



# WEEKLY REPORT

SEPTEMBER 20, 2024

TO: MAYOR FLETCHER AND COUNCIL MEMBERS

FROM: TOMMY LUDWIG, CITY MANAGER



MARKETING & COMMUNICATIONS  
141 W RENFRO, BURLESON, TX 76028 | (817)426-9622

## I. COUNCIL SCHEDULE

**MONDAY, SEPTEMBER 23**  
**CITY COUNCIL REGULAR MEETING, 5:30 P.M.**

### **REPORTS AND PRESENTATIONS**

- Receive a report, hold a discussion, and provide staff feedback regarding the capital improvement program. *(Staff Contact: Eric Oscarson, Deputy City Manager)*
- Receive a report, hold a discussion, and provide direction regarding Pavement Management Program and Pavement Maintenance Scenarios. *(Staff Contact: Janalea Hembree, Assistant to the City Manager)*

All meetings will be held at Burleson City Hall Council Chambers, 141 W Renfro St. The meeting will be conducted in the council chambers and is also available via live stream, <https://www.burlesontx.com/watchlive>

## II. GENERAL AND STATUS UPDATES

### **A. SEPTEMBER 2024 SALES TAX INFORMATION**

Below is the information from the Texas Comptroller of Public Accounts in reference to the city of Burleson Sales and Use Tax Collections for the most current period.

Sep 2023	Sep 2024	Diff \$	Diff %	FY2023 YTD	FY2024 YTD	Diff \$	Diff %
\$ 2,414,432	\$ 2,592,942	\$ 178,510	7.39%	\$ 24,270,945	\$ 24,733,826	\$ 462,880	1.91%

*Note: September 2024 sales tax amount represents sales that occurred in July 2024.*

### **B. GROUND-BASED MOSQUITO SPRAYING TO OCCUR BETWEEN FRIDAY, SEPTEMBER 20, THROUGH SUNDAY, SEPTEMBER 22**

The city of Burleson was notified that mosquitoes in Zones 2, 7 and 11 tested positive for West Nile Virus. In response, the city will conduct two nights of ground-based spraying for mosquitoes in these zones between Friday, September 20, through Sunday night, September 22, between the hours of 9 p.m. and 6 a.m., weather permitting. The ground spraying will be performed by

trucks equipped with sprayers in targeted subdivisions within the designated spray zones. This brings the city to 66 positives during the 2024 season. For more information, call 817-426-9848.

- [Mosquito Spray Zone 2 Map](#) (fifth positive this year)
- [Mosquito Spray Zone 7 Map](#) (fourth positive this year)
- [Mosquito Spray Zone 11 Map](#) (seventh positive this year)

### [Find out what zone you live in.](#)

The spraying will be performed in targeted subdivisions within the designated spray zones. In the event of rain or if wind speeds are above 10 miles per hour, the spraying may be rescheduled. This method of spraying targets flying mosquitoes that come in contact with the pesticide in the spray. These times have been chosen because they are the times that most mosquitoes are active (flying).

While the cooler weather has resulted in reduced mosquito activity, we're not in the clear quite yet. Since wild birds are the carriers of West Nile Virus, we usually see a late season spike of West Nile activity in late September and early October as the virus circulates among the migratory bird populations that are heading south. Keep wearing insect repellent when you're out enjoying this beautiful weather.

## **C. BTX TRASH BASH: WRAP-UP METRICS**

The Fall Trash Bash was a huge success. With 466 participants, the community came together to collect 6,990 pounds of litter as part of our ongoing efforts to keep Burleson clean and beautiful. This marks an increase of 195 participants and 2,925 pounds of litter compared to the Spring Trash Bash.



New to this year's event was a Trashion Show with a "Hat" contest for the best

upcycled design, adding a fun way to highlight upcycling and showcase creativity in sustainable fashion.

A special shout out to the Keep Burleson Beautiful team and the city of Burleson team for their incredible efforts in organizing and supporting the event. For additional event pictures, click here: <https://flic.kr/s/aHBqjBHPMx>

#### **D. BURLESON CERT ESTABLISHES 501(C)(3) NON-PROFIT ASSOCIATION**

The Burleson Community Emergency Response Team (CERT) is proud to announce the official establishment of the Burleson CERT Association (BCA) as a 501(c)(3) non-profit organization. This new designation marks a significant milestone in the program's ongoing mission to enhance community preparedness and resilience in the face of emergencies.

The Burleson CERT program, sponsored by the Burleson Fire/EMS Department, has long been dedicated to equipping residents with the skills and knowledge to help themselves, their families, and their neighbors in times of crisis. The newly formed Burleson CERT Association will enhance these efforts, allowing for expanded community outreach, increased volunteer engagement, and access to vital funding resources that will directly support emergency preparedness initiatives.

Find out more about CERT: <https://www.burlesontx.com/475/CERT-Program>

Facebook: BTXCERT

Instagram: @burlesoncert



##### **Burleson CERT Association Board of Directors**

*Pictured left to right: James Staud (Treasurer), Jonathan Jeffers (President), Griselda Finestead (Program Manager), William Hymes (Vice President), Jessica Jackson (Secretary)*

## **E. LIBRARY NEWS**

### **Young Builders Club: Cardboard Edition**

On September 10, the library hosted a fantastic session of Young Builders Club: Cardboard Edition. This hands-on program encouraged children to tap into their creativity by building unique projects out of cardboard. The library provided all the materials, and the young builders brought their imaginations to life.

Families gathered in the program room, where kids of all ages got busy cutting, folding, and assembling their creations. We want to thank all the families who came out to participate and make the day such a success! Check out some of the amazing photos from the event and keep an eye out for the next edition of our Young Builders Club. Who knows what they'll create next?



## **F. SENIOR CENTER PROGRAMMING**

Join the Burleson Senior Activity Center for Chair Beach Ball Volleyball every Tuesday, Friday, and Saturday at 1 p.m.

This popular activity is both challenging and fun, offering a great way to stay active and get some exercise.



For those interested in learning more about the center's offerings, tours are available. The Senior Activity Center, located at 216 SW Johnson Avenue, is open to individuals aged 50 and up.

## G. PET OF THE WEEK

Orville is a charming two-year-old American Pit Bull mix with a heart of gold. He might seem a bit excited at first as he loves to run off some energy, but give him a chance to settle down, and you'll discover just how sweet he is. He can be a chomper when it comes to treats, so he'll fit in best at a home without littlehands. Really, he's a true cuddle bug who loves to be showered with affection.

Orville is looking for a patient and loving home where he can feel safe and loved. He's a true friend-maker who loves to make new companions.

His adoption fee has been waived and includes shots, microchipping and heartworm testing.

Want to check out the adoptable animals at the shelter? See all available pets here: [burlesontx.com/adopt](https://burlesontx.com/adopt)

Burleson Animal Shelter is located at 775 SE John Jones Drive, hours are Tuesday - Friday, 11 a.m. - 6 p.m. and Saturdays 11 a.m. - 4 p.m.



## H. FEEL GOOD FRIDAY

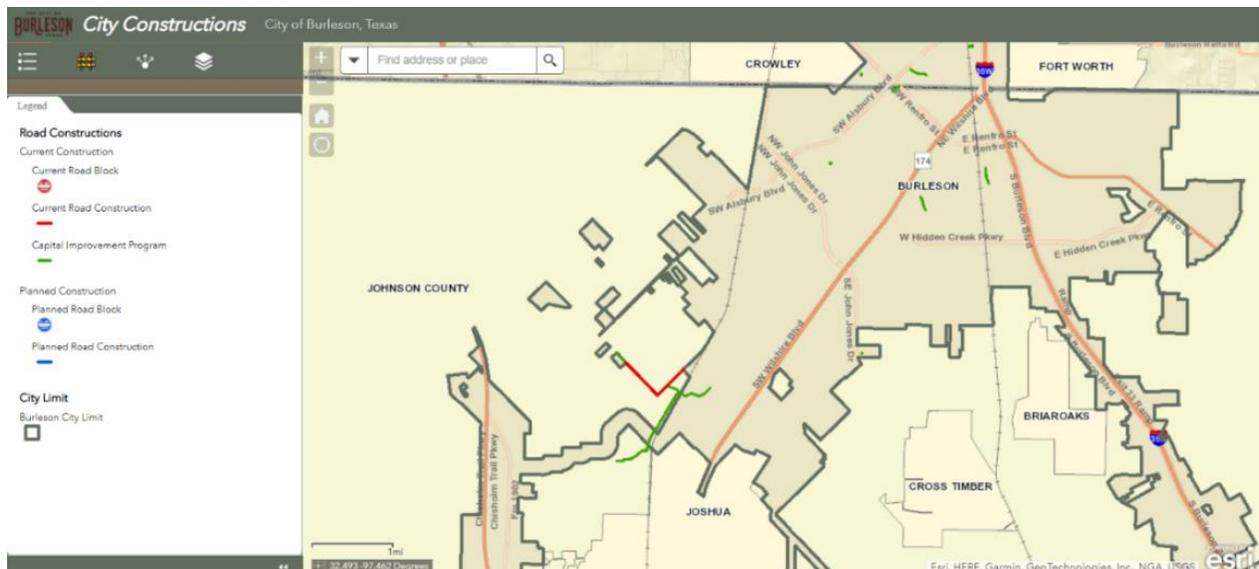
The Burleson Public Library has been awarded a \$2,500 Collections Enhancement Grant from the Texas Book Festival. This generous grant will allow the library to expand its collection with a new set of VOX books for children.

VOX books are a fantastic resource, combining a print book with a built-in audio reader, making it easy for young readers to listen and follow along with the story. This will be a great addition to encourage more reading and fun for our young library visitors! If you have a Feel Good Friday, email [newsletter@burlesontx.com](mailto:newsletter@burlesontx.com)



## III. UPCOMING ROAD CONSTRUCTION/CLOSURES

[\(click to view map\)](#)



## **IV. PARKS CAPITAL PROJECTS**

PROJECT	STATUS	TIMELINE
<b>Chisenhall Synthetic Infields Phase 2 (7 fields)</b>	Construction in progress (began May 28, 2024)	Anticipated completion – September 2024
<b>Meadowcrest Park</b>	The project received council approval on Monday, July 22. The playground ordering process is currently underway. Upon order completion, the estimated production time is 12 weeks.	Anticipated completion - December 2024
<b>Oak Valley South – Scott Street Trailhead Improvement</b>	Design contract presented/approved at park board on February 15 and city council on February 20	Construction expected to begin early October 2024.

## **V. EVENTS**

Event information can be found at [www.burlesontx.com/events](http://www.burlesontx.com/events)

- **BTX BEST FEST**  
 September 1 – 30  
 Participating restaurants in town  
 Vote for your favorite state-fair inspired dish
- **BURLESON FARMERS MARKET: DATE NIGHT**  
 September 20, 5-9 p.m.  
 Mayor Vera Calvin Plaza, 141 W Renfro Street  
 Free entry, items for purchase
- **BE HEALTHY BURLESON ANNUAL RUN**  
 September 21, 8 a.m.  
 Mayor Vera Calvin Plaza in Old Town, 141 W Renfro St  
 Registration fees vary depending on race

- **ZUMBA LATIN NIGHTS IN THE PLAZA**  
September 25, 7-8 p.m.  
Mayor Vera Calvin Plaza in Old Town, 141 W Renfro St  
Free event
- **BURLESON FARMERS MARKET**  
September 28, 8 a.m. – 1 p.m.  
Mayor Vera Calvin Plaza, 141 W Renfro Street  
Free entry, items for purchase
- **HISPANIC HERITAGE FESTIVAL**  
September 28, 5-9 p.m.  
Mayor Vera Calvin Plaza in Old Town, 141 W Renfro St  
Free event
- **BURLESON FARMERS MARKET: DATE NIGHT**  
October 4, 5-9 p.m.  
Mayor Vera Calvin Plaza, 141 W Renfro Street  
Free entry, items for purchase
- **DOGS AND DONUTS: HALLOWEEN EDITION**  
October 5, 9:30-11 a.m.  
Burleson Bark Park, 616 Memorial Plaza  
Free event
- **FALL FEST AT THE FARM**  
October 5, 10 a.m.-2 p.m.  
Russell Farm Art Center, 405 W CR 714  
Free event
- **ZUMBA LATIN NIGHTS IN THE PLAZA**  
October 9, 7-8 p.m.  
Mayor Vera Calvin Plaza in Old Town, 141 W Renfro St  
Free event
- **FOUNDERS DAY**  
October 12, 10 a.m.-4 p.m.  
Mayor Vera Calvin Plaza in Old Town, 141 W Renfro St  
Free entry

- **BOO BASH FESTIVAL**  
October 19, 5:30-8:30 p.m.  
Chisenhall Sports Complex, 500 W Hidden Creek Pkwy  
Free entry

## VI. ATTACHMENTS

- Keep Burleson Beautiful September 11 Meeting Summary.....page 10
- Parks Board September 12 Meeting Summary.....page 13
- Third Quarter Report to City Council.....page 15



## Keep Burleson Beautiful Minutes

Wednesday September 11, 2024  
4:45 PM

City Service Center - 725 SE John Jones Drive  
Burleson, TX 76028

### ➤ Welcome 4:47 PM

#### ➤ Administrative Items:

- Treasurer's report: **July - \$2,557.13 August - \$2,615.85 September - \$2,603.85**
- Follow Up: Donna connected with American National Bank – Donna to provide report
- Mary is sponsoring the pizza and brought a check for \$400.
- The account at Independent National Bank will be closed and an account at American National Bank will be opened. American National Bank does not have an enrollment fee or monthly fees.
- Donna will pick up prizes and additional trash bags/gloves for the Trash Bash on Saturday

#### ➤ Ongoing/New Business

- KBB receives award - **REMINDER**
  - Community Cleanup Challenge - The City of Burleson came in #1
    - Receiving trophy for Mayor's Challenge
    - Council recognition – Date option: September 23
- Committee Chair Opportunities – responsible for specific areas, projects, and report outs
  - Event Committee – Kristen - *focus on Trash Bash*
  - Kristen offered to continue coordinating with Adopt a Spotters.
  - Ann Heberle Committee – Pat/Donna
    - *Action item / goal for next month – Secure Quarterly winner*
    - Pat and Donna are comfortable with holding this chair.
  - Communications Committee - Heidi
    - Quarterly newsletter content, Event metrics, Program wrap ups, Volunteer Outreach
    - *Action item / goal for next month – Trash bash metrics; Provide key metrics/newsletter for sponsorship use*
    - Heidi is comfortable with holding this chair.
  - Finance Committee – Financials and sponsorship opportunities – Mary/Donna

- *Action item / goal for next month – Begin identifying a community contact list for sponsorships*
    - Donna is comfortable with holding this chair. Donna spoke with Mary and Mary is also comfortable.
    - **Sponsor Brochure**—Kristin is going to look for a previous trifold used with sponsorship information. Kristen suggested connecting with our Communications department in order to revamp our sponsorship brochure.
    - Jessica will help with revamping the sponsorship program levels.
  - City Chair, Jessica – will assist with reporting/admin duties as well
    - *Action item: Assist with sponsorship program*
  - Planting Committee – Mary Ann Matthews
    - *Action item – Begin identifying Fall no mow potential areas; Parks department large planting project happening soon*
    - Mary Ann Matthew, Dagmar, and Pat are comfortable with holding this chair.
    - Mary Ann will think about more potential no mow areas.
- **Free Fruit Trees**—North Texas Affiliates are starting to meet monthly. A grower is offering free fruit trees for groups that keep their communities beautiful. It was decided that this was a great idea, but the trees are too far away.
- KBB Marketing and Promotion efforts:
    - Information found for Burleson NOW article.
      - Emma would like to slate a KBB story for next Spring.
      - Emma wants KBB to provide human interest pieces. Heidi will send an email to Emma and invite her to Trash Bash.
  - Ann Heberle Business Beautification Award update:
    - Donna and Jessica presented on August 16, 2024
    - Updated website
    - Building out the application more to include pieces about water conservation, native plants, etc., was discussed.
    - The committee was for opening it up to other community to nominate winners.
  - 2024 Fall Trash Bash Planning Update – 308 participants registered to date
    - Selected date: Saturday, September 14, 2024
      - Pending items: Raffle prizes
      - Parks still providing lawn games, music, and additional staff
      - Pick up bag stuffing party – September 11
      - Kristen, Heidi, Donna, and Pat will be there. Set up will be at 7 AM.
      - Communications will post the different hats that were created and the community will vote on the hats that they like the best.

- The recreation staff will do the bag stuffing. Donna will drop of extra supplies purchased from to Jessica tomorrow morning (9/12).
  - Upcoming Events Opportunities:
    - Be Healthy Burleson Run – September 21 (Hydration station)
    - Boo Bash – October 19 (5:30pm—8:30pm)
  - Adopt-A-Spot updates:
    - Current spots to date:
    - We have 7 active Adopt-A-Spots. Ther is one inactive group that needs to have their sign pulled. They have not sent a clean up report in over a year.
  - The Library Pollinator Garden update – Parks mowed September 4
  - General Parks update: No update to report
  - Russell Farm Update: The Sensory Garden
  - The Sensory Garden has the dirt. The containers are built. Plants were donated as well. Weed barrier needs to be put in place. The goal is to have the plants in by October 5<sup>th</sup>. Mary Ann needs help on October 5<sup>th</sup> from 10 AM—2 PM. Heidi offered to help.
  - HUGE thank you to Mary Ann and Master Naturalist volunteers for assisting with the sensory garden!
    - Event recap: No report
  - **Upcoming events**
    - Discussed earlier
  - **Upcoming Meetings**
    - o October 9, 2024
  - **Open the floor to Board/members/Close Meeting**
- Meeting was adjourned at: 5:46 PM



## Park Board Meeting Summary

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 Thursday, September 12, 2024

City Hall 141 W Renfro

6:00 PM

Burleson, TX 76028

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 1. **CALL TO ORDER: 6:00 PM**—Matthew Quinn called meeting to order at 6:00 PM

All present, except Michael Massey.

2. **GENERAL**

A. Consider approval of the minutes from the August 15, 2024, Park Board meeting. (*Staff Contact: Bailey Campbell, Senior Administrative Specialist*)

- Shannan Sutter made a motion to approve the item. Ashli Logan seconded the motion.
- Motion passed 7-0. Absent Michael Massey.

B. Consider recommending approval of a Playground Equipment Removal and Indemnification Agreement with Kids Around The World, Inc. for the donation, disassembly, and removal of end-of-life playground equipment at no cost to the City (Staff Contact: Jessica Martinez, Deputy Director of Parks)

***\*The following questions and answers are paraphrased and not direct quotes.***

Q: How long will it delay a new playground being put in? How much is it normally to remove the playground? How much would we be saving?

A: About \$7,000. There will be no delay.

Q: What is normally done with playground equipment that is removed?

A: It goes to a playground boneyard.

Q: Will this need approval for each park?

A: The indemnity agreement being brought forward to Council for consideration will cover all future playground disposals.

Q: What is the thinking about not donating them to kids and playgrounds in the US?

A: That is the organization's process and standards.

Q: Is the agreement presented already signed by the city?

A: It has been partially executed. It would be taken to council after this meeting, they would review it, and then it would be an executed agreement.

- Lindsey Cobb made a motion to approve the item. Tyler Knox seconded the motion.
- Motion passed 7-0. Absent Michael Massey.

### 3. **REPORTS AND PRESENTATIONS**

- A. Receive the August 2024 Department Update Presentation (Staff Contact: Jen Basham, Director of Parks and Recreation)

***\*The following questions and answers are paraphrased and not direct quotes.***

Q: Will the Scott Street Trailhead be blocked off during construction?

A: We received feedback to keep access open to pedestrians. We are working through that.

#### B. **Community Calendar**

***\*The following questions and answers are paraphrased and not direct quotes.***

A paper copy of the programming calendar was given to the board members.

### 4. **BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS**

None.

### 5. **ADJOURN: 6:35 P.M.**

Jen Basham  
Director of Parks and Recreation  
[jbasham@burlesontx.com](mailto:jbasham@burlesontx.com)  
817-426-9201



**FY 2023-2024**  
Third Quarter  
June 2024

# ABOUT THIS Quarterly Report

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This report has been prepared by the city of Burlison's finance, public works, parks and recreation and community services departments. The quarterly report is intended to provide both internal and external users with information regarding the city's financial position, economic activity, capital improvement project progress and updates on the city-wide strategic plan. This report includes information for the quarter ending June 30, 2024.

- 01 Executive Dashboard:**  
This section contains a high level summary of the major operating funds using graphic illustrations and key economic indicators.
- 02 Financial Summary:**  
This section reports the performance of the major operating funds of the City.
- 03 Investment Report:**  
This section provides a summary of the City's investment portfolio, interest earnings and a brief market outlook.
- 04 Strategic Plan Quarterly Update:**  
This section shows the progress of the strategic plan's goals and work plan items, along with detailed updates on associated work plan tasks.
- 05 Capital Improvement Project Update:**  
This section provides a summary of the current and upcoming capital improvement projects with maps. Also included are each project's status and progress, an estimated completion date, construction cost and funding sources.
- 06 Parks Capital Improvement Project Update:**  
This section provides a summary of the current and upcoming parks capital improvement projects.

SECTION 01

# Executive Dashboards

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City of Burleson  
Quarterly Report  
June 2024

**GENERAL FUND**

**Revenues**

General Fund revenues totals \$46,917,086 through June 30, 2024. This represents an increase of 9.4% from revenue earned in the preceding year. Miscellaneous revenue decreased \$103,422 or 31.7% with a reduction of cell tower lease income due to termination of a contract with Sprint.

Following is a percentage summary of total revenues from each major source of General Fund revenue for fiscal year 2023-24, to date.

Taxes	\$ 35,800,617	76.3%
Franchise Fees	2,890,283	6.2%
Charges for Services	158,665	0.3%
Licenses, permits and fees	1,369,904	2.9%
Fines	598,032	1.3%
Investment Earnings	899,711	1.9%
Other Revenues	1,571,753	3.4%
Cost Allocation	2,755,899	5.9%
Transfers In	872,222	1.9%
<b>Total</b>	<b>\$ 46,917,086</b>	<b>100.0%</b>

A comparison between FY2023 and FY2024 is presented below:

	<b>Fiscal Year-to-Date</b>		<b>Increase/(Decrease) over</b>	
	<b>2024</b>	<b>2023</b>	<b>2023</b>	
			<b>Amount</b>	<b>Percent</b>
Property Taxes	\$ 27,126,727	\$ 24,613,695	\$ 2,513,032	10.2%
Sales Tax	8,524,433	8,391,504	132,929	1.6%
Liquor Tax	149,457	136,749	12,708	9.3%
Franchise Fees	2,890,283	2,973,902	(83,619)	-2.8%
Investment Earnings	899,711	501,952	397,759	79.2%
License, Permit & Fee	1,369,904	1,033,367	336,537	32.6%
Fines	598,032	654,032	(56,000)	-8.6%
Charges for Services	158,665	155,292	3,373	2.2%
Miscellaneous	222,483	325,905	(103,422)	-31.7%
Cost Allocation Rev	2,755,899	2,905,498	(149,599)	-5.1%
Intergovernmental	560,014	8,500	551,514	6488.4%
Operating Grant & Contributions	789,256	550,861	238,395	43.3%
Transfer In	872,222	626,588	245,634	39.2%
	<b>\$ 46,917,086</b>	<b>\$ 42,877,845</b>	<b>\$ 4,039,241</b>	<b>9.4%</b>

**GENERAL FUND**

**Expenditures**

Expenditures for General Fund purposes were \$42,656,042 through June 30, 2024. An increase of \$412,867 or 1.0% from the preceding year.

Prior Year Comparison of General Fund Expenditures by Department  
through May 2024

	Fiscal Year-to-Date		Increase/(Decrease) over		Material Variance Drivers
	2024	2023	Amount	Percent	
City Council	\$ 72,270	\$ 89,966	\$ (17,696)	-19.7%	
City Manager's Office	966,046	694,844	271,202	39.0%	Restructuring of the City Managers Office
City Secretary's Office	637,684	507,800	129,884	25.6%	Open position filled with salary and benefits offset with a reduction of election expenses
Communications	368,983	383,803	(14,820)	-3.9%	
Finance	1,494,025	1,728,767	(234,742)	-13.6%	
Non-Departmental	1,058,683	626,606	432,077	69.0%	Contribution to Burluson Opportunity Fund, recruiting and settlements
Human Resources	777,662	876,531	(98,869)	-11.3%	
Judicial	97,494	96,117	1,377	1.4%	
Legal Services	567,711	361,101	206,610	57.2%	Admin position moved from CMO to Legal, salary increases, increase with legal expenses
Municipal Court	298,971	236,005	62,966	26.7%	Vacant position filled
Records Management	83,906	79,980	3,926	4.9%	
Purchasing	218,806	385,987	(167,181)	-43.3%	
Fire	8,851,566	7,909,595	941,971	11.9%	Merit increases and resulting TMRS increase
Police	13,242,869	12,837,727	405,142	3.2%	
Marshals Service	158,235	162,707	(4,472)	-2.7%	
PS Communication	1,712,407	1,539,768	172,639	11.2%	IT Contribution increase for FY2024 due to technology needs
Drainage Maint	398,928	366,936	31,992	8.7%	
Engineering/Capital	-	625,282	(625,282)	-100.0%	
Engineering/Development	373,079	482,589	(109,510)	-22.7%	
Engineering/Inspection	203,870	440,011	(236,141)	-53.7%	
Facilities Maintenance	578,136	746,642	(168,506)	-22.6%	
Public Works Admin	805,331	952,617	(147,286)	-15.5%	
Streets Pavement Maint	2,297,196	2,095,827	201,369	9.6%	
Traffic Maint	488,525	584,486	(95,961)	-16.4%	
Animal Services	544,916	489,384	55,532	11.3%	Addition of electric gate, covers for kennels and operating supplies
Code Enforcement	297,150	273,454	23,696	8.7%	
Environmental Services	227,600	229,868	(2,268)	-1.0%	
Neighborhood Svcs Admin	173,023	176,102	(3,079)	-1.7%	
Building Inspections	730,007	659,132	70,875	10.8%	Merit increases and resulting TMRS increase; increase in IT contribution
Community Development	301,592	376,279	(74,687)	-19.8%	
Development Services	268,472	253,905	14,567	5.7%	
Economic Development	38,157	-	38,157	0.0%	
Incentive Payments	948,920	1,888,814	(939,894)	-49.8%	
Library	1,040,409	1,066,720	(26,311)	-2.5%	
Parks	1,142,194	1,301,848	(159,654)	-12.3%	
Parks & Recreation Admin	144	-	144	0.0%	
ROW Maintenance	428,607	231,380	197,227	85.2%	Two positions added in FY2024
Senior Citizens Center	162,468	207,016	(44,548)	-21.5%	
Transfer Out	600,000	277,579	322,421	116.2%	Timing of transfer out compared to prior year
	\$ 42,656,042	\$ 42,243,175	\$ 412,867	1.0%	

Expenditures for General Fund purposes through May 2024 are outlined as a percentage basis as follows:

Division	Total	Percent
General Government	\$ 6,642,241	16%
Public Safety	23,965,077	56%
Public Works	5,145,065	12%
Neighborhood Services	1,242,689	3%
Development Services	2,287,148	5%
Culture & Recreation	2,773,822	7%
Transfer Out	600,000	1%
	\$ 42,656,042	100%

## WATER AND SEWER FUND

### Revenues

Operating revenue in the Water and Sewer Fund was \$19,134,820 through June 30, 2024, an increase of \$534,976 or 2.9% compared to revenues reported for the same time period in the preceding year. License, permit & fees decrease \$1,450 or 19.5% due to a decrease in returned check fees compared to prior year.

