contact: Eric Oscarson, Deputy City Manager)*
- Deputy City Manager Eric Oscarson led the discussion and overview of solid waste operations.
 - Contractually our provider can increase 8% or whatever the CPI index direct charge is.
 - City Manager Tommy Ludwig discussed potential cost increases that are outside of their normal adjustments based on external market factors such as increased fuel costs and capital investment into operational expenditures.
 - Discussion was held about the future of solid waste collection and how that can impact the solid waste fund.
 - Deputy City Manager Oscarson discussed a street maintenance fee, which would be a dedicated funding source to offset other potential incurred costs.
 - Existing fees exist from \$1.51 to & \$17.87 across the state of Texas.
 - Possible revenues were discussed based on this fee to help outline the potential impact of the fee.
 - Mayor Pro Tem Dan McClendon discussed the potential fee impact to maintenance.
 - City Manager Tommy Ludwig recommended that any future street maintenance fee be in addition to the existing street maintenance budget.
 - Storm water Utility Fees – when established, it could be used for on-going maintenance.
 - Direction was provided to investigate both fees and move forward with issuance of an RFP to advertise waste services in an attempt to lower sanitation costs and to offset possible future street maintenance and storm water fees.
 - The Committee told staff to proceed now with the sanitation RFP, and a street maintenance and storm water fee study (which would require Council action). Committee also recommended that we increase our existing overhead fees in the sanitation rate to account litter abatement/staff time/street maintenance.
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- H. Receive a report, hold a discussion, and provide staff direction on the City's Credit Card Processing Fees. (*Staff Contact: Richard Abernethy, Administrative Services Director*)
- Director Richard Abernethy provided an overview of city operations that accept credit card payment for various reasons.
 - Portions of those fees are processed through auto pay, ACH and over the phone, which have a different fee associated with each function.
 - Committee was presented with different options for credit card fees.
 - Councilmember Adam Russell inquired about the average fee that we are charged and the impact of implementing a standard service charge to subsidize a portion of the fees.
 - The committee directed staff to investigate passing third party fees on to customers, and this should be incorporated into next year's fee schedule.
 - Currently, the city pays an estimated \$450,000 in credit card fees and is expected to pay close to \$500,000 by next fiscal year based on current usage.
- I. Receive a report, hold a discussion, and provide staff direction regarding the March 2024 monthly financial and investment reports. (*Staff Contact: Harlan Jefferson, Deputy City Manager*)
- Deputy City Manager Jefferson provided an overview of the monthly financial report.



FY 2023-2024
First Quarter Report
March 2024

ABOUT THIS Quarterly Report

This report has been prepared by the city of Burlison's finance, public works, parks and recreation and community services departments. The quarterly report is intended to provide both internal and external users with information regarding the city's financial position, economic activity, capital improvement project progress and updates on the city-wide strategic plan. This report includes information for the quarter ending March 31, 2024.

- 01 Executive Dashboard:**
This section contains a high level summary of the major operating funds using graphic illustrations and key economic indicators.
- 02 Financial Summary:**
This section reports the performance of the major operating funds of the City.
- 03 Investment Report:**
This section provides a summary of the City's investment portfolio, interest earnings and a brief market outlook.
- 04 Strategic Plan Quarterly Update:**
This section shows the progress of the strategic plan's goals and work plan items, along with detailed updates on associated work plan tasks.
- 05 Capital Improvement Project Update:**
This section provides a summary of the current and upcoming capital improvement projects with maps. Also included are each project's status and progress, an estimated completion date, construction cost and funding sources.
- 06 Parks Capital Improvement Project Update:**
This section provides a summary of the current and upcoming parks capital improvement projects.

SECTION 01

Executive Dashboards

City of Burleson
Quarterly Report
March 2024

GENERAL FUND

Revenues

General Fund revenues totals \$38,802,765 through March 31, 2024. This represents an increase of 9.1% from revenue earned in the preceding year. Charges for Services decreased \$47,038 or 34.3% due to engineering development fee reductions. Miscellaneous revenue decreased \$58,842 or 22.8% with a reduction of cell tower lease income. Intergovernmental revenue decreased \$8,500 or 100% due to mutual aid payment received from Tarrant County Emergency Services District in FY2023 and not in FY2024.

Following is a percentage summary of total revenues from each major source of General Fund revenue for fiscal year 2023-24, to date.

Taxes	\$	31,687,173	81.7%
Franchise Fees		2,118,444	5.5%
Charges for Services		90,171	0.2%
Licenses, permits and fees		754,895	1.9%
Fines		414,149	1.1%
Investment Earnings		596,019	1.5%
Other Revenues		723,156	1.9%
Cost Allocation		1,837,275	4.7%
Transfers In		581,483	1.5%
Total	\$	38,802,765	100.0%

A comparison between FY2023 and FY2024 is presented below:

	Fiscal Year-to-Date		Increase/(Decrease) over 2023	
	2024	2023	Amount	Percent
Property Taxes	\$ 26,638,767	\$ 24,312,055	\$ 2,326,712	9.6%
Sales Tax	4,962,316	4,841,365	120,951	2.5%
Liquor Tax	86,090	82,986	3,104	3.7%
Franchise Fees	2,118,444	1,999,223	119,221	6.0%
Investment Earnings	596,019	293,107	302,912	103.3%
License, Permit & Fee	754,895	570,212	184,683	32.4%
Fines	414,149	420,326	(6,177)	-1.5%
Charges for Services	90,171	137,209	(47,038)	-34.3%
Miscellaneous	199,478	258,320	(58,842)	-22.8%
Cost Allocation Rev	1,837,275	1,937,083	(99,808)	-5.2%
Intergovernmental	-	8,500	(8,500)	-100.0%
Operating Grant & Contributions	523,678	281,838	241,840	85.8%
Transfer In	581,483	411,725	169,758	41.2%
	\$ 38,802,765	\$ 35,553,949	\$ 3,248,816	9.1%

GENERAL FUND

Expenditures

Expenditures for General Fund purposes were \$29,228,186 through February March 31, 2024. An increase of \$863,625 or 3% from the preceding year.

Prior Year Comparison of General Fund Expenditures by Department
through month February 2024

	Fiscal Year-to-Date		Increase/(Decrease) over		Material Variance Drivers
	2024	2023	Amount	Percent	
City Council	\$ 47,907	\$ 31,718	\$ 16,189	51.0%	Timing with travel, training, projects and event expenditures
City Manager's Office	622,035	363,498	258,537	71.1%	Restructuring of the City Managers Office
City Secretary's Office	343,467	292,437	51,030	17.4%	Open position filled with salary and benefits offset with a reduction of election expenses
Communications	223,334	276,991	(53,657)	-19.4%	
Finance	1,023,249	1,041,358	(18,109)	-1.7%	
Non-Departmental	784,769	512,856	271,913	53.0%	Contribution to Burleson Opportunity Fund, recruiting and settlements
Human Resources	440,148	550,517	(110,369)	-20.0%	
Judicial	62,100	59,729	2,371	4.0%	
Legal Services	363,164	242,594	120,570	49.7%	Admin position moved from CMO to Legal, salary increases, increase with legal expenses
Municipal Court	196,417	138,528	57,889	41.8%	Vacant position filled
Records Management	54,303	50,462	3,841	7.6%	
Purchasing	146,782	271,993	(125,211)	-46.0%	
Fire	5,615,518	5,361,929	253,589	4.7%	
Police	8,589,532	8,455,179	134,353	1.6%	
Marshals Service	101,384	100,740	644	0.6%	
PS Communication	1,079,205	1,066,999	12,206	1.1%	
Drainage Maint	268,455	266,239	2,216	0.8%	
Engineering/Capital	347,553	357,660	(10,107)	-2.8%	
Engineering/Development	272,941	310,735	(37,794)	-12.2%	
Engineering/Inspection	255,049	292,833	(37,784)	-12.9%	
Facilities Maintenance	401,214	493,351	(92,137)	-18.7%	
Public Works Admin	547,275	686,290	(139,015)	-20.3%	
Streets Pavement Maint	1,719,742	1,447,586	272,156	18.8%	Streets maintenance & repair increased; added engineering services contract for FY2024
Traffic Maint	316,423	380,985	(64,562)	-16.9%	
Animal Services	354,602	301,037	53,565	17.8%	Addition of electric gate, covers for kennels and operating supplies
Code Enforcement	189,999	180,223	9,776	5.4%	
Environmental Services	146,456	136,230	10,226	7.5%	
Neighborhood Svcs Admin	110,632	109,441	1,191	1.1%	
Building Inspections	452,257	424,774	27,483	6.5%	
Community Development	203,921	245,815	(41,894)	-17.0%	
Development Services	169,234	160,064	9,170	5.7%	
Economic Development	25,420	-	25,420	0.0%	
Incentive Payments	468,931	1,888,813	(1,419,882)	-75.2%	
Library	702,843	741,703	(38,860)	-5.2%	
Parks	778,059	818,720	(40,661)	-5.0%	
Parks & Recreation Admin	1,732	27,137	(25,405)	-93.6%	
ROW Maintenance	297,342	97,920	199,422	203.7%	Two positions added, maintenance expense reclass from 4B FY2023
Senior Citizens Center	104,792	152,156	(47,364)	-31.1%	
Special Events	-	27,321	(27,321)	-100.0%	
Transfer Out	1,400,000	-	1,400,000	0.0%	
	\$ 29,228,186	\$ 28,364,561	\$ 863,625	3.0%	

Expenditures for General Fund purposes through month February 2024 are outlined as a percentage basis as follows:

Division	Total	Percent
General Government	\$ 4,307,675	15%
Public Safety	15,385,639	53%
Public Works	4,128,653	14%
Neighborhood Services	801,689	3%
Development Services	1,319,763	5%
Culture & Recreation	1,884,767	6%
Transfer Out	1,400,000	5%
	\$ 29,228,186	100%

WATER AND SEWER FUND

Revenues

Operating revenue in the water and sewer fund was \$12,905,691 through March 31, 2024, an increase of \$571,319 or 4.6% compared to revenues reported for the same time period in the preceding year. Connections & extensions revenue fluctuates year to year based on activity and they did decrease \$10,710 or 21%.

A comparison between FY2023 and FY2024 is presented below:

	Fiscal Year-to-Date		Increase/(Decrease) over 2023	
	2024	2023	Amount	Percent
Charges for Services	\$ 11,679,980	\$ 11,361,847	\$ 318,133	2.8%
License, Permit & Fee	6,005	4,950	1,055	21.3%
Investment Earnings	501,666	216,062	285,604	132.2%
Miscellaneous	29,489	23,678	5,811	24.5%
Impact Fee	669,509	709,081	(39,572)	-5.6%
Transfer In	19,042	18,754	288	0.0%
	<u>\$ 12,905,691</u>	<u>\$ 12,334,372</u>	<u>\$ 571,319</u>	<u>4.6%</u>

The breakdown of the Charges for Services revenue is reflected in the preceding table as follows:

	Fiscal Year-to-Date		Increase/(Decrease) Amount		Percent
	2024	2023			
Water Revenue	\$ 5,743,997	\$ 5,494,755	\$ 249,242		5%
Sewer Revenue	5,380,036	5,344,052	35,984		1%
Sewer Surcharge	298,524	279,989	18,535		7%
Connections & Extensions	39,773	50,483	(10,710)		-21%
Penalties	217,650	192,568	25,082		13%
	<u>\$ 11,679,980</u>	<u>\$ 11,361,847</u>	<u>\$ 318,133</u>		<u>2.8%</u>

WATER AND SEWER FUND

Expenditures

The Water and Sewer Fund expenditures through March 31, 2024 totaled \$16,438,229. This represents an overall increase of \$3,014,186 or 22.5% over the preceding year. Supplies increased \$8,796 or 18.4% due to an increase in postage expense. Minor furniture and equipment increased \$8,756 or 73.7% as a result of a sewer pump replacement and purchase of recycling hoppers. Outside Services increased \$16,395 or 22.4% due to water and sewer rate study with Wildan Financial Services. Water Purchases increased 652,343 or 37.2% due to changes in the contract with Fort Worth. Sewer Treatment increased by \$1,254,417 or 88.7% due to changes in the contract with Fort Worth. Infr Maint & Repair increased \$45,058 or 81.3% due to the timing of utility cuts. Utilities increased \$19,943 or 19.8% due to communication and electricity. Miscellaneous increased 63,235 due or 10.6% due to franchise fee allocation to General Fund. Insurance increased \$22,976 or 28.1% as a result of increased premiums. Capital expenditures increased by \$135,303 or 426.5% as a result of a water main replacement. Transfer out increased by \$169,758 or 41.2% as a result of increased franchise and PILOT fees to the General Fund.

A comparison between FY2023 and FY2024 is presented below:

	Fiscal Year-to-Date		Increase/(Decrease) over 2023	
	2024	2023	Amount	Percent
Personnel	\$ 1,479,713	\$ 1,396,995	\$ 82,718	5.9%
Personnel Development	17,826	32,931	(15,105)	-45.9%
Supplies	56,723	47,927	8,796	18.4%
Minor Furn & Equip	20,641	11,885	8,756	73.7%
Outside Services	89,557	73,162	16,395	22.4%
Water Purchases	2,405,374	1,753,031	652,343	37.2%
Sewer Treatment	2,669,437	1,415,020	1,254,417	88.7%
Infr Maint & Repair	100,488	55,430	45,058	81.3%
Equip Maint & Repair	10,390	14,271	(3,881)	-27.2%
Utilities	120,804	100,861	19,943	19.8%
Insurance	104,787	81,811	22,976	28.1%
Misc	659,608	596,373	63,235	10.6%
Contribution to ISF	947,359	916,210	31,149	3.4%
Cost Allocation Exp	637,560	681,829	(44,269)	-6.5%
Capital Expenditures	167,030	31,727	135,303	426.5%
Debt Service Charges	6,369,449	5,802,855	566,594	9.8%
Transfers Out	581,483	411,725	169,758	41.2%
	\$ 16,438,229	\$ 13,424,043	\$ 3,014,186	22.5%

4A SALES TAX FUND

Revenues

4A revenue through March 31, 2024 is \$2,807,082 an increase of \$101,397 or 3.7% for revenues reported for the same period in the preceding year.

A comparison between FY2023 and FY2024 is presented below:

	Fiscal Year-to-Date		Increase/(Decrease) over 2023	
	2024	2023	Amount	Percent
Sales & Use Taxes	\$ 2,481,716	\$ 2,420,683	\$ 61,033	3%
Investment Earnings	120,139	48,721	71,418	147%
Miscellaneous	205,227	236,281	(31,054)	-13%
	<u>\$ 2,807,082</u>	<u>\$ 2,705,685</u>	<u>\$ 101,397</u>	<u>3.7%</u>

Expenditures

Expenditures through March, 2024 are \$3,362,438 an increase of \$954,303 or 39.6% for expenses reported for the same period in the preceding year. Supplies increased \$1,492 or 104.9% due to the purchase of promotional supplies. Personnel expenses increased \$36,126 or 17.2% as a result of salary increases and personnel transfer from General Fund Communications. Personnel development increased \$46,558 or 328.5% from increased memberships and licenses, travel and training. Outside services increased by \$20,742 or 26.1% as a result of hotel consulting expenses. Cost allocation expenses to the technology fund increased \$40,463 or 57.9% as a result of technology cost increases and fund allocations. Transfers to Debt Service increase \$942,047 or 56.7% due to issuance of new debt in FY2023.

A comparison between FY2023 and FY2024 is presented below:

	Fiscal Year-to-Date		Increase/(Decrease) Amount		Percent
	2024	2023			
Personnel	\$ 246,474	\$ 210,348	\$ 36,126	17.2%	
Personnel Development	60,730	14,172	46,558	328.5%	
Supplies	2,914	1,422	1,492	104.9%	
Outside Services	100,353	79,611	20,742	26.1%	
Infr Maint & Repair	-	1,703	(1,703)	-100.0%	
Utilities	3,153	8,722	(5,569)	-63.9%	
Miscellaneous	155,473	225,636	(70,163)	-31.1%	
Contribution to ISF	-	45,510	(45,510)	-100.0%	
Cost Allocation Exp	110,334	69,871	40,463	57.9%	
Transfers Out-Debt Service	78,282	88,462	(10,180)	-11.5%	
Transfers Out	2,604,725	1,662,678	942,047	56.7%	
	<u>\$ 3,362,438</u>	<u>\$ 2,408,135</u>	<u>\$ 954,303</u>	<u>39.6%</u>	

4B SALES TAX FUND

Revenues

4B revenue was \$2,585,194 through March 31, 2024 an increase of \$124,094 or 5% compared to revenue reported for the same time period in the preceding year.

A comparison between FY2023 and FY2024 is presented below:

	Fiscal Year-to-Date		Increase/(Decrease) over 2023	
	2024	2023	Amount	Percent
Sales & Use Taxes	\$ 2,481,343	\$ 2,420,683	\$ 60,660	3%
Investment Earnings	103,851	40,417	63,434	157%
	\$ 2,585,194	\$ 2,461,100	\$ 124,094	5.0%

Expenditures

Expenditures through March 31, 2024 totaled \$4,681,640. This represents an overall decrease of \$1,463,106 or 23.8% reduction under the preceding year. Personnel cost increased \$22,742 or 15.1% as a result of merit increases and special event overtime. Outside services increased \$2,905 or 45% as a result of financial services allocation with Weaver and Hilltop Securities expenses. Miscellaneous expenses increased \$70,395 or 243.5% as a result of the adding turf at the veterans memorial. Incentive payments increased \$100,000 or 100% as a result of a Heim BBQ payment. Transfer out to Parks Performance Fund increased \$161,375 or 10.3% as a result of an increased budget allocation for FY2024. Transfer to non-bond CIP was \$2,057,444 for FY2023 for Cindy Park and Elk Ridge Park construction. Transfer out to golf increased \$252,650 or 34.8% due to the inclusion of debt with the operations transfer.

A comparison between FY2023 and FY2024 is presented below:

	Fiscal Year-to-Date		Increase/(Decrease)	
	2024	2023	Amount	Percent
Personnel	\$ 173,054	\$ 150,312	\$ 22,742	15.1%
Minor Furn & Equip	6,838	11,545	(4,707)	-40.8%
Outside Services	9,358	6,453	2,905	45.0%
Infr Maint & Repair	-	82,933	(82,933)	-100.0%
Miscellaneous	99,306	28,911	70,395	243.5%
Incentive Payments	100,000	-	100,000	100.0%
Contribution to ISF	15,298	27,220	(11,922)	-43.8%
Cost Allocation Exp	51,124	76,554	(25,430)	-33.2%
Transfer Out-Parks Perf Fund	1,726,614	1,565,239	161,375	10.3%
Transfer Out-Debt Service	1,522,006	1,412,743	109,263	7.7%
Transfer Out-Non Bond CIP	-	2,057,444	(2,057,444)	-100.0%
Transfer Out-Golf	978,042	725,392	252,650	34.8%
	\$ 4,681,640	\$ 6,144,746	\$ (1,463,106)	-23.8%

PARKS PERFORMANCE FUND

Revenues

Parks Performance revenue was \$2,894,828 through March 31, 2024 an increase of \$299,237 or 11.5% compared to revenue reported for the same time period in the preceding year.

A comparison between FY2023 and FY2024 is presented below:

	Fiscal Year-to-Date		Increase/(Decrease) over 2023	
	2024	2023	Amount	Percent
Charges for Services	\$ 1,159,617	\$ 1,026,429	\$ 133,188	13%
Investment Earnings	6,869	3,009	3,860	128%
Miscellaneous	1,728	914	814	89%
Transfer In-4B	1,726,614	1,565,239	161,375	10%
	<u>\$ 2,894,828</u>	<u>\$ 2,595,591</u>	<u>\$ 299,237</u>	<u>11.5%</u>

Expenditures

Expenditures through March 31, 2024 totaled \$2,384,556. This represents an overall increase of \$162,985 or a 7.3% increase from the preceding year. Supplies increased \$8,231 or 16.5% as a result of an increase in chemical purchases for the pool. Equipment maintenance and repair increased by \$10,580 or 69.3% as a result of pool and fitness equipment repairs. Utilities increased \$60,818 or 31.4% as a result of an increase with communication and electricity. Insurance costs increased by \$14,639 or 17.7% as a result of increased premiums. Capital Expenditures increased by \$17,238 or 71.7% due to the purchase of gym floor coverings for the BRiCk.

