



# WEEKLY REPORT

AUGUST 2, 2024

TO: MAYOR FLETCHER AND COUNCIL MEMBERS

FROM: TOMMY LUDWIG, CITY MANAGER

THE CITY OF  
**BURLESON**  
TEXAS

MARKETING & COMMUNICATIONS  
141 W RENFRO, BURLESON, TX 76028 | (817)426-9622

## I. COUNCIL SCHEDULE

### MONDAY, AUGUST 5 CITY COUNCIL REGULAR MEETING, 5:30 P.M.

All meetings will be held at Burleson City Hall Council Chambers, 141 W Renfro St. The meeting will be conducted in the council chambers and is also available via live stream, <https://www.burlesontx.com/watchlive>

#### REPORTS AND PRESENTATIONS

- Receive a report, hold a discussion, give staff direction on the FY 2024-2025 (tax year 2024) property tax rates, and provide any additional information from the City Council regarding the annual budget for FY 2024-2025. (*Staff Contact: Harlan Jefferson, Deputy City Manager*)

## II. GENERAL AND STATUS UPDATES

### A. GROUND-BASED MOSQUITO SPRAYING TO OCCUR FRIDAY, AUGUST 2 & TUESDAY, AUGUST 6

The city of Burleson was notified that mosquitoes in **Zones 1, 3, 4, 9, 11, 22, 23 and 33 tested positive for West Nile Virus**. In response, the city will be conducting truck-based spraying. Weather permitting, spraying will occur sometime between the hours of 9 p.m. and 6 a.m. on Friday, August 2 and Tuesday, August 6.

- [Mosquito Spray Zone 1 Map](#) (first positive this year)
- [Mosquito Spray Zone 3 Map](#) (fourth positive this year)
- [Mosquito Spray Zone 4 Map](#) (third positive this year)
- [Mosquito Spray Zone 9 Map](#) (second positive this year)
- [Mosquito Spray Zone 11 Map](#) (third positive this year)
- [Mosquito Spray Zone 22 Map](#) (second positive this year)
- [Mosquito Spray Zone 23 Map](#) (third positive this year)
- [Mosquito Spray Zone 33 Map](#) (first positive this year)

[Find out what zone you live in.](#)

The spraying will be performed in targeted subdivisions within the designated spray zones. In the event of rain or if wind speeds are above 10 miles per hour, the spraying may be rescheduled. This method of spraying targets flying mosquitoes that come in contact with the pesticide in the spray. These times have been chosen because they are the times that most mosquitoes are active (flying).

This brings the city to 22 positives during the 2024 season.

### **Why doesn't the city spray everywhere?**

Preventive spraying is not as effective as targeted spraying in reducing mosquito populations. The city works closely with Tarrant County Public Health to monitor mosquito-borne illnesses that could impact public health and to make evidence-based decisions on how to treat mosquitoes most effectively while also working to reduce the chance of developing pesticide resistance in local mosquito populations.

Preventive spraying everywhere would be incredibly costly to the city, and if pesticide resistance were to develop, the city would lose one of its best tools for managing West Nile Virus, as not all mosquitoes carry the virus. It is also important to note that the city cannot legally spray outside of its jurisdiction.

Given these factors, the city opts for more targeted and strategic interventions rather than blanket spraying to manage the risk of West Nile Virus effectively. For additional information, please contact the city's Environmental Health Specialist, Kristen Tanz, at [ktanz@burlesontx.com](mailto:ktanz@burlesontx.com).

## **B. COMMUNITY BUDGET PRIORITY SURVEY**

The annual community-wide budget survey has been successfully conducted once again. This year, the survey was enhanced with additional questions to gather more comprehensive feedback from Burleson residents.

The results are available [here](#).

There were 309 responses from the survey.

### Previous years

- FY 23/24: 513 responses [View the survey results](#)
- FY 22/23: 298 responses [View the survey results](#)
- FY 21/22: 307 responses [View top 3 priorities results](#) | [View Budget comments](#)

## **C. ATTANASIO APPOINTED CO-CHAIR OF NCTCOG'S INTEGRATED STORMWATER MANAGEMENT PROGRAM**

Travis N. Attanasio, PE, CFM, Senior Capital Engineer, has been appointed to the role of Co-Chair of the North Central Texas Council of Governments (NCTCOG) Integrated Stormwater Management Program (iSWM) Implementation Subcommittee

The iSWM™ Program for Construction and Development is a cooperative initiative that assists cities and counties to achieve their goals of water quality protection, streambank protection, and flood mitigation, while also helping communities meet their construction and post-construction obligations under state stormwater permits.