A comparison between FY2023 and FY2024 is presented below:

	Fiscal Year-to-Date		Increase/(Decrease) over 2023	
	2024	2023	Amount	Percent
Charges for Services	\$ 17,517,164	\$ 17,271,543	\$ 245,621	1.4%
License, Permit & Fee	6,005	7,455	(1,450)	-19.5%
Investment Earnings	704,225	369,621	334,604	90.5%
Miscellaneous	41,838	43,574	(1,736)	-4.0%
Impact Fee	835,057	877,661	(42,604)	-4.9%
Transfer In	30,531	29,990	541	1.8%
	<u>\$ 19,134,820</u>	<u>\$ 18,599,844</u>	<u>\$ 534,976</u>	<u>2.9%</u>

The breakdown of the Charges for Services revenue is reflected in the preceding table as follows:

	Fiscal Year-to-Date		Increase/(Decrease) Amount		Percent
	2024	2023	Amount	Percent	
Water Revenue	\$ 8,588,492	\$ 8,468,232	\$ 120,260	1%	
Sewer Revenue	8,173,099	8,010,367	162,732	2%	
Sewer Surcharge	480,629	426,569	54,060	13%	
Connections & Extensions	51,014	63,410	(12,396)	-20%	
Penalties	223,930	302,965	(79,035)	-26%	
	<u>\$ 17,517,164</u>	<u>\$ 17,271,543</u>	<u>\$ 245,621</u>	<u>1.4%</u>	

## WATER AND SEWER FUND

### Expenditures

The Water and Sewer Fund expenditures through June 30, 2024 totaled \$20,732,102. This represents an overall increase of \$2,511,330 or 13.8% over the preceding year. Supplies increased \$12,471 or 17.3% due to an increase in postage expense. Minor furniture and equipment increased \$27,973 or 183.1% as a result of a sewer pump replacement and purchase of recycling hoppers. Outside Services increased \$37,826 or 40.2% due to water and sewer rate study with Wildan Financial Services. Water Purchases increased \$508,304 or 20% due to changes in the contract with Fort Worth. Sewer Treatment increased by \$789,488 or 25.4% due to changes in the Inflow and Infiltration. Insurance increased \$23,949 or 29.3% as a result of increased premiums. Cost allocation expenses to the technology fund increased \$196,725 or 16.1% as a result of technology cost increases and fund allocations. Capital expenditures increased by \$41,659 or 22.2% as a result of a water main replacement. Transfer out increased by \$245,634 or 39.2% as a result of increased franchise and PILOT fees to the General Fund.

A comparison between FY2023 and FY2024 is presented below:

	Fiscal Year-to-Date		Increase/(Decrease) over 2023	
	2024	2023	Amount	Percent
Personnel	\$ 2,300,223	\$ 2,110,646	\$ 189,577	9.0%
Personnel Development	28,586	55,146	(26,560)	-48.2%
Supplies	84,639	72,168	12,471	17.3%
Minor Furn & Equip	43,247	15,274	27,973	183.1%
Outside Services	131,911	94,085	37,826	40.2%
Water Purchases	3,054,045	2,545,741	508,304	20.0%
Sewer Treatment	3,895,582	3,106,094	789,488	25.4%
Infr Maint & Repair	105,498	129,144	(23,646)	-18.3%
Equip Maint & Repair	10,927	32,841	(21,914)	-66.7%
Utilities	184,537	196,649	(12,112)	-6.2%
Insurance	105,760	81,811	23,949	29.3%
Misc	938,157	916,398	21,759	2.4%
Contribution to ISF	1,421,041	1,224,316	196,725	16.1%
Cost Allocation Exp	956,347	1,022,744	(66,397)	-6.5%
Capital Expenditures	229,400	187,741	41,659	22.2%
Debt Service Charges	6,369,980	5,803,386	566,594	9.8%
Transfers Out	872,222	626,588	245,634	39.2%
	<b>\$ 20,732,102</b>	<b>\$ 18,220,772</b>	<b>\$ 2,511,330</b>	<b>13.8%</b>

## 4A SALES TAX FUND

### Revenues

4A revenue through June 30, 2024 is \$4,722,649 an increase of \$158,498 or 3.5% for revenues reported for the same period in the preceding year. Miscellaneous revenue decreased \$30,792 or 10% due to there being payment in FY2023 from Burleson Higher Education Opportunity Fund that will not occur in FY2024.

A comparison between FY2023 and FY2024 is presented below:

	Fiscal Year-to-Date		Increase/(Decrease) over 2023	
	2024	2023	Amount	Percent
Sales & Use Taxes	\$ 4,262,215	\$ 4,195,752	\$ 66,463	2%
Investment Earnings	191,670	68,843	122,827	178%
Miscellaneous	268,764	299,556	(30,792)	-10%
	<u>\$ 4,722,649</u>	<u>\$ 4,564,151</u>	<u>\$ 158,498</u>	<u>3.5%</u>

### Expenditures

Expenditures through June 30, 2024 are \$3,792,203 an increase of \$991,721 or 35.4% for expenses reported for the same period in the preceding year. Supplies increased \$2,746 or 190.6% due to the purchase of promotional supplies. Personnel development increased \$60,436 or 513.6% from increased memberships and licenses, travel and training. Incentives increased 33,659 or 74% due to payment to Alley Cats and C&C Burleson. Cost allocation expenses to the technology fund increased \$60,696 or 57.9% as a result of technology cost increases and fund allocations. Transfers to Debt Service increase \$947,046 or 57.1% due to issuance of new debt in FY2023.

A comparison between FY2023 and FY2024 is presented below:

	Fiscal Year-to-Date		Increase/(Decrease) Amount		Percent
	2024	2023	Amount	Percent	
Personnel	\$ 402,576	\$ 370,378	\$ 32,198	8.7%	
Personnel Development	72,204	11,768	60,436	513.6%	
Supplies	4,187	1,441	2,746	190.6%	
Outside Services	116,518	110,715	5,803	5.2%	
Infr Maint & Repair	-	1,703	(1,703)	-100.0%	
Utilities	5,224	13,771	(8,547)	-62.1%	
Miscellaneous	224,672	262,065	(37,393)	-14.3%	
Incentives	79,170	45,511	33,659	74.0%	
Contribution to ISF	165,504	104,808	60,696	57.9%	
Cost Allocation Exp	117,423	132,693	(15,270)	-11.5%	
Transfers Out-Debt Service	2,604,725	1,657,679	947,046	57.1%	
Transfers Out	-	87,950	(87,950)	-100.0%	
	<u>\$ 3,792,203</u>	<u>\$ 2,800,482</u>	<u>\$ 991,721</u>	<u>35.4%</u>	

## 4B SALES TAX FUND

### Revenues

4B revenue was \$4,410,707 through June 30, 2024 an increase of \$105,056 or 2.4% compared to revenue reported for the same time period in the preceding year.

A comparison between FY2023 and FY2024 is presented below:

	Fiscal Year-to-Date		Increase/(Decrease) over 2023	
	2024	2023	Amount	Percent
Sales & Use Taxes	\$ 4,262,215	\$ 4,195,752	\$ 66,463	2%
Investment Earnings	148,492	69,640	78,852	113%
Miscellaneous	-	40,259	(40,259)	0%
	<u>\$ 4,410,707</u>	<u>\$ 4,305,651</u>	<u>\$ 105,056</u>	<u>2.4%</u>

### Expenditures

Expenditures through June 30, 2024 totaled \$6,051,354. This represents an overall decrease of \$1,293,751 or 17.6% reduction under the preceding year. Personnel cost increased \$28,838 or 12% as a result of merit increases and special event overtime. Outside services increased \$10,767 or 156.5% as a result of financial services allocation with Weaver and Hilltop Securities expenses. Miscellaneous expenses increased \$42,365 or 39.8% as a result of the adding turf at the veterans memorial. Incentive payments increased \$100,000 or 100% as a result of a Heim BBQ payment. Transfer out to Parks Performance Fund increased \$242,065 or 10.3% as a result of an increased budget allocation for FY2024. Transfer to non-bond CIP was \$2,057,444 for FY2023 for Cindy Park and Elk Ridge Park construction. Transfer out to golf increased \$378,014 or 41.7% due to the inclusion of debt with the operations transfer.

A comparison between FY2023 and FY2024 is presented below:

	Fiscal Year-to-Date		Increase/(Decrease)	
	2024	2023	Amount	Percent
Personnel	\$ 269,540	\$ 240,702	\$ 28,838	12.0%
Personnel Development	2,333	3,983	(1,650)	-41.4%
Supplies	-	422	(422)	-100.0%
Minor Furn & Equip	15,998	14,557	1,441	9.9%
Outside Services	17,648	6,881	10,767	156.5%
Infr Maint & Repair	-	90,958	(90,958)	-100.0%
Miscellaneous	148,730	106,365	42,365	39.8%
Incentive Payments	100,000	-	100,000	100.0%
Contribution to ISF	22,945	40,830	(17,885)	-43.8%
Cost Allocation Exp	76,687	114,832	(38,145)	-33.2%
Transfer Out-Parks Perf Fund	2,589,924	2,347,859	242,065	10.3%
Transfer Out-Debt Service	1,522,007	1,412,744	109,263	7.7%
Transfer Out-Non Bond CIP	-	2,057,444	(2,057,444)	-100.0%
Transfer Out-Golf	1,285,542	907,528	378,014	41.7%
	<u>\$ 6,051,354</u>	<u>\$ 7,345,105</u>	<u>\$ (1,293,751)</u>	<u>-17.6%</u>

## PARKS PERFORMANCE FUND

### Revenues

Parks Performance revenue was \$4,516,627 through June 30, 2024 an increase of \$426,515 or 10.4% compared to revenue reported for the same time period in the preceding year.

A comparison between FY2023 and FY2024 is presented below:

	Fiscal Year-to-Date		Increase/(Decrease) over 2023	
	2024	2023	Amount	Percent
Charges for Services	\$ 1,905,974	\$ 1,733,300	\$ 172,674	10%
Investment Earnings	16,269	7,114	9,155	129%
Miscellaneous	4,460	1,839	2,621	143%
Transfer In-4B	2,589,924	2,347,859	242,065	10%
	<u>\$ 4,516,627</u>	<u>\$ 4,090,112</u>	<u>\$ 426,515</u>	<u>10.4%</u>

### Expenditures

Expenditures through June 30, 2024 totaled \$3,802,585. This represents an overall decrease of \$45,630 or a 1.2% decrease from the preceding year. Equipment maintenance and repair increased by \$12,919 or 73.5% as a result of pool and fitness equipment repairs. Insurance costs increased by \$16,088 or 19.4% as a result of increased premiums.

A comparison between FY2023 and FY2024 is presented below:

	Fiscal Year-to-Date		Increase/(Decrease) over 2023	
	2024	2023	Amount	Percent
Personnel	\$ 2,135,645	\$ 2,047,792	\$ 87,853	4.3%
Personnel Development	16,365	15,565	800	5.1%
Supplies	113,659	130,407	(16,748)	-12.8%
Minor Furn & Equip	14,013	17,914	(3,901)	-21.8%
Outside Services	37,115	41,369	(4,254)	-10.3%
Infr Maint & Repair	95,469	259,842	(164,373)	-63.3%
Equip Maint & Repair	30,496	17,577	12,919	73.5%
Utilities	383,458	350,122	33,336	9.5%
Insurance	98,869	82,781	16,088	19.4%
Miscellaneous	85,727	91,584	(5,857)	-6.4%
Contribution to ISF	229,413	232,377	(2,964)	-1.3%
Cost Allocation Exp	521,076	478,163	42,913	9.0%
Capital Expenditures	41,280	82,722	(41,442)	-50.1%
	<u>\$ 3,802,585</u>	<u>\$ 3,848,215</u>	<u>\$ (45,630)</u>	<u>-1.2%</u>

## MEDICAL TRANSPORT FUND

### Revenues

Medical Transport revenue was \$721,404 through June 30, 2024. The City starting collecting these revenues in October 2023, therefore this is no prior year comparison.

A comparison between FY2023 and FY2024 is presented below:

	Fiscal Year-to-Date		Increase/(Decrease) over 2023	
	2024	2023	Amount	Percent
Charges for Services	\$ 720,373		\$ 720,373	NA
Investment Earnings	1,031		1,031	NA
	<u>\$ 721,404</u>	<u>\$ -</u>	<u>\$ 721,404</u>	<u>NA</u>

### Expenditures

Expenditures through June 30, 2024 totaled \$533,387. This represents an overall decrease of \$70,181 or a 11.6% decrease from the preceding year. The overall decrease is a result of higher reimbursement from ARPA than prior years, but individual line items did have an increase. Personnel increased \$138,638 or 11.6% as a result of the program being fully operational. The Personnel Grant Reimbursement increased \$334,582 or 56% due to the additional expenses that have occurred to ramp up the program. The Med Director/Lease increased \$32,200 or 309.6% due to the program being fully functional in FY2024 compared to prior year. Supplies increased \$93,563 or 100% due to the program needing to start stocking supplies for the ambulances.

A comparison between FY2023 and FY2024 is presented below:

	Fiscal Year-to-Date		Increase/(Decrease)	
	2024	2023	Amount	Percent
Personnel	\$ 1,328,766	\$ 1,190,128	\$ 138,638	11.6%
Personnel Grant Reimburse	(931,542)	(596,960)	(334,582)	56.0%
Med Director/Lease	42,600	10,400	32,200	309.6%
Supplies	93,563	-	93,563	100.0%
	<u>\$ 533,387</u>	<u>\$ 603,568</u>	<u>\$ (70,181)</u>	<u>-11.6%</u>

SECTION 02

# Financial Summary

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City of Burleson  
Quarterly Report  
June 2024

# Financial Statements

Jun-24		General Fund - Schedule of Revenues				Percent of Year Expired 75.0%	
		Budget vs. Actuals					
DESCRIPTION	PRIOR YEAR TO DATE	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL AMOUNT	BUDGET BALANCE	PERCENT BUDGET COLLECTED / OBLIGATED	PERCENT BUDGET COLLECTED / OBLIGATED / PRIOR YEARS
Ad Val Taxes - General	24,329,306	26,384,580	26,384,580	26,777,113	(392,533)	101.49%	99.61%
Ad Val Taxes - Delinquent	100,558	128,750	128,750	123,726	5,024	96.10%	80.45%
Ad Val Taxes - Pen & Int	183,831	231,750	231,750	225,888	5,862	97.47%	81.70%
<b>PROPERTY TAXES TOTAL</b>	<b>\$ 24,613,695</b>	<b>\$ 26,745,080</b>	<b>\$ 26,745,080</b>	<b>\$ 27,126,727</b>	<b>\$ (381,647)</b>	<b>101.43%</b>	<b>99.35%</b>
Sales Tax	8,391,504	15,188,281	15,188,281	8,524,433	6,663,848	56.13%	56.91%
Liquor Tax	136,749	206,130	206,130	149,457	56,673	72.51%	68.33%
<b>SALES TAX TOTAL</b>	<b>\$ 8,528,253</b>	<b>\$ 15,394,411</b>	<b>\$ 15,394,411</b>	<b>\$ 8,673,890</b>	<b>\$ 6,720,521</b>	<b>56.34%</b>	<b>57.06%</b>
W&S Franchise Fee	714,562	1,016,215	1,016,215	762,160	254,055	75.00%	72.81%
Electric Util Franchise	1,499,635	1,939,094	1,939,094	1,265,053	674,041	65.24%	79.66%
Telephone Franchise Fees	39,014	57,750	57,750	32,119	25,631	55.62%	70.93%
Telecable Franchise Fees	36,192	67,601	67,601	74,171	(6,570)	109.72%	56.21%
Natural Gas Franchise Fee	369,897	440,892	440,892	336,473	104,419	76.32%	88.09%
Solid Waste Franchise Fee	131,915	324,360	324,360	170,815	153,545	52.66%	48.64%
SW Internal Srv Franchise	182,687	332,658	332,658	249,492	83,166	75.00%	66.43%
<b>FRANCHISE FEES TOTAL</b>	<b>\$ 2,973,902</b>	<b>\$ 4,178,570</b>	<b>\$ 4,178,570</b>	<b>\$ 2,890,283</b>	<b>\$ 1,288,287</b>	<b>69.17%</b>	<b>75.30%</b>
<b>INVESTMENT EARNINGS TOTAL</b>	<b>\$ 501,952</b>	<b>\$ 750,000</b>	<b>\$ 750,000</b>	<b>\$ 899,711</b>	<b>\$ (149,711)</b>	<b>119.96%</b>	<b>66.93%</b>
<b>LICENSE, PERMIT, FEE TOTAL</b>	<b>\$ 1,033,367</b>	<b>\$ 1,678,255</b>	<b>\$ 1,678,255</b>	<b>\$ 1,369,904</b>	<b>\$ 308,351</b>	<b>81.63%</b>	<b>67.18%</b>
<b>FINES TOTAL</b>	<b>\$ 654,032</b>	<b>\$ 955,000</b>	<b>\$ 955,000</b>	<b>\$ 598,032</b>	<b>\$ 356,968</b>	<b>62.62%</b>	<b>72.27%</b>
<b>CHARGES FOR SERVICES TOTAL</b>	<b>\$ 155,292</b>	<b>\$ 418,500</b>	<b>\$ 418,500</b>	<b>\$ 158,665</b>	<b>\$ 259,835</b>	<b>37.91%</b>	<b>37.20%</b>
<b>MISC TOTAL</b>	<b>\$ 325,905</b>	<b>\$ 614,500</b>	<b>\$ 614,500</b>	<b>\$ 222,483</b>	<b>\$ 392,017</b>	<b>36.21%</b>	<b>53.10%</b>
Cost Allocation From SRF	31,843	47,019	47,019	35,268	11,751	75.01%	74.73%
Cost allocation from 4A	132,693	156,564	156,564	117,423	39,141	75.00%	75.00%
Cost allocation from 4B	114,832	102,250	102,250	76,687	25,563	75.00%	75.00%
Cost allocation from PPF	478,163	694,770	694,770	521,076	173,694	75.00%	75.00%
Cost allocation from HMF	14,512	25,853	25,853	19,391	6,462	75.00%	75.00%
Cost allocation from TIF	26,932	36,492	36,492	27,369	9,123	75.00%	75.00%
Cost allocation from Misc SRF	-	18,177	18,177	13,632	4,545	75.00%	NA
Cost allocation from DS	419	952	952	889	63	93.38%	75.09%
Cost allocation from WS	1,022,744	1,275,127	1,275,127	956,347	318,780	75.00%	80.65%
Cost allocation from SW	155,375	51,629	51,629	38,723	12,906	75.00%	75.00%
Cost allocation from Golf	251,706	279,860	279,860	209,897	69,963	75.00%	88.11%
Cost allocation from CEM	2,433	3,858	3,858	572	3,286	14.83%	75.00%
Cost allocation from ERF	4,495	5,687	5,687	4,265	1,422	75.00%	74.99%
Cost allocation from ESF	140,585	169,143	169,143	126,858	42,285	75.00%	75.00%
Cost allocation from SSR	171,449	255,342	255,342	191,505	63,837	75.00%	75.00%
Cost allocation from HIF	357,317	554,663	554,663	415,997	138,666	75.00%	75.00%
<b>COST ALLOCATION REV TOTAL</b>	<b>\$ 2,905,498</b>	<b>\$ 3,677,386</b>	<b>\$ 3,677,386</b>	<b>\$ 2,755,899</b>	<b>\$ 921,487</b>	<b>74.94%</b>	<b>77.92%</b>
Receipts from Counties	8,500	8,500	8,500	-	8,500	0.00%	100.00%
Receipts From Federal Govn	-	966,340	966,340	560,014	406,326	57.95%	N/A
<b>INTERGOVERNMENTAL TOTAL</b>	<b>\$ 8,500</b>	<b>\$ 974,840</b>	<b>\$ 974,840</b>	<b>\$ 560,014</b>	<b>\$ 414,826</b>	<b>57.45%</b>	<b>100.00%</b>
School Resource Officers	539,689	1,032,145	1,032,145	774,109	258,036	75.00%	50.10%
Auto Task Force Reimb	11,583	66,950	66,950	14,133	52,817	21.11%	38.61%
Reimbursable Overtime	(411)	7,500	7,500	1,014	6,486	13.52%	-5.48%
<b>OPER GRANT &amp; CONTR TOTAL</b>	<b>\$ 550,861</b>	<b>\$ 1,106,595</b>	<b>\$ 1,106,595</b>	<b>\$ 789,256</b>	<b>\$ 317,339</b>	<b>71.32%</b>	<b>49.42%</b>
Transfer In from ERF-Government	-	345,000	345,000	-	345,000	N/A	N/A
Transfer from Water & Sewer	626,588	1,162,961	1,162,961	872,222	290,739	75.00%	73.35%
<b>TRANSFER IN TOTAL</b>	<b>\$ 626,588</b>	<b>\$ 1,507,961</b>	<b>\$ 1,507,961</b>	<b>\$ 872,222</b>	<b>\$ 635,739</b>	<b>57.84%</b>	<b>73.35%</b>
<b>TOTAL REVENUE</b>	<b>\$ 42,877,845</b>	<b>\$ 58,001,098</b>	<b>\$ 58,001,098</b>	<b>\$ 46,917,086</b>	<b>\$ 11,084,012</b>	<b>80.89%</b>	<b>79.99%</b>

**Jun-24**

**General Fund - Schedule of Expenditures  
Budget vs. Actuals**

Percent of Year Expired **75.0%**

DIVISIONS	PRIOR YEAR TO DATE	ORIGINAL BUDGET	BUDGET TRANSFERS	REVISED BUDGET	ENCUMBRANCE AMOUNT	ACTUAL AMOUNT	BUDGET BALANCE	PERCENT BUDGET COLLECTED / OBLIGATED	PERCENT BUDGET COLLECTED / OBLIGATED / PRIOR YEARS
<b>GENERAL GOVERNMENT</b>									
City Council	89,966	112,750	(5,396)	107,354	1,676	72,270	33,408	68.88%	61.19%
City Manager's Office	694,844	829,374	487,280	1,316,654	1,156	966,046	349,452	73.46%	68.80%
City Secretary's Office	507,800	936,016	(84,827)	851,189	35,695	637,684	177,810	79.11%	62.65%
Communications	383,803	579,154	(12,928)	566,226	10,214	368,983	187,029	66.97%	69.19%
Finance	1,728,767	2,289,796	(4,470)	2,285,326	21,320	1,494,025	769,981	66.31%	75.60%
Non-Departmental	626,606	(149,527)	878,697	729,170	11,000	1,058,683	(340,513)	146.70%	192.64%
Human Resources	876,531	1,164,109	(20,876)	1,143,233	15,123	777,662	350,448	69.35%	69.14%
Judicial	96,117	115,283	19,339	134,622	1,202	97,494	35,926	73.31%	83.14%
Legal Services	361,101	604,940	218,904	823,844	168,836	567,711	87,297	89.40%	61.02%
Municipal Court	236,005	501,104	(28,587)	472,517	5,955	298,971	167,591	64.53%	66.42%
Records Management	79,980	125,286	(4,710)	120,576	4,919	83,906	31,751	73.67%	70.05%
Purchasing	385,987	505,059	(168,978)	336,081	27,586	218,806	89,689	73.31%	83.51%
<b>GENERAL GOVERNMENT TOTAL</b>	<b>\$ 6,067,507</b>	<b>\$ 7,613,344</b>	<b>\$ 1,273,448</b>	<b>\$ 8,886,792</b>	<b>\$ 304,682</b>	<b>6,642,241</b>	<b>\$ 1,939,869</b>	<b>78.17%</b>	<b>75.46%</b>
<b>PUBLIC SAFETY</b>									
Fire	7,909,595	12,330,398	22,698	12,353,096	39,755	8,851,566	3,461,775	71.98%	71.38%
Police	12,837,727	18,028,984	132,358	18,161,342	192,465	13,242,869	4,726,008	73.98%	74.34%
Marshals Service	162,707	230,034	(9,728)	220,306	-	158,235	62,071	71.83%	68.65%
PS Communication	1,539,768	2,674,952	(81,436)	2,593,516	-	1,712,407	881,109	66.03%	69.35%
<b>PUBLIC SAFETY TOTAL</b>	<b>\$ 22,449,797</b>	<b>\$ 33,264,368</b>	<b>\$ 63,892</b>	<b>\$ 33,328,260</b>	<b>\$ 232,220</b>	<b>23,965,077</b>	<b>\$ 9,130,963</b>	<b>72.60%</b>	<b>72.87%</b>
<b>PUBLIC WORKS</b>									
Drainage Maint	366,936	597,156	144,331	741,487	17,002	398,928	325,557	56.09%	69.50%
Engineering/Capital	625,282	28,419	100,510	128,929	17,030	-	111,899	13.21%	6388.25%
Engineering/Development	482,589	956,024	(137,189)	818,835	233,316	373,079	212,440	74.06%	48.07%
Engineering/Inspection	440,011	297,638	65,531	363,169	5,694	203,870	153,605	57.70%	96.49%
Facilities Maintenance	746,642	1,190,840	(5,091)	1,185,749	347,042	578,136	260,571	78.02%	77.41%
Public Works Admin	952,617	1,081,034	67,496	1,148,530	-	805,331	343,199	70.12%	80.05%
Streets Pavement Maint	2,095,827	3,608,582	180,042	3,788,624	159,839	2,297,196	1,331,589	64.85%	55.70%
Traffic Maint	584,486	1,153,427	(109,347)	1,044,080	127,168	488,525	428,387	58.97%	58.58%
<b>PUBLIC WORKS TOTAL</b>	<b>\$ 6,294,390</b>	<b>\$ 8,913,120</b>	<b>\$ 306,283</b>	<b>\$ 9,219,403</b>	<b>\$ 907,091</b>	<b>5,145,065</b>	<b>\$ 3,167,247</b>	<b>65.65%</b>	<b>70.63%</b>
<b>NEIGHBORHOOD SERVICES</b>									
Animal Services	489,384	715,059	54,485	769,544	2,028	544,916	222,600	70.81%	72.47%
Code Enforcement	273,454	398,296	7,010	405,306	12,964	297,150	95,192	73.31%	68.93%
Environmental Services	229,868	335,478	(23,550)	311,928	16,900	227,600	67,428	72.97%	71.29%
Neighborhood Svcs Admin	176,102	227,398	5,766	233,164	-	173,023	60,141	74.21%	75.17%
<b>NEIGHBORHOOD SERVICES TOTAL</b>	<b>1,168,808</b>	<b>1,676,231</b>	<b>43,711</b>	<b>1,719,942</b>	<b>31,892</b>	<b>1,242,689</b>	<b>445,361</b>	<b>72.25%</b>	<b>71.76%</b>
<b>DEVELOPMENT SERVICES</b>									
Building Inspections	659,132	990,035	29,219	1,019,254	3,430	730,007	285,817	71.62%	71.82%
Community Development	376,279	511,966	(25,265)	486,701	10,296	301,592	174,813	61.97%	70.18%
Development Services	253,905	370,331	1,660	371,991	-	268,472	103,519	72.17%	71.24%
Economic Development	-	50,842	-	50,842	-	38,157	12,685	75.05%	0.00%
Incentive Payments	1,888,814	1,200,000	(251,080)	948,920	-	948,920	-	100.00%	100.00%
<b>DEVELOPMENT SERVICES TOTAL</b>	<b>3,178,130</b>	<b>3,123,174</b>	<b>(245,466)</b>	<b>2,877,708</b>	<b>13,726</b>	<b>2,287,148</b>	<b>576,834</b>	<b>79.48%</b>	<b>85.92%</b>
<b>CULTURE &amp; RECREATION</b>									
Library	1,066,720	1,450,918	5,014	1,455,932	99,224	1,040,409	316,299	71.46%	71.36%
Parks	1,301,848	1,670,977	(44,157)	1,626,820	33,503	1,142,194	451,123	70.21%	76.56%
Parks & Recreation Admin	-	33,864	200	34,064	-	144	33,920	0.42%	N/A
ROW Maintenance	231,380	658,915	146,644	805,559	160,951	428,607	216,001	53.21%	50.04%
Senior Citizens Center	207,016	202,197	13,937	216,134	-	162,468	53,666	75.17%	77.44%
Special Events	-	-	-	-	-	-	-	N/A	N/A
<b>CULTURE &amp; RECREATION TOTAL</b>	<b>2,806,964</b>	<b>4,016,871</b>	<b>121,638</b>	<b>4,138,509</b>	<b>293,678</b>	<b>2,773,822</b>	<b>1,071,009</b>	<b>67.02%</b>	<b>71.51%</b>
<b>TRANSFER OUT</b>									
Transfer Out	277,579	165,496	(165,496)	-	-	-	-	N/A	63.34%
Transfer Out-Non Bond CIP	-	1,400,000	(800,000)	600,000	-	600,000	-	100.00%	NA
Transfer Out-IT Fund	-	1,000,000	(1,000,000)	-	-	-	-	N/A	NA
<b>TRANSFER OUT TOTAL</b>	<b>277,579</b>	<b>2,565,496</b>	<b>(1,965,496)</b>	<b>600,000</b>	<b>-</b>	<b>600,000</b>	<b>-</b>	<b>100.00%</b>	<b>63.34%</b>
<b>TOTAL EXPENDITURE</b>	<b>42,243,175</b>	<b>61,172,604</b>	<b>(401,990)</b>	<b>60,770,614</b>	<b>1,783,289</b>	<b>42,656,042</b>	<b>16,331,283</b>	<b>70.19%</b>	<b>73.53%</b>