A comparison between FY2023 and FY2024 is presented below:

	Fiscal Year-to-Date		Increase/(Decrease)	
	2024	2023	Amount	Percent
Personnel	\$ 1,249,592	\$ 1,208,462	\$ 41,130	3.4%
Personnel Development	13,283	13,418	(135)	-1.0%
Supplies	58,245	50,014	8,231	16.5%
Minor Furn & Equip	9,315	14,576	(5,261)	-36.1%
Outside Services	21,551	20,645	906	4.4%
Infr Maint & Repair	64,500	65,438	(938)	-1.4%
Equip Maint & Repair	25,844	15,264	10,580	69.3%
Utilities	254,245	193,427	60,818	31.4%
Insurance	97,420	82,781	14,639	17.7%
Miscellaneous	48,957	50,560	(1,603)	-3.2%
Contribution to ISF	152,943	164,170	(11,227)	-6.8%
Cost Allocation Exp	347,382	318,775	28,607	9.0%
Capital Expenditures	41,279	24,041	17,238	71.7%
	<u>\$ 2,384,556</u>	<u>\$ 2,221,571</u>	<u>\$ 162,985</u>	<u>7.3%</u>

SECTION 02

Financial Summary

City of Burleson
Quarterly Report
March 2024

Financial Statement

Mar-24		General Fund - Schedule of Revenues Budget vs. Actuals				Percent of Year Expired 50%	
DESCRIPTION	PRIOR YEAR TO DATE	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL AMOUNT	BUDGET BALANCE	PERCENT BUDGET COLLECTED / OBLIGATED	PERCENT BUDGET COLLECTED / OBLIGATED / PRIOR YEARS
Ad Val Taxes - General	24,081,565	26,384,580	26,384,580	26,407,046	(22,466)	100.09%	98.59%
Ad Val Taxes - Delinquent	82,840	128,750	128,750	86,502	42,248	67.19%	66.27%
Ad Val Taxes - Pen & Int	147,650	231,750	231,750	145,219	86,531	62.66%	65.62%
PROPERTY TAXES TOTAL	\$ 24,312,055	\$ 26,745,080	\$ 26,745,080	\$ 26,638,767	\$ 106,313	99.60%	98.13%
Sales Tax	4,841,366	15,188,281	15,188,281	4,962,317	10,225,964	32.67%	32.83%
Liquor Tax	82,985	206,130	206,130	86,089	120,041	41.76%	41.47%
SALES TAX TOTAL	\$ 4,924,351	\$ 15,394,411	\$ 15,394,411	\$ 5,048,406	\$ 10,346,005	32.79%	32.95%
W&S Franchise Fee	476,374	1,016,215	1,016,215	508,105	508,110	50.00%	48.54%
Electric Util Franchise	902,731	1,939,094	1,939,094	953,167	985,927	49.16%	47.95%
Telephone Franchise Fees	20,118	57,750	57,750	15,886	41,864	27.51%	36.58%
Telecable Franchise Fees	32,191	67,601	67,601	46,391	21,210	68.62%	50.00%
Natural Gas Franchise Fee	369,896	440,892	440,892	336,471	104,421	76.32%	88.09%
Solid Waste Franchise Fee	76,122	324,360	324,360	92,098	232,262	28.39%	28.07%
SW Internal Srv Franchise	121,791	332,658	332,658	166,326	166,332	50.00%	44.29%
FRANCHISE FEES TOTAL	\$ 1,999,223	\$ 4,178,570	\$ 4,178,570	\$ 2,118,444	\$ 2,060,126	50.70%	50.62%
INVESTMENT EARNINGS TOTAL	\$ 293,107	\$ 750,000	\$ 750,000	\$ 596,019	\$ 153,981	79.47%	39.08%
LICENSE, PERMIT, FEE TOTAL	\$ 570,212	\$ 1,678,255	\$ 1,678,255	\$ 754,895	\$ 923,360	44.98%	37.07%
FINES TOTAL	\$ 420,326	\$ 955,000	\$ 955,000	\$ 414,149	\$ 540,851	43.37%	46.44%
CHARGES FOR SERVICES TOTAL	\$ 137,209	\$ 418,500	\$ 418,500	\$ 90,171	\$ 328,329	21.55%	32.86%
MISC TOTAL	\$ 258,320	\$ 614,500	\$ 614,500	\$ 199,478	\$ 415,022	32.46%	42.09%
Cost Allocation From SRF	21,228	47,019	47,019	23,517	23,502	50.02%	49.82%
Cost allocation from 4A	88,462	156,564	156,564	78,282	78,282	50.00%	50.00%
Cost allocation from 4B	76,554	102,250	102,250	51,124	51,126	50.00%	50.00%
Cost allocation from PPF	318,775	694,770	694,770	347,382	347,388	50.00%	50.00%
Cost allocation from HMF	9,764	25,853	25,853	12,929	12,924	50.01%	50.46%
Cost allocation from TIF	17,955	36,492	36,492	18,246	18,246	50.00%	50.00%
Cost allocation from Misc SRF	-	18,177	18,177	9,087	9,090	49.99%	NA
Cost allocation from DS	279	952	952	592	360	62.18%	50.00%
Cost allocation from WS	681,829	1,275,127	1,275,127	637,567	637,560	50.00%	53.77%
Cost allocation from SW	103,583	51,629	51,629	25,817	25,812	50.00%	50.00%
Cost allocation from Golf	167,803	279,860	279,860	139,934	139,926	50.00%	58.74%
Cost allocation from CEM	1,621	3,858	3,858	383	3,475	9.93%	49.97%
Cost allocation from ERF	2,997	5,687	5,687	2,843	2,844	49.99%	50.00%
Cost allocation from ESF	93,723	169,143	169,143	84,573	84,570	50.00%	50.00%
Cost allocation from SSR	114,299	255,342	255,342	127,668	127,674	50.00%	50.00%
Cost allocation from HIF	238,211	554,663	554,663	277,331	277,332	50.00%	50.00%
COST ALLOCATION REV TOTAL	\$ 1,937,083	\$ 3,677,386	\$ 3,677,386	\$ 1,837,275	\$ 1,840,111	49.96%	51.95%
Receipts from Counties	8,500	8,500	8,500	-	8,500	0.00%	100.00%
Receipts From Federal Govn	-	966,340	966,340	-	966,340	0.00%	N/A
INTERGOVERNMENTAL TOTAL	\$ 8,500	\$ 974,840	\$ 974,840	\$ -	\$ 974,840	0.00%	100.00%
School Resource Officers	269,844	1,032,145	1,032,145	516,072	516,073	50.00%	25.05%
Auto Task Force Reimb	11,583	66,950	66,950	7,066	59,884	10.55%	38.61%
Reimbursable Overtime	411	7,500	7,500	540	6,960	7.20%	5.48%
OPER GRANT & CONTR TOTAL	\$ 281,838	\$ 1,106,595	\$ 1,106,595	\$ 523,678	\$ 582,917	47.32%	25.29%
Transfer In from ERF-Government	-	345,000	345,000	-	345,000	N/A	N/A
Transfer from Water & Sewer	411,725	1,162,961	1,162,961	581,483	581,478	50.00%	48.20%
TRANSFER IN TOTAL	\$ 411,725	\$ 1,507,961	\$ 1,507,961	\$ 581,483	\$ 926,478	38.56%	48.20%
TOTAL REVENUE	\$ 35,553,949	\$ 58,001,098	\$ 58,001,098	\$ 38,802,765	\$ 19,198,333	66.90%	66.33%

Financial Statement

Mar-24	General Fund - Schedule of Expenditures Budget vs. Actuals						Percent of Year Expired	50%
DIVISIONS	PRIOR YEAR TO DATE	ORIGINAL BUDGET	REVISED BUDGET	ENCUMBRANCE AMOUNT	ACTUAL AMOUNT	BUDGET BALANCE	PERCENT BUDGET COLLECTED / OBLIGATED	PERCENT BUDGET COLLECTED / OBLIGATED / PRIOR YEARS
GENERAL GOVERNMENT								
City Council	31,718	112,750	112,750	2,273	47,907	62,570	44.51%	21.57%
City Manager's Office	363,498	829,374	856,374	998	622,035	233,341	72.75%	35.99%
City Secretary's Office	292,437	936,016	936,016	145,629	343,467	446,920	52.25%	36.08%
Communications	276,991	579,154	579,154	9,836	223,334	345,984	40.26%	49.94%
Finance	1,041,358	2,289,796	2,309,896	4,919	1,023,249	1,281,728	44.51%	45.54%
Non-Departmental	512,856	(149,527)	(149,527)	45,888	784,769	(980,184)	-555.52%	157.67%
Human Resources	550,517	1,164,109	1,164,109	29,114	440,148	694,847	40.31%	43.43%
Judicial	59,729	115,283	115,283	2,325	62,100	50,858	55.88%	51.66%
Legal Services	242,594	604,940	604,940	156,037	363,164	85,739	85.83%	40.99%
Municipal Court	138,528	501,104	501,104	6,583	196,417	298,104	40.51%	38.99%
Records Management	50,462	125,286	125,286	3,447	54,303	67,536	46.09%	44.20%
Purchasing	271,993	505,059	550,309	57,721	146,782	345,806	37.16%	58.85%
GENERAL GOVERNMENT TOTAL	\$ 3,832,681	\$ 7,613,344	\$ 7,705,694	\$ 464,770	\$ 4,307,675	\$ 2,933,249	61.93%	47.66%
PUBLIC SAFETY								
Fire	5,361,929	12,330,398	12,536,643	154,321	5,615,518	6,766,804	46.02%	48.39%
Police	8,455,179	18,028,984	18,028,984	405,971	8,589,532	9,033,481	49.89%	48.96%
Marshals Service	100,740	230,034	230,034	1,790	101,384	126,860	44.85%	42.50%
PS Communication	1,066,999	2,674,952	2,674,952	-	1,079,205	1,595,747	40.34%	48.06%
PUBLIC SAFETY TOTAL	\$ 14,984,847	\$ 33,264,368	\$ 33,470,613	\$ 562,082	\$ 15,385,639	\$ 17,522,892	47.65%	48.64%
PUBLIC WORKS								
Drainage Maint	266,239	597,156	597,156	2,388	268,455	326,313	45.36%	50.43%
Engineering/Capital	357,660	28,419	30,749	17,030	347,553	(333,834)	1185.67%	3654.07%
Engineering/Development	310,735	956,024	1,120,774	201,271	272,941	646,562	42.31%	30.95%
Engineering/Inspection	292,833	297,638	306,657	9,923	255,049	41,685	86.41%	64.22%
Facilities Maintenance	493,351	1,190,840	1,181,840	137,388	401,215	643,237	45.57%	51.15%
Public Works Admin	686,290	1,081,034	1,081,034	36	547,275	533,723	50.63%	57.67%
Streets Pavement Maint	1,447,586	3,608,582	4,171,415	88,812	1,719,742	2,362,861	43.36%	38.48%
Traffic Maint	380,985	1,153,427	1,153,427	9,131	316,423	827,873	28.22%	38.19%
PUBLIC WORKS TOTAL	\$ 4,235,679	\$ 8,913,120	\$ 9,643,051	\$ 465,979	\$ 4,128,653	\$ 5,048,419	47.65%	47.53%
NEIGHBORHOOD SERVICES								
Animal Services	301,037	715,059	715,059	4,004	354,602	356,453	49.59%	44.58%
Code Enforcement	180,223	398,296	398,296	20,290	189,999	188,007	47.70%	45.43%
Environmental Services	136,230	335,478	335,478	19,837	146,456	169,185	43.66%	42.25%
Neighborhood Svcs Admin	109,441	227,398	227,398	-	110,632	116,766	48.65%	46.72%
NEIGHBORHOOD SERVICES TOTAL	726,931	1,676,231	1,676,231	44,131	801,689	830,411	47.83%	44.63%
DEVELOPMENT SERVICES								
Building Inspections	424,774	990,035	990,035	814	452,257	536,964	45.68%	46.29%
Community Development	245,815	511,966	511,966	11,495	203,921	296,550	39.83%	45.85%
Development Services	160,064	370,331	370,331	-	169,234	201,097	45.70%	44.91%
Economic Development	-	50,842	50,842	-	25,420	25,422	50.00%	0.00%
Incentive Payments	1,888,813	1,200,000	1,200,000	-	468,931	731,069	39.08%	100.00%
DEVELOPMENT SERVICES TOTAL	2,719,466	3,123,174	3,123,174	12,309	1,319,763	1,791,102	42.26%	73.52%
CULTURE & RECREATION								
Library	741,703	1,450,918	1,450,918	135,400	702,843	612,675	48.44%	49.61%
Parks	818,720	1,670,977	1,670,977	46,536	778,059	846,382	46.56%	48.15%
Parks & Recreation Admin	27,137	33,864	33,864	-	1,732	32,132	5.11%	N/A
ROW Maintenance	97,920	658,915	658,915	274,394	297,342	87,179	45.13%	21.18%
Senior Citizens Center	152,156	202,197	202,197	-	104,791	97,406	51.83%	56.92%
Special Events	27,321	-	-	-	-	-	N/A	N/A
CULTURE & RECREATION TOTAL	1,864,957	4,016,871	4,016,871	456,330	1,884,767	1,675,774	46.92%	47.51%
TRANSFER OUT								
Transfer Out	-	165,496	165,496	-	-	165,496	0.00%	0.00%
Transfer Out-Non Bond CIP	-	1,400,000	1,400,000	-	1,400,000	-	100.00%	NA
Transfer Out-IT Fund	-	1,000,000	1,000,000	-	-	1,000,000	0.00%	NA
TRANSFER OUT TOTAL	-	2,565,496	2,565,496	-	1,400,000	1,165,496	54.57%	0.00%
TOTAL EXPENDITURE	28,364,561	61,172,604	62,201,130	2,005,601	29,228,186	30,967,343	46.99%	49.37%

Financial Statement

Mar-24

Water and Sewer Fund - Schedule of Revenues and Expenditures

Budget vs. Actuals

Percent of
Year Expired 50%

DESCRIPTION	PRIOR YEAR TO DATE	ORIGINAL BUDGET	REVISED BUDGET	ENCUMBRANCE AMOUNT	ACTUAL	BUDGET BALANCE	PERCENT BUDGET COLLECTED / OBLIGATED	PERCENT BUDGET COLLECTED / OBLIGATED / PRIOR YEARS
CHARGES FOR SERVICES	11,361,847	25,688,063	25,688,063		11,679,980	14,008,083	45.47%	46.3%
LICENSE, PERMIT & FEE	4,950	20,000	20,000		6,005	13,995	30.03%	24.75%
INVESTMENT EARNINGS	216,062	450,000	450,000		501,666	(51,666)	111.48%	53.68%
MISCELLANEOUS	23,678	41,422	41,422		29,489	11,933	71.19%	58.88%
IMPACT FEE	709,081	1,287,500	1,287,500		669,509	617,991	52.00%	55.07%
TRANSFER IN	18,754	209,239	209,239		19,042	190,197	9.10%	9.23%
TOTAL REVENUE	\$ 12,334,372	\$27,696,224	\$ 27,696,224	\$ -	\$ 12,905,691	\$ 14,790,533	46.60%	46.56%
PERSONNEL	1,396,995	3,249,099	3,242,299		1,479,713	1,762,586	45.64%	41.72%
PERSONNEL DEVELOPMNT	32,931	59,322	59,322	20	17,826	41,476	30.05%	62.03%
SUPPLIES	47,927	114,026	114,026	34,191	56,723	23,112	49.75%	48.86%
MINOR FURN & EQUIP	11,885	47,566	47,566	8,173	20,641	18,752	43.39%	16.23%
OUTSIDE SERVICES	73,162	168,016	195,190	37,426	89,557	68,207	45.88%	39.86%
WATER PURCHASES	1,753,031	4,931,579	4,931,579		2,405,374	2,526,205	48.77%	33.79%
SEWER TREATMENT	1,415,020	4,933,462	4,933,462		2,669,437	2,264,025	54.11%	35.74%
INFR MAINT & REPAIR	55,430	283,119	283,119	119,626	100,488	63,005	35.49%	19.58%
EQUIP MAINT & REPAIR	14,271	36,764	36,764	20,644	10,390	5,730	28.26%	38.82%
UTILITIES	100,861	279,095	279,095	1,193	120,804	157,098	43.28%	39.95%
CLAIMS AND INSURANCE	81,811	108,243	108,243		104,787	3,456	96.81%	88.27%
MISCELLANEOUS	596,373	1,421,415	1,401,041	31,131	659,608	710,302	47.08%	43.95%
CONTRIBUTION TO ISF	916,210	1,894,723	1,894,723		947,359	947,364	50.00%	59.79%
COST ALLOCATION EXP	681,829	1,275,127	1,275,127		637,560	637,567	50.00%	50.00%
CAPITAL EXPENDITURES	31,727	611,944	611,944	178,004	197,030	236,910	32.20%	3.48%
DEBT SERVICE CHARGES	5,802,855	7,401,282	7,401,282	-	6,369,449	1,031,833	86.06%	86.18%
TRANFERS OUT-GENERAL FUND	411,725	1,162,961	1,162,961		581,483	581,478	50.00%	48.20%
TOTAL EXPENDITURE	\$ 13,424,043	\$27,977,743	\$ 27,977,743	\$ 430,408	\$ 16,468,229	\$ 11,079,106	58.86%	50.31%

Mar-24

4A Sales Tax Fund - Schedule of Revenues and Expenditures

Budget vs. Actuals

Percent of Year
Expired

50%

DESCRIPTION	PRIOR YEAR TO DATE	ORIGINAL BUDGET	REVISED BUDGET	ENCUMBRANCE AMOUNT	ACTUAL	BUDGET BALANCE	PERCENT BUDGET COLLECTED / OBLIGATED	PERCENT BUDGET COLLECTED / OBLIGATED / PRIOR YEARS
SALES & USE TAXES	2,420,683	7,594,138	7,594,138	-	2,481,716	5,112,422	32.68%	32.83%
SALE OF CAPITAL	-	2,375,000	2,375,000	-	-	2,375,000	0.00%	N/A
INVESTMENT EARNINGS	48,721	100,000	100,000	-	120,139	(20,139)	120.14%	54.13%
MISCELLANEOUS	236,281	290,000	290,000	-	205,227	84,773	70.77%	71.72%
TOTAL REVENUE	\$ 2,705,685	\$ 10,359,138	\$ 10,359,138	\$ -	\$ 2,807,082	7,552,056	27.10%	34.72%
PERSONNEL	210,348	567,999	567,999	-	246,474	321,525	43.39%	37.45%
PERSONNEL DEVELOPMNT	14,172	45,925	45,925	-	60,730	(14,805)	132.24%	30.86%
SUPPLIES	1,422	6,000	6,000	-	2,914	3,086	48.57%	23.70%
OUTSIDE SERVICES	79,611	430,250	430,250	72,975	100,353	256,922	23.32%	47.51%
INFR MAINT & REPAIR	1,703	30,000	30,000	-	-	30,000	0.00%	4.87%
UTILITIES	8,722	29,041	29,041	-	3,153	25,888	10.86%	28.09%
MISCELLANEOUS	225,636	378,669	378,669	3,785	155,473	219,411	41.06%	61.82%
INCENTIVE PAYMENTS	45,510	4,491,060	4,491,060	-	-	4,491,060	0.00%	20.23%
CONTRIBUTION TO ISF	69,871	220,674	220,674	-	110,334	110,340	50.00%	50.00%
COST ALLOCATION EXP	88,462	156,564	156,564	-	78,282	78,282	50.00%	50.00%
TRANSFER OUT-DEBT SERVICE	1,662,678	2,757,636	2,757,636	-	2,604,725	152,911	94.45%	91.03%
TRANFERS OUT	-	-	-	-	-	-	0.00%	0.00%
TOTAL EXPENDITURE	\$ 2,408,135	\$ 9,113,818	\$ 9,113,818	\$ 76,760	\$ 3,362,438	\$ 5,674,620	36.89%	62.61%

Financial Statement

Mar-24

4B Sales Tax Fund - Schedule of Revenues and Expenditures

Budget vs. Actuals

Percent of
Year Expired

50%

DESCRIPTION	PRIOR YEAR TO DATE	ORIGINAL BUDGET	REVISED BUDGET	ENCUMBRANCE AMOUNT	ACTUAL	BUDGET BALANCE	PERCENT BUDGET COLLECTED / OBLIGATED	PERCENT BUDGET COLLECTED OBLIGATED / PRIOR YEARS
SALES & USE TAXES	2,420,683	7,594,138	7,594,138	-	2,481,343	5,112,795	32.674%	32.83%
INVESTMENT EARNINGS	40,417	90,000	90,000	-	103,851	(13,851)	115.39%	49.29%
MISCELLANEOUS	-	40,259	40,259	-	-	40,259	0.00%	0.00%
TOTAL REVENUE	\$ 2,461,100	\$ 7,724,397	\$ 7,724,397	\$ -	\$ 2,585,194	\$ 5,139,203	33.47%	32.84%
PERSONNEL	150,312	353,048	353,048	-	173,054	179,994	49.02%	43.93%
PERSONNEL DEVELOPMNT	-	5,805	4,865	-	-	4,865	0.00%	0.00%
SUPPLIES	-	900	900	-	-	900	0.00%	0.00%
MINOR FURN & EQUIP	11,545	20,000	20,000	7,673	6,838	5,489	34.19%	57.73%
OUTSIDE SERVICES	6,453	9,225	9,225	-	9,358	(133)	101.44%	75.92%
INFR MAINT & REPAIR	82,933	-	-	(8,996)	-	8,996	0.00%	0.00%
MISCELLANEOUS	28,911	100,000	100,940	32,545	99,306	(30,911)	98.38%	12.74%
INCENTIVE PAYMENTS	-	501,667	501,667	-	100,000	401,667	19.93%	NA
CONTRIBUTION TO ISF	27,220	30,592	30,592	-	15,298	15,294	50.01%	50.00%
COST ALLOCATION EXP	76,554	102,250	102,250	-	51,124	51,126	50.00%	50.00%
CAPITAL EXPENDITURES	-	50,000	50,000	-	-	50,000	0.00%	NA
TRANSFER OUT-PARK PERF	1,565,239	3,453,234	3,453,234	-	1,726,614	1,726,620	50.00%	46.53%
TRANSFER OUT-DEBT SERVICE	1,412,743	2,224,218	2,224,218	-	1,522,006	702,212	68.43%	84.46%
TRANSFER OUT-NON BOND CIP	2,057,444	-	-	-	-	-	0.00%	100.00%
TRANSFER OUT-GOLF	725,392	1,230,004	1,230,004	-	978,042	251,962	79.52%	44.16%
TOTAL EXPENDITURE	6,144,746	\$ 8,080,943	\$ 8,080,943	\$ 31,222	\$ 4,681,640	\$ 3,368,081	57.93%	64.36%

Mar-24

PPF - Schedule of Revenues and Expenditures

Budget vs. Actuals

Percent of Year Expired

50%

DESCRIPTION	PRIOR YEAR TO DATE	ORIGINAL BUDGET	REVISED BUDGET	ENCUMBRANCE AMOUNT	ACTUALS	BUDGET BALANCE	PERCENT BUDGET COLLECTED / OBLIGATED	PERCENT BUDGET COLLECTED / OBLIGATED / PRIOR YEARS
CHARGES FOR SERVICES	1,026,429	2,194,990	2,194,990	-	1,159,617	1,035,373	52.83%	48.57%
INVESTMENT EARNINGS	3,009	10,000	10,000	-	6,869	3,131	68.69%	35.40%
MISCELLANEOUS	914	2,060	2,060	-	1,728	332	83.88%	45.70%
TRANSFER IN-4B	1,565,239	3,453,234	3,453,234	-	1,726,614	1,726,620	50.00%	46.53%
TOTAL REVENUE	\$ 2,595,591	\$ 5,660,284	\$ 5,660,284	\$ -	\$ 2,894,828	2,765,456	51.14%	47.30%
PERSONNEL	1,208,462	3,125,959	3,125,959	-	1,249,592	1,876,367	39.97%	42.83%
PERSONNEL DEVELOPMNT	13,418	19,284	19,284	-	13,283	6,001	68.88%	67.23%
SUPPLIES	50,014	197,747	197,747	93,513	58,245	45,989	29.45%	27.07%
MINOR FURN & EQUIP	14,576	28,660	28,660	6,900	9,315	12,445	32.50%	43.49%
OUTSIDE SERVICES	20,645	71,300	71,300	30,948	21,551	18,801	30.23%	28.96%
INFR MAINT & REPAIR	65,438	233,954	233,954	37,419	64,500	132,035	27.57%	17.72%
EQUIP MAINT & REPAIR	15,264	34,922	34,922	4,078	25,844	5,000	74.00%	78.28%
UTILITIES	193,427	544,407	544,407	2,450	254,245	287,712	46.70%	33.43%
CLAIMS AND INSURANCE	82,781	80,609	80,609	-	97,420	(16,811)	120.85%	105.55%
MISCELLANEOUS	50,560	149,961	149,961	60,127	48,957	40,877	32.65%	37.15%
CONTRIBUTION TO ISF	164,170	305,883	305,883	-	152,943	152,940	50.00%	54.64%
COST ALLOCATION EXP	318,775	694,770	694,770	-	347,382	347,388	50.00%	50.00%
CAPITAL EXPENDITURES	24,041	172,828	172,828	(17,107)	41,279	148,656	23.88%	10.14%
TOTAL EXPENDITURE	\$ 2,221,571	\$ 5,660,284	\$ 5,660,284	\$ 218,328	\$ 2,384,556	3,057,400	42.13%	40.48%

SECTION 03

Investment Report

City of Burleson
Quarterly Report
March 2024



MONTHLY FINANCIAL REPORT

March 31, 2024

Prepared by
Valley View Consulting, L.L.C.