Development and redevelopment by their nature increase the amount of imperviousness in our surrounding environment. This increased imperviousness translates into loss of natural areas, more sources for pollution in runoff, and heightened flooding risks. To help mitigate these impacts, more than 60 local governments are cooperating to proactively create sound stormwater management guidance for the region through the iSWM Program.

The iSWM Implementation Subcommittee provides support and technical advice to NCTCOG's Public Works Council.

## **D. DON'T FORGET TO GET YOUR TICKETS!**

Cleburne Railroaders will host Burleson Animal Services as their charity spotlight for their game on August 21. For every ticket sold through this [link](#) or the QR code in the flyer, \$5 will be donated to the shelter.



## E. LIBRARY NEWS & PROGRAMMING

### **World Famous Candies**

On Tuesday, July 30, the Summer Reading Club program for teens took a delicious turn with a special event celebrating the Summer Olympics. Teens had the opportunity to taste a variety of snacks and candies from all over the world, exploring unique flavors and treats from different cultures. It was a fun and tasty way to connect with the global spirit of the Olympics, as participants shared their favorite snacks and learned more about international cuisines.



### **Welcome to Kindergarten Storytime**

Wednesday, August 7, at 10 a.m.

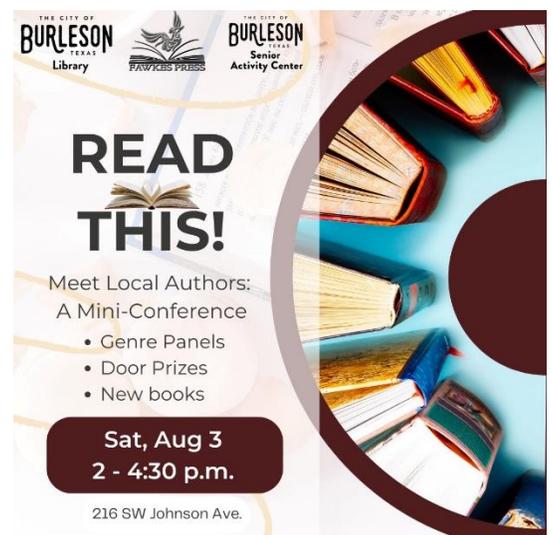
This fun and engaging storytime is designed to celebrate all the children starting kindergarten. Stories will be read, skills needed for school will be practiced, and exciting activities will be enjoyed to mark this big milestone. While the event is geared toward incoming kindergarteners, younger siblings are also welcome to attend and join in the fun. It's a perfect opportunity to help children feel excited and prepared for their new adventure in school.



### **Read This! Meet Local Authors: a Mini-Conference**

Saturday, August 3, 2 to 4:30 p.m. at the Senior Activity Center

Join the Burleson Public Library for a fantastic free mini-conference brought to you by the Library, Burleson Senior Activities Center, and Fawkes Press. Whether one is a fan of



mysteries, thrillers, science fiction, or romance, this event has something for everyone. Attendees can enjoy one of three genre panels, win door prizes, purchase new books, and get them signed by the authors. And don't forget the snacks—delicious treats will be available for purchase.

Due to space constraints at the library, the event will be held at the Burleson Senior Activity Center, located just two doors down at 216 SW Johnson Ave.

Additionally, the event will support the Burleson Animal Shelter, which is currently over capacity. Attendees are encouraged to bring an item to help care for the animals, such as blankets, bleach, chew toys, collars, Dawn dish soap, fabric softener/sheets, flea and tick spray, Kong toys, leashes, paper towels, peanut butter, rawhide chews, and tennis balls. As a thank-you for their donation, they will receive the gratitude of the organizers and an extra door prize ticket.

#### **F. SENIOR CENTER PROGRAMMING**

Join the Burleson Senior Activity Center on Friday, August 9, for a performance by the Montana Band. This country band will begin playing at 6:30 p.m. A snack provided by Wilshire by Abby will follow, and the event will conclude at 9:00 p.m.