**Jun-24****Water and Sewer Fund - Schedule of Revenues and Expenditures****Budget vs. Actuals**Percent of  
Year Expired**75.0%**

DESCRIPTION	PRIOR YEAR TO DATE	ORIGINAL BUDGET	REVISED BUDGET	ENCUMBRANCE AMOUNT	ACTUAL	BUDGET BALANCE	PERCENT BUDGET COLLECTED / OBLIGATED	PERCENT BUDGET COLLECTED OBLIGATED / PRIOR YEARS
CHARGES FOR SERVICES	17,271,543	25,688,063	25,688,063	-	17,517,164	8,170,899	68.19%	70.4%
LICENSE, PERMIT & FEE	7,455	20,000	20,000	-	6,005	13,995	30.03%	37.28%
INVESTMENT EARNINGS	369,621	450,000	450,000	-	704,225	(254,225)	156.49%	91.83%
MISCELLANEOUS	43,574	41,422	41,422	-	41,838	(416)	101.00%	108.35%
IMPACT FEE	877,661	1,287,500	1,287,500	-	835,057	452,443	64.86%	68.17%
TRANSFER IN	29,990	209,239	209,239	-	30,531	178,708	14.59%	14.76%
<b>TOTAL REVENUE</b>	<b>\$ 18,599,844</b>	<b>\$ 27,696,224</b>	<b>\$ 27,696,224</b>	<b>\$ -</b>	<b>\$ 19,134,820</b>	<b>\$ 8,561,404</b>	<b>69.09%</b>	<b>70.22%</b>
PERSONNEL	2,110,646	3,249,099	3,202,553	-	2,300,223	902,330	71.82%	63.03%
PERSONNEL DEVELOPMNT	55,146	59,322	59,322	20	28,586	30,716	48.19%	103.88%
SUPPLIES	72,168	114,026	114,026	4,863	84,639	24,524	74.23%	73.58%
MINOR FURN & EQUIP	15,274	47,566	47,566	1,211	43,247	3,108	90.92%	20.85%
OUTSIDE SERVICES	94,085	168,016	195,190	17,082	131,911	46,197	67.58%	51.25%
WATER PURCHASES	2,545,741	4,931,579	4,980,895	-	3,054,045	1,926,850	61.32%	49.07%
SEWER TREATMENT	3,106,094	4,933,462	5,800,000	-	3,895,582	1,904,418	67.17%	78.46%
INFR MAINT & REPAIR	129,144	283,119	283,119	119,153	105,498	58,468	37.26%	45.61%
EQUIP MAINT & REPAIR	32,841	36,764	36,764	20,614	10,927	5,223	29.72%	89.33%
UTILITIES	196,649	279,095	330,162	-	184,537	145,625	55.89%	77.88%
INSURANCE	81,811	108,243	108,243	-	105,760	2,483	97.71%	88.27%
MISCELLANEOUS	916,398	1,421,415	1,416,041	7,465	938,157	470,419	66.25%	67.53%
CONTRIBUTION TO ISF	1,224,316	1,894,723	1,894,723	-	1,421,041	473,682	75.00%	79.89%
COST ALLOCATION EXP	1,022,744	1,275,127	1,275,127	-	956,347	318,780	75.00%	75.00%
CAPITAL EXPENDITURES	187,741	611,944	611,944	377,069	229,400	5,475	37.49%	20.59%
DEBT SERVICE CHARGES	5,803,386	7,401,282	7,401,282	-	6,369,980	1,031,302	86.07%	86.19%
TRANFERS OUT-GENERAL FUND	626,588	1,162,961	1,162,961	-	872,222	290,739	75.00%	51.51%
<b>TOTAL EXPENDITURE</b>	<b>\$ 18,220,772</b>	<b>\$ 27,977,743</b>	<b>\$ 28,919,918</b>	<b>\$ 547,477</b>	<b>\$ 20,732,102</b>	<b>\$ 7,640,339</b>	<b>71.69%</b>	<b>68.29%</b>

**Jun-24****4A Sales Tax Fund - Schedule of Revenues and Expenditures****Budget vs. Actuals**Percent of Year  
Expired**75.0%**

DESCRIPTION	PRIOR YEAR TO DATE	ORIGINAL BUDGET	BUDGET TRANSFERS	REVISED BUDGET	ENCUMBRANCE AMOUNT	ACTUAL	BUDGET BALANCE	PERCENT BUDGET COLLECTED / OBLIGATED	PERCENT BUDGET COLLECTED / OBLIGATED / PRIOR YEARS
SALES & USE TAXES	4,195,752	7,594,138	-	7,594,138	-	4,262,215	3,331,923	56.13%	56.91%
SALE OF CAPITAL	-	2,375,000	-	2,375,000	-	-	2,375,000	0.00%	N/A
INVESTMENT EARNINGS	68,843	100,000	-	100,000	-	191,670	(91,670)	191.67%	76.49%
MISCELLANEOUS	299,556	290,000	-	290,000	-	268,764	21,236	92.68%	90.92%
<b>TOTAL REVENUE</b>	<b>\$ 4,564,151</b>	<b>\$ 10,359,138</b>		<b>\$ 10,359,138</b>	<b>\$ -</b>	<b>\$ 4,722,649</b>	<b>5,636,489</b>	<b>45.59%</b>	<b>58.57%</b>
PERSONNEL	370,378	567,999	32,803	600,802	-	402,576	198,226	67.01%	65.95%
PERSONNEL DEVELOPMNT	11,768	45,925	-	45,925	-	72,204	(26,279)	157.22%	25.62%
SUPPLIES	1,441	6,000	-	6,000	-	4,187	1,813	69.78%	24.02%
OUTSIDE SERVICES	110,715	430,250	-	430,250	82,775	116,518	230,957	27.08%	66.07%
INFR MAINT & REPAIR	1,703	30,000	-	30,000	-	-	30,000	0.00%	4.87%
UTILITIES	13,771	29,041	8,080	37,121	-	5,224	31,897	14.07%	44.36%
MISCELLANEOUS	262,065	378,669	-	378,669	3,488	224,672	150,509	59.33%	71.80%
INCENTIVE PAYMENTS	45,511	4,491,060	-	4,491,060	409,596	79,170	4,002,294	1.76%	20.23%
CONTRIBUTION TO ISF	104,808	220,674	-	220,674	-	165,504	55,170	75.00%	75.00%
COST ALLOCATION EXP	132,693	156,564	-	156,564	-	117,423	39,141	75.00%	75.00%
TRANSFER OUT-DEBT SERVICE	1,657,679	2,757,636	460,439	3,218,075	-	2,604,725	613,350	80.94%	90.76%
TRANFERS OUT	87,950	-	-	-	-	-	-	0.00%	33.04%
<b>TOTAL EXPENDITURE</b>	<b>\$ 2,800,482</b>	<b>\$ 9,113,818</b>	<b>\$ 501,322</b>	<b>\$ 9,615,140</b>	<b>\$ 495,859</b>	<b>\$ 3,792,203</b>	<b>\$ 5,327,078</b>	<b>39.44%</b>	<b>72.81%</b>

**Jun-24****4B Sales Tax Fund - Schedule of Revenues and Expenditures****Budget vs. Actuals**Percent of  
Year Expired**75.0%**

DESCRIPTION	PRIOR YEAR TO DATE	ORIGINAL BUDGET	REVISED BUDGET	ENCUMBRANCE AMOUNT	ACTUAL	BUDGET BALANCE	PERCENT BUDGET COLLECTED / OBLIGATED	PERCENT BUDGET COLLECTED OBLIGATED / PRIOR YEARS
SALES & USE TAXES	4,195,752	7,594,138	7,594,138	-	4,262,215	3,331,923	56.125%	56.91%
INVESTMENT EARNINGS	69,640	90,000	90,000	-	148,492	(58,492)	164.99%	84.93%
MISCELLANEOUS	40,259	40,259	40,259	-	-	40,259	0.00%	100.00%
<b>TOTAL REVENUE</b>	<b>\$ 4,305,651</b>	<b>\$ 7,724,397</b>	<b>\$ 7,724,397</b>	<b>\$ -</b>	<b>\$ 4,410,707</b>	<b>\$ 3,313,690</b>	<b>57.10%</b>	<b>57.45%</b>
PERSONNEL	240,702	353,048	353,048	-	269,540	83,508	76.35%	70.35%
PERSONNEL DEVELOPMNT	3,983	5,805	4,865	-	2,333	2,532	47.95%	68.61%
SUPPLIES	422	900	900	-	-	900	0.00%	0.00%
MINOR FURN & EQUIP	14,557	20,000	20,000	2,294	15,998	1,708	79.99%	72.79%
OUTSIDE SERVICES	6,881	9,225	9,225	-	17,648	(8,423)	191.31%	80.95%
INFR MAINT & REPAIR	90,958	-	-	(8,996)	-	8,996	0.00%	0.00%
MISCELLANEOUS	106,365	100,000	220,007	22,863	148,730	48,414	67.60%	46.88%
INCENTIVE PAYMENTS	-	501,667	810,000	-	100,000	710,000	12.35%	NA
CONTRIBUTION TO ISF	40,830	30,592	30,592	-	22,945	7,647	75.00%	75.00%
COST ALLOCATION EXP	114,832	102,250	102,250	-	76,687	25,563	75.00%	75.00%
CAPITAL EXPENDITURES	-	50,000	50,000	-	-	50,000	0.00%	NA
TRANSFER OUT-PARK PERF	2,347,859	3,453,234	3,453,234	-	2,589,924	863,310	75.00%	69.79%
TRANSFER OUT-DEBT SERVICE	1,412,744	2,224,218	1,797,632	-	1,522,007	275,625	84.67%	84.46%
TRANSFER OUT-NON BOND CIP	2,057,444	-	-	-	-	-	0.00%	100.00%
TRANSFER OUT-GOLF	907,528	1,230,004	1,230,004	-	1,285,542	(55,538)	104.52%	55.25%
<b>TOTAL EXPENDITURE</b>	<b>7,345,105</b>	<b>\$ 8,080,943</b>	<b>\$ 8,081,757</b>	<b>\$ 16,161</b>	<b>\$ 6,051,354</b>	<b>\$ 2,014,242</b>	<b>74.88%</b>	<b>76.93%</b>

**Jun-24****PPF - Schedule of Revenues and Expenditures****Budget vs. Actuals**Percent of Year  
Expired**75.0%**

DESCRIPTION	PRIOR YEAR TO DATE	ORIGINAL BUDGET	REVISED BUDGET	ENCUMBRANCE AMOUNT	ACTUALS	BUDGET BALANCE	PERCENT BUDGET COLLECTED / OBLIGATED	PERCENT BUDGET COLLECTED / OBLIGATED / PRIOR YEARS
CHARGES FOR SERVICES	1,733,300	2,194,990	2,194,990	-	1,905,974	289,016	86.83%	82.02%
INVESTMENT EARNINGS	7,114	10,000	10,000	-	16,269	(6,269)	162.69%	83.69%
MISCELLANEOUS	1,839	2,060	2,060	-	4,460	(2,400)	216.50%	91.95%
TRANSFER IN-4B	2,347,859	3,453,234	3,453,234	-	2,589,924	863,310	75.00%	69.79%
<b>TOTAL REVENUE</b>	<b>\$ 4,090,112</b>	<b>\$ 5,660,284</b>	<b>\$ 5,660,284</b>	<b>\$ -</b>	<b>\$ 4,516,627</b>	<b>1,143,657</b>	<b>79.80%</b>	<b>74.53%</b>
PERSONNEL	2,047,792	3,125,959	3,125,959	-	2,135,645	990,314	68.32%	72.58%
PERSONNEL DEVELOPMNT	15,565	19,284	19,284	-	16,365	2,919	84.86%	77.98%
SUPPLIES	130,407	197,747	197,747	61,732	113,659	22,356	57.48%	70.58%
MINOR FURN & EQUIP	17,914	28,660	28,660	3,370	14,013	11,277	48.89%	53.45%
OUTSIDE SERVICES	41,369	71,300	71,300	21,246	37,115	12,939	52.05%	58.02%
INFR MAINT & REPAIR	259,842	233,954	233,954	31,039	95,469	107,446	40.81%	70.35%
EQUIP MAINT & REPAIR	17,577	34,922	34,922	3,201	30,496	1,225	87.33%	90.14%
UTILITIES	350,122	544,407	544,407	1,906	383,458	159,043	70.44%	60.52%
INSURANCE	82,781	80,609	80,609	-	98,869	(18,260)	122.65%	105.55%
MISCELLANEOUS	91,584	149,961	149,961	40,878	85,727	23,356	57.17%	67.29%
CONTRIBUTION TO ISF	232,377	305,883	305,883	-	229,413	76,470	75.00%	77.34%
COST ALLOCATION EXP	478,163	694,770	694,770	-	521,076	173,694	75.00%	75.00%
CAPITAL EXPENDITURES	82,722	172,828	172,828	(17,108)	41,280	148,656	23.89%	34.88%
<b>TOTAL EXPENDITURE</b>	<b>\$ 3,848,215</b>	<b>\$ 5,660,284</b>	<b>\$ 5,660,284</b>	<b>\$ 146,264</b>	<b>\$ 3,802,585</b>	<b>1,711,435</b>	<b>67.18%</b>	<b>70.12%</b>

**24-Jun**

## MEDICAL TRANSPORT - Schedule of Revenues and Expenditures Budget vs. Actuals

Percent of Year  
Expired

75.00%

DESCRIPTION	PRIOR YEAR TO DATE	ORIGINAL BUDGET	BUDGET TRANSFERS	REVISED BUDGET	ENCUMBRANCE AMOUNT	ACTUALS	BUDGET BALANCE	PERCENT BUDGET COLLECTED/OBLIGATED	PERCENT BUDGET COLLECTED/OBLIGATED PRIOR YEARS
CHARGES FOR SERVICES	-	1,650,000	-	1,650,000	-	720,373	(929,627)	43.66%	0.00%
INVESTMENT EARNINGS	-	-	-	-	-	1,031	1,031	0.00%	0.00%
<b>TOTAL REVENUE</b>	<b>\$ -</b>	<b>\$ 1,650,000</b>	<b>\$ -</b>	<b>\$ 1,650,000</b>	<b>\$ -</b>	<b>\$ 721,404</b>	<b>(928,596)</b>	<b>43.72%</b>	<b>0.00%</b>
PERSONNEL	1,190,128	1,850,550	12,562	1,863,112	-	1,328,766	534,346	71.32%	71.44%
PERSONNEL GRANT REIMBURSE	(596,960)	(1,765,717)		(1,765,717)	-	(931,542)	(834,175)	52.76%	38.82%
MED DIRECTOR/LEASE	10,400	95,000	(29,952)	65,048	22,448	42,600	-	65.49%	25.68%
SUPPLIES	-	-	134,442	134,442	58,291	93,563	(17,412)	69.59%	0.00%
<b>TOTAL EXPENDITURE</b>	<b>\$ 603,568</b>	<b>\$ 179,833</b>	<b>\$ 117,052</b>	<b>\$ 296,885</b>	<b>\$ 80,739</b>	<b>\$ 533,387</b>	<b>(317,241)</b>	<b>179.66%</b>	<b>243.19%</b>

**SECTION 03**

# **Investment Report**

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City of Burleson  
Quarterly Report  
June 2024



## MONTHLY FINANCIAL REPORT

June 30, 2024

Prepared by  
Valley View Consulting, L.L.C.



**Summary**

**Month End Results by Investment Category:**

<u>Asset Type</u>	<u>May 31, 2024</u>			<u>June 30, 2024</u>		
	<u>Ave. Yield</u>	<u>Book Value</u>	<u>Market Value</u>	<u>Ave. Yield</u>	<u>Book Value</u>	<u>Market Value</u>
Demand Deposit Account/Money Market Account	5.41%	\$ 23,712,891	\$ 23,712,891	5.41%	\$ 21,609,243	\$ 21,609,243
Pools/Money Market Fund	5.37%	37,663,249	37,663,249	5.37%	27,255,433	27,255,433
Securities	3.68%	19,990,899	19,965,420	4.01%	19,998,914	20,001,480
Certificates of Deposit	5.42%	47,283,053	47,283,053	5.37%	56,996,547	56,996,547
<b>Total</b>	<b>5.13%</b>	<b>\$ 128,650,091</b>	<b>\$ 128,624,613</b>	<b>5.16%</b>	<b>\$ 125,860,137</b>	<b>\$ 125,862,703</b>

**Average Yield - Current Month (1)**

Total Portfolio	5.16%
Rolling Three Month Treasury	5.47%
Rolling Six Month Treasury	5.34%
TexPool	5.31%

**Fiscal Year-to-Date Average Yield (2)**

Total Portfolio	5.16%
Rolling Three Month Treasury	5.49%
Rolling Six Month Treasury	5.41%
TexPool	5.34%

**Interest Earnings (Approximate)**

Monthly Interest Income	\$ 521,896
Fiscal Year-to-date	\$ 4,986,994

(1) **Month End Average Yield** - based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered. The yield for the reporting month is used for bank, pool, and money market balances.

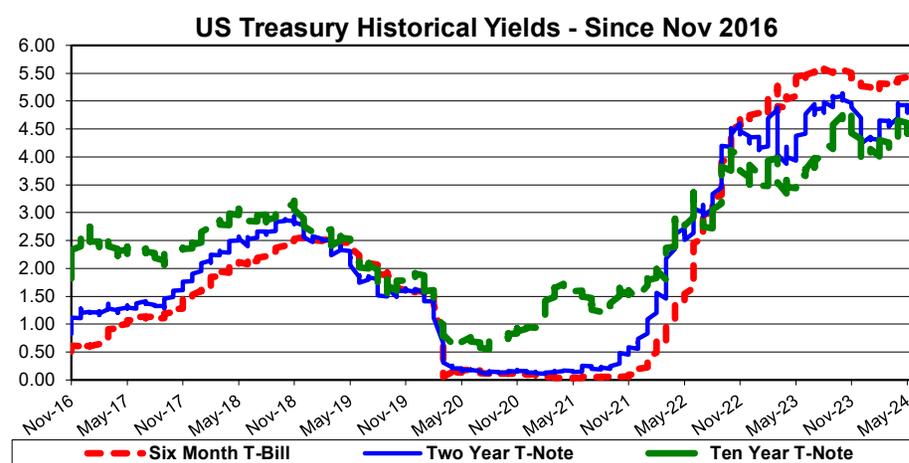
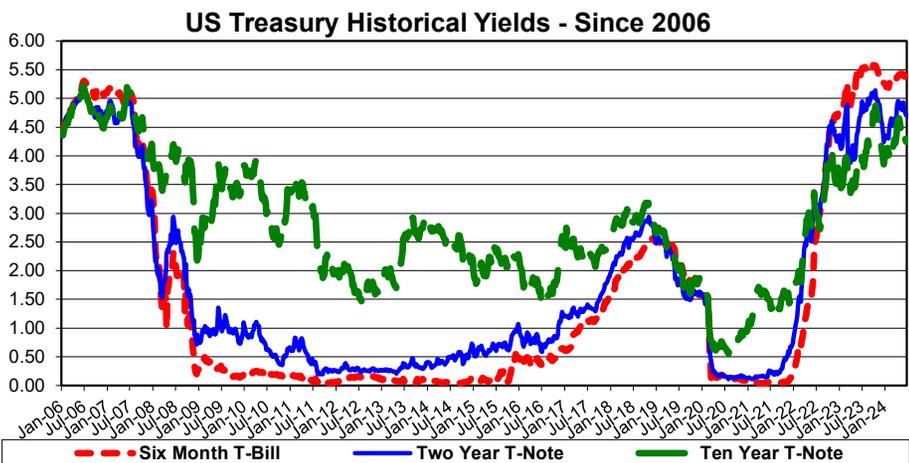
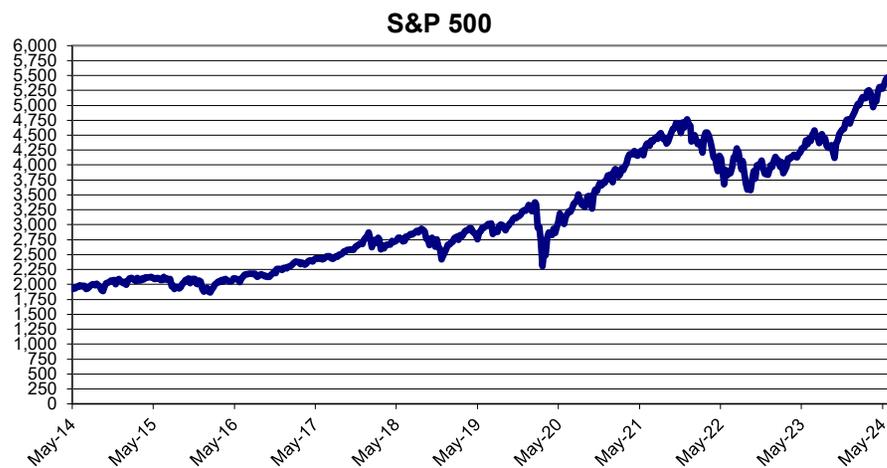
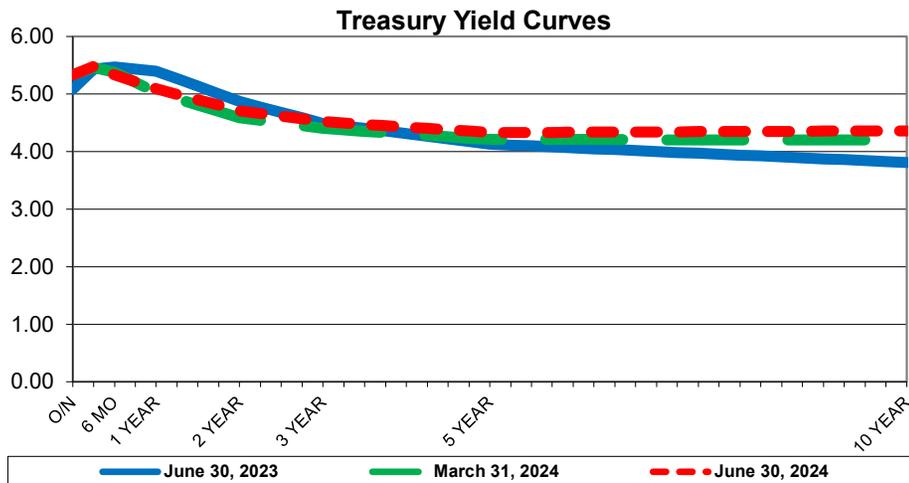
(2) **Fiscal Year-to-Date Average Yield** - calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

**Investment Advisor Note:** During market cycles where rates are rising, it is common to experience decreases in market value of current investments. This is due to the value the market places on the asset in terms of its buying or selling ability on the current market day. The City's Investment Policy establishes a "buy and hold" portfolio strategy where investment maturities are targeted to match with identified cash flow requirements, and the investments mature at the anticipated time the cash is needed. The City does not intend to liquidate or redeem securities prior to maturity and will therefore not recognize the losses from a pre-maturity sale. Instead, the City will report changes in market value as unrealized losses as required by the PFIA and current accounting standards. As the security approaches maturity, the unrealized loss will diminish, and at maturity the City will receive the full par value of the security.

**Economic Overview**

6/30/2024

The Federal Open Market Committee (FOMC) maintained the Fed Funds target range 5.25% - 5.50% (Effective Fed Funds are trading +/-5.33%). Expectations are for reduced future rates, but any actions will be meeting-by-meeting and "data-dependent." June Non-Farm Payroll slightly exceeded expectations at 206k new jobs, but the previous two months were revised down causing the Three Month Rolling Average to fall to 177k. Final First Quarter 2024 GDP reported +1.4%. The S&P 500 Stock Index created new highs above +/-5,500. The yield curve remains inverted but longer yields rose slightly. Crude Oil trades over \$80 per barrel. Inflation declined slightly but remains above the FOMC 2% target (Core PCE +/-2.6% and Core CPI +/-3.4%). Reduced global economic outlooks and ongoing/expanding military conflicts continue increasing uncertainty.