Summary

Month End Results by Investment Category:

Asset Type	February 29, 2024			March 31, 2024		
	Ave. Yield	Book Value	Market Value	Ave. Yield	Book Value	Market Value
Demand Deposit Account/Money Market Account	5.13%	\$ 30,442,096	\$ 30,442,096	5.05%	\$ 22,905,913	\$ 22,905,913
Pools/Money Market Fund	5.43%	66,125,424	66,125,424	5.42%	53,813,158	53,813,158
Securities	2.14%	15,002,167	14,895,557	2.36%	10,003,906	9,932,797
Certificates of Deposit	5.45%	26,979,153	26,979,153	5.37%	47,129,126	47,129,126
Total	5.01%	\$ 138,548,841	\$ 138,442,230	5.11%	\$ 133,852,104	\$ 133,780,995

Average Yield - Current Month (1)

Total Portfolio	5.11%
Rolling Three Month Treasury	5.46%
Rolling Six Month Treasury	5.37%
TexPool	5.32%

Fiscal Year-to-Date Average Yield (2)

Total Portfolio	5.11%
Rolling Three Month Treasury	5.51%
Rolling Six Month Treasury	5.44%
TexPool	5.35%

Interest Earnings (Approximate)

Monthly Interest Income	\$ 582,306
Fiscal Year-to-date	\$ 3,356,164

(1) **Month End Average Yield** - based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered. The yield for the reporting month is used for bank, pool, and money market balances.

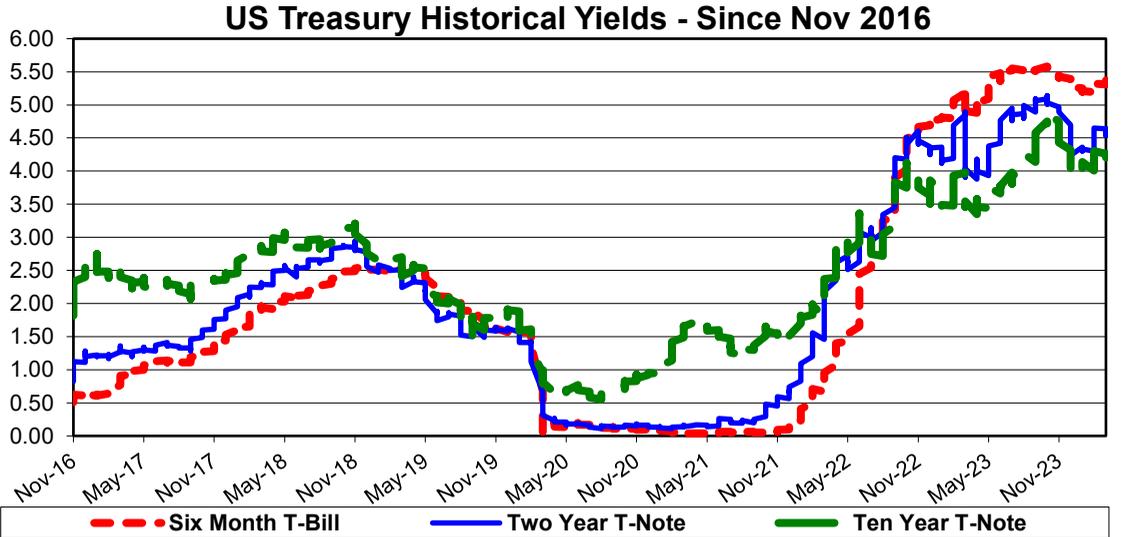
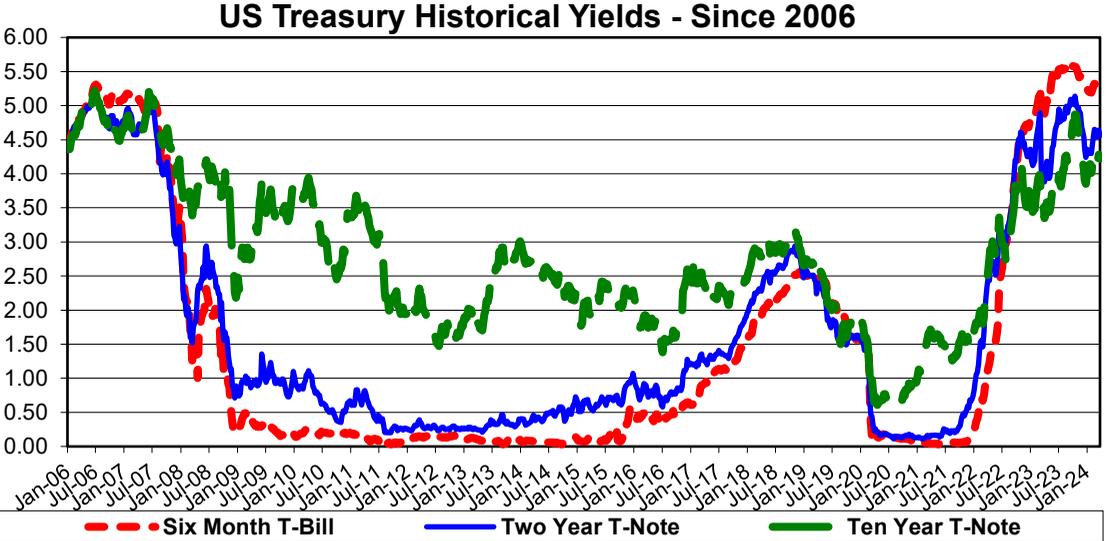
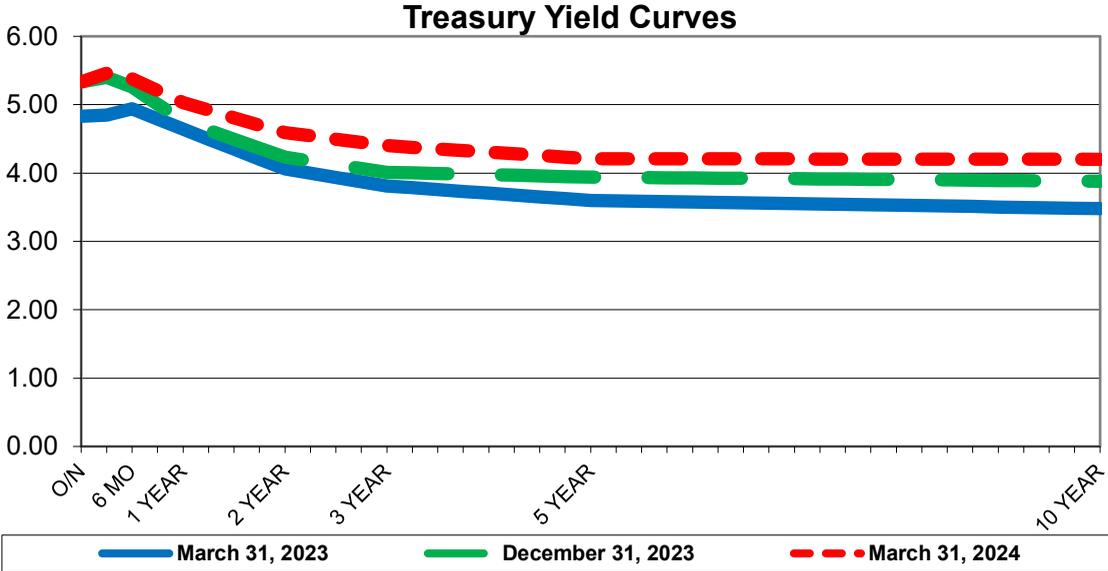
(2) **Fiscal Year-to-Date Average Yield** - calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

Investment Advisor Note: During market cycles where rates are rising, it is common to experience decreases in market value of current investments. This is due to the value the market places on the asset in terms of its buying or selling ability on the current market day. The City's Investment Policy establishes a "buy and hold" portfolio strategy where investment maturities are targeted to match with identified cash flow requirements, and the investments mature at the anticipated time the cash is needed. The City does not intend to liquidate or redeem securities prior to maturity and will therefore not recognize the losses from a pre-maturity sale. Instead, the City will report changes in market value as unrealized losses as required by the PFIA and current accounting standards. As the security approaches maturity, the unrealized loss will diminish, and at maturity the City will receive the full par value of the security.

Economic Overview

3/31/2024

The Federal Open Market Committee (FOMC) maintained the Fed Funds target range 5.25% - 5.50% (Effective Fed Funds are trading +/-5.33%). All expectations are for reduced future rates, but any actions will be meeting-by-meeting and "data-dependent." Fourth Quarter 2023 GDP recorded a stronger than expected 3.4%. The S&P 500 Stock Index reached another new high closing over 5,200. The yield curve remains inverted but longer yields rose slightly. Crude Oil traded over \$87 per barrel. Inflation stubbornly remained above the FOMC 2% target (Core PCE +/-2.8% and Core CPI +/-3.8%). Reduced global economic outlooks and ongoing/expanding military conflicts continue increasing uncertainty.



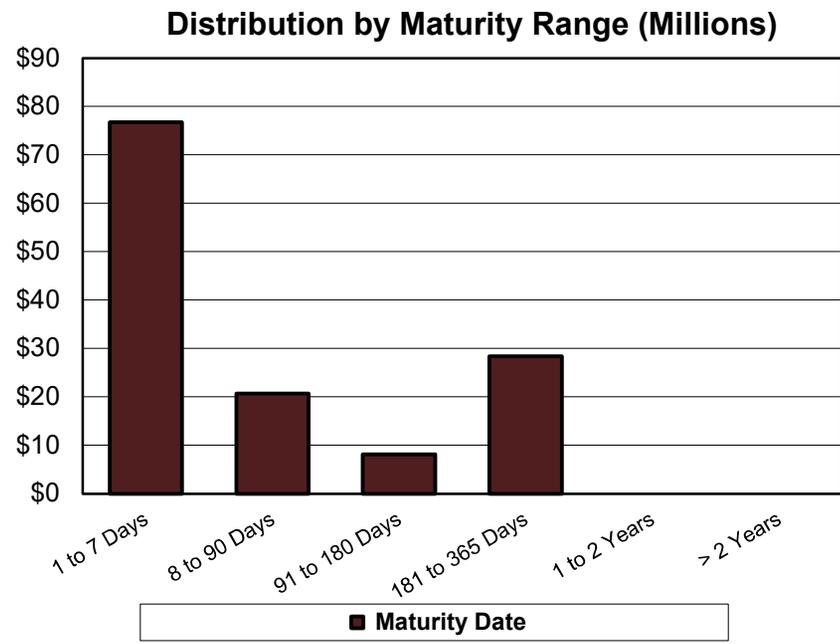
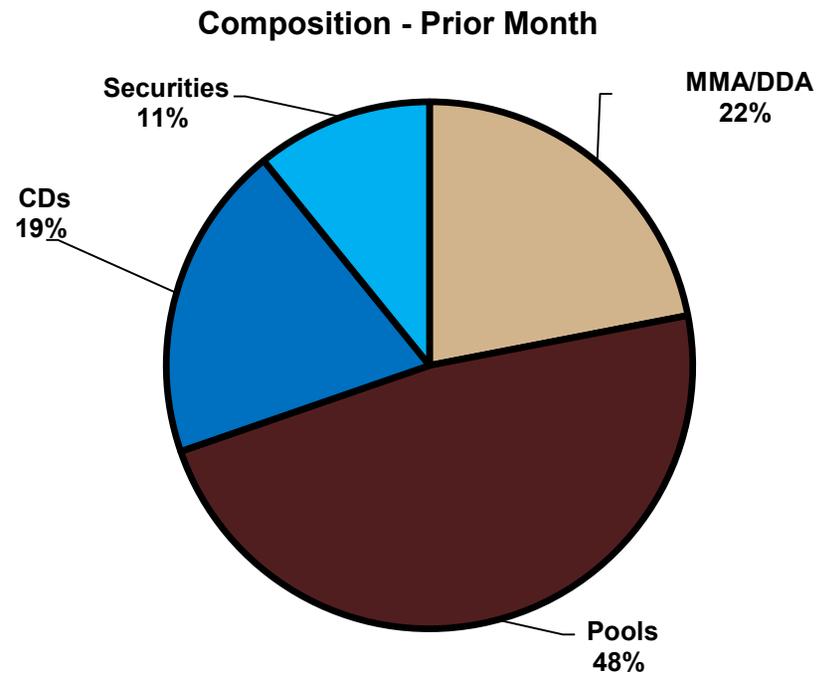
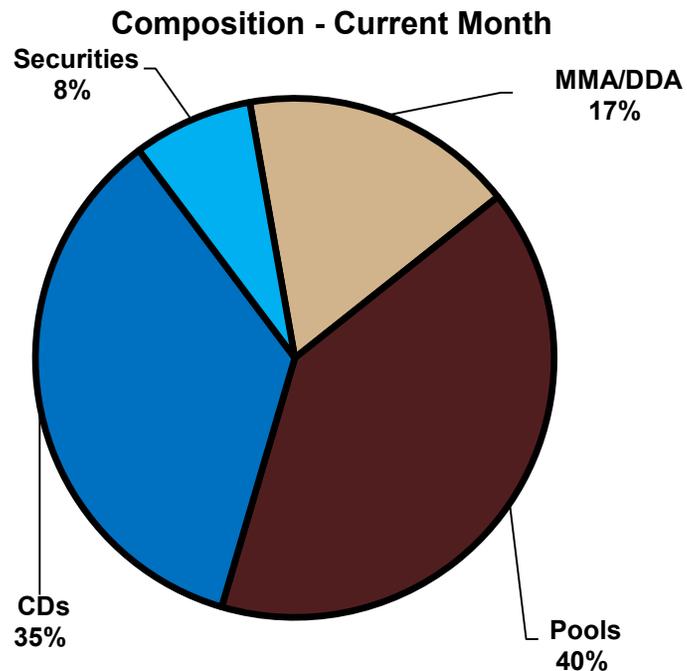
Investment Holdings
March 31, 2024

Description	Ratings	Coupon/ Discount	Maturity Date	Settlement Date	Par Value	Book Value	Market Price	Market Value	Life (Days)	Yield
American National Bank MMA		0.11%	04/01/24	03/31/24	488,249	488,249	1.00	488,249	1	0.11%
American Nat'l Bank of TX MMA #2		5.10%	04/01/24	03/31/24	2,941,467	2,941,467	1.00	2,941,467	1	5.10%
InterBank MMA		5.78%	04/01/24	03/31/24	100,469	100,469	1.00	100,469	1	5.78%
InterBank ICS		5.65%	04/01/24	03/31/24	5,095,777	5,095,777	1.00	5,095,777	1	5.65%
Independent Financial Bank Cash		0.00%	04/01/24	03/31/24	1,480,136	1,480,136	1.00	1,480,136	1	0.00%
Independent Financial Bank MMA		5.62%	04/01/24	03/31/24	1,930,028	1,930,028	1.00	1,930,028	1	5.62%
NexBank IntraFi MMA Savings		5.55%	04/01/24	03/31/24	10,869,787	10,869,787	1.00	10,869,787	1	5.55%
TexPool	AAAm	5.32%	04/01/24	03/31/24	17,191,523	17,191,523	1.00	17,191,523	1	5.32%
LOGIC	AAAm	5.47%	04/01/24	03/31/24	36,621,635	36,621,635	1.00	36,621,635	1	5.47%
BOK Financial CDARS		4.88%	04/11/24	04/13/23	5,242,287	5,242,287	100.00	5,242,287	11	5.00%
East West Bank CD		5.61%	05/28/24	07/25/23	5,196,645	5,196,645	100.00	5,196,645	58	5.77%
East West Bank CD		5.33%	06/14/24	06/15/23	5,217,033	5,217,033	100.00	5,217,033	75	5.47%
Federal Farm Credit Bank	Aaa/AA+	3.25%	06/17/24	06/17/22	5,000,000	4,997,948	99.57	4,978,393	78	3.45%
Federal National Mortgage Ass'n	Aaa/AA+	1.75%	07/02/24	01/31/22	5,000,000	5,005,958	99.09	4,954,404	93	1.27%
East West Bank CD		5.41%	08/20/24	11/20/23	3,105,844	3,105,844	100.00	3,105,844	142	5.56%
East West Bank CD		5.58%	10/25/24	10/25/23	3,118,601	3,118,601	100.00	3,118,601	208	5.74%
East West Bank CD		5.17%	11/15/24	02/15/24	5,220,534	5,220,534	100.00	5,220,534	229	5.31%
East West Bank CD		5.14%	02/24/25	03/22/24	15,021,137	15,021,137	100.00	15,021,137	330	5.27%
East West Bank CD		5.14%	03/24/25	03/22/24	5,007,046	5,007,046	100.00	5,007,046	358	5.27%
Total Portfolio					\$ 133,848,198	\$ 133,852,104		\$ 133,780,995	80	5.11%

(1) (2)

(1) **Weighted average life** - For purposes of calculating weighted average life, overnight bank and pool balances are assumed to have a one day maturity.

(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on Book Value, realized and unrealized gains/losses and investment advisory fees are not included. The yield for the reporting month is used for overnight bank and pool balances.



City of Burleson

Comprehensive Monthly Financial Report

Emergicon Fire and Department Budget Transfer Reports

Specific to the Fire Department and the Emergicon billing, the billing commenced partially with private pay in November 2023, after we registered our new Ambulance service and later obtained the ability to bill Medicare. Medicare is the first major step to implement all other government payors.

The delay in this process was attributed to supply chain issues, the ambulances were not delivered until near go-live subsequently causing a delay in obtaining our state licensing. This licensing was a prerequisite before initiating any billing registration with government or private payors. Due to these delays, Emergicon was unable to conduct its traditional onboarding processes before assuming the billing responsibilities for our service. The services commenced while the billing onboarding process was still underway.

As a result of this delay, billing faced a significant setback, and it only started gaining momentum towards the end of December. Nevertheless, we have successfully registered with the majority of government and private payors, promptly incorporating them into our billing system as the need arises.

Cash Collections or Cash Per Transport (CPT) - To accurately assess the success of EMS billing, it's essential to monitor the total revenue collections per month or cash per transport (revenue collections in each period divided by the number of transports in that same period). Scrutinizing the revenue inflow or breaking down that figure into cash per transport (CPT) is a tool that more reliably determines the trends of revenue projections and expectations.

Currently, there isn't sufficient data and billing revenue to make an accurate assessment of the CPT. Emergicon anticipates that by the end of the second quarter of the 2023/2024 budget year, we will start to observe a positive trend in ambulance call volume and billing. This assessment is grounded in approximately six months' worth of data.

Special Interests

Emergicon - Emergency Medical Billing

On December 2022, the City entered into an agreement for specialized professional ambulance billing services with Emergicon, LLC for Emergicon to provide billing and claims management services for the City's emergency medical and ambulance services. The data below was provided by Emergicon for operations from October 2023 through March 2024. The plan information is derived from the annual proforma as provided by Emergicon.

Category	Quarter Plan	1Q24 (Oct-Dec)	2Q24 (Jan-Mar)	2Q/Plan Var	Monthly Plan	March 2024	Mar Variance
Gross Charges	\$ 1,914,772	\$ 1,776,139	\$ 1,785,520	\$ (129,252)	\$ 638,257	\$ 635,914	\$ (2,343)
Cash Collections	390,039	19,580	348,220	(41,819)	130,013	154,481	24,468
Gross Charge/Txp	2,157	1,724	1,836	(321)	2,157	1,876	(281)
Cash/Txp (CPT)	439	60	358	(81)	439	456	17

Payer Mix	Quarter Plan	1Q24 (Oct-Dec)	2Q24 (Jan-Mar)	2Q/Plan Var	Monthly Plan	March 2024	Mar Variance
Insurance	23.0%	24.4%	10.9%	-12.1%	23.0%	14.7%	-8.3%
Medicaid	8.0%	8.6%	3.1%	-4.9%	8.0%	2.7%	-5.3%
Medicare	56.0%	55.5%	42.3%	-13.7%	56.0%	34.8%	-21.2%
Private Pay	13.0%	11.1%	6.0%	-7.0%	13.0%	8.3%	-4.7%
Payer Research	0.0%	0.4%	37.6%	37.6%	0.0%	39.5%	39.5%
Totals	100%	100%	100%	0.0%	100%	100%	0.0%

Level of Service	Quarter Plan	1Q24 (Oct-Dec)	2Q24 (Jan-Mar)	2Q/Plan Var	Monthly Plan	March 2024	Mar Variance
ALS Non Emergent A0426	0.0%	1.6%	1.4%	1.4%	0.0%	0.6%	0.6%
ALS - Advanced Life Support A0427	68.0%	49.9%	53.0%	-15.0%	68.0%	54.9%	-13.1%
ALS-2 Emergency A0433	3.0%	2.4%	3.3%	0.3%	3.0%	3.2%	0.2%
BLS Non Emergency A0428	0.0%	3.9%	3.8%	3.8%	0.0%	0.3%	0.3%
BLS - Basic Life Support A0429	29.0%	42.2%	38.5%	9.5%	29.0%	41.0%	12.0%
SCT A0429 TXP	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Service Others Cnt	0.0%	0.0%	0.1%	0.0%	0.0%	0.0%	0.0%
Totals	100%	100%	100%	0.0%	100%	100%	0.0%

Level of Service Volume	Quarter Plan	1Q24 (Oct-Dec)	2Q24 (Jan-Mar)	2Q/Plan Var	Monthly Plan	March 2024	Mar Variance
ALS Non Emergent A0426	-	17	2	2	-	2	2
ALS - Advanced Life Support A0427	604	513	516	(88)	201	186	(15)
ALS-2 Emergency A0433	27	24	27	-	9	11	2
BLS Non Emergency A0428	-	41	16	16	-	1	1
BLS - Basic Life Support A0429	257	434	410	153	86	139	53
Sct A0429 TXP	-	-	-	-	-	-	-
Service Others Cnt	-	-	1	1	-	-	-
Totals	888	1,029	972	84	296	339	43

Ground Mileage A0425	4,438	9,482	8,031	3,594	1,479	2,930	1,451
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Note: Monthly Payer Mix line items are in process with Emergicon and will not total 100% until completed.

ALS = Advanced Life Support

BLS = Basic Life Support

SCT = Specialty Care Transport

Txp = Transport

Department Transfers

- There were no department transfers recorded for the March reporting period. Cumulative transfers for the year are reported on pg. 33.

Property Tax Report from Johnson County Tax Office

- This reports shows year to date collections and outstanding levy.

