

Happy Thanksgiving



Russell Farm Art Center

# WEEKLY REPORT

NOVEMBER 22, 2024

TO: MAYOR FLETCHER AND COUNCIL MEMBERS

FROM: TOMMY LUDWIG, CITY MANAGER

THE CITY OF  
**BURLESON**  
TEXAS

MARKETING & COMMUNICATIONS  
141 W RENFRO, BURLESON, TX 76028 | (817)426-9622

## **I. COUNCIL SCHEDULE**

### **MONDAY, DECEMBER 9 CITY COUNCIL REGULAR MEETING, 5:30 P.M.**

#### **REPORTS AND PRESENTATIONS**

- Receive a report, hold a discussion, and provide staff direction on an amendment to an interlocal agreement CSO#1189-11-2019 with Johnson County for development within the city's extraterritorial jurisdiction (ETJ).  
*(Staff Contact: Tony McIlwain, Development Services Director)*

All meetings will be held at Burleson City Hall Council Chambers, 141 W Renfro St. The meeting will be conducted in the council chambers and is also available via live stream, <https://www.burlesontx.com/watchlive>

## **II. GENERAL AND STATUS UPDATES**

### **A. THANKSGIVING CLOSURES**

City of Burleson facilities, with the exception of public safety, will be closed Thursday and Friday, Nov. 28-29, in observance of Thanksgiving. There will be no trash or curbside recycling collection on Thursday, Nov. 28. If you are on the Monday-Thursday route, your trash will be collected on the next Monday, Dec. 2. Curbside recycling will be collected on your next scheduled day. Thanksgiving is one of the three holidays when trash is not collected, the other two are Christmas Day and New Year's Day.

Friday, Nov. 29 will be a regularly scheduled collection day for solid waste, recycling and bulk/brush. *Please note: Waste Connections anticipates some delays in trash pickup on the Friday after Thanksgiving due to a high volume of waste. Some routes maybe collected in the afternoon instead of the morning, however some may be delayed until Saturday morning. Residents are asked to leave their trash out, as all routes will be completed. Similar delays may also occur on the Monday following Thanksgiving.*

Hidden Creek Golf Course and the Burleson Recreation Center (BRiCk) will be open normal hours Friday, Nov. 29.

The animal shelter, library, senior activity center will be open regular hours Saturday, Nov. 30, along with Hidden Creek Golf Course and the BRiCk.

## B. PARKS AND ATHLETICS DIVISION REORGANIZATION AND PROMOTIONS

The Parks Division recently underwent a reorganization designed to consolidate the athletics and parks teams, enhancing efficiency and operations across city parks. Please join us in congratulating the following individuals who have been promoted as part of this reorganization:

- Daniel Shafer – Parks and Athletics Manager
- TJ Arthur – Parks Superintendent
- Zach James – Athletics Supervisor

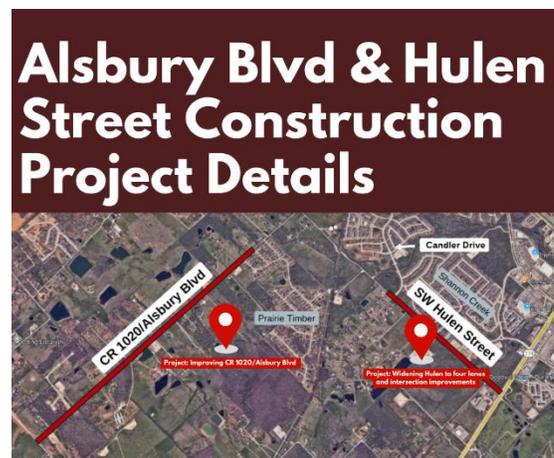


These promotions recognize their dedication, strong work ethic, leadership, and genuine passion for serving the Burleson community.

This restructuring also includes the formation of a specialized “Hot Shot” crew. This team will be dedicated to quickly addressing urgent issues as they arise while also minimizing disruption to regular operations. In addition, the Hot Shot crew will have an increased focus on park inspections, preventive maintenance, and other priority items.

