

# Burleson Police Department

## Administrative Policy and Procedures

Number: 07-003

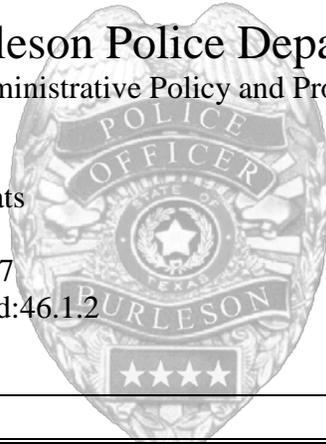
Document Title: Bomb Threats

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ISSUING AUTHORITY: \_\_\_\_\_



### I. Bomb Threats

#### A. Response to Bomb Threats

All reports of bomb threat situations or bomb emergency will be treated as a real emergency until proven otherwise. Whenever a bomb threat comes to the attention of the Burleson Police Department either by telephone or any other means the report shall be investigated to the fullest and an offense report made. The following procedure shall be followed:

1. The telecommunications operator receiving a telephone call of a bomb threat will obtain all pertinent data from the caller regarding possible location of the bomb, time of detonation, type of explosive and who is responsible for placing the bomb in a place of danger to others. The telecommunications operator will obtain any additional information that might assist responding officers and fire department personnel responding to the scene.
2. The telecommunications operator will notify the duty supervisor of the bomb threat. The telecommunications operator will then notify the Fire Department and Fire Marshall.
3. The on-duty supervisor will establish a safety perimeter around the site of the device and allow no unauthorized personnel inside the perimeter.
4. The Fire Department supervisor will evaluate the situation and decide at that time the best search procedure.
5. The person in charge of any school or building shall be notified of the bomb threat and it will be that person's responsibility to order an evacuation. If one is not ordered and the searching officers do find a suspected device, the supervisor at the scene shall order the evacuation.
6. The Fire Department Supervisor may in turn notify elements of the Burleson Fire Department to respond to the scene and stand by.
7. Any request for equipment required by the on-scene supervisor will be directed through the telecommunications operator.
8. Investigators from the Burleson Police Department Criminal Investigations Section will be called to the scene to conduct interviews of any witnesses or suspects and to secure any physical evidence.

9. The on-scene supervisor will order radio silence within 500 feet for those units at the scene until the scene has been cleared of any suspected devices.
10. If a device is found, the Chief of Police or his representative will be advised and disposition made of the device.

B. Bomb Disposal Operation

1. If a suspected device is found, the on-scene fire supervisor will take whatever action is necessary to protect the lives and property of citizens in the immediate area of the device.
2. Under no circumstances shall any police officer touch, handle or remove any suspected explosive device unless directed to do so by the Field Supervisor.
3. The Fire Department official in charge will decide if outside agency support for bomb disposal is needed and make the contact for disposal.