Department Budget Transfers through March 2024 - Period 6

Transfer From Period 4 (Jan)	Fund	Organization Description	Organization #	Object Description	Object #	Trns from Dr. Amount	Trns from Cr. Amount
	General Fund	Facilities Maintenance	1013002	Janitorial Supplies	61010	\$ -	\$ 9,000
Transfer To Period 4 (Jan)	Fund	Organization Description	Organization #	Object Description	Object #	Trns from Dr. Amount	Trns from Cr. Amount
	General Fund	Fire	1012201	Chemical Supplies	61015	\$ 9,000	\$ -

In order for Fire to order their own supplies, the supply budget was moved fom Facilities to Fire.

YEAR-TO-DATE SUMMARY PART C

Tax Year = 2023 AND Month = 03/28/2024 and Tax Units = {multiple}

BUC - CITY OF BURLESON

CURRENT YEAR INFORMATION

Start Financial Year 10/01/2023

Start Value	Start Exemption	Start Taxable	Rate	Calc Start Levy	Actual Start Levy	Start Frozen Loss	Start + Frozen
7,964,790,382	1,625,088,561	6,339,701,821	0.632500	40,098,614.02	38,449,694.10	1,648,919.07	40,098,613.17
Adjusted Value	Adjusted Exemption	Adj Taxable	Rate	Calc Adj Levy	Actual Current Levy	Adj Frozen Loss	Act Levy + Act Frozen
7,974,625,711	1,624,053,156	6,350,572,555	0.632500	40,167,371.41	38,479,519.90	1,641,060.02	40,120,579.92
Start Value	Net Value Adj	Start Value + Net Value Adj			Actual Current Value	Other Loss	
7,964,790,382	9,835,329	7,974,625,711			7,974,625,711	46,735.96	
Start Exemption	Net Exmp Adj	Start Exemp + Net Exmp Adj			Actual Current Exemption		
1,625,088,561	(1,035,405)	1,624,053,156			1,624,053,156		

YEAR	NET START BALANCE	NET MTD ADJ	NET YTD ADJ	NET MTD PAID	NET YTD PAID	CALC BALANCE	REFUNDS DUE	COL %
AS OF 03/28/2024								
1990	99.79	0.00	0.00	0.00	0.00	99.79	0.00	0.00
1991	108.70	0.00	0.00	0.00	0.00	108.70	0.00	0.00
1992	75.66	0.00	0.00	0.00	0.00	75.66	0.00	0.00
1993	22.10	0.00	0.00	0.00	0.00	22.10	0.00	0.00
1994	16.98	0.00	0.00	0.00	0.00	16.98	0.00	0.00
1995	16.67	0.00	0.00	0.00	0.00	16.67	0.00	0.00
1996	16.49	0.00	0.00	0.00	0.00	16.49	0.00	0.00
1997	16.27	0.00	0.00	0.00	0.00	16.27	0.00	0.00
1998	(83.92)	0.00	0.00	0.00	0.00	(83.92)	0.00	0.00
1999	51.12	0.00	0.00	0.00	0.00	51.12	0.00	0.00
2000	253.66	0.00	0.00	0.00	0.00	253.66	0.00	0.00
2001	(1,482.37)	0.00	(147.68)	0.00	0.00	(1,630.05)	0.00	0.00
2002	(2,197.49)	0.00	0.00	0.00	0.00	(2,197.49)	0.00	0.00
2003	(2,313.12)	0.00	(567.85)	0.00	0.00	(2,880.97)	0.00	0.00
2004	(6,144.99)	0.00	(1,628.06)	0.00	309.17	(8,082.22)	0.00	0.00
2005	3,284.46	0.00	0.00	0.00	308.10	2,976.36	0.00	9.38
2006	3,518.84	0.00	0.00	0.00	325.41	3,193.43	0.00	9.24
2007	6,170.26	0.00	0.00	0.00	0.00	6,170.26	0.00	0.00
2008	6,852.80	0.00	0.00	0.00	0.00	6,852.80	0.00	0.00
2009	7,748.73	0.00	(841.19)	0.00	0.23	6,907.31	0.00	0.00
2010	8,567.57	0.00	0.00	0.00	0.29	8,567.28	0.00	0.00
2011	11,252.85	0.00	0.00	1.39	4.12	11,248.73	0.00	0.03
2012	12,163.46	0.00	0.00	2.01	64.74	12,098.72	0.00	0.53
2013	21,438.74	0.00	(4,897.91)	0.00	24.12	16,516.71	(0.27)	0.14
2014	26,132.09	0.00	0.00	17.47	2,067.08	24,065.01	0.00	7.91
2015	31,172.84	0.00	0.00	82.77	2,342.03	28,830.81	0.00	7.51
2016	24,524.51	0.00	0.00	0.81	926.60	23,597.91	0.00	3.77

YEAR-TO-DATE SUMMARY PART C

Tax Year = 2023 AND Month = 03/28/2024 and Tax Units = {multiple}

YEAR	NET START BALANCE	NET MTD ADJ	NET YTD ADJ	NET MTD PAID	NET YTD PAID	CALC BALANCE	REFUNDS DUE	COL %
						AS OF 03/28/2024		
2017	28,981.82	0.00	0.00	429.35	2,672.28	26,309.54	0.00	9.22
2018	43,300.99	0.00	(393.44)	1,527.92	4,132.77	38,774.78	0.00	9.63
2019	58,643.10	0.00	(574.94)	1,480.65	4,736.33	53,331.83	(0.73)	8.15
2020	65,514.80	0.00	(801.82)	190.64	5,055.95	59,657.03	0.00	7.81
2021	82,135.21	209.38	(990.92)	2,038.74	8,999.49	72,144.80	(151.41)	11.09
2022	264,749.90	(514.59)	(33,204.27)	8,381.63	80,379.15	151,166.48	(7,439.71)	34.71
2023	38,449,694.10	(14,815.54)	29,825.80	298,533.60	37,420,864.09	1,058,655.81	(62,465.50)	97.24
TOTAL	39,144,302.62	(15,120.75)	(14,222.28)	312,686.98	37,533,211.95	1,596,868.39	(70,057.62)	

SECTION 04

Strategic Plan Update

City of Burleson
Quarterly Report
March 2024

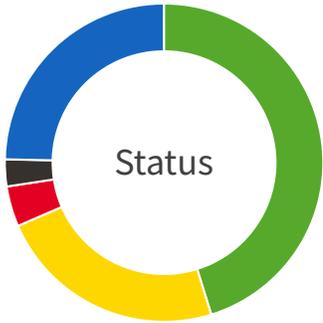


Plan progress report

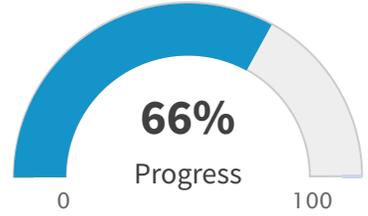
City of Burleson Strategic Plan 23-24

4 Strategic Focus Area	17 Goal	73 Work Plan Task
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Overall Summary



	%
On Track	45.21
Some Disruption	23.29
Major Disruption	4.11
Discontinued	2.74
Completed	24.66



Report Legend



Priority



No Update



Overdue

Strategic Focus Area 1

Progress 72%

High-Performing City Organization Providing Exceptional, People Focused Services

Owner: DeAnna Phillips

Goal: 4

Work Plan Task: 17

	%	#
On Track	52.94	9
Major Disruption	11.76	2
Completed	35.29	6

Goal 1.1

Progress 60%

Develop a high-performance and diverse workforce by attracting and retaining the very best employees; providing a competitive salary and benefits package; maximizing employee training and educational opportunities.

Owner: DeAnna Phillips

Work Plan Task: 5

	%	#
On Track	60.0	3
Major Disruption	20.0	1
Completed	20.0	1

Work Plan Task 1.1.1

Oct 01, 2023 - Sep 30, 2024

On Track

Progress 50%

Continue to ensure competitive compensation and benefits across the city by benchmarking against peer cities, evaluating city compensation plan ranges and adjustments, cost of living adjustments, and performance-based merits.

Staff completed the collection of public safety data from market cities and will continue to review target hiring rates for general government employees in the revised compensation plan to retain and attract the best talent.

Owner: Justin Scharnhorst

Work Plan Task 1.1.2

Oct 01, 2023 - Sep 30, 2024

Major Disruption

Progress 25%

Continue to provide growth and promotional opportunities for internal employees through executive and supervisor leadership training and developing a robust succession planning program.

A new Director of Human Resources has been hired, and evaluation of training/development and workforce needs are underway.

Owner: Justin Scharnhorst

Work Plan Task 1.1.3

Oct 01, 2023 - Sep 30, 2024

On Track

Progress 75%

Continue to evaluate the city's third-party 457 deferred compensation funds to ensure employees have access to diverse investment options with the highest returns on their investments possible.

Quarterly reviews of the 457 deferred compensation plan will begin this fiscal year.

Owner: Justin Scharnhorst

Work Plan Task 1.1.4

Oct 01, 2023 - Sep 30, 2024 On Track Progress 50%

The police recruitment team is targeting opportunities to seek partners with our regional colleges, and Military/veterans job fairs.

Continue development of community partnerships to discuss diversity and offer suggestions of inclusion within the police department.

Owner: Justin Scharnhorst

Work Plan Task 1.1.5

Ongoing - Sep 30, 2024 Completed Progress 100%

New technology has been implemented successfully, and programming/process evaluations are underway. These initiatives align with the City Manager's Employee Engagement efforts, including training and interactions.

Continue to assess and improve the employee experience through continual improvement and training for the workforce in leadership behavior, inclusion, and team dynamics.

Owner: Justin Scharnhorst

Goal 1.2 Progress 63%

Continue to improve the efficiency and productivity of operations through the use of technology, innovation, teamwork and continual business process improvement.

Owner: DeAnna Phillips



	%	#
On Track	50.0	2
Major Disruption	25.0	1
Completed	25.0	1

Work Plan Task: 4

Work Plan Task 1.2.1

Oct 01, 2023 - Sep 30, 2024 On Track Progress 50%

A presentation regarding newspaper services was provided to the Council on May 6, 2024. The recommendation was to competitively bid newspaper services to use two newspapers to save time and money. Additionally, staff presented a presentation on credit card processing fees to the City Council Finance Committee on May 8, 2024, and City Council on May 20, 2024. Direction was provided to staff to review these processes during budget discussions.

Identify and launch new set of organization-wide Lean Government projects to increase the city's ability to operate in the most efficient and effective manner.

Owner: Justin Scharnhorst

Work Plan Task 1.2.2

Oct 01, 2023 - Sep 30, 2024 On Track Progress 50%

As part of the FY 2024-25 budget process, staff is working with the departments to update these measures. The objective is to better align these measures with the strategic plan, department goals, and objectives.

Continue departmental key performance indicators (KPIs) and performance measurement data that can be used to understand operational effectiveness and guide decision making.

Owner: Justin Scharnhorst

Work Plan Task 1.2.3

Ongoing - Sep 30, 2024 Major Disruption Progress 50%

This project is experiencing delays as we await AT&T's implementation of the remaining Ethernet Private Lines (EPLs). Following the completion of these installations, which are estimated to occur within the next two to four months, staff can proceed with the server migration. Subsequently, the installation of the CAD servers will commence.

Implement server and network infrastructure that will provide data and functional redundancy for the city's critical applications and information.

Owner: Justin Scharnhorst

Work Plan Task 1.2.4

This task is complete

Oct 01, 2023 - Dec 31, 2023

Completed

Progress 100%

Review and create efficiencies in the third-party submittal process relating to building, environmental, and fire prevention plan review and inspection services, creating greater redundancy.

Owner: Justin Scharnhorst

Goal 1.3

Progress 80%



Deliver high-quality service and communications to external and internal customers by providing outstanding customer experience, communication and community engagement; regularly seeking feedback from citizens and employees through surveys, public forums and other outreach methods; and offering convenient methods for conducting business and communicating with the city.

	%	#
On Track	40.0	2
Completed	60.0	3

Owner: DeAnna Phillips

Work Plan Task: 5

Work Plan Task 1.3.1

Oct 01, 2023 - Sep 30, 2024

Completed

Progress 100%

Continually assess communications and engagement resources, processes, strategies and materials to seek ways to increase community stakeholder awareness and engagement.

Owner: Justin Scharnhorst

Communications staff launched the City of Burleson NextDoor account in the second quarter and are utilizing it for city-wide updates and targeted information for various areas in the city.

Work Plan Task 1.3.2

Ongoing - Sep 30, 2024

On Track

Progress 50%

Continue to develop a complete customer service experience through the 311 call center by using dynamic data to drive greater service delivery internally for departments and externally for citizens.

Owner: Justin Scharnhorst

The 311 team recently received laptops allowing staff to work remotely during weather events (such as ice storms) to keep 311 open. In addition, the staff will be testing a software called Softphone (a remote work software). The primary phase is to cross-train our 311 team on Utility Customer Service to address service requests and help with utility billing more effectively. The department is targeting completing this by the end of the fiscal year. In addition, Administrative Services is working to develop a community outreach campaign to inform citizens about 311. This is anticipated to roll out in the fall.

Work Plan Task 1.3.3

Oct 01, 2023 - Sep 30, 2024

On Track

Progress 50%

Continue to provide the public with updates on the status of the 2022 Bond Program Implementation.

Owner: Justin Scharnhorst

Bi-monthly updates are published on the Bond Project webpage, in the city's newsletter and weekly report, and on social media.

Work Plan Task 1.3.4

Jan 01, 2024 - Mar 31, 2024

Completed

Progress 100%

Implement an online customer self-service portal for Planning staff to provide a more efficient way to do business for residents and developers who need to submit planning documents.

Owner: Justin Scharnhorst

Staff was able to finish implementing the online submittal process with the new TRAKiT server switch, so we are now 100% live. Staff is creating guides that will better assist users with the process.

Work Plan Task 1.3.5

Ongoing - Jul 31, 2024 Completed Progress 100%

Complete a city-wide customer service survey to measure customer experience with city facilities and projects; complete insight dashboard comparing data with 2022 city-wide survey data.

Owner: Justin Scharnhorst

The city-wide customer service survey was completed, and the report was delivered in April 2024. The results were presented to the City Council on May 20, 2024.

Goal 1.4 Progress 92%

Be a responsible steward of the city's financial resources by providing rates and fees that represent a strong value to our citizens; providing timely, accurate and transparent financial reporting; and utilizing long-range planning.

Owner: DeAnna Phillips

	%	#
On Track	66.67	2
Completed	33.33	1

Work Plan Task: 3

Work Plan Task 1.4.1

Oct 01, 2023 - Dec 31, 2023 On Track Progress 80%

Access consultant's recommendations for the city's water and wastewater rate analysis to modify rate structure to ensure the city will be able to sustain the city's future water and wastewater infrastructure and serviceability.

Owner: Justin Scharnhorst

The consultant has generated rate scenarios from the model in consultation with staff from CMO, Finance, and PW&E, and this is scheduled to move forward with the budget development process this spring/summer.

Work Plan Task 1.4.2

Ongoing - Sep 30, 2024 Completed Progress 100%

Update the impact fee capital improvement plan and calculations, and deliver the CIPAC's fee recommendation to the City Council.

Owner: Justin Scharnhorst

Council approved new fees in December 2023

Work Plan Task 1.4.3

Jan 01, 2024 - Jun 30, 2024 On Track Progress 95%

Continue implementation of city-wide enterprise resource planning (ERP) for human capital management and utility billing services to provide a more user-friendly and efficient way for the city to conduct business.

Owner: Justin Scharnhorst

Financial Phase: Currently, the financial phase is in maintenance mode as all modules have been completed, and the core departments are providing refresher training to city staff.

HR/Payroll Phase: Staff is diligently working on finalizing the settings for Manager Self-Service. This crucial feature, once enabled, will empower managers to submit PAFs online and review employee information, significantly streamlining our HR processes and enhancing their efficiency.

Utility Billing Phase: Staff has completed an entire billing cycle for all UB accounts and are now switching to maintenance mode for this phase.

Strategic Focus Area 2

Progress 58%

Dynamic & Preferred City through Managed Growth

Owner: DeAnna Phillips

Goal: 5

Work Plan Task: 22

	%	#
On Track	40.91	9
Some Disruption	40.91	9
Major Disruption	4.55	1
Completed	13.64	3

Goal 2.1

Progress 63%

Attract and retain top-tier businesses to promote high-quality economic development by expanding and diversifying the tax base; and creating jobs that allow our residents to work where they live.

Owner: DeAnna Phillips

Work Plan Task: 4

	%	#
On Track	75.0	3
Completed	25.0	1

Work Plan Task 2.1.1

Jan 01, 2024 - Sep 30, 2024

Completed

Progress 100%

Zoning is complete, and land sale is scheduled for May 2024.

Assist in pre-development planning for Craftmasters Campus and Headquarters, a 190,000 square feet trade school, that will provide training opportunities for skilled labor positions located in Hooper Business Park.

Owner: Justin Scharnhorst

Work Plan Task 2.1.2

Jan 01, 2024 - Sep 30, 2024

On Track

Progress 50%

A proposal was presented to the City Council on April 15th. Staff will continue to evaluate the area for future growth opportunities.

Consider options to create a new industrial park in an effort to diversify the city's tax base and provide a more resilient local economy.

Owner: Justin Scharnhorst

Work Plan Task 2.1.3

Oct 01, 2023 - Sep 30, 2024

On Track

Progress 50%

Staff is working with developers and retailers to develop concepts in preparation for providing those to the City Council.

Continue efforts to attract new-to-market retail establishments.

Owner: Justin Scharnhorst

Work Plan Task 2.1.4

Jan 01, 2024 - Sep 30, 2024

On Track

Progress 50%

The regional pond and the new sewer line will be under construction in June, enhancing the city's ability to attract businesses to the area.

Continue recruitment of complementary businesses for Hooper Business Park in Chisholm Summit.

Owner: Justin Scharnhorst

Goal 2.2 Progress 53%

Promote sustainable residential and commercial development through strategic and long-term planning; providing a business-friendly environment; continuing efficient development review process; and enhancing partnerships with the development community.

	%	#
Some Disruption	100.0	3

Owner: DeAnna Phillips

Work Plan Task: 3

Work Plan Task 2.2.1

Staff anticipates moving forward with Goals 6 and 10 of the 2020 midpoint plan.

Oct 01, 2023 - Sep 30, 2024 Some Disruption

Progress 25%

Implementation of goals associated with Midpoint 2020 Comprehensive update.

Owner: Justin Scharnhorst

Work Plan Task 2.2.2

The review of the draft sections are 75% complete.

Jan 01, 2024 - Sep 30, 2024 Some Disruption

Progress 60%

Complete revisions to the Subdivision Design Manual, which details requirements associated with construction of new subdivisions within the City.

Owner: Justin Scharnhorst

Work Plan Task 2.2.3 

Started the Community Engagement portion of the process with the Survey and emailed the draft to local development partners.

Jan 01, 2024 - Mar 31, 2024 Some Disruption

Progress 75%

Complete update to Zoning Ordinance, which ensures new development aligns with the strategic vision of the City.

Owner: Justin Scharnhorst

Goal 2.3 Progress 66%



Enhance connectivity and improve mobility by focusing on key street improvements and expanding capacity of existing transportation network, particularly within the SH 174 Corridor and the western portion of our city; improving roadway, bicycle and pedestrian infrastructure, and coordinating with Regional, State and Federal transportation partners for funding and support.

	%	#
On Track	40.0	2
Some Disruption	40.0	2
Completed	20.0	1

Owner: DeAnna Phillips

Work Plan Task: 5

Work Plan Task 2.3.1

Staff is waiting for the NCTCOG grant to be opened for applications.

Jan 01, 2024 - Sep 30, 2024

On Track

Progress 10%

Coordinate a grant application with NCTCOG for completion of the 10-mile trail loop and various high priority pedestrian improvement projects.

Owner: Justin Scharnhorst

Work Plan Task 2.3.2

Schematic, Environmental, and construction plans are in the last stages of TxDOT approval. Utility relocations anticipated to be completed late summer 2024. Aiming for TxDOT construction advertisement date of Fall/ Winter 2024.

Jan 01, 2024 - Jun 30, 2024

On Track

Progress 95%

Complete design and develop a construction schedule for State Highway 174 Widening from Elk Drive to Wicker Hill Road.

Owner: Justin Scharnhorst

Work Plan Task 2.3.3

The design is complete. The city council approved the LOSA on May 20th. Staff is waiting for the TxDOT Environmental PM to be assigned.

Jan 01, 2024 - Sep 30, 2024

Some Disruption

Progress 80%

Complete design of permanent connection of Lakewood Drive to FM 1902 and improvements from FM 1902 to Chisholm Trail Parkway.

Owner: Justin Scharnhorst

Work Plan Task 2.3.4

Council consideration of ITS project contracts and signal maintenance agreement with TxDOT are currently anticipated for June 2024 following initial annual budget discussions.

Jan 01, 2024 - Sep 30, 2024

Some Disruption

Progress 45%

Begin implementation of Intelligent Traffic System (ITS) and Traffic Management Center (TMC), allowing the city to control signal timing throughout the City.

Owner: Justin Scharnhorst

Work Plan Task 2.3.5

Council adopted the Mobility Plan including pedestrian components in November 2023.

Jan 01, 2024 - Sep 30, 2024

Completed

Progress 100%

Include a pedestrian component as part of the overall Mobility Plan to enhance connectivity to parks, sidewalks and schools.

Owner: Justin Scharnhorst

Goal 2.4

Progress 49%

Implement the city's Capital Improvement Program to improve the quality of life for residents through the completion of projects identified in the city's master plans.

Owner: DeAnna Phillips



	%	#
● On Track	33.33	2
● Some Disruption	50.0	3
● Major Disruption	16.67	1

Work Plan Task: 6

Work Plan Task 2.4.1

Jan 01, 2024 - Mar 31, 2024

Some Disruption

Progress 80%

Complete design of Village Creek Parkway.

Owner: Justin Scharnhorst

The design is progressing and is anticipated to be completed in the summer of 2024. Utility coordination and relocation are underway for anticipated late summer 2024 clearance.

Work Plan Task 2.4.2

Jan 01, 2024 - Sep 30, 2024

On Track

Progress 50%

Finalize design and complete construction to improve the condition of multiple residential streets throughout the City.

Owner: Justin Scharnhorst

The Neighborhood Street Rehab project for FY22 is nearly complete, with Commerce Street pending the resolution of railroad coordination issues. The Neighborhood Street Rehab project for FY23 is anticipated to begin construction in summer 2024.

Work Plan Task 2.4.3

Jan 01, 2024 - Mar 31, 2024

On Track

Progress 70%

Begin construction for bridge connecting Alsbury Boulevard to CR1020.

Owner: Justin Scharnhorst

Property acquisitions continue. Utility relocations will follow acquisitions. Construction bidding is anticipated late summer 2024.

Work Plan Task 2.4.4

Jan 01, 2024 - Sep 30, 2024

Some Disruption

Progress 35%

Complete design for Alsbury Boulevard extension to Lakewood Drive.

Owner: Justin Scharnhorst

The Preliminary Design Report is complete. Pending decisions regarding local or federal construction funding will determine the full design scope and schedule.