**Investment Holdings**  
**June 30, 2024**

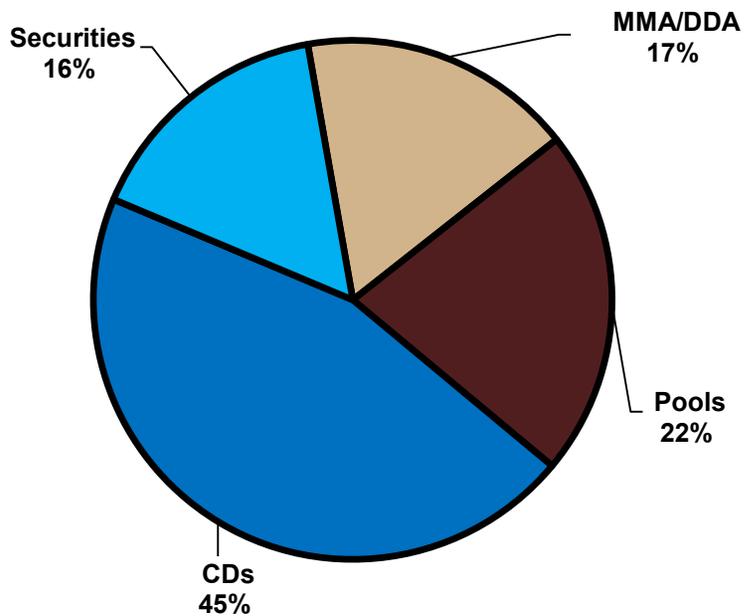
Description	Ratings	Coupon/ Discount	Maturity Date	Settlement Date	Par Value	Book Value	Market Price	Market Value	Life (Days)	Yield
American National Bank MMA		0.11%	07/01/24	06/30/24	298,490	298,490	1.00	298,490	1	0.11%
American Nat'l Bank of TX MMA #2		5.00%	07/01/24	06/30/24	411,859	411,859	1.00	411,859	1	5.00%
InterBank MMA		5.78%	07/01/24	06/30/24	100,463	100,463	1.00	100,463	1	5.78%
InterBank ICS		5.65%	07/01/24	06/30/24	5,169,563	5,169,563	1.00	5,169,563	1	5.65%
Independent Financial Bank Cash		0.00%	07/01/24	06/30/24	384,839	384,839	1.00	384,839	1	0.00%
Independent Financial Bank MMA		5.63%	07/01/24	06/30/24	4,222,804	4,222,804	1.00	4,222,804	1	5.63%
NexBank IntraFi MMA Savings		5.55%	07/01/24	06/30/24	11,021,225	11,021,225	1.00	11,021,225	1	5.55%
TexPool	AAAm	5.31%	07/01/24	06/30/24	12,278,188	12,278,188	1.00	12,278,188	1	5.31%
LOGIC	AAAm	5.41%	07/01/24	06/30/24	14,977,244	14,977,244	1.00	14,977,244	1	5.41%
Federal National Mortgage Ass'n	Aaa/AA+	1.75%	07/02/24	01/31/22	5,000,000	5,000,128	99.99	4,999,447	2	1.27%
East West Bank CD		5.41%	08/20/24	11/20/23	3,148,016	3,148,016	100.00	3,148,016	51	5.56%
East West Bank CD		5.58%	10/25/24	10/25/23	3,162,287	3,162,287	100.00	3,162,287	117	5.74%
East West Bank CD		5.17%	11/15/24	02/15/24	5,288,255	5,288,255	100.00	5,288,255	138	5.31%
East West Bank CD		5.14%	02/24/25	03/22/24	15,214,854	15,214,854	100.00	15,214,854	239	5.27%
East West Bank CD		5.14%	03/24/25	03/22/24	5,071,618	5,071,618	100.00	5,071,618	267	5.27%
East West Bank CD		5.26%	04/23/25	04/23/24	5,049,962	5,049,962	100.00	5,049,962	297	5.40%
East West Bank CD		5.25%	05/28/25	06/14/24	5,012,240	5,012,240	100.00	5,012,240	332	5.39%
East West Bank CD		5.28%	06/02/25	06/04/24	10,039,237	10,039,237	100.00	10,039,237	337	5.42%
East West Bank CD		5.25%	07/02/25	06/17/24	5,010,078	5,010,078	100.00	5,010,078	367	5.39%
Treasury Note	Aaa/AA+	5.00%	10/31/25	04/24/24	5,000,000	4,997,252	100.00	5,000,000	488	5.04%
Federal Farm Credit Bank	Aaa/AA+	4.88%	04/15/26	04/24/24	5,000,000	4,992,562	99.94	4,997,096	654	4.96%
Federal Farm Credit Bank	Aaa/AA+	4.88%	06/12/26	06/25/24	5,000,000	5,008,972	100.10	5,004,937	712	4.78%
<b>Total Portfolio</b>					<b>\$ 125,861,223</b>	<b>\$ 125,860,137</b>		<b>\$ 125,862,703</b>	<b>190</b>	<b>5.16%</b>

(1) (2)

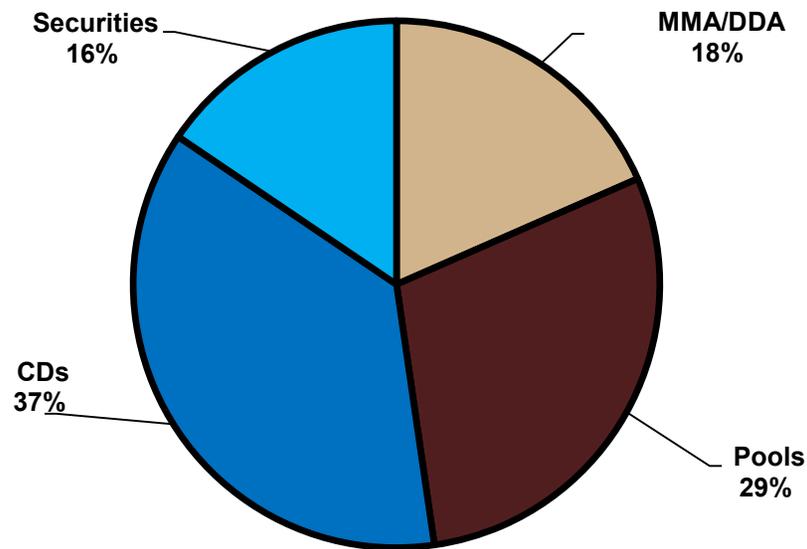
(1) **Weighted average life** - For purposes of calculating weighted average life, overnight bank and pool balances are assumed to have a one day maturity.

(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on Book Value, realized and unrealized gains/losses and investment advisory fees are not included. The yield for the reporting month is used for overnight bank and pool balances.

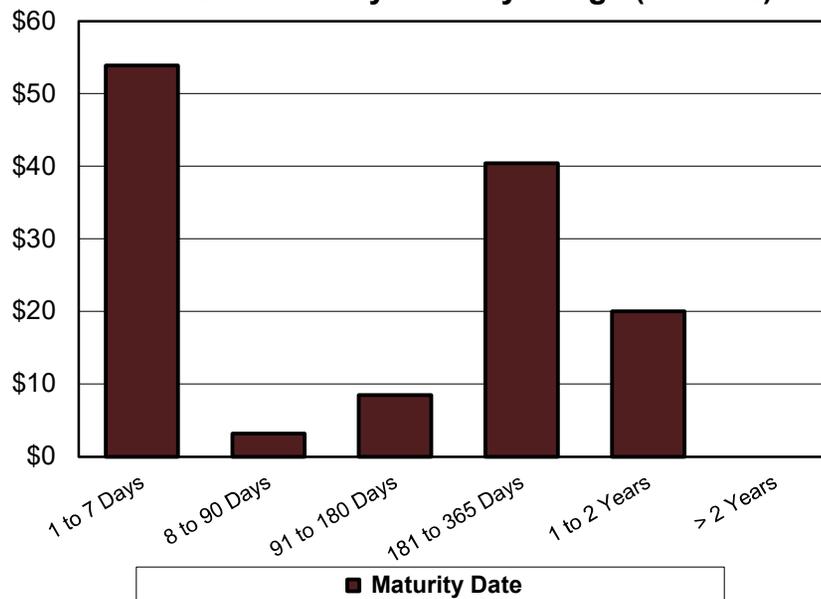
**Composition - Current Month**



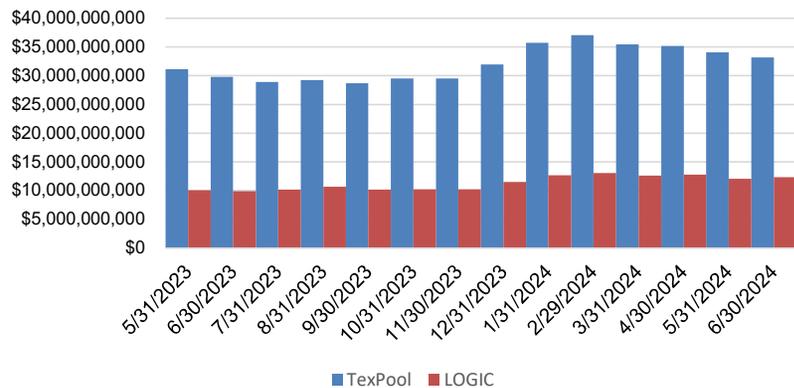
**Composition - Prior Month**



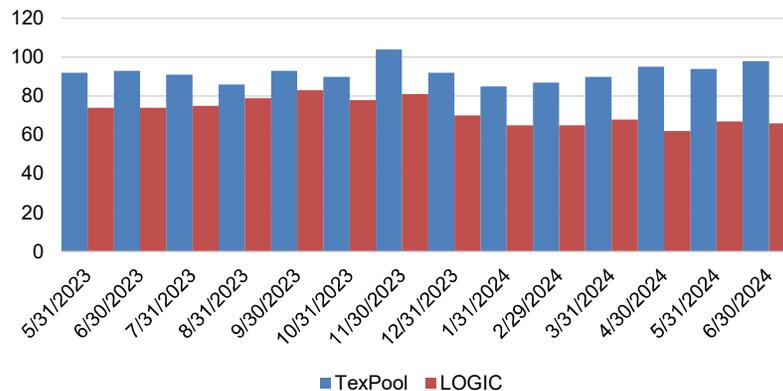
**Distribution by Maturity Range (Millions)**



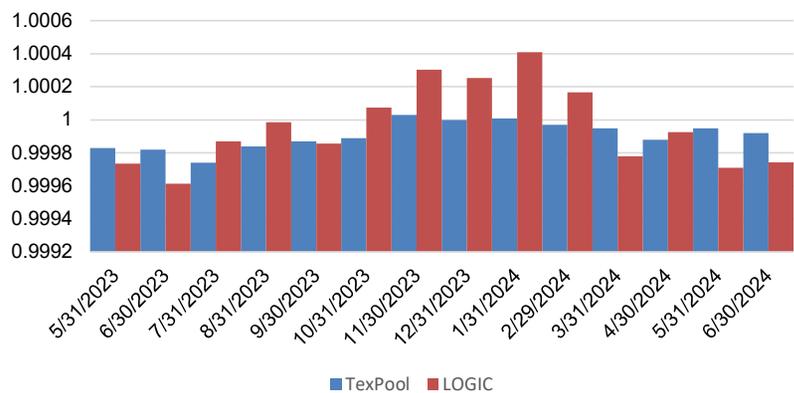
**Invested Balance**



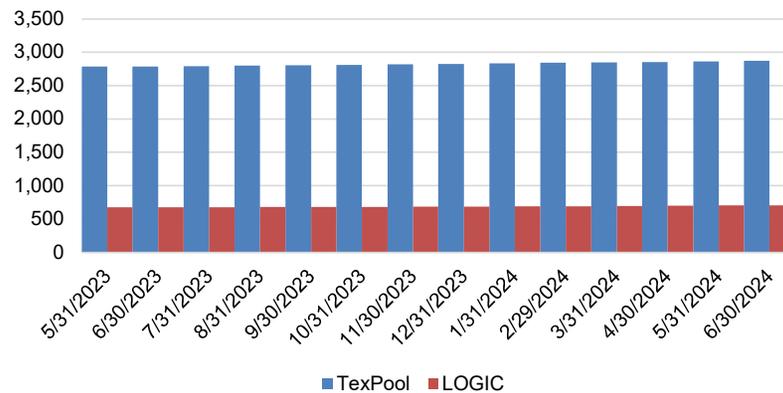
**Weighted Average Life in Days**



**Net Asset Value**



**Total Number of Participants**



# Section 4

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## **City of Burlison Comprehensive Monthly Financial Report**

This section contains the Emergicon and Department Transfer Reports.

### **Special Interests**

**Emergicon - Emergency Medical Billing - June 2024**

On December 2022, the City entered into an agreement for specialized professional ambulance billing services with Emergicon, LLC for Emergicon to provide billing and claims management services for the City's emergency medical and ambulance services. The data below was provided by Emergicon for operations from October 2023 through June 2024. The plan information is derived from the annual proforma as provided by Emergicon.

Category	Quarter Plan	1Q24 (Oct-Dec)	2Q24 (Jan-Mar)	3Q24 (Apr-Jun)	3Q/Plan Var	Monthly Plan	June 2024	June Var
Gross Charges	\$ 1,914,772	\$ 1,776,139	\$ 1,785,520	\$ 1,796,034	\$ (118,739)	\$ 638,257	\$ 547,777	\$ (90,481)
Cash Collections	390,039	19,580	348,220	530,905	140,866	130,013	161,065	31,052
Gross Charge/Txp	2,157	1,724	1,836	1,820	(338)	2,157	1,756	(402)
Cash/Txp (CPT)	439	60	358	537	98	439	516	77

Payer Mix	Quarter Plan	1Q24 (Oct-Dec)	2Q24 (Jan-Mar)	3Q24 (Apr-Jun)	3Q/Plan Var	Monthly Plan	June 2024	June Var
Insurance	23.0%	24.4%	10.9%	8.6%	-14.4%	23.0%	8.3%	-14.7%
Medicaid	8.0%	8.6%	3.1%	3.1%	-4.9%	8.0%	1.6%	-6.4%
Medicare	56.0%	55.5%	42.3%	40.9%	-15.1%	56.0%	27.2%	-28.8%
Private Pay	13.0%	11.1%	6.0%	4.8%	-8.2%	13.0%	1.6%	-11.4%
Payer Research	0.0%	0.4%	37.6%	42.6%	42.6%	0.0%	61.2%	61.2%
<b>Totals</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>0.0%</b>	<b>100%</b>	<b>100%</b>	<b>0%</b>

Level of Service	Quarter Plan	1Q24 (Oct-Dec)	2Q24 (Jan-Mar)	3Q24 (Apr-Jun)	3Q/Plan Var	Monthly Plan	June 2024	June Var
ALS Non Emergent A0426	0.0%	1.6%	1.4%	0.1%	0.1%	0.0%	0.0%	0.0%
ALS - Advanced Life Support A0427	68.0%	49.9%	52.8%	60.9%	-7.1%	68.0%	58.7%	-9.3%
ALS-2 Emergency A0433	3.0%	2.4%	3.3%	1.3%	-1.7%	3.0%	1.6%	-1.4%
BLS Non Emergency A0428	0.0%	3.9%	3.8%	0.3%	0.3%	0.0%	0.3%	0.3%
BLS - Basic Life Support A0429	29.0%	42.2%	38.5%	37.4%	8.4%	29.0%	39.4%	10.4%
SCT A0429 TXP	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Service Others Cnt	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>Totals</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>0.0%</b>	<b>100%</b>	<b>100%</b>	<b>0.0%</b>

Level of Service Volume	Quarter Plan	1Q24 (Oct-Dec)	2Q24 (Jan-Mar)	3Q24 (Apr-Jun)	3Q/Plan Var	Monthly Plan	June 2024	June Var
ALS Non Emergent A0426	-	17	2	1	1	-	-	-
ALS - Advanced Life Support A0427	604	513	516	601	(3)	201	183	(18)
ALS-2 Emergency A0433	27	24	27	13	(14)	9	5	(4)
BLS Non Emergency A0428	-	41	16	3	3	-	1	1
BLS - Basic Life Support A0429	257	434	410	368	111	86	123	37
Sct A0429 TXP	-	-	-	-	-	-	-	-
Service Others Cnt	-	-	1	-	-	-	-	-
<b>Totals</b>	<b>888</b>	<b>1,029</b>	<b>972</b>	<b>986</b>	<b>98</b>	<b>296</b>	<b>312</b>	<b>16</b>

Ground Mileage A0425	Quarter Plan	1Q24 (Oct-Dec)	2Q24 (Jan-Mar)	3Q24 (Apr-Jun)	3Q/Plan Var	Monthly Plan	June 2024	June Var
	4,438	9,482	8,031	8,362	3,594	1,479	2,651	1,172

Note: Monthly Payer Mix line items are in process with Emergicon and will not total 100% until completed.

- ALS = Advanced Life Support
- BLS = Basic Life Support
- SCT = Specialty Care Transport
- Txp = Transport

### **Department Transfers**

- There were no department transfers recorded for June reporting period. Cumulative transfers for the year are reported on pg. 36.

### **Property Tax Report from Johnson County Tax Office**

- This report shows year-to-date collections and outstanding levy.

**Department Budget Transfers through June 2024 - Period 9**

<b>Transfer From Period 4 (Jan)</b>	<b>Fund</b>	<b>Organization Description</b>	<b>Organization #</b>	<b>Object Description</b>	<b>Object #</b>	<b>Trns from Dr. Amount</b>	<b>Trns from Cr. Amount</b>
	General Fund	Facilities Maintenance	1013002	Janitorial Supplies	61010	\$ -	\$ 9,000
<b>Transfer To Period 4 (Jan)</b>	<b>Fund</b>	<b>Organization Description</b>	<b>Organization #</b>	<b>Object Description</b>	<b>Object #</b>	<b>Trns from Dr. Amount</b>	<b>Trns from Cr. Amount</b>
	General Fund	Fire	1012201	Chemical Supplies	61015	\$ 9,000	\$ -

*In order for Fire to order their own supplies, the supply budget was moved fom Facilities to Fire.*

**YEAR-TO-DATE SUMMARY PART B**

Tax Year = 2023 AND Month = 06/28/2024 and Tax Units = {multiple}

**BUC - CITY OF BURLESON**

**CURRENT YEAR INFORMATION**

Start Financial Year 10/01/2023

<b>Start Value</b> 7,964,790,382	<b>Start Exemption</b> 1,625,088,561	<b>Start Taxable</b> 6,339,701,821	<b>Rate</b> 0.632500	<b>Calc Start Levy</b> 40,098,614.02	<b>Actual Start Levy</b> 38,449,694.10	<b>Start Frozen Loss</b> 1,648,919.07	<b>Start + Frozen</b> 40,098,613.17
<b>Adjusted Value</b> 7,967,264,375	<b>Adjusted Exemption</b> 1,627,416,312	<b>Adj Taxable</b> 6,339,848,063	<b>Rate</b> 0.632500	<b>Calc Adj Levy</b> 40,099,539.00	<b>Actual Current Levy</b> 38,406,694.20	<b>Adj Frozen Loss</b> 1,641,445.18	<b>Act Levy + Act Frozen</b> 40,048,139.38
<b>Start Value</b> 7,964,790,382	<b>Net Value Adj</b> 2,473,993	<b>Start Value + Net Value Adj</b> 7,967,264,375			<b>Actual Current Value</b> 7,967,264,375	<b>Other Loss</b> 51,343.98	
<b>Start Exmption</b> 1,625,088,561	<b>Net Exmp Adj</b> 2,327,751	<b>Start Exemp + Net Exmp Adj</b> 1,627,416,312			<b>Actual Current Exemption</b> 1,627,416,312		

-----FOR INTERNAL USE ONLY-----

YEAR	YTD LEVY PAID	YTD REFUND PAID	YTD DISCOUNT	NET YTD LEVY PAID	CALC BALANCE AS OF 06/28/2024	PAYMENTS PENDING	REFUNDS PENDING	ACTUAL BALANCE AS OF 06/28/2024	DIFF
1990	0.00	0.00	0.00	0.00	99.79	0.00	0.00	99.79	0.00
1991	0.00	0.00	0.00	0.00	108.70	0.00	0.00	108.70	0.00
1992	0.00	0.00	0.00	0.00	75.66	0.00	0.00	75.66	0.00
1993	0.00	0.00	0.00	0.00	22.10	0.00	0.00	22.10	0.00
1994	0.00	0.00	0.00	0.00	16.98	0.00	0.00	16.98	0.00
1995	0.00	0.00	0.00	0.00	16.67	0.00	0.00	16.67	0.00
1996	0.00	0.00	0.00	0.00	16.49	0.00	0.00	16.49	0.00
1997	0.00	0.00	0.00	0.00	16.27	0.00	0.00	16.27	0.00
1998	0.00	0.00	0.00	0.00	(83.92)	0.00	0.00	(83.92)	0.00
1999	0.00	0.00	0.00	0.00	51.12	0.00	0.00	51.12	0.00
2000	0.00	0.00	0.00	0.00	253.66	0.00	0.00	253.66	0.00
2001	0.00	0.00	0.00	0.00	(1,630.05)	0.00	0.00	(1,630.05)	0.00
2002	0.00	0.00	0.00	0.00	(2,197.49)	0.00	0.00	(2,197.49)	0.00
2003	0.00	0.00	0.00	0.00	(2,880.97)	0.00	0.00	(2,880.97)	0.00
2004	309.17	0.00	0.00	309.17	(8,082.22)	0.00	0.00	(8,082.22)	0.00
2005	308.10	0.00	0.00	308.10	2,976.36	0.00	0.00	2,976.36	0.00
2006	325.41	0.00	0.00	325.41	3,193.43	0.00	0.00	3,193.43	0.00
2007	0.00	0.00	0.00	0.00	6,170.26	0.00	0.00	6,170.26	0.00
2008	0.00	0.00	0.00	0.00	6,852.80	0.00	0.00	6,852.80	0.00
2009	0.65	0.00	0.00	0.65	6,906.89	0.00	0.00	6,906.89	0.00
2010	1.65	0.00	0.00	1.65	8,565.92	0.00	0.00	8,565.92	0.00
2011	17.19	0.00	0.00	17.19	11,235.66	0.00	0.00	11,235.66	0.00
2012	107.45	0.00	0.00	107.45	12,056.01	0.00	0.00	12,056.01	0.00
2013	28.44	0.00	0.00	28.44	16,512.39	0.00	0.00	16,512.39	0.00
2014	2,122.05	0.00	0.00	2,122.05	24,010.04	0.00	0.00	24,010.04	0.00
2015	2,539.43	0.00	0.00	2,539.43	28,633.41	0.00	0.00	28,633.41	0.00
2016	1,247.96	0.00	0.00	1,247.96	23,276.55	0.00	0.00	23,276.55	0.00

**YEAR-TO-DATE SUMMARY PART B**

Tax Year = 2023 AND Month = 06/28/2024 and Tax Units = {multiple}

YEAR	YTD LEVY PAID	YTD REFUND PAID	YTD DISCOUNT	NET YTD LEVY PAID	-----FOR INTERNAL USE ONLY-----				DIFF
					CALC BALANCE AS OF 06/28/2024	PAYMENTS PENDING	REFUNDS PENDING	ACTUAL BALANCE AS OF 06/28/2024	
2017	3,817.09	0.00	0.00	3,817.09	25,164.73	0.00	0.00	25,164.73	0.00
2018	9,894.36	(393.44)	0.00	9,500.92	33,406.63	0.00	0.00	33,406.63	0.00
2019	11,081.94	(532.46)	0.00	10,549.48	47,110.84	82.91	0.00	47,027.93	0.00
2020	11,387.76	(741.38)	0.00	10,646.38	53,663.79	0.00	0.00	53,663.79	0.00
2021	19,808.71	(3,674.08)	0.00	16,134.63	64,621.14	0.00	0.00	64,621.14	0.00
2022	145,299.64	(46,910.06)	0.00	98,389.58	128,741.44	1,083.38	0.00	127,658.06	0.00
2023	38,031,209.90	(120,833.91)	0.00	37,910,375.99	496,318.21	9,469.00	0.00	486,849.21	0.00
<b>TOTAL</b>	<b>38,239,506.90</b>	<b>(173,085.33)</b>	<b>0.00</b>	<b>38,066,421.57</b>	<b>985,219.29</b>	<b>10,635.29</b>	<b>0.00</b>	<b>974,584.00</b>	<b>0.00</b>

SECTION 04

# Strategic Plan Update

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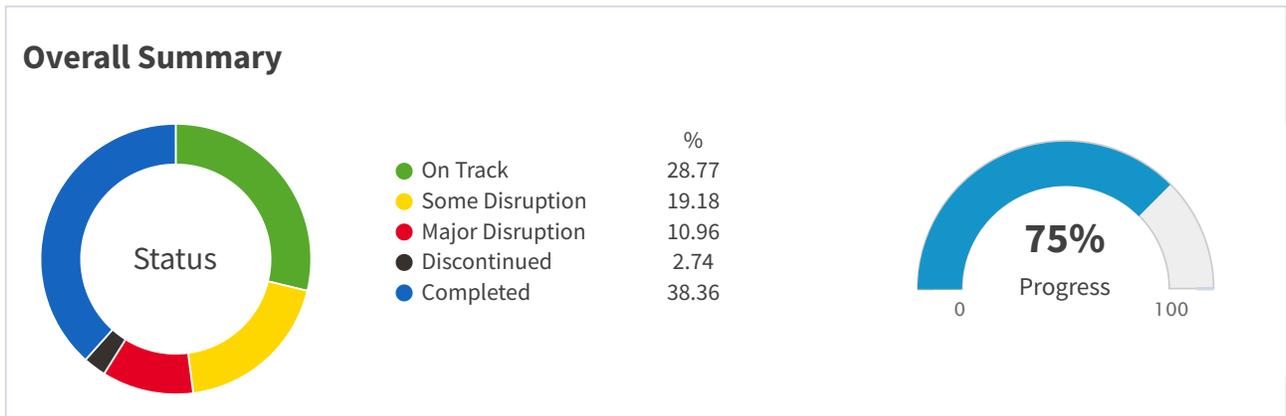
City of Burleson  
Quarterly Report  
June 2024



## **Plan progress report**

**City of Burleson Strategic Plan 23-24**

<b>4</b> Strategic Focus Area	<b>17</b> Goal	<b>73</b> Work Plan Task
----------------------------------	-------------------	-----------------------------



**Report Legend**  
 **Priority**  
 No Update  
 Overdue

**High-Performing City Organization Providing Exceptional, People Focused Services**

Owner: DeAnna Phillips

Goal: 4      Work Plan Task: 17

	%	#
● On Track	41.18	7
● Some Disruption	5.88	1
● Major Disruption	11.76	2
● Completed	41.18	7

**Goal 1.1** Progress 74%

**Develop a high-performance and diverse workforce** by attracting and retaining the very best employees; providing a competitive salary and benefits package; maximizing employee training and educational opportunities.

Owner: DeAnna Phillips

Work Plan Task: 5

	%	#
● On Track	40.0	2
● Some Disruption	20.0	1
● Major Disruption	20.0	1
● Completed	20.0	1

**Work Plan Task 1.1.1**

Oct 01, 2023 - Sep 30, 2024 On Track      Progress 75%

Continue to ensure competitive compensation and benefits across the city by benchmarking against peer cities, evaluating city compensation plan ranges and adjustments, cost of living adjustments, and performance-based merits.

Employee target hiring rates are being assessed by staff members as they continue to study market cities. In order to draw and keep the greatest talent, we want to be competitive in the market while putting a strong emphasis on financial sustainability.

Owner: Justin Scharnhorst

**Work Plan Task 1.1.2**

Oct 01, 2023 - Sep 30, 2024 Major Disruption  
Progress 35%

Continue to provide growth and promotional opportunities for internal employees through executive and supervisor leadership training and developing a robust succession planning program.

As the new HR Director learns more about the organization and its divisions and departments, the assessment of workforce needs and training/development continues.

Owner: Justin Scharnhorst

**Work Plan Task 1.1.3**

Oct 01, 2023 - Sep 30, 2024 Some Disruption  
Progress 85%

Continue to evaluate the city's third-party 457 deferred compensation funds to ensure employees have access to diverse investment options with the highest returns on their investments possible.

A contract was fully executed for the review of the 457 compensation plan, with September 2024 set aside for a quarterly review.

Owner: Justin Scharnhorst

**Work Plan Task 1.1.4**

Oct 01, 2023 - Sep 30, 2024 On Track      Progress 75%

Continue development of community partnerships to discuss diversity and offer suggestions of inclusion within the police department.

BPD has made great strides in hiring diversity. This is an on-going process.

Owner: Justin Scharnhorst

**Work Plan Task 1.1.5**

Ongoing - Sep 30, 2024 Completed Progress 100%

New technology has been implemented successfully, and programming/process evaluations are underway. These initiatives align with the City Manager's Employee Engagement efforts, including training and interactions.

Continue to assess and improve the employee experience through continual improvement and training for the workforce in leadership behavior, inclusion, and team dynamics.

Owner: Justin Scharnhorst

**Goal 1.2** Progress 71%



**Continue to improve the efficiency and productivity of operations** through the use of technology, innovation, teamwork and continual business process improvement.