## C. ALSBURY BLVD & HULEN STREET PUBLIC INPUT MEETING

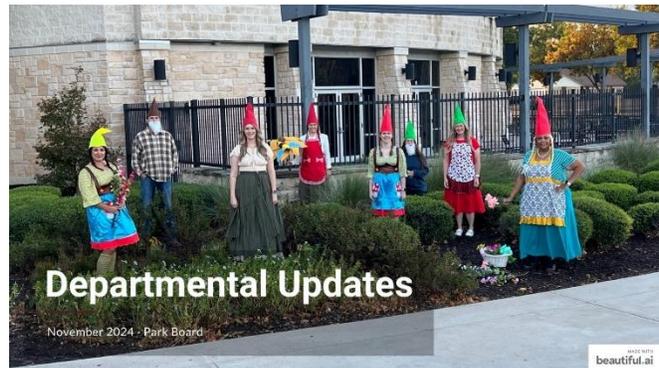
On November 13, over 100 participants attended the public input meeting regarding the upcoming construction projects for CR 1020/Alsbury Boulevard and SW Hulen Street. For those who couldn’t attend, the design schematics and project details are now available [online](#).



## D. PARKS AND RECREATION UPDATE

There are lots of exciting things happening in our community within Parks and Recreation. View the latest updates in the monthly parks board presentation, attached. Updates include special event recaps, program news, park project updates, staff highlights, and more.

[View the presentation.](#)



## E. LIBRARY PROGRAMMING

### Outdoor Movie Night

Tuesday, November 26, 6 p.m.

Join the library for a magical Outdoor Movie Night in the garden. The classic film *The Wizard of Oz* (Rated G) will be shown. Attendees are encouraged to bring picnic blankets and lawn chairs to enjoy an enchanting evening under the stars. This event is suitable for all ages. Please note that in the event of inclement weather, the event may be canceled or rescheduled.



### Teen Pie Eating Contest (ages 10-17)

Saturday, November 23, 11 a.m.

Teens are invited to a messy and delicious challenge at the Teen Pie Eating Contest. Participants can test their skills to see who can eat a mini pie the fastest—completely hands-free! Spectators and those looking for additional fun can enjoy lawn games set up in the library garden before and after the



contest. This event offers a fun way to kick off the Thanksgiving spirit and enjoy the outdoors.

## F. SENIOR CENTER PROGRAMMING

On Tuesday, November 26, the Senior Activity Center will offer a turkey and cheese slider lunch with chips and a dessert for only \$3. Please call 817-295-6611 to register for the lunch, cash only please.

For those interested in learning more about the center's offerings, tours are available. The Senior Activity Center, located at 216 SW Johnson Avenue, is open to individuals aged 50 and up.



## G. PET OF THE WEEK

Amos is a fun-loving, one-year-old Pit Bull Terrier mix who is looking for his forever home. While he's had a bit of a rough start, he's eager to learn and show his best side.

Amos is a social pup who loves being around people, especially kids. He's also good with cats and smaller dogs, making him a great addition to a family with other pets.

With a little training and patience, Amos can become a wonderful companion.

He'll thrive in a home where he can get plenty of exercise and mental stimulation. If you're looking for a loyal and loving dog, Amos could be the perfect match for you! His adoption fee is waived and includes shots, microchipping and heartworm testing.

**PET OF THE WEEK**

**AMOS**

- Pit Bull Terrier mix
- Almost two years old
- at the shelter since: 11/5/24

THE CITY OF BURLESON TEXAS | Animal Services

Want to check out the adoptable animals at the shelter? See all available pets here: [burlesontx.com/adopt](https://burlesontx.com/adopt) Burleson Animal Shelter is located at 775 SE John Jones Drive, hours are Tuesday - Friday, 11 a.m. - 6 p.m. and Saturdays 11 a.m. - 4 p.m.

