



City of Burleson  
City Council  
Regular Meeting Agenda

City Hall  
Council Chambers  
141 W. Renfro  
Burleson, TX 76028

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Monday, November 11, 2019

Council Chambers

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**5:00 P.M. WORK SESSION IN THE COUNCIL CHAMBERS**

Call to Order

1. **QUESTIONS ON CURRENT AGENDA ITEMS** - City Councilmembers
2. **REPORTS AND PRESENTATIONS**
  - A. Receive a report to recognize the selected Employee of the Quarter for the 3rd quarter of 2019. *(Staff Presenter: Wanda Bullard, Director of Human Resources)*
  - B. Receive a report, hold a discussion and give staff direction regarding Councilmember Hulsey's proposal:
    - Establishment of a Senior Citizen's council or board
    - Establish formal advisory process for boards/commissions*(Staff Presenter: Amanda Campos, City Secretary)*
  - C. Receive a report, hold a discussion and give staff direction regarding the Burleson branding initiative. *(Staff Presenter: DeAnna Phillips, Marketing and Communications Director)*
  - D. Receive a report and hold a discussion on training for City Council related to Title VII Civil Rights Act, Americans with Disabilities, and Age Discrimination in Employment Act. *(Presenter: Cara White, TOASE Attorney)*
3. **RECESS INTO EXECUTIVE SESSION**

Pursuant to Section 551.071, Texas Government Code, the Council reserves the right to convene in Executive Session(s), from time to time as deemed necessary during this meeting for any posted agenda item, to receive advice from its attorney as permitted by law.

  - A. **Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071**
    - Discuss and receive direction regarding a memorial located at 250 E. Hidden Creek Parkway, Johnson County, Texas.
    - Discuss and receive direction regarding Chapter 3000, Government Code and the City of Burleson Code of Ordinances.
  - B. **Discussion Regarding Possible Purchase, Exchange, Lease, or Value of Real Property Pursuant to Section 551.072**
    - Discuss and receive direction regarding real property located at 250 E. Hidden Creek Parkway, Johnson County, Texas.
  - C. **Deliberation Regarding Commercial or Financial Information Received from or the Offer of a Financial or Other Incentive made to a Business Prospect Seeking to Locate, Stay or Expand in or Near the Territory of the City and with which the**

**City is conducting Economic Development Negotiations Pursuant to Section 551.087**

- Discuss and receive direction regarding The Development at The Standard

**7:00 P.M. REGULAR SESSION IN THE COUNCIL CHAMBERS**

1. **CALL TO ORDER**

Invocation - Brendan Bagnell, Turning Point Church

Pledge of Allegiance to the US Flag

Texas Pledge:

*Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God; one and indivisible*

2. **PROCLAMATIONS, PRESENTATIONS, & COMMUNITY INFORMATION**

A. Proclamations

- Careity Foundation Day Proclamation (*Gabrina Soliz*)

B. Presentations

C. Community Interest Items

This is a standing item on the agenda of every regular meeting of the City Council. (The Texas Open Meetings Act effective September 1, 2009, provides that *"a quorum of the city council may receive from municipal staff, and a member of the governing body may make, a report regarding items of community interest during a council meeting without having given notice of the subject of the report, provided no action is taken or discussed."* The Open Meetings Act does not allow Council to discuss an item concerning pending City Council business unless it is specifically, appropriately posted on the agenda). An "item of community interest" includes the following:

- expressions of thanks, congratulations, or condolence;
- information regarding holiday schedules;
- honorary recognitions of city officials, employees, or other citizens;
- reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by city official or city employee; and
- announcements involving imminent public health and safety threats to the city.

D. Changes to the City Council Agenda

*At times the agenda order may be changed to better serve the public. This includes request for items to be withdrawn or moved to another meeting.*

3. **CITIZEN APPEARANCES**

(Citizens who have signed a card to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and City Council members are prevented from discussion of the subject and may respond only with statements of factual information or existing city policy. Public comment will not be taken on items that the Council has previously considered in a public hearing).

