

The purpose of this Budget Brief is to give the citizens of Burleson a general overview of the City's proposed budget for Fiscal Year 2020-2021. In addition, this Brief will highlight some of the more significant changes to the City's budget. If a more detailed understanding of the budget information is desired, a copy of the complete budget may be obtained from the City Secretary at City Hall.

### SUMMARY

The 2020-2021 budget for all City funds, including capital projects, totals approximately \$145 million. The City establishes a budget for twenty-six separate funds, the most crucial of which are illustrated in the graph below. The largest is the **General Fund** with budgeted expenditures of \$44.1 million. The General Fund accounts for the majority of City's services, including Library, Parks, Police, Fire, and Streets. The General Fund will be discussed in more detail later, as will the Water and Wastewater Fund.

The second largest fund is the **Water and**

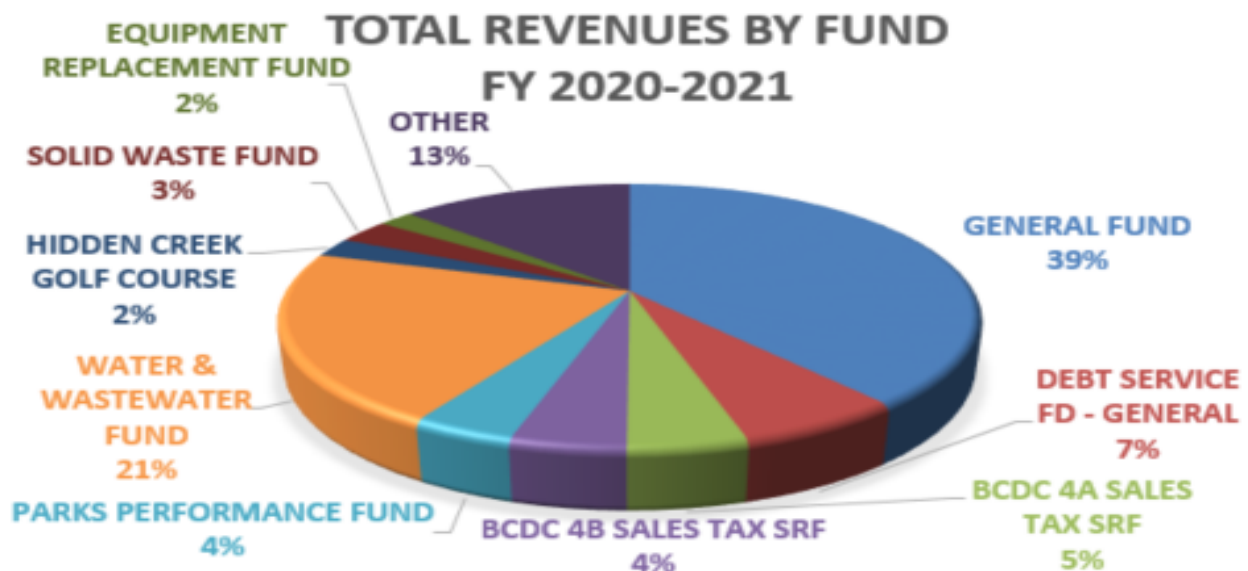
**Wastewater Fund** with budgeted expenditures of \$22.8 million. The Water and Wastewater Fund accounts for the maintenance and upkeep of the City's water and wastewater system, as well as the purchase of water service and wastewater disposal services provided through long term contracts with the City of Fort Worth.

The **Hidden Creek Golf Course Fund** expenditure budget is \$2.6 million. It accounts for the maintenance, operations, and debt service of Hidden Creek Golf Course.

The **Solid Waste Fund** accounts for the operation of the City's solid waste collection service. This year, the Solid Waste budget is roughly \$3.6 million.

The **Debt Service Fund** budget amounts to nearly \$7.5 million. This provides for the servicing of the City's general obligation debt.

The **Equipment Services Fund** is an internal service fund that accounts for the maintenance of the City's fleet of vehicles and equipment. The



Equipment Services Fund has a budget of \$531,679.

Likewise, the **Support Services Fund** is an internal service fund that accounts for the support, maintenance, and replacement of the City's technology systems. This fund's budget is \$2.7 million.

The **Parks Performance Fund** is a special revenue fund that accounts for the operations of the "pay for play" parks facilities. This fund has a budget of \$4.5 million, with a contribution of roughly \$3.4 million from the BCSDC.

There are two funds purposed by the City to accumulate money for replacement of City-owned vehicles and equipment. The Proprietary Equipment Replacement Fund is an internal service fund that accounts for the replacement of the equipment and vehicles used by business-type City departments such as the Water and Wastewater departments. The Governmental Equipment Replacement Fund is an internal service fund that accounts for the replacement of the equipment and vehicles used by other City departments. The **Proprietary and Governmental Equipment Replacement Funds** have expenditure budgets of \$469,800 and \$1,350,041, respectively.