Work Plan Task 2.4.5

Jan 01, 2024 - Sep 30, 2024

Some Disruption

Progress 35%

Complete design of Hulen Street expansion from SH174 to Candler Drive.

Owner: Justin Scharnhorst

Schematic alignment received and evaluated by staff. Pending decisions regarding major utility relocations will drive the schedule. Upcoming overall CIP discussions will determine project direction with revised construction cost estimates.

Work Plan Task 2.4.6

Jan 01, 2024 - Jun 30, 2024

Major Disruption

Progress 25%

Complete design of police station headquarters expansion.

Owner: Justin Scharnhorst

The expanded project scope's schematic design is anticipated to be complete in spring 2024, and 90% of the design is anticipated by the end of 2024, with early construction package procurement in early 2025.

Develop and maintain facilities and utility services that meet the needs of the community through strategic planning, long-term planning and best practices.

Owner: DeAnna Phillips

Work Plan Task: 4

	%	#
● On Track	50.0	2
● Some Disruption	25.0	1
● Completed	25.0	1

Work Plan Task 2.5.1

Oct 01, 2023 - Sep 30, 2024 On Track Progress 50%

Ensure the future water supply needs of the city are met by partnering with the city of Fort Worth to construct a new water line from I-35 to the industrial pump station that will provide water capacity for the ultimate build-out of the City.

Owner: Justin Scharnhorst

60% of the design is continued by the City of Fort Worth. The City of Burleson has processed payment for its share of the 60% design costs (\$651k).

Work Plan Task 2.5.2

Jan 01, 2024 - Dec 31, 2024 Completed Progress 100%

Update the Water and Sewer Master Plan to identify options to expand services to the western portion of the City.

Owner: Justin Scharnhorst

The Council adopted water and Wastewater Masterplans in November 2023.

Work Plan Task 2.5.3

Jan 01, 2024 - Sep 30, 2024 On Track Progress 50%

Develop an assessment of city facilities and outline future improvement and spacing needs.

Owner: Justin Scharnhorst

The Council approved the contract on April 1, 2024, with preliminary condition assessment data anticipated for the summer of 2024 and a draft master plan report in August 2024.

Work Plan Task 2.5.4

Jan 01, 2024 - Jun 30, 2024 Some Disruption
Progress 45%

Complete construction for proposed city hall renovation and initiate construction improvements.

Owner: Justin Scharnhorst

Draft construction documents anticipated late April for construction procurement in late spring / early summer 2024.

Strategic Focus Area 3

Progress 70%

Beautiful, Safe & Vibrant Community

Owner: DeAnna Phillips

Goal: 5

Work Plan Task: 22

	%	#
● On Track	40.91	9
● Some Disruption	27.27	6
● Discontinued	4.55	1
● Completed	27.27	6

Goal 3.1

Progress 75%

Encourage a clean and healthy community through the promotion of positive behaviors, sustainable practices, outreach programs and city services.

Owner: DeAnna Phillips

Work Plan Task: 5

	%	#
● On Track	80.0	4
● Discontinued	20.0	1

Work Plan Task 3.1.1

Oct 01, 2023 - Sep 30, 2024

On Track

Progress 70%

Staff is planning an event for May 2024.

Implement PARTNER (Pro-active Residential Teams for Environmental Restoration) program to two (2) per year.

Owner: Justin Scharnhorst

Work Plan Task 3.1.2

Oct 01, 2023 - Sep 30, 2024

On Track

Progress 90%

We still have eight groups in Q2, with one renewal and one new application. As of June 2024, the program will be transitioned to Parks & Rec.

Update and increase participation in the Adopt-A-Spot program to enhance community beautification.

Owner: Justin Scharnhorst

Work Plan Task 3.1.3

Oct 01, 2023 - Sep 30, 2024

Discontinued

This program was discontinued.

Expand Urban Canopy Revitalization Program in deficient neighborhoods.

Owner: Justin Scharnhorst

Work Plan Task 3.1.4

Oct 01, 2023 - Sep 30, 2024

On Track

Progress 90%

Eight projects have been completed. Currently, \$1,400 is remaining for the project this fiscal year.

Continue to promote and grow the Home Improvement Rebate Program.

Owner: Justin Scharnhorst

Work Plan Task 3.1.5

Oct 01, 2023 - Sep 30, 2024

On Track

Progress 50%

Staff partnered with Communications to promote the HHW collection event on Saturday, April 27th, via Facebook and the City newsletter. Burleson residents continue to utilize our interlocal agreement with Fort Worth to drop HHW at the Environmental Collection Center.

Continue to enhance the Household Hazardous Waste program by promoting and encouraging public participation.

Owner: Justin Scharnhorst

Encourage placemaking and a sense of belonging in our neighborhoods, parks and key commercial districts by focusing on long-range planning, comprehensive elements and public art.

	%	#
● On Track	25.0	1
● Some Disruption	75.0	3

Owner: DeAnna Phillips

Work Plan Task: 4

Work Plan Task 3.2.1 

This item is scheduled to be presented to Council in June 2024.

Oct 01, 2023 - Dec 31, 2023 On Track Progress 50%

In conjunction with the Public Arts Committee, create a master plan that facilitates and encompasses a policy and funding mechanisms for future community art.

Owner: Justin Scharnhorst

Work Plan Task 3.2.2

Staff is continuing to evolve this project in discussions with City Council

Jan 01, 2024 - Sep 30, 2024 Some Disruption
Progress 40%

Coordinate with development partners to create a vision for the Hidden Creek corridor and outline possible options.

Owner: Justin Scharnhorst

Work Plan Task 3.2.3

This project is included in the Charrette Summary from Land Design. The consultant is finalizing their assessment

Jan 01, 2024 - Jul 31, 2024 Some Disruption
Progress 25%

Determine initial programming elements to be included in proposed community park.

Owner: Justin Scharnhorst

Work Plan Task 3.2.4

This project is included in the Charrette Summary from Land Design. The consultant is finalizing their assessment which will assist with determining viable options.

Jan 01, 2024 - Jul 31, 2024 Some Disruption
Progress 25%

Identify potential options for the renovation or relocation of existing softball practice fields located on Hidden Creek Parkway.

Owner: Justin Scharnhorst

Enhance emergency response services provided to the community, including emergency medical, police, fire and public dispatch services.

	%	#
● On Track	20.0	1
● Some Disruption	20.0	1
● Completed	60.0	3

Owner: DeAnna Phillips

Work Plan Task: 5

Work Plan Task 3.3.1

This task is complete

Oct 01, 2023 - Dec 31, 2023

Completed

Progress 100%

Take necessary steps to transition to fire-based emergency medical services.

Owner: Justin Scharnhorst

Work Plan Task 3.3.2

Jan 01, 2024 - Sep 30, 2024

On Track

Progress 50%

311 was present in the EOC for the Solar Eclipse. Recently, the department received laptops for 311 call takers that will continue to evolve our presence in emergency management operations.

Work with emergency management to integrate 311/CRM into disaster preparedness program.

Owner: Justin Scharnhorst

Work Plan Task 3.3.3

This task is complete

Jan 01, 2024 - Jun 30, 2024

Completed

Progress 100%

Collaborate with Information Technology department and 9-1-1 district to integrate non-emergency phone lines with emergency phone consoles.

Owner: Justin Scharnhorst

Work Plan Task 3.3.4

Oct 01, 2023 - Sep 30, 2024

Some Disruption

Progress 25%

This project has been delayed while the IT department focuses on establishing adequate server infrastructure to support the needs of the new Computer-Aided Dispatch (CAD) System.

Ensure milestones are accomplished for the implementation of the new Computer-Aided Dispatch (CAD), Mobile Data System (MDS) and Records Management System (RMS) suite.

Owner: Justin Scharnhorst

Work Plan Task 3.3.5

All previously purchased cameras have been approved by TxDOT and installed by FLOCK.

Jan 01, 2024 - Sep 30, 2024

Completed

Progress 100%

Increase current real-time information and intelligence capabilities by increasing the number of Flock ALPR systems deployed throughout the City.

Owner: Justin Scharnhorst

Goal 3.4

Progress 77%

Ensure equipment and personnel needs are being met, including staffing, support and training.

Owner: DeAnna Phillips

Work Plan Task: 3



Category	%	#
On Track	33.33	1
Some Disruption	66.67	2

Work Plan Task 3.4.1

Oct 01, 2023 - Dec 31, 2024 Some Disruption
 Progress 50%

Establish a location for future fire station #4 to support growth in the western portion of the City.

Owner: Justin Scharnhorst

The land has been identified and is currently being evaluated by public works to determine its suitability for various purposes, including easements, utilities, and lot size to accommodate the suggested square footage of Station 4.

Work Plan Task 3.4.2

Jan 01, 2024 - Sep 30, 2024 On Track Progress 90%

Increase efficiency and reliability by transitioning to Axon body-worn and in-car camera systems, which includes, but not limited to, unlimited storage, robust redaction software, and automatic license plate readers (ALPR).

Owner: Justin Scharnhorst

In-car and body-worn cameras have been delivered and are operational. Tasers have been delivered and are anticipated to be deployed by the end of June, pending officer training.

Work Plan Task 3.4.3

Oct 01, 2023 - Dec 31, 2023 Some Disruption
 Progress 90%

Increase efficiency and supervision through the introduction of one police lieutenant, with vehicle and equipment to the command structure as recommended by the Police Department's staffing analysis.

Owner: Justin Scharnhorst

The LT position has been filled, and the Department now has four LTs (2-Operations, 1-Support, 1-Administration). There has been a delay in procuring the vehicle needed for the position. This matter is being addressed by fleet management.

Goal 3.5 Progress 85%

Continue community policing and risk reduction programs that create strong partnerships with the public to promote safety throughout the community.

Owner: DeAnna Phillips

Work Plan Task: 5

	%	#
● On Track	40.0	2
● Completed	60.0	3

Work Plan Task 3.5.1

Jan 01, 2024 - Jun 30, 2024 Completed Progress 100%

Continue to conduct emergency preparedness workshops for community members and enhance the CERT program to assist with achieving whole community preparedness.

Owner: Justin Scharnhorst

During winter courses, seventeen community members graduated, and five decided to become members of the Burleson CERT. CERT has partnered with the Center for ASD in an effort to understand and serve the special needs community at the highest caliber. OEM will work with ASD to provide a Safety Thrive (October 2024), which will mirror our annual preparedness fair (September 2024). In partnership with Burleson Communications, staff has taken steps to better promote BTX Alert, the city's mass notification system.

Work Plan Task 3.5.2

Jan 01, 2024 - Jun 30, 2024 Completed Progress 100%

Obtain Texas Commission on Law Enforcement (TCOLE) Telecommunication Agency credentials.

Owner: Justin Scharnhorst

This task is complete

Work Plan Task 3.5.3

Jan 01, 2024 - Sep 30, 2024

On Track

Progress 50%

Continue to enhance Community Risk Reduction efforts (drowning prevention, CPR, Stop the Bleed, etc.), making our city a safer place to live, work and visit.

Owner: Justin Scharnhorst

The Community Risk Reduction section has continued the outreach for CPR and Stop the Bleed lessons by rebranding and relaunching the Second Saturday sessions as "Save A Life Saturdays" in partnership with the city marketing team to promote and further our reach. Drowning prevention lessons have started this April for the spring sessions and then in June for the summer sessions. Over 3,000 drowning prevention bags were distributed to every K-2 grader in BISD and JISD (in Burleson); these bags contained vital tips and safety information to help reduce drownings for the child and parent. Six AEDs were placed in service at the new city Ellison building, and every building was located at the service center property.

Work Plan Task 3.5.4

Oct 01, 2023 - Dec 31, 2023

Completed

Progress 100%

Increase community crime prevention and engagement efforts with the introduction of a civilian crime prevention and public engagement specialist.

Owner: Justin Scharnhorst

This task is complete

Work Plan Task 3.5.5

Jan 01, 2024 - Jul 31, 2024

On Track

Progress 75%

Add 4G camera installation at community parks that have seen an increase of vandalism and other issues to ensure the safety of all park goers.

Owner: Justin Scharnhorst

This item is scheduled to be presented to the City Council in June of 2024.

Strategic Focus Area 4

Progress 66%

Great Place to Live through Expanded Quality of Life Amenities

Owner: DeAnna Phillips

Goal: 3

Work Plan Task: 12

	%	#
On Track	50.0	6
Some Disruption	16.67	2
Discontinued	8.33	1
Completed	25.0	3

Goal 4.1

Progress 50%

Provide high-quality parks for residents by expanding park amenities and options; enhancing city's trail network; and improving access to parks facilities.

Owner: DeAnna Phillips

Work Plan Task: 3

	%	#
On Track	33.33	1
Some Disruption	66.67	2

Work Plan Task 4.1.1

All projects are currently on track.

Jan 01, 2024 - Sep 30, 2024

On Track

Progress 50%

Continue to implement the 5-year capital program based on the Parks Master Plan.

Owner: Justin Scharnhorst

Work Plan Task 4.1.2

Staff is in the design phase for the Shannon Creek project.

Jan 01, 2024 - Jun 30, 2024

Some Disruption

Progress 50%

Finalize design and begin construction for Shannon Creek Park.

Owner: Justin Scharnhorst

Work Plan Task 4.1.3

Meadowcrest is on hold pending inclusivity and a conversation about public engagement. Cedar Ridge is on schedule; construction will begin in June.

Jan 01, 2024 - Sep 30, 2024

Some Disruption

Progress 50%

Continue program for renovating existing park infrastructure that has reached its end-of-life and replacing it with updated and accessible-friendly equipment.

Owner: Justin Scharnhorst

Goal 4.2

Progress 75%

Provide high-quality recreation opportunities, events and facilities for residents by expanding programs and options for all ages and abilities that enrich the quality of life for residents.

Owner: DeAnna Phillips

Work Plan Task: 5

	%	#
On Track	40.0	2
Discontinued	20.0	1
Completed	40.0	2

Work Plan Task 4.2.1

This task is complete

Oct 01, 2023 - Dec 31, 2023

Completed

Progress 100%

Utilize a consultant to complete an analysis to identify long-term library facility and service delivery methods.

Owner: Justin Scharnhorst

Work Plan Task 4.2.2

Jan 01, 2024 - Jun 30, 2024

On Track

Progress 50%

Staff Added a Silver Surge rewards program to incentivize physical activity and learning. New programs include a daily walking club, technology classes, VR sessions, Pegs & Jokers, and Farkle.

Enhance programming at the Senior Activity Center to offer additional activities to increase center utilization including the launch of virtual reality headsets to allow seniors to socialize and engage in activities they may not otherwise have access to.

Owner: Justin Scharnhorst

Work Plan Task 4.2.3

Jan 01, 2024 - Jun 30, 2024

On Track

Progress 50%

The library outreach vehicle was delivered, and offsite programs were CityFest and Black History Month with Opal Lee.

Pursue mobile programming and services for recreation opportunities to ensure all areas of the community are provided city resources.

Owner: Justin Scharnhorst

Work Plan Task 4.2.4

Jan 01, 2024 - Sep 30, 2024

Completed

Progress 100%

Cameras are functioning, and city staff livestream various events in the Mayor Vera Calvin Plaza on both YouTube and Facebook Live.

Utilize the newly installed video system in the Mayor Vera Calvin Plaza to showcase city events to visitors and those in our community with sensory sensitivities or disabilities.

Owner: Justin Scharnhorst

Work Plan Task 4.2.5

This project was discontinued.

Jan 01, 2024 - Jun 30, 2024

Discontinued

Launch laptop vending kiosk at the library that will allow library cardholders to checkout laptops for in-house use.

Owner: Justin Scharnhorst

Goal 4.3

Progress 69%

Provide outstanding cultural, educational and entertainment opportunities by cultivating mutually beneficial partnerships with area education and government entities, the business community, and not-for-profits.

Owner: DeAnna Phillips



	%	#
● On Track	75.0	3
● Completed	25.0	1

Work Plan Task: 4

Work Plan Task 4.3.1

Staff continues to have conversations with the council to assist with developing a vision.

Jan 01, 2024 - Sep 30, 2024

On Track

Progress 50%

Assist in creating the vision for the former Hill College site on Renfro Street that will bring additional entertainment and retail opportunities to our City.

Owner: Justin Scharnhorst

Work Plan Task 4.3.2

Alley Cats is planning to open in June.

Jan 01, 2024 - Sep 30, 2024

On Track

Progress 75%

Begin construction of Alley Cats Entertainment facility and continue to work with the development community to develop family entertainment venues.

Owner: Justin Scharnhorst

Work Plan Task 4.3.3

Sponsors for Bingo (Palm Primary Care, Gateway Hospice, EveryCare, Paradigm Home Care, Valiant Life, Valora Medical), Trivia (Care N' Care), Dances (Widowed Persons Service, Paradigm Home Care), La Loteria (AHS of Burleson, ABC Hawkinsurance, Heritage Place, Emerald Hills)

Jan 01, 2024 - Jun 30, 2024

On Track

Progress 50%

Increase partnerships at the senior center to sponsor new and needed events and services to the senior population.

Owner: Justin Scharnhorst

Work Plan Task 4.3.4

This task is complete

Jan 01, 2024 - Mar 31, 2024

Completed

Progress 100%

Grow the Project U Leadership Conference to be a premier statewide event, bringing visitors and overnight guests to our City.

Owner: Justin Scharnhorst

SECTION 05

Capital Improvement Projects

City of Burleson
Quarterly Report
March 2024

Project includes:

Intersection improvements as recommended by traffic studies for increased intersection capacity and higher level of service

Funding:

\$2.5 Million Streets & Drainage Bonds

Status:

- 90% Design Plans completed
- City coordinating with consultant to finish design & TxDOT permitting
- Right-of-Way and Sidewalk Easement acquisition underway
- Consultant working with TxDOT to complete LOSA requirements



Project Status

Some Disruption

Project Progress

Progress 45%

Estimated Completion



Spring 2025

Total Project Cost



2.5 Million

Alsbury Ph. 1B – Candler to Hulen Outside Lanes From Candler Dr. to Hulen St.

Project includes:

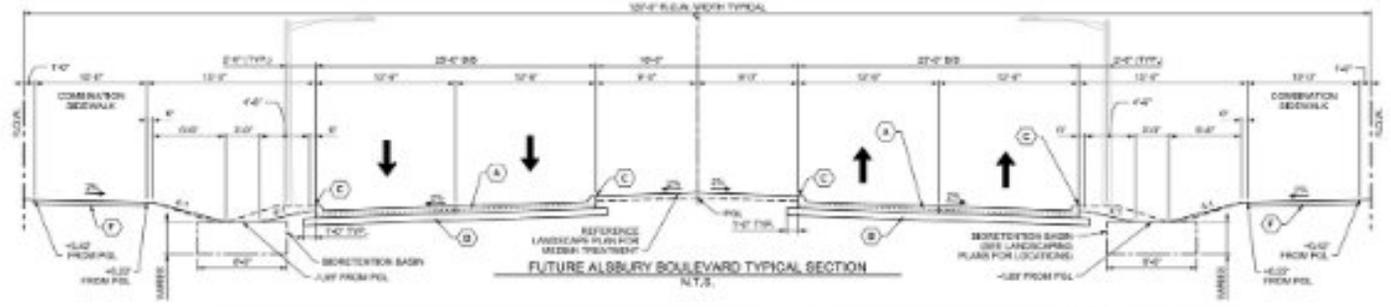
Expanding Alsbury from two lanes to four lanes and adding a 10' shared use path on the north side

Funding:

\$3.9 Million City funding (combination of impact fees, Tax Increment Reinvestment Zone, and general fund)

Status:

- Design plans 95% complete
- Coordinating with Oncor to relocate temporary overhead power underground
- Anticipate utility relocations complete by end of summer and construction to begin fall 2024



Project Status

Some Disruption

Project Progress

Progress 50%

Estimated Completion



Spring 2025

Total Project Cost

\$ 3.9 Million

Project includes:

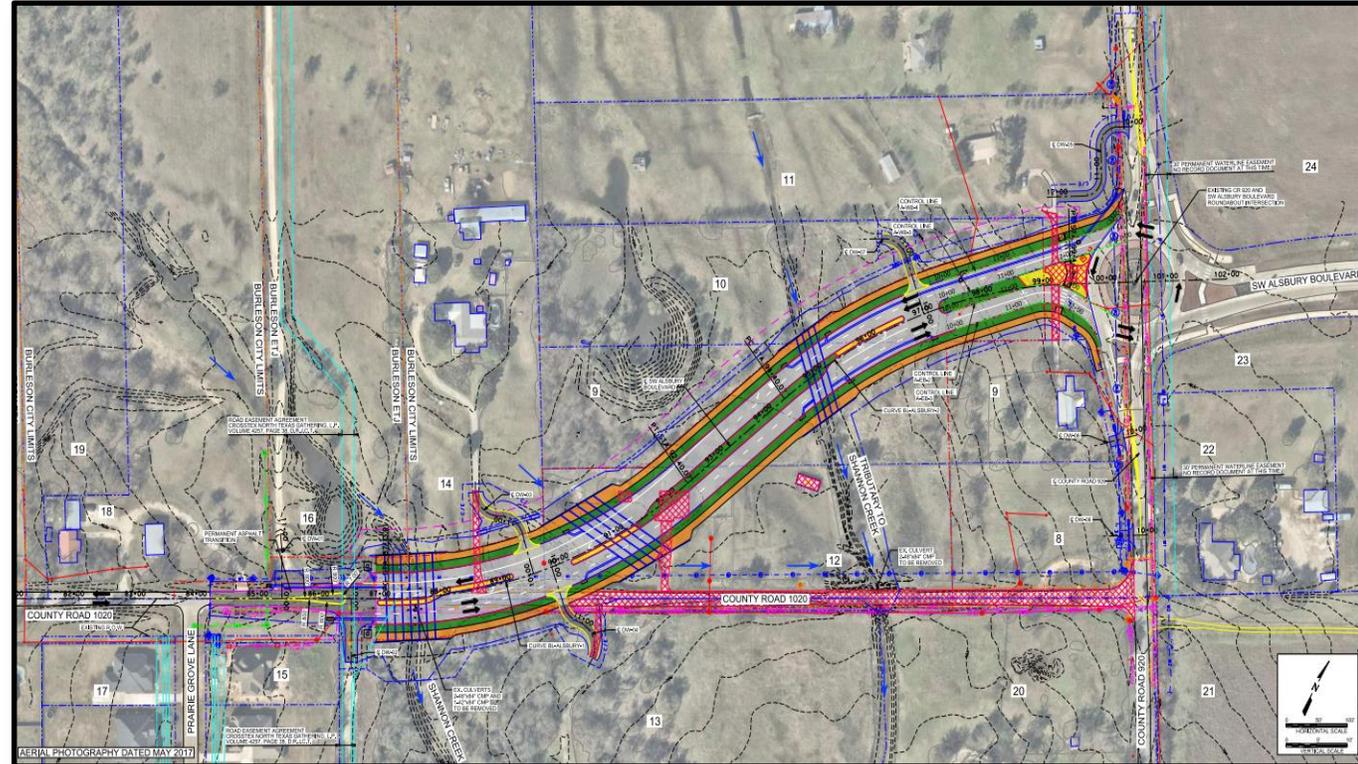
Extension of Alsbury Boulevard from Hulen Street Roundabout to County Road 1020 - new section will be 4-lane divided roadway with turn lanes and drainage improvements