The entry fee is \$5, and no pre-registration is required.

Curious about what activities the Burleson Senior Activity Center offers? Come by for a tour and see for yourself. The Senior Activity Center is located at 216 SW Johnson Avenue and is open to ages 50 and up.



## G. ACCESS NORTH TEXAS SURVEY

*Sharing from North Central Texas Council of Governments*

# ACCESS NORTH TEXAS

WEBSITE + SURVEY

### WHAT IS ACCESS NORTH TEXAS?

Access North Texas is the regional public transportation coordination plan for the 16-county North Central Texas area. The plan, which is updated every 4 years, documents the transportation needs of older adults, individuals with disabilities, and individuals with lower incomes across the region.

### HOW DOES THIS PLAN HELP MY COMMUNITY?

Upon completion of the plan, local governments and transportation agencies may use the Access North Texas Plan to help with their transportation planning (Example: identifying existing transportation resources, and where public transit may be needed).

### HOW CAN I GET INVOLVED?

Sign up for email updates, take the public survey and attend stakeholder meetings. For more information about Access North Texas and how you can get involved, visit [www.publicinput.com/AccessNorthTexas](http://www.publicinput.com/AccessNorthTexas).

### Target populations for the plan:

- Older adults
- Individuals with disabilities
- Individuals with lower income



Scan to visit the Access North Texas webpage and learn more, or contact us at [accessnorthtexas@nctcog.org](mailto:accessnorthtexas@nctcog.org).

[Take the survey – English](#) | [Take the survey – Spanish](#)

## H. PET OF THE WEEK

Meet Dixie, a sweet and gentle three-year-old German Shepherd mix. While she may be a bit shy at first, this beautiful girl warms up quickly to reveal her loving and calm nature. She's a true gentle soul who loves to relax and soak up affection.

Dixie would thrive in a quiet, patient home where she can open up at her own pace. A family that values companionship and appreciates a slower-paced lifestyle would be an ideal match.

She is heartworm positive, but the shelter pays 100 percent of her treatment. With time and tender care, Dixie will become your most loyal and devoted friend.

Her adoption fee has been waived and includes shots, microchipping, heartworm treatment, and spay.

See all available pets here: [burlesontx.com/adopt](https://burlesontx.com/adopt) Burleson Animal Shelter is located at 775 SE John Jones Drive, hours are Tuesday - Friday, 11 a.m. - 6 p.m. and Saturdays 11 a.m. - 4 p.m.



## I. FEEL GOOD FRIDAY

Let's take a moment to celebrate the accomplishments of Kathryn and Kerrah Evans, two talented upcoming seniors at Burleson High School. These twins have represented Burleson with pride, and recently competed in the USA Track & Field (USATF) Junior Olympic Finals for 17 to 18-year-old girls. They've gone to state every year for track since their freshman year and are active members of their school's student council.



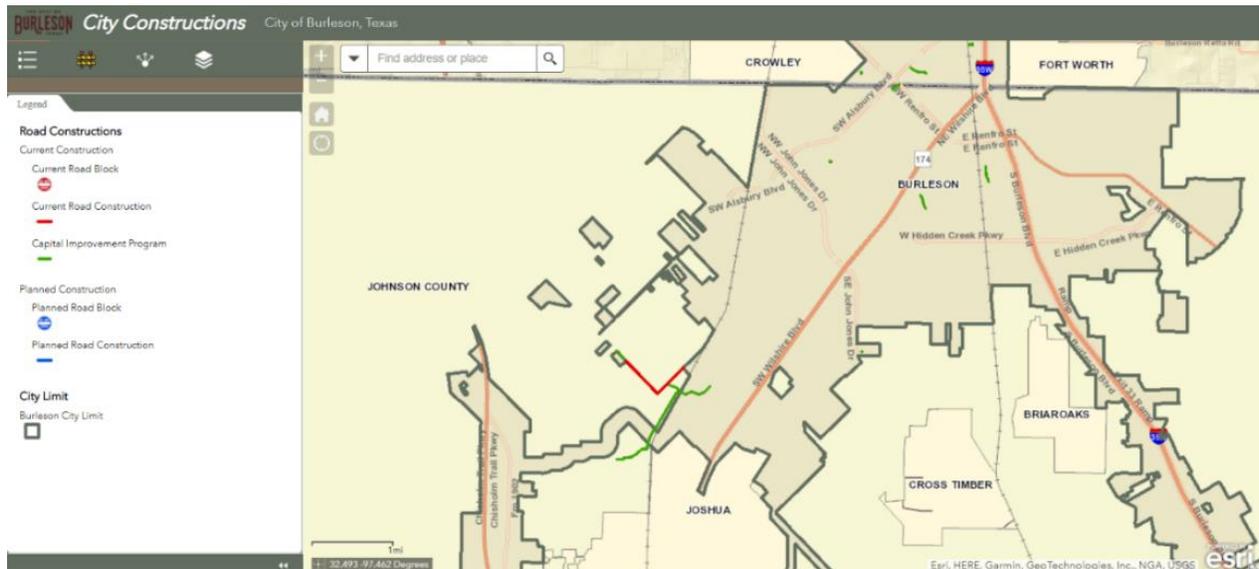
Kathryn Evans (pictured on the right) placed 5th nationally in the 800 meter, 4th in the 4x800 meter, and 4th in the 4x400 meter. Kerrah Evans (pictured on the left) also placed 4th in the 4x400 meter, running her lap in an impressive 56 seconds. Their dedication and achievements are truly inspiring.