## H. FEEL GOOD FRIDAY

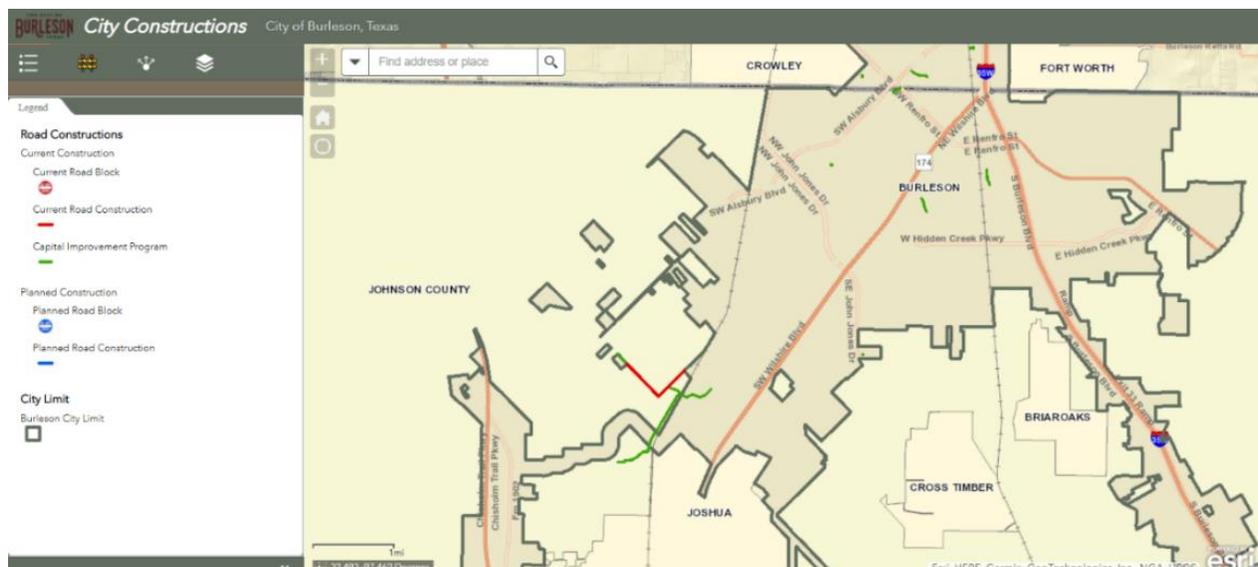
This Feel Good Friday comes to us from the Moms of Burleson Facebook group. Gale McCuiston wrote, *“My five-year-old is physically disabled and homeschooled. He ‘wrote’ these books. He calls his book company Central July Books (his birthday is July 15th). We put them in the little library at Bailey Lake. If anyone picks them up, would you post them for him to see? It would make his day. His name is Wyatt.”*



We're thrilled to share that resident Kimberly Hackley and her son picked up one of Wyatt's books and are loving the pictures. They've even been creating their own story to go along with it! Wyatt, your creativity is inspiring, and your books are making a difference!