	%	#
● On Track	50.0	2
● Major Disruption	25.0	1
● Completed	25.0	1

Owner: DeAnna Phillips

Work Plan Task: 4

**Work Plan Task 1.2.1**

Oct 01, 2023 - Sep 30, 2024 On Track Progress 75%

In July 2024, the City advertised a competitive bid for newspaper services. The City received one bid; however, staff is looking at options to utilize two newspapers: one for standard advertisements and one for more high-profile advertisements. Staff plans to present these options for City Council approval in August 2024.

Identify and launch new set of organization-wide Lean Government projects to increase the city's ability to operate in the most efficient and effective manner.

Owner: Justin Scharnhorst

**Work Plan Task 1.2.2**

Oct 01, 2023 - Sep 30, 2024 On Track Progress 50%

The departments submitted their performance measures as part of the FY 2024-25 budget process. If these measures are approved, Administrative Services will work with the departments to track them on a quarterly basis to ensure the latest information is available to review performance of programs and services and help make informed decisions about future resource allocation.

Continue departmental key performance indicators (KPIs) and performance measurement data that can be used to understand operational effectiveness and guide decision making.

Owner: Justin Scharnhorst

**Work Plan Task 1.2.3**

Ongoing - Sep 30, 2024 Major Disruption Progress 60%

This project is experiencing delays as we await AT&T's implementation of the remaining Ethernet Private Line (EPLs). The Remaining EPL is scheduled to be completed 8/5 - 8/7. Once that is completed, kickoff with dell will commence to get the servers relocated from PD DC to SC DC.

Implement server and network infrastructure that will provide data and functional redundancy for the city's critical applications and information.

Owner: Justin Scharnhorst

**Work Plan Task 1.2.4**

Oct 01, 2023 - Dec 31, 2023 Completed Progress 100%

This task is complete

Review and create efficiencies in the third-party submittal process relating to building, environmental, and fire prevention plan review and inspection services, creating greater redundancy.

Owner: Justin Scharnhorst

**Goal 1.3** Progress 90%



**Deliver high-quality service and communications to external and internal customers** by providing outstanding customer experience, communication and community engagement; regularly seeking feedback from citizens and employees through surveys, public forums and other outreach methods; and offering convenient methods for conducting business and communicating with the city.

	%	#
● On Track	40.0	2
● Completed	60.0	3

Owner: DeAnna Phillips

Work Plan Task: 5

**Work Plan Task 1.3.1**

This task is complete

Oct 01, 2023 - Sep 30, 2024 Completed Progress 100%

Continually assess communications and engagement resources, processes, strategies and materials to seek ways to increase community stakeholder awareness and engagement.

Owner: Justin Scharnhorst

**Work Plan Task 1.3.2**

Ongoing - Sep 30, 2024 On Track Progress 75%

Continue to develop a complete customer service experience through the 311 call center by using dynamic data to drive greater service delivery internally for departments and externally for citizens.

Owner: Justin Scharnhorst

The softphone software was installed, and staff are now using it daily. This implementation has enabled the department to establish a remote work schedule. The next step is to collaborate with the City Manager's Office and HR to develop policies and procedures on how 311 staff could be utilized in the event the office is closed due to unforeseen circumstances (e.g. weather events). Cross-training of all Customer Service Representatives on 311 and utility billing will commence in late August and be completed by the end of September. A community outreach plan for 311 for FY 2024-25 has been completed and will begin in October 2024.

**Work Plan Task 1.3.3**

Oct 01, 2023 - Sep 30, 2024 On Track Progress 75%

Continue to provide the public with updates on the status of the 2022 Bond Program Implementation.

Owner: Justin Scharnhorst

Bi-monthly updates are published on the Bond Project webpage, in the city's newsletter and weekly report, and on social media.

**Work Plan Task 1.3.4**

This task is complete

Jan 01, 2024 - Mar 31, 2024 Completed Progress 100%

Implement an online customer self-service portal for Planning staff to provide a more efficient way to do business for residents and developers who need to submit planning documents.

Owner: Justin Scharnhorst

**Work Plan Task 1.3.5**

This task is complete

Ongoing - Jul 31, 2024 Completed Progress 100%

Complete a city-wide customer service survey to measure customer experience with city facilities and projects; complete insight dashboard comparing data with 2022 city-wide survey data.

Owner: Justin Scharnhorst

**Goal 1.4** Progress 98%



**Be a responsible steward of the city's financial resources** by providing rates and fees that represent a strong value to our citizens; providing timely, accurate and transparent financial reporting; and utilizing long-range planning.

	%	#
● On Track	33.33	1
● Completed	66.67	2

Owner: DeAnna Phillips

Work Plan Task: 3

**Work Plan Task 1.4.1**

Oct 01, 2023 - Dec 31, 2023 On Track Progress 95%

Access consultant's recommendations for the city's water and wastewater rate analysis to modify rate structure to ensure the city will be able to sustain the city's future water and wastewater infrastructure and serviceability.

Owner: Justin Scharnhorst

Proposed new rates are being included in the City Manager's Recommended FY25 Budget that will be presented to Council in August for adoption by September.

**Work Plan Task 1.4.2**

Council approved new fees in December 2023

Ongoing - Sep 30, 2024

Completed

Progress 100%

Update the impact fee capital improvement plan and calculations, and deliver the CIPAC's fee recommendation to the City Council.

*Owner: Justin Scharnhorst*

**Work Plan Task 1.4.3**

This task is complete

Jan 01, 2024 - Jun 30, 2024

Completed

Progress 100%

Continue implementation of city-wide enterprise resource planning (ERP) for human capital management and utility billing services to provide a more user-friendly and efficient way for the city to conduct business.

*Owner: Justin Scharnhorst*

**Strategic Focus Area 2** Progress 61%

**Dynamic & Preferred City through Managed Growth**

Owner: DeAnna Phillips

Goal: 5 Work Plan Task: 22

	%	#
On Track	31.82	7
Some Disruption	31.82	7
Major Disruption	22.73	5
Completed	13.64	3

**Goal 2.1** Progress 63%

Attract and retain top-tier businesses to promote high-quality economic development by expanding and diversifying the tax base; and creating jobs that allow our residents to work where they live.

Owner: DeAnna Phillips

Work Plan Task: 4

	%	#
On Track	75.0	3
Completed	25.0	1

**Work Plan Task 2.1.1**

Jan 01, 2024 - Sep 30, 2024 Completed Progress 100%

Zoning is complete. Working with Craftmasters on an amendment to their schedule for construction that will be completed this FY24

Assist in pre-development planning for Craftmasters Campus and Headquarters, a 190,000 square foot trade school, that will provide training opportunities for skilled labor positions located in Hooper Business Park.

Owner: Justin Scharnhorst

**Work Plan Task 2.1.2**

Jan 01, 2024 - Sep 30, 2024 On Track Progress 50%

Staff is working with the City of Crowley, Hyder Ranch and Stream Partners on the feasibility of a new park.

Consider options to create a new industrial park in an effort to diversify the city's tax base and provide a more resilient local economy.

Owner: Justin Scharnhorst

**Work Plan Task 2.1.3**

Oct 01, 2023 - Sep 30, 2024 On Track Progress 50%

Staff continues to work with existing developments and brokers to fill empty spaces in the community

Continue efforts to attract new-to-market retail establishments.

Owner: Justin Scharnhorst

**Work Plan Task 2.1.4**

Jan 01, 2024 - Sep 30, 2024 On Track Progress 50%

Staff is meeting and recruiting medical providers to gain interest in Hooper Business Park.

Continue recruitment of complementary businesses for Hooper Business Park in Chisholm Summit.

Owner: Justin Scharnhorst

**Goal 2.2** Progress 58%



Promote sustainable residential and commercial development through strategic and long-term planning; providing a business-friendly environment; continuing efficient development review process; and enhancing partnerships with the development community.

Owner: DeAnna Phillips

Work Plan Task: 3

	%	#
Some Disruption	33.33	1
Major Disruption	66.67	2

**Work Plan Task 2.2.1**

Oct 01, 2023 - Sep 30, 2024

Major Disruption

Progress 25%

Department currently has one Planner vacancy position and work efforts have been re-prioritized to current planning, zoning code updates and committee initiatives.

Implementation of goals associated with Midpoint 2020 Comprehensive update.

Owner: Justin Scharnhorst

**Work Plan Task 2.2.2**

Jan 01, 2024 - Sep 30, 2024

Some Disruption

Progress 75%

Anticipated 1st quarter FY25 adoption.

Complete revisions to the Subdivision Design Manual, which details requirements associated with construction of new subdivisions within the City.

Owner: Justin Scharnhorst

**Work Plan Task 2.2.3**



Jan 01, 2024 - Mar 31, 2024

Major Disruption

Progress 75%

Informed by CMO to start scheduling development roundtables prior to the end of the CY so that when we get a decision on next steps from a legal perspective, we will be in a position to move forward with no time delay.

Complete update to Zoning Ordinance, which ensures new development aligns with the strategic vision of the City.

Owner: Justin Scharnhorst

**Goal 2.3**

Progress 67%



Enhance connectivity and improve mobility by focusing on key street improvements and expanding capacity of existing transportation network, particularly within the SH 174 Corridor and the western portion of our city; improving roadway, bicycle and pedestrian infrastructure, and coordinating with Regional, State and Federal transportation partners for funding and support.

	%	#
● On Track	20.0	1
● Some Disruption	40.0	2
● Major Disruption	20.0	1
● Completed	20.0	1

Owner: DeAnna Phillips

Work Plan Task: 5

**Work Plan Task 2.3.1**

Jan 01, 2024 - Sep 30, 2024

Major Disruption

Progress 15%

NCTCOG has advised that the call for grant applications is anticipated to occur in October/November 2024.

Coordinate a grant application with NCTCOG for completion of the 10-mile trail loop and various high priority pedestrian improvement projects.

Owner: Justin Scharnhorst

**Work Plan Task 2.3.2**



Jan 01, 2024 - Jun 30, 2024

On Track

Progress 95%

Plans, Specifications, & Estimate submitted to TxDOT 7/5/24 and pending comments/approval. Staff is working on procurement to relocate city water line and fire hydrant.

Complete design and develop a construction schedule for State Highway 174 Widening from Elk Drive to Wicker Hill Road.

Owner: Justin Scharnhorst

**Work Plan Task 2.3.3**

Jan 01, 2024 - Sep 30, 2024

Some Disruption

Progress 80%

TxDOT has approved the Local On-System Agreement (LOSA) and Notice to Proceed is pending environmental clearance. TxDOT permit anticipated late August 2024 with construction completed by December 2024, weather permitting.

Complete design of permanent connection of Lakewood Drive to FM 1902 and improvements from FM 1902 to Chisholm Trail Parkway.

Owner: Justin Scharnhorst

**Work Plan Task 2.3.4**

Jan 01, 2024 - Sep 30, 2024

Some Disruption

Progress 45%

Council approved ITS project on 7/22/24 and vendors are ordering materials with anticipated 9-month installation.

Begin implementation of Intelligent Traffic System (ITS) and Traffic Management Center (TMC), allowing the city to control signal timing throughout the City.

Owner: Justin Scharnhorst

**Work Plan Task 2.3.5**

Jan 01, 2024 - Sep 30, 2024

Completed

Progress 100%

Council adopted the Mobility Plan including pedestrian components in November 2023.

Include a pedestrian component as part of the overall Mobility Plan to enhance connectivity to parks, sidewalks and schools.

Owner: Justin Scharnhorst

**Goal 2.4** Progress 52%

Implement the city's Capital Improvement Program to improve the quality of life for residents through the completion of projects identified in the city's master plans.

Owner: DeAnna Phillips

Work Plan Task: 6

	%	#
On Track	16.67	1
Some Disruption	50.0	3
Major Disruption	33.33	2

**Work Plan Task 2.4.1**



Jan 01, 2024 - Mar 31, 2024

Some Disruption

Progress 95%

Design is 95% complete. Utility coordination underway.

Complete design of Village Creek Parkway.

Owner: Justin Scharnhorst

**Work Plan Task 2.4.2**

Jan 01, 2024 - Sep 30, 2024

On Track

Progress 50%

The Neighborhood Street Rehab project for FY22 is still awaiting permitting from UPRR for proposed improvements to Commerce/UPRR crossing. Council awarded the construction contract for the FY23 Neighborhood Street Rehab project 6/17/24.

Finalize design and complete construction to improve the condition of multiple residential streets throughout the City.

Owner: Justin Scharnhorst

**Work Plan Task 2.4.3**



Jan 01, 2024 - Mar 31, 2024

Major Disruption

Progress 70%

Property acquisitions continue. Utility relocations will follow acquisitions. Construction bidding is anticipated fall 2024, pending land acquisitions.

Begin construction for bridge connecting Alsbury Boulevard to CR1020.

Owner: Justin Scharnhorst

**Work Plan Task 2.4.4**

Jan 01, 2024 - Sep 30, 2024

Some Disruption

Progress 35%

Decision made for local funding of initial two lanes. Preliminary design and design contract amendment pending.

Complete design for Alsbury Boulevard extension to Lakewood Drive.

Owner: Justin Scharnhorst

**Work Plan Task 2.4.5**

Jan 01, 2024 - Sep 30, 2024

Some Disruption

Progress 35%

Council supported draft FY25-29 CIP that includes funding for building the full, four-lane project. Preliminary design and utility relocation planning continue.

Complete design of Hulen Street expansion from SH174 to Candler Drive.

Owner: Justin Scharnhorst

**Work Plan Task 2.4.6**



Jan 01, 2024 - Jun 30, 2024

Major Disruption

Progress 25%

Schematic Design phase is complete and anticipated to be presented to the Infrastructure & Development Committee in August. The two-day workshops for the next phase, Design Development, are underway June, July and August with completion of this phase anticipated September.

Complete design of police station headquarters expansion.

Owner: Justin Scharnhorst

**Goal 2.5**

Progress 69%

Develop and maintain facilities and utility services that meet the needs of the community through strategic planning, long-term planning and best practices.

Owner: DeAnna Phillips

Work Plan Task: 4

	%	#
On Track	50.0	2
Some Disruption	25.0	1
Completed	25.0	1

**Work Plan Task 2.5.1**

Oct 01, 2023 - Sep 30, 2024

On Track

Progress 55%

60% of the design is continued by the City of Fort Worth.

Ensure the future water supply needs of the city are met by partnering with the city of Fort Worth to construct a new water line from I-35 to the industrial pump station that will provide water capacity for the ultimate build-out of the City.

Owner: Justin Scharnhorst

**Work Plan Task 2.5.2**

Jan 01, 2024 - Dec 31, 2024

Completed

Progress 100%

The Council adopted water and Wastewater Masterplans in November 2023.

Update the Water and Sewer Master Plan to identify options to expand services to the western portion of the City.

Owner: Justin Scharnhorst

**Work Plan Task 2.5.3**

Jan 01, 2024 - Sep 30, 2024

On Track

Progress 75%

Field work is substantially complete and draft condition assessment report on schedule for August.

Develop an assessment of city facilities and outline future improvement and spacing needs.

Owner: Justin Scharnhorst

**Work Plan Task 2.5.4**



Jan 01, 2024 - Jun 30, 2024

Some Disruption

Progress 45%

Complete construction for proposed city hall renovation and initiate construction improvements.

*Owner: Justin Scharnhorst*

Draft construction documents have been received. Asbestos survey completed in preparation for permitting and construction procurement August/September 2024.

**Beautiful, Safe & Vibrant Community**

Owner: DeAnna Phillips

Goal: 5    Work Plan Task: 22

	%	#
● On Track	22.73	5
● Some Disruption	22.73	5
● Discontinued	4.55	1
● Completed	50.0	11

**Goal 3.1** Progress 94%

Encourage a clean and healthy community through the promotion of positive behaviors, sustainable practices, outreach programs and city services.

Owner: DeAnna Phillips

Work Plan Task: 5

	%	#
● On Track	20.0	1
● Discontinued	20.0	1
● Completed	60.0	3

**Work Plan Task 3.1.1** 100 % Fully implemented.

Oct 01, 2023 - Sep 30, 2024 Completed    Progress 100%

Implement PARTNER (Pro-active Residential Teams for Environmental Restoration) program to two (2) per year.

Owner: Justin Scharnhorst

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**Work Plan Task 3.1.2** Our goal for Adopt-A-Spot programs have been meet.

Oct 01, 2023 - Sep 30, 2024 Completed    Progress 100%

Update and increase participation in the Adopt-A-Spot program to enhance community beautification.

Owner: Justin Scharnhorst

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**Work Plan Task 3.1.3** This program was discontinued.

Oct 01, 2023 - Sep 30, 2024 Discontinued

Expand Urban Canopy Revitalization Program in deficient neighborhoods.

Owner: Justin Scharnhorst

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**Work Plan Task 3.1.4** A total of 8 projects completed . A small balance of \$460 remains in the account, not sufficient for an additional project.

Oct 01, 2023 - Sep 30, 2024 Completed    Progress 100%

Continue to promote and grow the Home Improvement Rebate Program.

Owner: Justin Scharnhorst

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**Work Plan Task 3.1.5** Following successful and popular collection event in April, staff is exploring options to potentially expand the program.

Oct 01, 2023 - Sep 30, 2024 On Track    Progress 75%

Continue to enhance the Household Hazardous Waste program by promoting and encouraging public participation.

Owner: Justin Scharnhorst

**Goal 3.2** Progress 44%

Encourage placemaking and a sense of belonging in our neighborhoods, parks and key commercial districts by focusing on long-range planning, comprehensive elements and public art.

Owner: DeAnna Phillips

Work Plan Task: 4

	%	#
● On Track	25.0	1
● Some Disruption	75.0	3

**Work Plan Task 3.2.1** 

Oct 01, 2023 - Dec 31, 2023 On Track Progress 50%

Public Art was approved July 22 at Council. Staff held a kick off meeting on July 31 and is scheduled for the first committee meeting August 28, 2024.

In conjunction with the Public Arts Committee, create a master plan that facilitates and encompasses a policy and funding mechanisms for future community art.

Owner: Justin Scharnhorst

**Work Plan Task 3.2.2**

Jan 01, 2024 - Sep 30, 2024 Some Disruption  
Progress 50%

Staff is working with the Eco Dev Team to complete interviews with possible developers for the Hotel Conference Center and possible other developments along the corridor.

Coordinate with development partners to create a vision for the Hidden Creek corridor and outline possible options.

Owner: Justin Scharnhorst

**Work Plan Task 3.2.3** 

Jan 01, 2024 - Jul 31, 2024 Some Disruption  
Progress 25%

Project is included within the scope of Land Design. Refined renderings are currently underway.

Determine initial programming elements to be included in proposed community park.

Owner: Justin Scharnhorst

**Work Plan Task 3.2.4** 

Jan 01, 2024 - Jul 31, 2024 Some Disruption  
Progress 50%

Project is on schedule and will be presented to Park Board at the August 2024 meeting.

Identify potential options for the renovation or relocation of existing softball practice fields located on Hidden Creek Parkway.

Owner: Justin Scharnhorst

**Goal 3.3** Progress 78%

Enhance emergency response services provided to the community, including emergency medical, police, fire and public dispatch services.

Owner: DeAnna Phillips

Work Plan Task: 5

	%	#
<span style="color: green;">●</span> On Track	20.0	1
<span style="color: yellow;">●</span> Some Disruption	20.0	1
<span style="color: blue;">●</span> Completed	60.0	3

**Work Plan Task 3.3.1**

Oct 01, 2023 - Dec 31, 2023 Completed Progress 100%

This task is complete

Take necessary steps to transition to fire-based emergency medical services.

Owner: Justin Scharnhorst

**Work Plan Task 3.3.2**

Jan 01, 2024 - Sep 30, 2024 On Track Progress 65%

The softphone software has been successfully installed, enabling customer service representatives in 311 to work remotely. Our next step is to collaborate with Emergency Management and HR to develop comprehensive policies and procedures on how 311 would be utilized during emergency events.

Work with emergency management to integrate 311/CRM into disaster preparedness program.

Owner: Justin Scharnhorst

**Work Plan Task 3.3.3**

This task is complete

Jan 01, 2024 - Jun 30, 2024

Completed

Progress 100%

Collaborate with Information Technology department and 9-1-1 district to integrate non-emergency phone lines with emergency phone consoles.

Owner: Justin Scharnhorst

**Work Plan Task 3.3.4**

Oct 01, 2023 - Sep 30, 2024

Some Disruption

Progress 25%

This project has been delayed while the IT department focuses on establishing adequate server infrastructure to support the needs of the new Computer-Aided Dispatch (CAD) System.

Ensure milestones are accomplished for the implementation of the new Computer-Aided Dispatch (CAD), Mobile Data System (MDS) and Records Management System (RMS) suite.

Owner: Justin Scharnhorst

**Work Plan Task 3.3.5**

PD requested additional FLOCK LPR's and PTZ Cameras in the next budget.

Jan 01, 2024 - Sep 30, 2024

Completed

Progress 100%

Increase current real-time information and intelligence capabilities by increasing the number of Flock ALPR systems deployed throughout the City.

Owner: Justin Scharnhorst

**Goal 3.4**

Progress 92%

Ensure equipment and personnel needs are being met, including staffing, support and training.

Owner: DeAnna Phillips

	%	#
Some Disruption	33.33	1
Completed	66.67	2

Work Plan Task: 3

**Work Plan Task 3.4.1**

Oct 01, 2023 - Dec 31, 2024

Some Disruption

Progress 75%

The Phase I Environmental Site Assessment and property research are underway and should be complete next month. The consultant is collecting info on the site including interviewing the owner, researching county records, etc. A percolation test will need to be completed in order to confirm suitability of a portion of the site to function as an on-site sewage system.

Establish a location for future fire station #4 to support growth in the western portion of the City.

Owner: Justin Scharnhorst

**Work Plan Task 3.4.2**

All installs are complete

Jan 01, 2024 - Sep 30, 2024

Completed

Progress 100%

Increase efficiency and reliability by transitioning to Axon body-worn and in-car camera systems, which includes, but not limited to, unlimited storage, robust redaction software, and automatic license plate readers (ALPR).

Owner: Justin Scharnhorst

**Work Plan Task 3.4.3**

The vehicle has been delivered and is in service.

Oct 01, 2023 - Dec 31, 2023

Completed

Progress 100%

Increase efficiency and supervision through the introduction of one police lieutenant, with vehicle and equipment to the command structure as recommended by the Police Department's staffing analysis.

Owner: Justin Scharnhorst

Continue community policing and risk reduction programs that create strong partnerships with the public to promote safety throughout the community.

	%	#
● On Track	40.0	2
● Completed	60.0	3

Owner: DeAnna Phillips

Work Plan Task: 5

**Work Plan Task 3.5.1**

Jan 01, 2024 - Jun 30, 2024 Completed Progress 100%

Continue to conduct emergency preparedness workshops for community members and enhance the CERT program to assist with achieving whole community preparedness.

Owner: Justin Scharnhorst

The Burleson CERT will aim to build out their instructor base in FY 24-25. Burleson CERT now a CERT Master Instructor, this will allow us to train community members to teach the basic CERT course. The Burleson CERT hosted a regional disaster preparedness exercise on July 20. The exercise brought neighboring CERT programs together to refresh on CERT training, and participate in two disaster scenarios. Burleson CERT continues to assist Emergency Management with preparing for the annual Burleson Emergency Preparedness Fair, which will be hosted at the Brick on Sept 7.

**Work Plan Task 3.5.2**

Jan 01, 2024 - Jun 30, 2024 Completed Progress 100%

Obtain Texas Commission on Law Enforcement (TCOLE) Telecommunication Agency credentials.

Owner: Justin Scharnhorst

This task is complete

**Work Plan Task 3.5.3**

Jan 01, 2024 - Sep 30, 2024 On Track Progress 75%

Continue to enhance Community Risk Reduction efforts (drowning prevention, CPR, Stop the Bleed, etc.), making our city a safer place to live, work and visit.

Owner: Justin Scharnhorst

The Community Risk Reduction section has successfully completed its summer safety initiatives, which included:

Drowning Prevention Booth: Set up at Pirates Cove Water Park, offering free Hands-Only CPR lessons and distributing Water Watcher Tags to parents.

Free Swimming Lessons: Conducted from April through the end of July, jointly funded by Cooks Children’s and Burleson Fire/EMS. Parents attending these lessons also received CPR and Stop the Bleed training.

“Save a Life Saturdays” Campaign: Continued marketing efforts, with a local cardiac arrest survivor scheduled to make a video with the BTX media team and the CRR section, highlighting the importance of learning bystander CPR.

These initiatives aimed to enhance community safety and preparedness, particularly in water-related activities and emergency response

**Work Plan Task 3.5.4**

Oct 01, 2023 - Dec 31, 2023 Completed Progress 100%

Increase community crime prevention and engagement efforts with the introduction of a civilian crime prevention and public engagement specialist.

Owner: Justin Scharnhorst

This task is complete

**Work Plan Task 3.5.5** 

Jan 01, 2024 - Jul 31, 2024 On Track Progress 85%

Add 4G camera installation at community parks that have seen an increase of vandalism and other issues to ensure the safety of all park goers.

Owner: Justin Scharnhorst

Cameras have been approved and will be installed in the next month.

**Great Place to Live through Expanded Quality of Life Amenities**

Owner: DeAnna Phillips

Goal: 3    Work Plan Task: 12

	%	#
● On Track	16.67	2
● Some Disruption	8.33	1
● Major Disruption	8.33	1
● Discontinued	8.33	1
● Completed	58.33	7

**Goal 4.1** Progress 58%

Provide high-quality parks for residents by expanding park amenities and options; enhancing city's trail network; and improving access to parks facilities.

Owner: DeAnna Phillips

Work Plan Task: 3

	%	#
● On Track	33.33	1
● Some Disruption	33.33	1
● Major Disruption	33.33	1

**Work Plan Task 4.1.1** All projects are currently on track

Jan 01, 2024 - Sep 30, 2024 On Track Progress 75%

Continue to implement the 5-year capital program based on the Parks Master Plan.

Owner: Justin Scharnhorst

**Work Plan Task 4.1.2** 🕒 Reviewed 90% plans. Scheduled to bid at end of August 2024.

Jan 01, 2024 - Jun 30, 2024 Major Disruption

Progress 50%

Finalize design and begin construction for Shannon Creek Park.

Owner: Justin Scharnhorst

**Work Plan Task 4.1.3** Cedar Ridge park is nearing completion and Meadowcrest Park has been awarded as of July 22. Meadowcrest should be complete in December of 2024.

Jan 01, 2024 - Sep 30, 2024 Some Disruption

Progress 50%

Continue program for renovating existing park infrastructure that has reached its end-of-life and replacing it with updated and accessible-friendly equipment.

Owner: Justin Scharnhorst

**Goal 4.2** Progress 100%

Provide high-quality recreation opportunities, events and facilities for residents by expanding programs and options for all ages and abilities that enrich the quality of life for residents.

Owner: DeAnna Phillips

Work Plan Task: 5

	%	#
● Discontinued	20.0	1
● Completed	80.0	4

**Work Plan Task 4.2.1** This task is complete

Oct 01, 2023 - Dec 31, 2023 Completed Progress 100%

Utilize a consultant to complete an analysis to identify long-term library facility and service delivery methods.

Owner: Justin Scharnhorst

**Work Plan Task 4.2.2**

Jan 01, 2024 - Jun 30, 2024

Completed

Progress 100%

Enhance programming at the Senior Activity Center to offer additional activities to increase center utilization including the launch of virtual reality headsets to allow seniors to socialize and engage in activities they may not otherwise have access to.

Owner: Justin Scharnhorst

New programs include a Parkinson's support group, recorder music classes, Family Feud, a genealogy group, a health and nutrition group, a memory game, a photo contest and a class about falls that was presented by Burseson Fire/EMS. The Senior Center also hosted an Animal Shelter Fundraiser and Fair in May. Visitors to the center have increased by 22% over last year.