As proud Senior Elks, Kathryn and Kerrah will continue to be actively involved in track and field during their upcoming senior year. Congratulations to these remarkable athletes for their hard work and positive representation of Burleson!

If you have a Feel Good Friday, email [newsletter@burlesontx.com](mailto:newsletter@burlesontx.com)

### III. UPCOMING ROAD CONSTRUCTION/CLOSURES

[\(click to view map\)](#)



### IV. PARKS CAPITAL PROJECTS

PROJECT	STATUS	TIMELINE
Village Creek Trail	90% plans underway - acquiring easements and TXDOT LOSA	Construction on hold until 2030
Chisenhall Synthetic Infields Phase 2 (7 fields)	Construction in progress (began May 28, 2024)	Anticipated completion – September 2024

<b>Meadowcrest Park</b>	The project received council approval on Monday, July 22. The playground ordering process is currently underway. Upon order completion, the estimated production time is 12 weeks.	Anticipated completion - December 2024
<b>Cedar Ridge Park</b>	Project approved/awarded at February 20 city council meeting. Construction began on June 3, 2024	Anticipated completion – August 2024
<b>Oak Valley North-Restroom</b>	Presented to parks board on January 11, 2024. Awarded at city council meeting on January 22	Restroom is in production and is anticipated to be installed in August 2024
<b>Oak Valley South – Scott Street Trailhead Improvement</b>	Design contract presented/approved at park board on February 15 and city council on February 20	Design complete; Project to proceed to bidding process with the goal of seeking park board and council construction approval in August 2024

## V. EVENTS

Event information can be found at [www.burlesontx.com/events](http://www.burlesontx.com/events)

- **BURLESON FARMERS MARKET**  
August 3, 8 a.m. - 1 p.m.  
Mayor Vera Calvin Plaza in Old Town, 141 W Renfro St  
Free entry, items for purchase
- **K9 SONIC IS TURNING 5**  
August 9, 11 a.m. - 1 p.m.  
Burleson Animal Shelter, 775 SE John Jones Dr  
Free event, donations to Burleson Animal Services welcomed
- **BTX BACK TO SCHOOL BASH**  
August 10, 4 p.m.  
Mayor Vera Calvin Plaza in Old Town, 141 W Renfro St  
Free event

- **FRIENDLY FEST CARNIVAL DANCE**  
*For individuals with special needs*  
 August 16, 6 - 8 p.m.  
 Center for ASD, 640 NW Tarrant Ave  
 Free event
- **SPLISH SPLASH DOGGIE BASH**  
 August 17, 10 - 11:45 a.m., Small dogs  
 12:15 - 2:00 p.m., Large dogs (over 35 pounds)  
 BRiCk, 550 NW Summercrest Blvd  
 \$5 per dog, limit 2 dogs per person. Humans are free
- **BURLESON ANIMAL SHELTER NIGHT AT CLEBURNE RAILROADERS**  
 August 21, 6 p.m. gates open  
 La Moderna Field, 1906 Brazzle Blvd, Cleburne, TX 76033  
 Tickets for purchase
- **EMERGENCY PREPAREDNESS FAIR 2024**  
 September 7, 9 a.m. – 1 p.m.  
 Burleson Recreation Center (Brick), 550 SW Summercrest Blvd  
 Free event