## III. UPCOMING ROAD CONSTRUCTION/CLOSURES

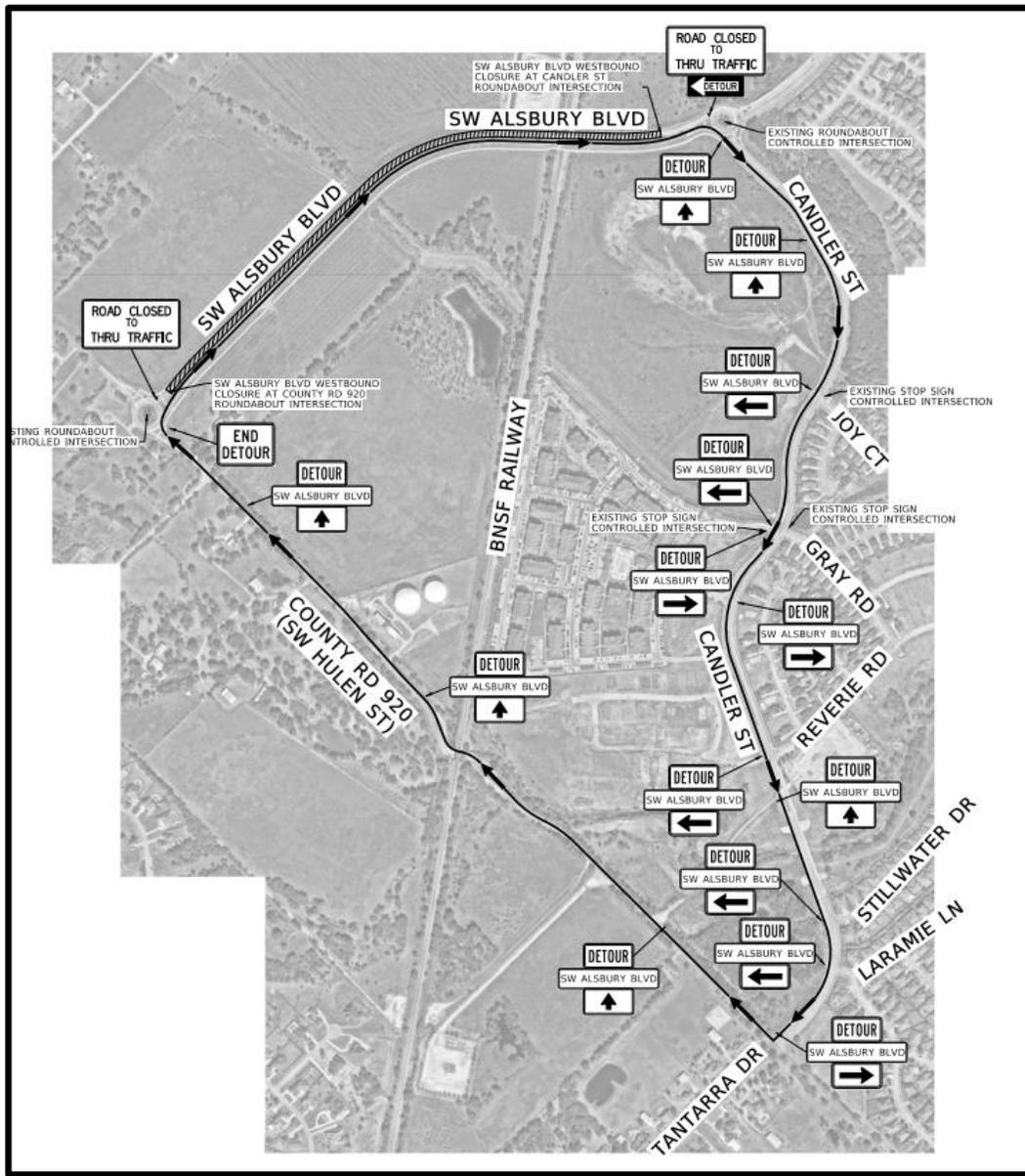
[\(click to view map\)](#)



## ALSBURY BLVD BETWEEN CANDLER ST AND HULEN ST- CONSTRUCTION UPDATE

STAFF CONTACT: LANCE BARTON, PE, PROJECT MANAGER  
817-426-9621 or [lbarton@burllesontx.com](mailto:lbarton@burllesontx.com)

The west bound lane of Alsbury Blvd between Candler St and Hulen St closed to traffic as of November 19, 2024. Traffic is being detoured south on Candler St to Hulen St for at least the next 90 days.



#### IV. PARKS CAPITAL PROJECTS

PROJECT	STATUS	TIMELINE
<b>Meadowcrest Park</b>	Construction in progress	Anticipated completion - December 2024
<b>Oak Valley South – Scott Street Trailhead Improvement</b>	Construction in progress	Anticipated completion – December 2024
<b>BRiCk Renovation</b>	Equipment package approved on September 9, 2024. Interior Renovation & Pool Resurface approved on October 21, 2024.	November 2024 – Lobby Renovation construction start August 2025 – Pool Renovation construction start September 2025 - HVAC construction start

#### V. EVENTS

Event information can be found at [www.burlesontx.com/events](http://www.burlesontx.com/events)

- SANTA’S BREAKFAST**  
December 7, 7-11 a.m.  
Russell Farm Art Center, 405 W CR 714  
Children (Ages 3-12): \$5  
Adults (13 & up): \$7  
Children under 2 years are free
- CHRISTMAS AT THE LIBRARY**  
December 7, 9 a.m. - Noon  
Burleson Public Library, 248 SW Johnson Ave.  
Free event
- BTX-MAS: CHRISTMAS IN BURLESON**  
December 7, 6-9 p.m.  
Mayor Vera Calvin Plaza in Old Town, 141 W Renfro St  
Free entry

- **NIGHTS OF LIGHTS**  
December 11-14, 6-8 p.m.  
Russell Farm Art Center, 405 W CR 714  
Free event
- **Holiday Farmers Market**, *featuring carriage rides, Santa and more*  
December 14, 8 a.m. – 1 p.m.  
Mayor Vera Calvin Plaza, 141 W Renfro St  
Free entry, items for purchase
- **CHRISTMAS CRAFT FAIR**  
December 14, 9 a.m. – 2 p.m.  
Burluson Senior Activity Center, 216 SW Johnson Ave.  
Free entry, items for purchase
- **CHRISTMAS ON THE FARM**  
December 14, 3-6 p.m.  
Russell Farm Art Center, 405 W CR 714  
Free event