**Work Plan Task 4.2.3**

Jan 01, 2024 - Jun 30, 2024

Completed

Progress 100%

Pursue mobile programming and services for recreation opportunities to ensure all areas of the community are provided city resources.

Owner: Justin Scharnhorst

Mobile outreach events included Light up the Night (Center for ASD), Solar Eclipse Watch Party, BISD Fine Arts Festival, Earth Day Celebration, Arbor Day Storytime, City on a Hill, Cinco de Mayo, Bird Storytime, Stribling Elementary, Auberge Apartments, Juneteenth Art, Music and Food Festival, Autism Resource Fair, 4 Summer Reading Programs at City Hall/Plaza, Taylor Elementary, 4th of July parade, and Touch-a-Truck.

**Work Plan Task 4.2.4**

Jan 01, 2024 - Sep 30, 2024

Completed

Progress 100%

Utilize the newly installed video system in the Mayor Vera Calvin Plaza to showcase city events to visitors and those in our community with sensory sensitivities or disabilities.

Owner: Justin Scharnhorst

This task is complete

**Work Plan Task 4.2.5**

Jan 01, 2024 - Jun 30, 2024

Discontinued

Launch laptop vending kiosk at the library that will allow library cardholders to checkout laptops for in-house use.

Owner: Justin Scharnhorst

This project was discontinued

**Goal 4.3**

Progress 88%

Provide outstanding cultural, educational and entertainment opportunities by cultivating mutually beneficial partnerships with area education and government entities, the business community, and not-for-profits.

Owner: DeAnna Phillips

Work Plan Task: 4



	%	#
● On Track	25.0	1
● Completed	75.0	3

**Work Plan Task 4.3.1**

Jan 01, 2024 - Sep 30, 2024

On Track

Progress 50%

Assist in creating the vision for the former Hill College site on Renfro Street that will bring additional entertainment and retail opportunities to our City.

Owner: Justin Scharnhorst

Staff has created a new vision for the property and will be working with Council on a final design to work with potential investors.

**Work Plan Task 4.3.2**

Jan 01, 2024 - Sep 30, 2024

Completed

Progress 100%

Begin construction of Alley Cats Entertainment facility and continue to work with the development community to develop family entertainment venues.

Owner: Justin Scharnhorst

Alley Cats is open to the public.

**Work Plan Task 4.3.3**

Jan 01, 2024 - Jun 30, 2024

Completed

Progress 100%

Increase partnerships at the senior center to sponsor new and needed events and services to the senior population.

Owner: Justin Scharnhorst

Resource & Health Fair included various vendors focused on the needs of seniors. Sponsored programs were La Loteria (Freedom Palliative, CareNCare, Home Instead, Advanced Rehab of Burleson), Dances (Paradigm Home Care, Widowed Persons Service), and Bingo (Gateway Hospice, Wilshire by Abby, Emerald Hills, Heritage Place, ABC Hawkinsurance).

**Work Plan Task 4.3.4**

Jan 01, 2024 - Mar 31, 2024

Completed

Progress 100%

Grow the Project U Leadership Conference to be a premier statewide event, bringing visitors and overnight guests to our City.

Owner: Justin Scharnhorst

The conference will have an additional 25 seats pushing the attendance to 400 in February 2025.

SECTION 05

# Capital Improvement Projects

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City of Burleson  
Quarterly Report  
June 2024



## Quarterly Public Works Report (Q3 FY23-24)

3/31/2024

Project Name	Description	Purpose	Budget Amount	Phase Category	Project Sub-Status	Estimated Completion
Alsbury Blvd at John Jones (FM731) Right Turn Lanes	Addition of eastbound right turn lane onto Alsbury Blvd., northbound right turn lane onto John Jones, and re-striping the intersection for dual left turn lanes onto John Jones.	Provide configuration of the intersection for improved traffic flow.	\$ 2,475,989	Design	Final Design	Summer 2024
				Construction		Summer 2025
Alsbury Ph. 1B – Candler to Hulén Outside Lanes	Alsbury Blvd widening from two lanes to four lanes from Candler to Hulén St. and add 10' shared use path on the north side.	Improve traffic flow and pedestrian mobility.	\$ 3,896,550	Design	Final Design	Spring 2024
				Construction		Summer 2025
Alsbury Ph. 2- Hulén to CR1020 (Bridge)	Extension of Alsbury Boulevard from Hulén Street Roundabout to County Road 1020 (future Alsbury). This new section will be a 4-lane divided roadway with turn lanes, sidewalks, and drainage improvements.	Improve vehicular and pedestrian mobility, as well as drainage.	\$ 8,989,246	Design	Final Design	Spring 2024
				Construction		Summer 2026
Alsbury Ph. 3 -Widening to CR 914	County Road 1020 (Alsbury Blvd) Widening from two lanes to four lanes from Hulén St. to CR914. This section will also have 10' side paths on both sides. (2022 GO Bond Project)	Improve road condition and traffic flow.	\$ 14,333,091	Design	Preliminary	Spring 2025
				Construction		TBD
Hillside Drive, Elk Drive & John Jones (FM731) Ped & Intersection	Design & construction for additional 4 and 5 foot-wide sidewalks on Elk Dr. and additional 10-foot wide trail on Hillside Dr. Includes intersection enhancements to improve mobility at Elk and Hillside & Hillside and FM731. Completed in two phases. (2022 GO Bond Project)	Improve vehicular and pedestrian mobility	\$ 1,036,509	Design	Planning	Ph. 1-Spring 2025
				Construction		Ph. 1-Spring 2025
Hulén Street Widening- SH 174 to Candler, & 16' WL	Hulén to be widened from two lanes to 4-6 lanes with right-of-way acquisition for ultimate section. Construct 10' shared use paths on each side. Masterplan 16" waterline to also be constructed with this project. (2022 GO Bond Project)	Improve traffic flow of the intersection and roadway as well as adding large walking and bike paths. Improve water infrastructure.	\$ 19,625,366	Design	Preliminary	Fall 2025
				Construction		Winter 2028
Neighborhood Street Rebuilds FY22	Full depth rebuild of pavement, including rebuild of the street base material of Commerce St. and two sections of S. Dobson. (2022 GO Bond Project)	To improve the pavement condition of existing local roads.	\$ 1,608,140	Design	COMPLETE	Winter 2022
				Construction	In Progress	Fall 2024
Neighborhood Street Rebuilds FY23	Full depth rebuild of pavement, including rebuild of the street base material and necessary utilities within seven neighborhood streets	To improve the pavement and utility condition of existing local roads.	\$ 3,200,000	Design	COMPLETE	Winter 2023
				Construction		Spring 2025
Old Town- Ellison Parking & Street Re-alignment w/ Annex 3 Site	The re-development of 225 W Renfro lot (Annex 3 Building), re-alignment and beautification of Ellison St. Creating retail site after Annex demolition	Re-development in Old Town area.	\$ 3,211,000	Design	COMPLETE	Winter 2023
				Construction		Spring 2025
SH174 Widening to 6 Lanes (Elk to Hulén)	Expansion of SH174 from four lanes to six lanes from Elk Dr. to Wicker Hill Rd. Widening will occur to the inside and sidewalks will be installed where feasible. TxDOT will pay for all of construction costs.	Improve vehicular and pedestrian mobility	\$ 1,700,000	Design	Final Design	Spring 2024
				Construction		Winter 2026
Renfro & Johnson Pedestrian Improvements	Sidewalk improvements and crosswalks along Renfro St. from SH174 to Wilson St. Re-surfacing portions of Renfro St. and Johnson Ave. may be included, if budget allows.	Improve pedestrian mobility within Old Town.	\$ 1,210,699	Design	Planning	Spring 2025
				Construction		Summer 2026
Sidewalk Program FY22 (Vaughn Dr.)	Design and construct 5' wide sidewalk between McNair and Summercrest along one side of Vaughn Dr. This segment identified as a Short-Term Pedestrian project in the recently adopted Mobility Plan and selected by council.	Complete as many short-term pedestrian segments as possible to make the City more walkable.	\$ 301,285	Design	Planning	Fall 2024
				Construction		Summer 2025
Sidewalk Program FY23 (Pleasant Manor)	Design and construct 6' wide sidewalk within existing right-of-way between Crossroads Learning Center and Metroplex Family Church. This segment was identified and selected by council as a desired connection between existing sidewalk facilities.	Improve pedestrian mobility	\$ 119,017	Design	Planning	Fall 2024
				Construction		Spring 2025
Traffic Signal Alsbury HSIP Grant	Signal infrastructure upgrade, and CCTV cameras at the 7 Alsbury intersection through TxDOT Grant Funding and GO Bond.	Improve traffic signal network within the city.	\$ 92,561	Design	COMPLETE	Fall 2023
				Construction		Spring 2025
Traffic Signal Hidden Creek & Gardens	This project will design and install a traffic signal at the intersection of Hidden Creek Parkway and SE Gardens Blvd	Improve vehicular mobility and safety	\$ 550,000	Design	COMPLETE	Fall 2023
				Construction		Fall 2024
Traffic Signal Improvements (ITS) SH174	Signal infrastructure upgrade, and CCTV cameras at the 7 Alsbury intersection through TxDOT Grant Funding and GO Bond.	Improve traffic signal network within the city.	\$ 3,661,123	Design	COMPLETE	Winter 2022
				Construction		Winter 2025
Village Creek Parkway Expansion (Tarrant Co. Bond 50% Match)	Reconstruction of existing 2-lane undivided asphalt section to 4-lane divided concrete section with curb & gutter, storm drain, street lighting, sidewalk, & 10' shared use trail.	To improve vehicular and pedestrian mobility as an alternate road to I-35.	\$ 3,001,839	Design	Final Design	Fall 2024
				Construction		Spring 2026
Wayside Horn/ Quiet Zone at Dobson St. and CR 714	Project included design & implementation of a Wayside Horn, however per March 4, 2024 City Council direction the project is to be re-evaluated for a Quiet Zone during the CIP update in spring 2024.	Reduce noise pollution in neighborhood due to the adjacent railroad crossing.	\$ 2,000,000	Design	TBD	TBD
				Construction		Winter 2025



## Quarterly Public Works Report (Q FY23-24)

3/31/2024

<u>Project Name</u>	<u>Description</u>	<u>Purpose</u>	<u>Budget Amount</u>	<u>Phase Category</u>	<u>Project Sub-Status</u>	<u>Estimated Completion</u>
Lift Station Rehabilitations	Rehabilitation of existing lift station including SCADA, emergency power, bypass, and other upgrades	Ensure that sanitary sewer facilities are in good condition to service people of Burleson.	\$ 930,250	Design	Final Design	Winter 2023
				Construction		Spring 2025
Parallel 24in Sewer Village Creek to Oakbrook Dr.	Design only of parallel sewer line to resolve future capacity issues. Wastewater Masterplan project.	Proactively planning for the City's future sanitary sewer needs from west side development.	\$ 653,109	Design	Mid-level	Winter 2024
				Construction		N/A
Trunk Relief Sewer Line (Town Creek Basin)	Design and installation of parallel sewer line to resolve future capacity issues at the City's most downstream end and connection to Fort Worth. Wastewater Masterplan project.	Proactively planning for the City's future sanitary sewer needs.	\$ 22,000,000	Design	Preliminary	Winter 2024
				Construction		Fall 2027
Water & Sewer Line Rehabilitation FY23	Replacement of main water and sanitary sewer lines beneath streets with pavement repair by various methods for the full width of twelve neighborhood streets.	To improve the pavement and utility condition of existing local roads.	\$ 6,650,899	Design	<b>COMPLETE</b>	Winter 2023
				Construction		Spring 2025
Industrial Pump Station Exp. & Alsbury Station Decommissioning	Design and construction of Industrial pump station expansion as well as decommissioning of Alsbury pump station. Will also evaluate if there is a need for an additional ground storage tank.	Proactively planning for the City's future water needs, while eliminating an outdated site.	\$ 17,600,000	Design	Preliminary	Summer 2024
				Construction		Spring 2026
Turkey Peak GST & Brushy Mound Storage Demo	Turkey Peak- Replace existing tank with 2 MG tank. Brushy Mound- demolish 2 existing GST and 1 elevated storage tank and site improvements at Brushy Mound to facilitate completion of monopole.	Re-working older water storage and pump sites to better serve the City.	\$ 5,355,469	Design	<b>COMPLETE</b>	Winter 2022
				Construction	In Progress	Spring 2024
City Hall Renovations	Reconfigure existing City Hall facilities to better house staff after Ellison on the Plaza construction is complete. Relocates staff from Annex. 3 to City Hall as well.	Provides better office space for IT, PIO, and Human Resources.	\$ 1,400,000	Design	Mid-level	Winter 2023
				Construction		Spring 2025
Fire Station1- Renovation	Interior renovations to administrative and operational areas to include additional offices, expanded dormitory, and other changes to accommodate needs of the Fire Department.	Provide additional office space and expanded dorm rooms for Fire Department.	\$ 3,800,000	Design	Mid-level	Spring 2024
				Construction		Winter 2025
Police Headquarters Expansion	Expansion of the current police department headquarters. Remodeling the existing facility to re-purpose existing space for officers and staff. (2022 GO Bond Project)	Provide adequate space to address current and future needs for the next 15 years	\$ 42,000,000	Design	Planning	Winter 2024
				Construction		Fall 2026

### Project includes:

Intersection improvements as recommended by traffic studies for increased intersection capacity and higher level of service

### Funding:

\$2.5 Million Streets & Drainage Bonds

### Status:

- 90% Design Plans completed
- City coordinating with consultant to finish design & TxDOT permitting
- Right-of-Way and Sidewalk Easement acquisition underway
- Consultant working with TxDOT to complete LOSA requirements
- Utility Relocation underway



#### Project Status

Some Disruption

#### Project Progress

Progress 45%

#### Estimated Completion



Summer 2025

#### Total Project Cost



2.5 Million

# Alsbury Ph. 1B – Candler to Hulen Outside Lanes

From Candler Dr. to Hulen St.

### Project includes:

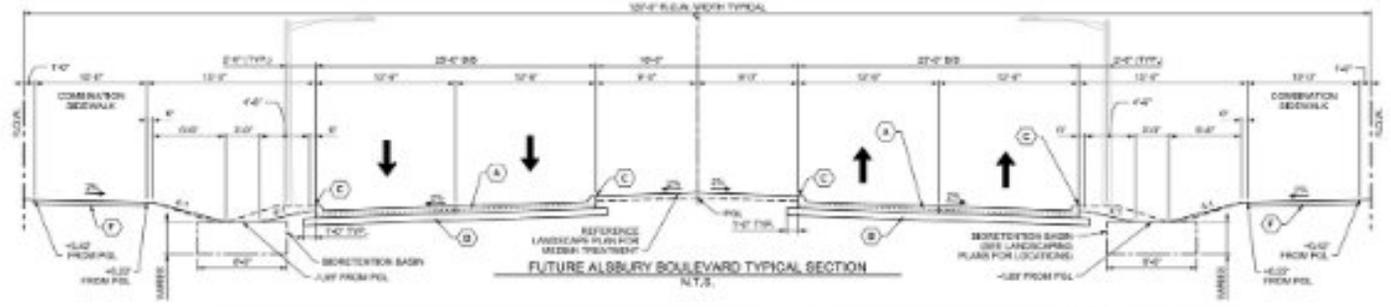
Expanding Alsbury from two lanes to four lanes and adding a 10' shared use path on the north side

### Funding:

\$3.9 Million City funding (combination of impact fees, Tax Increment Reinvestment Zone, and general fund)

### Status:

- Design plans complete
- Coordinating with Oncor to relocate temporary overhead power underground
- Anticipate utility relocations complete by end of summer and construction to begin Winter 2024
- Agreement with railroad complete



Project Status

Some Disruption

Project Progress

Progress 50%

Estimated Completion



Summer 2025

Total Project Cost

\$ 3.9 Million

### Project includes:

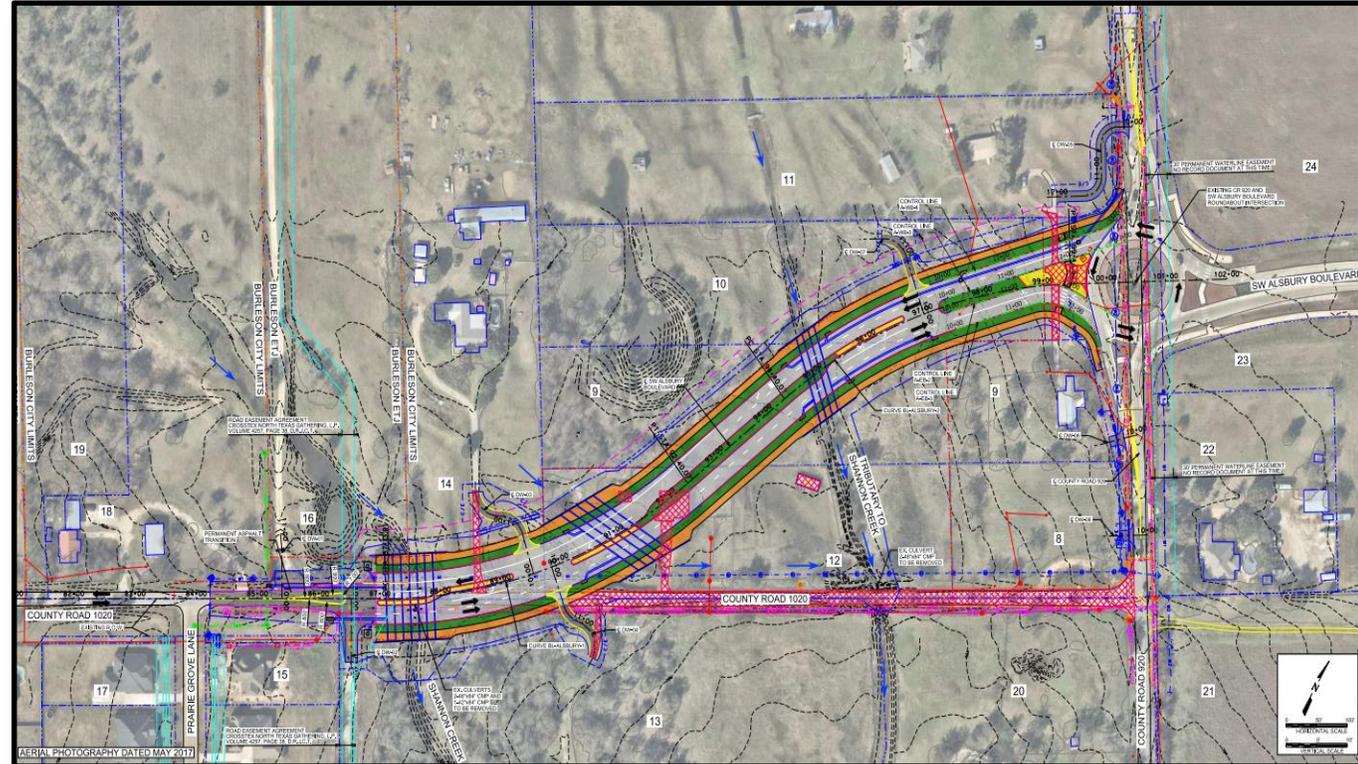
Extension of Alsbury Boulevard from Hulen Street Roundabout to County Road 1020 - new section will be 4-lane divided roadway with turn lanes and drainage improvements

### Funding:

- \$600 Thousand Non-Bond Capital
- \$7.4 Million 2022 GO Bond Funds
- \$1 Million Streets & Drainage Bonds

### Status:

- Disruption occurred with elimination of federal funding
- Right-of-way and easement acquisition underway
- Construction bidding anticipated as early as Winter 2024 pending acquisitions and utility relocations



#### Project Status

Some Disruption

#### Project Progress

Progress 45%

#### Estimated Completion



Summer 2026

#### Total Project Cost



8.9 Million

# Q3 Alsbury Ph. 3 – Widening to CR914

## Project includes:

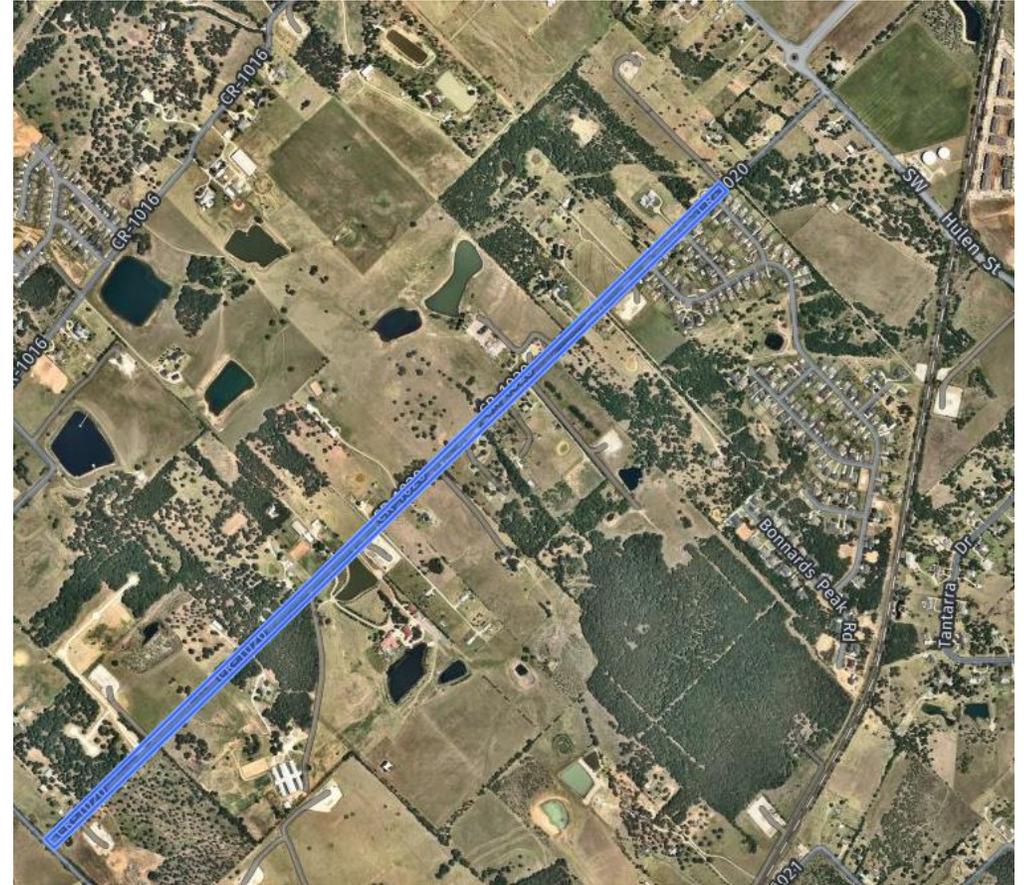
- Construction of all two lanes of Alsbury Blvd (CR 1020) from Hulen Roundabout to CR 914
- Construction of 10' shared-use path on each side

## Funding:

- \$2.5 Million 2022 GO Bond
- \$1.8 Million Non-Bond Capital
- \$10 Million in 4A for Construction

## Status:

- Early right-of-way acquisition opportunities being explored
- Preliminary design completion anticipated Fall 2024
- 4A Funding Identified



### Project Status

On Track

### Project Progress

Progress 10%

### Estimated Completion



Design Spring 2025

### Total Project Cost



14 Million  
(Existing Funding for  
Design & ROW)

### Project includes:

- Design & construction for an additional 4 and 5 foot-wide sidewalk on Elk Drive and an additional 10-foot wide trail on Hillside Drive
- Also includes intersection enhancements to improve mobility at Elk and Hillside & Hillside and FM731 and intersection improvements at FM731

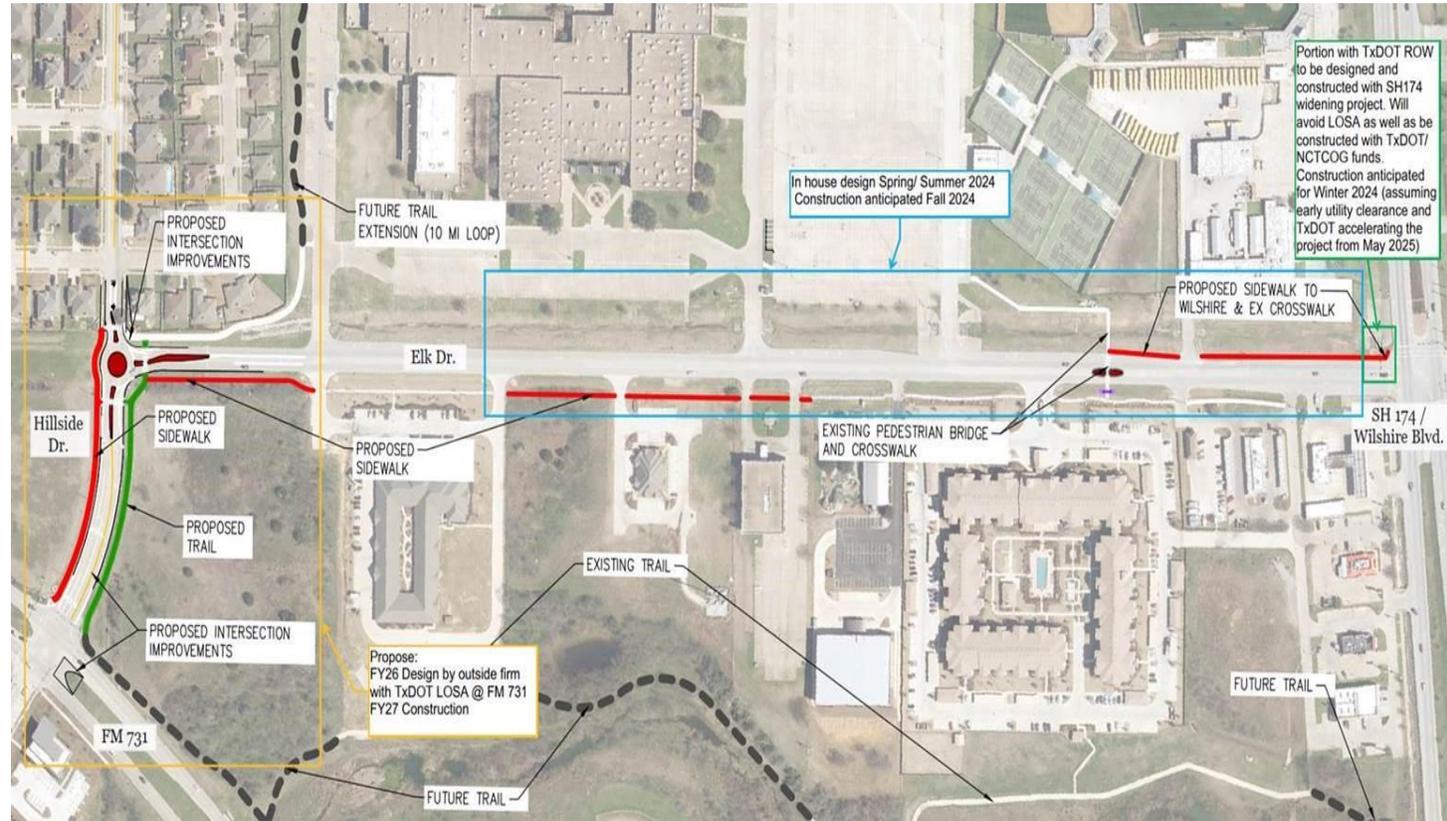
### Funding:

- \$1.036 Million 2022 GO Bond

### Status:

Project has been split into 3 components:

- Elk sidewalk within SH174 widening project
- Two southern Elk sections in design now for construction in FY24-25)
- Remaining Elk, Hillside, and FM731 work planned for FY26/27