The **Hotel/Motel Tax Fund** accounts for the expenditure of revenues derived from a tax imposed on visitors to local hotels and motels. Its budget of \$365,631 goes toward activities to promote Burleson as a tourist destination.

The **Cemetery Operating Fund**, with a budget of \$20,225, accounts for the upkeep of the Burleson Memorial Cemetery.

The **Burleson 4A Economic Development Corporation** is represented in the budget by two funds. The first fund is a special revenue fund that accounts for the revenue from the half cent sales tax approved by voters in 2001 and the transfer of this revenue to the debt service fund or capital projects funds. This fund's budget is about \$4.2 million. Approximately \$2.4 million is being transferred to the 4A debt service fund. The second fund is the debt service fund which accounts for the payment of the bonds that are supported by the Type A sales tax. This fund's budget is roughly \$2.4 million.

The **Burleson Community Services Development Corporation** is also represented in the budget by a revenue fund and a debt service

fund. Formed in 1993, the BCSDC administers the half cent Type B economic development sales tax. The Type B sales tax revenue fund has a budget of about \$6.7 million. The debt service fund has a budget of about \$1.8 million.

## GENERAL FUND

Significant Changes:

- \$590,000 cost containment savings (as a result of reduction in staffing and reorganization)
- \$644,500 for compensation adjustments
- \$1,367,523 for Police Staffing (3 officers, Sergeant, Detective, School Resource Officer, and relevant vehicles and equipment are included)
- \$91,500 for Fire Department staffing (entry-level fire fighter) and an analysis of future staffing needs for emergency medical services
- \$157,249 for Street and Traffic Services staffing (traffic engineer and signal technician)
- \$415,000 for continued implementation of IT strategic plan

General Fund revenue is budgeted to be \$44.1 million. This is an increase of roughly \$3.2 million over the 2019-2020 budget.

## Sources of Revenue

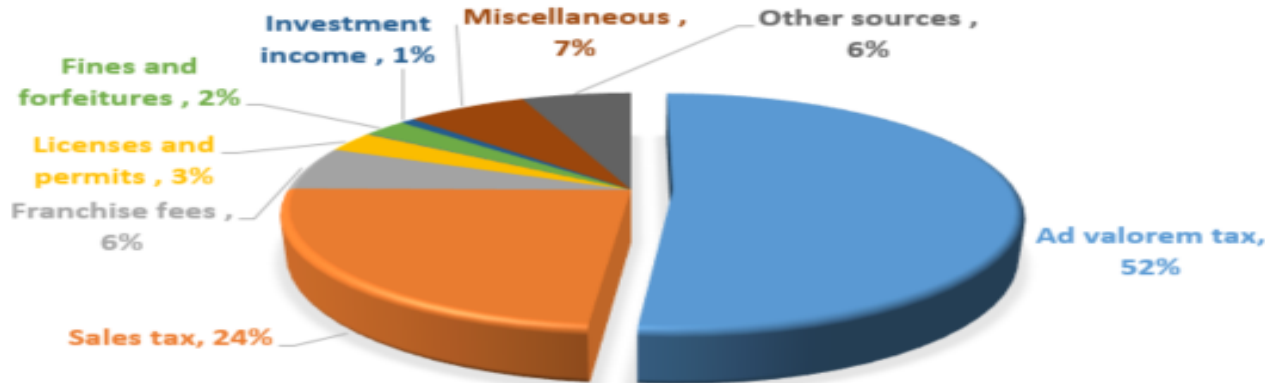
The largest source of General Fund revenue is Ad Valorem Taxes. The proposed 2020-2021 rate is \$0.7111 per \$100 valuation. A drop of .0089 cents per \$100 from last year's tax rate. The maintenance and operations portion of the tax rate (\$0.5187/\$100), up from (\$0.5106/\$100) last year is expected to provide \$22.6 million in revenue.

The City has diverse revenue sources to try to limit its reliance on property taxes. The City expects sales tax to provide roughly \$10.3 million; Franchise Fees \$2.6 million; License and Permit Fees \$1.2 million; Fines and Forfeitures \$1 million; Investment Income \$350,000; and roughly \$5.6 million for Miscellaneous and Other Sources (of revenue).

## Classification of Expenditures

The General Fund budget can be divided into six classifications of expenditures. The largest of these classifications, representing 71% of total expenditures, is Personnel Services. This classi-

**GENERAL FUND REVENUES BY CLASSIFICATION  
FISCAL YEAR 2020-2021**



fication includes the cost of all personnel salaries, benefits, payroll taxes, and training.

**WATER & WASTEWATER FUND**

The Water & Wastewater Fund is an “enterprise” fund. An enterprise fund runs as a business and is expected to be self-supporting, without requiring tax subsidy. The City purchases water and wastewater treatment from the City of Fort Worth.