## **VI. ATTACHMENTS**

- Keep Burluson Beautiful November 13 Meeting Summary.....page 9-11
- Animal Shelter Advisory Board November 13 Meeting Summary.....page 12-13
- Parks Board November 14 Meeting Summary.....page 14-16



## Keep Burleson Beautiful

Wednesday November 13, 2024  
4:45 PM

City Service Center - 725 SE John Jones Drive  
Burleson, TX 76028

### ➤ Welcome: 4:44 PM

#### Committee Members Present:

Donna Confessore  
Kristen Tanz  
Mary Goldsberry  
Pat Dexheimer  
Heidi Garbe  
Mary Ann Matthews

#### ➤ Administrative Items:

- Treasurer's report: **September - \$2,603.85** **October - \$2,591.85**  
**November - \$2579.85**
- Bank transition to American National – Update
- Two signatures are needed to switch banks. Kristen offered to be the second signatory if Mary is not available.

#### ➤ Ongoing/New Business

- Committee Chair Reports – responsible for specific areas, projects, and report outs
  - Adopt-a-Spot Committee – Update
  - Mayor's Youth Council is planning to adopt Scott Street Trailhead once construction is complete. Their renewal will happen in June.
  - National Charity League—Sign was removed from Elk.
  - Ann Heberle Business Beautification Award Committee – Update
    - *Selected "Spears Team" at 125 N Wilson St as winners for November 1.*
    - *Heidi will draft an email about the award for Donna, and Donna will reach out to the Spears Team*
    - The sign is at American National Bank. Jessica will get Spears contact. Kristen and Donna offered to grab the sign when they go to the bank.
    - Heidi will send out the email and cc Donna and Pat to let them know to keep them in the loop.
  - Communications Committee

- Concepts: Quarterly newsletter content, Event metrics, Program wrap ups, Volunteer Outreach
  - Burleson Now to display a trash bash photo in upcoming mag
    - Future: spring article on KBB
  - Action item / goal for next month –Trash bash metrics; Provide key metrics/newsletter for sponsorship use
  - It was suggested to start a document to keep an annual list of sponsors, help stay organized when giving shoutouts on social media or adding recognition on swag items. This could also be tied into the funding records documents for easier tracking.
  - Content Idea—Profile individual KBB members and highlight why people love to volunteer with the group.
  - KBB was recognized in the Burleson NOW magazine.
- Finance Committee – Financials and sponsorship opportunities
    - *Action item / goal for next month – Begin identifying a community contact list for sponsorships*
    - Scholarship Discussion
    - KBB will maintain the current sponsorship levels. Arrange for plaques through Master Craft Awards. A suggestion was made to create "Keep Burleson Beautiful" bumper stickers as a fundraiser, with silver and gold tiers available for sponsors, each displaying the sponsorship year.
    - The committee will continue brainstorming on ways to recognize sponsors will continue.
    - Kristen touched base with Burleson ISD counselor, and they are fine with KBB not being part of the BISD1 scholarship. The application criteria will need to be distributed by December, with a selection finalized by mid-April. Two scholarships are awarded, \$1,000 each.
  - Planting Committee –
    - *BISD Partnerships (Potential Pollinator Gardens) – Jessica and Mary Ann to meet with BISD (anyone is welcome once a final date is set)*
    - A request for no mow property areas has been sent out. There was a suggestion for the back of Frasier Elementary.
    - The Monarch Waystation between City Service Center and Animal Services was seeded in late October.
    - Oak seedlings need to be pulled out of the Library pollinator garden. Mary Ann has it on her schedule to do that in November with Master Naturalist volunteers.
  - Event Committee
    - Spring Trash Bash 2025 – Date discussion (April 19?)
    - T-Shirt Contest