Funding:

- \$600 Thousand Non-Bond Capital
- \$7.4 Million 2022 GO Bond Funds
- \$1 Million Streets & Drainage Bonds

Status:

- Disruption occurred with elimination of federal funding
- Right-of-way and easement acquisition underway
- Construction bidding anticipated as early as spring 2024 pending acquisitions and utility relocations



Project Status

Some Disruption

Project Progress

Progress 45%

Estimated Completion



Summer 2026

Total Project Cost



8.9 Million

Project includes:

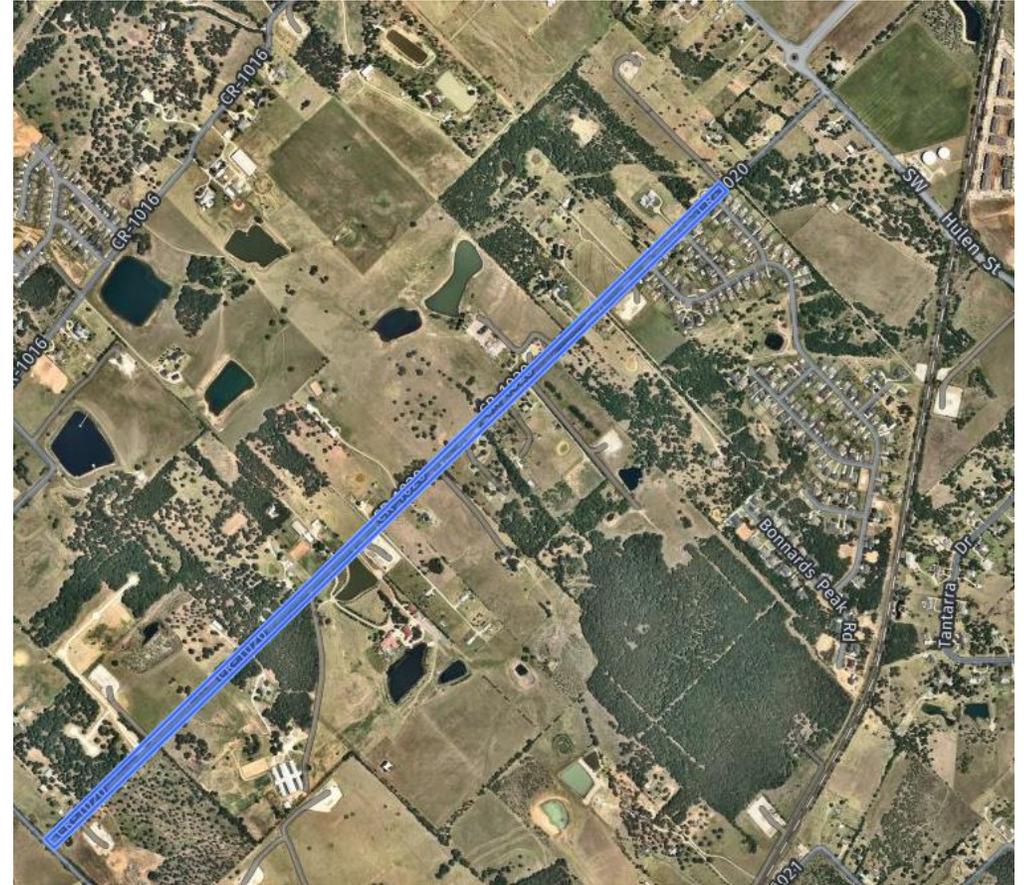
- Construction of all four lanes of Alsbury Blvd (CR 1020) from Hulen Roundabout to CR 914
- Construction of 10' shared-use path on each side

Funding:

- \$2.5 Million 2022 GO Bond
- \$1.8 Million Non-Bond Capital
- Construction funding pending - potential state/federal participation

Status:

- Early right-of-way acquisition opportunities being explored
- Preliminary design completion anticipated summer 2024
- Additional discussion and decisions regarding strictly local versus pursuing external funding pending



Project Status

On Track

Project Progress

Progress 10%

Estimated Completion



Design Fall 2024

Total Project Cost



27 Million
(Existing Funding for
Design & ROW)

Project includes:

- Design & construction for an additional 4 and 5 foot-wide sidewalk on Elk Drive and an additional 10-foot wide trail on Hillside Drive
- Also includes intersection enhancements to improve mobility at Elk and Hillside & Hillside and FM731 and intersection improvements at FM731

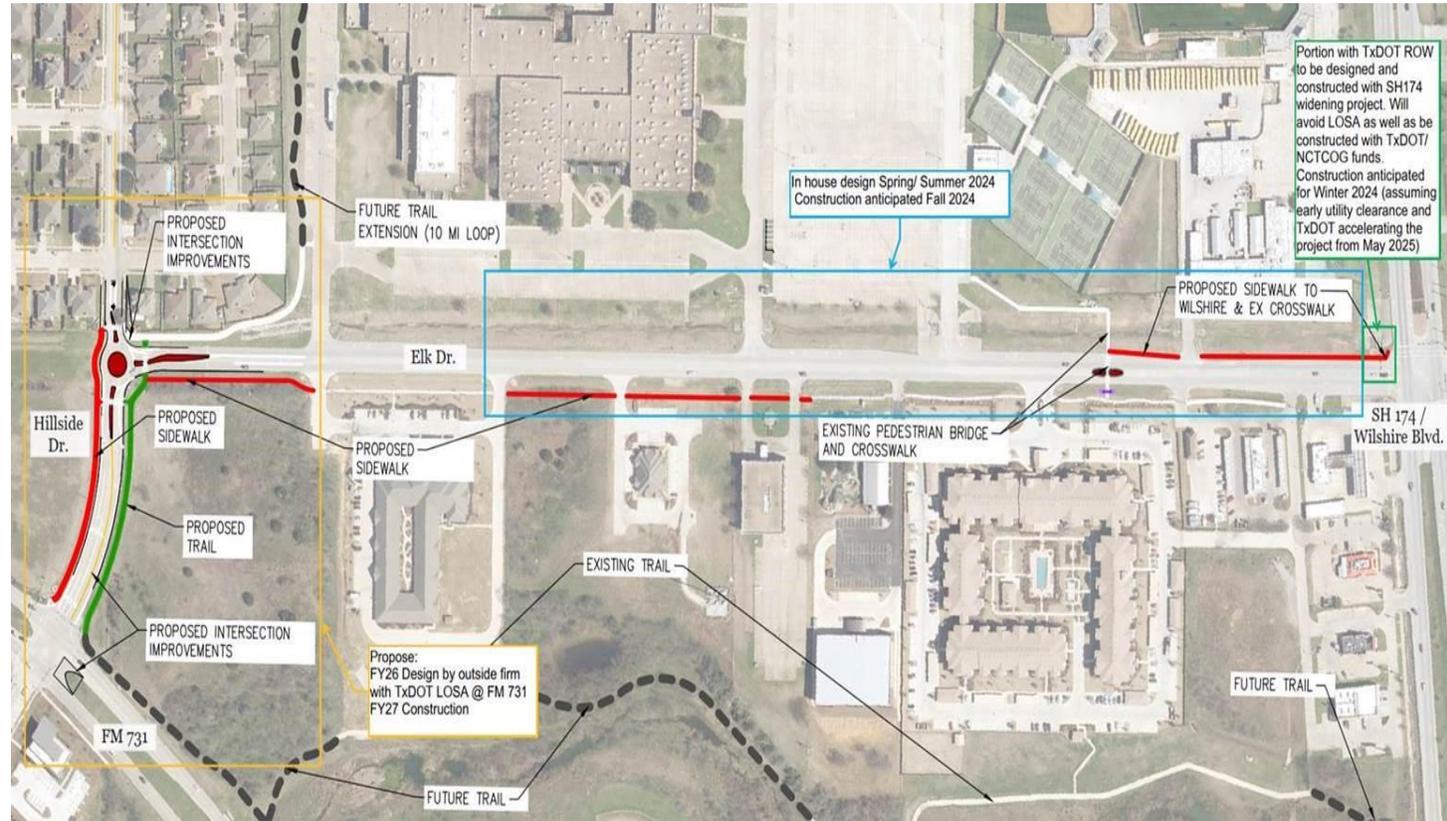
Funding:

- \$1.036 Million 2022 GO Bond

Status:

Project has been split into 3 components:

- Elk sidewalk within SH174 widening project
- Two southern Elk sections in design now for construction in FY24-25)
- Remaining Elk, Hillside, and FM731 work planned for FY26/27



Project Status

On Track

Project Progress

Progress 5%

Estimated Completion



Southern Elk- Spring 2025
Elk, Hillside, FM731-
Spring 2027

Total Project Cost



1.036 Million

Project includes:

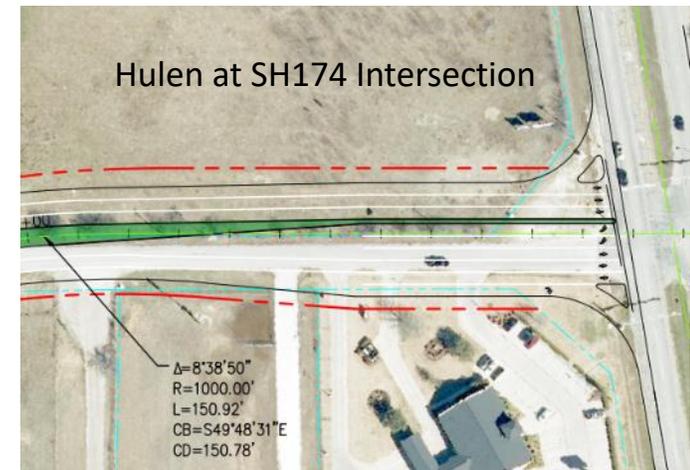
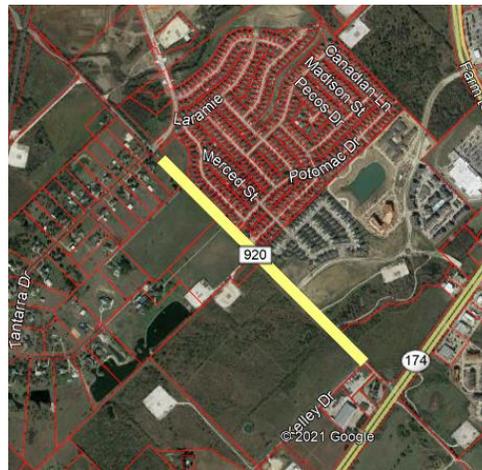
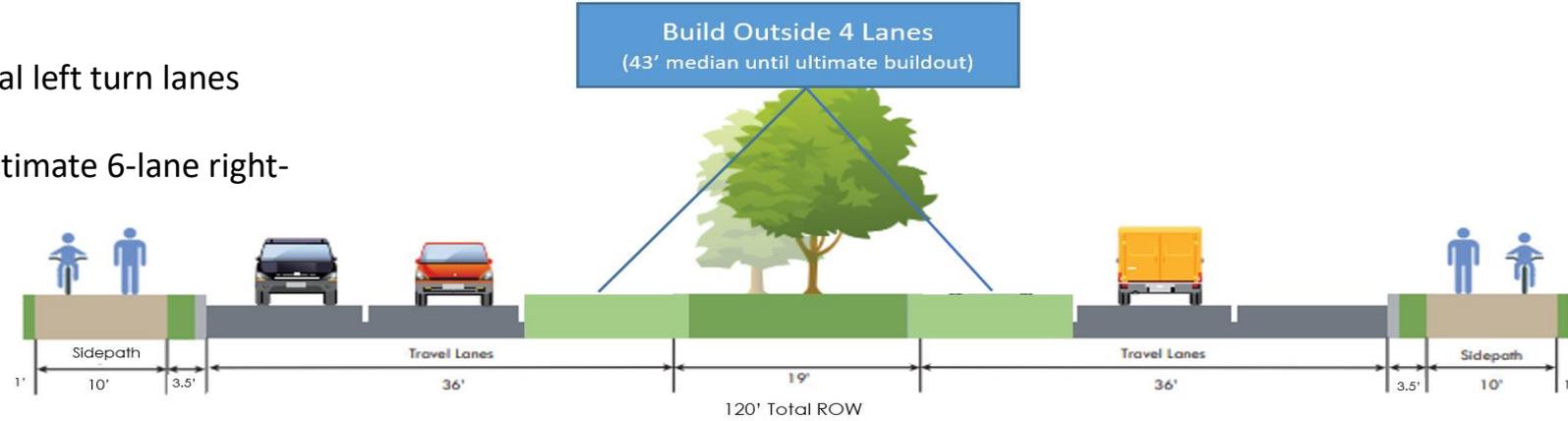
- Three northbound lanes, three southbound lanes, dual left turn lanes and one right-turn lane at SH 174 intersection
- Hulen expansion from two lanes to 4-6 lanes within ultimate 6-lane right-of-way
- 10' shared use path on each side
- 16" waterline and sewer extensions

Funding:

- \$1.6 Million 2016 Street & Drainage Bond Funds
- \$9.5 Million 2022 GO Bond Funds
- \$2.2 Million TIRZ
- \$3.9 Million Water Bond Funds
- \$880 thousand Non-Bond Capital
- \$1.5 Million Roadway Impact Fees

Status:

- Preliminary design report received January 2024; Feb 2024 Workshop; April 15th CC Project Update
- Public meeting anticipated Spring/ Summer 2024



Project Status

Some Disruption

Project Progress

Progress 15%

Estimated Completion



Winter 2027
(budget dependent)

Total Project Cost



19.63 Million

Project includes:

Reconstructing Commerce St (I-35 Service Rd. to SH 174 Service Rd.), Dobson St (E. Renfro to Town Creek and 401 S. Dobson St. to Hidden Creek Pkwy) and Bufford St (Wilson St to Main St)

Funding:

- \$825 Thousand 2022 GO Bond Funds
- \$780 Thousand Street and Drainage Bonds & Non-Bond Capital

Status:

- Project construction underway
 - Dobson St pavement 100% complete
 - Bufford St pavement 100% complete
 - Commerce St pavement 75% complete
 - UPRR crossing agreement revision underway



Project Status

Some Disruption

Project Progress

Progress 90%

Estimated Completion



Summer 2024

Total Project Cost



1.6 Million

Project includes:

- Pavement repair by various methods based on condition of existing street pavement
- Various streets identified in 2022 GO Bond, a portion of which will be completed each year

Funding:

- \$2.9 Million Water and Sewer Bond Funds
- \$300 Thousand Street and Drainage Bonds

Status:

- Staff has identified streets from 2022 GO Bond list (pink) as well as additional neighboring streets in poor condition (red)
- Sanitary sewer beneath most of the streets is also in need of replacement, will leverage sewer rehab funds to extend project impact (sidewalk repairs also being evaluated)
- Anticipate construction to begin Summer 2024

2022 GO Bond Project



- Brown Crest Rd.
- Paula Ter.
- Deniese Dr.
- Dorsey St.
- N. Willow Cir.
- SW Hillside Dr.
- Linda Dr.

Project Status

On Track

Project Progress

Progress 30%

Estimated Completion



Spring 2025

Total Project Cost

\$ 3.2 Million

Project includes:

Re-development of 225 W Renfro St., re-alignment and beautification of Ellison St., as well as reconstruction of on- street parking along Ellison St.

Funding:

- \$1.6 Million TIF Funds
- \$1.6 Million 4A Bond Funds

Status:

- Yellow House (224 W Ellison) asbestos abatement & demolition complete
- Ellison Street & Parking Improvements project Phase 1 underway
 - Phase 1 (Ellison St from Bransom St to Warren St) anticipated to be complete by May 21



Project Status

On Track

Project Progress

Progress 55%

Estimated Completion



Spring 2025

Total Project Cost

\$ 3.2 Million

Project includes:

Development of Ellison on the Plaza Building by developer to include City office space, Heim BBQ, and Razzoo's

Funding:

- \$2 Million 4A Sales Tax
- \$1.4 Million TIF Funds
- \$400 Thousand Water Funds

Status:

- Razzoo's & Heim BBQ spaces complete and restaurants open
- City Hall Annex Open



Project Status

COMPLETE

Project Progress

Progress 100%

Estimated Completion



Spring 2024

Total Project Cost

\$ 3.8 Million

Project includes:

- Widening SH 174 (Wilshire Boulevard) to the inside from four to six lanes from Elk Drive to Wicker Hill Rd
- Project is shared between the City and TxDOT
 - City is managing and funding Design
 - TxDOT will be managing and funding Construction

Funding:

- \$1.7 Million City participation (design)
- \$5.9 Million Texas Department of Transportation (TxDOT) funding
- \$23.7 Million North Central Texas Council of Governments/Federal Grant funding

Status:

- TxDOT reviewing 90% Civil Construction Plans
- Utility conflict coordination and relocation underway
- Currently anticipate TxDOT to begin construction Fall 2025



Project Status

Some Disruption

Project Progress

Progress 60%

Estimated Completion



Winter 2026

Total Project Cost

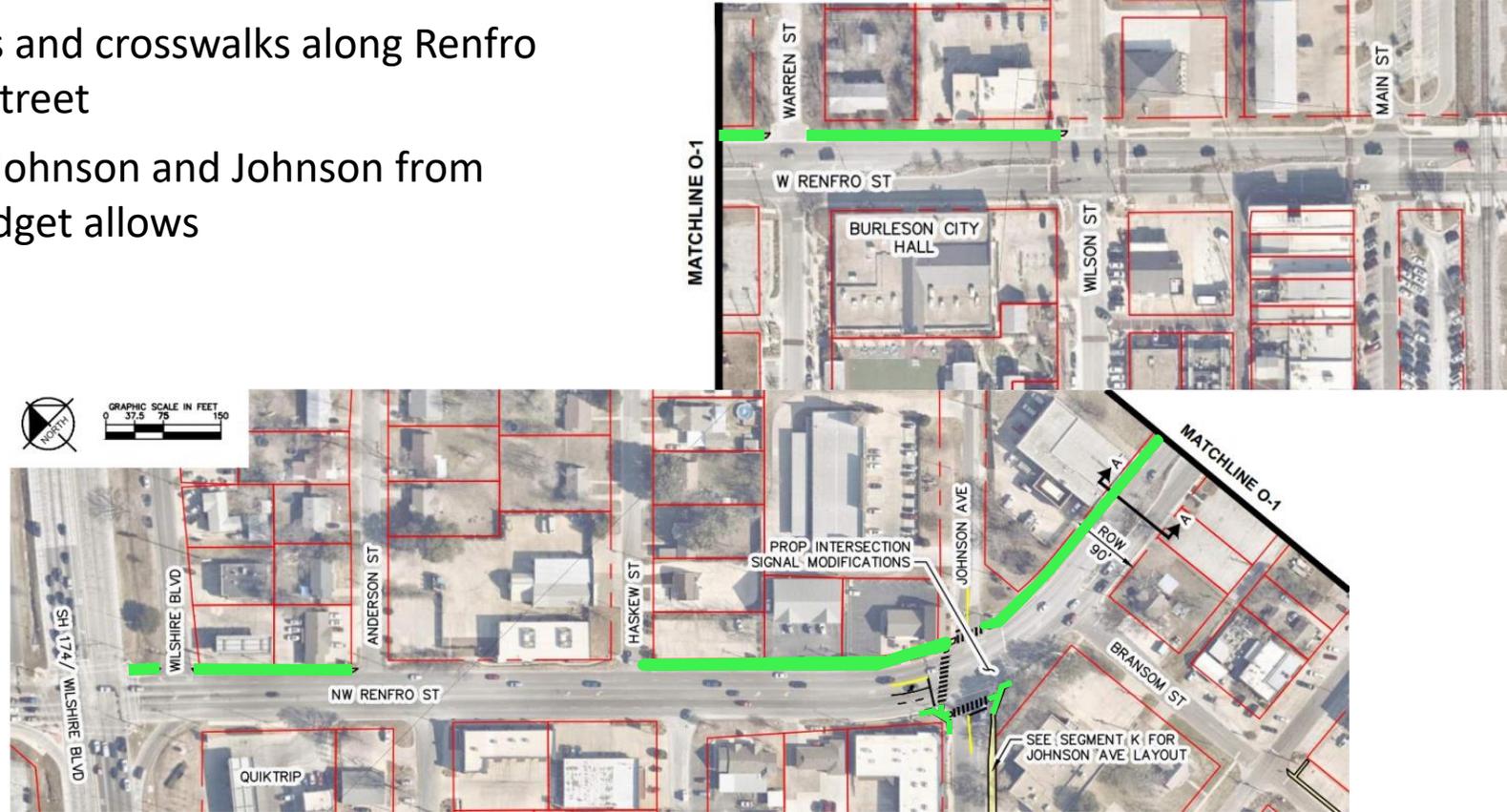
\$ 31.3 Million
Construction by TxDOT

Project includes:

- Original project: sidewalk improvements and crosswalks along Renfro Street from Johnson Avenue to Wilson Street
- Re-surfacing of Renfro from Wilshire to Johnson and Johnson from Magnolia to Renfro may be added, if budget allows

Status:

- Project expanded by 2/20 CC to include sidewalk connection north of SH174
- Staff evaluating cost and funding availability :
 - \$192,497 TIF
 - \$120,000 Older Street Bonds
 - \$898,202 GO Bond Sidewalk Program
- Design procurement pending
- TxDOT coordination started



Project Status

Some Disruption

Project Progress

1%

Estimated Completion



Summer 2026

Total Project Cost

\$ \$192k (Prev. Project Budget)
+ \$1M (Project Extension)
= \$1.2 M (Prop. Budget)

Sidewalk Program FY22 (Vaughn Dr.) (ST2260)

2022 GO Bond Project

Project includes:

- 5' wide sidewalk between McNairn and Summercrest along **one** side of Vaughn Dr.
- This segment identified as a Short-Term Pedestrian project in the recently adopted Mobility Plan

Funding:

- \$300 Thousand 2022 GO Bond Funds

Status:

- Staff to evaluate which side of Vaughn Dr. is most feasible within available funds
- Design procurement pending



Project Status

Some Disruption

Project Progress



Estimated Completion



Summer 2025

Total Project Cost



300 thousand

2022 GO Bond Project

Project includes:

- 6' wide sidewalk within existing right-of-way between Crossroads Learning Center and Metroplex Family Church
- Heritage Village Trail pedestrian bridge to Lynnwood Ave.