## **VI. ATTACHMENTS**

- BPD Monthly Most Wanted.....page 11
- Planning and Zoning July 30 Meeting Summary.....page 12-13
- Library Board July 30 Meeting Summary.....page 14-16



# BURLESON POLICE DEPARTMENT

1161 SW Wilshire Blvd, Burleson TX, 76028  
Call Burleson PD 817-426-9903 or Crime Stoppers 817-469-8477



## TOP 10 MOST WANTED

**AS OF AUGUST 1, 2024**

The Burleson Police Department is seeking the community's help in locating these wanted subjects. If you have any information on their location, please contact **BPD** at **817-426-9903** or [top10@burlesontx.com](mailto:top10@burlesontx.com). If you would like to remain anonymous, you can call **Crime Stoppers** anytime 24 hours a day at **817-469-TIPS (8477)**. These subjects may be armed and dangerous. **DO NOT** attempt to apprehend these individuals yourself.



**Monice GONZALES**  
Engage in Org. Crime

**Jaime GREENE**  
FORGERY

**Casey KING**  
BURGLARY

**Cesar LEDESMA**  
THREAT TO PUBLISH

**James MEACHAM**  
THEFT



**Verna MOTEN**  
THEFT

**Breyan PITCOCK**  
BURGLARY

**Brandon ROGERS**  
FORGERY

**William SLATER**  
STALKING

**Todd WILLIAMS**  
Assault/Strangulation

The Burleson Police Department Top 10 Most Wanted is updated on the 1<sup>st</sup> of every month and available online at [www.burlesontx.com/bpdmotwanted](http://www.burlesontx.com/bpdmotwanted)



## Planning and Zoning Commission Meeting Summary

Tuesday, July 30, 2024  
6:00 PM

City Hall - 141 W Renfro  
Burleson, TX 76028

On Tuesday July 30, 2024, the Planning and Zoning Commission met for its regularly scheduled meeting at 6 p.m. The Commission had eight members in attendance and the following items were discussed and acted on:

- Consent Agenda items:
  - Approval of the minutes from the June 25, 2024, meeting.
  - Approval of a Replat for The Songer Addition, Lots 3R, 4 and 5, Block 1.
  - Approval of a Preliminary Plat for Mountain Valley Lake, Tract B.
  - Approval of a Replat of the Hahn-Jones Addition, Lot BR, Block 1.
  - Approval of a Final Plat for Hidden Vistas Commercial Addition, Lots 1-4 and Lot A, Block 1.
  - Approval of a Final Plat for MJ Addition, Lots 1 & 2, Block 1.
  - A motion and a second were made to approve all consent items and there was no discussion; the motion to approve passed by a unanimous vote of 8-0.
- Public Hearings:
  - Hold a public hearing and consider a recommendation of approval of an ordinance for a zoning change request from "A" Agriculture and "PD" Planned Development to "PD" Planned Development, (Case 24-146).
    - Staff presented the request and entertained questions from the Commission.
    - There was a motion and a second made to approve the zoning change request and there was no discussion; motion passed with a unanimous vote of 8-0.
  - Hold a public hearing and consider a recommendation of approval of an ordinance for a zoning change request from "A" Agriculture to "C" Commercial (Case 24-189).
    - Staff presented the request and entertained questions from the Commission.
    - Commissioner Taylor inquired about the type of business that was proposed on the site.
      - Mr. Billy Myers (owner) addressed the Commission and stated that the current business is a sign company and that he intends on renting out the additional space to other similar type commercial businesses.
    - There was a motion and a second made to approve the zoning change request and there was no discussion; motion passed with a unanimous vote of 8-0.
- Reports and Presentations:
  - None
- Community Interest Items:
  - None
- Adjournment

- With no further business items, Chairman Tune adjourned the meeting at 6:11 p.m.