- New date discussed for Spring Trash Bash—April 12.
  - T-shirt Contest—Kristen will confirm the timeline. The committee will begin brainstorming potential themes, with dragonflies as a possible option, and vote on a theme in December.
- Bylaws review request – In progress
  - GCAA funding roll in to Parks Green Ribbon project – Confirmation
    - GCAA funding—The Parks Green Ribbon project is currently underway. Parks inquired about using the KBB awarded GCAA funds as last discussed with the KBB GCAA committee to roll into the Green Ribbon John Jones median project.
    - Mary Goldsberry made a motion to approve with recommendations of considering the committees feedback on future projects. Heidi Garbe seconded the motion.
    - Motion passed 6-0.
  - Parks: Junior Park Advocate program
  - Beautify Texas Awards – Nominations Open (October 15 – November 22)
    - Categories
    - Examples of Organizational Categories
    - Examples of Individual Categories
    - Jessica will email the link to the awards and will apply for the awards that are decided on.
  - Upcoming Events Opportunities:
- **Open the floor to Board/Members/Close Meeting**
    - A history of prairie dogs is being prepared for display at Bailey Lake to provide information about the prairie dog population.
  - **Upcoming Meetings**
    - o Dec 11, 2024
    - o January 8, 2025

Meeting was adjourned at 5:41 PM

**ANIMAL SHELTER ADVISORY COMMITTEE  
MEETING SUMMARY**

Wednesday, November 13, 2024

1. **Call to Order:** All present, except for DeAnna Phillips, Shenee Simon, Trina Argo
  
2. **Citizen Appearances.**  
None
  
3. **General**
  - A. **Elect a Chair and Vice Chair to serve for FY 2025.**  
Nominations were received for both chair and vice chair, and nominees accepted their nominations. Following a brief discussion board members unanimously selected Dr. Ryan Camp to serve as chair and Lisa Chick to serve as vice chair for FY 2025.
  
  - B. **Consider and approve the Animal Shelter Advisory Committee meeting dates for FY 2025.**  
Staff presented a proposed meeting schedule for 2025: March 19, June 11, and September 10, 2025. Meetings are held at 5:30 p.m. three times a year. The committee approved the following meeting dates for FY 2025.  
Amend dates to March 19, June 18, and September 17.
  
  - C. **Consider approval of the minutes from the August 14, 2024, Animal Service Advisory Meeting.**  
Approved unanimously, except for members absent.
  
4. **Reports and Discussion items:**
  - A. **Receive a report and discuss Animal Services' monthly reports for shelter operations from June 2024 to September 2024 and Fiscal Year 2023-2024 year-end report.**  
Staff reported on the shelter operations for June through September 2024 and the year-end report for the fiscal year 2023-2024.
  
  - B. **Receive a report and discuss the Adoption Trailer sponsors.**  
Staff gave an update on the donations received for the future purchase of an adoption trailer allowing staff to hold more off-site adoptions year-round. Sponsorship categories include Diamond Forever Home \$7,500; Platinum Heart \$2,500; Gold Tail \$1,000; silver Whisker \$500 and Bronze Paw \$250. \$20,750.03 donations have been received as of today. A discussion followed.
    - **Q:** Can we have a list of Sponsors that have already been contacted?  
**A:** Most businesses in Burleson have been contacted
    - **Q:** Are the board member allowed to solicit businesses **A:** Yes

- **Q:** Does “Adopt a Kennel” go toward the trailer? **A:** No, that money will still go to the Injured animal fund.

**C. Receive a report and discuss the Migratory Bird Prevention Efforts.**

Staff reported on the egret rookery on Shady Oaks and staff efforts to educate the neighborhoods where the rookeries are located. A discussion followed.

- **Q:** Where do they build their nests? **A:** Mainly in very wooded areas, which is why homeowners need to keep the trees trimmed.

**D. Summary of the Community Outreach.**

Staff gave an update of community outreach activities and events for animal services which included 5 offsite adoption events and 6 community outreach events. No Discussion

**E. Summary of the fundraisers held for the Animal Shelter.**

Staff reported on fundraising activities and events held for animal services which included: A Calendar of Pets adopted from the shelter over the years, Fill in the Paw, Howl-O-Ween costume Contest, Sonics Birthday Celebration, and Railroaders Baseball Game. A discussion followed.

