

COVID-19

City Facility
Precautions



Read these guidelines before entering a city facility



+ CALL AHEAD

If you need to enter a city building, please call beforehand. Some departments may be working by appointment only or have temporary occupancy limits.



+ CONTACTLESS PAYMENT

Continue taking advantage of online or remote services and contactless payment options.



+ OCCUPANCY LIMITS

Follow customer limit signs posted on doors. Numbers will vary by department.



+ MASKS & HAND SANITIZER

We encourage everyone to wear a face mask when going into city buildings, and to sanitize their hands before entering and after leaving city buildings.



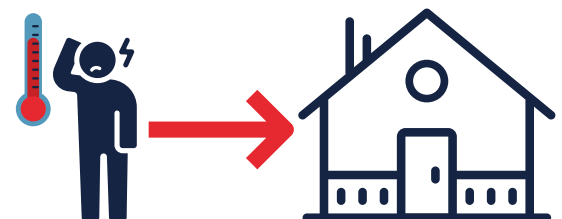
+ SOCIAL DISTANCING

Maintain social distancing of six feet from others



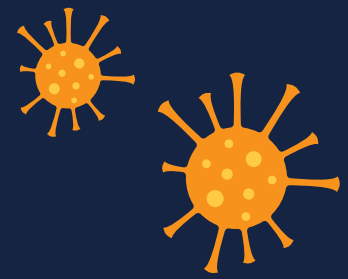
+ STAY HOME

If you experience symptoms or have had contact with someone diagnosed with COVID-19, please do not enter city buildings.



COVID-19

City Facility Openings & Hours



Below is a quick reference chart for city facility openings and hours. Additional staff precautions are listed below chart.

Department Building	Phone Number	Appointment or Walk-In
Animal Services Animal Shelter	(817) 426-9283	Walk-in with occupancy limits Tu-F, 11am – 6pm; Sat 11 am - 4 pm
Development Services/Engineering City Hall	(817) 426-9611	Appointment Mon – Fri, 8 a.m. – 5 p.m.
Building Permits and Inspections City Hall	(817) 426-9632	Walk-in with occupancy limits Mon – Fri, 8 a.m. – 5 p.m.
Utility Customer Service (Water/Trash Billing) City Hall	(817) 426-9601	Walk-in with occupancy limits Mon – Fri, 8 a.m. – 5 p.m.
Engineering/Public Works City Hall Annex	(817) 426-9619	Appointment Mon – Fri, 8 a.m. – 5 p.m.
Police Department Lobby Police Building	(817) 426-9903	Walk-in with occupancy limits Mon – Fri, 8 a.m. – 5 p.m.
Municipal Court Municipal Court Building	(817) 426-9220	Walk-in with occupancy limits Mon – Fri, 8 a.m. – 5 p.m.
Code Compliance/Environmental Services Service Center	(817) 426-9832	Walk-in with occupancy limits Mon – Fri, 8 a.m. – 5 p.m.
Water/Wastewater, Streets & Trash Service Service Center	(817) 426-9830	Walk-in with occupancy limits Mon – Fri, 8 a.m. – 5 p.m.
Library (opened since 5/4/20) Library Building	(817) 426-9210	Walk-in with occupancy limits Mon – Wed, 10 a.m. – 8 p.m. Thu – Sat, 10 a.m. – 6 p.m.
Hidden Creek Golf Course (Opened since 5/1/20)	(817) 447-4444 www.hiddencreekgc.com or www.teeoff.com	Walk-in with occupancy limits & riders per cart restrictions Book tee times online or call

Precautions that will be taken by City staff

- Screened prior to work
- Wear mask when interacting with public
- Maintain social distance
- Wash & sanitize hands frequently and between interactions
- Routinely disinfect common areas

City facilities remaining closed at this time

- Burleson Recreation Center
- Senior Activity Center
- Police Department Community Room
- Playground equipment and basketball courts
- In-person court jury trials and dockets

FOR MORE INFORMATION, VISIT
BURLESONTX.COM/CORONAVIRUS