**BURLESON PUBLIC LIBRARY ADVISORY BOARD  
MEETING SUMMARY  
Tuesday, July 30, 2024**

1. **Call to Order:** All present, except for members absent
2. **Approve the minutes from the Library Board Meeting.**
  - A. **Consider approval of the minutes from the March 26, 2024, Library Board meeting.**  
Approved unanimously, except for members absent.
3. **Citizen Appearances –**  
Beth Lytner came forward and shared the progress in the exploration and understanding of the steps needed to establish a library foundation and conducting fundraising efforts. She is engaged in volunteer work with the Burleson Friends of the Library (FOL) and is exploring the potential of obtaining grants through FOL.
4. **Reports and Discussion items:**
  - A. **Hold a discussion and receive a report regarding Burleson Public Library services and programs. (Staff Presenter Sara Miller, Deputy Director-Library)**  
Staff gave an update of library services and programs for the months March – June which included an overview of the programs for all age groups, community events and outreach, the Blessing Box Relocation to Warren Park across the street from the Library in May, and Social Media Spotlight. A discussion followed.
    - Summer programming included an evening program (Ramblin' Rita's Texas Tales) to give families more options and it was well attended.
    - Several large summer reading programs were held offsite at other locations because the library facility does not have a large enough meeting space or enough parking to meet demand.
    - Evening Family Storytime attendance continues to grow as more families learn about this option.
    - Teen programs and activities are generating a lot of excitement and interest in the community.
    - **Q:** Inclusive Storytime is there an age limit? **A:** No, it is open to all ages.
    - Outreach visit to Auberge of Burleson for library card signups. **Q:** Is the Auberge Apartments complex a senior living community? **A:** No, it is not.
    - **Q:** How do we sign up for the Library eNewsletter? **A:** You can sign up on the library's website.
  - B. **Hold a discussion and receive a report regarding the Burleson Public Library's budget for 2024-2025. (Staff Presenter Sara Miller, Deputy Director-Library)**

Staff reviewed the library's base budget and supplemental budget requests for 2024-2025. The Community Services department's base budget will be reduced by 13.5% for FY25, a measure that will be implemented across all departments within the city's General Fund. The library's proposed budget was reduced by \$10,811: removed ALA Conference for Community Engagement Librarian, no purchase of logo shirts for part-time staff and cancelled Skillshare online learning. Proposed Supplemental budget requests: Badge access for two doors into library workroom which is restricted to authorized personnel (\$13,456). Library security camera upgrades (\$31,870). Laptop vending kiosk, this was a short-term recommendation from the library facility study (\$35,844). Part-time Public Engagement Specialist to assist librarians with public engagement and marketing (\$25,631) Replacement of some shelving and furnishings in the children's and teen areas (\$32,894). Philanthropy Center software (\$2,500). Website header (\$6,790 setup \$1,313 annual maintenance). Staff reported that the library's supplemental budget requests were not recommended for funding at this time. A discussion followed.

- **Q:** How many fulltime staff are at the library? **A:** 5 librarians and 1 administrative; and 13 part-time staff.
- **Q:** Is there a city department designated to update the website? **A:** Each department maintains their department webpages, CivicPlus is the website company the city contracts with.
- **Q:** What is the proposed operating base budget for the library? **A:** \$420,000 which does not include personnel costs.
- Staff is looking at possible grants/sponsorship opportunities for some of the supplemental budget requests.
- **Q:** Where are we with a new potential library? **A:** There are many needs that must be considered city-wide, and a new library would have to be funded through a bond election and voted on by citizens. There are many factors that could impact this, including the prioritization of other projects, changes in the legislature and the city's debt capacity.
- **Q:** Is there a chance the supplemental budget requests would be approved later in the process? **A:** No.

**C. Hold a discussion regarding the Burluson Public Library branding.**

Board member Toni WingJenkins and DeAnna Phillips, Community Services Director led the discussion.

- The public is not aware of many things that the library already offers.
- Communications/Marketing team and resources are available to assist.
- The library outreach vehicle increases the library's visibility in the community.
- Staff currently includes information via the Weekly Report and the City's e-newsletter.
- We're More Than Just Books, #morethanbooks
- Identify local influencers to help get the word out about the library and what we offer.

**5. Board Requests for future agenda items or reports**

- Add Branding as a standing item on the agenda.

**6. Adjourn**

Time – 7:01 p.m.