

KEEP BURLESON BEAUTIFUL

The **Be Beautiful Burleson Education Grant** provides grant funding for school-based environmental learning projects. Basic guidelines are as follows:

- **Schools may request up to \$500 per project, per year** for projects that directly engage students in outdoor learning activities, campus improvement projects, and natural resource stewardship efforts;
- **Both public and private schools** in the City of Burleson are eligible to apply;
- **Sample projects include:** outdoor learning centers, school murals, campus beautification, tree planting projects, butterfly gardens, vegetable/food gardens, rainwater collection, recycling education programs, and more.

Funding Guidelines

- For the 2018-19 school year, KBB will award up to \$1,000 in grant funding;
- Each applicant group may request up to \$500 in grant funds per project;
- Applications will be screened and selected by a KBB review committee;
- The deadline for application is February 28th;
- Awarded groups will receive funds by no later than March 15th;
- The deadline for the 2019-2020 school year will be in October;
- All funding must be spent within 6 months of the date it is received (variances will be granted on a case-by case basis).

KBB Grant Application

Applicant (School):

Name of Organization Within School (if applicable):

Primary Contact:

Title:

Address:

Phone Number:

Alternate Phone:

Email:

Have you applied for this grant before?

If applicable, how many times have you been awarded this grant?

PAST THIS POINT IN THE APPLICATION, PLEASE REFRAIN FROM USING IDENTIFYING LANGUAGE FOR YOUR PROJECT GROUP SO THAT KBB MAY CONDUCT A BLIND REVIEW OF SUBMITTED GRANT APPLICATIONS.

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I. EXECUTIVE SUMMARY

PROJECT INFORMATION (10 POINTS)

Please complete all information below in full. Use supplemental pages if necessary.

Project Name:

Project Category (Choose from one or more of the following: Water, Air Quality, Material Resource Management, Beautification, Outdoor Learning, or Other)

Grant Funds Requested:

Project Goals (outline at least 2):

MERIT AND NEED (35 POINTS)

How will it benefit the student population?

Discuss the impact and reach of your proposed program. Tell us how many students you expect to reach? (20 points)

What knowledge and skills will the students gain? How will the knowledge and skills gained be applicable to everyday life? (15 points)

PLAN FOR IMPLEMENTATION (30 POINTS)

Describe each task, and specify who is to accomplish it. (5 points)

Discuss how each task will meet your stated goals. (10 points)

Describe how you will measure success, i.e. expected outcomes. (5 points)

Describe your cooperative approach in accomplishing the project. (5 points)

Describe how you will acknowledge Keep Burleson Beautiful throughout this project (i.e. school newsletter, social media, signage or name plates, etc.) (5 points)

SCHOOL RESOURCES AND COMMITMENT (15 POINTS)

How does your school plan to sustain this project for at least 3 years? Please include a rough timeline for your initial project year (outline of tasks will work fine) (10 points)

What funds and/or in-kind contributions will the applicant donate for the project? (5 points)

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II. DETAILED PROJECT BUDGET (10 POINTS)

Attach your budget using the KBB Grant Budget Worksheet as part of this application submission (10 points)

III. SUPPLEMENTAL MATERIALS (10 BONUS POINTS)

Attach support materials, such as photographs, press materials, letters of support, etc.

Please review and initial below:

_____ Should my school be selected to receive a grant, we agree to submit a report and supplementary materials (i.e., receipts, invoices) to show approved use of funds, or risk compromising future funding opportunities with KBB.

_____ I certify that all information provided in this application is accurate to the best of my knowledge, and that my group agrees to spend any awarded funds in the manner expressly indicated in this application.

DEADLINE TO APPLY:

Completed application and all supporting materials must be received by

Monday, February 28th, 2019 at 4 p.m. CST.

Please call (817) 426 - 9842 with any questions or concerns regarding the application.

Email or Mail Completed Application to:

MCarpenter@burlesontx.com

or

Keep Burleson Beautiful

725 Southeast John Jones

Burleson, Texas 76028

Keep Denton Beautiful has put together a resource list for their various projects that you may find useful.

<https://kdb.org/w/wp-content/uploads/2014/08/Resource-Guide-Formatted-Resized.pdf>