**Water Rates:**

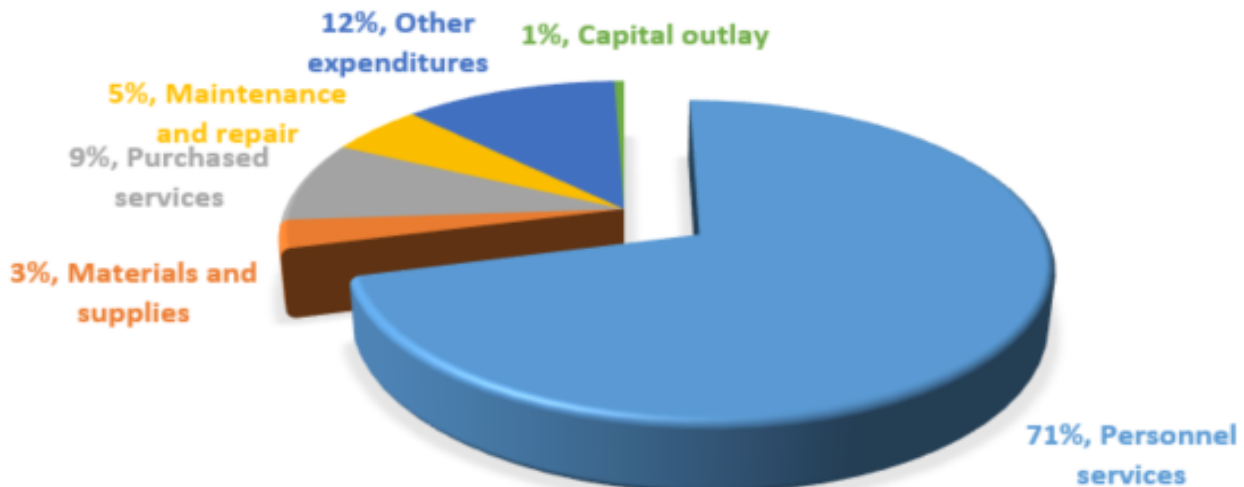
The FY 2019-2020 budget had no water rate changes. However, water rates will decrease by 3% in FY 2020-2021, saving residents \$1.51 per month. The base water rates are tiered based on

meter size ranging from \$15.56/month for 3/4” meters to \$1,180.31/month for 12” meters. Monthly Volume Charges (per 1,000 gallons) are \$4.76 for the first 10,000 gallons. The cost for the next 10,000 gallons used is \$5.75 and anything over 20,000 gallons is \$6.57. Rates for water used for gas well drilling will remain \$13.97 per 1,000 gallons.

**Wastewater Rates:**

The flat base rate for all meter sizes and the variable residential wastewater rate per 1,000 gallons will remain at \$19.12 and \$5.32 respectively.

**GENERAL FUND EXPENDITURES BY CLASSIFICATION  
FISCAL YEAR 2020-2021**



## SOLID WASTE FUND

The purpose of the enterprise fund for Solid Waste is to fully account for all costs associated with the City's solid waste collection operations. The rate will remain unchanged at \$18.20 per month. Expenditures are projected at \$3.56 million. This is 2.85% more than FY 2019-2020.

# JUST THE FACTS

### TOTAL EXPENDITURES (in thousands)

	Fiscal Year 2019-20	Fiscal Year 2020-21
General Fund	40,973	44,137
General Debt Service Fund	7,651	7,493
4A Sales Tax Revenue Fund	3,800	4,158
4B Sales Tax Revenue Fund	4,801	6,733
Parks Performance Fund	3,936	4,553
Economic Development Fund	571	-
Hotel/Motel Fund	234	366
4A Sales Tax Debt Svc Fund	2,047	2,394
4B Sales Tax Debt Svc Fund	1,821	1,846
Water & Wastewater Fund	22,842	22,832
Golf Course Fund	2,556	2,618
Solid Waste Fund	3,469	3,568
Cemetery Fund	49	20
Equipment Service Fund	479	532
Gov't Equip Rep Fund	1,302	1,350
Proprietary Equip Rep Fund	272	470
Support Services Fund	2,458	2,725
Health Insurance Fund	-	5,126
Other Minor Funds	20	1,832
<b>TOTAL EXPENDITURES</b>	<b>99,281</b>	<b>112,753</b>

### GENERAL FUND REVENUES (in thousands)

	Fiscal Year 2019-20	Fiscal Year 2020-21
Taxes	31,095	32,889
Franchise Fees	2,715	2,611
Licenses and Permits	936	1,236
Charges for Services	0	0
Fines and Forfeitures	1,050	1,050
Investment Income	400	350
Miscellaneous	2,492	2,926
Other Sources	2,259	2,638
<b>TOTAL REVENUES</b>	<b>40,984</b>	<b>43,739</b>

### GENERAL FUND TAX REVENUES BY SOURCE (in thousands)

	Fiscal Year 2019-20	Fiscal Year 2020-21
General Ad Valorem	20,105	21,549
Sales Tax	9,850	10,173
Delinquent Ad Valorem	161	110
Liquor Tax	140	115
<b>TOTAL TAX REVENUES</b>	<b>30,256</b>	<b>31,946</b>