



WEEKLY REPORT

JUNE 21, 2024

TO: MAYOR FLETCHER AND COUNCIL MEMBERS

FROM: TOMMY LUDWIG, CITY MANAGER

THE CITY OF
BURLESON
TEXAS

MARKETING & COMMUNICATIONS
141 W RENFRO, BURLESON, TX 76028 | (817)426-9622

I. COUNCIL SCHEDULE

MONDAY, JULY 22 CITY COUNCIL REGULAR MEETING, 5:30 P.M.

All meetings will be held at Burleson City Hall Council Chambers, 141 W Renfro St. The meeting will be conducted in the council chambers and is also available via live stream, <https://www.burlesontx.com/watchlive>

II. GENERAL AND STATUS UPDATES

A. COUNCILMEMBER VICTORIA JOHNSON ELECTED AS NCTCOG VICE PRESIDENT

Burleson Councilmember Victoria Johnson was elected to serve as Vice President of the North Central Council of Governments (NCTCOG) for the next year on June 14 during the 58th annual General Assembly at the Hurst Conference Center. She will serve her position through June 2025.

Councilmember Johnson holds a bachelor's degree in political science and history from Texas State University.



Before being elected to Council Place 1 in 2021, Johnson served as Director of Community Engagement for Meals on Wheels. She began her career as Congressional aide for Burleson and Johnson County and later worked in various communications roles in both for-profit and not-for-profit organizations.

NCTCOG is a voluntary association of local governments established in 1966 to assist local governments in planning for common needs, cooperating for mutual benefit and coordinating for sound regional development.

NCTCOG's purpose is to strengthen both the individual and collective power of local governments and to help them recognize regional opportunities, eliminate unnecessary duplication, and make joint decisions. NCTCOG serves a 16-county region of North Central Texas, which is centered in the two urban centers of Dallas and Fort Worth. Currently, NCTCOG has 229 member governments including 16 counties, 169 cities, 19 school districts and 27 special districts.

B. CROSSWALK PAVEMENT MARKING

Beginning on Monday, June 24, a contractor working for the city will be begin replacing pavement markings at the crosswalk locations noted below. This project will take place over the next three weeks. During the work, single lanes will be closed, and traffic control will be in place to allow traffic to flow with minimal disruptions. The work is scheduled to be completed by the end of the day, July 12.

McAlister Roundabout	McAlister / Renfro	Renfro / Alsbury
Cindy / Renfro	Alsbury / James	Alsbury / Douglas
Alsbury / Ridgeview	Renfro / Thomas	Summercrest / BRiCk South
Thomas / Newton	Hillside / Jayellen	Hillside / Linda
Summercrest / Cedar Ridge	Hillside / Blayke	Greenridge Roundabout
Alsbury / Hulen Roundabout	Alsbury / Candler Roundabout	Hidden Creek / Cardinal Ridge

Hidden Creek / Hidden Vista	Hidden Creek / Dobson	Village Creek / McCall
Village Creek / Abner Lee	Village Creek Roundabout	Village Creek / Stampede
Gregory / Irene	Stefanie / Gregory	Gregory / Lester

C. BURLESON POLICE DEPARTMENT CHIEF FOR A DAY

On Friday, June 14, the Burleson Police Department was excited to welcome a new Chief for a Day, Chief Marley Escovedo. Chief Marley, along with her little sister Delta and their parents, met with BPD officers and staff while touring BPD facilities. She even got to meet her favorite BPD officer, K9 Sonic!



Chief Marley had an action-packed day: she sat in the SWAT Bearcat vehicle, got up close to a motorcycle unit, and helped pilot our Eagle 3 drone. She also visited our patrol, negotiations, crime scene investigation and criminal investigations sections.

At the end of the tour, Chief Marley gave a rousing speech that inspired us all... even though she reduced our lunch breaks to 5 minutes! We might have to double-check with HR on that one, Chief.

D. BURLESON POLICE DEPARTMENT HOSTS INAUGURAL TEEN POLICE ACADEMY

The Burleson Police Department wrapped up their very first Teen Police Academy this week. The week-long summer program, hosted from June 17-21, 2024, was designed to inspire and educate local teens interested in law enforcement careers. Through this program, students got a behind-the-scenes look at the daily operations of the police department, including patrol duties, investigations, and the SWAT team. Plus, they were treated to complimentary lunches from various Burleson eateries!