### Project Status

On Track

### Project Progress

Progress 5%

### Estimated Completion



Southern Elk- Spring 2025  
Elk, Hillside, FM731-  
Spring 2027

### Total Project Cost



1.036 Million

### Project includes:

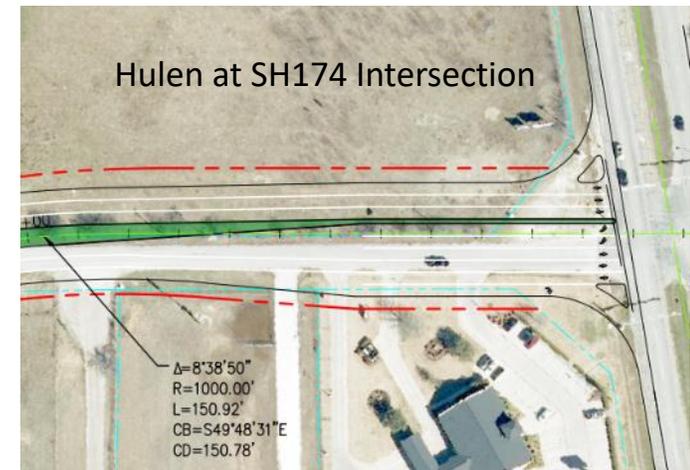
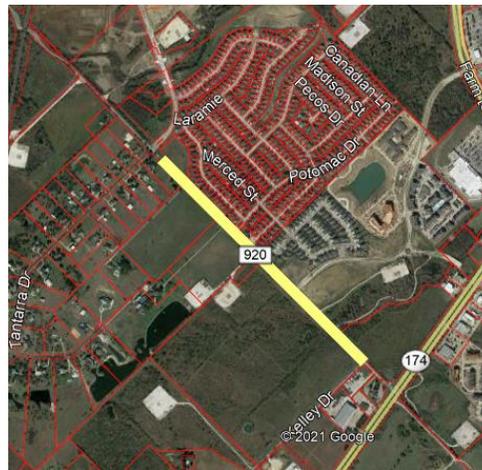
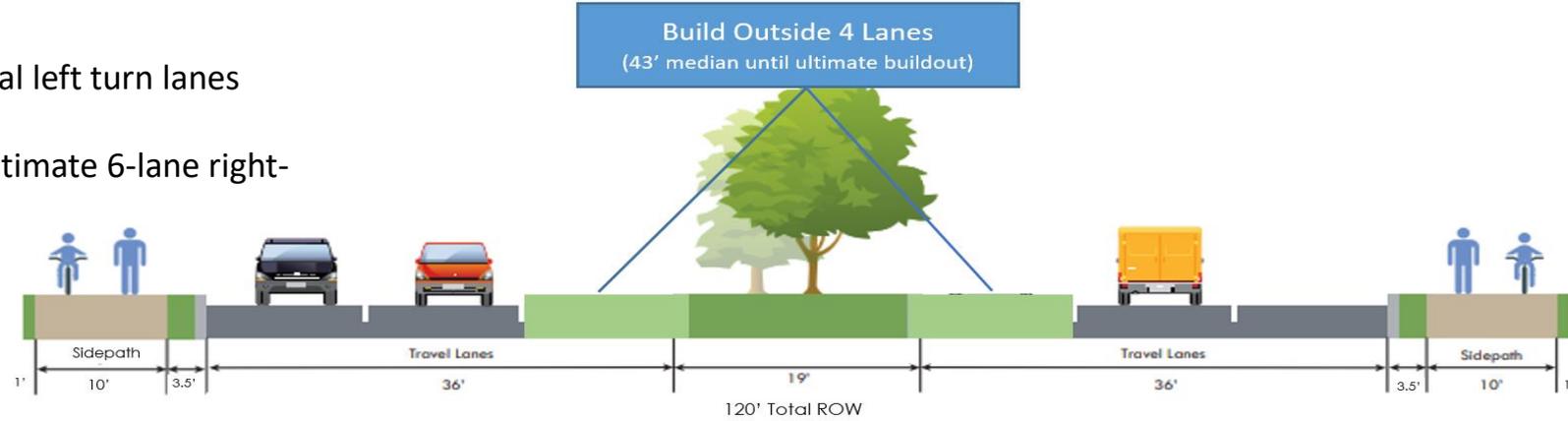
- Three northbound lanes, three southbound lanes, dual left turn lanes and one right-turn lane at SH 174 intersection
- Hulen expansion from two lanes to 4-6 lanes within ultimate 6-lane right-of-way
- 10' shared use path on each side
- 16" waterline and sewer extensions

### Funding:

- \$1.6 Million 2016 Street & Drainage Bond Funds
- \$9.5 Million 2022 GO Bond Funds
- \$2.2 Million TIRZ
- \$3.9 Million Water Bond Funds
- \$880 thousand Non-Bond Capital
- \$1.5 Million Roadway Impact Fees

### Status:

- Public meeting anticipated Winter 2024



### Project Status

Some Disruption

### Project Progress

Progress 15%

### Estimated Completion



Winter 2028  
(budget dependent)

### Total Project Cost



19.63 Million

### Project includes:

Reconstructing Commerce St (I-35 Service Rd. to SH 174 Service Rd.), Dobson St (E. Renfro to Town Creek and 401 S. Dobson St. to Hidden Creek Pkwy) and Bufford St (Wilson St to Main St)

### Funding:

- \$825 Thousand 2022 GO Bond Funds
- \$780 Thousand Street and Drainage Bonds & Non-Bond Capital

### Status:

- Project construction underway
  - Dobson St pavement 100% complete
  - Bufford St pavement 100% complete
  - Commerce St pavement 75% complete
  - UPRR crossing agreement revision underway



#### Project Status

Some Disruption

#### Project Progress

Progress 90%

#### Estimated Completion



Fall 2024

#### Total Project Cost



1.6 Million

### Project includes:

- Pavement repair by various methods based on condition of existing street pavement
- Various streets identified in 2022 GO Bond, a portion of which will be completed each year

### Funding:

- \$2.9 Million Water and Sewer Bond Funds
- \$300 Thousand Street and Drainage Bonds

### Status:

- Staff has identified streets from 2022 GO Bond list (pink) as well as additional neighboring streets in poor condition (red)
- Sanitary sewer beneath most of the streets is also in need of replacement, will leverage sewer rehab funds to extend project impact (sidewalk repairs also being evaluated)
- Anticipate construction to begin Summer 2024



#### Project Status



#### Project Progress



#### Estimated Completion



Spring 2025

#### Total Project Cost

\$ 3.2 Million

### Project includes:

Re-development of 225 W Renfro St., re-alignment and beautification of Ellison St., as well as reconstruction of on- street parking along Ellison St.

### Funding:

- \$1.6 Million TIF Funds
- \$1.6 Million 4A Bond Funds

### Status:

- Yellow House (224 W Ellison) asbestos abatement & demolition complete
- Ellison Street & Parking Improvements project complete
- Phase 2 under construction



### Project Status

On Track

### Project Progress

Progress 55%

### Estimated Completion



Spring 2025

### Total Project Cost

\$ 3.2 Million

### Project includes:

- Widening SH 174 (Wilshire Boulevard) to the inside from four to six lanes from Elk Drive to Wicker Hill Rd
- Project is shared between the City and TxDOT
  - City is managing and funding Design
  - TxDOT will be managing and funding Construction

### Funding:

- \$1.7 Million City participation (design)
- \$5.9 Million Texas Department of Transportation (TxDOT) funding
- \$23.7 Million North Central Texas Council of Governments/Federal Grant funding

### Status:

- TxDOT reviewing 90% Civil Construction Plans
- Utility conflict coordination and relocation underway
- Currently anticipate TxDOT to begin construction Fall 2025



#### Project Status

Some Disruption

#### Project Progress

Progress 60%

#### Estimated Completion



Winter 2026

#### Total Project Cost

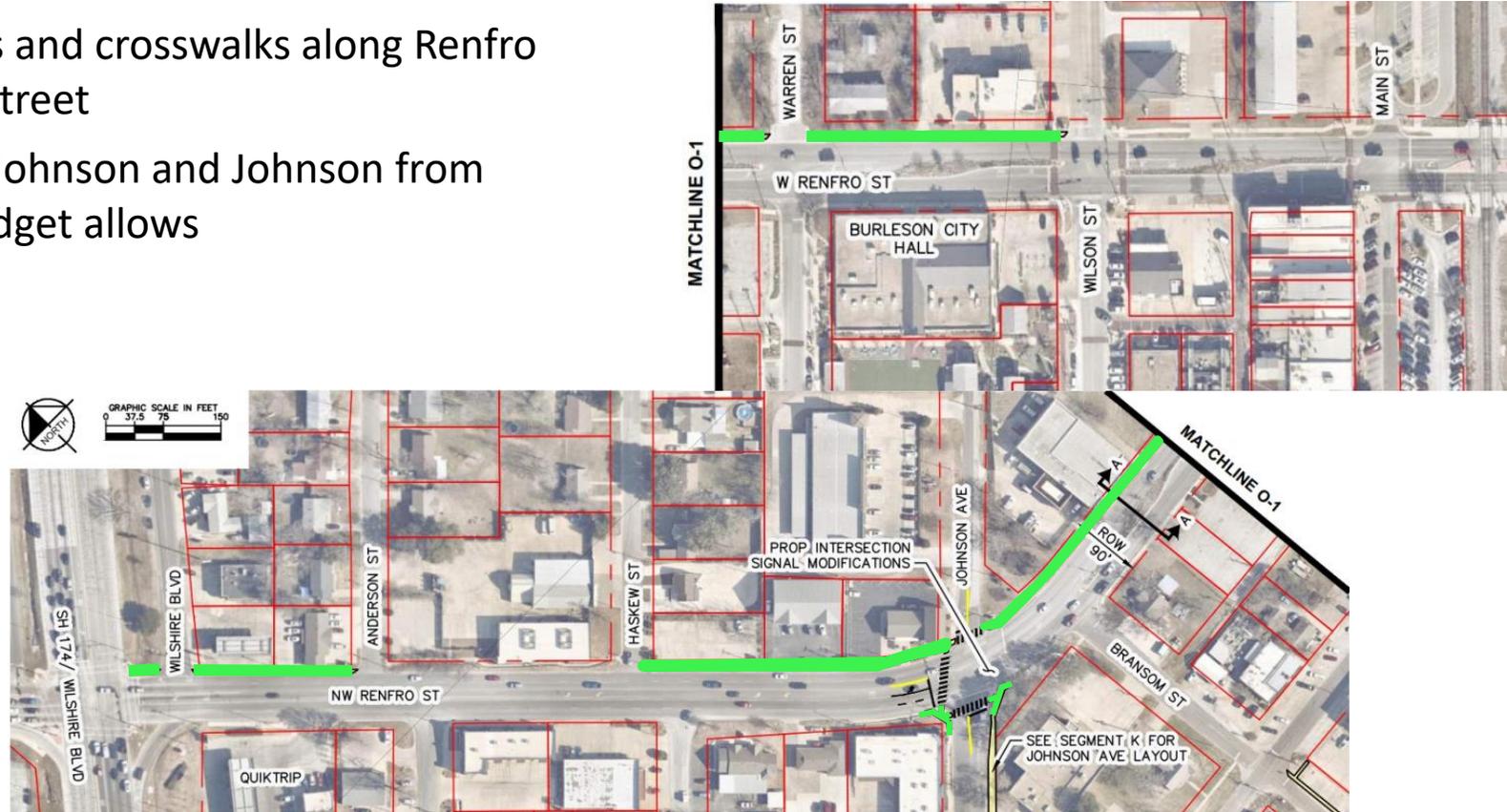
\$ 31.3 Million  
Construction by TxDOT

### Project includes:

- Original project: sidewalk improvements and crosswalks along Renfro Street from Johnson Avenue to Wilson Street
- Re-surfacing of Renfro from Wilshire to Johnson and Johnson from Magnolia to Renfro may be added, if budget allows

### Status:

- Project expanded by 2/20 CC to include sidewalk connection north of SH174
- Staff evaluating cost and funding availability :
  - \$192,497 TIF
  - \$120,000 Older Street Bonds
  - \$898,202 GO Bond Sidewalk Program
- Design procurement pending
- TxDOT coordination started



### Project Status

Some Disruption

### Project Progress

1%

### Estimated Completion



Summer 2026

### Total Project Cost

\$ \$192k (Prev. Project Budget)  
 + \$1M (Project Extension)  
 = \$1.2 M (Prop. Budget)

# Sidewalk Program FY22 (Vaughn Dr.) (ST2260)

2022 GO Bond Project

**Project includes:**

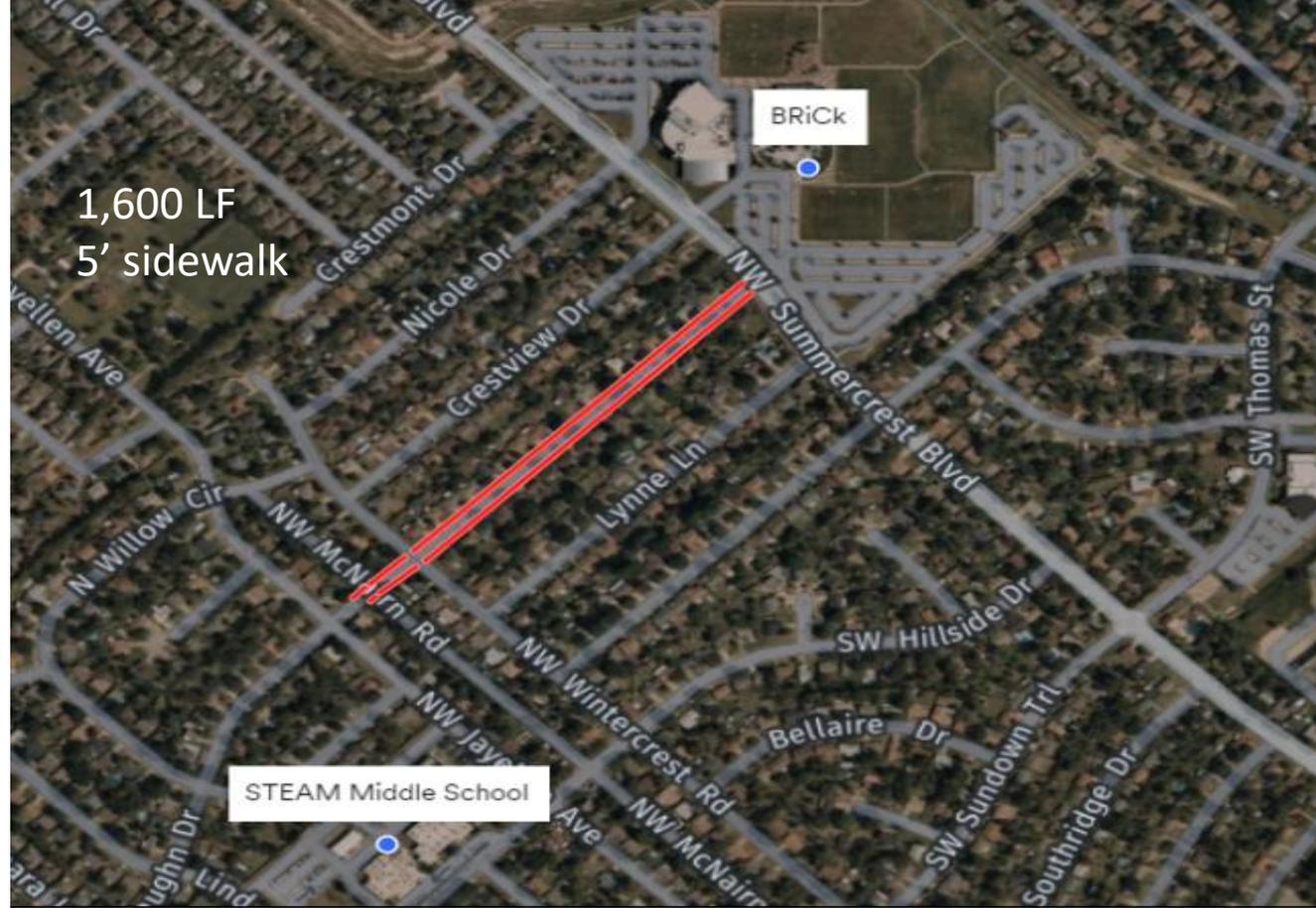
- 5' wide sidewalk between McNairn and Summercrest along **one** side of Vaughn Dr.
- This segment identified as a Short-Term Pedestrian project in the recently adopted Mobility Plan

**Funding:**

- \$300 Thousand 2022 GO Bond Funds

**Status:**

- Staff to evaluate which side of Vaughn Dr. is most feasible within available funds
- Design ongoing



Project Status

Some Disruption

Project Progress



Estimated Completion



Summer 2025

Total Project Cost



300 thousand

### Project includes:

- 6' wide sidewalk within existing right-of-way between Crossroads Learning Center and Metroplex Family Church
- Heritage Village Trail pedestrian bridge to Lynnwood Ave.

### Funding:

- \$125 Thousand 2022 GO Bond Funds

### Status:

- In-house design on going



#### Project Status

Some Disruption

#### Project Progress



#### Estimated Completion



Spring 2025

#### Total Project Cost



120 thousand

### Project includes:

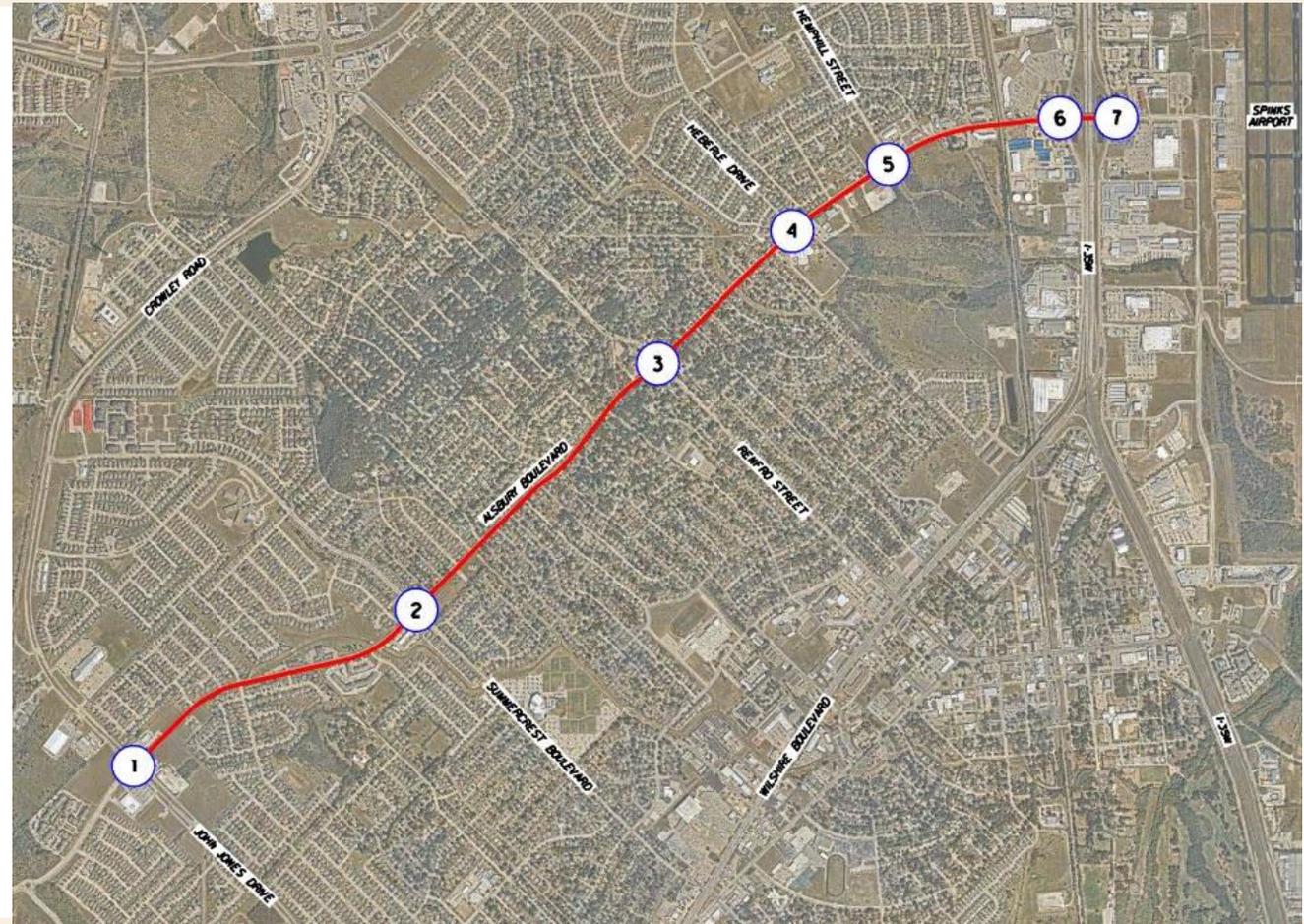
Signal Infrastructure Upgrades and CCTV Cameras at 7 intersections along Alsbury Blvd. (John Jones (FM731), Summercrest Blvd., Renfro St., Heberle St., Hemphill St., and both I-35 signals)

### Funding:

- \$93 Thousand City Funding (GO Bond Funds)
- \$743 Thousand TxDOT G-Match HSIP Grant to cover 80% of project

### Status:

- TxDOT Pre-Construction meeting held April 3<sup>rd</sup>
- Anticipate TxDOT construction to begin October 2024



#### Project Status

On Track

#### Project Progress

Progress 60%

#### Estimated Completion



Fall 2024

#### Total Project Cost



836 Thousand

### Project includes:

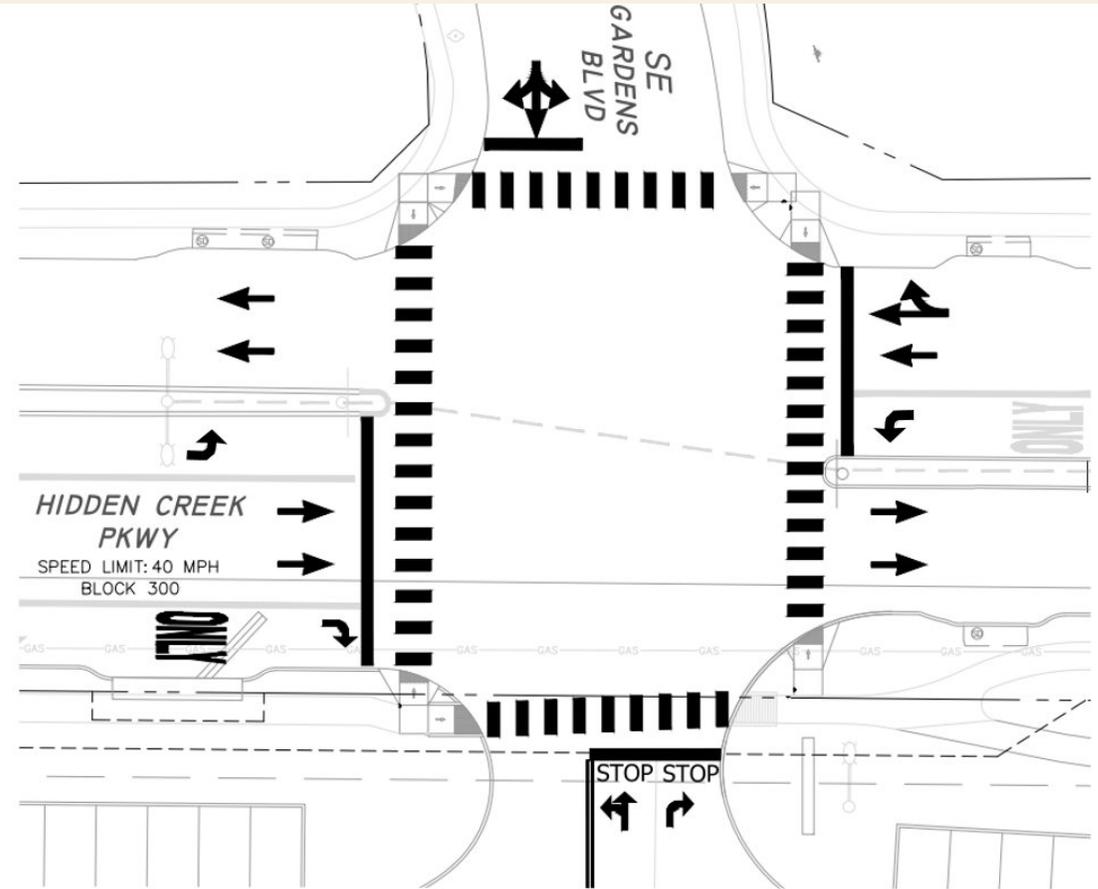
This project will design and install a traffic signal at the intersection of Hidden Creek Parkway and SE Gardens Blvd

### Funding:

- \$50 Thousand Non-Bond Capital
- \$550 Thousand Street and Drainage Bonds

### Status:

- Design completed in November 2023
- Construction contract awarded and contractor is procuring materials



### Project Status

On Track

### Project Progress

Progress 50%

### Estimated Completion



Fall 2024

### Total Project Cost



600 thousand



### Project includes:

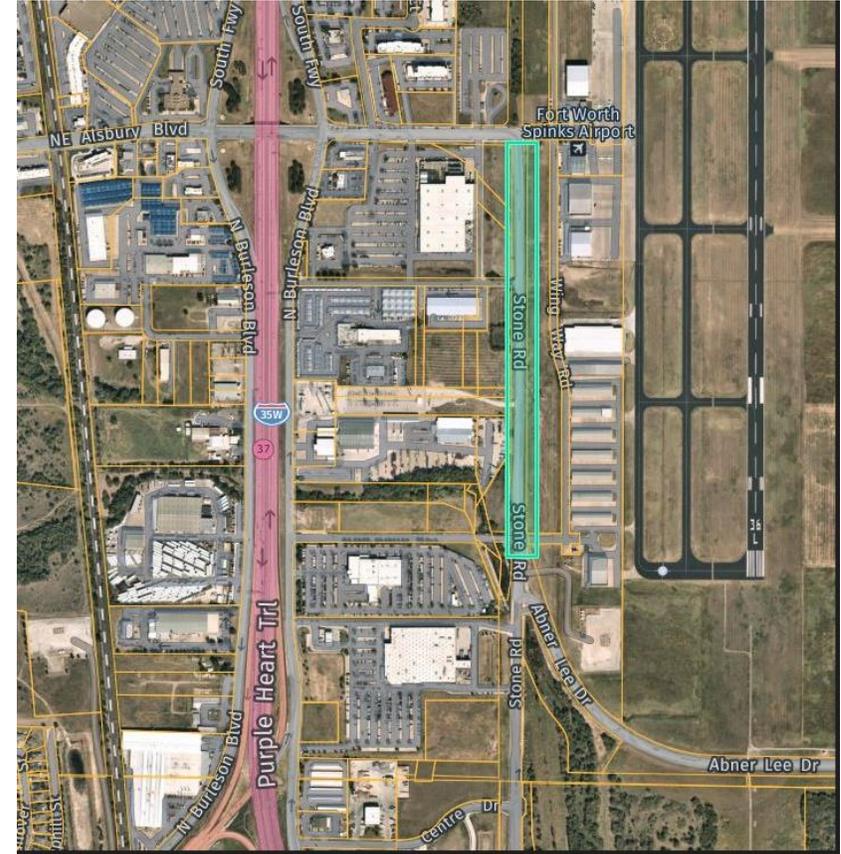
Reconstruction of existing 2-lane undivided asphalt section to 4-lane divided concrete section with median, curb & gutter, storm drainage, street lighting, sidewalk, & 10' shared use trail on east side

### Funding

- \$3 Million City Funding (Impact Fees & Non-Bond Capital)
- \$2.5 Million Tarrant County Bond (50% match)
- \$500 Thousand Discretionary funds Tarrant County Commission Precinct #1

### Status:

- Design underway – per council direction will be revising McCall to Abner Lee to allow for all turning movements at both intersections
- Utility relocation coordination and 10' shared use path permitting underway
- Design completion anticipated fall 2024



#### Project Status

Some Disruption

#### Project Progress

Progress 35%

#### Estimated Completion



Spring 2026

#### Total Project Cost



6 Million

### Project includes:

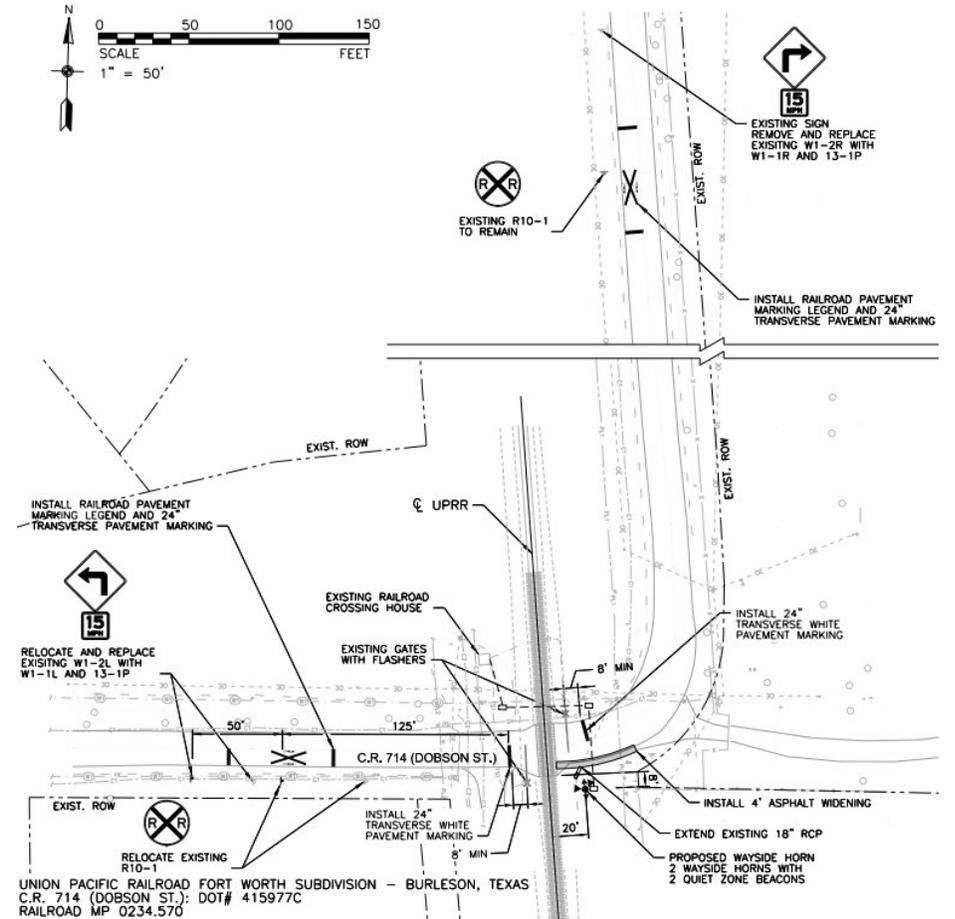
Project included design & implementation of a Wayside Horn, however per March 4, 2024, City Council direction the project is to be re-evaluated for a Quiet Zone during the CIP update in spring 2024.