- **Q:** How many Calendars have we sold and the cost of the calendars? **A:** Almost 200 and they are \$20.00 each
- **Q:** Will one of the Animal Control trucks pull the trailer? **A:** No, due to the lift on the back of the truck. The hitch would be in the way.
- 

**5. Board Requests for future agenda items or reports**

- The city secretary's office will have classes for the Chair and vice chair if they would like to schedule an appointment.
- There will be a dinner and activity for board members and their spouses on January 30, 2025.
- Members who have not completed the necessary classes for the Open Meeting Act, and Public Information Act, would need to do so.

**6. Adjourn**

Meeting adjourned at 6:19 p.m.



## Park Board Meeting Summary

**Thursday, November 14, 2024**  
**6:00 PM**

**City Hall 141 W Renfro**  
 Burleson, TX 76028

**1. CALL TO ORDER: 6:00 PM—Matthew Quinn called meeting to order at 6:00 PM**

All present, except Lindsey Cobb.

**2. GENERAL**

A. Consider approval of the minutes from the October 17, 2024, meeting. (Staff Contact: Bailey Campbell, Senior Administrative Specialist)

- Sherry Scott made a motion to approve the item. Shannan Sutter seconded the motion.
- Motion passed 6-0. Absent Lindsey Cobb.

B. Consider recommending approval of July 4th Firework Shows procured through request for proposal number 2024-024 with Pyro Shows of TX with two optional one-year renewals at the total price of \$134,229. (Staff Contact: Allison Smith, Deputy Director of Recreation)

***\*The following questions and answers are paraphrased and not direct quotes.***

Q: This is for three years, could we get out of this later?

A: We have the option to continue to renew, but we are not locked in.

Q: Are we locked into those prices?

A: Yes.

Q: Are the prices with the \$5,000?

A: the prices are for the total shell count.

Q: Are we confident we will get that \$5,000?

A: Yes, we have one allotted amount for all our events and we break those up across the events that we offer during the year. I am confident that even if we did not get the \$5,000, we could still cover the cost.

- Ashli Logan made a motion to approve the item. Sherry Scott seconded the motion.
  - Motion passed 6-0. Absent Lindsey Cobb.
- C. Consider recommending approval of a project with TGS Sports LLC procured through a cooperative purchasing agreement in the amount of \$1,556,300 with a contingency of \$155,630 for the conversion of Buckskin, Morgan, Palomino, Highland, Dartmoor, Welsh, and Hackney fields at Chisenhall Fields to synthetic turf. (Staff Contact: Daniel Shafer, Parks and Athletics Manager)

***\*The following questions and answers are paraphrased and not direct quotes.***

Q: What is the \$100,000 for?

A: Material testing and for unknown things that might come up.

Q: So with everything we are still under budget?

A: Correct, about \$400,000 under budget.

Q: How will this affect the play? Are we off season?

A: Yes, we wanted to push to get this done earlier than what we did last year. We have communicated with BYA to let them know that this will delay a little bit to start after spring break.

Q: Was the previous contract on time from start to finish?

A: There were a couple delays—about 1 week. But they were on target besides that one delay.

Q: Is the one year training maintenance included in this number?

A: They are providing this as a service. It is not part of the contract.

Q: Do you expect any kind of purchase of additional equipment after they are done?

A: I don't believe so. The last two contracts, they had to furnish the equipment to drag them and they are now on our equipment replacement plan. From an equipment standpoint we have everything we need.

- Tyler Knox made a motion to approve the item as presented. Christian Schott seconded the motion.
- Motion passed 6-0. Absent Lindsey Cobb.

### **3. REPORTS AND PRESENTATIONS**

- A. Receive a presentation on the City of Burleson's 311 Service. (Staff Contact: Richard Abernethy, Administrative Services Director)

- B. Receive the September 2024 Department Update Presentation  
(Staff Contact: Jen Basham, Director of Parks and Recreation)

***\*The following questions and answers are paraphrased and not direct quotes.***

Q: What is the progress on the chain link fence at the Golf course?

A: A PO has been created and we are on the wait list for getting it fixed.

- C. October Community Calendar Attached

A paper copy of the programming calendar was given to the board members.

#### **4. BOARD REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS**

- Christian Schott requested an agenda item or report on investment on Chisenhall Mountain Bike Trail signage.
- Sherry Scott requested an agenda item or report on education on Egrets.

#### **5. ADJOURN: 6:56 P.M.**

Jen Basham  
Director of Parks and Recreation  
[jbasham@burlesontx.com](mailto:jbasham@burlesontx.com)  
817-426-9201