E. LIBRARY NEWS & PROGRAMMING

Summer Reading Club highlight: Life-Sized Clue®

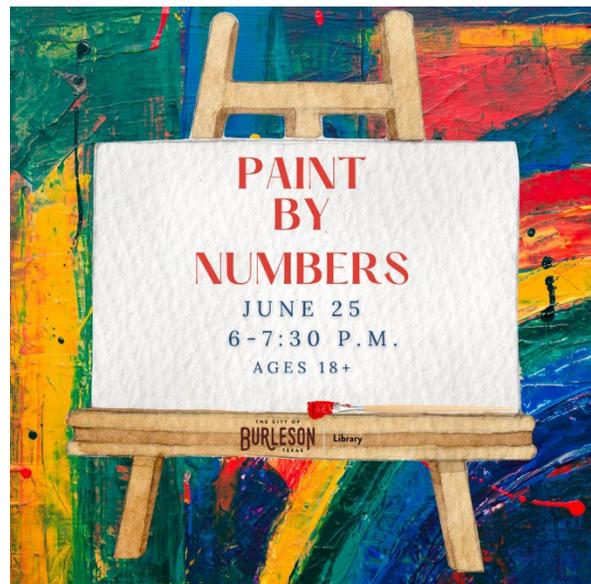
Last week, adults enjoyed a life-sized game of Clue® and figured out that it was Mr. Green in the Hall with the Lead Pipe!



Coming up: Paint by Numbers (ages 18+)

Tuesday, June 25, 6 p.m. @ the Library Participants will receive a kit including brushes, paints, numbered canvas, and instructions. Stay to paint and take your kit home if you don't finish!

No registration is required, but supplies are limited.



F. SENIOR CENTER PROGRAMMING

On Wednesday, June 19, the Senior Center ran our first Memory Game. Not only was the game a ton of fun, it also came with fantastic advice on eating healthy for your brain, brain teasers, and a fantastic game of Concentration. Keep your eyes out for the next one because we'll be doing this again.

Curious about what activities the Burleson Senior Activity Center offers? Come by for a tour and see for yourself!

The Senior Activity Center is located at 216 SW Johnson Avenue and is open to ages 50 and up.

[Sign up for the Senior Center newsletter](#)



G. PET OF THE WEEK

This week our Pets of the Week are ALL THE PUPPIES! We have so many!

Pancake, Pudding, Marmalade, Frittata, Strudel, and Poptart are all female Siberian Husky mixes that are about 11 weeks old. Bearclaw, Gravy, McMuffin and Hashbrown are all male Siberian Husky mixes that are about 11 weeks old.

Milk Dud, Reese and French Fry are all female American Pit Bull Terrier mixes, and they are about 12 weeks old.

Pets of the Week: Puppies!

 Pancake	 Pudding	 Bearclaw	 Gravy
 McMuffin	 Hashbrown	 Frittata	 Poptart
 Milk Dud	 Reese	 French Fry	



THE CITY OF **BURLESON** TEXAS
Animal Services

We'd love to meet you - come in and say hi!

All of their adopted fees have been waived and include shots, microchipping, heartworm testing and spay or neuter.

See all available pets here: burllesontx.com/adopt

Burleson Animal Shelter is located at 775 SE John Jones Drive, hours are Tuesday - Friday, 11 a.m. - 6 p.m. and Saturdays 11 a.m. - 4 p.m.

H. **FEEL GOOD FRIDAY**

A library visit turned into a wonderful teaching moment when a staff member chose the Keep Burleson Beautiful kit for a parent's kids, highlighting the importance of keeping the community free of litter.

"My kids have been obsessed with completing their bingo cards from the library. This week we asked about checking out a kit... The person at the desk was