### Existing Funding:

- \$8 Thousand Non-Bond Capital - Streets
- \$326 Thousand Streets & Drainage Bond Funds

### Status:

- Staff meeting with railroad in August 2024.



### Project Status

ON HOLD

### Project Progress

Progress 50%

### Estimated Completion



Winter 2025

### Total Project Cost

\$ \$2 Million

### Project includes:

Rehabilitation of existing lift station including SCADA, emergency power, bypass, and other upgrades

### Funding

\$930 Thousand Sewer Bond Funds

### Status:

- Project being rebid due to cost above budget.



#### Project Status

Some Disruption

#### Project Progress

Progress 40%

#### Estimated Completion



Spring 2025

#### Total Project Cost



930 Thousand

### Project includes:

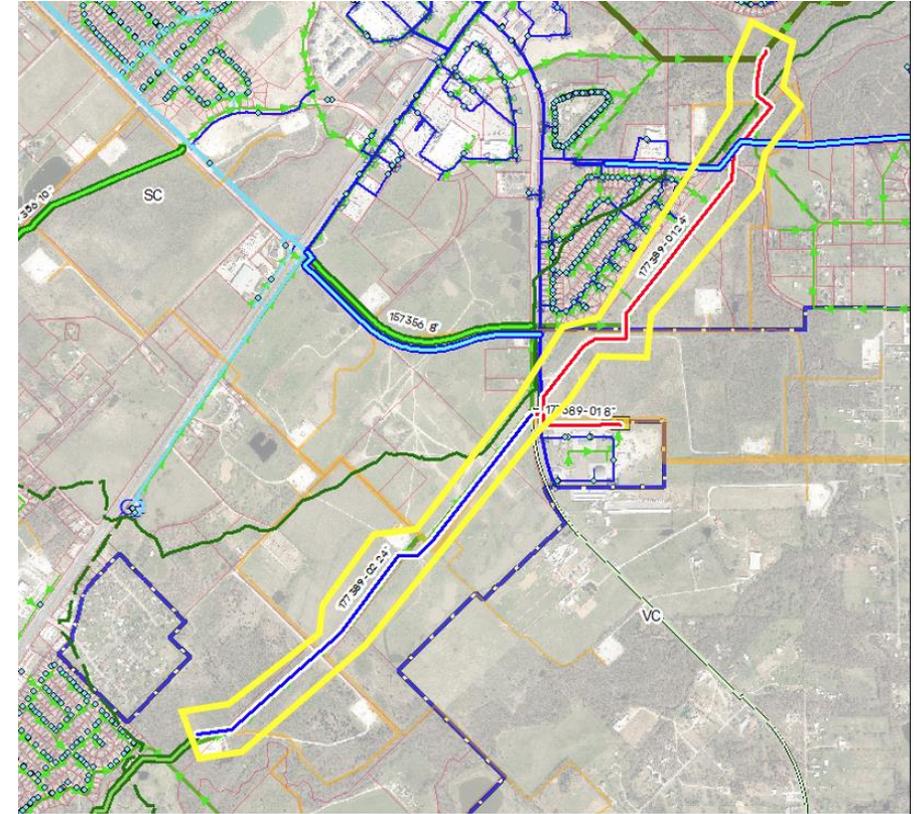
- Design and easement acquisition for a future parallel sanitary sewer line to serve future developments and prevent surcharging of existing line
- Approximate length two miles; approximate line size 24" diameter

### Funding:

\$653 Thousand Sewer Bond Funds - Design

### Status:

- Design underway with consideration of incoming developments (blue)
- Easement negotiations through developments complete (blue)



#### Project Status

Some Disruption

#### Project Progress

Progress 70%

#### Estimated Completion



Winter 2024  
(Design Only)

#### Total Project Cost



\$653 Thousand  
(Design Only)

### Project includes:

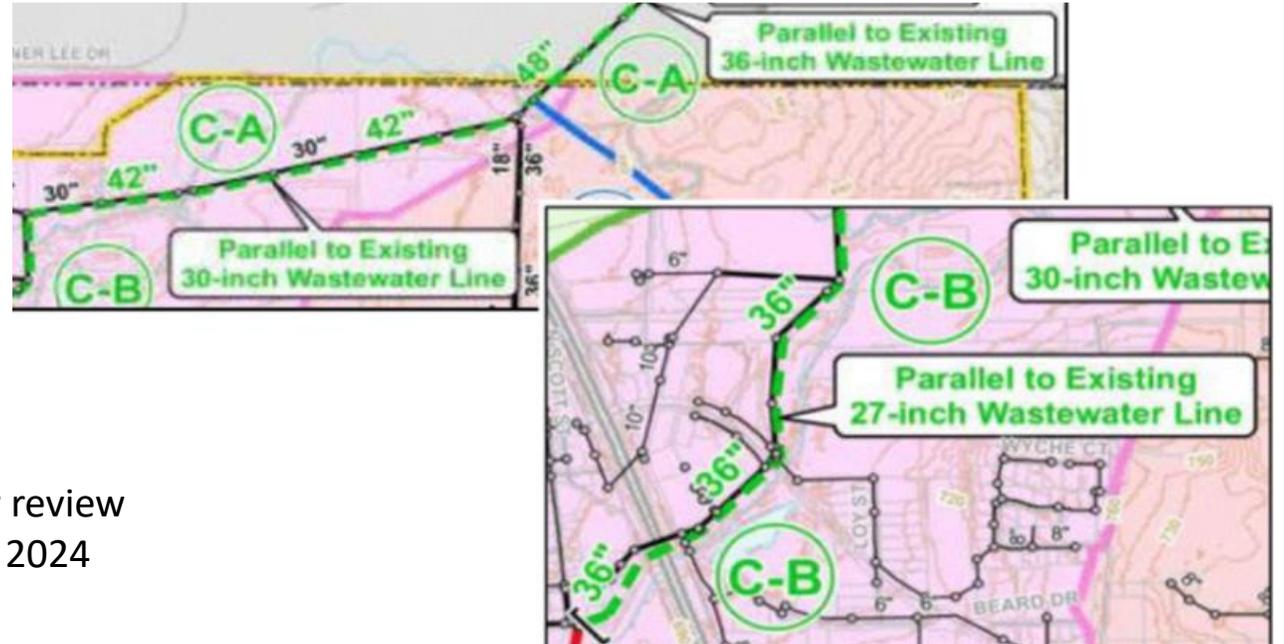
Design and construction of a 36"-48" parallel sanitary sewer pipeline along Village Creek.

### Funding

\$22 Million Sewer Bond Funds

### Status:

- Preliminary design report received from consultant and under review
- Coordination meeting with City of Fort Worth planned for Fall 2024



### Project Status

Some Disruption

### Project Progress

Progress 10%

### Estimated Completion



Fall 2027

### Total Project Cost



22 million



### Project includes:

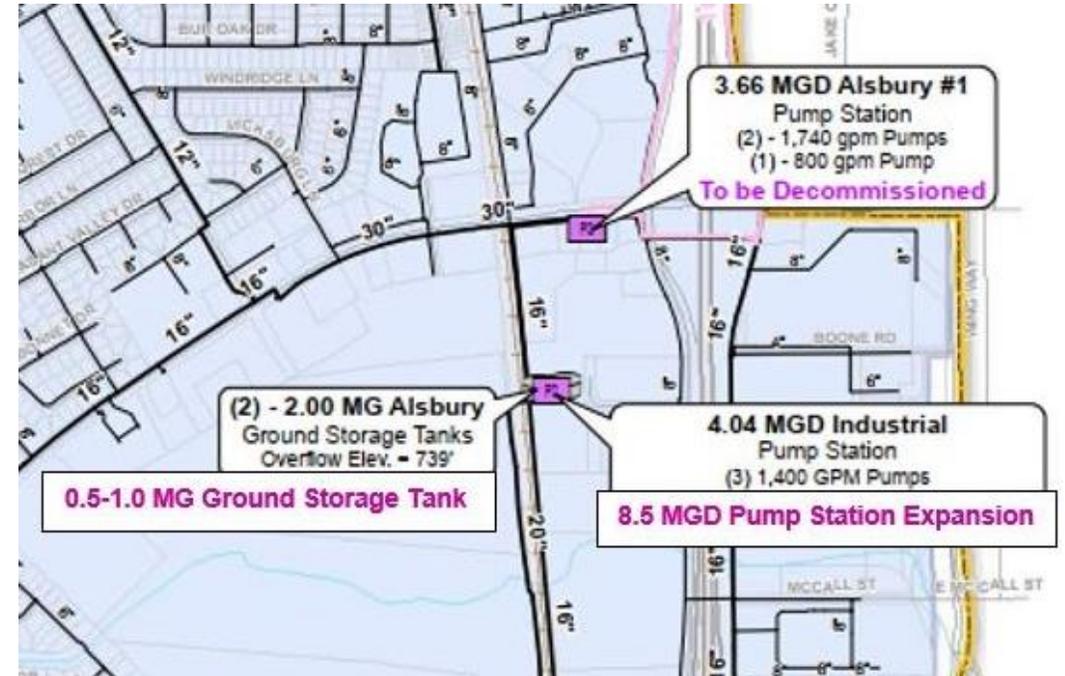
- Expansion of the Industrial Pump Station to serve the Lower Pressure Plane
- Decommissioning the Alsbury #1 Pump Station
- Potential new 0.5-1.0 MG Ground Storage Tank

### Funding:

\$17.6 Million Water Bond Funds

### Status:

- Preliminary design underway
- Right-of-Way / Property acquisition underway
- Anticipate discussing additional funding with CIP Update Spring 2024



### Project Status

On Track

### Project Progress

Progress 10%

### Estimated Completion



Spring 2026

### Total Project Cost



17.6 million

### Project includes:

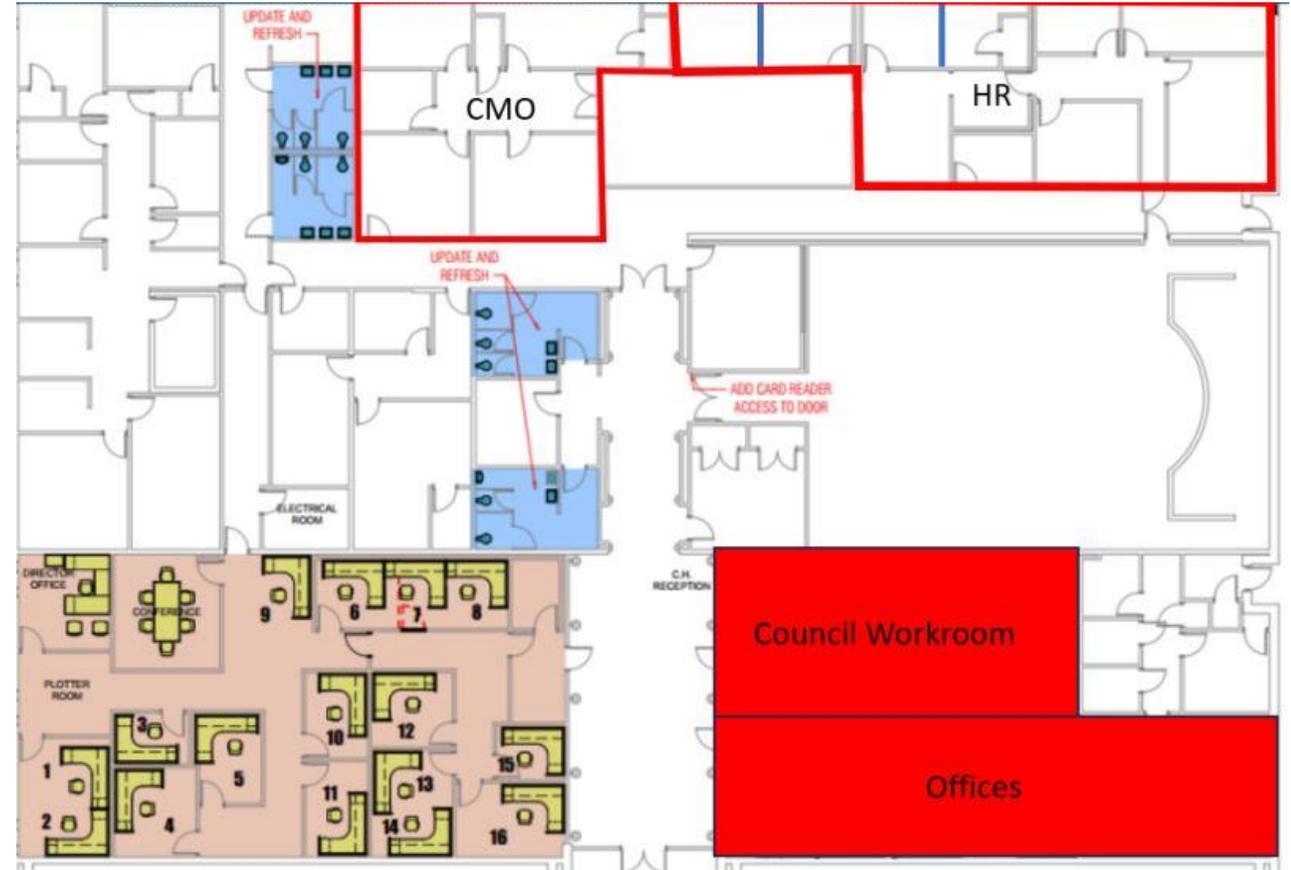
- Reconfigure existing facilities to better accommodate staff
- Adds the office space needed to relocate IT and HR from Annex 3 Building prior to that site's re-development

### Funding:

\$1.4 Million Non-Bond Capital

### Status:

- Construction to be bid in Winter 2024



Project Status

Some Disruption

Project Progress

Progress 30%

Estimated Completion



Spring 2025

Total Project Cost



1.4 Million

### Project includes:

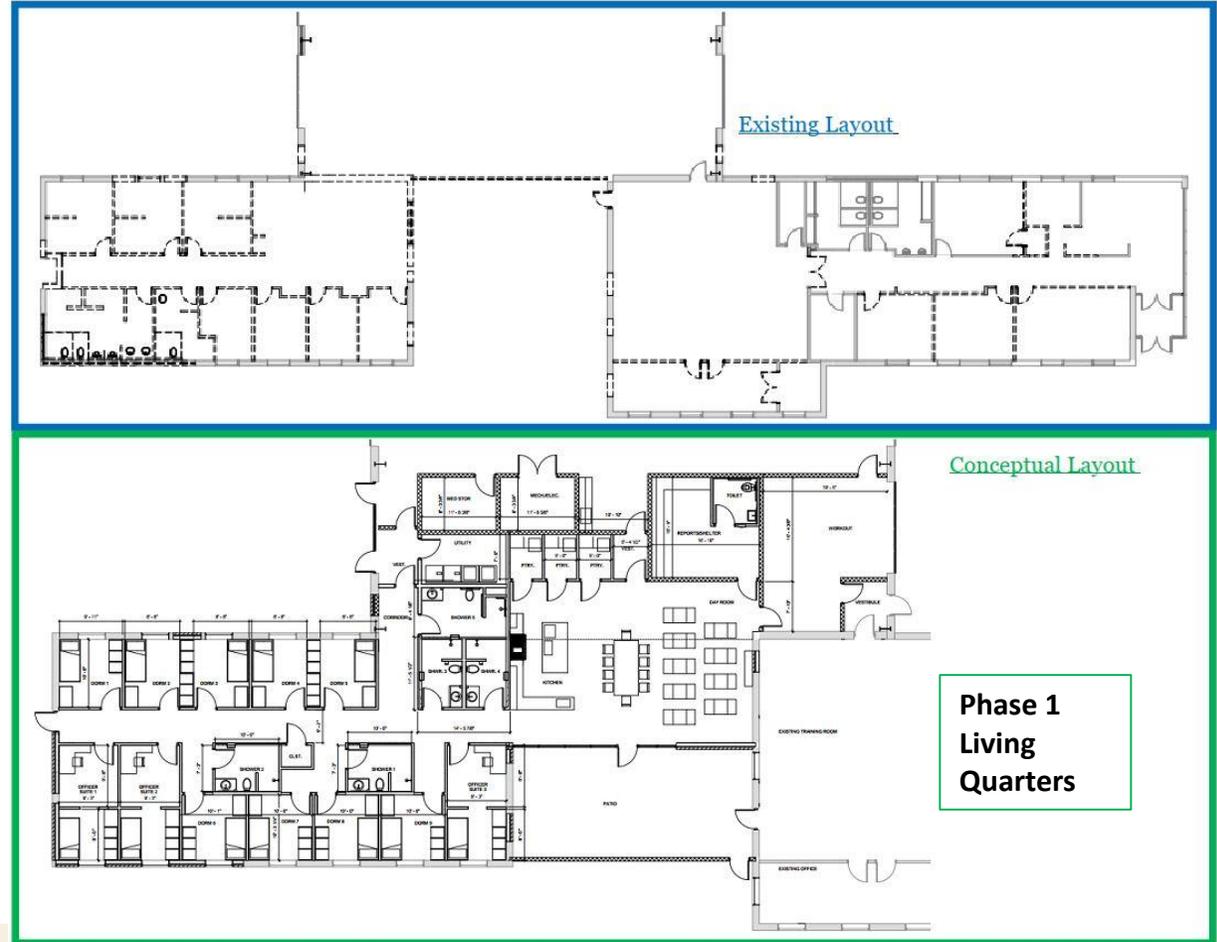
Various interior renovations to administrative and operational areas to include additional offices, expanded dormitory, and other changes to accommodate needs of the Fire Department

### Funding:

\$3.8 Million General Fund

### Status:

- 100% Plans Recived
- Construction procurement anticipated late summer 2024



Project Status

Some Disruption

Project Progress

Progress 20%

Estimated Completion



Winter 2025

Total Project Cost



\$ 3.8 Million

## Project includes:

- Expansion of police department headquarters
- Remodeling existing facility to re-purpose existing space for officers and staff

## Funding:

- \$36.4 Million GO Bond Public Safety Funds
- \$6.3 Million CO

## Status:

- Gas Pipeline relocation underway
- Updates to revised site plan presented to City Council I&D Committee Jan 22<sup>nd</sup> : Two-story (28,170sf) new building rather than one-story (24,215sf) with corresponding increase in budget to \$42.7m
- Schematic design completed in May 2024



Project Status

On Track

Project Progress

Progress 10%

Estimated Completion



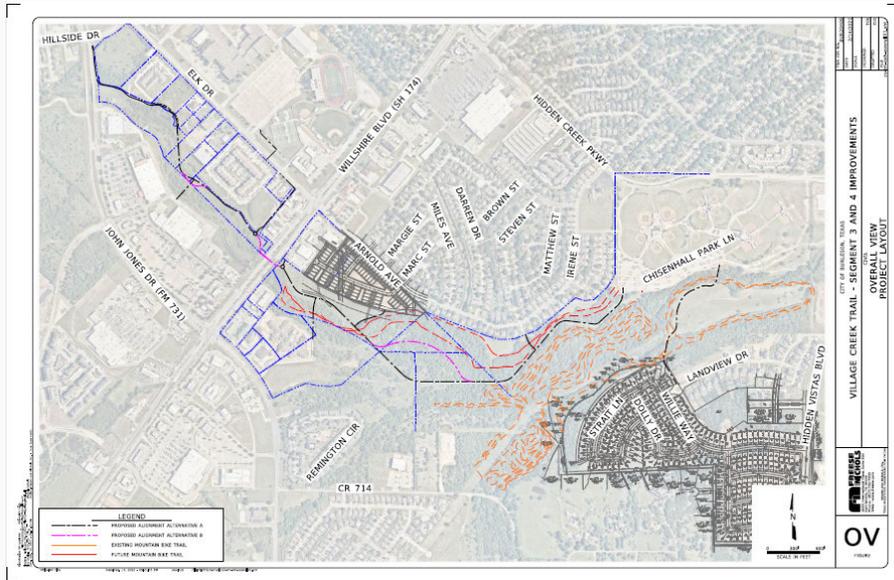
Fall 2026

Total Project Cost

\$ 42.7 Million

# **Parks and Recreation Capital Projects - Quarterly Update**

# Project- Village Creek Trail



## ● Project Description

- Extension of Village Creek Trail from current terminus at Chisenhall Fields to Hillside Dr.

## ● Project Status

- 100% design
- Grant not awarded

## ● Estimated Completion

- Moved to FY 2030 for construction

# Project- Chisenhall & Bailey Lake Parking



- Project Description

- Design and construction for phase 1 (100 spaces) of Chisenhall parking lot expansion, and approximately 50-70 spaces at Bailey Lake.

- Project Status

- Complete

- Estimated Completion

- Complete

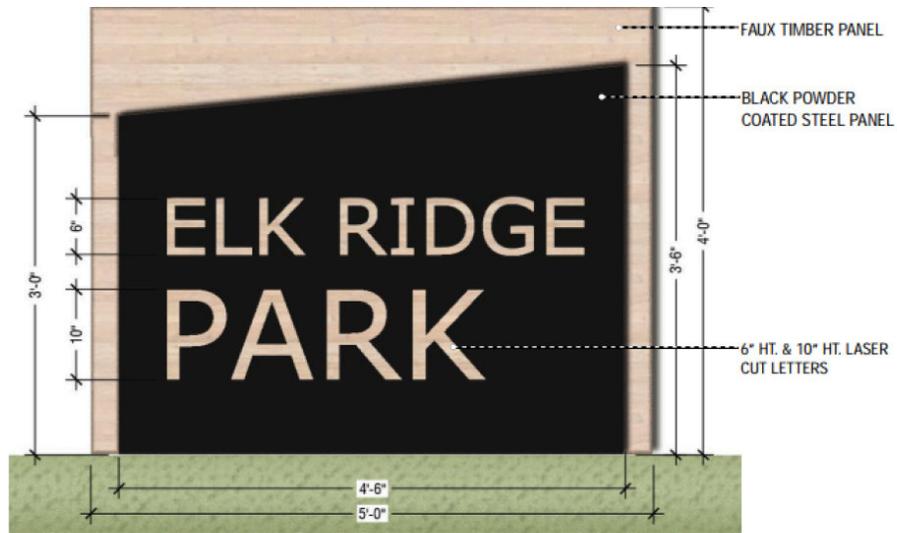
# Project- Shannon Creek

NATURE PLAY: SAND PIT



- **Project Description**
  - Design and construction of a park and natural area in Shannon Creek.
- **Project Status**
  - 90% design complete
  - Finalizing flood study
- **Estimated Completion**
  - Construction to begin FY 2025

# Project- Park Monument Signs 2024



CONCEPT A

ESTIMATED COST: \$25,000

## ● Project Description

- Design and installation of park monument signs

## ● Project Status

- Design modification for new signs underway
- Received quotes from a local company that is substantially lower
- This year: Clark, Cindy, Claudia, Cedar Ridge, Meadowcrest

## ● Estimated Completion

- October 2024

# Project- BRiCk



## ● Project Description

- Remodel of lobby, party rental, and family changing rooms, replacement of HVAC system, Desert Aire, indoor pool replaster, indoor pool sandfilter

## ● Project Status

- GMP Package 1-September 9
- GMP Package 2-October

## ● Estimated Completion

- Spring 2025

# Project- Community Park



- Project Description
  - Creating a community
- Project Status
  - Currently undergoing public engagement
- Estimated Completion
  - TBD

# FY 2024 Project Updates



- Hidden Creek Softball relocation
  - Part of west end master planning
- Oak Valley South Trail Extension
  - Complete
- Cedar Ridge
  - Complete
- Meadowcrest Park
  - Complete
- Chisenhall-7 fields
  - Under construction, estimated completion-September 2024
- Bailey Lake Dredging
  - Complete
- Master Plan
  - Public engagement, asset inventory, and needs assessment complete, current status-synthesizing data
- Public Art Master Plan
  - Public engagement

# FY 2024 Project Updates-Golf

- Intake Pipe
  - Winter project
- Range Side 9
  - Winter project
- Hole 16 Drainage
  - Larger issue, working with Public Works to see if this can be an FY 25 project
- Tee and Wayfinding Signage
  - Complete