Funding:

- \$125 Thousand 2022 GO Bond Funds

Status:

- In-house design
- Topographic survey procurement pending



Project Status

Some Disruption

Project Progress



Estimated Completion



Winter 2024

Total Project Cost



120 thousand

Project includes:

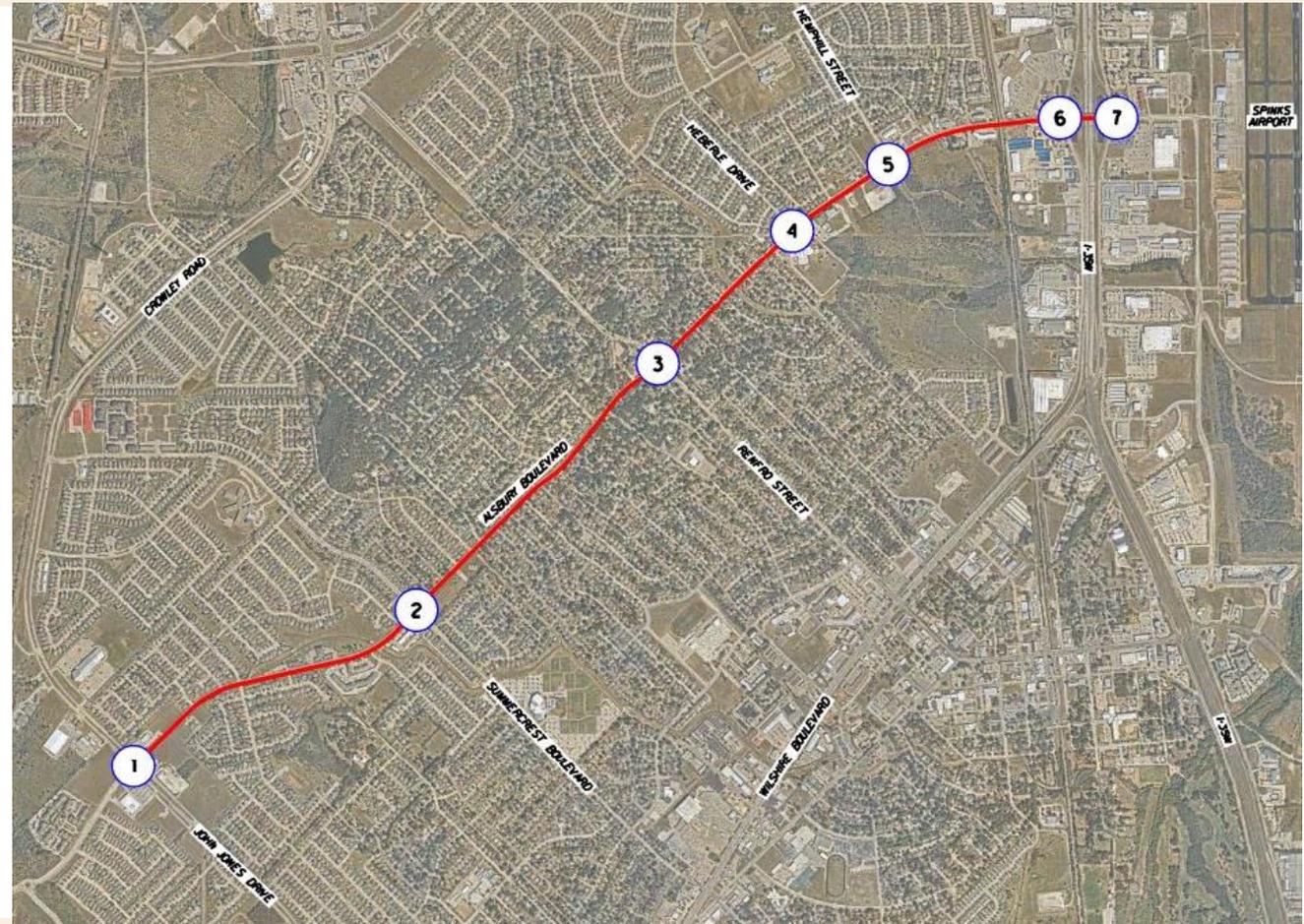
Signal Infrastructure Upgrades and CCTV Cameras at 7 intersections along Alsbury Blvd. (John Jones (FM731), Summercrest Blvd., Renfro St., Heberle St., Hemphill St., and both I-35 signals)

Funding:

- \$93 Thousand City Funding (GO Bond Funds)
- \$743 Thousand TxDOT G-Match HSIP Grant to cover 80% of project

Status:

- TxDOT Pre-Construction meeting held April 3rd
- Anticipate TxDOT construction to begin May 2024



Project Status

On Track

Project Progress

Progress 60%

Estimated Completion



Fall 2024

Total Project Cost



836 Thousand

Project includes:

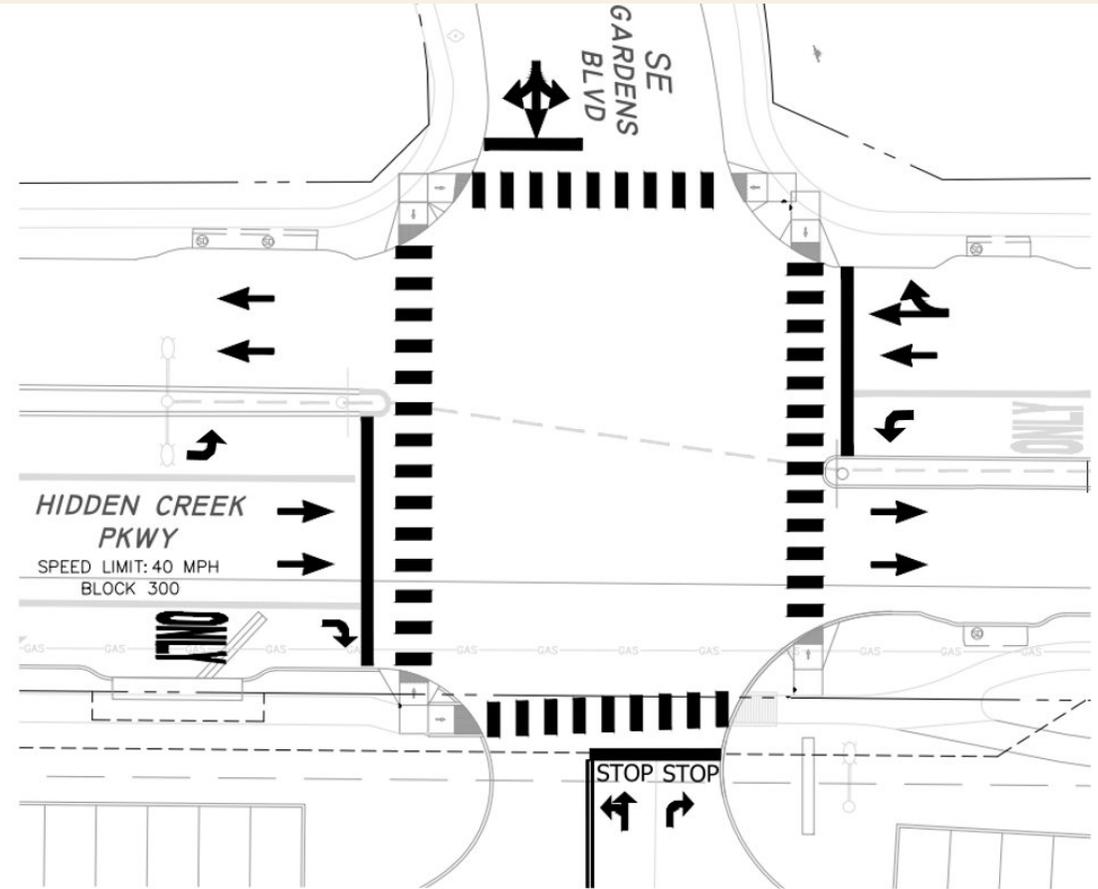
This project will design and install a traffic signal at the intersection of Hidden Creek Parkway and SE Gardens Blvd

Funding:

- \$50 Thousand Non-Bond Capital
- \$550 Thousand Street and Drainage Bonds

Status:

- Design completed in November 2023
- Advertisement for public bidding began in March 2024; anticipate awarding construction contract at the May 20th City Council meeting.



Project Status

On Track

Project Progress

Progress 50%

Estimated Completion



Fall 2024

Total Project Cost



600 thousand

Project includes:

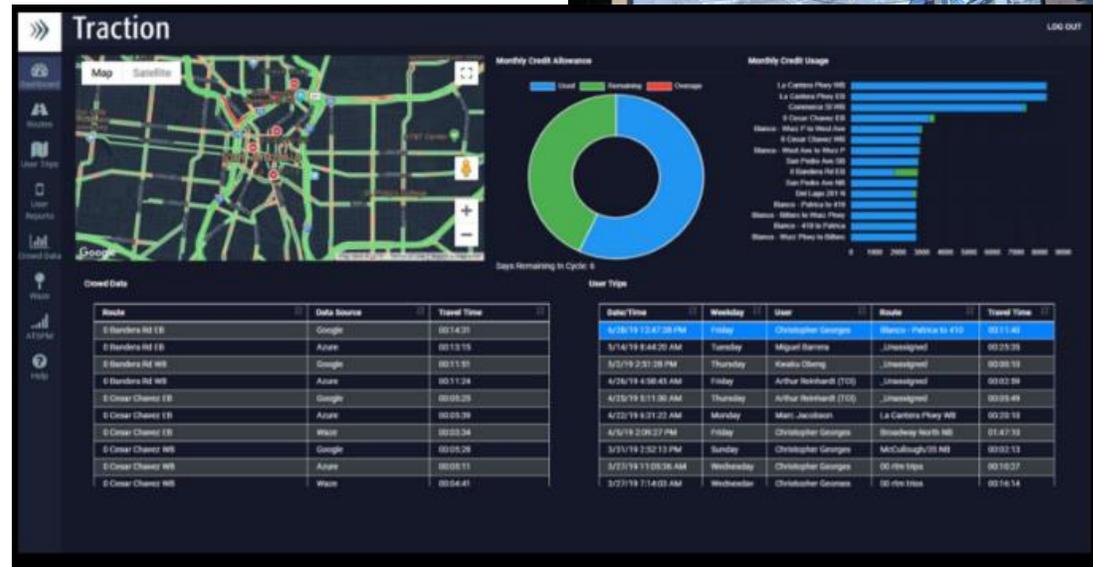
Signal Infrastructure Upgrades, Traffic Management Center, and CCTV Cameras

Funding:

- \$2 Million City funding (GO Bond Funds)
- \$1.5 Million Street Bonds

Status:

- Working with TxDOT for assumption of maintenance of TxDOT signals
- Anticipate a council consideration of maintenance agreement and project contracts June 2024



Project Status

On Track

Project Progress

Progress 35%

Estimated Completion



Winter 2025

Total Project Cost

\$ 3.6 Million

Village Creek Parkway Expansion (Including Tarrant Co. Bond)

Project includes:

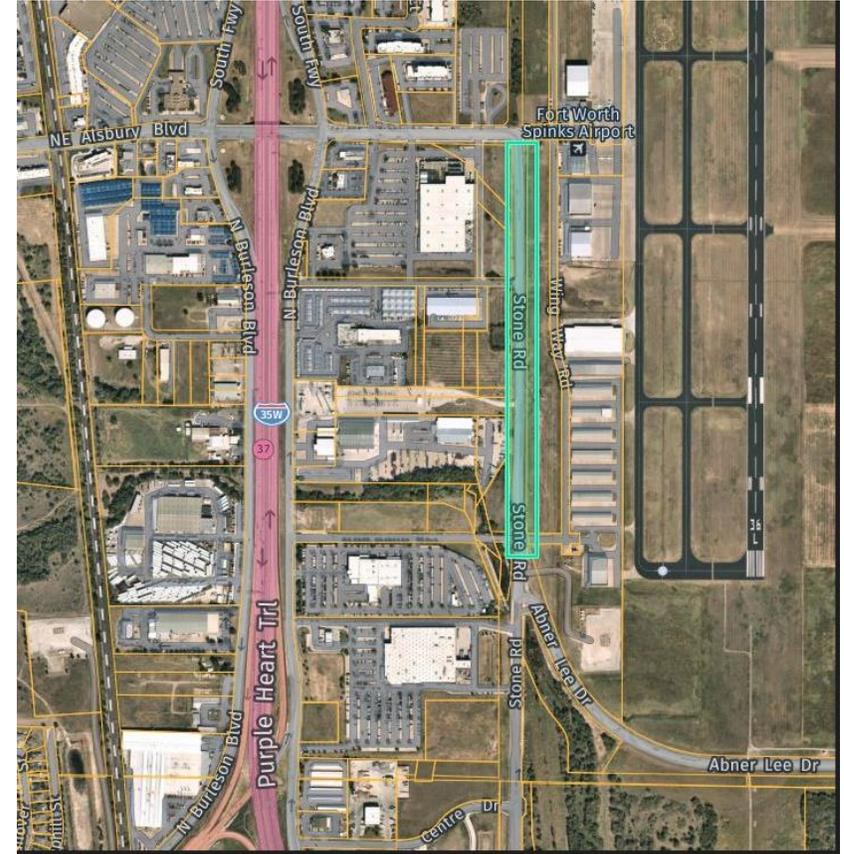
Reconstruction of existing 2-lane undivided asphalt section to 4-lane divided concrete section with median, curb & gutter, storm drainage, street lighting, sidewalk, & 10' shared use trail on east side

Funding

- \$3 Million City Funding (Impact Fees & Non-Bond Capital)
- \$2.5 Million Tarrant County Bond (50% match)
- \$500 Thousand Discretionary funds Tarrant County Commission Precinct #1

Status:

- Design underway – per council direction will be revising McCall to Abner Lee to allow for all turning movements at both intersections
- Utility relocation coordination and 10' shared use path permitting underway
- Design completion anticipated fall 2024



Project Status

Some Disruption

Project Progress

Progress 35%

Estimated Completion



Spring 2026

Total Project Cost

\$ 6 Million

Project includes:

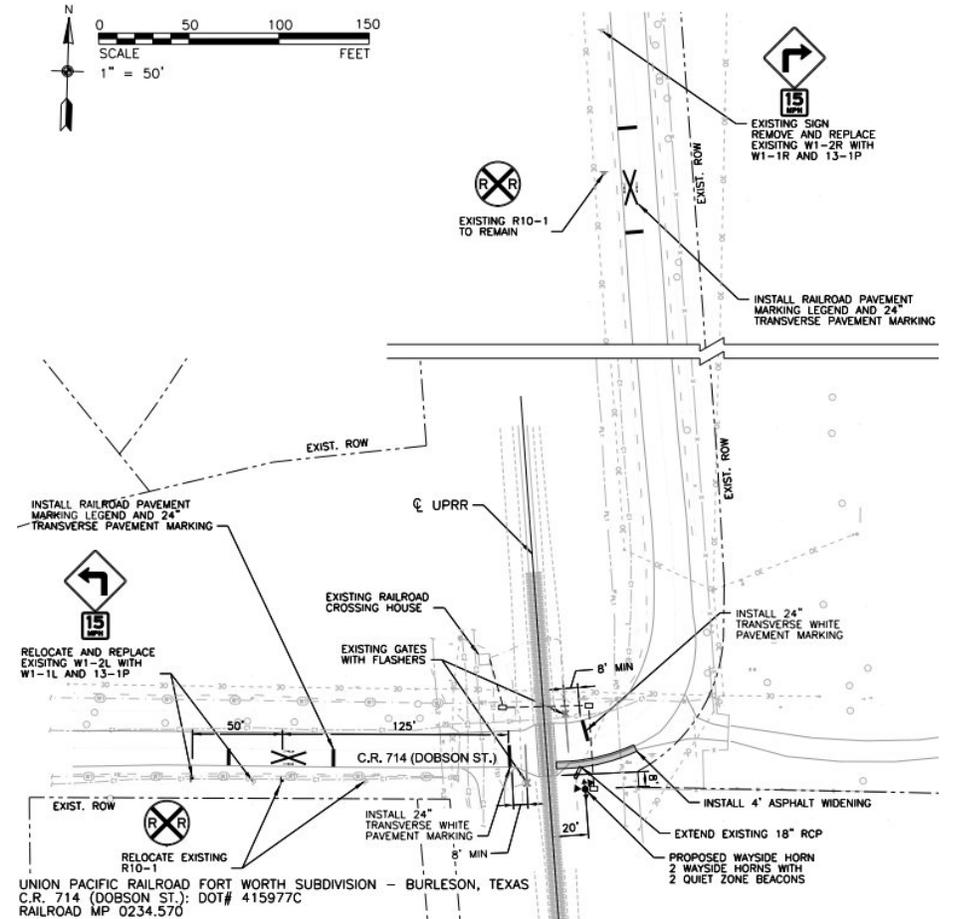
Project included design & implementation of a Wayside Horn, however per March 4, 2024 City Council direction the project is to be re-evaluated for a Quiet Zone during the CIP update in spring 2024.

Existing Funding:

- \$8 Thousand Non-Bond Capital - Streets
- \$326 Thousand Streets & Drainage Bond Funds

Status:

Additional funding needed to continue with the project as a Quiet Zone; project will be considered during the annual CIP update as part of the budget process



Project Status

ON HOLD

Project Progress

Progress 50%

Estimated Completion



TBD

Total Project Cost



TBD

Project includes:

Rehabilitation of existing lift station including SCADA, emergency power, bypass, and other upgrades

Funding

\$930 Thousand Sewer Bond Funds

Status:

- Final design plans anticipated Feb. 2024
- Project advertised for construction bids March 2024



Project Status

Some Disruption

Project Progress

Progress 40%

Estimated Completion



Winter 2024

Total Project Cost



930 Thousand

Parallel 24in Sewer Village Creek to Oakbrook Dr. (w/ Bear Ridge & The Lakes)

Project includes:

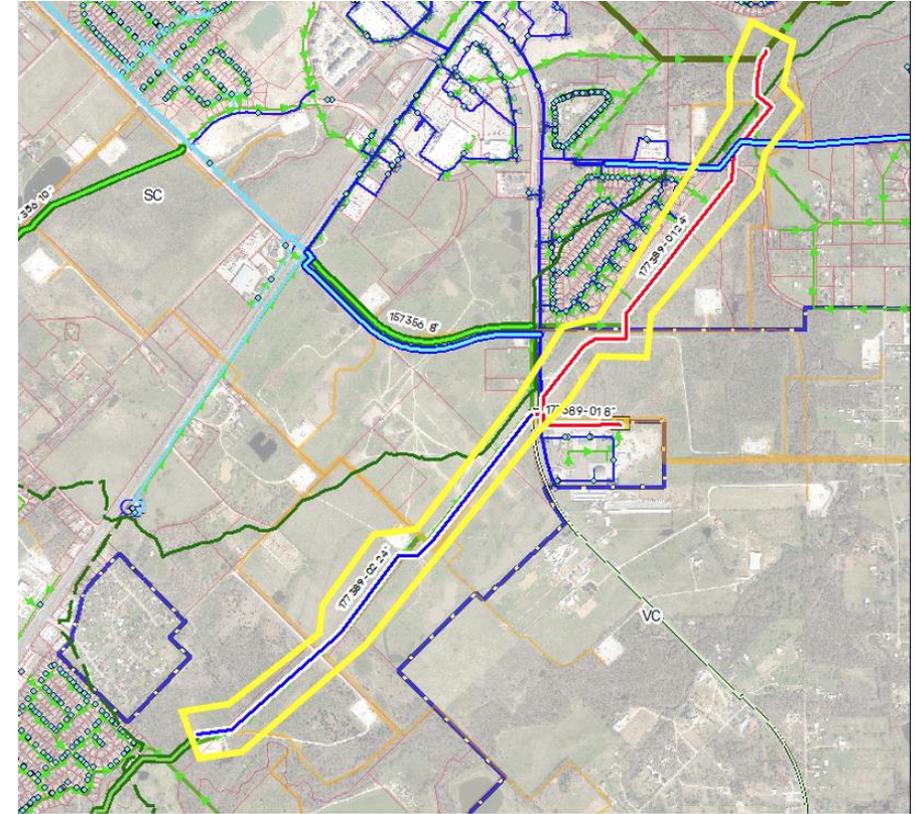
- Design and easement acquisition for a future parallel sanitary sewer line to serve future developments and prevent surcharging of existing line
- Approximate length two miles; approximate line size 24" diameter

Funding:

\$653 Thousand Sewer Bond Funds - Design

Status:

- Design underway with consideration of incoming developments (blue)
- Easement negotiations through developments complete (blue)



Project Status

Some Disruption

Project Progress



Estimated Completion



Winter 2024
(Design Only)

Total Project Cost



\$653 Thousand
(Design Only)₇₁

Project includes:

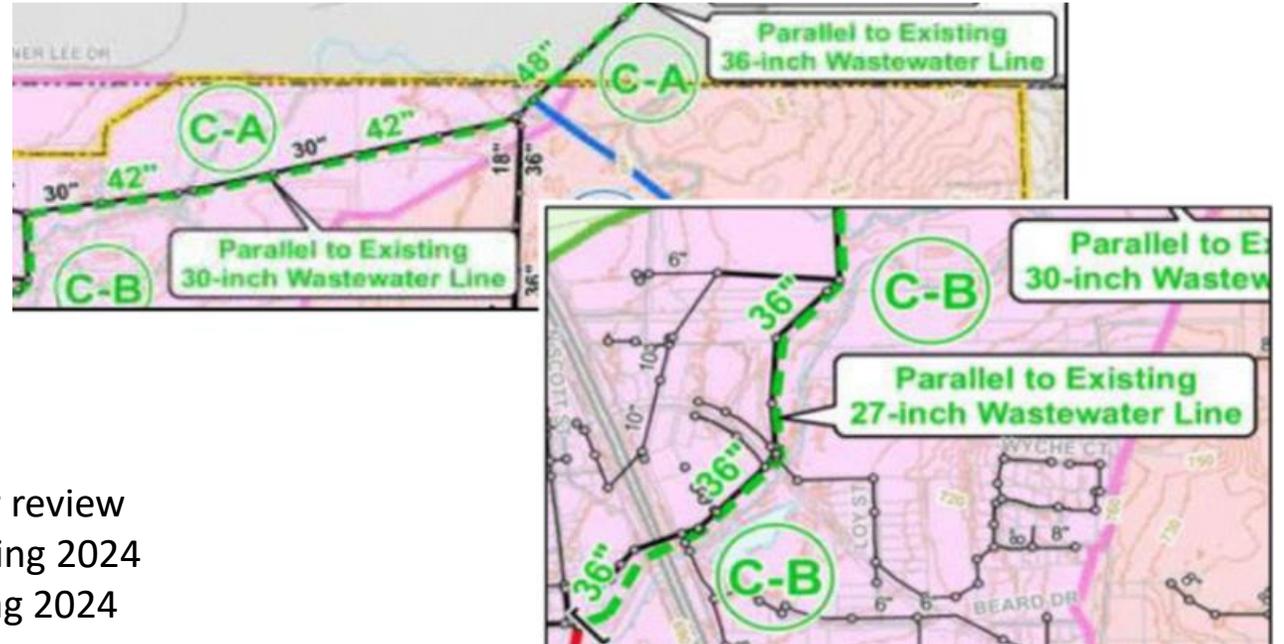
Design and construction of a 36"-48" parallel sanitary sewer pipeline along Village Creek.