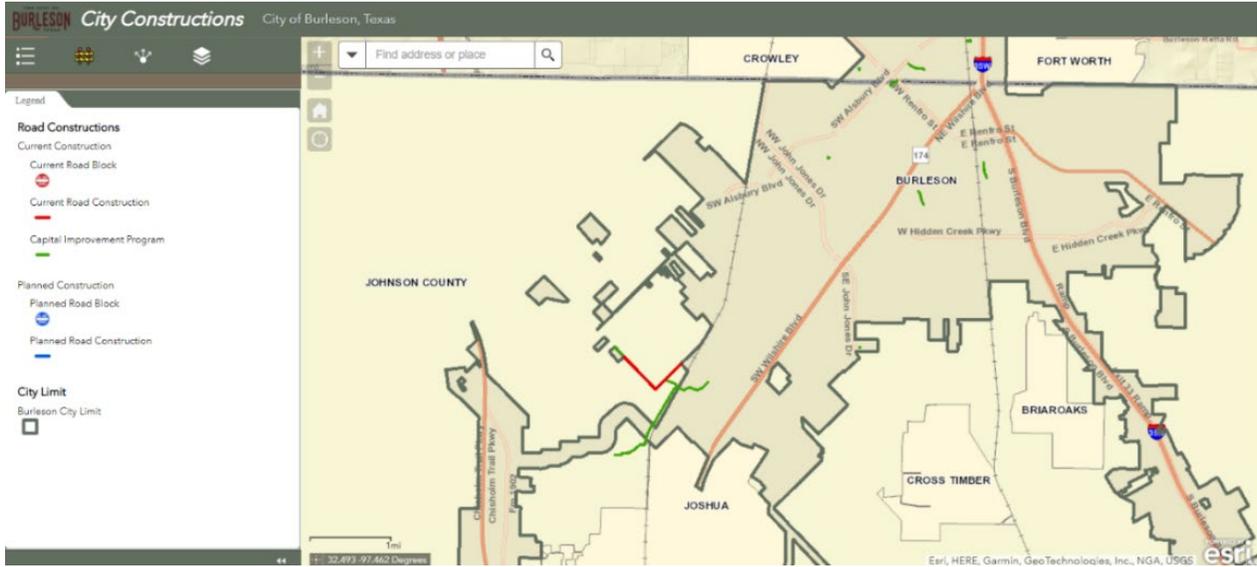
very kind and asked which kit we wanted, and I told him we were open to whatever he had currently that was the most age appropriate and he chose the Keep Burleson Beautiful kit. While initially I thought it was hilarious that he chose that kit, it ended up being a wonderful teaching moment for my 4 and 6-year-olds."

If you have a Feel Good Friday, email newsletter@burllesontx.com



III. UPCOMING ROAD CONSTRUCTION/CLOSURES

[\(click to view map\)](#)



IV. PARKS CAPITAL PROJECTS

PROJECT	STATUS	TIMELINE
Village Creek Trail	90% plans underway - acquiring easements and TXDOT LOSA	Construction scheduled to begin Spring 2025.
Chisenhall Synthetic Infields Phase 2 (7 fields)	Construction in progress (began May 28, 2024)	Anticipated completion – Fall 2024
Oak Valley South Trail Connector	Construction in progress (began March 22, 2024)	Anticipated completion – June 2024
Meadowcrest Park	Design in review by staff based on feedback/direction received by park board at Feb. 15 meeting.	Park board has provided feedback and the project is currently being reviewed – Estimated to start construction Fall 2024.

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Cedar Ridge Park	Project approved/awarded at February 20 city council meeting. Construction scheduled to begin June 3, 2024.	Anticipated completion – August 2024
Oak Valley North-Restroom	Presented to parks board on January 11, 2024. Awarded at city council meeting on January 22.	Restroom is in production and is anticipated to be installed in August 2024.
Oak Valley South – Scott Street Trailhead Improvement	Design contract presented/approved at park board on February 15 and city council on February 20.	Design complete; Project to proceed to bidding process with the goal of seeking park board and council construction approval in June or July 2024.

V. EVENTS

Event information can be found at www.burlesontx.com/events

- HOT SOUNDS OF SUMMER CONCERT *featuring Guns 4 Roses – (Guns N Roses Tribute Band)***
 June 21, 7:30 p.m.
 Mayor Vera Calvin Plaza in Old Town, 141 W Renfro St
 Free event
- BURLESON FARMERS MARKET**
 June 22, 8 a.m. - 1 p.m.
 Mayor Vera Calvin Plaza in Old Town, 141 W Renfro St
 Free entry, items for purchase

- **HOT SOUNDS OF SUMMER CONCERT *featuring Sunny Sweeney – (Texas Country)***
 June 28, 7:30 p.m.
 Mayor Vera Calvin Plaza in Old Town, 141 W Renfro St
 Free event
- **BURLESON FARMERS MARKET**
 June 29, 8 a.m. - 1 p.m.
 Mayor Vera Calvin Plaza in Old Town, 141 W Renfro St
 Free entry, items for purchase
- **HOT SOUNDS OF SUMMER CONCERT *featuring Queen Legacy – Queen Tribute)***
 June 29, 7:30 p.m.
 Mayor Vera Calvin Plaza in Old Town, 141 W Renfro St
 Free event

VI. ATTACHMENTS

- Keep Burleson Beautiful Meeting Summary.....page 10-12
- Park Board Meeting Summary.....page 13-16