**4. CONSENT AGENDA**

All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of the items unless a Councilmember or citizen so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

- A. Consider approval of minutes from the October 21, 2019 regular council meeting. *(Staff Contact: Amanda Campos, City Secretary)*
- B. Consider approval of a minute order authorizing payment of the water system fee for fiscal year 2020 to the Texas Commission on Environmental Quality in the amount not to exceed \$38,867. *(Staff Contact: Aaron Russell, Director of Public Works)*
- C. Consider approval of the application and annual rate renewal with Special Insurance Services, Inc. to be the City's gap insurance provider that will help enrolled employees offset health insurance deductibles for benefits plan year 2020 in an amount not to exceed \$40,000. *(Staff Contact: Wanda Bullard, Director of Human Resources)*
- D. Consider approval of a minute order appointing the City of Burleson's fiscal year 2019-2020 voting member representative of the Water/Wastewater Wholesale Customer Advisory Committee. *(Staff Contact: Aaron Russell, Director of Public Works)*
- E. Electric Vehicle Charging Station Ordinance (Case 19-081): Consider approval of an ordinance amending ordinance B-582 (A0508), being Appendix B - Zoning Ordinance, Code of Ordinances, City of Burleson to add and modify definitions and add a section outlining development regulations for electric vehicle charging stations, making this ordinance cumulative of prior ordinances; providing a severability clause; providing a penalty clause; and providing for an effective date. *(Final Reading) (Staff Contact: Mandy Clark, Development Services Director) (First reading was approved by City Council with a unanimous vote.)*
- F. Consider approval of a minute order for payment of the annual fee for participation in Fort Worth's environmental collection center household hazardous waste program to the City of Fort Worth in the amount not to exceed \$33,889. *(Staff Contact: Lisa Duello, Neighborhood Services Director)*
- G. Consider approval of a resolution authorizing participation in Tarrant County's 2019 HOME Investment Partnership Program that assists citizens with homeowner rehabilitation in an amount not to exceed \$7,200. *(Staff Contact: Lisa Duello, Neighborhood Services Director)*
- H. Consider approval of a minute order confirming the City Council meeting dates for Calendar Year 2020. *(Staff Contact: Amanda Campos, City Secretary)*
- I. Consider approval of a minute order stating the City Council reviewed the City's written Investment Policy as required annually by Public Investment Act and the City's charter for the City of Burleson, Texas. *(Staff Contact: Rhett Clark, Director of Finance)*
- J. Consider approval of a minute order authorizing a list of qualified brokers to engage in investment transactions with the City as required by Public Investment Act. *(Staff Contact: Rhett Clark, Director of Finance)*

- K. Consider approval of a contract with Z Floor Co., Ltd. to make repairs to the gym floor at the Burleson Recreation Center (BRiCK) in the amount not to exceed \$36,000. *(Staff Contact: Marc Marchand, Director, Recreation and Lifelong Learning)*
- L. Consider approval of a minute order for the purchase of eBooks and eAudiobooks on Bibliotheca’s CloudLibrary™ online platform in the amount not to exceed \$42,000. *(Staff Contact: Marc Marchand, Director of Recreation and Lifelong Learning)*
- M. Consider approval of a minute order for the purchase of library books from Brodart Books & Library Services in the amount not to exceed \$49,000. *(Staff Contact: Marc Marchand, Director of Recreation and Lifelong Learning)*

5. **DEVELOPMENT APPLICATIONS**

- A. **LumberJax axe throwing venue located at 138 North Wilson Street A (Case 19-094):** Hold a public hearing and consider approval of an ordinance amending ordinance B-582, the zoning ordinance of the City of Burleson, Texas, by amending the official zoning map for the purpose of an amendment to a Specific Use Permit (SUP) related to food, beer, and wine sales for LumberJax axe throwing venue located at 138 North Wilson Street, Suite A, making this ordinance cumulative of prior ordinances; providing a severability clause; providing a penalty clause; and providing an effective date. *(First and Final Reading) (Staff Presenter: Mandy Clark, Development Services Director) (The Planning and Zoning Commission recommended removal of all references to food and beverage sales from the SUP by a unanimous vote.)*