Funding

\$16.3 Million Sewer Bond Funds

Status:

- Preliminary design report received from consultant and under review
- Coordination meeting with City of Fort Worth planned for Spring 2024
- Anticipate discussing additional funding with CIP Update Spring 2024



Project Status

Some Disruption

Project Progress

Progress 10%

Estimated Completion



Fall 2026

Total Project Cost



22 million

Project includes:

- Replacement of main water and sanitary sewer lines beneath streets with pavement repair by various methods for the full width of the street
- Selected streets with water and sewer rehab elements for single construction contract
 - SW Rand Dr.
 - NW Ann Lois Ln.
 - SW Murphy Rd.
 - NW Barbara Ln.
 - NW Chisholm St.
 - Chisholm Ct.
 - NE Michael Dr.
 - NW James Cir.
 - NE Timber Ridge Dr.
 - Forest Ct.
 - Short St.
 - SW Johnson Ave. (sewer crossing only)

Funding

\$6.6 Million Sewer Bond Funds

Status:

- Advertisement for public bidding began in March 2024; anticipate awarding construction contract at May 20th City Council
- Construction anticipated to begin early June 2024 with location around Hughes Middle School as the first priority to be completed during BISD summer break



Project Status

On Track

Project Progress



Estimated Completion



Spring 2025

Total Project Cost

\$ 6.6 Million

Project includes:

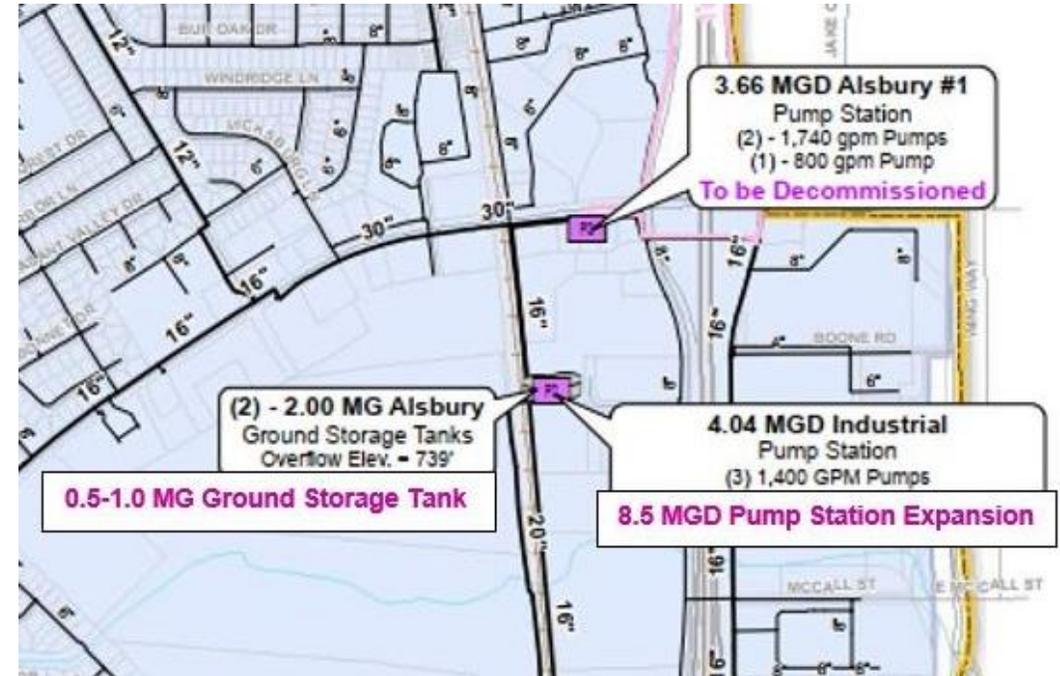
- Expansion of the Industrial Pump Station to serve the Lower Pressure Plane
- Decommissioning the Alsbury #1 Pump Station
- Potential new 0.5-1.0 MG Ground Storage Tank

Funding:

\$6.6 Million Water Bond Funds

Status:

- Preliminary design underway
- Right-of-Way / Property acquisition underway
- Anticipate discussing additional funding with CIP Update Spring 2024



Project Status

On Track

Project Progress

Progress 10%

Estimated Completion



Spring 2026

Total Project Cost



17.6 million

Turkey Peak Entry Drive & Drainage Flume

635 NW Jayellen Avenue

Project includes:

Pavement overlay for the entry drive/ access to the site and repair of the drainage flume/channel adjacent to the road

Funding:

\$385 Thousand Water Bond Funds

Status:

- Paving replaced October 2023
- Additional safety bollards / guardrails and perimeter fencing for public safety completed February 2024



Project Status

COMPLETE

Project Progress

Progress 100%

Estimated Completion



Winter 2023

Total Project Cost



385 Thousand

Project includes:

- Replacing the existing tank with 2MG tank at Turkey Peak
- Demolish two existing ground storage tanks at Brushy Mound
- Demolish existing elevated tank at Brushy Mound
- Site improvements at Brushy Mound to facilitate completion of monopole

Funding:

- \$4.8 Million Water Bond Funds
- \$500 Thousand Non-Bond Capital

Status:

- Brushy Mound Site- anticipate completion Spring 2024; final inspections items are being completed
- Turkey Peak - tank complete and online



Project Status

Some Disruption

Project Progress

Progress 95%

Estimated Completion



Spring 2024

Total Project Cost



5.3 Million

Project includes:

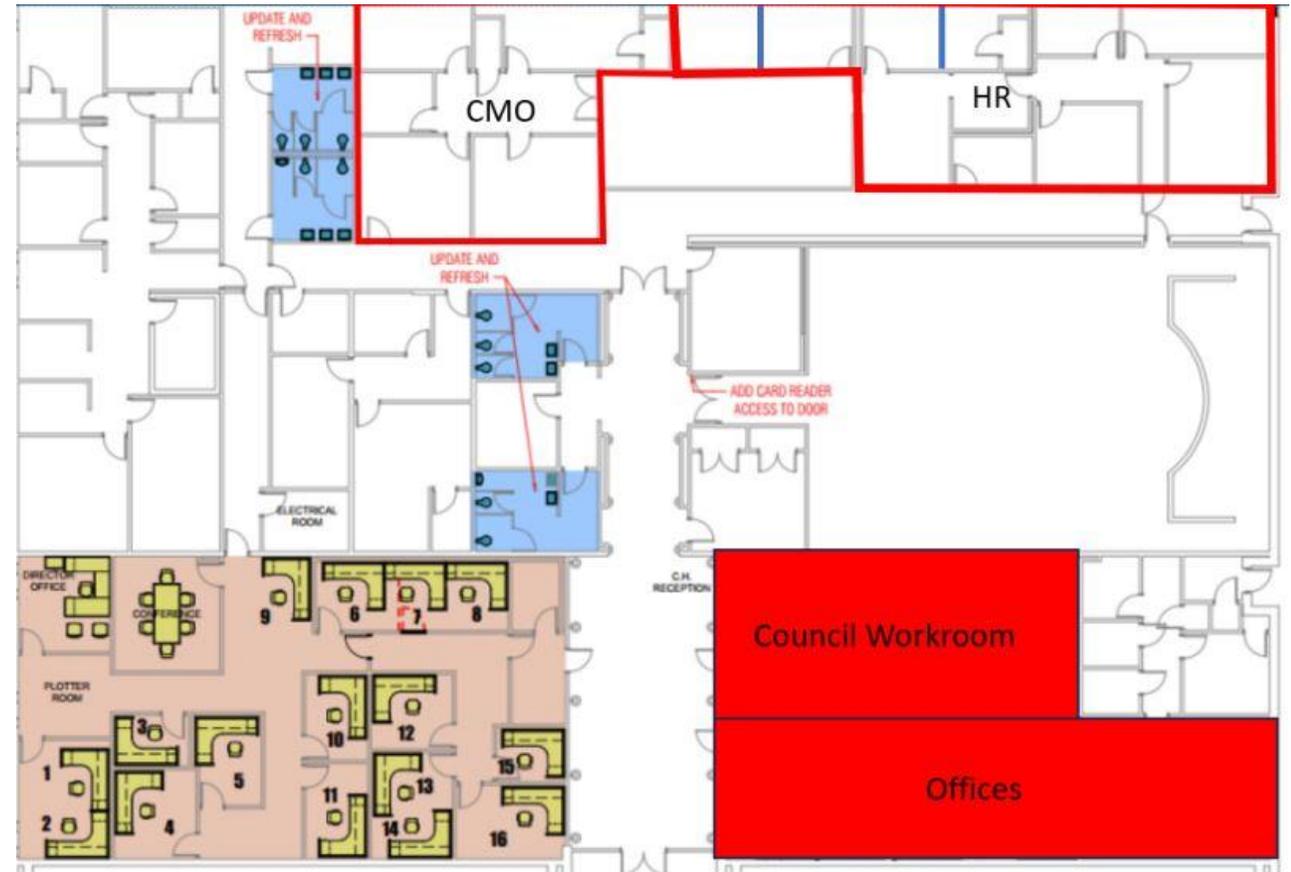
- Reconfigure existing facilities to better accommodate staff
- Adds the office space needed to relocate IT and HR from Annex 3 Building prior to that site's re-development

Funding:

\$1.4 Million Non-Bond Capital

Status:

- Design underway, 100% plans anticipated April for review
- Construction procurement anticipated late spring 2024



Project Status

Some Disruption

Project Progress

Progress 30%

Estimated Completion



Spring 2025

Total Project Cost



1.4 Million

Project includes:

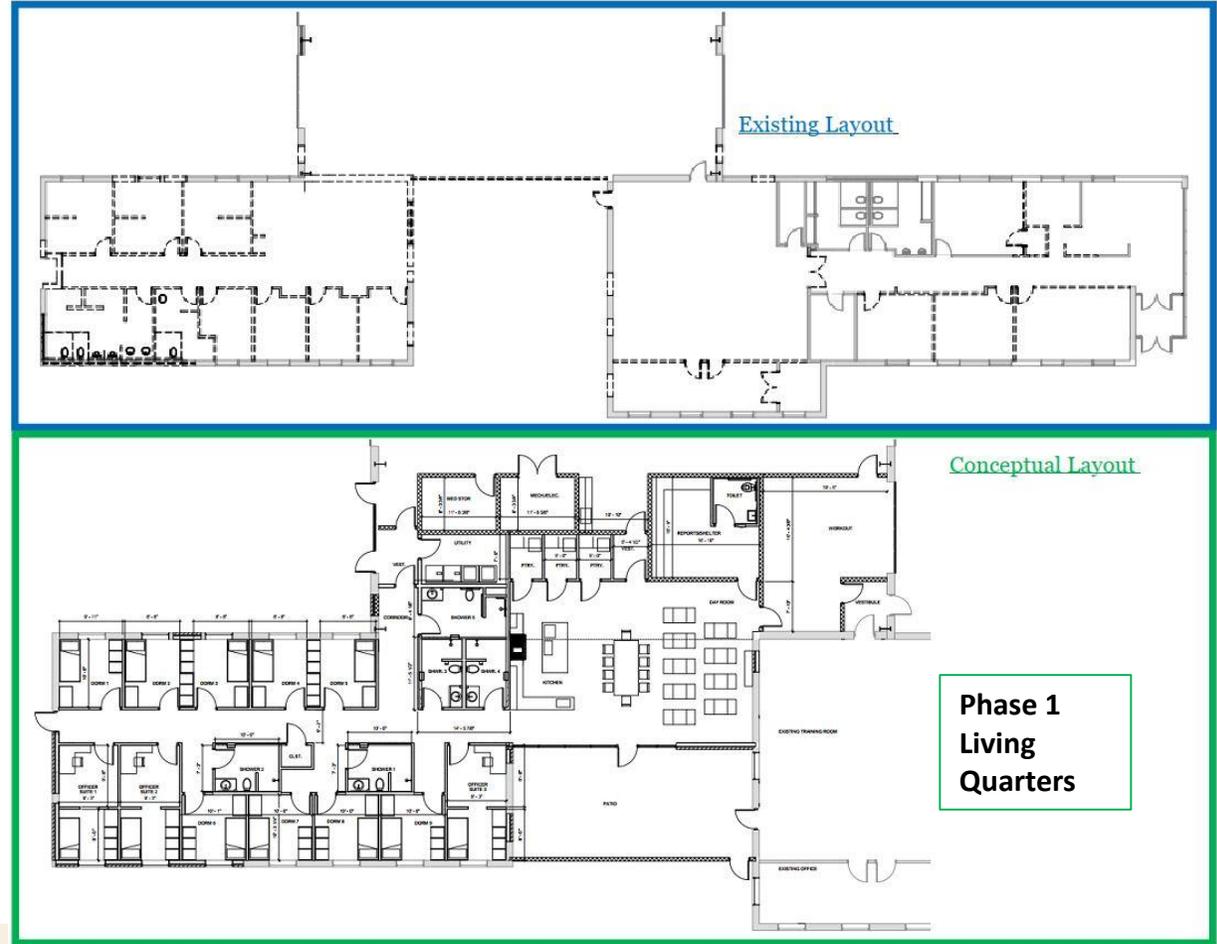
Various interior renovations to administrative and operational areas to include additional offices, expanded dormitory, and other changes to accommodate needs of the Fire Department

Funding:

\$3.8 Million General Fund

Status:

- 90% design plans anticipated May 2024
- Construction procurement anticipated late summer 2024



Project Status

Some Disruption

Project Progress

Progress 20%

Estimated Completion



Winter 2025

Total Project Cost



3.8 Million

Project includes:

- Expansion of police department headquarters
- Remodeling existing facility to re-purpose existing space for officers and staff

Funding:

- \$36.4 Million GO Bond Public Safety Funds
- \$6.3 Million Other debt capacity

Status:

- Gas Pipeline relocation anticipated to be underway summer 2024
- Updates to revised site plan presented to City Council I&D Committee Jan 22nd : Two-story (28,170sf) new building rather than one-story (24,215sf) with corresponding increase in budget to \$42.7m
- Schematic design anticipated to complete in May 2024



Project Status

On Track

Project Progress

Progress 10%

Estimated Completion



Summer 2026

Total Project Cost

\$ 42.7 Million

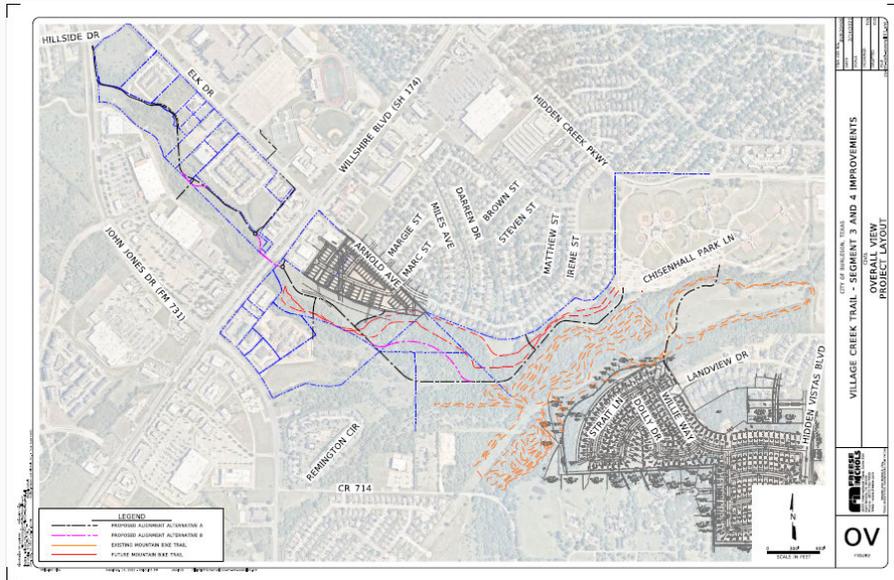
Parks and Recreation Capital Projects - Quarterly Update

Project- Cemetery Expansion



- Project Description
 - Design and construction of a cemetery expansion at the Burleson Memorial Cemetery
- Project Status
 - Complete
- Estimated Completion
 - Complete

Project- Village Creek Trails



● Project Description

- Extension of Village Creek Trail from current terminus at Chisenhall Fields to Hillside Dr.

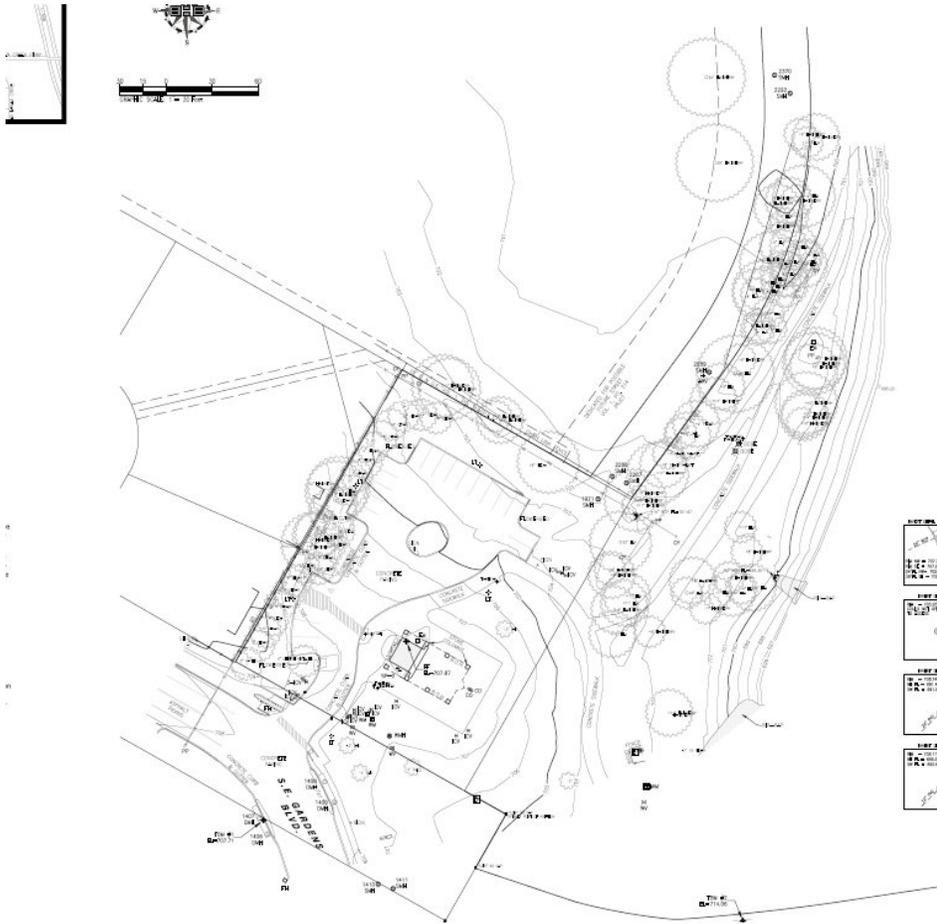
● Project Status

- 100% design
- Grant not awarded

● Estimated Completion

- Moved to FY 2025 for construction

Project- Chisenhall & Bailey Lake Parking



● Project Description

- Design and construction for phase 1 (100 spaces) of Chisenhall parking lot expansion, and approximately 50-70 spaces at Bailey Lake.

● Project Status

- Complete

● Estimated Completion

- Complete

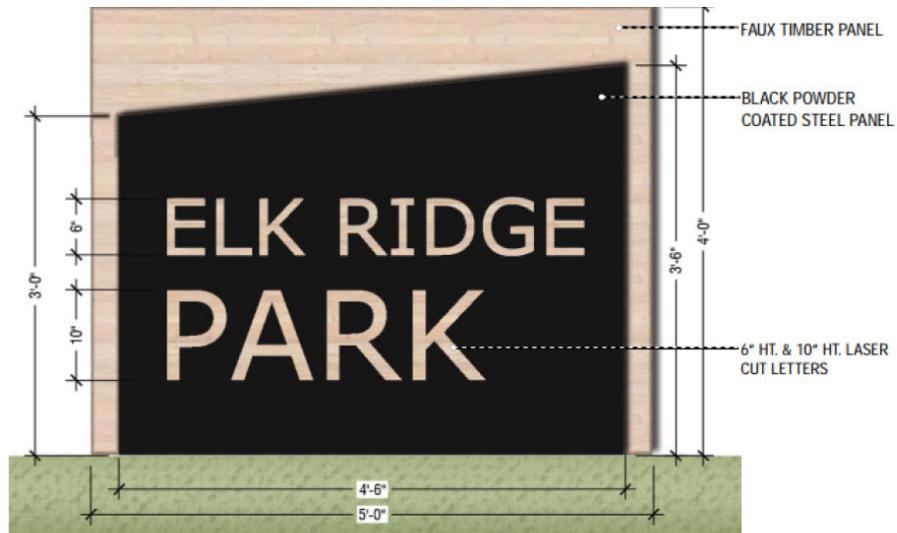
Project- Shannon Creek

NATURE PLAY: SAND PIT



- **Project Description**
 - Design and construction of a park and natural area in Shannon Creek.
- **Project Status**
 - Preliminary drainage being reviewed by flood plain manager
- **Estimated Completion**
 - Construction to begin FY 2025

Project- Park Monument Signs 2024



CONCEPT A

ESTIMATED COST: \$25,000

● Project Description

- Design and installation of park monument signs

● Project Status

- Lower bid is currently building one sign for review. Will be installed at Cindy once staff has approved design
- This year: Clark, Cindy, Claudia, Cedar Ridge, Meadowcrest

● Estimated Completion

- May 2024

Project- BRiCk



● Project Description

- Remodel of lobby, party rental, and family changing rooms, replacement of HVAC system, Desert Aire, indoor pool replaster, indoor pool sandfilter

● Project Status

- Agreement 90% finalized

● Estimated Completion

- Spring 2025

Project- Community Park



- Project Description
 - Creating a community
- Project Status
 - Rolled into west end master planning
- Estimated Completion
 - Acquisition Complete

FY 2024 Project Updates

- **Hidden Creek Softball relocation**
 - Part of west end master planning
- **Oak Valley South Trail Extension**
 - Poured week of April 22
- **Cedar Ridge**
 - In production, anticipated completion June
- **Meadowcrest Park**
 - Will bring back new designs to Park Board in June
- **Chisenhall-6 fields**
 - Awarded in February, construction to begin in June
- **Bailey Lake Dredging**
 - Currently being dredged, completion anticipated in May
- **Master Plan**
 - Public engagement questions being finalized
- **Public Art Master Plan**
 - Scheduled for award in June



FY 2024 Project Updates-Golf



- Intake Pipe
 - Spring/Summer 2024
- Range Side 9
 - Complete
- Hole 16 Drainage
 - Larger issue, working with Public Works to see if this can be an FY 25 project
- Tee and Wayfinding Signage
 - Complete