Keep Burleson Beautiful City Minutes

Wednesday June 12, 2024
4:45 PM

City Service Center - 725 SE John Jones Drive
Burleson, TX 76028

- **Welcome**
- **Meeting started 4:47 PM**
- **Administrative Items:**
 - Treasurer's report: April \$3,322.13 May \$3,322.13 June \$1,057.13
 - Kamps Pallets donated \$1,500 during the meeting
- **Ongoing/New Business**
 - Transition update
 - Interviews for the Deputy Director of Parks positioned are scheduled for June 13, 2024.
 - KBB Marketing and Promotion efforts:
 - Heidi acted as KBB advocate for an upcoming Parks promotional video. To be released within the coming weeks
 - KBB and Burleson NOW feature update
 - Heidi was in a promo video at the no mow areas at Bailey Lake.
 - Burleson Now: A feature is being planned, but more historical information about the organization is needed to proceed with the promo. We will attempt to locate old KBB records. Kristen will reach out to Lisa Duello for more information.
 - 2024 Scholarships – Scholarship recipients were awarded!
 - The winners were Avery Whitmore from Centennial High School and Abigail Lopez from Burleson Collegiate High School. Thank you to Heidi, Mary, and Jessica for assisting with presenting the awards.



- Ann Heberle Business Beautification Award update:

- Jessica connected with American National Bank and is still working to schedule a time to present the award.
 - Kristen currently has the sign at the Service Center and can help put together KBB bags & tumblers for an additional gift. Jessica will put out a request for volunteers when a date for the award presentation is set.
- 2024 Fall Trash Bash Planning
 - Selected date: Saturday, September 21, 2024
 - Warren Park pavilion has been secured for this date.
 - Discuss planning steps
 - Next step: Plan to add the event to the Community Guide & City Events Calendar.
 - Supplies—Keep Texas Beautiful resources; Kristen will assist with sign-up; consider ordering extra t-shirts at least two months in advance.
 - Idea from Christina: A fashion show with upcycled materials called a “Trashion Show” at the Trash Bash as a new activity.
 - Fall Recycling Event—Possibly offer a plastic bag collection and then give people a reusable KBB bag. Consider similar offering at the Trash Bash, too?
- Event recaps
 - Backyard Composting: Saturday, May 11, 2024
 - Texas Heritage Festival: Friday & Saturday, May 17-18, 2024
 - The composting workshop was successful, with 10–15 attendees. We have established a great connection with the Master Gardeners for offering sustainable gardening classes at the Farm.
 - Texas Heritage festival was a success—about 1,500 attendees.
- Adopt-A-Spot updates:
 - The [North Texas Community Clean Up Challenge](#) has wrapped, and the last time the leaderboard was updated, Burleson was in first place! Those numbers should be updated again around the end of June for final tally.
 - Huge shout-out to the “Willis Hustlers” for conducting **ten** clean-ups since April!
 - The North Texas Community Clean Up Challenge—Burleson was at the top of the leaderboards. The Willis Hustlers have been a huge help. Charles Willis has been very helpful in picking up trash and doing cleanups in places he sees that need it.
- The Library Pollinator Garden is looking great but needs minor weeding to remove prickly lettuce, etc. 2-3 volunteers could probably knock it out in 30 minutes.
- Dagmar volunteered to go out and help on Friday morning. Hedge parsley also needs to be taken care of.
- KBB Technology discussion: Google drive and website update
 - The website has been fixed. The Google drive that Heidi put together is a way to keep everyone on track with events or other things that are going on.
 - **Idea:** Everyone could input their contact information in a document so that we can all stay in touch.
- Russell Farm Update

➤ **Upcoming events**

- Father's Day Fishing Tournament: Saturday, June 15, 2024
Location: Bailey Lake; 280 W Hidden Creek Pkwy
Time: Fishing Tournament 9:00 AM – 11:00 AM, Lunch 11:00 AM – 12:00 PM
- Bailey Lake was stocked with catfish, bass, and blue gill. Daniel is working with Texas Fishing LLC to help with coming up with a long-term plan for the pond.
- We need more volunteers for this event. Kristen volunteered to be there.

➤ **Upcoming Meetings**

- July 10, 2024
- August 14, 2024

➤ **Open the floor to Board/members/Close Meeting**

➤ Kristen wanted to remind everyone to wear their insect repellent.