6. **GENERAL**

- A. Consider approval of an interlocal agreement with Johnson County amending and replacing the current agreement to add City floodplain management authority in the Joshua Farms Municipal Management District No. 2 (Silo Mills Development) and clarifying platting requirements for manufactured home rental communities in the City's extraterritorial jurisdiction. *(Staff Presenter: Mandy Clark, Development Services Director)*
- B. Consider approval of a minute order for the purchase of solid waste and recycling collection services under an existing contract term ending May 30, 2024, from Waste Connections Lone Star, Inc. in the amount not to exceed \$15,457,225. *(Staff Presenter: Aaron Russell, Public Works Director)*
- C. Consider approval of a bid award and construction contract with Venus Construction for the Oakbrook to Mockingbird 21-inch Sewer Interceptor in the amount of \$2,900,694. *(Staff Presenter: Aaron Russell, Public Works Director)*
- D. Consider approval of a professional services contract with Elements of Architecture, Inc. for the purpose of providing owner’s representative services for the construction of the addition to the Burleson Animal Shelter in the amount not to exceed \$61,710. *(Staff Presenter: Aaron Russell, Public Works Director)*
- E. Consider approval of a Community Facilities Contract with RA Development for the construction and extension of approximately 2,000 linear feet of Candler Drive. *(Staff Presenter: Aaron Russell, Director of Public Works)*

- F. Consider approval of an interlocal agreement between the City of Burleson and Johnson County Emergency Services District No. 1 for an increased automatic aid response by JCESD #1 into the city for fire and EMS emergencies and for additional firefighter staffing in JCESD #1 in an amount not to exceed \$63,000. *(Staff Presenter: K.T. Freeman, Fire Chief)*
- G. Consider approval of a minute order for the purchase of jail services for the remainder of the contract term under an existing interlocal agreement between the City of Burleson and the City of Mansfield in the amount not to exceed \$384,371. *(Staff Presenter: Billy Cordell, Chief of Police)*
- H. Consider approval of a resolution casting votes for the election of members to the Tarrant Appraisal District Board of Directors. *(Staff Presenter: Bryan Langley, City Manager)*
- I. Consider approval of a resolution casting votes for the election of members to the Johnson County Central Appraisal District Board of Directors. *(Staff Presenter: Bryan Langley, City Manager)*
- J. Consider approval of a resolution declaring intention to reimburse an amount not to exceed \$1,750,000 for capital project expenditures related to Fire Station 2, streets, sidewalks, and traffic signals, with the proceeds from debt; and placing time restrictions on the issuance of tax-exempt obligations. *(Staff Presenter: Rhett Clark, Director of Finance)*
- K. Consider approval of a resolution amending the 2019-2023 Capital Improvement Program to include an additional \$2,448,000 in the 2020 debt issuance. *(Staff Presenter: Rhett Clark, Director of Finance)*

7. **Reports & Discussion Items**

- A. Receive a report, hold a discussion, and give staff direction regarding programming and planning operations for the Mayor Vera Calvin Plaza in Old Town. *(Staff Presenter: Alex Philips, Economic Development Manager)*
- B. Receive a report, hold a discussion, and give staff direction regarding the proposed Intelligent Traffic Systems Strategic Plan. *(Staff Presenter: Aaron Russell, Public Works Director)*
- C. Receive a report, hold a discussion, and give staff direction regarding the proposed parks master plan. *(Staff Presenter: Robert Ranc, Deputy City Manager)*
- D. Receive a report, hold a discussion and give staff direction regarding options related to the Public Improvement District for the Parks at Panchasarp Farms *(Staff Presenter: Mandy Clark, Development Services Director)*

8. **CITY COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS**

9. **RECESS INTO EXECUTIVE SESSION**

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### CERTIFICATE

I hereby certify that the above agenda was posted on this the **8th of November 2019, by 5:00 p.m.**, on the official bulletin board at the Burleson City Hall, 141 W. Renfro, Burleson, Texas.

*Amanda Campos*

Amanda Campos  
City Secretary



### ACCESSIBILITY STATEMENT

The Burleson City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in that area. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-426-9600, or TDD 1-800-735-2989.