➤ **Meeting was adjourned at 5:12 PM**





Park Board Meeting Summary

Thursday, June 13, 2024
 6:00 PM

City Hall 141 W Renfro
 Burleson, TX 76028

1. **CALL TO ORDER: 6:00 PM** All present, except Matthew Quinn, Lindsey Cobb, and Nathan Nakamura

2. **GENERAL**

A. Consider approval of the minutes from the February 8, 2024 Park Board meeting.

- Ashli Logan made a motion to deny the agenda item and Michael Massey seconded the motion.
- Motion passed 6-0. Absent Lindsey Cobb, Matthew Quinn, Nathan Nakamura

3. **REPORTS AND PRESENTATIONS**

A. Receive a report, hold a discussion, and provide staff feedback regarding the seven principles of inclusive design. (Staff Presenter: Jen Basham, Director of Parks and Recreation)

****The following questions and answers are paraphrased and not direct quotes.***

Bruce Thompson and Hunter Barron with GameTime & PlayCore gave a presentation on the seven principles of inclusive playground/park design.

Q: Have you had a chance to look at our new park that's on the agenda tonight?

A: I have not.

Q: (to citizen) Were your questions for the Board or for Playcore?

A: (citizen Bill Janush) Citizen's response in audio recording is inaudible.

****Bill Janush, Bruce Thompson, and Hunter Barron exchanged contact information.****

Q: We do not get a lot of feedback specifically regarding inclusivity. Do we want to make every park fully accessible? Do we take these principles and ensure that every playground meets these principles? Is it a certain percentage of each playground? Our concern is we don't want each park design to look the same. We want each park to have a different experience. The feedback we would love to

hear from the board is, what direction do we want to go moving forward with inclusive features?

A: Continuing education needs to be incorporated.

A: I do think our parks should be different. We want to know how the different elements/principles are being included in the design of the parks.

A: We want our community to feel confident in asking for what they want in the surveys that we put out. Possibly, the city could be educated so they feel more confident on these topics and like they have a voice.

It was concluded that design of our parks should consider the Seven Principles of Inclusive Design, and the community should be educated on providing design feedback regarding these principles.

B. Receive a report, hold a discussion, and provide staff feedback regarding the public engagement process for parks and recreation. (Staff Presenter: Jen Basham, Director of Parks and Recreation)

****The following questions and answers are paraphrased and not direct quotes.***

Q: Do you like the public engagement process that we are using? We want the community to feel like they are picking what they are seeing in their parks.

Q: How do you feel about the process? What do you feel like is missing?

A: I want to make sure we are catering to residents and not non-residents. We need to put in the 7 principles in our resolution.

A: Relevant language from the seven points of inclusive design need to be in the surveys.

A: We want to community to understand what we are asking. The education and language might be where we are lacking.

It was concluded that the process is fine. We should consider incorporating the seven principles of inclusive park design and including relevant language in the scope for playground bids. Additionally, we should improve the clarity of our surveys and published content to ensure that the community has a better understanding of the principles and the inclusivity that we provide.

C. Receive the February-May 2024 Department Update Presentation.

****The following questions and answers are paraphrased and not direct quotes.***

Staff reviewed departmental programs, events and revenues for months February-May 2024.

D. Parks and Recreation Programming Calendar

****The following questions and answers are paraphrased and not direct quotes.***

A copy will be forwarded to the board. A copy was also included in the PowerPoint presentation in the agenda packet that was published on the website.

4. GENERAL

A. Consider recommending approval for the design of Meadowcrest Park. (Staff Contact: Daniel Shafer, Parks Superintendent)

****The following questions and answers are paraphrased and not direct quotes.***

Q: If people go to replace their wooden fences, is there a city ordinance that they can't replace it with a wooden fence?

A: Yes, they would have to replace their fence with a rod iron fence. That is a zoning thing.

Q: Has the noise created from pickle ball been considered?

A: Yes, a landscape buffer of trees is planned to assist with mitigating noise.

S: Personally, I like option one the best. There are a lot of people that want pickleball courts and they could be repurposed later.

S: You met every criteria with bringing it back with option one. Option one has something for everyone. You've done a great job.

S: I like the variety provided by option one.

Tyler Knox made a motion to recommend approval of Option one as presented and Shannon Sutter seconded the motion.

Motion passed 6 – 0. Absent Lindsey Cobb, Matthew Quinn, Nathan Nakamura

5. CITIZEN APPEARANCES

None

6. BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS

Q: Bike lanes, are those through the parks department or somebody else?

A: Public works.

Q: The crossing in front of my house, who would be in charge of that? When somebody walks up and pushes the button to walk, cars don't stop.

A: That is also a Streets thing.

Q: What is going on with Shannon Creek?

A: Park is currently finishing design, and should be bid early fall for construction to start after October 1.

7. ADJOURN: 8:25 PM

Jen Basham
Director of Parks and Recreation
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817-426-9201